



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 19 December 2018 at 7pm
In The Dance Studio at The Harlington**

Please note venue

All Committee members are summoned to attend

To: Cllrs R Ashworth, G Chenery, P Einchcomb, L Holt, K Jasper, A Oliver, B Schofield, S Tilley, P Wildsmith, G Woods, J Wright

Signed:

Janet Stanton
Town Clerk 12 December 2018

A G E N D A

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on Wednesday 19 September 2018—copy attached

Part 1 – ITEMS FOR DECISION

Item 5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager- Copy attached

RECOMMENDATION

To consider and note the report of the Operations Manager.

Item 6 FACILITIES AND OPEN SPACES MANAGER'S REPORT

To consider the Facilities and Open Spaces Manager's Report – copy attached

RECOMMENDATION

- a) To consider and note the proposals in the Facilities and Open Spaces Manager's report
- b) That the contents of the report be noted.
- c) To approve the installation of a New Aerial Runway in Ancells Farm Park and the removal of the old unit. Proposed funding for this project: 2018 4230 (AF Playground maintenance) and that balance is taken from 900 - 9006 (EMR –Park improvements)
- d) To approve the installation of a Mud Kitchen in Oakley Park woods.
- e) To receive the annual Tree Survey.
- f) To approve the supply and installation of replacement park signage. Proposed funding for this to be taken from 900-9006 (EMR Park Improvements) - £969.00.

Item 7 THE CEMETERY OFFICER'S REPORT

To receive the Cemetery officer's report-copy attached

RECOMMENDATION

- a) To approve installation of bench in sanctum area, and to approve phase 2 at a cost of no more than £15,000
- b) To approve phase 3 at a cost of no more than £22,000
- c) To allow kerb sets in the new and current burial area

Item 8 CEMETERY CHARGES 2019/2020

To consider and approve the draft cemetery fees and charges for 2019/2020-copy attached

Draft charges for remaining services will be considered by Council on 6 February 2019

RECOMMENDATION

To approve the draft cemetery charges for 2019/2020

Item 9 FLEET TOWN FOOTBALL CLUB

To receive a report on meetings with representatives of Fleet Town Football Club-copy attached

RECOMMENDATION

To determine any future action

Item 10 PUBLIC SPACE PROTECTION ORDER –DOG CONTROL

To consider a request from HDC regarding Dog Control on FTCs open spaces and to respond to HDC by 31 December 2018

RECOMMENDATION

To determine the request from HDC regarding Dog Control on open spaces

Item 11 NEW BENCHES

A request has been received for FTC to maintain two benches supplied by HDC. The benches are required in Branksomewood Road and Church Road . This would be an ongoing commitment for the Fleet Town Council. However, members are reminded that residents have complained in the past about benches in the Church Road area as they are also used by “youths”.

RECOMMENDATION

Members to consider this request.

Item 12 CALTHORPE PARK PLAY AREA

To receive a report from The Calthorpe Park Working Group proposing the site for the new playground area and to approve an application to HDC for S106 Funding-copy attached

RECOMMENDATION

- To approve the site in Calthorpe Park for a new play area
- To approve the application to HDC for S106 funding for the scheme
- To delegate authority to the Calthorpe Park Working Group to progress and implement the tendering process for this project.

Part 2 – ITEMS TO NOTE

Item 13 ROSPA REPORTS

To note the 2018 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook (Blackthornes and Sorrels), Calthorpe Park, Oakley Park and The Views.

The reports are generally satisfactory and FOSM is dealing with any outstanding issues.

As the reports are so lengthy, hard copies will be available at the meeting for Inspection and in the Town Clerk's office in advance. All the documents are available on the FTC member portal. If you would like a personal hard copy to be available at the meeting, please inform the Town Clerk

Item 14 S106 FUNDING

To note that Fleet Town Council has £245,000 S106 funds available as at 1 November 2018

Item 15 REPORT OF THE TOWN CLERK

To note any verbal update report of the Town Clerk

Item 16 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation Leisure and Amenities Committee will be held on Wednesday 13 March 2019 at 7pm in the Harlington.