



**Notice is hereby given of  
A MEETING OF FLEET TOWN COUNCIL**

**Wednesday 4<sup>th</sup> January 2023 at 7pm at The Harlington**

All members are summoned to attend

**To Councillors:**

R. Schofield (Chairman), G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, R. Fang, L. Holt, A. Hope, S. Sharma Krishnmurthy, E. May, A. Oliver, R. Richmond, R. Robinson, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Rochelle Halliday, Executive Officer  
23<sup>rd</sup> December 2022

**AGENDA**

<b>1.</b>	<b>APOLOGIES</b> Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
<b>2.</b>	<b>DECLARATIONS OF INTEREST &amp; REQUESTS FOR DISPENSATIONS</b> a) Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.  b) To receive and grant dispensations to the Council Members to enable review and agreement of the budget.
<b>3.</b>	<b>QUESTIONS FROM THE PUBLIC</b> (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
<b>4.</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b> To receive any updates from the Chairman of Fleet Town Council.
<b>5.</b>	<b>HCC/HDC</b> (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
<b>6.</b>	<b>MINUTES OF PREVIOUS MEETINGS</b> To receive and approve as a correct record the main and confidential minutes of the Council Meeting held on 7 <sup>th</sup> December 2022 ( <i>copy attached</i> ).  To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: <ul style="list-style-type: none"><li>• Development Control                      19<sup>th</sup> December</li></ul>

<b>Part 1 – ITEMS FOR DECISION</b>	
<b>7.</b>	<p><b>BUDGET AND PRECEPT FOR 2023/24 FINANCIAL YEAR</b></p> <p>To review and approve the budget and precept for the 2023/24 financial year. The following supporting papers are attached (<i>included in agenda pack and FTC portal</i>):</p> <ul style="list-style-type: none"> <li>a) Draft Budget Update report – including recommendation from Budget Working Group</li> <li>b) Draft Budget 2023/24</li> <li>c) Draft Budget Summary by Net Income over Expenditure / Precept Options</li> <li>d) Projected Movements on Reserves by Precept Options</li> <li>e) Precept Options by Month / Week</li> </ul> <p><b>RECOMMENDATIONS</b></p> <ul style="list-style-type: none"> <li>a) To approve the budget for the 2023/24 financial year.</li> <li>b) To set the precept request for the 2023/24 financial year.</li> <li>c) To agree that any budget deficit is balanced from General Reserves.</li> </ul>
<b>8.</b>	<p><b>FINANCIAL MONITORING REPORT</b></p> <ul style="list-style-type: none"> <li>a) To receive the bank reconciliation and list of payments for November 2022 (<i>copies available on the FTC portal and website</i>).</li> <li>b) To receive a statement from Councillor Robinson that the bank reconciliation and list of payments for November 2022 have been verified against the original bank statement.</li> </ul> <p><b>RECOMMENDATIONS</b></p> <ul style="list-style-type: none"> <li>a) To receive and accept the bank reconciliation and list of payments for November 2022.</li> <li>b) To accept that the bank reconciliation and list of payments for November 2022 have been verified and signed by Councillor Robinson.</li> </ul>
<b>9.</b>	<p><b>GROUNDS MAINTENANCE CONTRACT</b></p> <p>To consider the recommendation from the RLA Committee and approve the renewal of the grounds maintenance contract (<i>copy attached</i>).</p>
<b>10.</b>	<p><b>ANNUAL RESIDENTS' MEETING</b></p> <p>The annual Residents' Meeting is scheduled to take place on 21<sup>st</sup> March 2023.</p> <p>Preparation of the format and content for this meeting needs to start as soon as possible.</p> <p><b>RECOMMENDATION</b></p> <p>That a Working Group is set up to prepare and progress the content of the Annual Residents' Meeting.</p>
<b>11.</b>	<p><b>COUNCIL MEETING DATES</b></p> <p>To agree the revised Council meeting dates for 2023/24, which show an amended date for the Annual Meeting of the Town Council in May 2023 (<i>copy attached</i>).</p> <p><b>RECOMMENDATION</b></p> <p>To agree the attached Council meeting dates for 2023/24.</p>
<b>12.</b>	<p><b>EVENT APPLICATION CALTHORPE PARK</b></p> <p>To consider and approve a revised request for a Classic Car show to be held in Calthorpe Park (<i>copies to follow</i>).</p> <p><b>RECOMMENDATION</b></p> <p>To approve the request subject to the conditions outlined at the RLA Committee meeting on 21<sup>st</sup> December 2022 being satisfied.</p>

13.	<p><b>HAMPSHIRE ASSOCIATION OF LOCAL COUNCIL EXTRAORDINARY AGM</b> To agree the Council representative to attend the AGM and vote on behalf of the Council (<i>copies attached</i>).</p> <p>Hampshire Association of Local Councils (HALC) is holding an Extraordinary AGM on 23<sup>rd</sup> February 2023, 6.00pm (virtual and in person) to consider new Articles of Association. The proposed Articles and associated paperwork are attached.</p> <p><b>RECOMMENDATION</b> To agree the Council representative to attend the HALC AGM and to confirm that they will vote on behalf of the Council.</p>
<b>Part 2 – ITEMS TO NOTE</b>	
14.	<p><b>VISION DAY</b> The vision development sessions will take place over two sessions on Wednesday 18th January 2023 and Wednesday 22nd February 2023 at 7pm in The Harlington. The sessions will provide an input into developing the Council’s strategy for the coming three years. Some preliminary work will be provided to aid discussions at the meetings.</p>
15.	<p><b>COMPLAINTS</b> No complaints received.</p>
16.	<p><b>EXECUTIVE OFFICER’S REPORT</b> To receive and note the update report from the Executive Officer (<i>copy attached</i>).</p>
17.	<p><b>DATE AND TIME OF NEXT MEETING</b> The next meeting of the Council is scheduled to be held on Wednesday 1<sup>st</sup> February 2023 at 7pm in the Harlington.</p>
<b>Part 3 – CONFIDENTIAL ITEMS</b>	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> <li>a. Engagement, terms of service, conduct and dismissal of employees</li> <li>b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts</li> <li>c. Receipt of professional legal advice and preparation of cases in legal proceedings</li> <li>d. The early stages of any dispute</li> <li>e. Matters of a commercial nature</li> </ul> <p><b>There are no confidential items.</b></p>