



THE FLEET TOWN COUNCIL NOTICE OF MEETING

Notice is hereby given that there will be a committee meeting on

Wednesday 4th December 2019 at 7pm.

in

The Harlington

All members are summoned to attend

To Councillors: R. Schofield (Chairman), R. Ashworth, G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, L. Holt, A. Hope, K. Jasper, J. Kirkpatrick, A. Oliver, D. Pierce, R. Robinson, S. Tilley, S. Wheale, P. Wildsmith, G. Woods, J. Wright.

SIGNED:

Janet Stanton,
Town Clerk

Date: 28 November 2019

A G E N D A

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4. MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 6 November 2019 (copy attached).

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control 11 November 2019

5. HCC/HDC

To receive any update on HDC/HCC matters concerning FTC

Part 1 – ITEMS FOR DECISION

6. FINANCIAL MONITORING

To receive:

- | | |
|--|-----------------------|
| a. Bank Reconciliation – 31 October 2019 | on portal and website |
| b. List of Receipts – 31 October 2019 | on portal and website |
| c. List of Payments – 31 October 2019 | on portal and website |

RECOMMENDATION

To receive and accept into the minutes.

7. MEETING SCHEDULE FOR 2020-2021

To receive a copy of the proposed Council Committees meeting schedule 2020/2021.

Officers are proposing that the Establishment Committee only meets twice a year, with the option to call any additional meetings during the year when necessary. Members are asked to approve the proposal to move the Establishment Committee meeting from Wednesday 11th December 2019 to Wednesday 15th January 2020 (schedule attached).

RECOMMENDATION

1. To approve the Meeting Schedule 2020/2021.
2. To approve the Establishment meetings.

8. BUDGET

Further to the October Policy and Finance Committee / Budget Working Group Meetings and the November Council meeting, a balanced budget has now been attained. This has been achieved by making additional cuts to the budget and increasing the precept by 3% as agreed at November's Council meeting. As yet, the tax base for the year has not been finalised by HDC but for this purpose has been presumed at 10,608.23 (an additional 150 extra dwellings for the year). Subject to there being no major change to the Tax Base and that a balanced budget will be achieved, Members are asked to consider and approve the draft 2020 – 2021 budget (copy attached).

RECOMMENDATION

To approve the 2020-2021 budget, provided a balanced budget can be achieved once the final Tax Base has been received from Hart District Council.

9. CAR PARK CHARGE REVIEW

Further to the Council Meeting in November, when "it was felt that the current car parking charges are quite fair and the new parking scheme would affect part time and low salary workers" a meeting has now been held with HDC to further discuss the proposed changes to the car park charges within Fleet and additional information has just been provided on usage within the individual car parks. Members are asked to consider and review the attached information (*copy to follow*).

RECOMMENDATION

To agree the Fleet Town Council (FTC) response to HDC.

10. GRANT APPLICATION

1. ROYAL BRITISH LEGION RBL - VE 75

Friday 8 May 2020 is a Bank Holiday to celebrate the 75 anniversary of VE Day. Members are to receive and consider two Grant Applications from the RBL who are leading on VE75 Celebrations. The programme cannot be finalised until funding for this event is established (applications attached).

Applications

- a) As part of the celebrations in Gurkha Square to provide financial support for the stage on Gurkha Square - £1,900.
- b) The day hire and staffing of The Harlington for a programme of various VE Celebration activities is still to be finalised. Subject to confirmation of all the activities, the amount requested to cover these costs (excluding stewarding costs) will be £589.

RECOMMENDATION

To consider the above two applications and agree the level of support the Council is able to offer to these events.

2. Carer Support and Dementia Advice Service for North East Hampshire

To receive and consider a Grant Application from Carer Support and Dementia Advice Service for North East Hampshire for use of the RVS for a regular ongoing monthly meeting, for the Fleet local carers (application attached).

RECOMMENDATION

To consider the above Grant application from Carer Support and Dementia Advice Service for NE Hampshire and the level of support FTC is able to offer.

11. ASSET OF COMMUNITY VALUE

Members are asked to consider the attached Asset of Community Value Nomination for the War Memorial in Gurkha Square and to advise HDC of any comments in relation to this application (documents attached).

RECOMMENDATION

To consider and determine the Council's response to this application.

12. SAFEGUARDING

Further to the July 2019 Council meeting, Councillors Holt, Robinson and Schofield in consultation with officers have now reviewed the Safeguarding Policy. In addition, a Safeguarding Process has also been drawn up to accompany the policy. Members are now asked to consider and approve the revised Safeguarding Policy (documents attached).

RECOMMENDATION

To approve the Safeguarding Policy and Safeguarding Process

13. ENVIROMENTAL NOISE POLLUTION- HARTLAND VILLAGE

Complaints have been received from local residents, particularly in the Pondtail area, regarding the excessive noise of construction at Hartland Village. In particular, the constant noise of the concrete breakers can be heard by residents even when the windows and doors of local residences are shut. Members are asked to approve a letter being sent on behalf of FTC to St Edward Property developers and Hart District Council asking what their proposals are to mitigate this noise pollution and the impact on local residents.

RECOMMENDATION

To approve FTC writing to St Edward Property Developers and Hart District Council regarding the excessive noise pollution and asking what proposals are being put in place to mitigate this excessive noise and the impact on local residents.

14. MOTION REQUEST RE NATIONAL COMMUNITY ENERGY CAMPAIGN

To receive and consider a motion request re National Community Energy Campaign, from a not-for-profit organisation called Power For People (copy of email proposal attached).

RECOMMENDATION

To determine the Council's response to this request.

15. CLIMATE CHANGE

Hart District Council has formally recognised the need for urgent action on Climate Change and is in the process of preparing a Climate Change Action Plan. The District Council is keen to engage with Parish and Town Councils. Members are asked to consider and put forward any ideas they may have for reducing carbon emissions as well as ways in which all local councils can work together moving forwards. Fleet Town Council has been invited to send up to two representatives to attend a discussion session to be held at HDC offices at 6 – 7.30pm on Monday 16th December. Attendance to be confirmed by Friday 6th December 2019. (Information document on Portal).

RECOMMENDATION

1. For two FTC Members to attend the Climate Change Discussion meeting Monday 16th December at 6.00 – 7.30pm.
2. To consider ideas for reducing carbon emissions and consider ways in which all councils can work together on this project in the future.

16. STRENGTHENING POLICE POWERS

Members to receive and consider a response to the Government's new consultation on strengthening police powers to tackle unauthorised encampments. NALC will be responding to this consultation on behalf of its Members and parish and town councils are asked to give their responses to the questions in the attached documents. (NALC Questionnaire and Government consultation available on Portal).

RECOMMENDATION

To establish a small Working Group to review the documentation and prepare a response to be approved at the January Council Meeting.

Part 2 – ITEMS TO NOTE

17. HARLINGTON DEVELOPMENT

To note the Harlington Development Update Report

18. CALTHORPE PARK PLAYGROUND TENDER

To note that the Playground bid has now gone out to tender. A Bidders Day was held on Monday 25th November, when 9 companies attended. The closing date for the tender is Friday 3rd January 2020 and it is hoped to be able to award the contract by the end of February 2020.

19. RBL LETTER OF THANKS

To receive and note the letter of thanks to the Council and all those who have supported the Remembrance Parade and the Poppy Appeal (copy attached).

20. COMPLAINTS

To receive and note the report (copy attached).

21. TOWN CLERK'S REPORT

To receive and note the update report of the Town Clerk (copy attached).

22. DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 8th January 2020 at The Harlington at 7pm.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Preparation of cases in legal proceedings**
- d. The early stages of any dispute**

23. GURKHA SQUARE MARKET

Members to receive an update on the Gurkha Square Market contract.