



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 27 September 2017 at 7pm
The Harlington**

All Committee members are summoned to attend

To: Cllrs P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield, S Wheale
J Wright

Signed:

Janet Stanton
Town Clerk 21 September 2017

AGENDA

1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on 14 June 2017 –copy attached

Part 1 – ITEMS FOR DECISION

5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager.
Copy attached

RECOMMENDATION

To note the report of the Operations Manager.

6 FACILITIES AND OPEN SPACES MANAGER'S REPORT

To consider the Facilities and Open Spaces Manager's Report – copy attached

RECOMMENDATION

- That the contents of the report be noted.
- That an ad hoc working group be set up to assist with the details of the GM contract
- That a "walk round" be arranged with Council members to look at the area and potential problems.

7 THE CEMETERY OFFICERS REPORT

To receive the Cemetery officer's report.(add in results of SSEIB)

RECOMMENDATION

- a) To note the updates contained in the report
- b) To approve the contents of the brief in order to start the tender process for stage 1 of the Garden of Remembrance project

8 PARKING IN CALTHORPE PARK

Parking in Calthorpe Park has become a real problem with cars obstructing the public footpath/cycleway forcing pedestrians onto the road. Emergency gates are also being blocked.

Members are asked to consider whether parking restrictions (double yellow lines) should be applied within the park. These restrictions would be enforced by the traffic wardens. Members would need to take into account the financial implications (£1,950) and if there would be an adverse effect on the Council's reputation.

RECOMMENDATION

To determine whether parking restriction (double yellow lines) should be installed in Calthorpe Park

9 ANTI-SOCIAL BEHAVIOUR – BENCH IN STOCKTON ROAD

Members are asked to consider a request from a member of the public to remove a memorial bench in Stockton Avenue due to anti-social behaviour of youths. An opposing request has also been received to retain the bench. A report is also attached from the Police. Papers attached

RECOMMENDATION

To determine what action, if any, should be taken with regard to the memorial bench in Stockton Avenue

10 CAFÉ IN CALTHORPE PARK

A request has been received to open a café in the “hut” at Calthorpe Park. Members are asked if they would like the Clerk to pursue this request and research the implications of this request. ie VAT, Business rates, planning, loss of facilities for the football teams etc

RECOMMENDATION

To indicate whether the Clerk should pursue the principle to open a café in the hut in Calthorpe Park

Part 2 – ITEMS TO NOTE

11 SOUTH AND SOUTH EAST IN BLOOM

The Award Ceremony for South and South East In Bloom took place on Wednesday 20 September and was attended by Ben Crane (FOSM) and Sian Taylor (Cemetery). Fleet Town Council had a very successful day and came away with 5 awards in the following categories:

Small Cemetery	Silver Gilt (No gold awarded this year)
Basingbourne Park – small conservation	Silver Gilt
Oakley Park – small conservation	Silver Gilt
Small Park - Basingbourne	Silver Gilt
Small Park – Oakley	Gold
Friends of Groups	
It’s your neighbourhood – Basingbourne	Outstanding (Level 5 Highest)
It’s your neighbourhood – Ancells Farm	Thriving (Level 4)

12 ROSPA REPORTS

To note the 2017 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook (Blackthornes and Sorrels), Calthorpe Park, Oakley Park and The Views

As the reports are so lengthy , hard copies will be available at the meeting for Inspection and in the Town Clerk’s office in advance. All the documents are available on the FTC member portal. If you would like a personal hard copy to be available at the meeting, please inform the Town Clerk

13 TENNIS- UPDATE ON TENNIS IN CALTHORPE PARK

To note an update report on tennis in Calthorpe Park-copy attached

14 REPORT OF THE TOWN CLERK

To note any last minute update report from the Town Clerk since the publication of the agenda

15 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 20 December 2017at **7pm** in the Harlington.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Establishment Sub Committee, the Public and Press will be excluded from the Meeting.

FLORAL TENDER CONTRACT

- 16** To consider a report regarding the awarding of a new contract for floral decorations in Fleet from summer 2018

RECOMMENDATION

That the Council approves the acceptance of the tender A at a total cost of £82,377 for 5 years until summer 2022 with a further 2 year option to extend the contract