



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING

Wednesday 20th December 2023 at 7pm

PRESENT

Councillors: P. Einchcomb, L. Holt, E. May, A. Oliver, R. Schofield, D. Taylor, G. Woods

Also Present: Rochelle Halliday – Executive Officer
Alex Robins – Harlington General Manager
Ben Crane – Facilities and Open Spaces Manager
Jenny Clarke – Communications Officer

RLA DECEMBER 2023 ITEM 1

APOLOGIES

Members received and accepted the apologies from Councillors Chenery, Fang and Tilley.

Councillors Wildsmith and Willcocks were absent.

An apology of absence was also received from the Cemetery Clerk.

RLA DECEMBER 2023 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest made for any item on the agenda.

RLA DECEMBER 2023 ITEM 3

QUESTIONS FROM THE PUBLIC

There were no members of the public present.

RLA DECEMBER 2023 ITEM 4

MINUTES OF PREVIOUS MEETING

Members received and approved as a correct record the minutes of the Recreation, Leisure and Amenities Committee meeting held on 20st September 2023. The Chairman signed the minutes as a true record of the meeting.

Members agreed to take item 7 next.

RLA DECEMBER 2023 ITEM 5

THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

Members received an update on events, hirings and operational activities.

Members have requested for a breakdown of operating costs for the panto for the next meeting. To include the ticket sales pattern and customer locations, so that trends over the last few years can be reviewed.

RESOLVED

To note the report of the General Manager of The Harlington.

RLA DECEMBER 2023 ITEM 6

THE CEMETERY CLERK'S REPORT

Members received the report of the Cemetery Clerk Officer.

Members discussed the badger update, one of the holes from badger activity is close to the main path.

Members agreed to write to Natural England to request consideration of a general licence to manage the effect of badgers (within the permitted time period for the works), due to the sensitive nature of the site and the distress caused to families. This is due be actioned in the new year.

RESOLVED

- a) That the Executive Officer will write to Natural England to request a general licence for managing the effects of the badgers at Fleet Cemetery.
- b) To note the report of the Cemetery Clerk.

RLA DECEMBER 2023 ITEM 7

COMMUNICATIONS STRATEGY 2024

It was stated that since this item relates to strategy, it should be approved by Full Council, rather than this Committee and so the recommendation was amended accordingly.

Members received a summary from the Communications Officer to introduce the proposed communications strategy.

The following additional items were discussed:

- Dealing with negative communications with facts and clear information.
- Having a communications strategy will have a greater improvement and engagement with young people.
- To ensure the staffing team are aware of and support the communication strategy.
- How the editorial message will be determined.

A Member asked how success of the communications strategy will be measured. This will be measured by social media engagement statistics and resident surveys.

There are were several positive comments regarding the strategy.

RESOLVED

To review and agree at the next Council meeting.

The Communications Officer left the meeting at 7:36pm.

RLA DECEMBER 2023 ITEM 8

FACILITIES AND OPEN SPACES MANAGER'S REPORT

Members received the report of the Facilities and Open Spaces Manager, the Park Report Summary and The Views Equipment and Skate Park report. An update was received regarding the following:

Green Gym at Ancells Farm Park

There will be an official opening of the Green Gym, which will hopefully take place in January.

Ancells Farm Pavilion

The boiler has been serviced therefore the pavilion has now reopened.

UK Shared Prosperity Fund

The location has been discussed by Members, and has now been shared with Hart District Council. A review of the project in more detail may be required, should the grant be successful.

Basingbourne Streetlights

Members agreed to add the Basingbourne streetlights to the Hampshire County Council Private Finance Initiative. The cost will total around £550 per year.

CCTV

The CCTV cameras, provided under the Hart District Council agreement, are not picking up certain key parts of the parks. Members discussed whether the cameras are good value and agreed that they could be a crime deterrent.

The cameras are being replaced gradually, so the picture quality will be better.

The Calthorpe Park camera is in a good location.

The coverage of the Hart District Council controlled camera outside The Views was discussed. It needs to be determined whether that camera covers the skate park and highway areas. If not, the Council could potentially look at relocating the Oakley Park camera to The Views. Cllr Oliver offered to find out the coverage area for the camera outside The Views.

Members suggested asking Hart District Council if the cameras operated by them Council at Calthorpe Park, Oakley Park and Basingbourne Park could be included in their camera review.

Summary of Annual Tree Survey Works

Members discussed if it would be useful to have the table updated to include Priority 1 tree works for the next meeting. Priority 1 works are generally only a small percentage of total works and tend to be rare, if the other priorities are managed earlier.

Skate Park

Members discussed the condition of the Skate Park at the Parks and Open Spaces Working Group meeting. The unit has recently undergone some repairs and is in a safe condition, though will need replacement in the medium term.

If the Council wish to replace sections, or the whole unit, funding from the Public Works Loan Board would facilitate a quicker replacement timeframe.

Park Works

The expenditure report for the playground repairs and other maintenance work required at the parks, which would take the individual cost codes over budget.

The Committee agreed that the proposed works could take place as long as the overall spend across the cost centres controlled by the Committee does not exceed the budget.

RESOLVED

- 1) To approve adding the five streetlights at Basingbourne Park to the existing Private Finance Initiative contract with Hampshire County Council.
- 2) To approve playground and parks spend, as detailed in the Park Report, providing the total spend for the Committee's cost centres does not exceed budget.
- 3) To note the report of the Facilities and Open Spaces Manager.

RLA DECEMBER 2023 ITEM 9**COUNCIL FEES FOR 2024/25**

Members received a copy of the fees payable for Council services in the 2024/25 financial year.

It was discussed that for the Fleet Cemetery discounted rate, proof of residency in the Parish of Fleet should be requested to receive the discount and that this should be clearly identified with a note and asterisk on the fees table.

Members discussed how the fees were represented in the draft budget. It was commented that income, for budgeting purposes, can be difficult to predict.

RESOLVED

To approve the Council fees for the 2024/25 financial year.

Cllr Oliver and the Harlington General Manager left the meeting at 9:10pm.

RLA DECEMBER 2023 ITEM 10**COUNCIL PROJECTS**

Members received the list of potential Council projects and discussed the following:

- The projects should be deliverable within the remaining timeframe of the Council, i.e. 2.5 years, so as not to commit future Councils.
- The majority of the projects listed would be unsuitable for funding from section 106.
- Public opinion on the projects should be sought, to understand the needs and priorities of the community and build this into the planning of capital projects.
- Grant funding should be pursued to support projects, but can't be relied on. Sponsorship should also be investigated as a means of funding significant projects.
- The focus for the Annual Residents Meeting should be The Harlington development. Residents should also be kept informed of the need to invest in the Council's open spaces facilities over the medium term, due to their age and condition.
- A further review of the projects list will be required in due course.

RESOLVED

To approve the Council's initial projects list, subject to funding being available.

RLA DECEMBER 2023 ITEM 11**BIODIVERSITY DUTY**

Members received the draft biodiversity statement and noted the information on the Biodiversity Duty that applies to parish and town Councils.

The draft Biodiversity Statement was considered, and the following points made:

- That reference to the Repair Café should be removed as it does not have any direct impact on biodiversity.
- Reword the third bullet point to remove the specific benefits listed, so that it is a more generalised statement.

RESOLVED

To approve the Biodiversity Statement, subject to the above amendments.

RLA DECEMBER 2023 ITEM 12**GREENING CAMPAIGN**

Members received the Greening Campaign report from the Executive Officer.

The following Members were appointed to support four out of the five Greening Campaign Pillars:

- Cllr May - Space for nature
- Cllr Schofield - Energy Efficient Warmer Homes
- Cllr Oliver - Waste Prevention
- Cllr Taylor - Cycle of the Seed

A support Member was not allocated to the Climate Impacts on Health pillar, and so the Committee requested that this allocation should be agreed at the next Council meeting.

The Committee noted the date and the outline content of the Greening Campaign launch event in March 2024.

RESOLVED

- 1) To appoint the above Council Members to support the Greening Campaign Pillars.
- 2) To approve holding the Greening Campaign launch event on 9th March 2024.

RLA DECEMBER 2023 ITEM 13

BASINGSTOKE CANAL AUTHORITY

The request from the Basingstoke Canal Authority to make a contribution to the provision for a period of three years from the 2024/25 financial year was considered by the Committee.

The proposed management model will see funding partners, such as Fleet Town Council, have reduced representation on the board.

Fleet Town Council's current contribution is now higher than some other Borough Councils, and committed funding from other Councils is uncertain.

The Committee agreed that it is not prepared to commit to funding the Basingstoke Canal for a three year period unless long term viability can be proven and the Council can have representation on the management board.

RESOLVED

To recommend to Council that the Basingstoke Canal should be supported for a further financial year, that information is obtained on the long term viability of the Canal and that the Council continues to be represented on the management board.

RLA DECEMBER 2023 ITEM 14

RENOVATION OF BASKETBALL COURT AT OAKLEY PARK

Members received details of the proposal from the Friends of Oakley Park to renovate the basketball court. The current basketball provision is very minimal.

It was acknowledged that the proposal is in its infancy, and that outline approval was being sought at this stage. Further plans were requested. It may be that a whole new provision is being created, and as such, the project could be funded by section 106.

RESOLVED

To approve the renovation of the basketball court in principle, subject to a detailed design being provided.

RLA DECEMBER 2023 ITEM 15

ANNUAL HEALTH AND SAFETY COMPLIANCE AUDIT

The Committee received and noted the summary update following the annual Health and Safety Compliance Audit.

RLA DECEMBER 2023 ITEM 16

SECTION 106 BALANCES

Members reviewed and noted the section 106 balances held for Fleet Parish.

RLA DECEMBER 2023 ITEM 17

MUSIC ON THE VIEWS - UPDATE

Members received and noted the update from Cllr Tilley on the proposed Music on The Views event in 2024.

RLA DECEMBER 2023 ITEM 18

EXECUTIVE OFFICER’S REPORT

Members received an update from the Executive Officer.

Action - Executive Officer to find out what D Day commemorations the Royal British Legion is planning and to also find out what other Councils may be doing.

RLA DECEMBER 2023 ITEM 19

FUTURE EVENTS

Members noted the following future events:

25 th December 2023	The Harlington	Christmas Day Lunch
24 th March 2024	Calthorpe Park	Fleet Half Marathon

RLA DECEMBER 2023 ITEM 20

DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 20th March 2024 at 7pm at The Harlington.

The meeting closed at 10.00pm.

Signed: **Date**.....

Chairman

Officer Report

RLA March 2024

OFFICER: Sian Taylor
DATE: 13th March 2024
SUBJECT: Cemetery Report

Badger update

There has been no activity from the badger since my last report.

Consideration needs to be given to a licence application to rectify the 2nd plot with activity.



The Cemetery Clerk will investigate the cost of applying for a licence from Natural England to rectify the grave. It has been noted that the Council should try to obtain a general licence that covers all activity within the permissible period, if possible.

Burial plots

Burial plots in the new area are selling fast with 19 plots either used or reserved since its completion. The cemetery has been particularly busy over the last few months.

Pathways

The excess soil from the burials is being used to fill in the smaller pathways with the uneven surfaces due to the tree roots – this is progressing well.

Recommendation

To note the report.

DATE: RLA meeting 20th March 2024

OFFICER: Alex Robins – General Manager

REPORT COVERING: December 2023 - February 2024

1. General overview

- As projected, this quarter has seen record numbers of tickets sold at The Harlington, with five sell out shows (panto not included) and an average capacity of 89%. Popularity of live shows at the venue doesn't show any signs of waning, with continuing good numbers of tickets selling for March and beyond. This has brought high bar sales, which continue to exceed projections. Hall hire has almost hit its projected figure and could reasonably exceed this number. Events income is very close to breaking the £500k figure for the first time.

RECOMMENDATION: FOR NOTING

2. Hall hire

- The annual pantomime provides almost an entire month of hall hire throughout December, although other hirers do need to vacate for the period. Several requests have been made for use of the Harlington's spaces and where possible are being accommodated. These are mainly one-off event requests which utilise the production capabilities of the venue. Income is looking promising, with the end of year likely to show an increase on the latest projected figure. The new bar space which is replacing the café area is taking shape and will be expected to relieve some pressure at the current bars on busy nights in particular. There are also plans to eventually earn hire income from the space.

3. Ticket Sales

- Financial successes (over £1,000) Dec/Jan/Feb (based on net ticket sales v performance costs)

Comedy Club (3 shows) - £3,800 contribution

AC/DC UK - £3,000 contribution

Oasish - £2,700 contribution

Jazz Club (3 shows) - £2,300 contribution

Stayin Alive - £1,750 contribution

Mainly Madness - £1,600 contribution

ELO Encounter - £1,600 contribution

Los Pacaminos - £1,400 contribution

T Rextasy - £1,300 contribution

Paul Jones & Dave Kelly - £1,150 contribution

Financial losses Dec/Jan/Feb (based on net ticket sales v performance costs)

None

4. Bars

- Bar projections have continued to increase as shows continue to sell strongly and customers are often spending in excess of the projected spend per head figures. With so many sell out shows, several at a full standing capacity, serving so many customers continues to present a challenge, however, the team are performing admirably.

5. Ancillary sales (Confectionery, Ices, Snacks, Merchandise)

- All ancillary sales remain on target, with snacks in particular generating good sales.

6. Ancells Farm Community Centre

- Hall hire income has just topped the projection with one month still to go. Expenditure is within budget, with no surprises expected.

RECOMMENDATION: FOR NOTING

Monthly Performance Totals (net of VAT)

April	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Comedy Club	£ -	£ 1,875.00	69%	£ 1,182.82	£ 692.18	£ 1,570.66	£ 634.80	£ 935.86	£ 229.98	£ 3,445.66	£ 2,047.60	£ 1,398.06
Jazz Club	£ -	£ 2,104.17	89%	£ 1,364.23	£ 739.94	£ 732.65	£ 294.46	£ 438.19	£ 71.50	£ 2,836.82	£ 1,730.19	£ 1,106.63
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 783.99	£ 331.16	£ 452.83	£ 106.81	£ 1,028.99	£ 437.97	£ 591.02
90's Rewind	£ -	£ 6,966.67	93%	£ 2,550.00	£ 4,416.67	£ 6,974.91	£ 2,791.48	£ 4,183.43	£ 484.61	£ 13,941.58	£ 5,826.09	£ 8,115.49
Legend	£ -	£ 3,228.33	83%	£ 2,000.00	£ 1,228.33	£ 1,965.49	£ 824.40	£ 1,141.09	£ 252.38	£ 5,193.82	£ 3,076.78	£ 2,117.04
Rock For Heroes	£ -	£ 4,636.67	100%	£ 3,224.60	£ 1,412.07	£ 2,175.41	£ 870.65	£ 1,304.76	£ 233.54	£ 6,812.08	£ 4,328.79	£ 2,483.29
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 350.49	£ 140.96	£ 209.53	£ 21.36	£ 650.49	£ 162.32	£ 488.17
Roller Disco drop in session	£ 175.00	£ -	n/a	£ -	£ -	£ 218.58	£ 92.77	£ 125.81	£ 93.56	£ 393.58	£ 186.33	£ 207.25
Rock Choir x 1	£ 100.00	£ -	n/a	£ -	£ -	£ 50.41	£ 20.16	£ 30.25	£ -	£ 150.41	£ 20.16	£ 130.25
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 464.41	£ 186.25	£ 278.16	£ 174.52	£ 1,603.61	£ 360.77	£ 1,242.84
TOTALS FOR APRIL	£ 1,959.20	£ 18,810.84		£ 10,321.65	£ 8,489.19	£ 15,287.00	£ 6,187.09	£ 9,099.91	£ 1,668.26	£ 36,057.04	£ 18,177.00	£ 17,880.04
May	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Maet Live	£ -	£ 3,349.17	85%	£ 2,162.45	£ 1,186.72	£ 1,976.08	£ 793.28	£ 1,182.80	£ 233.67	£ 5,325.25	£ 3,189.40	£ 2,135.85
Francis Rossi	£ -	£ 8,666.67	85%	£ 6,434.13	£ 2,232.54	£ 1,118.90	£ 448.20	£ 670.70	£ 227.83	£ 9,785.57	£ 7,110.16	£ 2,675.41
Ultimate Elton	£ -	£ 3,387.50	88%	£ 2,000.00	£ 1,387.50	£ 1,776.25	£ 713.18	£ 1,063.07	£ 224.45	£ 5,163.75	£ 2,937.63	£ 2,226.12
Black Sabbitch	£ -	£ 1,678.33	26%	£ 2,000.00	£ -321.67	£ 1,100.66	£ 440.67	£ 659.99	£ 153.33	£ 2,778.99	£ 2,594.00	£ 184.99
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 275.12	£ 110.66	£ 164.46	£ 23.45	£ 575.12	£ 134.11	£ 441.01
Jazz Club	£ -	£ 1,404.17	60%	£ 1,012.29	£ 391.88	£ 486.83	£ 195.55	£ 291.28	£ 72.54	£ 1,891.00	£ 1,280.38	£ 610.62
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 600.16	£ 253.41	£ 346.75	£ 116.57	£ 845.16	£ 369.98	£ 475.18
Comedy Club	£ -	£ 1,744.17	65%	£ 1,096.73	£ 647.44	£ 1,386.57	£ 559.58	£ 826.99	£ 168.92	£ 3,130.74	£ 1,825.23	£ 1,305.51
Roller Disco drop in session	£ 80.00	£ -	n/a	£ -	£ -	£ 100.71	£ 42.02	£ 58.69	£ 72.94	£ 180.71	£ 114.96	£ 65.75
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 144.50	£ 57.80	£ 86.70	£ -	£ 544.50	£ 57.80	£ 486.70
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 339.08	£ 135.99	£ 203.09	£ 166.31	£ 1,478.28	£ 302.30	£ 1,175.98
TOTALS FOR MAY	£ 2,164.20	£ 20,230.01		£ 14,705.60	£ 5,524.41	£ 9,304.86	£ 3,750.34	£ 5,554.52	£ 1,460.01	£ 31,699.07	£ 19,915.95	£ 11,783.12
June	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Voodoo Room	£ -	£ 2,469.17	70%	£ 1,494.93	£ 974.24	£ 1,344.24	£ 539.08	£ 805.16	£ 226.37	£ 3,813.41	£ 2,260.38	£ 1,553.03
Ultimate Commitments & Blues Bros	£ -	£ 2,790.00	72%	£ 1,706.04	£ 1,083.96	£ 1,701.65	£ 684.04	£ 1,017.61	£ 200.44	£ 4,491.65	£ 2,590.52	£ 1,901.13
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 268.91	£ 113.34	£ 155.57	£ 96.48	£ 513.91	£ 209.82	£ 304.09
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 170.91	£ 68.54	£ 102.37	£ 23.45	£ 470.91	£ 91.99	£ 378.92
Jazz Club	£ -	£ 2,154.17	91%	£ 1,246.96	£ 907.21	£ 823.89	£ 331.14	£ 492.75	£ 56.14	£ 2,978.06	£ 1,634.24	£ 1,343.82
Comedy Club	£ -	£ 1,091.67	42%	£ 1,000.00	£ 91.67	£ 1,145.08	£ 462.08	£ 683.00	£ 233.05	£ 2,236.75	£ 1,695.13	£ 541.62
Money For Nothing	£ -	£ 3,070.83	79%	£ 2,000.00	£ 1,070.83	£ 1,718.57	£ 690.87	£ 1,027.70	£ 252.99	£ 4,789.40	£ 2,943.86	£ 1,845.54
Bootleg Blondie	£ -	£ 3,815.83	70%	£ 1,250.00	£ 2,565.83	£ 2,310.08	£ 926.20	£ 1,383.88	£ 283.61	£ 6,125.91	£ 2,459.81	£ 3,666.10
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 134.25	£ 53.70	£ 80.55	£ -	£ 534.25	£ 53.70	£ 480.55
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 350.25	£ 140.47	£ 209.78	£ 203.19	£ 1,774.25	£ 343.66	£ 1,430.59
TOTALS FOR JUNE	£ 2,369.00	£ 15,391.67		£ 8,697.93	£ 6,693.74	£ 9,967.83	£ 4,009.46	£ 5,958.37	£ 1,575.72	£ 27,728.50	£ 14,283.11	£ 13,445.39
July	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Starburst	£ 3,931.00	£ -	62%	£ -	£ -	£ 5,439.39	£ 2,194.43	£ 3,244.96	£ 927.19	£ 9,370.39	£ 3,121.62	£ 6,248.77
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 110.66	£ 44.31	£ 66.35	£ 20.84	£ 260.66	£ 65.15	£ 195.51
Albert Cummings	£ -	£ 1,583.33	44%	£ 1,200.00	£ 383.33	£ 855.49	£ 343.63	£ 511.86	£ 189.75	£ 2,438.82	£ 1,733.38	£ 705.44
Benidorm Tom	£ -	£ 2,692.50	69%	£ 1,500.00	£ 1,192.50	£ 1,370.25	£ 550.26	£ 819.99	£ 215.94	£ 4,062.75	£ 2,266.20	£ 1,796.55
Jazz Club	£ -	£ 2,158.33	94%	£ 1,088.27	£ 1,070.06	£ 674.24	£ 270.74	£ 403.50	£ 67.21	£ 2,832.57	£ 1,426.22	£ 1,406.35
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 225.49	£ 90.43	£ 135.06	£ 170.35	£ 1,364.69	£ 260.78	£ 1,103.91
TOTALS FOR JULY	£ 5,220.20	£ 6,434.16		£ 3,788.27	£ 2,645.89	£ 8,675.52	£ 3,493.80	£ 5,181.72	£ 1,591.28	£ 20,329.88	£ 8,873.35	£ 11,456.53
August	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 544.08	£ 217.81	£ 326.27	£ -	£ 1,968.08	£ 217.81	£ 1,750.27

TOTALS FOR AUGUST	£ 1,424.00	£ -		£ -	£ -	£ 544.08	£ 217.81	£ 326.27	£ -	£ 1,968.08	£ 217.81	£ 1,750.27
September	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Gary Ryan as Neil Diamond	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Comedy Club	£ -	£ 1,531.67	61%	£ 1,000.00	£ 531.67	£ 1,271.65	£ 511.36	£ 760.29	£ 237.05	£ 2,803.32	£ 1,748.41	£ 1,054.91
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 310.49	£ 130.39	£ 180.10	£ 70.34	£ 555.49	£ 200.73	£ 354.76
Ultimate Eagles	£ -	£ 3,625.00	51%	£ 2,678.80	£ 946.20	£ 1,585.08	£ 637.17	£ 947.91	£ 288.75	£ 5,210.08	£ 3,604.72	£ 1,605.36
Kast Off Kinks	£ -	£ 4,410.00	100%	£ 3,082.50	£ 1,327.50	£ 2,126.24	£ 853.75	£ 1,272.49	£ 367.83	£ 6,536.24	£ 4,304.08	£ 2,232.16
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 343.99	£ 137.91	£ 206.08	£ 13.03	£ 643.99	£ 150.94	£ 493.05
Jazz Club	£ -	£ 1,537.50	65%	£ 1,117.89	£ 419.61	£ 543.66	£ 218.80	£ 324.86	£ 67.73	£ 2,081.16	£ 1,404.42	£ 676.74
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 70.58	£ 28.23	£ 42.35	£ -	£ 470.58	£ 28.23	£ 442.35
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 597.74	£ 239.29	£ 358.45	£ 145.61	£ 1,736.94	£ 384.90	£ 1,352.04
TOTALS FOR SEPTEMBER	£ 2,084.20	£ 11,104.17		£ 7,879.19	£ 3,224.98	£ 6,849.43	£ 2,756.90	£ 4,092.53	£ 1,190.34	£ 20,037.80	£ 11,826.43	£ 8,211.37
October	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Cheesy Bingo Party	£ -	£ 2,881.67	100%	£ 2,005.02	£ 876.65	£ 2,870.90	£ 1,161.13	£ 1,709.77	£ 401.13	£ 5,752.57	£ 3,567.28	£ 2,185.29
Vox School	£ 687.75	£ -	n/a	£ -	£ -	£ 350.33	£ 142.93	£ 207.40	£ 61.22	£ 1,038.08	£ 204.15	£ 833.93
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 315.49	£ 126.97	£ 188.52	£ 21.88	£ 615.49	£ 148.85	£ 466.64
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 465.32	£ 195.70	£ 269.62	£ 121.78	£ 710.32	£ 317.48	£ 392.84
Jazz Club	£ -	£ 1,637.50	70%	£ 1,126.69	£ 510.81	£ 606.99	£ 243.93	£ 363.06	£ 90.91	£ 2,244.49	£ 1,461.53	£ 782.96
Paul Young	£ -	£ 9,237.50	90%	£ 6,902.26	£ 2,335.24	£ 1,538.33	£ 617.65	£ 920.68	£ 252.68	£ 10,775.83	£ 7,772.59	£ 3,003.24
Comedy Club	£ -	£ 1,643.33	60%	£ 1,032.66	£ 610.67	£ 1,277.33	£ 516.57	£ 760.76	£ 213.20	£ 2,920.66	£ 1,762.43	£ 1,158.23
Roller Disco drop in session	£ 150.00	£ -	n/a	£ -	£ -	£ 104.00	£ 43.28	£ 60.72	£ 74.76	£ 254.00	£ 118.04	£ 135.96
The Bohemians	£ -	£ 3,716.67	65%	£ 2,576.00	£ 1,140.67	£ 2,238.99	£ 898.71	£ 1,340.28	£ 254.88	£ 5,955.66	£ 3,729.59	£ 2,226.07
Floyd Effect	£ -	£ 4,895.83	100%	£ 3,407.31	£ 1,488.52	£ 2,621.99	£ 1,051.57	£ 1,570.42	£ 307.63	£ 7,517.82	£ 4,766.51	£ 2,751.31
Rock Choir x 3	£ 300.00	£ -	n/a	£ -	£ -	£ 94.91	£ 37.96	£ 56.95	£ -	£ 394.91	£ 37.96	£ 356.95
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 532.41	£ 213.09	£ 319.32	£ 177.77	£ 1,671.61	£ 390.86	£ 1,280.75
TOTALS FOR OCTOBER	£ 2,821.95	£ 24,012.50		£ 17,049.94	£ 6,962.56	£ 13,016.99	£ 5,249.49	£ 7,767.50	£ 1,977.84	£ 39,851.44	£ 24,277.27	£ 15,574.17
November	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Big Country	£ -	£ 7,975.00	73%	£ 4,500.00	£ 3,475.00	£ 2,886.74	£ 1,157.01	£ 1,729.73	£ 257.49	£ 10,861.74	£ 5,914.50	£ 4,947.24
Buble Sinatra	£ -	£ 4,791.67	100%	£ 2,800.00	£ 1,991.67	£ 1,423.33	£ 574.34	£ 848.99	£ 335.77	£ 6,215.00	£ 3,710.11	£ 2,504.89
Marti Pellow	£ -	£ 11,145.00	100%	£ 8,294.75	£ 2,850.25	£ 1,432.58	£ 575.57	£ 857.01	£ 367.69	£ 12,577.58	£ 9,238.01	£ 3,339.57
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 279.66	£ 117.42	£ 162.24	£ 116.57	£ 524.66	£ 233.99	£ 290.67
Comedy Club	£ -	£ 2,442.50	88%	£ 1,558.51	£ 883.99	£ 1,840.91	£ 741.65	£ 1,099.26	£ 234.30	£ 4,283.41	£ 2,534.46	£ 1,748.95
Jazz Club	£ -	£ 2,112.50	91%	£ 1,164.99	£ 947.51	£ 685.40	£ 276.41	£ 408.99	£ 72.54	£ 2,797.90	£ 1,513.94	£ 1,283.96
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 315.40	£ 126.94	£ 188.46	£ 21.88	£ 615.40	£ 148.82	£ 466.58
80's Rewind	£ -	£ 7,483.33	100%	£ 3,200.00	£ 4,283.33	£ 6,029.65	£ 2,412.59	£ 3,617.06	£ 538.25	£ 13,512.98	£ 6,150.84	£ 7,362.14
80's Rewind	£ -	£ 7,516.67	100%	£ 3,200.00	£ 4,316.67	£ 6,861.66	£ 2,746.76	£ 4,114.90	£ 539.62	£ 14,378.33	£ 6,486.38	£ 7,891.95
Rock Choir x 3	£ 300.00	£ -	n/a	£ -	£ -	£ 89.83	£ 35.93	£ 53.90	£ -	£ 389.83	£ 35.93	£ 353.90
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 616.99	£ 247.72	£ 369.27	£ 224.25	£ 2,040.99	£ 471.97	£ 1,569.02
TOTALS FOR NOVEMBER	£ 2,269.00	£ 43,466.67		£ 24,718.25	£ 18,748.42	£ 22,462.15	£ 9,012.34	£ 13,449.81	£ 2,708.36	£ 68,197.82	£ 36,438.95	£ 31,758.87
December	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Mainly Madness	£ -	£ 5,050.00	89%	£ 3,436.35	£ 1,613.65	£ 4,629.34	£ 1,854.16	£ 2,775.18	£ 476.55	£ 9,679.34	£ 5,767.06	£ 3,912.28
Comedy Club	£ -	£ 3,800.00	100%	£ 1,701.74	£ 2,098.26	£ 3,173.33	£ 1,277.77	£ 1,895.56	£ 380.69	£ 6,973.33	£ 3,360.20	£ 3,613.13
Jazz Club	£ -	£ 3,194.17	100%	£ 2,268.93	£ 925.24	£ 728.07	£ 293.28	£ 434.79	£ 101.47	£ 3,922.24	£ 2,663.68	£ 1,258.56
Panto	£ 15,869.10	£ -	62%	£ -	£ -	£ 13,883.12	£ 6,018.78	£ 7,864.34	£ 5,189.04	£ 29,752.22	£ 11,207.82	£ 18,544.40
TOTALS FOR DECEMBER	£ 15,869.10	£ 12,044.17		£ 7,407.02	£ 4,637.15	£ 22,413.86	£ 9,443.99	£ 12,969.87	£ 6,147.75	£ 50,327.13	£ 22,998.76	£ 27,328.37
January	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 304.91	£ 122.74	£ 182.17	£ 10.94	£ 604.91	£ 133.68	£ 471.23
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 174.32	£ 69.85	£ 104.47	£ -	£ 174.32	£ 69.85	£ 104.47
Jazz Club	£ -	£ 1,666.67	72%	£ 1,037.98	£ 628.69	£ 551.58	£ 221.95	£ 329.63	£ 70.34	£ 2,218.25	£ 1,330.27	£ 887.98

Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	515.33	£	222.41	£	292.92	£	72.94	£	760.33	£	295.35	£	464.98
Comedy Club	£	-	£	2,235.00	82%	£	1,421.98	£	813.02	£	1,681.66	£	678.57	£	1,003.09	£	171.92	£	3,916.66	£	2,272.47	£	1,644.19
AC/DC UK	£	-	£	7,500.00	100%	£	4,473.70	£	3,026.30	£	4,473.83	£	1,793.08	£	2,680.75	£	336.06	£	11,973.83	£	6,602.84	£	5,370.99
Stayin Alive	£	-	£	3,750.00	86%	£	2,000.00	£	1,750.00	£	1,718.00	£	692.03	£	1,025.97	£	216.21	£	5,468.00	£	2,908.24	£	2,559.76
Rock Choir x 3	£	300.00	£	-	n/a	£	-	£	-	£	97.66	£	39.06	£	58.60	£	-	£	397.66	£	39.06	£	358.60
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	232.91	£	96.19	£	136.72	£	46.49	£	1,372.11	£	142.68	£	1,229.43
TOTALS FOR JANUARY	£	1,984.20	£	15,151.67		£	8,933.66	£	6,218.01	£	9,750.20	£	3,935.88	£	5,814.32	£	924.90	£	26,886.07	£	13,794.44	£	13,091.63
February	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
T Rextasy	£	-	£	4,770.83	95%	£	3,500.00	£	1,270.83	£	1,957.83	£	785.95	£	1,171.88	£	244.87	£	6,728.66	£	4,530.82	£	2,197.84
Los Pacaminos	£	-	£	4,500.00	63%	£	3,128.25	£	1,371.75	£	1,778.07	£	712.95	£	1,065.12	£	221.43	£	6,278.07	£	4,062.63	£	2,215.44
Paul Jones & Dave Kelly	£	-	£	4,500.00	70%	£	3,355.68	£	1,144.32	£	708.49	£	284.49	£	424.00	£	192.78	£	5,208.49	£	3,832.95	£	1,375.54
Comedy Club	£	-	£	2,562.50	94%	£	1,637.47	£	925.03	£	2,122.32	£	859.32	£	1,263.00	£	257.89	£	4,684.82	£	2,754.68	£	1,930.14
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	339.16	£	135.99	£	203.17	£	13.67	£	639.16	£	149.66	£	489.50
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	125.85	£	50.23	£	75.62	£	-	£	125.85	£	50.23	£	75.62
Jazz Club	£	-	£	1,920.83	84%	£	1,197.69	£	723.14	£	633.49	£	255.19	£	378.30	£	70.34	£	2,554.32	£	1,523.22	£	1,031.10
Roller Disco drop in session	£	150.00	£	-	n/a	£	-	£	-	£	130.41	£	52.61	£	77.80	£	77.49	£	280.41	£	130.10	£	150.31
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	429.41	£	181.76	£	247.65	£	77.49	£	674.41	£	259.25	£	415.16
ELO Encounter	£	-	£	4,566.67	100%	£	2,980.08	£	1,586.59	£	1,978.40	£	796.80	£	1,181.60	£	221.42	£	6,545.07	£	3,998.30	£	2,546.77
Oasish	£	-	£	7,466.67	100%	£	4,766.76	£	2,699.91	£	5,237.41	£	2,097.10	£	3,140.31	£	270.92	£	12,704.08	£	7,134.78	£	5,569.30
Rock Choir x 4	£	400.00	£	-	n/a	£	-	£	-	£	93.75	£	37.50	£	56.25	£	-	£	493.75	£	37.50	£	456.25
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	503.83	£	202.07	£	301.76	£	123.73	£	1,927.83	£	325.80	£	1,602.03
TOTALS FOR FEBRUARY	£	2,519.00	£	30,287.50		£	20,565.93	£	9,721.57	£	16,038.42	£	6,451.96	£	9,586.46	£	1,772.03	£	48,844.92	£	28,789.92	£	20,055.00
TOTALS	£	40,684.05	£	196,933.36		£	124,067.44	£	72,865.92	£	134,310.34	£	54,509.06	£	79,801.28	£	21,016.49	£	371,927.75	£	199,592.99	£	172,334.76

Officer Report

RLA Committee

Wednesday 20th March 2024

OFFICER: Facilities and Open Spaces Manager (FOSM)

DATE: 12th March 2024

SUBJECT: General Report

1. Ancells Farm Community Centre

- Front door lock has now been repaired after a fault; however, a replacement keypad may soon be required.
- The bins store at the rear of the building has been subject to unauthorised usage. Solutions are being looked at to secure the bin store area.

2. Ancells Play Park

- Further repairs on other equipment are now needed and FOSM is looking at options for these items.

3. Ancells Farm – Green Gym

- Proposed dates for a “Gym Induction Day” as part of the grand opening of the new Green Gym, are either the 20th or the 27th April 2024. This will hopefully attract more people as the weather will be warmer.



4. Ancells Farm General

- A sink hole has appeared along the central green lung in Ancells Farm. The water company has been out to investigate and are taking action to repair the issue. At the moment it is unclear how long it will take to rectify the issue.

5. Ancells Farm Pavilion.

- All remedial works have now been completed and the Pavilion is now back in full use.

6. Basingbourne

- The new Trash Screen which was installed in one of the ditches in Basingbourne Park Woodland is working perfectly.



- Highways have confirmed that the “track” leading to the Lions store, Girl Guides Hut and Scouts Hut, is in fact owned by Highways.

- Highways have also raised a purchase order to have the potholes in the track repaired.



7. Basingbourne Pavilion

- Options are being looked at for a replacement door. Following several attempted break ins, the door is now in need of a complete replacement.
- Options being considered are a full metal heavy duty door (similar to the new door on Ancells Pavilion) or a wooden door with reinforced metal sheeting.
- Options are also being looked at to either brick up or reinstate the old rear door to the pavilion.
- Quotes are being obtained for repairs to the ceiling in the Pavilion toilets which has collapsed.
- The Toilets have been blocked off and users advised.
- The rest of the pavilion along with the adjacent toilets are still in use and any faulty toilets have been brought back into use.
- FOSM has arranged for the Pavilion roof to be inspected as damp has been found within the ceiling area.

8. Calthorpe Park General

- Solutions are being looked at to alleviate flooding issues around Calthorpe Park Pavilion.
- The idea to increase the size of the soak away have been considered, however, it is believed this will not fully resolve the issue.
- Calebs Coffee in Calthorpe Park are looking to have a slight rebrand for the coffee shop. It seems park users are getting confused between Calthorpe Park School and Calthorpe Park. They are therefore going to call the shop in Calthorpe Park, "Bean at the park" with a side note of "Coffee by Caleb's" so that customers know the coffee and products aren't changing. They are still very happy if people refer to it as Caleb's Coffee.

9. Calthorpe Park Tennis

- A fault in the tennis courts gates has meant the gates have not been functioning correctly. Awaiting repairs.

10. Harlington

- The old Café area has had a facelift with new lighting installed and repainting to create a useable area during busy events.
- FOSM has been covering DM shifts due to staff shortages/training.
- FOSM assisted the Harlington during Panto season as well as facilitating additional sessions for the Santas Grotto which was hosted by Funtime Dance and Drama. The events were a huge success with over 300 children in attendance and made fantastic use of the Café area.



11. The Views

- Greening Fleet Launch event took place on the Views on Saturday 9th March.

12. Oakley Park

- The Friends of Oakley Park raised funds and purchased a new bench to replace the lost one in the play area. Plans are in place to have the new bench installed in the coming weeks.

13. Additional

Tree Works

- All tree works are currently on schedule. There will be a delay with some tree works at Ancells Farm due to the application required for trees with TPO's.
- During January, a number of trees came down due to high winds and wet weather resulting in emergency tree works being carried out.
- An email of thanks was received from one resident in Basingbourne Park. Please see below a cutting from the email thanking the Council for;
 - *Your proactivity in monitoring Facebook and therefore triggering actions before the official notice even reached you*
 - *The consideration, consultation, and professionalism that you and the NP Tree Management team displayed from start to finish*
 - *The skill and active intervention to avoid damage that NP Tree Management showed yesterday – things like taking down fence panels, the washing line, and boarding the shed roofs before the tree work itself*
 - *The quality of tidy up and remediation after the bulk of work was completed – an area where few people do well and an area that was done brilliantly well yesterday.*

Tree Grant Application

- The Parks & Open Spaces Working Group met on the 29th February to discuss options for submitting a grant application towards any of the Hampshire Forest Partnership Fund <https://www.hants.gov.uk/hampshireforestpartnership/news/funding-schemes>
- It was agreed that it would be good to explore the grant funding. Noted that funding is limited to £50k for community orchards plus £50k from the DEFRA mini forest schemes. The schemes are in demand.
- Preferred planting locations for an Orchard were.
 - The Views – bottom field. Good as in an urban location with potential for visitors.
 - Ancells Farm by Saddleback Way (?)
 - Longmead
 - Calthorpe Park / Merivale end
- Examples of schemes to explore;
 - Tree lining The Views path with fruit or nut trees, or an orchard cluster on the bottom field of The Views (subject to it being a suitable location) – not considered as an option.
 - In-filling of small open spaces verges with trees – not likely to be big enough for any of the schemes.
 - Any suggested locations for native hedging – considered but no immediate locations identified.
 - Consider location for the Lions' 50th anniversary tree – potentially possible on the upper part of The Views by the sensory garden.
- The Executive Officer and FOSM will get together to plot out the number of trees for each location and then will contact HCC to find out which proposals are feasible to take forward.

RECOMMENDATION To note.

Edenbrook Play Areas Survey

- A survey went out online to Residents for FTC to gather ideas for improvements to the current play areas.
- Residents have been asked a variety of questions regarding their usage of both play areas, how they rate the current facilities and what they would like to change if anything?
- To date there have been 74 responses with;
74% saying they use Edenbrook play areas.

Residents have been asked, what option they would prefer?

A. Keep both Play Areas in their current theme - 9% voted.

- B. Change Blackthorns to something entirely different and keep Sorrels as it is - 14% voted.
- C. Change Sorrels to something entirely different and keep Blackthorns as it is - 6% voted.
- D. Change both Play Areas - 68% voted.
- The most frequent comment received so far is regarding year-round usage of the play areas. Better surfacing rather than grass/mud, so that children can use it even in wetter weather.

There are also a range of questions being asked to gauge what type of facility residents would like to see and what is important to people?

Open Spaces

- FTC have entered the South and Southeast in Bloom Awards 2024. The entrants for this year are;
- Oakley Park
- Oakley Park Conservation Area
- The Views Meadow
- Basingbourne Conservation Area
- Basingbourne Park
- Calthorpe Park
- Fleet Cemetery
- **Parish in Bloom (new entry)**

Electrical Safety

- PAT testing has been carried out across all facilities on all portable equipment.

Sports Fund

- FTC has received a VAT refund in the amount of £9500.
- This is a refund on VAT levied for sports provisions that HMRC has refunded after a change to the VAT rules affecting sports provisions.
- Councillors are asked to discuss possible options for the funds or where these funds could be used to reinvest into sports facilities under FTC.

RECOMMENDATION To note.

Continued from November RLA - The View Play Equipment / Skate Park Report

Skate Park Background

The Parks & Open Spaces Working Group met on the 2nd November 2023 to discuss the options for repairing or replacing the Skate Park either as a whole or in part, following recent ROSPA reports highlighting the decline in condition.

Initial costs to replace this one single unit would be in the region of £65,570.

The Executive Officer is looking for potential grant funding options for the project.

The Views Play Area

Cllr Einchcomb and FOSM met with a playground designer to get some ideas of what could be done to improve the Views Play area.

The equipment has been there for around 40 years and is in need of updating.

RECOMMENDATION To note.

RECOMMENDATIONS SUMMARY

- To note the report of the Facilities and Open Spaces Manager.

OFFICER: Rochelle Halliday, Executive Officer
DATE: 13th March 2024
MEETING: Recreation, Leisure and Amenities Committee – 20th March 2024
SUBJECT: Item 8 - Executive Officer's Report

1. Health & Safety Audit - Update

At the last meeting, Officers reported that a health and safety audit was undertaken at The Harlington late last year.

Since then, Officers have been working through the report recommendations, with several areas being actioned. There is further work to be completed.

A more detailed update will be brought to the next meeting.

2. Hart District Council Countryside Partnership Meeting

Cllr Einchcomb, the Facilities and Open Spaces Manager and I met with two members of the Hart DC Ranger team on 29th January 2024 for a site visit as part of the partnership meeting.

The location for the visit was Edenbrook Country Park.

The next partnership meeting has not as yet been, set but should take place sometime in May.

3. D-Day Celebrations and Commemorations – 6th June 2024

I have been in contact with the Royal British Legion regarding the possibility of holding an act of Remembrance to mark the D-Day 80th Anniversary at the war memorial. This would potentially take place at 11am on 6th June. Details are yet to be finalised with the relevant partners in the community.

Officers are also looking at commemorative flags, which could go up in The Harlington window.