



FLEET TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

held on

Wednesday 5th January 2022

in the Harlington

PRESENT

Councillors:

B. Schofield (Chairman), P. Einchcomb, R. Fang, L. Holt, A. Hope, K. Kuntikanamata, K. Jasper, A. Oliver, R. Richmond, R. Robinson, P. Wildsmith, G. Woods.

Also Present:

Janet Stanton – Town Clerk
Susanna Walker – Committee Clerk
Cllr Stephen Parker - HCC
Cllr Steve Forster – HCC and HDC
Cllr Mark Butcher – HDC
3 representatives from Sasha's Project

FC Jan 2022 ITEM 1

APOLOGIES FOR ABSENCE

At the start of the meeting, Councillor Schofield welcomed everyone back after the Christmas break. He reminded members that 2022 is the Queen's Platinum Jubilee year, for which FTC is involved in co-ordinating a full programme of celebration events. Members also noted that this year is election year for the Council.

Members received and accepted apologies for absence from Councillor Chenery due to ongoing health reasons and Councillor Tilley due to ill health.

FC Jan 2022 ITEM 2

DECLARATIONS OF INTEREST

Councillor Einchcomb declared an interest in Item 12, Fleet Baptist Pre-School.

FC Jan 2022 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public.

FC Jan 2022 ITEM 4

MINUTES OF PREVIOUS MEETINGS

Members received and approved as a correct record the minutes and the confidential minutes of the Council Meeting held on Wednesday 1st December 2021. The Chairman signed the minutes as a true record of the meeting.

The Council received and noted the minutes of the following Committees:

RLA	8 th December 2021
Development Control	22 nd November 2021
	6 th December 2021
	20 th December 2021

FC Jan 2022 ITEM 5

FINANCIAL MONITORING

Members received and noted the following:

1. a. The bank reconciliation for November 2021
b. The list of receipts for November 2021
c. The list of payments for November 2021
2. Councillor Robinson confirmed that the bank statements match the reconciliation and he has signed the bank statements and payment schedules.

RESOLVED

Members accepted and approved into the minutes:

1. a. The bank reconciliation for November 2021
b. The list of receipts for November 2021
c. The list of payments for November 2021
2. Councillor Robinson's confirmation that the bank reconciliation for November 2021 equals zero, and the bank statements match the reconciliation.

FC Jan 2022 ITEM 6

COMMUNITY TRANSPORT - FLEET LINK

Members considered the community transport tender arrangements for Fleet Link and considered the proposal to extend the contract for a further year, to run from 1st April 2022 until the 31st March 2023. Members noted the following:

- An allowance (£11,560) has been included in the approved 2022-2023 budget.
- This allowance is solely for running costs and not to the vehicle replacement fund.
- Fleet Link provides a valuable service to members of the community.
- Average age of user is 80 years old +.
- FTC to look at new alternatives for the future.
- Concern that the current model is not financially viable.

RESOLVED

To approve the extension of the Fleet Link contract for a further year, from 1st April 2022 – 31st March 2023.

FC Jan 2022 ITEM 7

MARKET REPORT UPDATE

Members received and considered a business plan from Councillor Richmond and Councillor Willcocks, regarding Fleet Town market and the proposal to create a Community Interest Company to run the market. Members discussed and considered the following:

- The proposed Community Interest Company (CIC) would comprise of 2 FTC Councillors, 1 HDC Councillor, 1 market representative and 1 independent representative.
- As an alternative to the CIC, FTC could run the market.
- The CIC needs to be set up as soon as possible.
- FTC to regard the proposed CIC as a replacement to the **previous provider** SMT, but FTC to continue to hold the market lease with HDC.
- Propose to have the new market up and running by April 2022.
- Once running costs have been paid, any excess money collected will be returned to the CIC for the purchase of gazebos, signage.
- CIC needs to raise initial funds of £12,000 - £15,000.
- FTC to apply for any grants required and any money acquired, FTC **would** spend on behalf of CIC for assets.
- Layout of market stalls post Covid.

Members **RESOLVED** that

1. The Community Interest Company (CIC) to be set up to be the potentials operator for Fleet Town market.
2. The transfer of £2,400 from the current market fund is approved for CIC to use as part of the setup of the market.
3. FTC to apply for appropriate funding on behalf of the CIC.

FC Jan 2022 ITEM 8 SASHA'S PROJECT

Members considered an application from Sasha's Project, requesting funding of £3,196.80 to cover the cost of rent at The Point for their crisis centre from January – March 2022. Three representatives from Sasha's Project were present, and discussed the following with the members:

- Sasha's Project provides somewhere for people to go, giving face to face support to people contemplating suicide.
- The project is open Friday and Saturday nights, and to date, has supported 43 people or on average 1 person per night.
- Long term goals include their own crisis home, open 24 hours a day.
- Sasha's Project is supported by local GP surgeries, A&E, mental health services but does not receive any financial support.
- Volunteers are supported by a crisis team of two, who have a greater experience of working with mental health.
- Proposal that the grant application to be extended until end of March 2023.
- Counter proposal that the grant application be extended until end of June 2022, requesting that Sasha's Project prepare a new grant application for July 2022.
- Concern over binding a future Council to a future financial commitment.
- Sasha's Project to approach other local Councils for funding.
- Rent is waived for the Scouts as the organisation pays for the ongoing running costs.

Subsequent to the discussion, the following proposal was moved and seconded:

- That the grant application from Sasha's Project be extended until end of June 2022.

The following amendment was then moved and adopted:

- That the grant application from Sasha's Project be extended until end of March 2023.

The new substantive motion was passed.

Members **RESOLVED**

That the grant application for funding the cost of Friday and Saturday rental of The Point for Sasha's Project be extended until end of March 2023.

FC Jan 2022 ITEM 9 ANNUAL RESIDENTS' MEETING

Members were reminded that the Annual Residents' Meeting is scheduled to take place on Tuesday 22nd March 2022. The following points were noted:

- At this point in time, the expectation is that this will be a face to face meeting with local residents in The Harlington.
- A Working Group to be formed, to manage presentations and subject matter.
- Working Group members: Councillor Fang, Councillor Schofield, Councillor Tilley, Councillor Wildsmith and Councillor Woods.
- A report to be brought back to the February Council meeting.

RESOLVED

That the Working Group set up will prepare and progress the content of the Annual Residents' Meeting.

FC Jan 2022 ITEM 10**REFRESHMENT – CALTHORPE PARK**

Members were made aware that since the July 2021 Council Meeting, where it was resolved to approve the Calthorpe Park Pavilion being used to sell light refreshments, FTC has now received a more developed proposal by the catering company. Members noted that the new plans outline to:

- Significantly improve the condition of the building.
- Operate as a coffee shop with an indoor and outdoor seated area.
- Use the kitchen for food preparation for a delivery service using their vans and drivers once the coffee shop is closed.

Members considered this information and discussed the following:

- The catering company initially want to try out long days at the Pavilion, to work out the potential busy periods of business.
- Concern over the proposal of a delivery service, due to existing limited parking.
- Concern over creating a destination for people to go to.
- Planning permission required for change of use to the existing building.
- The catering company is prepared to invest money into improvements and invest in Fleet.
- Potential to increase footfall in Calthorpe Park.
- Potential to kerb vandalism in the area.
- Anti-social hours to residents with deliveries.
- FTC will continue to own the building after any improvements.
- More details required, with regards to hours, deliveries, delivery service.
- The Calthorpe Park covenants.
- Lease Working Group to meet up with catering company.

Members RESOLVED

That the Lease Working Group seek further information and clarification to determine if the original Resolution requires amendment.

FC Jan 2022 ITEM 11**FLEET TOWN FOOTBALL CLUB (FTFC)**

Members received a verbal update from Councillor Woods and Councillor Oliver, following their meeting with Fleet Town Football Club on 6th December 2021. The following was noted:

- FTFC are trying to set up as a Company Limited by Guarantee.
- FTC is unable to proceed with new lease discussions until this has been completed.
- Over the past couple of years, FTFC have had a number of changes to board members.
- Financial instability.
- FTC offered to apply for grants on behalf of FTFC but this was not pursued.
- Current lease runs out in 2024.

Members agreed that although FTC is giving support to FTFC, the full support is not being taken up. FTC can only advise, it is up to FTFC how the club is run.

FC Jan 2022 ITEM 12**FLEET BAPTIST PRE-SCHOOL**

Members received a verbal report from Councillor Woods, following a discussion with the Chairman of Fleet Baptist Pre-School on 5th January 2022. Members noted the following:

- Fleet Baptist Pre-School is in a difficult situation, post-pandemic.
- Reserves have been depleted considerably.
- Prices have been increased.

Members noted that a number of actions were agreed in the discussion, including sourcing grants. Councillor Woods will meet up with the Chairman again in mid-February 2022.

FC Jan 2022 ITEM 13 FTC MEETINGS TIMETABLE 2022-2023

Members received and noted the FTC meeting timetable for 2022-2023.

FC Jan 2022 ITEM 14 HARLINGTON AND THE CIVIC QUARTER UPDATE

Members received a verbal update on the Harlington and Civic Quarter, and noted that there is a meeting being held on Monday 10th January 2022, looking at public engagement and time frames.

FC Jan 2022 ITEM 15 COMPLAINTS

Members noted that no complaints had been recorded since the last meeting.

FC Jan 2022 ITEM 16 COVID UPDATE AND TOWN CLERK'S REPORT

Members received and noted an update from the Town Clerk. The following matters were raised:

- Vaccinations at the Harlington have been confirmed until the end of March 2022, with a possible extension until June 2022.
- Vandalism at Ancells Farm Pavilion.
- FTC Cemetery extension has received 2 tenders.
- Christmas Day lunch was a success.

FC Jan 2022 ITEM 17 HCC/HDC

Councillor Parker discussed the following points:

- Gritters.
- Any complaints made to HCC receive a number. When contacting a member of HCC, always quote the complaint number.

Councillor Forster updated members on the following:

- Hitches Lane and the proposal of 2 new crossings.
- New cycle route.
- SWR are introducing a new timetable from 17th January 2022.
 - Cut backs have been made to services, including the fast train into London.
- Road closures including Pale Lane to the Elvetham roundabout, Upper Street, Fleet Road and Park Road.
- Grants including Councillor's grants and Arts Council grant.
- All severe pot holes have been assessed and fixed.

Councillor Butcher noted the following:

- SIDS.
- Improvements to 101 service.
- Local PCSO has had positive feedback.
- New Police recruits to be introduced over the next few years.

FC Jan 2022 ITEM 18 DATE AND TIME OF NEXT MEETING

The date and time of the next meeting of the Council is on Wednesday 2nd February 2022 at 19.00 in the Harlington.

There being no further business the meeting closed at 21:50.

Signed.....

Date.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press were excluded from the Meeting.

FC Jan 2022 ITEM 19 RECOGNITION OF COMMUNITY SERVICE

Members received and considered a report, regarding recognition of community service.

RESOLVED

Members determined a recommendation within the report