



**Part 1 – ITEMS FOR DECISION**

**7. FINANCIAL MONITORING REPORT**

- a) To receive the bank reconciliation and list of payments for July 2023 (*documents available on the FTC portal and website*).
- b) To receive a statement from Councillor Robinson that the bank reconciliation and list of payments for July 2023 have been verified and signed off against the original bank statement.

**RECOMMENDATIONS**

- a) To receive and accept the bank reconciliation and list of payments for July 2023.
- b) To accept the statement from Councillor Robinson that the bank reconciliation and list of payments for July 2023 have been verified and signed.

**8. FINANCE AND RISK REGISTER 2023/24**

- a) To receive an update from the Risk Management Working Group (*see Executive Officer's report*).
- b) To consider and agree the Council's Finance and Risk Register for 2023/24 (*copy attached*).

**RECOMMENDATIONS**

- a) To note the update from the Risk Management Working Group.
- b) To approve the Finance and Risk Register for 2023/24.

**9. HEALTH AND SAFETY AND HR SERVICES CONTRACT**

To receive quotes, consider and agree a new contract for the provision of combined health and safety and human resource consultancy services (*copy attached*).

**RECOMMENDATION**

To approve Contractor A for the provision of combined health and safety and human resources consultancy services for a period of 3 years.

**10. POLICY REVIEW**

To consider and agree the revised Complaints Policy (*copy attached*).

**RECOMMENDATION**

To approve the revised Complaints Policy.

**11. HART DISTRICT COUNCIL PARISH SETTLEMENT CAPACITY STUDY**

To consider and agree a response to the HDC Parish Settlement Capacity Study (*see Executive Officer's report*).

**RECOMMENDATION**

To determine the Council's response to the Study.

**12. WITHDRAWAL OF STAGECOACH BUS SERVICE TO CALTHORPE PARK SCHOOL**

To receive notice of the withdrawal of the No.10 bus service to Calthorpe Park School from the Pondtail area and to agree the Council's response (*copy attached*).

**RECOMMENDATIONS**

- a) That the Council send a letter to the Commercial Manager of Stagecoach expressing its deep concern at the potential loss of this community service and requests reconsideration of the decision.
- b) That the Council writes to the Director responsible for transport at HCC to enlist their support in reversing the decision of Stagecoach to remove this essential public service.
- c) That the Council liaise with Calthorpe Park School and the potentially impacted residents to provide the evidence of the number of families affected and the likely consequences of the loss of this public service.

<b>Part 2 – ITEMS TO NOTE</b>	
<b>13. COMPLAINTS</b>	To receive notification of any complaints.
<b>14. HYGIENE SERVICES CONTRACT - UPDATE</b>	To inform the Council that the previously agreed contract for Hygiene services at The Harlington and Ancells Farm Community Centre is unable to proceed due to the timing of the termination notice for the existing contract ( <i>see Executive Officer's report</i> ).
<b>15. THE GREENING CAMPAIGN</b>	To receive a verbal update regarding the Greening Campaign public engagement meeting on 4 <sup>th</sup> September 2023.
<b>16. EXECUTIVE OFFICER'S REPORT</b>	To receive and note the update report from the Executive Officer.
<b>17. DATE AND TIME OF NEXT MEETING</b>	The next meeting of the Council is scheduled to be held on Wednesday 4 <sup>th</sup> October 2023 at 7pm in the Harlington.
<b>Part 3 – CONFIDENTIAL ITEMS</b>	
<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ol style="list-style-type: none"> <li>a. Matters relating to individual staff, engagement, terms of service, conduct and dismissal of employees.</li> <li>b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts.</li> <li>c. Receipt of professional legal advice and preparation of cases in legal proceedings.</li> <li>d. The early stages of any dispute.</li> <li>e. Matters of a commercial nature.</li> </ol> <p>There are no confidential items for consideration.</p>	