



**RECREATION, LEISURE & AMENITY COMMITTEE  
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 21 September 2016 at 7pm  
The Harlington**

All Committee members are summoned to attend

**To:** Cllrs S Cantle, P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield,  
J Wright

Signed:

Janet Stanton  
Town Clerk

Date: 15 September 2016

**AGENDA**

**1 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

**2 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

#### **4 MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the RLA Committee held on 15 June 2016 –copy attached

### **Part 1 – ITEMS FOR DECISION**

#### **5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager.  
Copy attached

#### **RECOMMENDATION**

To note the report of the Operations Manager.

#### **6 THE HARLINGTON-BOX OFFICE TICKETING SYSTEM**

To consider the report of the Harlington General Manager on the purchase and set up of a new box office ticketing system-copy attached

#### **RECOMMENDATION**

To authorise the selection of Company A as the supplier for the new ticketing system at the Harlington –Budget line EMR 9034

#### **7 THE HARLINGTON-IMPROVING THE INTERNAL APPEARANCE**

To consider the report of the Harlington General Manager on a proposal to improve the internal appearance of the Harlington-copy attached

#### **RECOMMENDATION**

To authorise the costs of cosmetic improvement within the Harlington to be allocated to budget line EMR 9007

#### **8 FACILITIES AND OPEN SPACES MANAGER'S REPORT**

To note the Facilities Officer's Report – copy attached

#### **RECOMMENDATION**

- a) To note the report of the Facilities and Open Spaces Manager
- b) To note that the tightening of Health and Safety law and legislation in relation to play areas, costs of upkeep could increase

#### **9 CEMETERY OFFICERS REPORT**

To consider the report of the Cemetery Office-copy attached

## **RECOMMENDATION**

To note the report and approve the inclusion of a sum of £10,000 in the 2017/2018 budget to fund the planting of a colourful year round floral display throughout the cemetery

### **10 BUDGET 2017/18**

To consider any items members may wish to be included in the 2017/18 budget

### **11 Fair Trade**

At July's Council meeting, FTC was asked if it would like to support HDC with its Fair Trade Campaign and be part of its Steering Group. Fair Trade Information packs have been distributed to Councillors.

## **RECOMMENDATION**

That a working Group is set up to consider this matter

## **Part 2 – ITEMS TO NOTE**

### **12 BASINGBOURNE PARK-PATH TO THE COMMUNITY STORE**

To note that the Lions have arranged and will be funding the Community Pay Back team to carry out surface repair works to the path at Basingbourne, leading to the community store

### **13 TENNIS**

To note the update report on tennis-copy attached

### **14 FLEET HALF MARATHON**

To note the revised route for the Fleet Marathon 2017-copy of email from Penny Abbott, The Race Director, attached

### **15 REPORT OF THE TOWN CLERK**

To note the update report of the Town Clerk – copy attached

## **Part 3 CONFIDENTIAL ITEM**

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Council, the Public and Press will be excluded from the Meeting.**

### **16 LEASE-BASINGBOURNE COMMUNITY STORE**

To consider an issue relating to the lease-report attached

## **RECOMMENDATION**

To approve a temporary amendment to the lease

## **16 DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 21 December 2016 at **7pm** in the Harlington.