



Notice is hereby given of

**THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING**

on

**Wednesday 21<sup>st</sup> June 2023 at 7pm at The Harlington**

All Committee members are summoned to attend.

**To Councillors:**

G. Chenery, K. Cottrell, P. Einchcomb, R. Fang, L. Holt, E. May, A. Oliver, R. Schofield, S. Tilley, D. Taylor, B. Willcocks, G. Woods and P. Wildsmith.

Rochelle Halliday, Executive Officer  
14<sup>th</sup> June 2023

**AGENDA**

1.	<b>ELECTION OF CHAIRMAN</b> To receive nominations for and to elect a Chairman of the Recreation, Leisure and Amenities Committee for the local government year 2023/2024.
2.	<b>ELECTION OF VICE CHAIRMAN</b> To receive nominations for and to elect a Vice Chairman of the Recreation, Leisure and Amenities Committee for the local government year 2023/2024.
3.	<b>APOLOGIES</b> Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
4.	<b>DECLARATIONS OF INTEREST</b> Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
5.	<b>QUESTIONS FROM THE PUBLIC</b> (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
6.	<b>MINUTES OF THE PREVIOUS MEETING</b> To receive and approve as a correct record the minutes of the RLA Committee held on Wednesday 15 <sup>th</sup> March 2023 ( <i>copy attached</i> ).

<b>Part 1 – ITEMS FOR DECISION</b>	
<b>7.</b>	<p><b>THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT</b> To receive for noting an update on events, hiring's and operational activities of The Harlington and Ancells Farm Community Centre from the General Manager (<i>copy attached</i>).</p> <p><b>RECOMMENDATION</b> To note the report of the General Manager.</p>
<b>8.</b>	<p><b>THE CEMETERY CLERK'S REPORT</b> To consider the Cemetery Clerk's report (<i>copy attached</i>).</p> <p><b>RECOMMENDATIONS</b></p> <ol style="list-style-type: none"> <li>a) To approve the installation of a Commonwealth War Graves Commission sign at Fleet Cemetery.</li> <li>b) To note the Cemetery Clerk's report.</li> </ol>
<b>9.</b>	<p><b>BADGER ACTIVITY AT FLEET CEMETERY</b> To consider and agree the desired approach to managing the badger setts at the Cemetery (see Cemetery Clerk's report).</p> <p><b>RECOMMENDATION</b> To approve the most suitable approach from the following options:</p> <ol style="list-style-type: none"> <li>1. Leave the main sett in situ but block off the entrance in the grave (<i>see Cemetery Clerk's report</i>).</li> <li>2. Close the sett and relocate the badgers to somewhere else within their territory (<i>see Cemetery Clerk's report</i>).</li> </ol>
<b>10.</b>	<p><b>FACILITIES AND OPEN SPACES MANAGER'S REPORT</b> To consider the Facilities and Open Spaces Manager's report (<i>copy attached</i>).</p> <p><b>RECOMMENDATIONS</b></p> <ol style="list-style-type: none"> <li>a) To consider and approve the waiving of tennis court casual hire charges for the period from the 3<sup>rd</sup> July until the 16<sup>th</sup> July during Wimbledon (subject to online booking system capabilities).</li> <li>b) To consider and approve the spend of £100 for the application of three Tennis Courts to be painted on the event field, adjacent to the Tennis Courts.</li> <li>c) To note the Facilities and Open Spaces Manager's report.</li> </ol>
<b>11.</b>	<p><b>SECTION 106 ANCELLS FARM GREEN GYM</b> To consider and agree the contractor to supply and fit of the Green Gym at Ancells Farm Park (<i>see Facilities and Open Spaces Manager's report</i>).</p> <p><b>RECOMMENDATION</b> To approve the recommended contractor for the installation of a Green Gym at Ancells Farm Park, at a cost of £12,984 to be funded from section 106 money.</p>
<b>12.</b>	<p><b>SECURING THE OPEN SPACE NEAR ANCELLS FARM PARK</b> To consider and agree the measures required to prevent vehicle access along the land leading up to at Ancells Farm Park (<i>see Facilities and Open Spaces Manager's report</i>).</p> <p><b>RECOMMENDATION</b> To determine and approve the most suitable option to prevent vehicle access.</p>
<b>13.</b>	<p><b>CRICKET CLUB SIGNAGE</b></p>

To consider and agree a request from Fleet Cricket Club for the installation of new signage at Calthorpe Park (see *Facilities and Open Spaces Manager's report*).

**RECOMMENDATION**

To approve the request from Fleet Cricket Club to install a new sign at Calthorpe Park.

**14. THE VIEWS - SENSORY GARDEN PROJECT**

To consider and agree how the remaining section 106 funds for the Sensory Garden are to be used (see *Facilities and Open Spaces Manager's report*).

**RECOMMENDATION**

To determine how the remaining section 106 funds for the Sensory Garden are to be used.

**15. EVENT APPLICATION - OAKLEY PARK**

To consider and approve the request for a brass band event to be held in Oakley Park (*copies attached*).

**RECOMMENDATION**

To approve the request.

**Part 2 – ITEMS TO NOTE**

**16. HART DISTRICT COUNCIL COUNTRYSIDE ENGAGEMENT PLAN**

To receive the Hart District Council report (*copy attached*).

**17. EXECUTIVE OFFICER'S REPORT**

To receive any updates from the Executive Officer (*copy attached*).

**18. FUTURE EVENTS**

To note the future events taking place on Council property, as detailed below.

Fleet Carnival	1 <sup>st</sup> July	High Street/Calthorpe Park
SCAM JAM	22 <sup>nd</sup> July	The Views
Summer Project (Fleet Phoenix)	27 <sup>th</sup> July-31 <sup>st</sup> August	The Views
Open Air Cinema	11 <sup>th</sup> August-9 <sup>th</sup> September	The Views
Lions Fireworks Fiesta	4 <sup>th</sup> November	Calthorpe Park
Basingbourne Scrub Bash	11 <sup>th</sup> December	Basingbourne Park

**19. DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure & Amenities Committee will be held on Wednesday 20<sup>th</sup> September 2023 at 7pm at The Harlington.

**Part 3 – CONFIDENTIAL ITEMS**

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts
- c. Receipt of professional legal advice and preparation of cases in legal proceedings
- d. The early stages of any dispute
- e. Matters of a commercial nature.

**There are no confidential matters.**

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