



**Notice is hereby given of
A MEETING OF FLEET TOWN COUNCIL**

Wednesday 7th February 2024 at 7pm at The Harlington

All members are summoned to attend

To Councillors:

R. Schofield (Chairman), G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, R. Fang, L. Holt, A. Hope, S. Sharma Krishnamurthy, E. May, A. Oliver, R. Richmond, R. Robinson, D. Taylor, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Rochelle Halliday, Executive Officer
31st January 2024

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	CHAIRMAN'S ANNOUNCEMENTS To receive any updates from the Chairman of Fleet Town Council.
5.	HCC/HDC (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
6.	MINUTES OF PREVIOUS MEETINGS To receive and approve as a correct record the minutes of the Council Meeting held on 3 rd January 2024 (<i>copy attached</i>). To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: <ul style="list-style-type: none">• Development Control 8th and 29th January 2024

Part 1 – ITEMS FOR DECISION**7. INTERIM INTERNAL AUDIT**

- a) To receive the internal audit report for January 2024 from the Internal Auditor (*copy attached*).
- b) To consider and agree the actions report following the interim internal audit in January 2024 (*copy attached*).

RECOMMENDATIONS

- a) To note the January 2024 interim internal audit report.
- b) To approve the interim audit actions report January 2024.

8. ANNUAL RESIDENTS' MEETING

To consider and agree the date, format and content for the Annual Residents' Meeting to be held in March 2024 (*copy attached*).

RECOMMENDATION

To approve the new date, format and content for the Annual Residents' Meeting as proposed.

9. MUSIC ON THE VIEWS EVENT

To consider and agree the Council's involvement in organising the Music on the Views event in August 2024 (*copy attached*).

RECOMMENDATION

To approve the organisation of the event as a one-off event outside the 'Open Air Civic Events' Policy.

10. FLEET CRICKET CLUB CAR PARKING PROPOSAL

To consider and approve the proposal from Fleet Cricket Club to add additional parking spaces for use by the Club along Baker Way (*copy attached & see Executive Officer's Report*).

RECOMMENDATION

- a) To approve the request.
- b) Council to advise of any conditions associated with the works.

11. ACTION DAY

To agree the date for the Action Day in 2024 (*see Executive Officer's Report*).

RECOMMENDATION

To approve Action Day taking place on Saturday, 18th May 2024 on and around Fleet Road.

12. CEMETERY MEMORIAL HEADSTONES

To consider and agree standardising the headstone measurements at Fleet Cemetery for full interments (*copy attached*).

RECOMMENDATION

To approve changing the headstone measurements for full interments and to appropriately update the Burial Policy at the next Policy and Finance Committee meeting.

13. HAMPSHIRE COUNTY COUNCIL FUTURE SERVICES CONSULTATION

To consider and agree the process for drafting the Hampshire County Council Future Services Consultation. The final comments to be approved at the Council meeting in March 2024 (*copy attached*).

RECOMMENDATION

To approve the process for preparing a response to the Hampshire County Council Future Services consultation.

Part 2 – ITEMS TO NOTE	
14. COMPLAINTS	To receive notification of any complaints.
15. EXECUTIVE OFFICER’S REPORT	To receive and note the update report from the Executive Officer (<i>copy attached</i>).
16. DATE AND TIME OF NEXT MEETING	The next meeting of the Council is scheduled to be held on Wednesday 6 th March 2024 at 7pm in the Harlington.
Part 3 – CONFIDENTIAL ITEMS	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts. c. Receipt of professional legal advice and preparation of cases in legal proceedings. d. The early stages of any dispute. e. Matters of a commercial nature.
17. FLEET TOWN FOOTBALL CLUB LEASE	<p>To receive recommendations from the Lease Working Group and consider and agree the final content to the Fleet Town Football Club lease (<i>confidential report attached</i>).</p> <p>RECOMMENDATION To approve the Final Draft of the Fleet Town Football Club lease agreement.</p>
18. GURKHA SQUARE LEASE AND LICENCE FOR FLEET MARKET	<p>a) To consider and agree the lease renewal with Hart District Council for the use of Gurkha Square for Fleet Market (<i>confidential report attached</i>).</p> <p>b) To consider and agree amendments to the licence with Fleet Market CIC for the use of Gurkha Square (<i>confidential report attached</i>).</p> <p>RECOMMENDATIONS</p> <p>a) To approve the lease renewal with Hart District Council for the use of Gurkha Square for Fleet Market.</p> <p>b) To approve the amendments to the licence with Fleet Market CIC for the use of Gurkha Square.</p>
19. HARLINGTON LEASE	<p>To receive an update on the Harlington Lease.</p> <p>RECOMMENDATION To note the update.</p>
20. FLEET CEMETERY INTERMENT REQUEST	<p>To consider and agree a one-off interment request at Fleet Cemetery (<i>copy attached</i>).</p> <p>RECOMMENDATION To determine the request.</p>