



FLEET TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING

held on

Wednesday 4th March 2020
at The Harlington at 7pm

PRESENT

Councillors: R. Schofield (Chairman), G. Chenery, P. Einchcomb, R. Harrison, L. Holt, K. Jasper, A. Oliver, D. Pierce, R. Robinson, S. Tilley, S. Wheale, G. Woods, J. Wright.

Also Present

Janet Stanton – Town Clerk
Susanna Walker – Committee Clerk
Councillor John Bennison – HCC
Councillor Angela Delaney – HCC
Representative from Friends of Oakley Park

FC March 2020 ITEM 1

APOLOGIES FOR ABSENCE

There were apologies from Councillors Ashworth, Kirkpatrick, Collett and Forster.

CHAIRMAN'S ANNOUNCEMENTS

Members were advised that due to the outbreak of the coronavirus, FTC are taking government advice and keeping a watching brief. Members discussed if the coronavirus continues to escalate, FTC would consider postponing the Annual Resident's Meeting (ARM) and reschedule within a specific time frame.

Members were made aware that FTC have purchased 3 wall mounted hand sanitiser units, to be placed at all main entrances into the building. Customer facing staff have also been given their own appropriate hand sanitisers, and all surfaces are being disinfected and cleaned on a regular basis.

FC March 2020 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

FC March 2020 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public.

FC March 2020 ITEM 4

MINUTES OF PREVIOUS MEETINGS

The minutes and confidential minutes of Council held on Wednesday 5th February 2020 were approved and signed by the Chairman.

With reference to FC Feb 2020 Item 12 Fleet Market, members were informed that in the current working lease, 1 clause is being amended and then the lease will be ready for signature.

The Council also received the minutes of the following Committees and Working Groups:

Establishment	15 th January 2020
Extraordinary Establishment	21 st February 2020 (<i>non-confidential & confidential</i>)
Development Control	27 th January 2020
	10 th February 2020
	24 th February 2020
Policy & Finance	17 th February 2020

FC March 2020 ITEM 5

HCC / HDC UPDATE

HCC

Councillor Bennison reported on the following:

- HCC are having weekly briefings about the coronavirus.
- For guidance about coronavirus, HCC's advice is to look at the government's website.
- HCC have plans in place to keep the Council running.
- Secondary school places for Year 7
92% of pupils got their 1st choice
97% of pupils got 1 of their first 3 choices
- Farnborough Airport has changed its flight plans, with all routes and plans available on the website.
- Flooding and the new government legislation

HDC

Members were updated on the following:

- HDC are holding a Climate Change Event on the 19th March 2020 at 18.00 in the Council Chamber, with the aim of building a stakeholder group to tackle carbon emissions and encourage a commitment to achieving zero carbon.
- Green Grid Survey – residents are asked to complete a short survey, to help with planning of the green grid for the local area.

FC March 2020 ITEM 6

NORTH ROAD SAFETY COUNCIL COMMITTEE GROUP

Members were asked to consider the Terms of Reference for the North Hampshire Area Road Safety Council Committee Group and to nominate a Member to represent Fleet Town Council.

RESOLVED

- To nominate and receive Councillor Wheale as the representative for Fleet Town Council on The North Hampshire Area Road Safety Council Committee Group.

FC March 2020 ITEM 7

ANNUAL RESIDENTS MEETING

Members were reminded that The Annual Residents' Meeting will take place in The Harlington on Tuesday 24th March at 7.30pm. Volunteer Councillors were requested to join the Ad Hoc Working Group, in order to finalise the details of the presentation to residents,

RESOLVED

- That Councillors Chenery, Holt, Jasper, Schofield, Tilley and Woods are the Members of the Annual Residents' Meeting Ad Hoc Working Group.

FC March 2020 ITEM 8 LASER ENERGY CONTRACT

Members were asked to consider the continued use of the LASER Energy contract to supply gas and electricity provided by Hampshire County Council for all buildings controlled by Fleet Town Council. Members were advised that FTC can sign the current contract as it is, and transition to a greener contract in the future.

It was agreed that FTC will not be buying into the green energy certificates from LASER Energy, and instead, use greener methods in the Harlington such as buying LED lights.

RESOLVED

- To approve the continued use of the LASER contract to supply gas and electricity for all buildings controlled by Fleet Town Council.
- To authorise The Clerk to sign the contract.

FC March 2020 ITEM 9 TOWN CLERK’S REPORT

Members received the Town Clerk’s report and noted the following:

Calthorpe Park

- The contract has been signed, with works commencing on 23rd March and proposed completion by 15th May 2020. Work notices will be displayed around the area and in the park, and the local schools will be contacted.
- The contractor will not go on site during school drop off and pick up times, and also only enter from the Merivale entrance gate.
- Concern was raised about the use of equipment before the park is open to the public. Members were assured that all useable items will only be put in at the last minute.

Action Day

- FTC Action Day is taking place on 16th May 2020.

Chairman’s Coffee Mornings

- The 3rd Coffee Morning was held for Calthorpe Park on 22nd February 2020, where 14 residents attended.
- Members were reminded that that Courtmoor Ward Coffee Morning is being held on 28th March 2020.

Pandemic – Coronavirus

- Members were advised that pandemic procedures and contingency plans are being put in place, along with a plan for the cemetery.
- It has been confirmed that FTC is the Burial Authority.
- Research is underway with regard to the planning requirement if an additional burial ground is required.

FC March 2020 ITEM 10 DATE AND TIME OF NEXT MEETING

The next meeting of Council will be held on Wednesday 1st April 2020 at the Harlington at 7.00pm.

There being no further business the meeting closed at 8.55pm.

Signed.....

Date:.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

FC March 2020 ITEM 11 HARLINGTON DEVELOPMENT

Separate confidential minute.

DRAFT