



**POLICY AND FINANCE (Finance)  
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 7 November 2012 immediately following Council at  
The Harlington**

All committee members are summoned to attend

To: Cllrs R Schofield, C Axam, P Einchcomb, A Hill, L Holt, H Perthen, R Robinson,  
S Tilley, W Vincent, G Woods

Signed:  
TOWN CLERK:

Date: 1 November 2012

**A G E N D A**

**1. APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

**2. DECLARATIONS OF INTEREST**

Under the Local Authorities (Model Code of Conduct) order 2007, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**4 MINUTES OF THE LAST F&P (Finance) Committee Meeting**

To approve the minutes of the last meeting held on 3 October 2012-copy attached

**Part 1 – ITEMS FOR DECISION**

**5 INCOME AND REVENUE PAYMENTS**

To consider the income and expenditure payments for October 2012 up to 30 October 2012-copy attached

**RECOMMENDATION**

To approve the income receipts and expenditure payments for October 2012 (up to and including 30 October 2012 )

**Part 2 – ITEMS TO NOTE**

**6 DATE AND TIME OF NEXT MEETING**

The next meeting of the quarterly Policy and Finance Committee will be held on Monday 17 December 2012 and the next Policy and Finance (Finance) Committee will be held on Monday 9 January 2013 immediately after Council in the Harlington.