



**Notice is hereby given of
A MEETING OF FLEET TOWN COUNCIL**

Wednesday 5th April 2023 at 7pm at The Harlington

All members are summoned to attend

To Councillors:

R. Schofield (Chairman), G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, R. Fang, L. Holt, A. Hope, E. May, A. Oliver, R. Richmond, R. Robinson, S. Sharma Krishnmurthy, D. Taylor, S. Tilley, P. Wildsmith, B. Willcocks and G. Woods.

Rochelle Halliday, Executive Officer
29th March 2023

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	CHAIRMAN'S ANNOUNCEMENTS To receive any updates from the Chairman of Fleet Town Council.
5.	HCC/HDC (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
6.	MINUTES OF PREVIOUS MEETINGS To receive and approve as a correct record the main and confidential minutes of the Council Meeting held on 1 st March 2023 (<i>copies attached</i>). To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: <ul style="list-style-type: none">• Development Control 27th February & 13th March• RLA 15th March 2023

Part 1 – ITEMS FOR DECISION	
7.	<p>FINANCIAL MONITORING REPORT</p> <p>a) To receive the bank reconciliation and list of payments for February 2023 (<i>documents available on the FTC portal and website</i>).</p> <p>b) To receive a statement from Councillor Robinson that the bank reconciliation and list of payments for February 2023 have been verified and signed off against the original bank statement.</p> <p>RECOMMENDATIONS</p> <p>a) To receive and accept the bank reconciliation and list of payments for February 2023.</p> <p>b) To accept the statement from Councillor Robinson that the bank reconciliation and list of payments for February 2023 have been verified and signed.</p>
8.	<p>CONTRACTED HYGIENE SERVICES FOR THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE</p> <p>To consider and agree a new contract for the provision of various hygiene services at The Harlington and Ancells Farm Community Centre (<i>see Executive Officer's report and supporting documents on the FTC portal</i>).</p> <p>RECOMMENDATION</p> <p>To approve a new twelve month hygiene contract at Ancells Farm Community Centre and The Harlington with Contractor C.</p>
9.	<p>GRANT APPLICATION – SASHA'S PROJECT</p> <p>To consider and agree a grant application for the waiver of rent at The Point for the Sasha's Project service (<i>copy attached and supporting documents on the FTC portal</i>).</p> <p>RECOMMENDATION</p> <p>To approve the grant application from Sasha's Project for use of The Point free of charge for the stated services, subject to the subsequent provision of the annual accounts (which were being finalised at the time of the application).</p>
10.	<p>STUDENT WORK PLACEMENTS</p> <p>To consider and agree to the Council hosting student work placements from Farnborough College of Technology (<i>see Executive Officer's report</i>).</p> <p>RECOMMENDATION</p> <p>To approve the hosting of student work placements from Farnborough College of Technology.</p>
Part 2 – ITEMS TO NOTE	
11.	<p>CONTRACTUAL MATTERS</p> <p>To receive an update on the following:</p> <p>a) Fleet Town Football Club lease</p> <p>b) The Harlington draft lease</p>
12.	<p>COMPLAINTS</p> <p>No complaints received.</p>
13.	<p>EXECUTIVE OFFICER'S REPORT</p> <p>To receive and note the update report from the Executive Officer.</p>
14.	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Council is scheduled to be held on Wednesday 10th May 2023 (Annual Meeting of the Town Council) at 7pm in the Harlington.</p>

Part 3 – CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts
- c. Receipt of professional legal advice and preparation of cases in legal proceedings
- d. The early stages of any dispute
- e. Matters of a commercial nature

15. CONTRACTUAL MATTER