



Notice is hereby given of

THE POLICY AND FINANCE COMMITTEE MEETING

on

Wednesday 14th May 2025 at 7pm at The Harlington

All Committee members are summoned to attend.

To Councillors:

P. Einchcomb, R. Fang, L. Holt, S. Neves, R. Richmond, R. Robinson, B. Schofield, J. Stanton, D. Taylor, S. Tilley and G. Woods

RCMong

Rita Tong, Executive Officer
7th May 2025

AGENDA

1.	ELECTION OF CHAIRMAN To receive nominations for and to elect a Chairman of the Policy & Finance Committee for the local government year 2025/26.
2.	ELECTION OF VICE CHAIRMAN To receive nominations for and to elect a Vice-Chairman of the Policy & Finance Committee for the local government year 2025/26.
3.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable
4.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
5.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
6.	MINUTES OF PREVIOUS MEETING To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 19 th February 2025 (<i>copy attached</i>).
Part 1 – ITEMS FOR DECISION	
7.	QUARTERLY FINANCIAL MONITORING REPORT To consider and agree the quarterly report for the period ending 31 March 2025. Reports for 2024/25 as at 31 March 2025: a. Q4 Income & Expenditure Account b. Q4 Budget Monitoring Report

	<ul style="list-style-type: none"> c. Balance sheet as at 31 March 2025 d. List of Purchase Ledger Payments e. List of Debtors f. Harlington Performance Totals <p>RECOMMENDATIONS</p> <p>To receive and accept the Quarterly Report and accounts for the period ending 31 March 2025.</p>
8.	<p>INVESTMENT REPORT</p> <p>To consider the quarterly investment report for the period ending 31 March 2025 (<i>copy attached</i>).</p> <p>RECOMMENDATION</p> <p>To note the balances held in the Fleet Town Council Accounts.</p>
9.	<p>PAYMENT AUTHORISATION PROCESS</p> <p>A critical issue has arisen regarding delayed payments to artists and suppliers, which is now significantly impacting service delivery and stakeholder relationships. A recent case involved a threat to cancel a scheduled performance due to payment not being received in time. The officer involved is experiencing escalating pressure from unpaid suppliers, with some now refusing future bookings and others offering dates to alternative venues due to our reputation for late payment.</p> <p>Key Issues:</p> <ul style="list-style-type: none"> • Repeated delays in supplier payments are damaging the Council’s reputation and relationships with trusted providers. • Operational staff are unable to deliver services effectively without a reliable and responsive payment process. • The current system relies heavily on timely action from Members acting as payment authorisers. • Lack of a consistent payment schedule is contributing to unpredictability and risk. <p>Proposal:</p> <p>To address this, it is proposed that:</p> <ul style="list-style-type: none"> • A fixed payment processing day is agreed – e.g. all payments to be processed on Wednesdays. • Members are informed that payments will be ready for authorisation on Thursdays, and they must log in to the HSBC portal promptly to complete authorisation. • A reminder system is put in place to ensure Members are aware of their responsibilities and the critical role they play in enabling timely payments. <p>RECOMMENDATION</p> <p>To agree to implement a payment schedule on a set day of the week.</p>
10.	<p>COUNCIL POLICIES AND PROCEDURES</p> <p>Background:</p> <p>Members have previously expressed concern that many of the Council’s existing policies are overly lengthy and conflate policy with operational procedure. In practice, a policy is a formal statement of an organisation’s principles or stance on a given issue—what the Council believes or requires. A procedure, on the other hand, sets out the specific steps to implement that policy in day-to-day operations.</p> <p>Several current policies duplicate legislative content unnecessarily. The Executive Officer therefore proposes removing such legislative summaries from policy documents and replacing them with references or links to the relevant legislation or guidance.</p> <p>Additionally, Members have indicated a preference for focusing on high-level direction and principles, rather than reviewing operational procedures—except where procedures directly</p>

	<p>involve Member input (e.g. Disciplinary Procedures). In such cases, Members wish to retain oversight.</p> <p>Proposal: To provide clarity and consistency, the Executive Officer has undertaken a review of existing policies and categorised them under five broad headings:</p> <ul style="list-style-type: none"> • Employment Rights (statutory obligations relating to employees) • Health & Safety (legal duties for workplace safety and wellbeing) • Legal Compliance (statutory or regulatory requirements) • Governance (frameworks for council decision-making and conduct) • Operational (day-to-day implementation of the Council's objectives) <p>It is proposed that:</p> <ol style="list-style-type: none"> 1. Policies in the first three categories be retained in streamlined form, with references to underpinning legislation. 2. Detailed procedures derived from those policies be documented separately and held internally by Officers, unless Member oversight is required. 3. Governance and Operational policies be reviewed on a case-by-case basis to determine the appropriate level of Member involvement. <p>As a practical example of this approach, the Executive Officer has drafted an overarching Employment Rights Policy, under which all current employment-related documents would be revised and, where appropriate, reclassified as procedures.</p> <p>RECOMMENDATION Members are asked to:</p> <ol style="list-style-type: none"> a. Confirm which types of policies and procedures they wish to see or review, and which may be delegated to Officers. b. Endorse the approach of streamlining policies by removing legislative duplication. c. Consider and approve the proposed reclassification of employment-related documents under a single policy, with supporting procedures retained operationally.
Part 2 – ITEMS TO NOTE	
11.	<p>ANNOUNCEMENTS To receive and note announcements from the Executive Officer or any Member by permission of the Chair.</p>
12.	<p>MARTYN'S LAW On Thursday 3 April 2025, the Terrorism (Protection of Premises) Act 2025, commonly known as Martyn's Law, received Royal Assent. This landmark legislation aims to enhance public safety across the UK, by mandating improved security measures at public venues and events, thereby reducing the risk of terrorist attacks. The government have stated that there will be an implementation period of at least 24 months before the Act comes into force. The aim of this period is to allow the Security Industry Authority (SIA) new function to be established, as well as allowing those responsible for premises and events in scope have time to plan and prepare for their new obligations.</p>
13.	<p>GRANTS Grants authorised in 2024/25 relating to the 2025/26 financial year have now been paid or allocated.</p> <ul style="list-style-type: none"> • The Fleet Carnival - £1,000 to go towards the cost of the providing first aiders for the event. • Fleet Repair Café - £720 grant aid in kind for room hire at The Harlington in 2025/26.
14.	<p>DATE AND TIME OF NEXT MEETING The next meeting of the Policy and Finance Committee is scheduled for Wednesday 23rd July 2025 at 7pm in the Harlington.</p>

Part 3 – CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts
- c. Receipt of professional legal advice and preparation of cases in legal proceedings
- d. The early stages of any dispute
- e. Matters of a commercial nature

There are no confidential matters for consideration.



FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

**Wednesday 19th February 2025 at 7pm
at The Harlington**

* Councillor Holt (Chairman)

* Councillor Woods (Vice Chairman)

* Councillor Einchcomb

Councillor Fang

* Councillor Neves

0 Councillor Richmond

0 Councillor Robinson

* Councillor Schofield

* Councillor Stanton

* Councillor Taylor

* Councillor Tilley

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Representative from Fleet & District Carnival

Representative from Calls & Visits

Representatives from Fleet Spurs Football Club

PF FEBRUARY 2025 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted the apologies as noted above.

PF FEBRUARY 2025 ITEM 2

DECLARATIONS OF INTEREST

Councillor Stanton declared an Other Registerable Interest in Agenda Item 5 on the grounds she is a volunteer at the Repair Café.

Councillor Einchcomb declared an Other Registerable Interest in Agenda Item 5 on the grounds his grandson plays at Fleet Spurs Football Club.

Councillor Taylor declared an Other Registerable Interest in Agenda Item 12 on the grounds he is a member of a group that hires Ancells Farm Community Centre.

PF FEBRUARY 2025 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public.

PF FEBRUARY 2025 ITEM 4

MINUTES OF PREVIOUS MEETING

The minutes of the Policy and Finance Committee held on Wednesday 16th October 2024 were approved and signed by the Chairman.

PF FEBRUARY 2025 ITEM 5**GRANT APPLICATIONS**

Members considered the four grant applications for grant funding from the Community Grants budget.

RESOLVED

Members resolved to award the following grants:

1. Fleet Carnival - £1,000 to go towards the cost of the providing first aiders for the event. Grant to come out of the 2025/26 grants budget.
2. Calls & Visits - £500 to provide support to housebound individuals through home visits and phone calls.
3. Fleet Spurs Football Club –£1,000 to contribute towards the installation of a fence around playing fields to prevent vandalism.
4. Fleet Repair Café - £720 grant aid in kind for room hire at The Harlington in 2025/26. Grant to come out of the Greening Fleet budget.

PF FEBRUARY 2025 ITEM 6**QUARTERLY FINANCIAL MONITORING REPORT**

Members considered the quarterly report for the period ending 31 December 2024.

RESOLVED

Members received and accepted the Quarterly Reports and accounts for the period ending 31 December 2024.

PF FEBRUARY 2025 ITEM 7**INVESTMENT REPORT**

To consider the quarterly investment report for the period ending 31 January 2025.

Account	Funds
HSBC Current Bank Account	£212,531.53
HSBC Savings Account	£807,980.19
Nationwide Business Instant Saver	£406,569.48
CCLA Public Sector Deposit Fund	£3,024,735.00
TOTAL	£4,451,816.20

RESOLVED

Members reviewed and noted the balances held in the Fleet Town Council Accounts.

PF FEBRUARY 2025 ITEM 8**CHRISTMAS LIGHT CONTRACT EXTENSION**

Fleet Town Council entered into a three-year contract with Festive Lighting Limited for the supply and installation of the town's Christmas light decorations. The contract included an option to extend for a further two years.

The December 2024 display will mark the conclusion of the initial three-year term, and Officers seek approval to extend the contract for 2025.

Officers propose an adjustment to the existing scheme. Specifically, the cross-street motif at the Oatsheaf intersection would be removed due to concerns regarding the structural integrity of the buildings supporting the lights. Additionally, Officers will request inspections of the mounting points for other cross-street motifs to ensure they can safely bear the weight of the decorations. Any necessary adjustments to the scheme will be made based on the outcome of these inspections.

Members remarked that it would be good if the Fleet BID could extend the lighting scheme down to the train station.

RESOLVED

- a) To approve the extension of the Christmas Light contract for two years.
- b) Councillor Stanton to liaise with the Projects & Committee Officer to review the elements of the scheme.
- c) Members would like to view the lighting options for 2025 prior to a decision being made as to which option to proceed with.

PF FEBRUARY 2025 ITEM 9

ANCELLS FARM COMMUNITY CENTRE REMOTE DOOR LOCK

Members received a report from the Finance Manager on installing a remote door lock system at Ancells Farm Community Centre which will require the installation of broadband.

RESOLVED

Members authorised the installation of broadband at Ancells Farm Community Centre to enable remote door locking facilities.

PF FEBRUARY 2025 ITEM 10

REVIEW COMPUTER USE & COMMUNICATIONS POLICY

Members reviewed the Computer Use & Communications Policy and made the following proposals:

- Remove the word 'best' in the first sentence of the Introduction.
- Change 'will' to 'may' in the first sentence of section 8 Violations.
- Reorder first sentence of section 8 Violations to have disciplinary action first and other actions following.

RESOLVED

Subject to the amendments above, the Computer Use & Communications Policy was approved.

PF FEBRUARY 2025 ITEM 11

NEW POLICY - STRESS IN THE WORKPLACE

Members noted that the Council has a legal duty under the Health and Safety at Work Act 1974 to protect the health, safety, and welfare of employees, including their mental wellbeing. Work-related stress is recognised by the Health and Safety Executive (HSE) as a significant risk to both individuals and organisations, contributing to absenteeism, reduced productivity, and potential legal claims. Implementing a clear and practical policy ensures compliance with health and safety regulations, reduces organisational risk, and supports a positive working environment.

The Stress in the Workplace policy provides a pragmatic framework to help managers and staff identify and mitigate workplace stress effectively. It sets out clear responsibilities while aligning with existing health and safety procedures, avoiding duplication. The focus is on prevention and early intervention, ensuring the Council takes reasonable steps to reduce stress-related issues before they escalate.

RESOLVED

Members approved the Stress in the Workplace Policy.

PF FEBRUARY 2025 ITEM 12

ANCELLS FARM COMMUNITY CENTRE PRICING STRUCTURE

Members received a report from Officers on proposed changes to the pricing structure for Ancells Farm Community Centre.

RESOLVED

Members considered the report from Officers on changes to the pricing structure for Ancells Farm Community Centre and resolved:

- a) To approve the proposed room name changes.
- b) Councillor Woods, Councillor Einchcomb, the Executive Officer and General Manager to review the pricing structure for Ancells Farm Community Centre to determine whether it can be simplified without negatively impacting existing users and whether the pricing structure could be modified to attract bookings in times where the centre is currently underutilised.

PF FEBRUARY 2025 ITEM 13

DEVOLUTION / LOCAL GOVERNMENT REORGANISATION

The Minister of State for Local Government and English Devolution has issued a statutory invitation to all councils in two-tier areas and small neighbouring unitary authorities to develop proposals for unitary governance. This would involve combining lower- and upper-tier local government services into new unitary councils.

A letter from the Minister has been issued to Hampshire, Isle of Wight, Portsmouth, and Southampton.

[Letter: Hampshire, Isle of Wight, Portsmouth and Southampton - GOV.UK](https://www.gov.uk/government/consultations/devolution-local-government-reorganisation-consultation)

Councils have been asked to submit interim plans on or before 21 March 2025. At this stage, the details of these interim plans and their potential impact on town and parish councils remain unclear.

RESOLVED

Members resolved to keep a watching brief on this matter.

PF FEBRUARY 2025 ITEM 14

ANNOUNCEMENTS

The following announcements were made:

- The consultant engaged to work on The Harlington business plan died unexpectedly on 17 February 2025. How to progress the project has not been established as yet.
- Ancell's Bus – all but one parent has fully paid their pledge for the Autumn term. The remaining parent has made arrangements to pay the balance in March 2025.

- Basingstoke Canal – Cllrs Woods, Einchcomb and Schofield, along with the Executive Officer, attended the Annual Meeting. The following clarifications / information was gained:
 - Concerns over the sustainability of the Basingstoke Canal Authority were discussed. As Landowners, HCC and SCC have a statutory duty to maintain the canal under the Wildlife & Countryside Act and due to 80% of its length having SSSI status. Both Councils must therefore always provide the necessary funds to achieve the minimum statutory standard required.
 - The Basingstoke Canal Authority have an SLA for their riparian partners. This SLA is not tailored for each partner but instead a generic agreement of what partners contributions help support.
 - The Basingstoke Canal Authority do not set the contribution levels. Contribution levels are set by the partners. The Basingstoke Canal Authority did request partners increase their contribution by inflation each year.
- The Establishment Committee meeting scheduled for 26 February 2025 and been rescheduled to 12 March 2025 to allow Member to attend the HDAPTC meeting on Local Government Organisation.

PF FEBRUARY 2025 ITEM 15

DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Wednesday 14th May 2025 at 7pm in the Harlington.

There being no further business the meeting closed at 9:32pm.

Signed: **Date:**
Chairman

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>101 Central Administration</u>							
1500 Miscellaneous Income	12,505	0	(12,505)	0			0.0%
1870 Interest Income	153,350	69,000	(84,350)	69,000			222.2%
Central Administration :- Income	165,855	69,000	(96,855)	69,000			240.4%
4000 Salaries	165,197	169,894	4,697	169,894		4,697	97.2%
4001 Employers National Insurance	16,613	17,983	1,370	17,983		1,370	92.4%
4002 Employers Pension	10,905	9,488	(1,417)	9,488		(1,417)	114.9%
4011 Staff Recruitment	300	150	(150)	150		(150)	200.0%
4015 Recharge staff hours	(8,700)	(8,700)	0	(8,700)		0	100.0%
4030 Training	1,931	1,300	(631)	1,300		(631)	148.5%
4041 Mileage/Travel/Sustenance	169	100	(69)	100		(69)	168.9%
4130 Insurance	9,858	10,100	242	10,100		242	97.6%
4156 Recycling	0	150	150	150		150	0.0%
4175 Equipment Maintenance	0	800	800	800		800	0.0%
4185 Equipment	701	6,000	5,299	6,000		5,299	11.7%
4187 Health & Safety	4,876	3,500	(1,376)	3,500		(1,376)	139.3%
4400 Stationery & Consumables	2,790	2,300	(490)	2,300		(490)	121.3%
4420 Bank Charges	1,817	2,500	683	2,500		683	72.7%
4430 Promotion/Publicity/Vision	3,287	5,500	2,213	5,500		2,213	59.8%
4435 Website	480	1,100	620	1,100		620	43.6%
4440 Telephone & Broadband	1,570	3,300	1,730	3,300		1,730	47.6%
4445 Mobile Phones	339	160	(179)	160		(179)	212.1%
4455 Postage	55	150	95	150		95	37.0%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4460 Subscriptions	3,359	3,100	(259)	3,100		(259)	108.4%
4480 Computer Maintenance	89	1,500	1,411	1,500		1,411	5.9%
4481 Software/Licenses	3,021	6,000	2,979	6,000		2,979	50.4%
4484 Computer Support	5,229	9,000	3,771	9,000		3,771	58.1%
4486 E-mail Exchange	4,427	0	(4,427)	0		(4,427)	0.0%
4550 Payroll Services	833	800	(33)	800		(33)	104.1%
4551 HR Services and staff welfare	2,271	3,300	1,029	3,300		1,029	68.8%
4555 Legal Fees and Costs	1,303	2,000	697	2,000		697	65.2%
4560 Accountancy fees	868	900	32	900		32	96.4%
4561 VAT Consultancy fees	240	250	10	250		10	96.0%
4580 Audit Fees	5,850	4,120	(1,730)	4,120		(1,730)	142.0%
4740 Licences	6	0	(6)	0		(6)	0.0%
4995 Miscellaneous Expenditure	14,065	0	(14,065)	0		(14,065)	0.0%
Central Administration :- Indirect Expenditure	253,748	256,745	2,997	256,745	0	2,997	98.8%
Net Income over Expenditure	(87,893)	(187,745)	(99,852)	(187,745)			
6000 less Transfer to EMR	2,318	0	(2,318)	0			
Movement to/(from) Gen Reserve	(90,211)	(187,745)	(102,169)	(187,745)			
<u>105 Civic and Democratic</u>							
4012 Pension liability	0	10,000	10,000	10,000		10,000	0.0%
4041 Mileage/Travel/Sustenance	0	100	100	100		100	0.0%
4430 Promotion/Publicity/Vision	1,453	2,500	1,047	2,500		1,047	58.1%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4530 Councillor Development	414	500	86	500		86	82.8%
4535 Chairman's Expense Allowance	92	1,230	1,138	1,230		1,138	7.5%
4537 Members Expense Allowances	391	800	409	800		409	48.9%
4540 Elections	0	5,000	5,000	5,000		5,000	0.0%
Civic and Democratic :- Indirect Expenditure	2,350	20,130	17,780	20,130	0	17,780	11.7%
Net Expenditure	(2,350)	(20,130)	(17,780)	(20,130)			
6000 less Transfer to EMR	15,000	0	(15,000)	0			
Movement to/(from) Gen Reserve	(17,350)	(20,130)	(32,780)	(20,130)			
<u>110 Grants</u>							
4241 Grant - Fleet Phoenix	15,834	11,656	(4,178)	11,656		(4,178)	135.8%
4242 Grant - Sashas Project	10,933	7,540	(3,393)	7,540		(3,393)	145.0%
4538 Community Support	0	1,500	1,500	1,500		1,500	0.0%
4800 Fleet Connect	13,152	13,153	1	13,153		1	100.0%
4810 Basingstoke Canal	18,309	15,600	(2,709)	15,600		(2,709)	117.4%
4855 Community grants	4,200	3,700	(500)	3,700		(500)	113.5%
Grants :- Indirect Expenditure	62,428	53,149	(9,279)	53,149	0	(9,279)	117.5%
Net Expenditure	(62,428)	(53,149)	9,279	(53,149)			

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>115</u> <u>Precept</u>							
1900 Precept - operational	903,236	903,236	0	903,236			100.0%
Precept :- Income	903,236	903,236	0	903,236			100.0%
Net Income	903,236	903,236	0	903,236			
<u>120</u> <u>Projects</u>							
4185 Equipment	11,912	0	(11,912)	0		(11,912)	0.0%
4235 Play Equipment	0	38,000	38,000	38,000		38,000	0.0%
4435 Website	840	0	(840)	0		(840)	0.0%
4440 Telephone & Broadband	(697)	0	697	0		697	0.0%
Projects :- Indirect Expenditure	12,055	38,000	25,945	38,000	0	25,945	31.7%
Net Expenditure	(12,055)	(38,000)	(25,945)	(38,000)			
6000 less Transfer to EMR	38,000	0	(38,000)	0			
Movement to/(from) Gen Reserve	(50,055)	(38,000)	(63,945)	(38,000)			
<u>150</u> <u>Events, Town Centre and Climat</u>							
1051 Gurkha Square Market	0	7,800	7,800	7,800			0.0%
1053 Grant money and funding	1,355	0	(1,355)	0			0.0%
1200 Christmas Day lunch	5,139	0	(5,139)	0			0.0%
1920 Music on The Views Grants/Spon	12,775	0	(12,775)	0			0.0%
1930 Music on The Views Ticket Sale	11,900	0	(11,900)	0			0.0%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1940 Christmas Festivities Grants/S	15,088	0	(15,088)	0			0.0%
Events, Town Centre and Climat :- Income	46,258	7,800	(38,458)	7,800			593.0%
4170 Building Maintenance	0	0	0	0		0	0.0%
4176 Action Day	311	500	189	500		189	62.1%
4210 Floral Displays	20,960	20,100	(860)	20,100		(860)	104.3%
4290 Music on The Views Events Cost	18,643	0	(18,643)	0		(18,643)	0.0%
4295 Christmas Festivities Costs	8,132	0	(8,132)	0		(8,132)	0.0%
4655 Town Centre Xmas Decorations	19,838	20,000	162	20,000		162	99.2%
4656 Christmas Gurkha Square	3,663	4,000	337	4,000		337	91.6%
4657 Christmas Day Lunch	1,500	1,500	0	1,500		0	100.0%
4660 Remembrance Day	1,092	400	(692)	400		(692)	272.9%
4661 Gurkha Sq Market	0	7,200	7,200	7,200		7,200	0.0%
4832 Climate Change	1,727	5,800	4,073	5,800		4,073	29.8%
Events, Town Centre and Climat :- Indirect Expenditure	75,865	59,500	(16,365)	59,500	0	(16,365)	127.5%
Net Income over Expenditure	(29,607)	(51,700)	(22,093)	(51,700)			
6001 plus Transfer from EMR	(5,956)	0	5,956	0			
6000 less Transfer to EMR	12,171	0	(12,171)	0			
Movement to/(from) Gen Reserve	(47,735)	(51,700)	(28,308)	(51,700)			
<u>155 Music on the Views</u>							
1920 Music on The Views Grants/Spon	0	0	0	0			0.0%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1930 Music on The Views Ticket Sale	0	0	0	0			0.0%
Music on the Views :- Income	0	0	0	0			
4130 Insurance	0	0	0	0		0	0.0%
4290 Music on The Views Events Cost	(560)	0	560	0		560	0.0%
4432 Marketing	560	0	(560)	0		(560)	0.0%
Music on the Views :- Indirect Expenditure	0	0	0	0	0	0	
Net Income over Expenditure	0	0	0	0			
<u>160 Harlington Development</u>							
1902 Precept - New Harlington	439,622	439,622	0	439,622			100.0%
Harlington Development :- Income	439,622	439,622	0	439,622			100.0%
4015 Recharge staff hours	13,900	13,900	0	13,900		0	100.0%
4555 Legal Fees and Costs	400	0	(400)	0		(400)	0.0%
4559 Professional fees	36,426	0	(36,426)	0		(36,426)	0.0%
4565 Survey and consultation	2,621	0	(2,621)	0	3,518	(6,139)	0.0%
4890 Earmarked New Harlington	0	425,722	425,722	425,722		425,722	0.0%
Harlington Development :- Indirect Expenditure	53,347	439,622	386,275	439,622	3,518	382,757	12.9%
Net Income over Expenditure	386,275	0	(386,275)	0			
6001 plus Transfer from EMR	(386,275)	0	386,275	0			
Movement to/(from) Gen Reserve	0	0	0	0			

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Cost Centre Report

		Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>201</u>	<u>Harlington - Events</u>							
1000	Hall Hire	98,169	96,000	(2,169)	96,000			102.3%
1001	WRVS Hall Hire	42	0	(42)	0			0.0%
1002	POINT Hall Hire	26,767	18,196	(8,571)	18,196			147.1%
1036	Fleet Baptist Preschool	4,760	4,750	(10)	4,750			100.2%
1420	Bar Sales	145,125	138,000	(7,125)	138,000			105.2%
1430	Merchandise	0	0	0	0			0.0%
1431	Confectionery	3,525	2,750	(775)	2,750			128.2%
1432	Ices	2,874	2,500	(374)	2,500			114.9%
1433	Snacks	3,710	3,000	(710)	3,000			123.7%
1435	Box Office Charges	15,748	15,500	(248)	15,500			101.6%
1450	Ticket Sales	241,059	244,000	2,941	244,000			98.8%
	Harlington - Events :- Income	541,778	524,696	(17,082)	524,696			103.3%
4000	Salaries	199,703	229,671	29,968	229,671		29,968	87.0%
4001	Employers National Insurance	15,974	18,223	2,249	18,223		2,249	87.7%
4002	Employers Pension	8,779	8,845	66	8,845		66	99.3%
4015	Recharge staff hours	(5,200)	(5,200)	0	(5,200)		0	100.0%
4175	Equipment Maintenance	0	0	0	0		0	0.0%
4180	Equipment Hire	0	0	0	0		0	0.0%
4182	Technical Equipment Sundries	465	750	285	750		285	62.0%
4183	Technical Equipment Hire	0	500	500	500		500	0.0%
4185	Equipment	3,632	3,000	(632)	3,000		(632)	121.1%
4400	Stationery & Consumables	0	0	0	0		0	0.0%

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4422 Bank & Card Transactions	14,129	13,500	(629)	13,500		(629)	104.7%
4432 Marketing	21,387	20,000	(1,387)	20,000		(1,387)	106.9%
4433 Marketing Support	9,437	10,000	563	10,000		563	94.4%
4490 Sales System Costs	17,335	13,500	(3,835)	13,500		(3,835)	128.4%
4700 Bar Purchases	57,505	55,200	(2,305)	55,200		(2,305)	104.2%
4710 Bar Consumables	2,062	2,000	(62)	2,000		(62)	103.1%
4715 Stocktaking	185	500	315	500		315	37.0%
4720 Performance Costs	164,693	161,500	(3,193)	161,500		(3,193)	102.0%
4728 Till App	840	1,200	360	1,200		360	70.0%
4740 Licences	4,916	6,000	1,084	6,000		1,084	81.9%
4752 Hospitality	452	500	48	500		48	90.5%
4761 Confectionery	1,168	1,650	482	1,650		482	70.8%
4762 Ices	1,170	1,000	(170)	1,000		(170)	117.0%
4763 Snacks	1,255	1,350	95	1,350		95	92.9%
Harlington - Events :- Indirect Expenditure	519,885	543,689	23,804	543,689	0	23,804	95.6%
Net Income over Expenditure	21,893	(18,993)	(40,886)	(18,993)			
<u>204 Building</u>							
1031 HCC Library	8,873	13,500	4,627	13,500			65.7%
Building :- Income	8,873	13,500	4,627	13,500			65.7%
4000 Salaries	66,638	72,964	6,326	72,964		6,326	91.3%
4001 Employers National Insurance	6,584	7,712	1,128	7,712		1,128	85.4%

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4002 Employers Pension	3,295	3,648	354	3,648		354	90.3%
4011 Staff Recruitment	624	500	(124)	500		(124)	124.8%
4030 Training	871	1,000	129	1,000		129	87.1%
4041 Mileage/Travel/Sustenance	589	500	(89)	500		(89)	117.9%
4110 Rates	17,515	17,000	(515)	17,000		(515)	103.0%
4115 Water & Sewerage	8,239	5,500	(2,739)	5,500		(2,739)	149.8%
4120 Gas	21,612	40,000	18,388	40,000		18,388	54.0%
4122 Electricity	47,594	56,100	8,506	56,100		8,506	84.8%
4130 Insurance	0	4,000	4,000	4,000		4,000	0.0%
4150 Cleaning	35,132	39,250	4,118	39,250		4,118	89.5%
4151 Cleaning - Equipment	0	500	500	500		500	0.0%
4152 Cleaning - Supplies	3,779	7,500	3,721	7,500		3,721	50.4%
4155 Refuse Collection	2,203	4,000	1,797	4,000		1,797	55.1%
4156 Recycling	744	500	(244)	500		(244)	148.7%
4170 Building Maintenance	29,844	25,000	(4,844)	25,000		(4,844)	119.4%
4172 Building Compliance	3,851	6,000	2,149	6,000	541	1,608	73.2%
4175 Equipment Maintenance	967	0	(967)	0		(967)	0.0%
4180 Equipment Hire	228	0	(228)	0		(228)	0.0%
4185 Equipment	3,511	1,000	(2,511)	1,000		(2,511)	351.1%
4187 Health & Safety	3,751	1,000	(2,751)	1,000		(2,751)	375.1%
4188 Fire and Intruder Monitoring	175	575	400	575		400	30.4%
4207 Fire & Intruder Systems	3,185	2,025	(1,160)	2,025		(1,160)	157.3%
4400 Stationery & Consumables	672	500	(172)	500		(172)	134.4%
4445 Mobile Phones	519	500	(19)	500		(19)	103.7%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4455 Postage	32	250	218	250		218	12.9%
4481 Software/Licenses	2,390	2,000	(390)	2,000		(390)	119.5%
4487 Wi-Fi	2,372	2,500	128	2,500		128	94.9%
4745 Uniforms	288	300	12	300		12	95.9%
4752 Hospitality	0	0	0	0		0	0.0%
Building :- Indirect Expenditure	267,204	302,324	35,120	302,324	541	34,579	88.6%
Net Income over Expenditure	(258,331)	(288,824)	(30,493)	(288,824)			
<u>205 Ancells Community Centre</u>							
1000 Hall Hire	32,947	27,500	(5,447)	27,500			119.8%
Ancells Community Centre :- Income	32,947	27,500	(5,447)	27,500			119.8%
4000 Salaries	27,308	22,478	(4,830)	22,478		(4,830)	121.5%
4001 Employers National Insurance	2,055	1,791	(264)	1,791		(264)	114.7%
4002 Employers Pension	2,313	2,100	(213)	2,100		(213)	110.1%
4041 Mileage/Travel/Sustenance	350	500	150	500		150	70.0%
4115 Water & Sewerage	1,364	900	(464)	900		(464)	151.6%
4120 Gas	2,308	3,200	892	3,200		892	72.1%
4122 Electricity	1,916	2,200	284	2,200		284	87.1%
4150 Cleaning	6,428	8,500	2,072	8,500		2,072	75.6%
4152 Cleaning - Supplies	1,190	1,000	(190)	1,000		(190)	119.0%
4155 Refuse Collection	447	500	53	500		53	89.4%
4170 Building Maintenance	5,145	3,000	(2,145)	3,000		(2,145)	171.5%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4185 Equipment	222	0	(222)	0		(222)	0.0%
4187 Health & Safety	1,082	150	(932)	150		(932)	721.1%
4250 Tree Surgery	0	0	0	0		0	0.0%
4280 Ancells Car Park	9,122	7,500	(1,622)	7,500		(1,622)	121.6%
4445 Mobile Phones	225	300	75	300		75	75.0%
4455 Postage	0	100	100	100		100	0.0%
4740 Licences	2,215	2,500	285	2,500		285	88.6%
Ancells Community Centre :- Indirect Expenditure	63,689	56,719	(6,970)	56,719	0	(6,970)	112.3%
Net Income over Expenditure	(30,742)	(29,219)	1,523	(29,219)			
<u>208 Ancells Farm Park and Pavilion</u>							
1050 Outdoor Space Hire	66	0	(66)	0			0.0%
1060 Pitch Hire	2,979	2,300	(679)	2,300			129.5%
Ancells Farm Park and Pavilion :- Income	3,045	2,300	(745)	2,300			132.4%
4110 Rates	1,185	1,200	15	1,200		15	98.8%
4115 Water & Sewerage	290	850	560	850		560	34.1%
4120 Gas	460	400	(60)	400		(60)	115.1%
4122 Electricity	544	600	56	600		56	90.6%
4150 Cleaning	1,620	1,600	(20)	1,600		(20)	101.3%
4170 Building Maintenance	1,479	2,500	1,021	2,500		1,021	59.2%
4175 Equipment Maintenance	0	500	500	500		500	0.0%
4185 Equipment	208	0	(208)	0		(208)	0.0%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4187 Health & Safety	776	300	(476)	300		(476)	258.5%
4200 Grounds Maintenance	27,846	29,470	1,624	29,470		1,624	94.5%
4202 Additional Ground Works	1,730	500	(1,230)	500		(1,230)	346.0%
4205 CCTV	229	100	(129)	100		(129)	229.2%
4206 Lamppost Maintenance	76	0	(76)	0		(76)	0.0%
4220 Friends Group support	227	100	(127)	100		(127)	227.3%
4225 South and South East in Bloom	55	70	15	70		15	78.6%
4230 Playground Maintenance	3,277	10,600	7,323	10,600		7,323	30.9%
4250 Tree Surgery	5,704	4,100	(1,604)	4,100		(1,604)	139.1%
Ancells Farm Park and Pavilion :- Indirect Expenditure	45,707	52,890	7,183	52,890	0	7,183	86.4%
Net Income over Expenditure	(42,662)	(50,590)	(7,928)	(50,590)			
<u>301 Open Spaces</u>							
1053 Grant money and funding	822	0	(822)	0			0.0%
1500 Miscellaneous Income	10	0	(10)	0			0.0%
Open Spaces :- Income	832	0	(832)	0			
4000 Salaries	16,369	19,890	3,521	19,890		3,521	82.3%
4001 Employers National Insurance	1,638	2,287	649	2,287		649	71.6%
4002 Employers Pension	818	994	176	994		176	82.3%
4041 Mileage/Travel/Sustenance	571	500	(71)	500		(71)	114.2%
4169 Street and Park Furniture	0	500	500	500		500	0.0%
4185 Equipment	174	500	326	500		326	34.8%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4200 Grounds Maintenance	17,626	18,650	1,024	18,650		1,024	94.5%
4202 Additional Ground Works	225	1,500	1,275	1,500		1,275	15.0%
4206 Lamppost Maintenance	0	700	700	700		700	0.0%
4208 Speedwatch and SIDS	0	1,100	1,100	1,100		1,100	0.0%
4225 South and South East in Bloom	143	0	(143)	0		(143)	0.0%
4250 Tree Surgery	805	2,500	1,695	2,500	120	1,575	37.0%
4445 Mobile Phones	141	150	9	150		9	94.2%
4740 Licences	70	100	30	100		30	70.0%
4745 Uniforms	0	200	200	200		200	0.0%
Open Spaces :- Indirect Expenditure	38,580	49,571	10,991	49,571	120	10,871	78.1%
Net Income over Expenditure	(37,748)	(49,571)	(11,823)	(49,571)			
<u>310 Calthorpe Park</u>							
1050 Outdoor Space Hire	400	300	(100)	300			133.3%
1057 Fleet Football Club Rent	2,000	5,000	3,000	5,000			40.0%
1059 Refreshment Kiosk	7,861	6,500	(1,361)	6,500			120.9%
1060 Pitch Hire	2,692	1,800	(892)	1,800			149.6%
1064 Tennis Membership card	7,758	8,000	242	8,000			97.0%
1065 Tennis Hire	4,513	2,000	(2,513)	2,000			225.7%
Calthorpe Park :- Income	25,224	23,600	(1,624)	23,600			106.9%
4115 Water & Sewerage	674	1,200	526	1,200		526	56.2%
4122 Electricity	2,282	3,300	1,018	3,300		1,018	69.1%

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4130 Insurance	0	3,000	3,000	3,000		3,000	0.0%
4150 Cleaning	732	1,000	268	1,000		268	73.2%
4170 Building Maintenance	1,050	1,000	(50)	1,000		(50)	105.0%
4175 Equipment Maintenance	0	200	200	200		200	0.0%
4185 Equipment	0	500	500	500		500	0.0%
4187 Health & Safety	916	300	(616)	300		(616)	305.2%
4200 Grounds Maintenance	49,340	50,120	780	50,120		780	98.4%
4202 Additional Ground Works	2,459	3,000	541	3,000		541	82.0%
4205 CCTV	1,248	3,000	1,752	3,000		1,752	41.6%
4220 Friends Group support	0	110	110	110		110	0.0%
4225 South and South East in Bloom	80	70	(10)	70		(10)	114.3%
4230 Playground Maintenance	8,783	4,100	(4,683)	4,100		(4,683)	214.2%
4250 Tree Surgery	6,522	6,900	378	6,900		378	94.5%
4590 Repairs and Renewals	756	7,000	6,244	7,000		6,244	10.8%
4651 LTA Registration - membership	420	500	80	500		80	84.0%
4653 Tennis Software	905	950	45	950		45	95.3%
4740 Licences	6	70	64	70		64	8.6%
Calthorpe Park :- Indirect Expenditure	76,172	86,320	10,148	86,320	0	10,148	88.2%
Net Income over Expenditure	(50,948)	(62,720)	(11,772)	(62,720)			
6000 less Transfer to EMR	7,000	0	(7,000)	0			
Movement to/(from) Gen Reserve	(57,948)	(62,720)	(18,772)	(62,720)			

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>315 Oakley Park</u>							
1050 Outdoor Space Hire	56	100	44	100			56.3%
1060 Pitch Hire	4,200	2,800	(1,400)	2,800			150.0%
Oakley Park :- Income	4,256	2,900	(1,356)	2,900			146.8%
4122 Electricity	345	770	425	770		425	44.9%
4150 Cleaning	1,452	1,500	48	1,500		48	96.8%
4170 Building Maintenance	200	500	300	500		300	40.0%
4175 Equipment Maintenance	0	50	50	50		50	0.0%
4185 Equipment	208	0	(208)	0		(208)	0.0%
4187 Health & Safety	696	300	(396)	300		(396)	231.8%
4200 Grounds Maintenance	25,246	26,720	1,474	26,720		1,474	94.5%
4202 Additional Ground Works	400	500	100	500		100	80.0%
4205 CCTV	1,399	1,200	(199)	1,200		(199)	116.6%
4220 Friends Group support	80	110	30	110		30	72.7%
4225 South and South East in Bloom	110	100	(10)	100		(10)	110.0%
4230 Playground Maintenance	2,073	2,400	327	2,400		327	86.4%
4250 Tree Surgery	3,225	3,700	475	3,700		475	87.2%
Oakley Park :- Indirect Expenditure	35,434	37,850	2,416	37,850	0	2,416	93.6%
Net Income over Expenditure	(31,178)	(34,950)	(3,772)	(34,950)			

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>320 Basingbourne Park</u>							
1060 Pitch Hire	3,780	1,500	(2,280)	1,500			252.0%
1550 Insurance funds received	4,690	0	(4,690)	0			0.0%
Basingbourne Park :- Income	8,470	1,500	(6,970)	1,500			564.7%
4115 Water & Sewerage	760	700	(60)	700		(60)	108.6%
4122 Electricity	356	450	94	450		94	79.1%
4150 Cleaning	1,452	1,500	48	1,500		48	96.8%
4170 Building Maintenance	6,587	1,000	(5,587)	1,000	283	(5,870)	687.0%
4175 Equipment Maintenance	130	0	(130)	0		(130)	0.0%
4185 Equipment	0	100	100	100		100	0.0%
4187 Health & Safety	696	160	(536)	160		(536)	434.7%
4200 Grounds Maintenance	21,469	22,720	1,251	22,720		1,251	94.5%
4202 Additional Ground Works	1,770	400	(1,370)	400		(1,370)	442.5%
4205 CCTV	1,399	1,250	(149)	1,250		(149)	111.9%
4220 Friends Group support	151	120	(31)	120		(31)	126.2%
4225 South and South East in Bloom	110	100	(10)	100		(10)	110.0%
4230 Playground Maintenance	12,021	2,400	(9,621)	2,400		(9,621)	500.9%
4250 Tree Surgery	10,530	5,500	(5,030)	5,500		(5,030)	191.5%
Basingbourne Park :- Indirect Expenditure	57,431	36,400	(21,031)	36,400	283	(21,314)	158.6%
Net Income over Expenditure	(48,961)	(34,900)	14,061	(34,900)			

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>325 The Views</u>							
1050 Outdoor Space Hire	1,491	1,500	9	1,500			99.4%
The Views :- Income	1,491	1,500	9	1,500			99.4%
4122 Electricity	1,229	550	(679)	550		(679)	223.5%
4185 Equipment	0	100	100	100		100	0.0%
4187 Health & Safety	330	0	(330)	0		(330)	0.0%
4200 Grounds Maintenance	8,895	9,420	525	9,420		525	94.4%
4202 Additional Ground Works	1,634	900	(734)	900		(734)	181.6%
4225 South and South East in Bloom	55	60	5	60		5	91.7%
4230 Playground Maintenance	3,316	9,600	6,284	9,600		6,284	34.5%
4250 Tree Surgery	460	800	340	800		340	57.5%
The Views :- Indirect Expenditure	15,920	21,430	5,510	21,430	0	5,510	74.3%
Net Income over Expenditure	(14,428)	(19,930)	(5,502)	(19,930)			
<u>330 Edenbrook</u>							
4200 Grounds Maintenance	3,761	3,980	219	3,980		219	94.5%
4202 Additional Ground Works	0	300	300	300		300	0.0%
4230 Playground Maintenance	140	500	360	500		360	28.0%
4235 Play Equipment	0	60,000	60,000	60,000		60,000	0.0%
4250 Tree Surgery	190	750	560	750		560	25.3%
Edenbrook :- Indirect Expenditure	4,091	65,530	61,439	65,530	0	61,439	6.2%
Net Expenditure	(4,091)	(65,530)	(61,439)	(65,530)			
6001 plus Transfer from EMR	(60,000)	0	60,000	0			
Movement to/(from) Gen Reserve	(64,091)	(65,530)	(1,439)	(65,530)			

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>350 Cemetery</u>							
1100 Interment Fees	22,870	21,000	(1,870)	21,000			108.9%
1110 Scattering of Ashes	0	100	100	100			0.0%
1120 Sale of Exclusive Rights	35,575	28,000	(7,575)	28,000			127.1%
1121 Transfer of Exclusive Rights	2,890	2,000	(890)	2,000			144.5%
1130 Memorial Cemetery Fees	8,910	7,000	(1,910)	7,000			127.3%
1132 Memorial Kerbstones	588	2,500	1,913	2,500			23.5%
1133 Memorial Sanctums	12,026	8,100	(3,926)	8,100			148.5%
1134 GoR Planted Area	3,542	1,000	(2,542)	1,000			354.1%
1137 GoR Ashes digging	510	1,000	490	1,000			51.0%
1140 Bench contribution	1,160	0	(1,160)	0			0.0%
1145 Plaque contribution	190	0	(190)	0			0.0%
	88,260	70,700	(17,560)	70,700			124.8%
Cemetery :- Income							
4000 Salaries	6,171	6,185	14	6,185		14	99.8%
4001 Employers National Insurance	0	15	15	15		15	0.0%
4002 Employers Pension	309	310	1	310		1	99.5%
4041 Mileage/Travel/Sustenance	339	500	161	500		161	67.9%
4110 Rates	2,096	2,100	4	2,100		4	99.8%
4115 Water & Sewerage	(959)	500	1,459	500		1,459	(191.8%)
4150 Cleaning	0	200	200	200		200	0.0%
4155 Refuse Collection	1,335	1,100	(235)	1,100		(235)	121.4%
4170 Building Maintenance	0	400	400	400		400	0.0%
4187 Health & Safety	74	100	27	100		27	73.5%

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

		Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4200	Grounds Maintenance	13,335	14,120	785	14,120		785	94.4%
4201	Ground Works (Badgers)	557	4,000	3,443	4,000		3,443	13.9%
4202	Additional Ground Works	957	500	(457)	500		(457)	191.5%
4203	General Upkeep	18	100	82	100		82	17.7%
4225	South and South East in Bloom	90	80	(10)	80		(10)	112.5%
4250	Tree Surgery	2,620	2,300	(320)	2,300		(320)	113.9%
4400	Stationery & Consumables	57	0	(57)	0		(57)	0.0%
4445	Mobile Phones	0	80	80	80		80	0.0%
4460	Subscriptions	0	100	100	100		100	0.0%
4481	Software/Licenses	669	500	(169)	500		(169)	133.8%
4935	GoR Memorial inscriptions	2,877	2,000	(877)	2,000		(877)	143.8%
4936	GoR Ashes digging	950	1,000	50	1,000		50	95.0%
4942	H and S Memorial repairs	0	325	325	325		325	0.0%
4944	H and S Memorial inspections	0	1,000	1,000	1,000		1,000	0.0%
	Cemetery :- Indirect Expenditure	31,494	37,515	6,021	37,515	0	6,021	83.9%
	Net Income over Expenditure	56,766	33,185	(23,581)	33,185			
6000	plus Transfer to EMR	1,325	0	(1,325)	0			
6000	less Transfer to EMR	1,325	0	(1,325)	0			
	Movement to/(from) Gen Reserve	55,441	33,185	(26,231)	33,185			

Detailed Income & Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>475</u> <u>Lengthsman Scheme</u>							
1053 Grant money and funding	6,600	3,300	(3,300)	3,300			200.0%
Lengthsman Scheme :- Income	<u>6,600</u>	<u>3,300</u>	<u>(3,300)</u>	<u>3,300</u>			<u>200.0%</u>
4202 Additional Ground Works	3,300	3,300	0	3,300		0	100.0%
Lengthsman Scheme :- Indirect Expenditure	<u>3,300</u>	<u>3,300</u>	<u>0</u>	<u>3,300</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>
Net Income over Expenditure	<u>3,300</u>	<u>0</u>	<u>(3,300)</u>	<u>0</u>			
Grand Totals:- Income	2,276,746	2,091,154	(185,592)	2,091,154			108.9%
Expenditure	1,618,699	2,160,684	541,985	2,160,684	4,462	537,523	75.1%
Net Income over Expenditure	<u>658,047</u>	<u>(69,530)</u>	<u>(727,577)</u>	<u>(69,530)</u>			
plus Transfer from EMR	(452,231)	0	452,231	0			
less Transfer to EMR	75,814	0	(75,814)	0			
Movement to/(from) Gen Reserve	<u>130,002</u>	<u>(69,530)</u>	<u>(199,532)</u>	<u>(69,530)</u>			

Fleet Town Council 2024/2025**Income and Expenditure Account for Year Ended 31 March 2025**

31 March 2024		31 March 2025
	Operating Income	
106,168	Central Administration	165,855
846,115	Precept	903,236
5,957	Events, Town Centre and Climat	46,258
412,017	Harlington Development	439,622
516,298	Harlington - Events	541,778
24,669	Building	8,873
28,991	Ancells Community Centre	32,947
16,504	Ancells Farm Park and Pavilion	3,045
9,517	Open Spaces	832
23,605	Calthorpe Park	25,224
3,924	Oakley Park	4,256
1,501	Basingbourne Park	8,470
1,887	The Views	1,491
110,524	Cemetery	88,260
0	Lengthsman Scheme	6,600
2,107,676	Total Income	2,276,746
	Running Costs	
222,159	Central Administration	253,748
3,233	Civic and Democratic	2,350
60,043	Grants	62,428
13,500	Projects	12,055
53,562	Events, Town Centre and Climat	75,865
0	Music on the Views	0
16,282	Harlington Development	53,347
487,285	Harlington - Events	519,885
265,506	Building	267,204
58,993	Ancells Community Centre	63,689
58,149	Ancells Farm Park and Pavilion	45,707
39,252	Open Spaces	38,580
64,301	Calthorpe Park	76,172
32,843	Oakley Park	35,434
39,459	Basingbourne Park	57,431
12,949	The Views	15,920
4,113	Edenbrook	4,091
47,168	Cemetery	31,494
0	Lengthsman Scheme	3,300
1,478,799	Total Expenditure	1,618,699
	General Fund Analysis	
380,837	Opening Balance	441,727
2,107,676	Plus : Income for Year	2,276,746
2,488,513		2,718,473
1,478,799	Less : Expenditure for Year	1,618,699
1,009,714		1,099,774
567,987	Transfers TO / FROM Reserves	529,045
441,727	Closing Balance	570,729

7. QUARTERLY FINANCIAL MONITORING REPORT FOR Q4 TO 31 MARCH 2025

Members to consider a budget monitoring report to 31 March 2025 against budget (detailed report attached for the information of Members).

Cost Centre	Actual £	Budget £	Actual Variance £
Central Administration	- 90,211	- 187,745	97,534
Civic & Democratic	- 17,350	- 20,130	2,780
Grants	- 62,428	- 53,149	- 9,279
Precept	903,236	903,236	-
Projects	- 50,055	- 38,000	- 12,055
Events, Town Centre & Climate Change	- 47,735	- 51,700	3,965
Music on the Views	-	-	-
Harlington Development	-	-	-
Harlington Events	21,893	- 18,993	40,886
Building	- 258,331	- 288,824	30,493
Ancells Community Centre	- 30,742	- 29,219	- 1,523
Ancells Farm Park & Pavilion	- 42,662	- 50,590	7,928
Open Spaces	- 37,748	- 49,571	11,823
Calthorpe Park	- 57,948	- 62,720	4,772
Oakley Park	- 31,178	- 34,950	3,772
Basingbourne Park	- 48,961	- 34,900	- 14,061
The Views	- 14,428	- 19,930	5,502
Edenbrook	- 64,091	- 65,530	1,439
Cemetery	55,441	33,185	22,256
Lengthsman Scheme	3,300	-	3,300
Net Income Over Expenditure	130,002	- 69,530	199,532

KEY VARIANCES

CENTRAL & ADMINISTRATION	
1000 / 101 – Bank Interest	Bank and investment income received was £84.4k more than expected, due to the high interest rate received on the CCLA investment.
4481/101 – Software Licenses	£3k under budget as moving from more expensive Rialtas packages to cheaper alternatives.
4484/101 – Computer Support	£3.8k under budget, in part as did not use Rialtas staff to complete the year end.
GRANTS	

4810 / 110 – Basingstoke Canal	The annual invoice from Hampshire County Council was £2.7k higher than expected. It was later identified that this was an error in budgeting and will unfortunately carry over to the 2025/26 budget.
4241/110 – Fleet Phoenix 4242/110 – Sashas Project	EO noted that calculations had not been amended in recent years to reflect rising hourly charges. This is offset by higher income in Harlington Hall Hire.
PROJECTS	
4185 / 120 – Equipment	Due to warning of the imminent failure of several staff computers, and with the agreement of the Chairman of the Council, the project to replace all staff computers in 2025/26 was brought forward.
HARLINGTON EVENTS	
1002 / 101 – POINT Hall Hire	The increase in Hall Hire £8.6k is offset by higher Grants costs.
4000 / 201 – Salaries	Salaries were £30k less than budget – partly due to the budget not being adjusted to reflect actual pay increases awarded and partly due to use of casuals.
BUILDING	
1031 / 204 – HCC Library	The final invoice for 2024/25 was not raised in time to be included in the accounts.
4120 / 204 - Gas	Gas was £18k less than budget. This is in part because this winter was more wet than cold, but also because an element of contingency is built into the budget for if the boiler should fail and alternative methods of heating are needed.
4122 / 204 - Electricity	Electricity was £8k less than budget. See explanation above.
4130 / 201 – Insurance	The £4k budget for insuring the Harlington was not needed as lease not completed in time to need.
ANCELLS COMMUNITY CENTRE	
1000 / 205 – Hall Hire	Ancells hall hire was £5.5k more than projected.
4000 / 205 – Ancells Salary	Ancells salary, NI and Pension are £5k more than budgeted. This indicates errors in budgeting as other cost centres are well under budget.
4280 / 205 – Ancells Car Park	The Ancells Car Park annual invoice was £1.6k more than expected. This cost is not able to be predicted with any level of accuracy.
ANCELLS FARM PARK & PAVILION	
4202 / 208 – Additional Grounds Works	Additional Grounds Works was £1.2k more than expected. £0.9k spent on camera to investigate the sink hole. £0.4k spent on bollard repairs thought to be damage during

	unauthorised encampment at Basingbourne Park.
4230 / 208 – Playground Maintenance	£7.3k under budget but this was used for maintenance in other parks.
CALTHORPE PARK	
1057 / 310 – Fleet Football Club Rent	Fleet Football Club Rent was £3k less than expected as new lease will not come into effect until the 2025/26 financial year.
4130 / 310 - Insurance	There was a £3k insurance amount budgeted – presumably for the Football Club – which was not spent at all.
BASINGBOURNE PARK	
1550 / 320 – Insurance Funds	£4.7k received for leaks that caused the roof to collapse.
4170 / 320 – Building Maintenance	Building Maintenance was £5.6k more than expected. £4.9k spent on the supply and installation of a new external door.
4230 / 320 – Playground Maintenance	£9.6k more than budget but offset by underspends in other parks.
4250 / 320 – Tree Surgery	£5k more than budget.
CEMETERY	
Income	Income was £17.5k more than expected across all categories.
4201 / 350 - Badgers	£3.4k underspend – although there was suspected badger activity in the cemetery, it was confirmed to be a different species. There has been mole activity.

Reserves

	Balance b/f	Deficit / Surplus	Transfer from	Transfer to	Transfers Between	Balance c/f
	1 April 2024	from Revenue A/c	Revenue A/c	Revenue A/c	Reserves	31 March 2025
	£	£	£	£	£	£
Movement in Reserves						
General Reserve	440,727	130,002				570,729
Earmarked Reserves						
Pension Obligation	40,000		10,000			50,000
Cemetery Memorial Testing	4,750		1,325			6,075
CP Tennis Sinking Fund	58,563		7,000			65,563
S106 Sensory Garden	10,981					10,981
Sale of Assets	-		140			140
Badgers Cemetery Works	7,000					7,000
Play Equipment	29,517		63,000			92,517
Elections	6,250		5,000			11,250
Edenbrook Commuted Sum	81,160		35,000			116,160
Harlington Development Fund	2,821,231		386,275			3,207,505
Music on The Views	-		7,032			7,032
Christmas Day Lunch	-		5,139			5,139
Ancells Bus	-		2,178			2,178
Christmas Festival	-		6,956			6,956
Sub Total Earmarked Reserves	3,059,452	-	529,045	-	-	3,588,497
Total Reserves	3,500,179	130,002	529,045	-	-	4,159,226

As 2024/25 resulted in a £130k surplus, Members are requested to consider if they wish to allocate £85k to Harlington Development Ear Marked Reserves which is the amount of additional interest income generated from monies held for the project.

RECOMMENDATION

That the contents of the report are noted.

Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
101	Debtors Control	24,114
120	Vat Control	13,049
150	Stock - Bar	7,839
200	Bank Current/Deposit Account	89,856
210	Petty Cash - FTC	0
212	HSBC Savings Account	810,391
213	CCLA Pub Sector Deposit Fund	3,024,735
214	Nationwide deposit account	408,576
220	Cash Floats	2,000
230	Ancells Damage Deposit Receipt	(100)
251	Petty Cash - Harlington	120
	Total Current Assets	4,380,581
	<u>Current Liabilities</u>	
500	Creditors Control	110,636
506	Receipts in Advance	8,821
515	Paye/NI Due	9,892
516	Pension Due	(0)
530	Accruals	27,535
534	Floyd Effect May 25	4,923
543	Comedy Sept 24	150
547	Ultra 90s Vs 2000s Jun 25	4,143
557	Oasish Mar 25	5,254
560	Taylormania Mar 25	9,319
562	Genesis Connected Mar 25	3,043
564	Barrioque Apr 25	972
565	Comedy Dec 24	1,351
566	Comedy Jan 25	718
567	Comedy Feb 25	56
568	Comedy Mar 25	882
569	Comedy Apr 25	275
570	Comedy May 25	50
571	Comedy Jun 25	100
578	Fleet Jazz Mar 25	294
579	Fleet Jazz Apr 25	(216)
580	Fleet Jazz May 25	200
582	Fleet Jazz Jul 25	293
603	The ABBA Tribute Fever – Apr25	3,370
604	Sex Pissed Dolls – April 25	935
605	Money For Nothing – May 25	3,184
606	Music on the Views Aug 25	225
607	The Jam'd – June 25	1,155
608	Goldie Lookin Chain – June 25	54
609	Chessy Bingo – June 25	3,386
610	An evening with Clinton Baptis	6,166
611	Brave Rival – June25	1,233
612	Studio 236 June25	623
614	Bootleg Blondie – May25	2,391
615	Bad Manners Oct 25	(720)
616	Kerry Ellis – Nov25	675
617	King King Acoustic	1,850
618	The Dumb Waiter – APR25	687
619	Creedence – Nov25	280

Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
784	The Jam'd April 24	237	
847	Martin Fry ABC Jun 25	6,934	
	Total Current Liabilities	221,355	
	Net Current Assets		4,159,226
	Total Assets less Current Liabilities		4,159,226
	<u>Represented by :-</u>		
300	Current Year Fund	658,047	
310	General Fund	(87,318)	
321	EMR - Pension Obligation	50,000	
329	EMR - Cemetery Mem Test 2024	6,075	
330	EMR - CP Tennis Sinking 2026	65,563	
332	EMR - S106 Sensory Garden 21	10,981	
336	EMR - Assets	140	
340	EMR - Cemetery Works (Badgers)	7,000	
345	EMR - Play Equipment	92,517	
350	EMR - Elections 2026	11,250	
355	EMR - Edenbrook Commuted Sum	116,160	
360	Harlington Development Fund	3,207,505	
365	EMR - Music on the Views	7,032	
370	EMR - Christmas Day Lunch	5,139	
375	EMR - Ancells Bus	2,178	
380	EMR - Christmas Festival	6,956	
	Total Equity		4,159,226

List of Payments made between 01/01/2025 and 31/03/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/01/2025	Booker Limited	dd749	768.17		bar supplies
02/01/2025	Hart District Council - DD	dd750	210.00		Business rates 2024/25
02/01/2025	Hart District Council - DD	dd751	1,634.00		Business rates 2024/25
02/01/2025	Hart District Council - DD	dd752	119.00		Business rates 2024/25
10/01/2025	BACS P/L Pymnt Page 2582	BACS Pymnt	27,700.99		BACS P/L Pymnt Page 2582
10/01/2025	HSBC	dd753	90.76		bank charges 1/11-30/11/24
10/01/2025	HSBC	dd754	13.30		bank charges 1/11-30/11/24
10/01/2025	Fleet Town Council	DDR	1,103.43		VAT Payment 1/10-31/12/24
14/01/2025	Total Energies	dd756	41.45		gas 31/10-30/11/24
14/01/2025	Total Energies	dd757	2,287.13		gas 31/10-30/11/24
14/01/2025	Total Energies	dd758	308.52		gas 31/10-30/11/24
14/01/2025	Fleet Town Council	DD	4,313.85		Pension Jan 25
14/01/2025	Booker Limited	dd755	240.10		bar supplies
15/01/2025	NPower - Direct Debits	dd760	38.94		elec 1/11-30/11/24
15/01/2025	NPower - Direct Debits	dd761	35.82		elec 1/11-30/11/24
15/01/2025	NPower - Direct Debits	dd762	189.40		elec 1/11-30/11/2024
15/01/2025	NPower - Direct Debits	dd763	203.43		elec 1/11-30/11/24
15/01/2025	NPower - Direct Debits	dd767	46.61		elec 1/11-30/11/24
15/01/2025	Payment Sense Ltd	dd765	505.34		Card charges 1/12-31/12/24
15/01/2025	Payment Sense Ltd	dd766	75.69		Card charges 1/12-31/12/24
15/01/2025	HSBC	DD764	2,648.88		Credit Card Dec 24
16/01/2025	BACS P/L Pymnt Page 2597	BACS Pymnt	-75.00		BACS P/L Pymnt Page 2597
17/01/2025	Castle Water Limited	dd769	856.56		water 1/12-31/12/24
17/01/2025	Global Payments - Direct Debit	dd768	1,217.32		card charges 1/12-31/12/24
20/01/2025	Fleet Town Council	DDR	35,974.27		Payroll Jan 25
20/01/2025	Central Computer Management Lt	dd771	83.52		payroll dec 24
20/01/2025	Castle Water Limited	dd772	81.55		water 1/12-31/12/24
20/01/2025	Xero (UK) Ltd	dd770	0.96		Accounts subs 13/1-12/2/25
21/01/2025	Castle Water Limited	dd773	30.28		water 1/12-31/12/24
21/01/2025	Castle Water Limited	dd774	30.91		water 1/12-31/12/24
22/01/2025	Castle Water Limited	dd775	20.34		water 1/4-31/12/24
22/01/2025	Fleet Town Council	DDR	9,224.40		Inland Rev Jan 25
23/01/2025	Croner Group Ltd	dd776	408.98		HR and H&S Jan 25
24/01/2025	BACS P/L Pymnt Page 2592	BACS Pymnt	63,203.51		BACS P/L Pymnt Page 2592
24/01/2025	Payment Sense Ltd	dd777	113.94		card chagres jan 25
24/01/2025	Payment Sense Ltd	dd778	17.88		card charges jan 25
24/01/2025	BOC Ltd	dd779	73.00		gas delivery
29/01/2025	Vodafone Limited	dd777	42.41		Purchase Ledger DDR Payment
29/01/2025	HSBC	dd778	87.98		bank charges 8/12-7/1/25
30/01/2025	Global Payments - Direct Debit	dd779	111.85		card charges 1/12-31/12/24
07/02/2025	Total Energies	dd777	59.02		gas 30/11-31/12/24
07/02/2025	Total Energies	dd778	3,831.76		gas 30/11-31/12/24
07/02/2025	Total Energies	dd779	304.41		gas 30/11-31/12/24
11/02/2025	BACS P/L Pymnt Page 2601	BACS Pymnt	72,202.54		BACS P/L Pymnt Page 2601
11/02/2025	Booker Limited	dd780	187.10		Purchase Ledger DDR Payment
12/02/2025	HSBC	dd781	86.68		bank charges 1/12-31/12/24
12/02/2025	HSBC	dd782	63.41		bank charges 1/12-31/12/24

List of Payments made between 01/01/2025 and 31/03/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
14/02/2025	Fleet Town Council	DD	4,123.87		Pension feb 25
14/02/2025	Payment Sense Ltd	dd783	200.77		card charges 1/1-31/1/25
14/02/2025	Payment Sense Ltd	dd784	26.72		card charges 1/1-31/1/25
17/02/2025	NPower - Direct Debits	dd785	29.02		elec 1/12-31/12/24
17/02/2025	NPower - Direct Debits	dd786	36.13		elec 1/12-31/12/24
17/02/2025	NPower - Direct Debits	dd788	189.34		elec 1/12-31/12/24
17/02/2025	NPower - Direct Debits	dd789	196.13		elec 1/12-31/12/24
17/02/2025	NPower - Direct Debits	dd793	46.43		elec 1/12-31/12/24
17/02/2025	Castle Water Limited	dd791	81.55		water 1/1-31/1/25
17/02/2025	Castle Water Limited	dd792	856.56		water 1/1-31/1/25
17/02/2025	Xero (UK) Ltd	dd787	0.96		xero accounts 13/2-12/3
17/02/2025	HSBC	DD790	3,519.80		Credit Card Jan 25
18/02/2025	Global Payments - Direct Debit	dd794	881.85		card charges 1/1-31/1/25
19/02/2025	Castle Water Limited	dd795	30.91		water 1/1-31/1/25
20/02/2025	Fleet Town Council	DDR	31,068.99		Payroll Feb 25
20/02/2025	Central Computer Management Lt	dd796	86.40		payroll jan 25
21/02/2025	Payment Sense Ltd	dd798	113.94		card charges 1/1-31/1/25
21/02/2025	Payment Sense Ltd	dd799	17.88		card charges 1/1-31/1/25
21/02/2025	Croner Group Ltd	dd797	408.98		HR and H&S Feb 25
21/02/2025	Fleet Town Council	DDR	10,257.84		Inland Rev Feb 25
25/02/2025	BOC Ltd	dd800	217.70		bar gas
25/02/2025	Booker Limited	dd801	230.40		bar supplies
27/02/2025	Castle Water Limited	dd802	175.44		water 1/1-31/1/25
28/02/2025	Vodafone Limited	dd803	42.41		mobiles 18/12-17/1
01/03/2025	HSBC	dd803	61.89		bank charges 8/1-7/2/25
03/03/2025	BACS P/L Pymnt Page 2615	BACS Pymnt	40,015.72		BACS P/L Pymnt Page 2615
03/03/2025	Global Payments - Direct Debit	dd804	63.97		card charges 1/1-31/1/25
05/03/2025	Fleet Town Council	BACS	1,000.00		Fleet Spurs Grant
05/03/2025	Fleet Town Council	BACS	500.00		Calls and Visit Grant
10/03/2025	Castle Water Limited	dd805	323.01		water 1/1-31/1/25
11/03/2025	Total Energies	dd807	58.27		gas 31/12-31/1/25
11/03/2025	Total Energies	dd808	3,385.88		gas 31/12-31/1/25
11/03/2025	Total Energies	dd809	462.55		gas 31/12-31/1/25
11/03/2025	Booker Limited	dd806	509.22		Purchase Ledger DDR Payment
13/03/2025	BACS P/L Pymnt Page 2624	BACS Pymnt	56,444.91		BACS P/L Pymnt Page 2624
14/03/2025	Payment Sense Ltd	dd811	243.88		card charges 1/2-28/2/25
14/03/2025	Payment Sense Ltd	dd812	27.65		card charges 1/2-28/2/25
14/03/2025	Fleet Town Council	DD	3,996.23		L&G Pension Mar 25
14/03/2025	HSBC	dd813	177.70		Purchase Ledger DDR Payment
17/03/2025	Xero (UK) Ltd	dd814	0.96		Purchase Ledger DDR Payment
17/03/2025	Castle Water Limited	dd817	419.71		water 1/2-28/2/25
17/03/2025	HSBC	dd815	2,338.38		credit card feb 25
17/03/2025	Castle Water Limited	dd816	579.48		water 1/2-28/2/25
18/03/2025	NPower - Direct Debits	dd818	26.58		elec 1/1-31/1/25
18/03/2025	NPower - Direct Debits	dd819	32.21		elec 1/1-31/1/25
18/03/2025	NPower - Direct Debits	dd820	212.79		elec 1/1-31/1/25
18/03/2025	NPower - Direct Debits	dd822	235.38		elec 1/1-31/1/25

List of Payments made between 01/01/2025 and 31/03/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
18/03/2025	NPower - Direct Debits	dd823	47.71		elec 1/1-31/1/25
18/03/2025	Global Payments - Direct Debit	dd821	604.51		card charges 1/2-28/2/25
19/03/2025	Castle Water Limited	dd824	15.71		water 1/2-28/2/25
19/03/2025	Fleet Town Council	BACS	27.20		SGoldring - Wipers
20/03/2025	Central Computer Management Lt	dd825	86.40		payroll feb 25
20/03/2025	Fleet Town Council	DDR	31,062.20		Payroll Mar 25
21/03/2025	BACS P/L Pymnt Page 2633	BACS Pymnt	21,130.55		BACS P/L Pymnt Page 2633
21/03/2025	Croner Group Ltd	dd825	408.98		HR and H&S Mar 25
21/03/2025	Payment Sense Ltd	dd826	113.94		card charges 1/2-28/2/25
21/03/2025	Payment Sense Ltd	dd827	17.88		card charges 1/2-28/2/25
21/03/2025	Fleet Town Council	DDR	9,989.23		Inland Rev Mar 25
25/03/2025	BOC Ltd	dd825	194.04		GAS delivery
25/03/2025	Booker Limited	dd826	438.46		Purchase Ledger DDR Payment
28/03/2025	Vodafone Limited	dd827	42.41		mobile 18/3-17/4/25
29/03/2025	HSBC	dd828	72.70		bank charges 8/2 - 7/3
31/03/2025	Global Payments - Direct Debit	dd829	43.92		card charges 1/2-28/2/25
Total Payments			<u>459,066.62</u>		

Outstanding Balances by Month as at 07/05/2025

A/C Code	Customer Name	Balance	May 2025	Apr 2025	Mar 2025	Prior Months	On A/c Pymnts
Ledger No 1: Sales Ledger 1							
ARTS SOCIE	ARTS	147.60	0.00	0.00	147.60	0.00	0.00
ATHLETICO	VATHLETICO VETS FC	439.29	0.00	0.00	0.00	439.29	0.00
BAKER	TWG	145.50	0.00	0.00	145.50	0.00	0.00
BALLETSCH	BALLET	1,173.00	0.00	0.00	1,173.00	0.00	0.00
BEAN	BEAN AT THE PARK	583.34	0.00	0.00	583.34	0.00	0.00
BID	FLEET BID	3,600.00	0.00	0.00	3,600.00	0.00	0.00
BREWERMP	ALEX BREWER MP	90.00	0.00	0.00	90.00	0.00	0.00
BRYANT M	BRYANT M	340.00	0.00	0.00	340.00	0.00	0.00
CARSON	CARS	206.88	0.00	0.00	206.88	0.00	0.00
CEROC	CER	1,382.00	0.00	0.00	1,382.00	0.00	0.00
CINEMA	MELLOR	360.00	0.00	0.00	360.00	0.00	0.00
CITIZENS A	CITIZENS ADVICE	102.00	0.00	0.00	102.00	0.00	0.00
COOK D	DENISE COOK	81.60	0.00	0.00	81.60	0.00	0.00
CRESSWELL	SYLV	81.60	0.00	0.00	81.60	0.00	0.00
CULYER	CUL	42.60	0.00	0.00	34.08	8.52	0.00
DALBY	DALBY	101.10	0.00	0.00	101.10	0.00	0.00
DISCOKATE	DIS	297.00	0.00	0.00	297.00	0.00	0.00
EDWARDS	EDW	1,311.00	0.00	0.00	1,311.00	0.00	0.00
ENVIRO AG	ENVIROMENT AGENCY	96.00	0.00	0.00	0.00	96.00	0.00
EWEN	VICKY	307.20	0.00	0.00	153.60	153.60	0.00
FLEET COLT	COLTS	2,297.33	0.00	0.00	2,297.33	0.00	0.00
FTFC	FLEET	600.00	0.00	0.00	600.00	0.00	0.00
FUNTIME	FUNTIME DANCE	1,050.60	0.00	0.00	561.00	489.60	0.00
GREGORY RIG	GREGORY RI	170.00	0.00	0.00	170.00	0.00	0.00
HCC	HAMPSHIRE HIGHWAYS	3,960.00	0.00	0.00	3,960.00	0.00	0.00
HIOW	HANTS-IOW HEALTHCARE	698.40	0.00	0.00	698.40	0.00	0.00
JILL JONES	JILL JONES	147.16	0.00	0.00	0.00	147.16	0.00
MESSENGER	MESSENGER	1,037.71	0.00	0.00	1,037.71	0.00	0.00
MMF	MONKEY MUSIC FLEET	255.00	0.00	0.00	255.00	0.00	0.00
PRE	AF	1,190.50	0.00	0.00	1,190.50	0.00	0.00
PREETHIKHARAVI	CHANTHAAR	234.64	0.00	0.00	161.76	72.88	0.00
ROBE	ROBE	80.88	0.00	0.00	80.88	0.00	0.00
RUSHMOOR	RUSHMOOR ROTARY CLUB	96.00	0.00	0.00	96.00	0.00	0.00
SALSA	SALSA	76.50	0.00	0.00	76.50	0.00	0.00
SCARLETT	SUE	38.40	0.00	0.00	38.40	0.00	0.00
SEEDALL	SEE	283.00	0.00	0.00	283.00	0.00	0.00
SHARON	SHARON JAY	-1.00	0.00	0.00	-1.00	0.00	0.00
SILENTSTORS	SILENTSTORMS	50.40	0.00	0.00	50.40	0.00	0.00
SMURRAY	SARAH MURRAY	81.60	0.00	0.00	81.60	0.00	0.00
U3A HARLY	U3A	337.50	0.00	0.00	337.50	0.00	0.00
VINTAGE	WEBUYVINTAGE	252.00	0.00	0.00	0.00	252.00	0.00
WILLIAMS D	WILLIAMS D	290.00	0.00	0.00	290.00	0.00	0.00
Total Sales Ledger No 1		24,114.33	0.00	0.00	22,455.28	1,659.05	0.00
TOTAL SALES LEDGER BALANCES		24,114.33	0.00	0.00	22,455.28	1,659.05	0.00

April	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Neil Diamond	£ -	£ 3,115.00	78%	£ 2,150.00	£ 965.00	£ 1,122.40	£ 452.15	£ 670.25	£ 251.68	£ 4,237.40	£ 2,853.83	£ 1,383.57
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 188.16	£ 75.38	£ 112.78	£ -	£ 188.16	£ 75.38	£ 112.78
Comedy Club	£ -	£ 1,441.67	52%	£ 1,000.00	£ 441.67	£ 1,203.99	£ 488.86	£ 715.13	£ 223.08	£ 2,645.66	£ 1,711.94	£ 933.72
Jazz Club	£ -	£ 1,525.00	65%	£ 1,062.62	£ 462.38	£ 518.57	£ 208.66	£ 309.91	£ 77.22	£ 2,043.57	£ 1,348.50	£ 695.07
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 397.07	£ 173.18	£ 223.89	£ 74.36	£ 642.07	£ 247.54	£ 394.53
Abba Fever	£ -	£ 4,451.67	100%	£ 1,350.00	£ 3,101.67	£ 2,420.99	£ 971.26	£ 1,449.73	£ 374.66	£ 6,872.66	£ 2,695.92	£ 4,176.74
The Jam'd	£ -	£ 3,716.67	50%	£ 1,500.00	£ 2,216.67	£ 2,722.83	£ 1,092.09	£ 1,630.74	£ 343.19	£ 6,439.50	£ 2,935.28	£ 3,504.22
Steve Harley	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 294.91	£ 118.54	£ 176.37	£ 12.01	£ 594.91	£ 130.55	£ 464.36
Rock Choir x 2	£ 200.00	£ -	n/a	£ -	£ -	£ 29.00	£ 11.60	£ 17.40	£ -	£ 229.00	£ 11.60	£ 217.40
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 462.99	£ 185.82	£ 277.17	£ 45.04	£ 1,602.19	£ 230.86	£ 1,371.33
TOTALS FOR APRIL	£ 1,884.20	£ 14,250.01		£ 7,062.62	£ 7,187.39	£ 9,360.91	£ 3,777.54	£ 5,583.37	£ 1,401.24	£ 25,495.12	£ 12,241.40	£ 13,253.72
May	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
John Lydon	£ -	£ 11,119.16	100%	£ 8,421.76	£ 2,697.40	£ 1,698.91	£ 681.98	£ 1,016.93	£ 291.74	£ 12,818.07	£ 9,395.48	£ 3,422.59
Johnny Cash Roadshow	£ -	£ 2,860.00	62%	£ 3,500.00	£ 640.00	£ 1,060.66	£ 426.45	£ 634.21	£ 234.52	£ 3,920.66	£ 4,160.97	£ 240.31
REM by Stipe	£ -	£ 2,171.67	54%	£ 1,500.06	£ 671.61	£ 1,103.74	£ 444.11	£ 659.63	£ 191.62	£ 3,275.41	£ 2,135.79	£ 1,139.62
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 138.82	£ 55.78	£ 83.04	£ -	£ 288.82	£ 55.78	£ 233.04
Jazz Club	£ -	£ 1,891.67	81%	£ 986.74	£ 904.93	£ 668.65	£ 268.74	£ 399.91	£ 128.41	£ 2,560.32	£ 1,383.89	£ 1,176.43
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 515.74	£ 222.51	£ 293.23	£ 79.21	£ 760.74	£ 301.72	£ 459.02
Comedy Club	£ -	£ 1,113.33	42%	£ 1,000.00	£ 113.33	£ 1,077.90	£ 434.43	£ 643.47	£ 191.18	£ 2,191.23	£ 1,625.61	£ 565.62
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 156.66	£ 63.17	£ 93.49	£ -	£ 156.66	£ 63.17	£ 93.49
Rock Choir x 3	£ 300.00	£ -	n/a	£ -	£ -	£ 85.57	£ 35.30	£ 50.27	£ -	£ 385.57	£ 35.30	£ 350.27
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 254.49	£ 103.48	£ 151.01	£ 48.04	£ 1,678.49	£ 151.52	£ 1,526.97
TOTALS FOR MAY	£ 2,119.00	£ 19,155.83		£ 15,408.56	£ 3,747.27	£ 6,761.14	£ 2,735.95	£ 4,025.19	£ 1,164.72	£ 28,035.97	£ 19,309.23	£ 8,726.74
June	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Cheesy Bingo	£ -	£ 3,075.00	100%	£ 2,136.91	£ 938.09	£ 3,253.66	£ 1,309.45	£ 1,944.21	£ 343.20	£ 6,328.66	£ 3,789.56	£ 2,539.10
Purple Zepellin - rescheduled	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
90's Rewind	£ -	£ 7,450.00	100%	£ 3,050.00	£ 4,400.00	£ 6,904.08	£ 2,766.03	£ 4,138.05	£ 460.46	£ 14,354.08	£ 6,276.49	£ 8,077.59
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 312.66	£ 125.45	£ 187.21	£ -	£ 612.66	£ 125.45	£ 487.21
Jazz Club	£ -	£ 1,554.17	68%	£ 1,069.25	£ 484.92	£ 556.49	£ 223.81	£ 332.68	£ 90.80	£ 2,110.66	£ 1,383.86	£ 726.80
Comedy Club	£ -	£ 1,381.67	50%	£ 1,000.00	£ 381.67	£ 1,087.32	£ 438.55	£ 648.77	£ 131.12	£ 2,468.99	£ 1,569.67	£ 899.32
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 255.57	£ 110.43	£ 145.14	£ 51.48	£ 500.57	£ 161.91	£ 338.66
Money for Nothing	£ -	£ 4,205.00	95%	£ 2,500.00	£ 1,705.00	£ 1,896.83	£ 763.02	£ 1,133.81	£ 291.72	£ 6,101.83	£ 3,554.74	£ 2,547.09
Ratrace	£ -	£ 2,325.00	45%	£ 975.00	£ 1,350.00	£ 1,919.74	£ 769.32	£ 1,150.42	£ 297.44	£ 4,244.74	£ 2,041.76	£ 2,202.98
Maet Live	£ -	£ 2,520.00	58%	£ 1,629.26	£ 890.74	£ 1,638.66	£ 657.89	£ 980.77	£ 286.00	£ 4,158.66	£ 2,573.15	£ 1,585.51
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 170.58	£ 68.76	£ 101.82	£ -	£ 170.58	£ 68.76	£ 101.82
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 114.41	£ 45.76	£ 68.65	£ -	£ 514.41	£ 45.76	£ 468.65
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 235.90	£ 95.27	£ 140.63	£ 45.04	£ 1,375.10	£ 140.31	£ 1,234.79
TOTALS FOR JUNE	£ 2,084.20	£ 22,510.84		£ 12,360.42	£ 10,150.42	£ 18,345.90	£ 7,373.74	£ 10,972.16	£ 1,997.26	£ 42,940.94	£ 21,731.42	£ 21,209.52
July	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 126.75	£ 51.07	£ 75.68	£ -	£ 126.75	£ 51.07	£ 75.68
Starburst	£ 4,361.60	£ -	71%	£ -	£ -	£ 2,161.82	£ 882.69	£ 1,279.13	£ 660.66	£ 6,523.42	£ 1,543.35	£ 4,980.07
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 298.00	£ 119.65	£ 178.35	£ 15.01	£ 598.00	£ 134.66	£ 463.34
Jazz Club	£ -	£ 2,075.83	70%	£ 1,058.74	£ 1,017.09	£ 676.82	£ 272.14	£ 404.68	£ 93.80	£ 2,752.65	£ 1,424.68	£ 1,327.97
Roller Disco - cancelled	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Ultimate Retro Disco Party	£ -	£ 1,625.00	39%	£ 1,114.66	£ 510.34	£ 1,338.41	£ 536.16	£ 802.25	£ 257.25	£ 2,963.41	£ 1,908.07	£ 1,055.34

Ceroc x 3	£	854.40	£	-	n/a	£	-	£	-	£	177.82	£	71.25	£	106.57	£	45.76	£	1,032.22	£	117.01	£	915.21	
TOTALS FOR JULY	£	5,516.00	£	3,700.83		£	2,173.40	£	1,527.43	£	4,779.62	£	1,932.96	£	2,846.66	£	1,072.48	£	13,996.45	£	5,178.84	£	8,817.61	
August	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution												
Music on the Views	£	-	£	-	47%	£	-	£	-	£	2,240.58	£	1,423.49	£	817.09	£	-	£	2,240.58	£	1,423.49	£	817.09	
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	220.83	£	88.33	£	132.50	£	-	£	220.83	£	88.33	£	132.50	
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	321.82	£	217.81	£	104.01	£	77.22	£	1,745.82	£	295.03	£	1,450.79	
TOTALS FOR AUGUST	£	1,424.00	£	-	£	0.47	£	-	£	-	£	2,783.23	£	1,729.63	£	1,053.60	£	77.22	£	4,207.23	£	1,806.85	£	2,400.38
September	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution												
Sexbomb - Benidorm Tom	£	-	£	1,348.33	31%	£	1,000.00	£	348.33	£	585.83	£	235.10	£	350.73	£	137.28	£	1,934.16	£	1,372.38	£	561.78	
Floyd Effect - rescheduled	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	329.66	£	144.13	£	185.53	£	85.80	£	574.66	£	229.93	£	344.73	
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	221.49	£	89.89	£	131.60	£	-	£	221.49	£	89.89	£	131.60	
Time of our Lives	£	-	£	1,785.00	45%	£	1,191.67	£	593.33	£	948.66	£	381.40	£	567.26	£	271.70	£	2,733.66	£	1,844.77	£	888.89	
Comedy Club	£	-	£	1,826.67	67%	£	1,149.86	£	676.81	£	1,536.24	£	617.58	£	918.66	£	231.66	£	3,362.91	£	1,999.10	£	1,363.81	
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	230.91	£	92.86	£	138.05	£	-	£	530.91	£	92.86	£	438.05	
Jazz Club	£	-	£	1,812.50	80%	£	1,110.06	£	702.44	£	642.41	£	258.45	£	383.96	£	77.22	£	2,454.91	£	1,445.73	£	1,009.18	
Creedence Clearwater Review	£	-	£	3,893.33	95%	£	2,713.83	£	1,179.50	£	1,953.99	£	787.58	£	1,166.41	£	397.53	£	5,847.32	£	3,898.94	£	1,948.38	
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	295.49	£	119.88	£	175.61	£	-	£	1,434.69	£	119.88	£	1,314.81	
TOTALS FOR SEPTEMBER	£	1,684.20	£	10,665.83		£	7,165.42	£	3,500.41	£	6,744.68	£	2,726.87	£	4,017.81	£	1,201.19	£	19,094.71	£	11,093.48	£	8,001.23	
October	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution												
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	252.08	£	101.45	£	150.63	£	-	£	252.08	£	101.45	£	150.63	
Voodoo Room	£	-	£	3,058.33	80%	£	1,861.60	£	1,196.73	£	1,253.32	£	505.51	£	747.81	£	306.01	£	4,311.65	£	2,673.12	£	1,638.53	
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	271.74	£	114.62	£	157.12	£	74.36	£	516.74	£	188.98	£	327.76	
Jazz Club	£	-	£	1,550.00	68%	£	1,037.02	£	512.98	£	596.41	£	241.07	£	355.34	£	74.36	£	2,146.41	£	1,352.45	£	793.96	
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	243.57	£	97.49	£	146.08	£	-	£	543.57	£	97.49	£	446.08	
Comedy Club	£	-	£	1,472.50	54%	£	1,000.00	£	472.50	£	1,351.49	£	544.32	£	807.17	£	223.08	£	2,823.99	£	1,767.40	£	1,056.59	
Cheesy Bingo	£	-	£	3,062.50	100%	£	2,128.10	£	934.40	£	2,879.49	£	1,159.56	£	1,719.93	£	391.82	£	5,941.99	£	3,679.48	£	2,262.51	
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	331.99	£	133.96	£	198.03	£	45.04	£	1,755.99	£	179.00	£	1,576.99	
TOTALS FOR OCTOBER	£	1,969.00	£	9,143.33		£	6,026.72	£	3,116.61	£	7,180.09	£	2,897.98	£	4,282.11	£	1,114.67	£	18,292.42	£	10,039.37	£	8,253.05	
November	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution												
Kast Off Kinks	£	-	£	4,000.00	87%	£	2,789.04	£	1,210.96	£	1,761.33	£	707.93	£	1,053.40	£	274.56	£	5,761.33	£	3,771.53	£	1,989.80	
Stewart Copeland	£	-	£	12,366.67	100%	£	9,273.83	£	3,092.84	£	1,428.49	£	574.68	£	853.81	£	314.60	£	13,795.16	£	10,163.11	£	3,632.05	
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	254.99	£	103.11	£	151.88	£	-	£	254.99	£	103.11	£	151.88	
Nine Below Zero / Dr Feelgood	£	-	£	5,785.42	92%	£	3,802.12	£	1,983.30	£	2,513.83	£	1,007.21	£	1,506.62	£	291.72	£	8,299.25	£	5,101.05	£	3,198.20	
Buble Meets Sinatra	£	-	£	3,208.33	65%	£	3,000.00	£	208.33	£	1,296.33	£	520.92	£	775.41	£	234.52	£	4,504.66	£	3,755.44	£	749.22	
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	245.58	£	98.88	£	146.70	£	-	£	545.58	£	98.88	£	446.70	
Jazz Club	£	-	£	2,054.17	87%	£	1,067.62	£	986.55	£	706.91	£	284.72	£	422.19	£	71.50	£	2,761.08	£	1,423.84	£	1,337.24	
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	368.08	£	157.00	£	211.08	£	79.21	£	613.08	£	236.21	£	376.87	
Comedy Club	£	-	£	1,281.67	46%	£	1,000.00	£	281.67	£	1,085.16	£	440.16	£	645.00	£	265.40	£	2,366.83	£	1,705.56	£	661.27	
Shaun Ryder	£	-	£	3,883.33	42%	£	2,895.06	£	988.27	£	794.50	£	319.65	£	474.85	£	211.64	£	4,677.83	£	3,426.35	£	1,251.48	
Purple Zepellin	£	-	£	4,225.67	100%	£	2,792.82	£	1,432.85	£	2,490.57	£	1,001.21	£	1,489.36	£	351.78	£	6,716.24	£	4,145.81	£	2,570.43	
80's Rewind	£	-	£	8,176.67	100%	£	3,300.00	£	4,876.67	£	6,235.83	£	2,497.54	£	3,738.29	£	626.34	£	14,412.50	£	6,423.88	£	7,988.62	
80's Rewind	£	-	£	8,213.33	100%	£	3,300.00	£	4,913.33	£	6,402.75	£	2,562.01	£	3,840.74	£	503.36	£	14,616.08	£	6,365.37	£	8,250.71	
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	344.16	£	139.49	£	204.67	£	45.04	£	1,483.36	£	184.53	£	1,298.83	
TOTALS FOR NOVEMBER	£	1,684.20	£	53,195.26		£	33,220.49	£	19,974.77	£	25,928.51	£	10,414.51	£	15,514.00	£	3,269.67	£	80,807.97	£	46,904.67	£	33,903.30	
December	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution												
Jazz Club	£	-	£	3,629.17	100%	£	1,566.60	£	2,062.57	£	678.49	£	272.40	£	406.09	£	117.26	£	4,307.66	£	1,956.26	£	2,351.40	
Mainly Madness	£	-	£	7,535.00	100%	£	4,811.32	£	2,723.68	£	4,715.41	£	1,890.56	£	2,824.85	£	408.98	£	12,250.41	£	7,110.86	£	5,139.55	
Comedy Club	£	-	£	3,153.33	100%	£	1,700.81	£	1,452.52	£	2,446.61	£	987.56	£	1,459.05	£	337.48	£	5,599.94	£	3,025.85	£	2,574.09	

Panto	£	18,602.84	£	-	72%	£	-	£	-	£	13,684.24	£	5,918.88	£	7,765.36	£	4,886.81	£		32,287.08	£		10,805.69	£		21,481.39
TOTALS FOR DECEMBER	£	18,602.84	£	14,317.50		£	8,078.73	£	6,238.77	£	21,524.75	£	9,069.40	£	12,455.35	£	5,750.53	£		54,445.09	£		22,898.66	£		31,546.43
January	Hall Hire Income		Ticket sales		% of capacity	Perf costs		Contribution		Ancillary sales	Cost of stock	Contribution		Casual Staffing		Total performance income		Total performance costs		Total performance contribution						
Adult Panto x 2	£	-	£	13,927.50	100%	£	10,696.33	£	3,231.17	£	3,071.07	£	1,241.96	£	1,829.11	£	584.43	£		16,998.57	£		12,522.72	£		4,475.85
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	335.41	£	134.22	£	201.19	£	-	£		635.41	£		134.22	£		501.19
Jazz Club	£	-	£	1,787.50	76%	£	1,165.89	£	621.61	£	628.24	£	252.83	£	375.41	£	79.64	£		2,415.74	£		1,498.36	£		917.38
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	472.65	£	200.86	£	271.79	£	87.94	£		717.65	£		288.80	£		428.85
Comedy Club	£	-	£	2,690.00	100%	£	1,717.94	£	972.06	£	1,909.41	£	766.78	£	1,142.63	£	379.94	£		4,599.41	£		2,864.66	£		1,734.75
AC/DC UK	£	-	£	7,500.00	100%	£	4,473.70	£	3,026.30	£	4,340.83	£	1,738.31	£	2,602.52	£	374.37	£		11,840.83	£		6,586.38	£		5,254.45
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	129.46	£	52.53	£	76.93	£	-	£		1,553.46	£		52.53	£		1,500.93
TOTALS FOR JANUARY	£	1,969.00	£	25,905.00		£	18,053.86	£	7,851.14	£	10,887.07	£	4,387.49	£	6,499.58	£	1,506.32	£		38,761.07	£		23,947.67	£		14,813.40
February	Hall Hire Income		Ticket sales		% of capacity	Perf costs		Contribution		Ancillary sales	Cost of stock	Contribution		Casual Staffing		Total performance income		Total performance costs		Total performance contribution						
T Rextasy	£	-	£	4,941.67	98%	£	3,500.00	£	1,441.67	£	2,155.82	£	867.13	£	1,288.69	£	325.75	£		7,097.49	£		4,692.88	£		2,404.61
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	142.66	£	57.81	£	84.85	£	-	£		142.66	£		57.81	£		84.85
The Ultimate Tribute Show	£	-	£	3,396.67	60%	£	2,500.00	£	896.67	£	2,745.00	£	1,098.31	£	1,646.69	£	300.01	£		6,141.67	£		3,898.32	£		2,243.35
Comedy Club	£	-	£	1,779.17	66%	£	1,118.61	£	660.56	£	1,507.99	£	609.51	£	898.48	£	317.02	£		3,287.16	£		2,045.14	£		1,242.02
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	319.99	£	128.60	£	191.39	£	-	£		619.99	£		128.60	£		491.39
Jazz Club	£	-	£	2,383.33	100%	£	1,341.51	£	1,041.82	£	780.99	£	314.84	£	466.15	£	85.65	£		3,164.32	£		1,742.00	£		1,422.32
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	564.33	£	240.11	£	324.22	£	87.94	£		809.33	£		328.05	£		481.28
Hayseed Dixie	£	-	£	8,174.58	100%	£	5,411.48	£	2,763.10	£	4,682.58	£	1,878.01	£	2,804.57	£	403.11	£		12,857.16	£		7,692.60	£		5,164.56
ELO Encounter	£	-	£	4,670.00	100%	£	3,043.96	£	1,626.04	£	1,870.32	£	752.39	£	1,117.93	£	377.08	£		6,540.32	£		4,173.43	£		2,366.89
P P Arnold	£	-	£	2,039.58	40%	£	1,500.74	£	538.84	£	554.66	£	222.56	£	332.10	£	99.23	£		2,594.24	£		1,822.53	£		771.71
Cheesy Bingo	£	-	£	3,499.17	100%	£	2,435.95	£	1,063.22	£	3,034.16	£	1,223.37	£	1,810.79	£	348.92	£		6,533.33	£		4,008.24	£		2,525.09
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	197.16	£	79.31	£	117.85	£	-	£		1,336.36	£		79.31	£		1,257.05
TOTALS FOR FEBRUARY	£	1,684.20	£	30,884.17		£	20,852.25	£	10,031.92	£	18,555.66	£	7,471.95	£	11,083.71	£	2,344.71	£		51,124.03	£		30,668.91	£		20,455.12
March	Hall Hire Income		Ticket sales		% of capacity	Perf costs		Contribution		Ancillary sales	Cost of stock	Contribution		Casual Staffing		Total performance income		Total performance costs		Total performance contribution						
Oasish	£	-	£	8,250.00	100%	£	5,254.34	£	2,995.66	£	5,165.74	£	2,071.00	£	3,094.74	£	331.76	£		13,415.74	£		7,657.10	£		5,758.64
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	112.66	£	45.31	£	67.35	£	-	£		112.66	£		45.31	£		67.35
Guns 2 Roses	£	-	£	4,491.67	56%	£	1,500.00	£	2,991.67	£	2,692.16	£	1,078.68	£	1,613.48	£	288.42	£		7,183.83	£		2,867.10	£		4,316.73
Comedy Club	£	-	£	1,881.67	68%	£	1,186.05	£	695.62	£	1,599.00	£	643.76	£	955.24	£	288.42	£		3,480.67	£		2,118.23	£		1,362.44
Q Dance Show	£	811.34	£	-	n/a	£	-	£	-	£	221.24	£	92.65	£	128.59	£	-	£		1,032.58	£		92.65	£		939.93
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	305.25	£	122.61	£	182.64	£	-	£		605.25	£		122.61	£		482.64
Pogue Traders	£	-	£	2,075.00	41%	£	2,000.00	£	75.00	£	1,435.32	£	576.53	£	858.79	£	223.08	£		3,510.32	£		2,799.61	£		710.71
Taylormania	£	1,934.10	£	-	100%	£	-	£	-	£	1,958.66	£	811.17	£	1,147.49	£	223.08	£		3,892.76	£		1,034.25	£		2,858.51
Jazz Club	£	-	£	1,683.33	73%	£	946.92	£	736.41	£	603.33	£	242.44	£	360.89	£	91.65	£		2,286.66	£		1,281.01	£		1,005.65
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	521.83	£	221.35	£	300.48	£	82.94	£		766.83	£		304.29	£		462.54
Quo Connection	£	-	£	3,962.50	82%	£	1,500.00	£	2,462.50	£	1,863.66	£	749.62	£	1,114.04	£	268.69	£		5,826.16	£		2,518.31	£		3,307.85
Genesis Connected	£	-	£	4,670.00	100%	£	3,042.53	£	1,627.47	£	1,943.91	£	781.44	£	1,162.47	£	340.34	£		6,613.91	£		4,164.31	£		2,449.60
From Gold to Rio	£	-	£	4,145.83	88%	£	2,890.32	£	1,255.51	£	2,210.83	£	885.61	£	1,325.22	£	302.87	£		6,356.66	£		4,078.80	£		2,277.86
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	21.33	£	9.06	£	12.27	£	-	£		1,160.53	£		9.06	£		1,151.47
TOTALS FOR MARCH	£	4,429.64	£	31,160.00		£	18,320.16	£	12,839.84	£	20,654.92	£	8,331.23	£	12,323.69	£	2,441.25	£		56,244.56	£		29,092.64	£		27,151.92
TOTALS	£	45,050.48	£	234,888.60		£	148,722.63	£	86,165.97	£	153,506.48	£	62,849.25	£	90,657.23	£	23,341.26	£		433,445.56	£		234,913.14	£		198,532.42

SUBJECT: INVESTMENT AND CURRENT ACCOUNTS

Account balances for Fleet Town Council as at 31 March 2025

Account	Funds	Interest Rate	Comment
HSBC Current Bank Account, Account No: 61539272	£89,855.88		
HSBC Savings Account, Account No: 91620886	£810,390.65	1.85% Per annum	Interest paid into HSBC Savings account each month.
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£408,576.39	3.05%	Interest paid into Nationwide current account. Business 35 Day Saver, interest paid monthly
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£3,024,735.00	4.2% Per annum	Interest paid into HSBC current account, monthly.
TOTAL	£ 4,333,557.92		

Please note:

Interest received on 31 March 25 into Nationwide account:
Nationwide

£1,055.65

Interest received on 4 April 25 into HSBC Current account:
CCLA

£11,559.88

Interest received on 21 March 25 into HSBC Savings account:
HSBC Savings

£1,136.06

Recommendation

1. To note the balances held in the Fleet Town Council Accounts

Policy	Councillor to Review	On Website	Employment Rights	H&S	Governance	Legal Compliance	Operational
Adoption and Surrogacy Policy			Y				
Agendas and minutes		Y					Y
Alcohol and Substance Policy		Y		Y			
Asbestos Management Plan		Y		Y			
Bereavement leave Policy			Y				
Biodiversity Statement		Y					Y
CCTV		Y		Y			
Cemetery Policy							Y
Climate Change		Y					Y
Code of Conduct		Y			Y		
Co-Option Policy		Y					Y
Complaints Policy and Procedure		Y					Y
Computer Use and Communications Policy		Y					Y
Control & Management of Contractors Policy		Y		Y			
Credit Card Policy		Y					Y
Data Protection		Y				Y	
Disciplinary procedure			Y				
Electricity on The Views- policy							Y
Employer Discretion Policy							Y
Equality and Diversity		Y	Y				
Eye Test		Y		Y			
Financial Regulations	Y	Y			Y		
Freedom of Information		Y				Y	
Gifts and Hospitality		Y					Y
Grants		Y					Y
Grievance procedure			Y				
Health and Safety	Y	Y		Y	Y		
Internet/Email/Social Media		Y					Y
Lone Working		Y		Y			
Media		Y					Y
Memorials		Y					Y
Menopause		Y	Y				
Open Air Civic Events		Y					Y
Park Development Plans		Y					Y
Pavilion Multi-User		Y					Y

Policy	Councillor to Review	On Website	Employment Rights	H&S	Governance	Legal Compliance	Operational
Privacy Policy - General		Y				Y	
Privacy Policy - Staff and Councillors		Y				Y	
Public participation		Y					Y
Publication Scheme		Y				Y	
Retention and Disposal of documents		Y				Y	
Risk Management Policy	Y	Y			Y		
Safeguarding		Y		Y			
Sexual Harassment		Y	Y				
Smoking and Vaping		Y		Y			
Standing Orders	Y	Y			Y		
Stress in Workplace		Y		Y			
Subject Access		Y				Y	
Time off in lieu							Y
Treasury and Investment Policy	Y	Y			Y		
Trees		Y					Y
Uniform		Y					Y
Whistle Blowing		Y				Y	



Employment Rights Policy

Policy & Finance Approved: May 2025
Due for next Review: May 2028

Introduction

It is Fleet Town Council's policy to comply with all relevant legislation and regulations pertaining to employment rights.

This includes (but is not necessarily limited to) the following:

- Employment Rights Act 1996
- Equality Act 2010
- Working Time Regulations 1998
- National Minimum Wage Act 1998 / National Living Wage
- Employment Act 2002
- Trade Union and Labour Relations (Consolidation) Act 1992
- Pensions Act 2008
- Immigration, Asylum and Nationality Act 2006
- TUPE Regulations 2006
- Part-time and Fixed-term Worker Regulations (2000 & 2002)
- Paternity and Adoption Leave Regulations 2002
- Parental Bereavement Leave and Pay Regulations 2020

FLEET TOWN COUNCIL - RECORD OF GRANTS AWARDED 2025/26

Code	Grant Name	Budget	Recipient of Grant	Purpose of the Grant	Awarded £	Date of Award	Approval Committee	Date Paid	Comments	Balance
4241/110	FLEET PHOENIX	£ 11,656.00								£ 11,656.00
4242/110	SASHA'S PROJECT	£ 7,540.00								£ 7,540.00
4538/110	COMMUNITY SUPPORT	£ 1,500.00								£ 1,500.00
4800/110	FLEET CONNECT	£ 13,153.00								£ 13,153.00
4810/110	BASINGSTOKE CANAL	£ 15,600.00								£ 15,600.00
4855/110	COMMUNITY GRANTS	£ 3,700.00	Fleet Carnival	£1000 to go towards the cost of providing first aiders for the event	£ 1,000.00	19/02/2025	P&F	28/04/2025	Agreed, but to be paid in next financial	£ 2,700.00
TOTALS		£ 53,149.00			£ 1,000.00					£ 52,149.00
RENT WAIVERS & OTHER COMMUNITY PAYMENTS			Fleet Cricket Club							
			1st Crookham Scouts							
			Girl Guides							
			22nd and 26th Odiham Scouts							
			Lions Community Store							
			Friends of Oakley Park							
			Friends of Basingbourne Park							
			Fleet Phoenix							
			Fleet Repair Café	£720 grant aid in kind for room hire at Harlington in 2025/26	£ 720.00	19/02/2025	P&F	n/a		