



## Open Air Civic Events

Full Council Approved: October 2017 (Reviewed October 2020)

Due for Review: October 2023

1. Fleet Town Council (FTC) sets out below its proposals for the support of major open-air community functions.
2. FTC has agreed to support five major annual events in pursuit of its vision of creating a more engaged community. These events are:
  - 2.1 Fleet Festivities – usually held at the end of November/ early December, primarily located along Fleet Road and Gurkha Square.
  - 2.1. Fleet Lions Firework Display – usually held in early November, relocated to Calthorpe Park in 2010.
  - 2.2. Fleet Carnival – usually held in July in Calthorpe Park
  - 2.3. Fleet Half Marathon – usually held in March, to continue to be located in Calthorpe Park.
  - 2.4. Fleet Food Festival usually held in May on The Views.
3. FTC has identified these events to:
  - 3.1. Maintain and enhance some traditional town focused festivities.
  - 3.2. Indirectly support local charities by supporting charitable events.
  - 3.3. Create a better sense of community, bringing Fleet’s residents together on a regular basis.
  - 3.4. Make Fleet an attractive visitor destination.
  - 3.5. Bring more people into Fleet and indirectly support our local businesses and retailers.
4. Fleet Town Council continues to develop for the more effective use of the limited open green space within the urban area.
  - 4.1. Fleet Town Council will support the use of all the parks for local community events of a scale appropriate to the size of the venue.
  - 4.2. Calthorpe Park is envisioned as providing the most appropriate open space to safely attract manageable crowds to participate in large locally organised charitable events
    - 4.2.1. Annually the Firework Display, the Carnival and the Half Marathon.

- 4.2.2. Occasionally, unique, special, celebratory events such as the Queen's Jubilee.
- 4.3. In granting permission to use any land owned by FTC, the Council will place restrictions on:
  - 4.3.1 The period of occupation of the site for assembling and dismantling equipment and displays
  - 4.3.2. The hours that the event can take place
  - 4.3.3. The time at which any music or lights must be turned on or off
  - 4.3.4. The level of noise permitted by any loud speaker system measured as a prescribed level (dB) at the boundary fence to the park
  - 4.3.5. Any activity which may result in damage to the park such as vehicular access in wet weather. When hiring one of the parks or Open Spaces, a bond /cheque is required to be held in case of any damage to park, facilities etc. The amount required will depend on the type and duration of the event.
- 4.4 In recognition of the covenants that exist on Calthorpe Park, the Town Council will undertake:
  - 4.5 Not to permit more than five events in Calthorpe Park in any one calendar year
  - 4.6 Not to allow any event on Calthorpe Park to continue beyond 9:30 pm
- 5. FTC will facilitate civic and charitable functions through:
  - 5.1.1. Permission to use land held by FTC,
  - 5.1.2. The awarding of grants and
  - 5.1.3. Administrative support and advice.
- 6. FTC will not be the licensee of these events, but it will be incumbent upon the local organising body to secure any necessary licences or permissions outside the immediate use of the land authorised by FTC.
- 7. The Council will not support any events that include balloons, lanterns, fireworks etc. being released into the atmosphere.