

Fleet Town Council Contracts

Fleet Town Council Contracts and Routine Suppliers over £1,000 (2023/24)				
Supplier	Description of goods/services	Start/ Commitment Date	Term	Annual Value (exc vat) *for non-contracted services the value is estimated
<b>Contracts</b>				
Amethyst Horticulture	Floral Displays in Fleet High Street: Hanging Baskets, Barrier baskets and Free Standing Columns	Jun-23	3 years + option to extend for 2 years	Year 1 (2023) £19,836.80 Year 2 (2024) £20,058.25 Year 3 (2025) £20,279.70 <b>TOTAL CONTRACT = £60,174.75</b>
Biffa	Refuse collection at Cemetery. 2 x 240L once a week	2011	End Apr 24	£2,405.52
	Refuse collection at Ancells Community Centre. 1 x 1100L 3 times week	2011	End Apr 24	£600.40
	The Harlington Refuse collection 1 x 1100L 3 times week, Mixed glass collection 1 x 1100L once week and Recycling collection 1 x 1100L once week	2011	End Apr 24	£5,021.49
	<b>TOTAL</b>			<b>£8,027.41</b>
BT	Broadband for The Harlington	2020	End Apr 24	£1,103.92
	Annual Charge for ethernet cable at Calthorpe Park Play Area for CCTV	2022	End Apr 24	£1,348.37
	<b>TOTAL</b>			<b>£2,452.29</b>
Cloudy IT	Monthly IT Support	Oct 23	1 year then rolling contract	£1,654.08
Comfort Building Services	Maintenance of heating equipment at Ancells Farm Community Centre and Ancells Farm Pavilion	May-15	Ongoing	£962.00
	Maintenance of electrical and heating equipment, water treatment and emergency lighting at The Harlington	2011	Ongoing	£9,888.00
	Legionella Control Programme Harlington	Oct-19	Ongoing	£5,557.56
	<b>TOTAL</b>			<b>£16,407.56</b>
Chubb	Fire Alarm Service at The Harlington	2013	Ongoing	£1,167.49
	Fire Alarm Service at Ancells Farm Community Centre	2013	Ongoing	£492.18
	Emergency lighting at Ancells Farm Community Centre	2013	Ongoing	£281.36
	Fire extinguishers at The Harlington	2013	Ongoing	£1,506.25
	Fire extinguishers at Ancells Farm Community Centre	2013	Ongoing	£159.66
	Intruder Alarm Contract for The Harlington	2013	Ongoing	£828.50
	<b>TOTAL</b>			<b>£4,435.44</b>
Crest	Lift Maintenance at The Harlington	2008	Ongoing	£2,392.00
Croner	HR and Health and Safety	Sep-23	3 years	£4,177.00
Festive Lighting Company	Installation of Christmas Lights in Fleet Road. Lampposts, cross streets, tree lights and lighting curtain.	Nov-22	3 years with option to extend 2 years	£19,000.02
Global Payments	Payment Processing for The Harlington. Monthly service fee plus card transaction fees	2016	Ongoing	Amount Varies. 23/24 = £9,135.06
HCC Laser energy contract Provider - Total Energies	Gas at Ancells Farm Community Centre	Oct-20	4 years	£2,533.99
	Gas at The Harlington	Oct-20	4 years	£28,643.75
	Gas at Ancells Farm Pavilion	Oct-20	4 years	£494.79
	<b>TOTAL</b>			<b>£31,672.53</b>
HCC Laser energy contract Provider - Npower	Electricity at The Harlington	Oct-20	4 years	£39,675.19
	Electricity at Ancells Farm Community Centre	Oct-20	4 years	£1,644.99
	Electricity at Ancells Farm Park	Oct-20	4 years	£533.67
	Electricity at Basingbourne Park	Oct-20	4 years	£338.52
	Electricity at Oakley Park	Oct-20	4 years	£679.56
	Electricity at The Views	Oct-20	4 years	£378.93
	Electricity at Calthorpe Park	Oct-20	4 years	£2,553.68
<b>TOTAL</b>			<b>£45,804.54</b>	
Mason Owens	Ancells Farm car park maintenance. Third of actual costs after year end. Not responsible for any management and administration charges.	2020	Ongoing	£5,944.00
Nigel Jefferies	Grounds Maintenance of FTC owned parks & open spaces	2018	5 years with extension clause to renew each year up to 10yrs from contract start date. Council agreed to extend for 2 years end 2022/start 2023	£161,376.00
Paymentsense	PCI DSS Management + rental of card payment terminals	2020	Ongoing	Amount Varies depending on ticket sales. 23/24 = £4,779.03
Rialtas	Bookings Software and Licences, 5 users	2010	4 years, then auto renewal unless cancelled.	£706.00
	Year End Accounts support	2010	Ongoing	£755.00
	<b>TOTAL</b>			<b>£1,461.00</b>
Starburst	Pantomime and summer show - percentage of ticket sales	2016	Ongoing	Amount Varies depending on ticket sales. 23/24 = £57,576.00
Sussex HR Hub	HR services - contract + any additional hours for advice	2020	End Oct 23	£1,340.00
Ticketsolve	Box Office and online ticket sales. 5% on the first £100,000 of gross sales then 4% on any sales over £100,000 **minimum guarantee of £6,000 per year	2018	Ongoing	Amount Varies depending on ticket sales. 23/24 = £16,417.32
United Hygiene	The Harlington - washroom provisions	signed with lindstrom 2013 then account transferred in 2019	End Apr 24	£8,021.94
	Ancells Farm Community Centre - washroom provisions	signed with lindstrom 2013 then account transferred in 2019	End Jun 24	£1,806.46
	<b>TOTAL</b>			<b>£9,828.40</b>
Zurich	Public Liability Insurance	Mar-23	3 years with option to extend 2 years	£9,171.00
	Lift inspections - LOLER	Mar-23	Ongoing	£443.00
	<b>TOTAL</b>			<b>£9,614.00</b>
<b>Routine Suppliers</b>				
BDO	External Audit 23/24	2011	Ongoing	£2,100.00
Bookers	Bar supplies and catering supplies for events	2019	Ongoing	Amount Varies - average £2,500
Connect Computer Consultants	Monthly IT Support of up to 8hrs month	2010	End Nov 23	£2,880.00
Castle Water	Water & Waste Water at The Harlington	2020	Ongoing	£10,325.72
	Water & Waste Water at Calthorpe Park	2020	Ongoing	£780.38
	Water & Waste Water at Fleet Cemetery	2020	Ongoing	£2,311.52
	Water & Waste Water at Ancells Farm Pavilion	2020	Ongoing	£766.17
	Water & Waste Water at Ancells Farm Community Centre	2020	Ongoing	£607.93
	Water & Waste Water at Basingbourne Park	2020	Ongoing	£429.30
	<b>TOTAL</b>			<b>£15,221.02</b>
Chambers Waste	Waste and recycling collection for The Harlington	Jul-23	Ongoing	£1,544.98
	Refuse collection Ancells Community Centre	Jul-23	Ongoing	£148.58

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	Refuse collection Cemetery	Jul-23	Ongoing	£294.95
	TOTAL			£1,988.51
CH Cleaning	Cleaning The Point	Pre 2010	Ongoing	£4,618.00
	Cleaning Calthorpe Pavilion	Pre 2010	Ongoing	£693.00
	Cleaning Oakley Pavilion	Pre 2010	Ongoing	£1,387.00
	Cleaning Basingbourne Pavilion	Pre 2010	Ongoing	£1,387.00
	Cleaning Ancells Pavilion	Pre 2010	Ongoing	£1,542.00
	Cleaning The Harlington	Pre 2010	Ongoing	£32,560.00
	Cleaning Ancells Farm Community Centre	Pre 2010	Ongoing	£6,054.00
	TOTAL			£48,241.00
Chubb	Fire Risk Assessment at Ancells Farm Community Centre	2023	One Off	£438.30
	Fire Risk Assessment at The Harlington	2023	One Off	£540.90
	Fire Risk Assessment at Basingbourne Pavilion	2023	One Off	£387.90
	Fire Risk Assessment at Oakley Park Pavilion	2023	One Off	£387.90
	Fire Risk Assessment at Ancells Pavilion	2023	One Off	£387.90
	Various repairs to FTC buildings	2023	One Off	£495.87
	TOTAL			£2,638.77
Comfort Building Services	PAT Testing	2020	Ongoing	£671.16
	Electrical inspection	2023	One off	£3,570.00
	Various repairs to FTC buildings	2020	Ongoing	£8,219.25
	TOTAL			£12,460.41
Comedy Club	Comedy club - held monthly at The Harlington except during August	2014	Ongoing	£11,000.00
Do the Numbers	Internal Audit	2010	Ongoing	£1,350.00
DTM Contractors	Various repairs to FTC buildings and assets	2021	Ongoing	£10,022.06
Extra Mile	Delivery of Harlington Brochure twice a year	2022	Ongoing	£7,200.00
Easi Leaflets	Delivery of FTC newsletter twice a year	2022	Ongoing	£1,360.00
Fleet Jazz Club	Advance pay for monthly Jazz Clubs. Held monthly except August	2013	Ongoing	£12,962.00
Greenhouse Graphics	Print FTC newsletter twice a year	2019	Ongoing	£3,420.00
Hampshire County Council	Fleet Link Bus Service Contribution	2010	Ongoing	£12,304.00
	Basingstoke Canal Contribution	2010	Ongoing	£18,309.00
HALC	Hampshire Association of Local Councils and NALC levy membership	2010	Ongoing	£2,457.00
HDC	CCTV Recharges - 3 cameras	2020	Ongoing	£3,943.00
	Business Rates for Ancells Pavilion	2010	Ongoing	£1,185.00
	Business Rates for Fleet Cemetery	2010	Ongoing	£2,095.00
	Business Rates for The Harlington	2010	Ongoing	£16,824.00
	TOTAL			£24,047.00
Hogsback Brewery	Beer for Bar	2018	Ongoing	Amount varies 23/24 = £5,515.00
IBS Office Solutions	Photocopier. Servicing billed quarterly charged at @ 0.52p a black copy & 4.5p per colour copy	2017	Ongoing	£1,096.00
Intratest	Annual core testing of lamppost on high street for Christmas lights and hanging baskets	2013	Ongoing	£950.00
London Catering and Hygiene Supplies	Cleaning and hygiene supplies for The Harlington and cleaners	pre 2012	Ongoing	£1,497.00
Lawmen's	Security for shows at The Harlington / Council events	2019	Ongoing	£5,267.00
Mint Network	FTC Office Phones	2017	Ongoing	£1,338.31
Molson Coors	Bar supplies (alcohol)	pre 2012	Ongoing	£42,220.00
New Forest Ice Cream	Ice cream supplier for pantomime	2019	Ongoing	£1,080.00
Nigel Jeffries	Additional Grounds works across FTC sites, not included in maintenance contract	2023	Ongoing	£3,125.00
N&P Tree Management	Various tree works in FTC parks/land	2012	Ongoing	£20,802.00
PPL/PRS for Music	Music Licence for Ancells Community Centre	2018	Ongoing	£1,293.77
	Music Licence for The Harlington	2018	Ongoing	£3,243.65
	TOTAL			£4,537.42
Prontaprint	Printing of The Harlington Brochure twice a year and show posters as required	2013	Ongoing	£17,496.55
1997 Events	Stage Hire for Christmas Festival	2023	Ongoing	£3,307.80
Vimto	Supply and maintenance of 3 x Slushie machines and draught soft drink (soda machine, lines, 4 guns) Equip maintained as part of service agreement	2018	Ongoing	Amount varies. 23/24 = £3,825.00
<b>One-off Contracts / Works of Significant Value</b>				
Cosmic	New websites for The Harlington and FTC	2023	One Off	£10,000.00
Cloudy IT	Re-mapping network FTC offices	2023	One Off	£2,200.00
Cloudy IT	Migration to SharePoint for FTC offices	2023	One Off	£4,867.50
Scandor	Cemetery Extension - final payment in 23/24	2022	One Off	£5,110.90
Rejuvo	Cemetery Surface Repairs	2023	One-Off	£14,385.03
Fresh Air Fitness	6 pieces of outdoor gym equipment at Ancells Farm	2023	One-Off	£12,980.25
Nigel Jeffries	Install 26 bollards to remove parking area and re-secure fallen bollards	2023	One-Off	£2,730
Vita Play	Various playground repairs	2023	One-Off	£12,109
The Ecology Co-operation	Natural England licence re badgers in cemetery	2023	One-Off	£2,283.00
Farnborough Communications	Radios for events - offset by grant funding	2023	One-Off	£3,287.00