

Application for Grant Form

Please note that grants cannot be given to individuals and are normally for a maximum of £1000 unless you can demonstrate benefit for a significant percentage of residents of Fleet (not including Elvetham Heath and Church Crookham who have their own Parish Councils).

|  |  |  |
| --- | --- | --- |
| 1. | Name of OrganisationAddressBank Account details for paymentAccountSort Code |  |
| 2. | Name, Address and Status of Contact & positionE-mail address |  |
| 3. | Telephone Number of Contact |  |
| 4. | Is the Organisation a Registered Charity? |  Yes/No Charity Number: |
| 5. | Date of establishment of Organisation |  |
| 6. | Details of purpose of Grant(please use additional sheet to include details) |  |
| 7. | Amount applied for | £ |
| 8. | Details of who will benefit - how many residents from Fleet Town Council will benefit and how will you measure this? Please supply postcodes. |  |
| 9. | Projected income and expenditure of project/event |  |
| 10. | Details of any other grants applied for this project/event/activity and status | Body | Amount | Date applied | Approved | Refused | Pending |
|  |  |  |  |  |  |
| 11. | If your Grant application to Fleet Town Council is not successful how will the event/project still go ahead? If so how? |  |
| 12. | Details of any previous Grant awarded to your organisation by Fleet Town Council. |  |
| 13.  | How will you publically acknowledge Fleet Town Council’s contribution? |  |

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed………………………………………………………………………………. Date……………………

The following documents must be included with your application for it to be considered.

|  |  |  |
| --- | --- | --- |
|  | YES | T.C. USECHECKED |
| Last Financial Years Accounts |  |  |
| Constitution |  |  |
| Copy of most recent Bank Statement for all accounts |  |  |
| Safeguarding Policy |  |  |

Office Use

|  |  |  |
| --- | --- | --- |
|  | Officer | Date |
| Grant Application verified? |  |  |
| Committee decision? |  |  |
| Applicant notified? |  |  |
| If approved funds released? |  |  |
| Press Release and Photo? |  |  |
| Self-evaluation form of Event sent? |  |  |