



NOTICE OF EXTRAORDINARY COUNCIL MEETING

Notice is hereby given that there will be an Extraordinary Meeting of the Council on

Friday 20 March 2020 at 7pm

The Harlington

All members are summoned to attend

To Councillors: R. Schofield (Chairman), R. Ashworth, G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, L. Holt, A. Hope, K. Jasper, J. Kirkpatrick, A. Oliver, D. Pierce, R. Robinson, S. Tilley, S. Wheale, P. Wildsmith, G. Woods, J. Wright.

SIGNED:

Janet Stanton,
Town Clerk

Date: 16 March 2020

A G E N D A

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Part 1 – ITEMS FOR DECISION

4. CORONA VIRUS

Members to review the latest Government advice on the Coronavirus/Covid19 and consider the implications on the operation of the Town Council.

In response to the Covid-19 outbreak, Members are asked to consider and approve:

1. That in the event that the scheduled meetings of the Council and Committees cannot be held during the Covid-19 outbreak that discussions and decisions of the Council/Committee may take place via email and telephone conferencing provided responses from Members prove that the discussion is quorate. Any decision made must be minuted and published in accordance with the relevant regulations. This special measure ceases upon the first meeting of the Council / Committee.
2. Reference Point 3.24 of the Financial Regulations, that during this outbreak of the Covid19, “other work” means work necessary to carry on the business of the council.

Financial Regulations - 3.24

“The Clerk may incur expenditure on behalf of the Council which is necessary to carry out any repair replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision subject to a limit of £1000. The Clerk shall report the action to the Council as soon as practicable thereafter.”

3. All Resolutions agreed during the Coronavirus/Covid19 outbreak to be included in the Minutes of the first Council Meeting after the special measures cease.

5. DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 1 April 2020 at The Harlington.