



THE FLEET TOWN COUNCIL NOTICE OF MEETING

Notice is hereby given of

THE RECREATION, LEISURE & AMENITIES VIRTUAL COMMITTEE MEETING

On

Wednesday 16th December 2020 at 7pm

All Committee members are summoned to attend.

Any members of the public wishing to attend the virtual meeting will need to contact Susanna on susanna.walker@fleet-tc.gov.uk by midday on Tuesday 15th December 2020.

To Councillors: G. Carpenter, G. Chenery, P. Einchcomb, R. Hill, L. Holt, K. Jasper, A. Oliver, R. Richmond, B. Schofield, S. Tilley, P. Wildsmith, G. Woods, J. Wright.

SIGNED:

Janet Stanton
Town Clerk

Date: 9th December 2020

AGENDA

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

3. QUESTIONS FROM THE PUBLIC (3 min per person max 15 minutes)

To receive questions and statements from members of the public.

Any members of the public wishing to attend the virtual meeting will need to contact Susanna on susanna.walker@fleet-tc.gov.uk by midday on Tuesday 15th December 2020.

4. MINUTES OF THE PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on Wednesday 16th September 2020 (*copy attached*).

Part 1 – ITEMS FOR DECISION

5. FACILITIES AND OPEN SPACES MANAGER’S REPORT

To consider the Facilities and Open Spaces Manager’s Report (*copy attached*).

RECOMMENDATION

To note the report of the Facilities and Open Spaces Managers report

6. THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring’s and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager (*copy attached*).

RECOMMENDATION

To note the report of the Operations Manager.

7. BASINGBOURNE PARK MID TERM DEVELOPMENT PLAN REVIEW

Further to Councillors’ visits to Basingbourne Park and Woods, Members to consider and receive reports from Cllr George Woods and Paul Einchcomb on the Mid Term Development Plan Review and the requirement for walk bridges within the Basingbourne woodland (*copies attached*).

RECOMMENDATION

To determine the most appropriate way forward and the action to be taken relating to:

- a) Any amendments required to the Basingbourne Park Development Plan.
- b) Bridges within the woodland area
- c) Any actions to be taken by the Friends of Basingbourne Park.

Part 2 – ITEMS TO NOTE

8. THE CEMETERY OFFICER’S REPORT

The Cemetery management continues to operate smoothly. This month there is nothing new to report.

9. PARK RUN

To receive and note a letter received relating a proposed new Park Run to be located at Edenbrook. A funding contribution has been requested from FTC which will be taken to the February Policy and Finance Committee for consideration (*copy attached*).

10. FUTURE EVENTS

Saturday 3rd July 2021	Calthorpe Park	Feet Carnival
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11. CLERKS REPORT

To receive any verbal updates from the Clerk.

12. DATE AND TIME OF NEXT MEETING

The next virtual meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 17th March 2021 at 7pm.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

There are no confidential items



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE & AMENITIES VIRTUAL COMMITTEE MEETING

Wednesday 16th September 2020 at 7pm

PRESENT

Councillors: G. Carpenter, G. Chenery, P. Einchcomb (Chairman), L. Holt, K. Jasper, B. Schofield, S. Tilley, P. Wildsmith, G. Woods.

Also Present: Janet Stanton - Town Clerk
Susanna Walker - Committee Clerk
Charlotte Benham - Project and Committee Officer
Sian Taylor - Cemetery Officer
Alex Robins - Harlington General Manager
Ben Crane - Facilities and Open Spaces Manager

RLA September 2020 ITEM 1 APOLOGIES

There were no apologies.

RLA September 2020 ITEM 2 DECLARATIONS OF INTEREST

There were no declarations of interest.

RLA September 2020 ITEM 3 QUESTIONS FROM MEMBERS OF THE PUBLIC

Dave Harrison, from Friends of Basingbourne Park, asked members whether any COVID19 restrictions could be relaxed in outdoor areas including Basingbourne Park. Mr Harrison suggested that if hand sanitiser and masks were used, whether people would be allowed access to the Pavilion, to use the toilet facilities and collect equipment for volunteer days.

Mr Harrison was advised that a meeting with the Clerk and the Health and Safety Consultant for FTC was taking place on Tuesday 22nd September 2020, where all matters including relaxing of COVID19 restrictions would be discussed. It was also made aware that should the Pavilion be open to volunteers, professional cleaning would need to take place.

Mr Harrison also proposed that Courtmoor School be authorised to use the orienteering course in Basingbourne Park. It was advised that the school receive and fill in the appropriate form for this, and that a risk assessment be written in line with government guidelines, detailing that there would be groups of no more than 6 using the course.

RLA September 2020 ITEM 4 MINUTES OF PREVIOUS MEETING

The minutes of the Recreation, Leisure & Amenities Committee meeting held on Wednesday 17th June 2020 were approved and signed by the Chairman.

Members raised the following points:

- Page 2, Item 7 – THE CEMETERY OFFICER’S REPORT
 - Under RESOLVED, the 2nd bullet point infers that the decision of the cemetery signage and cost be agreed in September RLA meeting, whereas members had agreed that the cost would come out of the 2021/2022 budget.
 - It was clarified that the bullet point referred only to the style and design of the cemetery signage.
- Page 3, Item 9 – THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT.
 - The last bullet point should read that there are a different number of beams on the drawing, compared to the actual amount in the ceiling. Therefore the recorded drawings provided are incorrect.
- Page 4, Item 11 – CLERKS REPORT
 - Members were advised that in minutes, any references regarding the Clerk should be looked at carefully, as the two bullet points in this item suggested that the Clerk had more influence than they legitimately have. Members were reminded that the Clerk is present to provide facts and clarify issues, but not influence.

RLA September 2020 ITEM 5 TABLE TENNIS TABLES and TABLE FOOTBALL

Members noted that FTC has been gifted 2 outdoor table tennis tables and 2 outdoor table football tables by Courtmoor School. Members were advised that these are currently in storage and FTC is looking at possible funding options to have them installed, as the current quote is approximately £1200.00 per table for installation.. Ancells Farm has indicated interest in having them installed in the park.

RLA September 2020 ITEM 6 FUTURE EVENTS

Members received a copy of the following calendar of events and noted the following:

<i>8th November 2020</i>	<i>The Harlington</i>	<i>Remembrance Sunday</i>
<i>TBC</i>		<i>A Christmas Festival</i>
<i>25th December 2020</i>	<i>The Harlington</i>	<i>Christmas Day Lunch</i>

- On Remembrance Sunday, there will be no parade but a socially distanced laying of wreaths, which the British Legion will organise.
- Christmas festivities cannot take place this year in its current format, but FTC is looking into alternative options to provide something online. Schools have shown interest in being involved.
- Christmas Day Lunch is being planned, but FTC are not sure yet how to achieve this with social distancing.

RLA September 2020 ITEM 7 THE CEMETERY OFFICER’S REPORT

Members considered a report from the Cemetery Officer, which provided an update on a number of items. The following matters were discussed:

- The report indicates a reduction in the in the longevity of the cemetery due to the high number of burial plots having been sold. Indications are that there are enough burial plots for a further 3 years.
- With the current pandemic, this could potentially reduce the longevity even more.

- FTC needs to research its liability if it is considered a Burial Authority as the only statutory duty of a Parish/town council is maintenance of a cemetery.
- Should land outside of the area be looked at now by the current Council, enabling any future Council to provide a future cemetery?
- Fleet Cemetery won gold in the South and South East in Bloom competition.
- The results of the Cemetery of the Year Awards 2020 are still awaited, but Fleet Cemetery is one of the top 3 finalists.

RESOLVED

- To note the report of the Cemetery Officer.

RLA September 2020 ITEM 8 THE FACILITIES AND OPEN SPACES MANAGER'S REPORT

Members received the report of the FOSM for the June - August 2020 quarter. The following matters were discussed:

- Councillor Action Day at Calthorpe Park to help tidy and clear up the park, to make it even better. This will be arranged by the Clerk and RLA Chairman, to be held on a weekday to provide successful social distancing.
- Ancells Pavilion aluminium guttering installation and confirmation of budget.
- New Calthorpe Park Play Area CCTV will be installed shortly.
- There are still a number of outstanding issues with the contractor for the new Calthorpe Park Play Area.
- Disappointment regarding the final finishing and treatment to the play park.
- FTC has contacted Kaloo and is awaiting response regarding the issues above.
- An Interim payments should be payment, but final payments will be withheld until the snagging list is satisfactorily rectified.
- South and South East in Bloom results.

○ Oakley Park	Silver Gilt
○ Basingbourne Park (Conservation Area)	Gold
○ Calthorpe Park (Large Parks)	Gold
○ Basingbourne Park (Small Parks)	Gold
○ Oakley Park (Small Parks)	Silver Gilt
○ Fleet Cemetery	Gold
○ Friends of Basingbourne Park (Our Community)	Gold
- Special thanks were given to Nigel Jefferies and his team for their increased work and litter picking during the COVID lockdown.

RESOLVED

- To note the report of the Facilities and Open Spaces Manager.

RLA September 2020 ITEM 9 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

The report of the General Manager of the Harlington for the period June - August 2020 was presented. Due to COVID19 and performances not taking place, there were no performance totals or summaries in the report. Members discussed the following:

- The Harlington is complying with the government's rule of no more than 6 people in a group, for all events.
- The General Manager is meeting with the Health and Safety Consultant to discuss all restrictions and proposed social distancing measures, including capacity number for the Harlington.

- The June White School of Dance has re-started classes, and has the appropriate COVID risk assessment.
- Fleet Phoenix is still using the RVS but will vacate when FTC ask them to.
- MIND group have moved into the function room.
- Blood Donors are aware of and happy to use the provided facilities this month.
- Box Office and Marketing are updating the website to include COVID Frequently Asked Questions.
- Main priority is to make the Harlington a safe place for everyone, but with strict rules in place.
- A proposed programme of COVID friendly events has been put together, starting in October 2020, to include: comedy, tribute acts once a month, acoustic Sunday afternoon events inside, original music, 80s show.
- Events will also be streamed, with the first stream proposed to take place in October.
- Delivery of large cinema screen is end of September / beginning of October.

RESOLVED

- To note the report of the General Manager of the Harlington.

RLA September 2020 ITEM 10 BASINGBOURNE PARK DEVELOPMENT PLAN

Members received and reviewed the Basingbourne Park Development Plan from Councillor Woods. This report followed the proposal from the June RLA meeting, where it was agreed that a working group of 4 Councillors visit Basingbourne Park and review the work to date on the Development Plan, highlighting flooding and environmental issues as key.

Members noted that this is an interim report as only 2 Councillors were able to attend, and were unable to finalise a report to bring back to RLA. Councillor Woods proposed that the full RLA committee undertake the Park Development Plan and its proposals on behalf of FTC, with particular attention to the proposal for bridges.

Members considered this and discussed the following:

- There have been many improvements made to the park, and special thanks were given to the Friends of Basingbourne Park and the volunteers who commit their time.
- All members to have a copy of the Development Plan.
- The Development Plan was created in 2013, and included the proposal for 4 bridges over the Sandy Lane and Basingbourne Lane ditches, as these are considered main rivers. It was approved in 2017.
- The bridges have been authorised as part of the plan but need a permit to install them, for which FTC needs to approve to enable FOBP to request the permit.
- Concern that 4 bridges may completely change the nature of the area, and the current natural state is important.
- Natural flood management in the park, in particular the area proposed for bridges.
- There could be a possibility that the bridges could end up under water, due to their proposed location in the park.
- FOBP acknowledge that there is a risk to flooding.
- With regards to natural flooding, a point was raised that it would be good to encourage residents to let water soak into their property.

RESOLVED

- To note the report from Councillor Woods.
- All RLA Councillors to contact the Clerk with availability and a date be organised for all RLA Councillors to visit Basingbourne Park and review the Development Plan.

RLA September 2020 ITEM 11 FLEET TOWN FOOTBALL CLUB

Members were advised that a complaint from a local resident had been made, regarding the flood lights from the Fleet Town Football main pitch shining into their home. Members were made aware that this has been a recurring problem since 27th February 2020, when the football club adjusted their flood lights in line with the Football Association.

Members noted and discussed the following:

- The resident originally contacted FTFC himself, but due to communication problems, this has not been possible.
- FTC contacted FTFC at the end of August and has asked them to rectify the situation by the first week of October 2020.
- FTC will contact FTFC again to confirm their expectations of the flood lights being readjusted, as the concern is that it is a nuisance to the resident.

RESOLVED

- FTC to write a further letter to FTFC, acknowledging confirmation of the first letter and confirming expectations that the flood lights be readjusted.

RLA September 2020 ITEM 12 CLERKS REPORT

Members received an update from the Clerk, and noted the following:

- Over the last month, there have been a number of vandalisms at The Views and Calthorpe Park, including screws and signage boards removed and the roof lights unscrewed.
- The High Court Judgement relating to business interruption insurance claims due to COVID19 has now been made.
- FTC has contacted Zurich, to continue to claim for loss of business.
- There is a COVID risk meeting for all parks, playgrounds and pavilions next week.

RLA September 2020 ITEM 13 DATE AND TIME OF NEXT MEETING

The next virtual meeting of the Recreation, Leisure & Amenities Committee will be held Wednesday 16th December 2020 at 7.00pm.

There being no further business the meeting closed at 8.51pm.

Signed: **Date**.....

Chairman

Officer Report

RLA Committee

Wednesday 16th December 2020

OFFICER: Facilities & Open Spaces Manager (FOSM)

DATE: 9th December 2020

SUBJECT: General Report.

1. Ancells Farm Community Centre

- Various repairs have been made around the building. The main hall sliding doors have needed attention due to their age. There have also been a few issues with the timers on the light sensors which has now been resolved.

2. Ancells Pavilion

- Ancells Pavilion has received external vandalism to the door, gutter down pipe and external lights. Repairs have been scheduled including new lighting being installed.

3. Calthorpe Park Play Area

- The Calthorpe Park Play Area was completed on the 7th September and has been extremely well received.
- CCTV has been installed and is recording.
- Additional portable CCTV cameras have been temporarily installed on the upper field to monitor usage of the social seating area.
- Due to delays and errors from BT, discussions are being had within various BT departments to identify where the errors have occurred and how they can be resolved.
- Laurel Hedges are to be planted along the edge of Calthorpe Park, parallel to Merivale.
- Membrane and wood chippings to be laid through the wooded area leading up to the embankment slide to improve the ground.

- Example of CCTV Camera View



- The Toddler Pump Track has now had a new surface laid.

4. Harlington

- General building maintenance has continued during lockdown to ensure the building is ready and able to operate during the winter when possible.
- Christmas decorations have been put up in the box office area.
- Decorating has taken place in the building including the Auditorium and dressing rooms.
- Reinforcement has been installed into the walls of the Auditorium to house the new T.Vs.
- FOSM has been assisting the venue Technician with various tasks to improve the venue including running cables and repairs.

5. Additional

Trees

- The annual tree survey, priority 2 tree works have been carried out across all sites with the exception of Calthorpe Park. Due to the complexity of the task to deal with the larger trees along Baker Way and near the Tennis Courts, this remaining work is planned to be carried out over the next couple of week.
- We have seen an increase of trees in need of attention due to weather conditions. From flooding earlier in the year to extremely dry weather during the Spring & Summer months, more trees have failed as a result of this.

Health & Safety

- Health & Safety walk rounds of all buildings and open spaces continue being carried out by FOSM and safety checks completed.
- Covid-19 signage has been put up around all play areas and is being inspected by staff and Councillors periodically.
- Covid-19 Risk Assessments have been completed and continue to be updated across all areas.
- Cleaning provisions have been put in place for the all buildings.

Events

- Friends of the park groups are looking at potential small “clean up” events which may be able to be held.

Football Pitches

- All pitches have been marked up ready for weekend matches.

Open Spaces

- Signage has been put up in all Open Spaces and has been updated regularly in accordance with Government guidelines.
- Regular visits to each site have been taking place to ensure Open Spaces are being used correctly and safely.

RECOMMENDATION

- That the contents of the report be noted.

DATE: RLA meeting 16th December 2020

OFFICER: Alex Robins – General Manager

REPORT COVERING: September - November 2020

1. General overview

- The Harlington continued to open for room hires and classes during September and after work in the auditorium was at a sufficient stage, a run of shows was scheduled for a reduced number of socially distanced audiences. After completing three performances the country went back into lockdown, meaning the venue had to close again.

During this time, further essential work was completed both by external contractors and venue staff. At the time of writing this report, The Harlington has opened once again for both room hires and performances, although work around the venue continues, in particular the installation of streaming and filming equipment. This is due to be tested during December, with future shows earmarked for paid streaming events.

All Harlington staff have been furloughed for varying amounts of time during the period. The flexibility of the scheme allows hours to be focussed on different areas of the operation dependant on requirements each week.

RECOMMENDATION: FOR NOTING

2. Box office - Individual performance summaries

- Jazz Club. Very popular amongst the regulars, with numbers close to normal levels.

RECOMMENDATION: FOR NOTING

- Comedy Club. Only went on sale one week before the event and had an immediate strong interest. Unfortunately, the planned double show wasn't possible due to curfews, but the event was a success.

RECOMMENDATION: FOR NOTING

- Back on the Road with Brave Rival. This was supposed to be the opening week of a series of gigs running throughout November on Sunday afternoons but turned out to be the only one as the country then went into lockdown. The other shows have been re-scheduled in December and January.

RECOMMENDATION: FOR NOTING

3. Hall hire

Although temporarily halted during November's lockdown, the majority of previous returnees are back until Christmas. A weekend of filming has also been secured at the beginning of January.

4. Ticket Sales

Ticket sales were promising when shows were re-introduced, with only a very short lead time to sell, however as soon as lockdown was announced, sales immediately stopped. There certainly seems to be more caution since November, and possibly a lot of concern as to what will happen after Christmas. The Harlington will continue to schedule appropriate shows and await any decisions taken by the Government.

5. Bars

- Bar sales are obviously a long way from where they were, but every show or gig gets the bar open and stock being sold. As a venue, The Harlington benefits from being able to sell alcohol without the need for customers to purchase a substantial meal, as they are attending a ticketed event and drinking within the performance area. Table service is used throughout. The venue app is almost complete and is expected to be operating by the time of this meeting.

6. Ancillary sales (Confectionery, Ices, Snacks, Merchandise)

- Minimal ancillary sales have been made during the period.

7. Coffee shop

- No coffee shop sales during the period. The area is used as a social distanced waiting area for dance class attendees and parents.

8. Ancells Farm Community Centre

- The centre continued to operate during the November lockdown for the pre-school and is now open again to other users.

RECOMMENDATION: FOR NOTING

Film Club x 1	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Rock Choir x 1	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Ceroc x 4	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
TOTALS FOR JULY	£	-	£	-		£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
August	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Ceroc x 5	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Martin Kemp	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Dom Joly	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
TOTALS FOR AUGUST	£	-	£	-		£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
September	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Pop Divas Live	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
ELO Encounter	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Jersey Guys	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Comedy Club	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Jazz Club	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Film Club x 2	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Roller Disco	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Aswad	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Rock Choir x 4	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Ceroc x 4	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Tudor Rose	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
TOTALS FOR SEPTEMBER	£	-	£	-		£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
October	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Bernie Marsden	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Nine Below Zero	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Roller Disco	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Jazz Club	£	-	£	1,127.62	73%	£	706.38	£	421.24	£	384.16	£	154.50	£	229.66	£	-	£	1,511.78	£	860.88	£	650.90
Film Club x 2	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Buble v Sinatra	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Comedy Club	£	-	£	978.10	73%	£	700.00	£	278.10	£	746.50	£	298.60	£	447.90	£	159.68	£	1,724.60	£	1,158.28	£	566.32
Clare Teal	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Floyd Effect	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Rock Choir x 3	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Ceroc x 5	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
TOTALS FOR OCTOBER	£	-	£	2,105.72		£	1,406.38	£	699.34	£	1,130.66	£	453.10	£	677.56	£	159.68	£	3,236.38	£	2,019.16	£	1,217.22
November	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Oasish	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Bad Manners	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Jazz Club	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Film Club x 2	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Comedy Club	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Roller Disco	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Purple Zeppelin	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
80's Rewind	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
80's Rewind	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Rock Choir x 4	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Ceroc x 4	£	-	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-		
Back on the Road:Brave Rival	£	-	£	957.14	72%	£	450.00	£	507.14	£	334.98	£	135.05	£	199.93	£	-	£	1,292.12	£	585.05	£	707.07

TOTALS FOR NOVEMBER	£	-	£	957.14	£	450.00	£	507.14	£	334.98	£	135.05	£	199.93	£	-	£	1,292.12	£	585.05	£	707.07
TOTALS	£	-	£	3,062.86	£	1,856.38	£	1,206.48	£	1,465.64	£	588.15	£	877.49	£	159.68	£	4,528.50	£	2,604.21	£	1,924.29

RLA MEETING
Wednesday 16th December 2020

Date: 7 December 2020
Author: Cllr George Woods
Subject: BASINGBOURNE PARK - MID TERM DEVELOPMENT PLAN REVIEW

In June the RLA were asked by the Friends of Basingbourne Park to carry out a review of the 2017-2022 Development Plan.

Initially 4 members of the Parks and Open Spaces working Group agreed to look at this and subsequently when key issues arose over the Woodland and Canalside Walks proposals, in September, it was agreed that all members of the Committee should visit the Park for the review.

Despite every effort, not all members have visited in an organised manner but others have visited of their own volition at various times and are familiar with the area in question. This does mean that a majority have visited the park.

Conclusions

- 1 All other aspects of the Plan's progress are accepted and we thank the FOBP for their continued work and support. However, certain cost items may not now be possible in the remaining period of the plan due to our current financial constraints resulting from the pandemic eg paths in under 8's area,
- 2 When finance permits, it is thought that additional benches and picnic tables in the vicinity of the play area together with new picnic areas in the woods, would provide additional public amenities. Likewise, the bridge between Wickham and Forest End could benefit from handrails.

Likewise we support further signage, information boards along with exercise equipment.
- 3 Delighted the friends have established an orienteering course for use by schools and youth groups and the possible provision of a gifted concrete table tennis table will add to the facilities.

Woodlands and Canalside Areas

This is an issue for resolution by the Committee.

The Friends plan proposals change this natural area significantly by introducing four bridges, Boardwalks, Steps and Ramps to make the area more accessible. The path from the narrow park entrance to Wickham has already seen much clearance to provide a walkway.

It is worth reminding ourselves that this area was not a formal part of Basingbourne Park but was transferred separately to us by HDC. (Transfer F8 Coxheath Rd) Members should also be aware that our ownership of the land extends approximately only half way up the canal bank.

This is an area of natural flooding to which I refer in my September report and on our second visit in October it was interesting to learn the extent of recent flooding and how wet the whole area was and is in Autumn and Winter. Visiting this week the area concerned is now a series of large ponds due to heavy rainfall and some of the paths are muddy and difficult to walk.

The consensus was that the area should be left in its natural state, particularly the largely unspoilt area close to the canal and Chinook Ponds.

However, it was felt appropriate to apply for approval to build one bridge at a frequent crossing point. This would give improved access to both local residents and walkers without damaging the ecology of the area. It still means people only have a short walk to connect to other paths (in fact, approximately 100yds)

It is considered that retaining this area largely unchanged from its current wild nature is important

In offering a significant contrast from the remainder of the park as well as the concerns re flooding and the ecology.

RECOMMENDATION

That FTC supports the building of a single bridge in the area under review subject environmental agency approval

**Recreation, Leisure & Amenities Committee Meeting
Wednesday 16 December 2020**

Author: Cllr Paul Einchcomb
Subject: Basingbourne Park Woodland Walk Bridges
Date: 07 December 2020

1. Introduction

Members of the RLA Committee will recall that our last meeting received a report concerning an interim review of the Basingbourne Park Development Plan. A further visit to the park has taken place paying particular attention to the various stream/river crossing points along the Woodland Walk. The purpose of this report is to provide Friends of Basingbourne Park (FOBP) with the necessary authority to approach the Environment Agency to obtain permits to place foot bridges at three of these stream/river crossing points.

2. Background

Basingbourne Park was transferred into the ownership of Fleet Town Council in 2010. The land bordered by the Canal and Wickham Estate was also transferred in 2010. Known locally as Wickham Woods and Chinnock Ponds. See map overleaf.

Chinnock Ponds/Wickham Woods is an informal woodland area with several informal footpaths criss-crossing it. It has one formal footpath crossing it between the Wickham Estate Car Park and Forest End. This is heavily used particularly by pupils who attend Courtmoor School.

The land was wild and overgrown and suffered greatly from fly tipping. It also has an active Badger Set.

The parks of Fleet benefit from having 'Friends Of' groups associated with them. Friends of Basingbourne Park was set up in 2011 and is comprised of a group of local residents interested in supporting the regeneration of the park. They are a not for profit organisation and rely on the goodwill of its members.

Their key areas of interest represent the wide variety of areas within the park and include: maintaining and improving the children's play area, the pavilion and the sports field; and protecting and improving the environmental aspects of the park including the lowland heath areas, the surrounding woods and the canal-side woodlands.

As part of the general improvement of the park they are dedicated to the preservation and maintenance of Basingbourne Park woods and heathlands and to promote their use as a public amenity and as a Site of Importance for Nature Conservation (SINC). This involves undertaking numerous projects for which volunteers are needed to assist with. These include general tidy-ups throughout the park, clearing invasive plants from the heathland, learning about and preserving the wildlife and encouraging use of the pavilion.

In 2015 Fleet Town Council required a Park Development Plan to be produced for each of its parks. Due to its proximity to Basingbourne Park it was decided to include Wickham Woods/Chinnock Ponds within the remit of Basingbourne Park's Development Plan. This was where the notion of a Woodland Walk was brought to the fore. The development of The Woodland Walk was included within the Development Plan. The Basingbourne Park Development Plan 2017-2022 was subsequently approved and adopted by Fleet Town Council.

3. Current Situation

Over the last few years FOBP have worked very hard on the Woodland Walk project. There have been working parties to clear fly tipping, non-native species clearance and regular litter picking. Grant Funding has been sought and obtained. This is planned to be used to ensure that the Woodland Walk is sign posted from Basingbourne Park through to the Canal Side and to replace the adhoc stream crossing methods with footbridges similar in style/construction to that which is already in existence in Basingbourne Park.

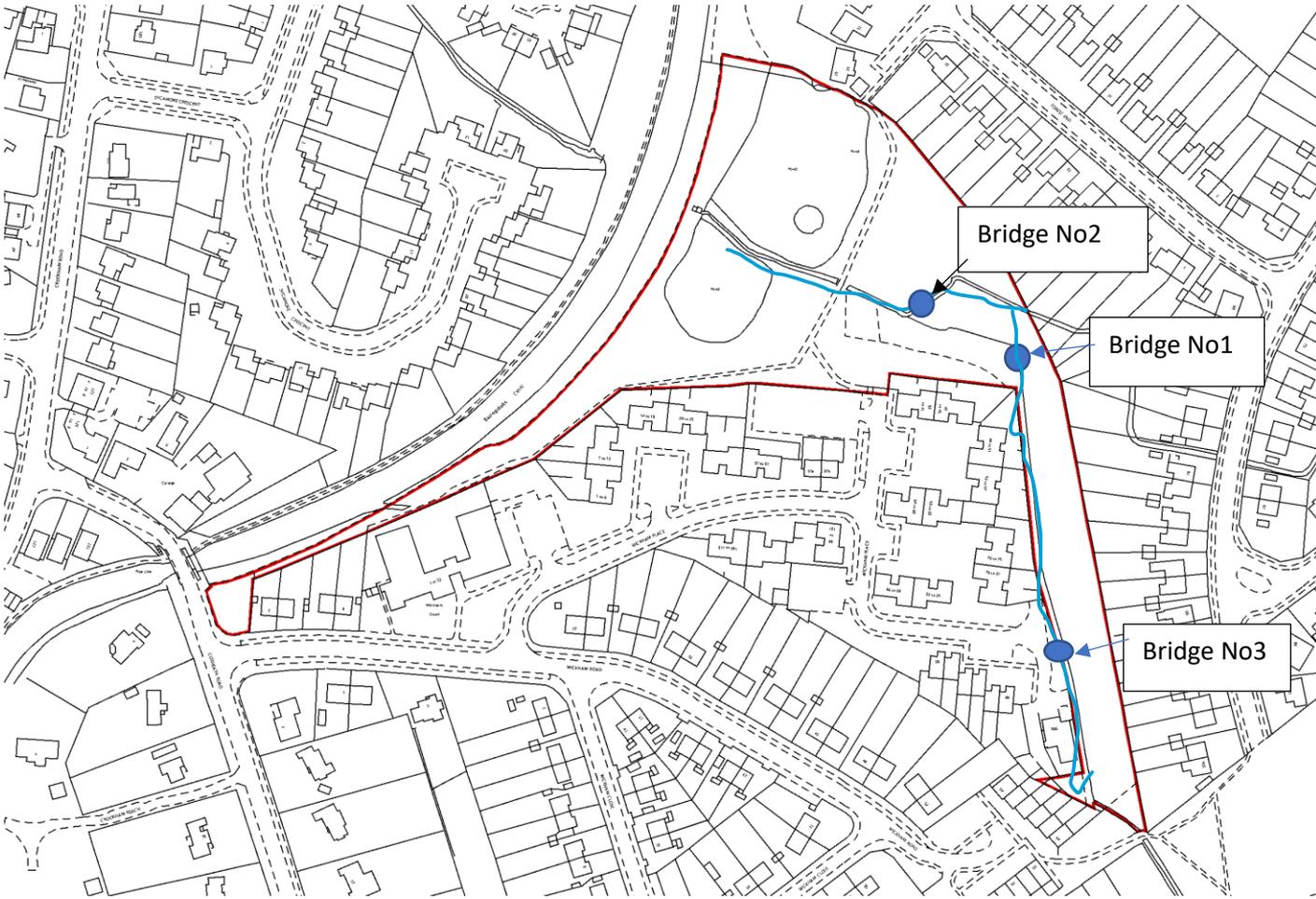
Fleet Town Council's grounds maintenance contractors, Nigel Jeffries, have been doing an excellent job in keeping the streams clear of debris. This was often what was being used to 'cross' the streams.

Therefore, the streams/river cannot be crossed at this current time.

There is now a need for the bridges to be installed. To do this however Permits are required from the Environment Agency.

FOBP are now in a position to apply for the Permits and now need Fleet Town Council to approve this action.

4. Proposed Bridge Site Details



Bridge No.1

Bridge No.2

Bridge No.3



Recommendation

To grant permission to Friends of Basingbourne Park to apply to the Environment Agency for Permits to install 3 footbridges at the positions shown in the report.

Dear Sir or Madam,

I hope you are all well. I was hoping to gain your support in raising some funds.

I am one of a small team of local people that are working to bring a weekly parkrun event to Fleet. If you're not familiar with parkrun already - they are an international not-for-profit organisation that arrange free, weekly, volunteer-led 5km timed run/walk/jogs around the world. These events are open to everyone, free to all, and are safe and easy to take part in. These events take place in parkland surroundings and people of every ability are encouraged to join in; from those taking their first steps in running (or walking) to those who can run 5k in 17 minutes or less; from juniors to those with more experience; everyone is welcome.

There are over 600 parkrun locations in the UK (over 1500 worldwide!) – and each of these hold a run every Saturday morning at 9am with over 150,000 people taking part every week. This has grown from the initial event which took place in Bushy Park in London in 2004. The first event outside of the United Kingdom was launched in Zimbabwe in 2007, followed by Denmark in 2009, South Africa and Australia in 2011 and the USA in 2012. Other participating countries include Poland, Russia, Canada, Germany, New Zealand, Italy, Japan, Sweden, Finland and Swaziland. The founder - Paul Sinton-Hewitt - received a CBE in 2014 for his services to grassroots sport and there are now over 7 million runners registered worldwide. Parkrun is funded mainly through sponsorship, with local organisers only needing to raise money when they launch an event.

The two parkruns closest to Fleet are currently Frimley Lodge and Rushmoor, these two events each attract around more than 500 runners/walkers each every week so there is certainly room for another local parkrun to take some of the strain, and we are also confident that many new people from Fleet, Church Crookham and the surrounding villages will join the parkrun family.

We have identified Edenbrook Country Park off Hitches Lane as the location for our parkrun and hope to start running this every Saturday at 9am once current restrictions allow us to start (currently all parkruns in the UK have stopped due to the pandemic). We're not sure when this will be but are very much hoping it won't be too much longer. We have agreement from the Hart Council and they are as excited as we are. Hart Leisure Centre and Calthorpe Park School are supportive and are allowing us to utilise some of their car parks each week. parkrun really does help to bring communities together, has a huge impact on participant's mental health, gives a strong sense of community and shared experience with other parkrunners and helps people to feel acknowledged and valued.

We really believe our weekly parkrun will have a hugely positive impact on our local community, encouraging fresh air, health and fitness alongside connection with others and so would like to apply for a county councillor grant. In order to launch our event we need to raise £4,000 for the necessary equipment – this is a one-off start-up fee which is essentially the purchase of a perpetual licence to operate parkrun, and a crucial component of the business model. The funding typically comes from local organisations who donate towards the creation of what will be a self-sustaining volunteer led project. Delivered by the community for the community it is likely to have significant long term benefits to that community through improved health, wellness and social cohesion.

The local Hampshire country councillors have indicated they will be supportive of making a contribution of hopefully ~£1k towards the set-up from their grants, and we are waiting for Hart Council to confirm they are able to offer a similar amount, but there is a fair way still to go and hence I am reaching out to yourselves as I'm sure that many people from each parish will join in our event once we are up and running (excuse the pun!)

We would be so appreciative if you are able to support us with any contribution. Parkrun UK are a registered charity. It is proving harder than I understand is usual for us to access funding at the

moment as many grants/funds that we would typically be eligible to apply for are currently all being pointed towards Covid-19 specific support. This is obviously entirely understandable, but we are continuing our quest as we believe that now more than ever this venture, which will support mental health and facilitate community spirit, is so important.

Please do let me know, via telephone or email, if you have any questions or would like to find out more about parkrun, or to advise if you're able to support us.

Many thanks,
Steph

Stephanie Greenwood | Commission and Targeting Manager
Virgin Media Business

