



Notice is hereby given of

**THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING**

on

**Wednesday 18<sup>th</sup> September 2024 at 7pm at The Harlington**

All Committee members are summoned to attend.

**To Councillors:**

G. Chenery, P. Einchcomb, R. Fang, L. Holt, E. May, A. Oliver, R. Schofield, D. Taylor, S. Tilley, P. Wildsmith, B. Willcocks and G. Woods.

Rita Tong, Executive Officer  
11<sup>th</sup> September 2024

**AGENDA**

1.	<b>APOLOGIES</b> Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	<b>DECLARATIONS OF INTEREST</b> Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	<b>QUESTIONS FROM THE PUBLIC</b> (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	<b>MINUTES OF THE PREVIOUS MEETING</b> To receive and approve as a correct record the minutes of the RLA Committee held on Wednesday 19 <sup>th</sup> June 2024 ( <i>copy attached</i> ).
<b>Part 1 – ITEMS FOR DECISION</b>	
5.	<b>THE CEMETERY CLERK'S REPORT</b> To receive a verbal update from the Cemetery Clerk.  <b>RECOMMENDATION</b> To note the report.

6.	<p><b>THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT</b> To receive for noting an update on events, hiring's and operational activities of The Harlington and Ancells Farm Community Centre from the General Manager (<i>copy attached</i>).</p> <p><b>RECOMMENDATION</b> To note the report of the General Manager.</p>
7.	<p><b>NO MOW MAY</b> To consider whether to implement a No Mow May regime for the Council's open spaces.</p> <p>The idea behind No Mow May is that selected areas of open spaces would be left to grow for the entire month of May, thus allowing grass to grow long. There are pros and cons to No Mow May.</p> <p>Pros –</p> <ul style="list-style-type: none"> <li>• Wildflowers to thrive within the long-grassed areas.</li> <li>• Longer swards make rich habitat for invertebrates and generate a source of food for insect-eating birds and may contribute greater to biodiversity.</li> </ul> <p>Cons –</p> <ul style="list-style-type: none"> <li>• May be counterproductive to create a wildlife habitat and then chop it down.</li> <li>• Some residents may dislike the aesthetic of what is essentially an overgrown lawn.</li> <li>• Leaving grass to grow long and then cutting back may result in patches between grass shoots which may result in the need for over seeding with grass seed.</li> </ul> <p><b>RECOMMENDATION</b> To consider the Pros and Cons of No Mow May and decide if the Council would like to implement this.</p>
8.	<p><b>CALTHORPE PARK TENNIS COURTS</b> A Member of the public commented that the tennis courts would benefit from a wind break and gave a low-cost solution of a plastic banner. However, given this Council's commitment to being sustainable and its Greening Campaign, a possible long-term solution could be planting a windbreak. Possible plants can be found on the following link:</p> <p><a href="#">Windbreaks and shelterbelts / RHS Gardening</a></p> <p>As this option is more costly than the banner, the Council could consider applying to the Hart District Council biodiversity grants (<a href="#">Countryside grants scheme   Hart District Council</a>).</p> <p><b>RECOMMENDATION</b> To consider installing a natural windbreak at Calthorpe Park Tennis Courts.</p>
9.	<p><b>CALEBS COFFEE BUILDING FRONTAGE SOAK AWAY AND DRAIN WORKS</b> The cycle path and frontage to Calebs Coffee Shop in Calthorpe Park is continuing to flood during heavy rain fall. Attempts have been made to mitigate the problem such as raising the frontage, putting in antiflood devices and increasing the size of the soakaway, with no success.</p> <p>An option has been presented to install an overflow pipe which would run from the inground soakaway to the neighbouring foul sewer line and take any overflow away. This option would be dependent on approval from Thames Water to install the overflow pipe. The cost to Fleet Town Council would be approximately £3,525 +VAT.</p> <p><b>RECOMMENDATION</b> To consider the installation of an overflow pipe from the soakaway in Calthorpe Park.</p>

<p><b>10.</b></p>	<p><b>TABLE TENNIS VANDALISM</b>  During April 2024 the Table Tennis in Calthorpe Park was vandalised. A repair / replacement of half the table was made at the cost of £1,240. After this repair, in May 2024, further damage was done at an estimated cost of £925. Before this repair could be made, the table was damaged further forcing Officers to have it removed from site.</p> <p>The table tennis has not yet been replaced, waiting for this Committee to consider at what level of cost and how many instances of vandalism make replacing this piece of equipment unviable.</p> <p><b>RECOMMENDATION</b>  To whether to replace the table tennis at Calthorpe Park.</p>
<p><b>11.</b></p>	<p><b>MUSIC ON THE VIEWS</b>  To consider the report from Cllr Tilley on the Music on the Views event held on 25<sup>th</sup> August 2024.</p> <p><b>RECOMMENDATION</b>  To note the report.</p>
<p><b>Part 2 – ITEMS TO NOTE</b></p>	
<p><b>12.</b></p>	<p><b>ANNOUNCEMENTS</b>  To receive any announcements from the Executive Officer.</p>
<p><b>13.</b></p>	<p><b>HAMPSHIRE FOREST PARTNERSHIP – COMMUNITY ORCHARD GRANT</b>  The community orchard grant application has been approved. An order for a mixture of 92 trees, will be placed once dates are confirmed for planting. Additionally, there will also be around 200 “whips” (trees approx. 50cm tall), various information boards and approx. 400m2 worth of wildflower seed.</p> <p>The locations for planting will be –  Ancells Farm Orchard Corner – Amenity land on the corner of Ancells Road and Minley Road.  Ancells Farm Central Orchard – Located by the old parking area, rear of the Falkners Arms.  The Views – Lower Field.  Calthorpe Park – Central strip in the centre, enhancing pre-existing trees.</p>
<p><b>14.</b></p>	<p><b>EDENBROOK PLAY AREA SURVEY</b>  Following the results of the recent public survey which revealed what local residents would like to see in the parks and which parks they would like the council to focus on, a secondary survey is being put together to ascertain more details from the results.</p> <p>The survey will give more detail to residents about the cost ranges of the equipment they asked for along with funds available and give options as to how they would like to see the funds spread across the two parks.</p>
<p><b>15.</b></p>	<p><b>ROSPA REPORTS</b>  ROSPA inspections have been completed on all FTC owned play equipment. Items which fall under the Grounds Maintenance Contract will be omitted from the list of remedies before being sent out to Play Park Contractors for quotes.</p> <p>A hard copy of the report is available to view at the FTC office upon request.</p>

**16. FUTURE EVENTS**

To note the future events taking place on Council property, as detailed below.

Bat Walk	14 <sup>th</sup> September 2024	Oakley Park
Lions Fireworks Fiesta	2 <sup>nd</sup> November 2024	Calthorpe Park
Remembrance Sunday	10 <sup>th</sup> November 2024	Gurkha Square & High Street
Christmas Festival	27 <sup>th</sup> November 2024	Gurkha Square & High Street
Fleet Half Marathon	16 <sup>th</sup> March 2025	Calthorpe Park

**17. DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure & Amenities Committee will be held on Wednesday 11<sup>th</sup> December 2024 at 7pm at The Harlington.

**Part 3 – CONFIDENTIAL ITEMS**

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts
- c. Receipt of professional legal advice and preparation of cases in legal proceedings
- d. The early stages of any dispute
- e. Matters of a commercial nature.

**18. FLEET TOWN FOOTBALL CLUB LEASE**

Members to review the recommendations of the Lease Working Group in response to the Fleet Town Football Club counter proposals.

Members to note that the Lease Working Group were unable to resolve the issue surrounding insurance until we get a decision from the Football Club, but that wording for both options are contained within the draft lease.

**RECOMMENDATION**

To finalise the Fleet Town Football Club lease.

**19. EDENBROOK PLAY AREA DRAINAGE**

To give a verbal update of potential cost of drainage at Edenbrook Play Area.



## FLEET TOWN COUNCIL

### MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING

Wednesday 19<sup>th</sup> June 2024 at 7pm

\* Councillor Einchcomb (Chairman)  
0 Councillor Woods (Vice Chairman)

0 Councillor Chenery  
# Councillor Fang  
\* Councillor Holt  
0 Councillor May  
0 Councillor Oliver

\* Councillor Schofield  
\* Councillor Taylor  
\* Councillor Tilley  
# Councillor Wildsmith  
0 Councillor Willcocks

\* Present    # Absent & No Apology Received    0 Apology for Absence    L Late

Also in attendance:

Rita Tong – Executive Officer  
Alex Robins - The Harlington General Manager  
Ben Crane – Facilities and Open Spaces Manager  
Sian Taylor – Cemetery Clerk  
Friends of Oakley Park Representative

#### RLA JUNE 2024 ITEM 1

#### ELECTION OF CHAIRMAN

Councillor Paul Einchcomb was nominated and seconded for the position of Chairman. There were no other nominations.

#### RESOLVED

That Councillor Einchcomb be re-elected to the office of Chairman of Recreation, Leisure and Amenities Committee for the local Government year 2024/2025.

#### RLA JUNE 2024 ITEM 2

#### ELECTION OF VICE CHAIRMAN

Councillor George Woods was nominated and seconded for the position of Vice Chairman. There were no other nominations.

#### RESOLVED

That Councillor Woods be elected to the office of Vice Chairman of Recreation, Leisure and Amenities Committee for the local government year 2024/2025.

#### RLA JUNE 2024 ITEM 3

#### APOLOGIES

Members received and accepted the apologies as noted above.

**RLA JUNE 2024 ITEM 4**

**DECLARATIONS OF INTEREST**

Councillor Tilley declared an other registerable interest in Agenda Item 13 on the grounds that she is the organizer of the event.

**RLA JUNE 2024 ITEM 5**

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public present at the meeting.

**RLA JUNE 2024 ITEM 6**

**MINUTES OF PREVIOUS MEETING**

Members received and approved as a correct record the minutes of the Recreation, Leisure and Amenities Committee meeting held on 20<sup>th</sup> March 2024.

**RLA JUNE 2024 ITEM 7**

**THE CEMETERY CLERK'S REPORT**

Members received a verbal update from the Cemetery Clerk.

Members noted that there is approximately 5-7 years of full body burial capacity remaining at the Cemetery. Options to purchase vacant land for a new cemetery either within or close to Fleet will need to be investigated.

**RESOLVED**

Members resolved to note the report.

**RLA JUNE 2024 ITEM 8**

**THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

Members received the report from The General Manager of the Harlington and Ancells Farm Community Centre.

Members noted that the year end result referred to in the General Overview referred to the 2023/24 financial year and not 2022/23 as stated in the report.

At the request of Members, the Harlington General Manager confirmed that Fleet Town Council reimbursed the Ancells Management Company for the Council's proportion of the management company's claimed expenses in 2023/24 of £6,000 and that £7,500 has been budgeted in 2024/25.

**RESOLVED**

Members resolved to note the report.

**RLA JUNE 2024 ITEM 9**

**FACILITIES AND OPEN SPACES MANAGER'S REPORT**

Members received the report from the Facilities and Open Spaces Manager.

Members noted that only two of the five boilers servicing The Harlington are currently operating and that there is a significant risk that the remaining two could fail due to their age and the inability to source parts required for maintenance. Members further noted that whilst the issue of energy supply would be addressed within the refurbishment project, an intermediary solution may be required.

Members queried the requirement to plant five trees to replace one tree with a Tree Protection Order.

**RESOLVED**

Members resolved to note the report.

Members further resolved that once the Design Architects have been appointed, the boiler issue should be raised as a priority issue for guidance regarding resolution.

Members instructed the Facilities and Open Spaces Manager to challenge Hart District Council's requirement to plant five trees to replace one tree with a TPO.

**RLA JUNE 2024 ITEM 10**

**EDENBROOK PLAY AREAS PUBLIC SURVEY RESULTS**

Members received the report from the Facilities and Open Spaces Manager on the results of the recent survey conducted on Edenbrook's play areas.

**RESOLVED**

Members resolved to note the report.

Members instructed the Facilities and Open Spaces Manager to develop proposals for replacing the play equipment at both sites with full costing and to separately identify the cost of installing improved drainage.

Members have requested that Officers develop a comprehensive Playpark Strategy. This strategy should encompass short-term, medium-term, and long-term funding requirements, as well as detailed options for the maintenance and replacement of play equipment. The completed strategy should be presented to this Committee for review.

**RLA JUNE 2024 ITEM 11**

**HART FOODBANK STORAGE**

Members considered a request from Hart Foodbank to provide storage space for food items at Basingbourne Park Pavilion.

**RESOLVED**

Members approved in principle the use of Basingbourne Park Pavilion for the storage of food items for the Hart Foodbank.

**RLA JUNE 2024 ITEM 12**

**HARLINGTON FIRE DOOR ASSESSMENT**

Members received the report from the Facilities and Open Spaces Manager on the results of the recent Fire Door Inspection performed by Woodstock Security in response to a recent Fire Safety Risk Assessment.

Members noted that replacement of all fire doors would not make the building safer due to the combustible nature of the construction materials used throughout the building and the inherent design of the building. The primary concern of the Council was public safety.

**RESOLVED**

Members agreed that the issues with the fire doors and overall fire safety of the building would be addressed within the refurbishment project. Meanwhile, the frequency of fire evacuation drills would be increased from the minimum two per annum to ensure public safety.

**RLA JUNE 2024 ITEM 13**

**MUSIC ON THE VIEWS UPDATE**

Members received and noted the update from Councillor Tilley on the proposed Music on The Views event in 2024.

**RLA JUNE 2024 ITEM 14**

**SKATE PARK AND OTHER PARKS**

Members received and noted the report from the Facilities and Open Spaces Manager on the skate park and The Views play area.

**RLA JUNE 2024 ITEM 15**

**EXECUTIVE OFFICER’S REPORT**

The Executive Officer had nothing to report.

**RLA JUNE 2024 ITEM 16**

**FUTURE EVENTS**

Members noted the following future events:

Brass Band Concert	23 <sup>rd</sup> June 2024	Oakley Park
Fleet Carnival	6 <sup>th</sup> July 2024	High Street/Calthorpe Park
SCAM JAM	20 <sup>th</sup> July 2024	The Views
Summer Project (Fleet Phoenix)	27 <sup>th</sup> July- 29 <sup>th</sup> August 2024	The Views
Music on The Views (FTC event)	25 <sup>th</sup> August 2024	The Views
Lions Fireworks Fiesta	2 <sup>nd</sup> November 2024	Calthorpe Park

Councillor Tilley informed Committee members that a Pop Up Hub would be held at the Fleet Carnival and requested sign up from Councillors for one-hour slots.

**RLA JUNE 2024 ITEM 17**

**DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 18<sup>th</sup> September 2024 at 7pm at The Harlington.

The meeting closed at 9:08pm.

**Signed:** ..... **Date**.....

**Chairman**



**DATE:** RLA meeting 18<sup>th</sup> September 2024

**OFFICER:** Alex Robins – General Manager

**REPORT COVERING:** June - August 2024

### 1. General overview

- The quieter summer period has just finished, and the busy Autumn period is just launching. To date, all is looking to be on course, with the next four months shaping how the budget will end up. It was unfortunate to lose a show during June which had sold well, due to personal reasons. It has been re-scheduled for later in the year though. A lot of the team's focus during the summer has been on establishing Fleet's first music festival on The Views together with the enthusiastic committee, which proved to be to a very high standard and received a lot of very positive feedback. Now it's time to focus on The Harlington's most crucial period of the year. The team will be operating without its Marketing and box office manager for up to a year from early October due to maternity leave, so the officer will be supporting the team, who will be taking on a big responsibility as best as possible in her absence.

#### **RECOMMENDATION: FOR NOTING**

### 2. Hall hire

Hires are remaining consistent, although the regular Wednesday Rock Choir group gave notice over the summer that they wouldn't be returning. We believe this to be a decision by the new choir leader who's recently taken over. Rock Choir head office were very complimentary about the venue and service they've received over the years and have since attempted a couple of ad hoc bookings for choir leader training, which unfortunately couldn't be accommodated.

Fleet Rock Orchestra have become a new booking, currently only on an ad hoc basis, however, they like the set up of the venue, so there may be an opportunity to do more in the future. Meanwhile, demand for use of the dance studio, particularly during evenings is high, with the ballet teacher regularly asking for additional available evening slots, whilst Funtime are working hard to increase pupil numbers and, in turn, add classes to their current roster.

### 3. Ticket Sales

#### Financial successes (over £1,000) June/July/August (based on net ticket sales v performance costs)

90's Rewind - £4,400 contribution

Money For Nothing - £1,700 contribution

Jazz Club x 2 - £1,500 contribution

Ratrace - £1,350 contribution

Cheesy Bingo - £1,000 contribution

#### Financial losses June/July/August (based on net ticket sales v performance costs)

None

#### **4. Bars**

- Bar sales are slightly ahead of target by approximately £2k, which is particularly promising given the loss of a show during the period. The Harlington ran a bar in conjunction with the Lions for Music on the Views, which was successful and gave a good idea of demand for any possible future events. The partnership worked for both parties in that all stock could be bought through The Harlington and volunteer staff could be provided through the Lions, allowing costs to be kept to a minimum. Naturally providing an outdoor bar without a full outdoor set up does create hurdles and add to set up costs, but the event proved it was viable.

#### **5. Ancillary sales (Confectionery, Ices, Snacks, Merchandise)**

- Ancillary sales are ahead of target by £500, with snacks in particular generating good sales.

#### **6. Ancells Farm Community Centre**

- Income is exactly where it should be, with costs currently lower than budgeted for. There are a couple of maintenance repairs just signed off which will add £500 to building maintenance for a replacement internal fire door and repairs to the patio.

**RECOMMENDATION: FOR NOTING**

Monthly Performance Totals (net of VAT)

Month	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
<b>April</b>												
Neil Diamond	£ -	£ 3,115.00	78%	£ 2,150.00	£ 965.00	£ 1,122.40	£ 452.15	£ 670.25	£ 251.68	£ 4,237.40	£ 2,853.83	£ 1,383.57
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 188.16	£ 75.38	£ 112.78	£ -	£ 188.16	£ 75.38	£ 112.78
Comedy Club	£ -	£ 1,441.67	52%	£ 1,000.00	£ 441.67	£ 1,203.99	£ 488.86	£ 715.13	£ 223.08	£ 2,645.66	£ 1,711.94	£ 933.72
Jazz Club	£ -	£ 1,525.00	65%	£ 1,062.62	£ 462.38	£ 518.57	£ 208.66	£ 309.91	£ 77.22	£ 2,043.57	£ 1,348.50	£ 695.07
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 397.07	£ 173.18	£ 223.89	£ 74.36	£ 642.07	£ 247.54	£ 394.53
Abba Fever	£ -	£ 4,451.67	100%	£ 1,350.00	£ 3,101.67	£ 2,420.99	£ 971.26	£ 1,449.73	£ 374.66	£ 6,872.66	£ 2,695.92	£ 4,176.74
The Jam'd	£ -	£ 3,716.67	50%	£ 1,500.00	£ 2,216.67	£ 2,722.83	£ 1,092.09	£ 1,630.74	£ 343.19	£ 6,439.50	£ 2,935.28	£ 3,504.22
Steve Harley	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 294.91	£ 118.54	£ 176.37	£ 12.01	£ 594.91	£ 130.55	£ 464.36
Rock Choir x 2	£ 200.00	£ -	n/a	£ -	£ -	£ 29.00	£ 11.60	£ 17.40	£ -	£ 229.00	£ 11.60	£ 217.40
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 462.99	£ 185.82	£ 277.17	£ 45.04	£ 1,602.19	£ 230.86	£ 1,371.33
<b>TOTALS FOR APRIL</b>	£ 1,884.20	£ 14,250.01		£ 7,062.62	£ 7,187.39	£ 9,360.91	£ 3,777.54	£ 5,583.37	£ 1,401.24	£ 25,495.12	£ 12,241.40	£ 13,253.72
<b>May</b>												
John Lydon	£ -	£ 11,119.16	100%	£ 8,421.76	£ 2,697.40	£ 1,698.91	£ 681.98	£ 1,016.93	£ 291.74	£ 12,818.07	£ 9,395.48	£ 3,422.59
Johnny Cash Roadshow	£ -	£ 2,860.00	62%	£ 3,500.00	£ 640.00	£ 1,060.66	£ 426.45	£ 634.21	£ 234.52	£ 3,920.66	£ 4,160.97	£ 240.31
REM by Stipe	£ -	£ 2,171.67	54%	£ 1,500.06	£ 671.61	£ 1,103.74	£ 444.11	£ 659.63	£ 191.62	£ 3,275.41	£ 2,135.79	£ 1,139.62
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 138.82	£ 55.78	£ 83.04	£ -	£ 288.82	£ 55.78	£ 233.04
Jazz Club	£ -	£ 1,891.67	81%	£ 986.74	£ 904.93	£ 668.65	£ 268.74	£ 399.91	£ 128.41	£ 2,560.32	£ 1,383.89	£ 1,176.43
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 515.74	£ 222.51	£ 293.23	£ 79.21	£ 760.74	£ 301.72	£ 459.02
Comedy Club	£ -	£ 1,113.33	42%	£ 1,000.00	£ 113.33	£ 1,077.90	£ 434.43	£ 643.47	£ 191.18	£ 2,191.23	£ 1,625.61	£ 565.62
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 156.66	£ 63.17	£ 93.49	£ -	£ 156.66	£ 63.17	£ 93.49
Rock Choir x 3	£ 300.00	£ -	n/a	£ -	£ -	£ 85.57	£ 35.30	£ 50.27	£ -	£ 385.57	£ 35.30	£ 350.27
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 254.49	£ 103.48	£ 151.01	£ 48.04	£ 1,678.49	£ 151.52	£ 1,526.97
<b>TOTALS FOR MAY</b>	£ 2,119.00	£ 19,155.83		£ 15,408.56	£ 3,747.27	£ 6,761.14	£ 2,735.95	£ 4,025.19	£ 1,164.72	£ 28,035.97	£ 19,309.23	£ 8,726.74
<b>June</b>												
Cheesy Bingo	£ -	£ 3,075.00	100%	£ 2,136.91	£ 938.09	£ 3,253.66	£ 1,309.45	£ 1,944.21	£ 343.20	£ 6,328.66	£ 3,789.56	£ 2,539.10
Purple Zepellin	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
90's Rewind	£ -	£ 7,450.00	100%	£ 3,050.00	£ 4,400.00	£ 6,904.08	£ 2,766.03	£ 4,138.05	£ 460.46	£ 14,354.08	£ 6,276.49	£ 8,077.59
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 312.66	£ 125.45	£ 187.21	£ -	£ 612.66	£ 125.45	£ 487.21
Jazz Club	£ -	£ 1,554.17	68%	£ 1,069.25	£ 484.92	£ 556.49	£ 223.81	£ 332.68	£ 90.80	£ 2,110.66	£ 1,383.86	£ 726.80
Comedy Club	£ -	£ 1,381.67	50%	£ 1,000.00	£ 381.67	£ 1,087.32	£ 438.55	£ 648.77	£ 131.12	£ 2,468.99	£ 1,569.67	£ 899.32
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 255.57	£ 110.43	£ 145.14	£ 51.48	£ 500.57	£ 161.91	£ 338.66
Money for Nothing	£ -	£ 4,205.00	95%	£ 2,500.00	£ 1,705.00	£ 1,896.83	£ 763.02	£ 1,133.81	£ 291.72	£ 6,101.83	£ 3,554.74	£ 2,547.09
Ratrace	£ -	£ 2,325.00	45%	£ 975.00	£ 1,350.00	£ 1,919.74	£ 769.32	£ 1,150.42	£ 297.44	£ 4,244.74	£ 2,041.76	£ 2,202.98
Maet Live	£ -	£ 2,520.00	58%	£ 1,629.26	£ 890.74	£ 1,638.66	£ 657.89	£ 980.77	£ 286.00	£ 4,158.66	£ 2,573.15	£ 1,585.51
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 170.58	£ 68.76	£ 101.82	£ -	£ 170.58	£ 68.76	£ 101.82
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 114.41	£ 45.76	£ 68.65	£ -	£ 514.41	£ 45.76	£ 468.65
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 235.90	£ 95.27	£ 140.63	£ 45.04	£ 1,375.10	£ 140.31	£ 1,234.79
<b>TOTALS FOR JUNE</b>	£ 2,084.20	£ 22,510.84		£ 12,360.42	£ 10,150.42	£ 18,345.90	£ 7,373.74	£ 10,972.16	£ 1,997.26	£ 42,940.94	£ 21,731.42	£ 21,209.52
<b>July</b>												
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 126.75	£ 2,194.43	£ 2,067.68	£ -	£ 126.75	£ 2,194.43	£ 2,067.68
Starburst	£ 4,361.60	£ -	71%	£ -	£ -	£ 2,161.82	£ 44.31	£ 2,117.51	£ 660.66	£ 6,523.42	£ 704.97	£ 5,818.45
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 298.00	£ 343.63	£ 45.63	£ 15.01	£ 598.00	£ 358.64	£ 239.36
Jazz Club	£ -	£ 2,075.83	70%	£ 1,058.74	£ 1,017.09	£ 676.82	£ 550.26	£ 126.56	£ 93.80	£ 2,752.65	£ 1,702.80	£ 1,049.85
Roller Disco - cancelled	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Ultimate Retro Disco Party	£ -	£ 1,625.00	39%	£ 1,114.66	£ 510.34	£ 1,338.41	£ 270.74	£ 1,067.67	£ 257.25	£ 2,963.41	£ 1,642.65	£ 1,320.76

Ceroc x 3	£	854.40	£	-	n/a	£	-	£	-	£	177.82	£	90.43	£	87.39	£	45.76	£	1,032.22	£	136.19	£	896.03	
<b>TOTALS FOR JULY</b>	£	5,516.00	£	3,700.83		£	2,173.40	£	1,527.43	£	4,779.62	£	3,493.80	£	1,285.82	£	1,072.48	£	13,996.45	£	6,739.68	£	7,256.77	
<b>August</b>	<b>Hall Hire Income</b>		<b>Ticket sales</b>		<b>% of capacity</b>	<b>Perf costs</b>		<b>Contribution</b>		<b>Ancillary sales</b>		<b>Cost of stock</b>		<b>Contribution</b>		<b>Casual Staffing</b>		<b>Total performance income</b>		<b>Total performance costs</b>		<b>Total performance contribution</b>		
Music on the Views	£	-	£	-	47%	£	-	£	-	£	2,240.58	£	1,423.49	£	817.09	£	-	£	2,240.58	£	1,423.49	£	817.09	
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	220.83	£	88.33	£	132.50	£	-	£	220.83	£	88.33	£	132.50	
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	321.82	£	217.81	£	104.01	£	77.22	£	1,745.82	£	295.03	£	1,450.79	
<b>TOTALS FOR AUGUST</b>	£	1,424.00	£	-	£	0.47	£	-	£	-	£	2,783.23	£	1,729.63	£	1,053.60	£	77.22	£	4,207.23	£	1,806.85	£	2,400.38
<b>TOTALS</b>	£	13,027.40	£	59,617.51		£	37,005.00	£	22,612.51	£	42,030.80	£	19,110.66	£	22,920.14	£	5,712.92	£	114,675.71	£	61,828.58	£	52,847.13	

**Report for RLA Committee – 18<sup>th</sup> September, 2024**  
**Music On The Views – 25<sup>th</sup> August, 2024**

**ITEM 11**

This was Fleet's first music festival and, as such, had no track record to encourage early booking or photographs from previous years to use for marketing. We were, therefore, approaching this from an unproven position.

Working closely with The Harlington team, a small group of volunteers came together to design, organise and manage the event on behalf of Fleet Town Council. As legislation around the safety aspects of running public festivals is getting more and more complex, we employed an Event Safety Officer to help us ensure that we covered all bases. Cancellation insurance was also taken out to protect the Council against losses due to adverse weather and terrorism.

We instigated a low price for the initial tickets in order to encourage sales and to launch the marketing campaign. We were aware that there were upfront costs that would have to be met, e.g the securing of the stage hire and the musicians, and this was one way to get people to purchase early and to not procrastinate whilst waiting for the weather forecast! This helped with the early costs and was accompanied by significant website presence and social media posts for which we thank the Harlington Marketing team. Prices were advertised at a higher price for the few days prior to the event for practical reasons as we were not keen to sell tickets on entry (because of the delays this might cause and the security aspects of potentially having cash to deal with). Around 700 people attended on the day and there were many family groups enjoying some great musicians. We restricted the number of food stalls we allowed as people were able to bring their own food and drink (in non-glass containers) and we did not want our local stallholders (who kindly supported us) to be discouraged by low sales. The social media posts were almost exclusively positive, although there were some comments about the cost of the tickets on the day. There will be a wash-up meeting on the 24<sup>th</sup> September which will cover this aspect and other lessons learned. We had 2/3 complaints about noise levels which we will ensure we monitor closely next time.

Financially, the clear indications are that we have more than covered our costs and will have a small contribution ready for a second performance! A fully detailed financial breakdown will be available once ticket sales have been finalised. The Council is, therefore, at no financial risk and we thank all Councillors and officers for their support and also thank our other sponsors – *Hampshire County Council, Church Crookham Parish Council, Hart District Council, Fleet BID, KJM Salons, Kirk Rice Financial Advisers* for their contributions. A special thanks to Hart's Climate Change team who sponsored the environmental wristbands and the recycling bags used on the day and, of course, to our own FTC team who worked hard to make the day a success and to keep the Council and The Harlington at the front of our community's mind! Sincerest gratitude must go to the small number of volunteers who made up the Committee as well as those other volunteers who helped so much on the day.

We look forward to the Council's support to enable Music On The Views to become a major player in Fleet's event calendar.

Councillor Sue Tilley - 7<sup>th</sup> September, 2024