



NOTICE OF MEETING

Notice is hereby given of
A MEETING OF FLEET TOWN COUNCIL

On

Wednesday 1st December 2021 at 7pm

in

The Harlington

All members are summoned to attend

To Councillors: R. Schofield (Chairman), G. Chenery, P. Einchcomb, R. Fang, L. Holt, A. Hope, K. Kuntikanamata, K. Jasper, A. Oliver, R. Richmond, R. Robinson, S. Tilley, S. Wheale, P. Wildsmith, B. Willcocks, G. Woods, J. Wright.

SIGNED:

Janet Stanton

Janet Stanton,
Town Clerk

Date: 25th November 2021

AGENDA

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4. MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 3rd November 2021 (*copy attached*).

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration (*copies attached*).

RLA	15 th September 2021
Policy & Finance (Extraordinary)	15 th November 2021
Development Control	25 th October 2021
	8 th November 2021

Part 1 – ITEMS FOR DECISION

5. 2022-2023 BUDGET AND PRECEPT

Further to the November Council Meeting where members gave direction to the P&F Committee when preparing the 2022-2023 the budget and precept, Members are asked to consider and approve the recommendation of the Policy & Finance Committee (*documents attached*).

RECOMMENDATION

- To approve the 2022-2023 Budget
- That the precept be set at £1,145,840 for the financial year 2022-2023.
- That any budget deficit be balanced from General Reserves

6. FINANCIAL MONITORING

1. To receive:
 - a. The bank reconciliation for October 2021 on FTC portal and web site
 - b. The list of receipts for October 2021 on FTC portal and web site
 - c. The list of payments for October 2021 on FTC portal and web site
2. Councillor Robinson to confirm that the bank statements match the reconciliation and he has signed the bank statements and payment schedules.

RECOMMENDATION

1.
 - a. To accept into the minutes the bank reconciliation for October 2021.
 - b. To accept into the minutes the list of receipts for October 2021.
 - c. To accept into the minutes the list of payments for October 2021.
2. To accept Councillor Robinson's confirmation that the bank reconciliation for October 2021 equals zero, and the bank statements match the reconciliation.

7. FLEET TOWN FOOTBALL CLUB (FTFC) - REVIEW OF RENT

Members will remember that at the March 2021 Council Meeting, following a request from Fleet Town Football Club to waive their rent, it was agreed that their rental charges would be waived for the financial year 2020/2021.

Whilst considering the circumstances of FTFC, reviewed at the Council Meeting in May 2021, no discussion took place on restarting the rental payments. However, the normal activities of

the club resumed at the start of the September 2021 football season and FTFC is now again seeking an extended lease to enable them to obtain grants.

Members to consider whether it is appropriate that the FTFC should resume paying their quarterly rent from 1 October 2021. The quarterly rent is £500.

RECOMMENDATION

To determine whether Fleet Town Football Club should resume paying their quarterly rent from 1 October, 2021.

**8. HDC CONSULTATION ON A COMMUNITY INFRASTRUCTURE LEVY (CIL)
PRELIMINARY DRAFT CHARGING SCHEDULE**

Hart District Council is proposing to introduce a Community Infrastructure Levy (CIL). A CIL is a charge on new development used to help fund infrastructure to support development in the area.

Members are asked to consider and determine a response to this consultation.

The consultation documents can be viewed at <https://www.hart.gov.uk/community-infrastructure-levy> or Members may access on the FTC Portal.

The consultation period runs for 6 weeks from Friday 5th November 2021 to 5pm Friday 17th December 2021 (*CIL response form attached*).

RECOMMENDATION

To determine a response to the HDC CIL Consultation.

Part 2 – ITEMS TO NOTE

9. COMPLAINTS

No complaints have been received

10. COVID UPDATE AND TOWN CLERK'S REPORT

To receive an update report from the Clerk (*copy attached*).

11. HCC/HDC

To receive any update on HDC/HCC matters concerning FTC.

12. DATE AND TIME OF NEXT MEETING

The next meeting of the Council is scheduled to be held on Wednesday 5th January 2022 at 7pm in the Harlington.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

13. CONTRACTUAL MATTERS

To receive, consider and determine details of two contractual matters.

RECOMMENDATION

- a. To approve the draft contract.**
- b. To determine a way forward.**

FLEET TOWN COUNCIL
MINUTES OF THE FULL COUNCIL MEETING

held on

Wednesday 3rd November 2021

in the Harlington

PRESENT

Councillors:

R. Schofield (Chairman), P. Einchcomb, R. Fang, L. Holt, K Jasper, K. Kuntikanamata, A. Oliver, R. Richmond, R. Robinson, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Also Present:

Janet Stanton - Town Clerk
Mary Harris – Committee Clerk
Cllr Stephen Parker – HCC
Cllr Steve Forster – HCC and HDC
Cllrs Mark Butcher & Katie Davies – HDC
2 members of the public

FC Nov 2021 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted apologies for absence from Councillor Chenery for health reasons and Councillor Wright due to a work commitment.

FC Nov 2021 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

FC Nov 2021 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public.

Councillor Schofield took the opportunity to update members on two webinars he had recently attended on:

- *Website Accessibility*, confirming that FTC is 'on the ball' with an accessibility statement on its website, although overall the site is limited in its capability. He confirmed that a 2022-23 budget allocation is proposed for a new fully compliant website.
- *Biodiversity and Climate Change* – a NALC initiative looking at the inspiring work of Hazelmere Parish Council in relation to encouraging pollinators, installing heat pumps etc. Cllr Schofield encouraged others to watch this presentation on the NALC website and recommended that the FTC Climate Change Working Group become active.

Cllr Schofield further referred to the 3 replies received following the request for feedback in Town Talk. One pointed out a perceived error in the article re paving materials whilst the other two made comments on the proposed downward devolution in Hampshire, concluding that any services under consideration should only be taken on if it was the wish of the people of Fleet and fully funded.

The Clerk was asked to make sure that Town Talk was made available on the FTC website. (Post meeting – all issues of TownTalk have always been on the front page of the FTC website).

FC Nov 2021 ITEM 4 MINUTES OF PREVIOUS MEETINGS

Members received and approved as a correct record the minutes of the Council Meeting held on Wednesday 6th October 2021. The chairman signed the minutes.

With the correction of a minor typo Council received and noted the minutes of the following Committees:

P&F	20 th October 2021
Development Control	27 th September and 11 th October 2021

With Council's agreement the following item was brought forward to enable discussion whilst two representatives of the Guides were in attendance.

FC Nov 2021 ITEM 7 DIVISION GUIDE HALL – BASINGBOURNE PARK

As landlords FTC were requested to give approval for the erection of a canopy over a paved area between the kitchen and the shed in order to provide additional 'outdoor' space, enabling more activities to be undertaken with good ventilation and weather protection. Following confirmation that no maintenance liability for the canopy would fall to FTC, Council unanimously approved the proposal. Cllr Oliver offered to facilitate a meeting with Hart District Council (HDC) Planning Officers to answer the Guide's queries regarding planning permission etc.

RESOLVED

That FTC approves the installation of a canopy at the Division Guide Hall – Basingbourne Park as detailed in the submitted documents.

FC Nov 2021 ITEM 5 BUDGET AND PRECEPT

As chair of Policy & Finance Committee (P&F) Cllr Holt introduced the discussion. He advised of the interrelationship between Ear-marked, General and Harlington Reserves. P&F had recommended that Council seek to fund a General Reserve of £360,000. In the absence of Business Interruption Insurance. This would serve as a cushion against a further possible loss in revenue income, due to a future pandemic or similar. It was however recognised that this was unaffordable at present, so it had been suggested that any call of this nature on Reserves be covered, on an interim basis, by the £2m+ Harlington Reserve. P&F sought Council approval for this approach.

P&F had further suggested that, in line with the Auditor's advice, some items in the Ear-marked reserve be moved into General Reserves as they do not relate to current or planned projects. This would result in a projected General Reserve of £220,000 at the end of the financial year.

It was further explained that the draft 2022-23 budget was a 'maintenance budget' only, including no specific projects save the new website (which was to be funded through Ear-marked reserves). After discussion it was generally agreed that there were no immediate cost-savings to be made, staffing was at a minimum and appropriate provision had been made for known cost of living increases e.g. in fuel prices. Despite this cautious approach the budget was in deficit and without an increase in the Precept would require a call on the General Reserve of £137,000. P&F therefore sought Council guidance on a possible Precept increase that would be both pragmatic and acceptable.

Members had a robust, constructive and wide-ranging discussion regarding this proposal, and highlighted the importance of keeping the public well informed regarding any decision made.

RESOLVED

1. That the Harlington Reserve serve as a back-up to the General Reserve in the event of a future pandemic,
2. That P&F consider the following when proposing the 2022/2023 draft budget for approval at the December Council meeting.
 - a) That the precept be set with a 4% cost of living uplift.
 - b) That any budget deficit be balanced from General Reserves.

FC Nov 2021 ITEM 6

GURKHA SQUARE MARKET, FLEET

Members thanked the Clerk for her helpful paper which gave the background and offered a number of options following the request by the current Market Operator to terminate their agreement. Members were confident that there was an appetite for a market in Fleet and that with the expertise available within the Council and in the BID that it might be possible to create a positive outcome, although it was unclear whether FTC had the resources to give to this at the present time. A councillor led Working Group, with energy, was needed to create a plan. Cllr's Richmond and Willcocks agreed to take this project forward.

RESOLVED

Members agreed that Cllr's Richmond and Willcocks take forward investigating the options for running the market.

FC Nov 2021 ITEM 8 CIVIC QUARTER AND MULTI FUNCTIONAL COMMUNITY VENUE

Cllr Schofield reported on a recent meeting of HDC's Civic Quarter Working Group, which was focused on public engagement. As a result, an opportunity for public feedback was planned for January / February 2022 which would be used to gauge public reaction to some of the concepts of redevelopment. It was encouraging that another meeting had been set for December, indicating renewed activity on this matter.

In response to a question Cllr Schofield confirmed an updated independent cost estimate at Q4 2021 of £12.9m for the Multi-Functional Community Venue. Taking into account the Harlington Reserve and availability of a Public Works Board Loan, for the Multi-Functional Community Venue project remained affordable

RESOLVED

To note the update on the Civic Quarter and Multi-Functional Community Venue.

FC Nov 2021 ITEM 9

COMPLAINTS

No complaints had been recorded since the last meeting.

FC Nov 2021 ITEM 10

TOWN CLERK'S REPORT

Members received and noted an update from the Town Clerk. The following matters were discussed:

- **Christmas Day Lunch.** An appeal was made to Councillor's for donations of bottles of wine, prosecco and mints. The Clerk would produce a list of what was needed and circulate.
- **Platinum Jubilee Working Group.** FTC is liaising with other organisation to share plans and hopefully coordinate the event across Fleet.
- **Action Day** – Saturday 6th November – planting bulbs in the Cemetery
- **HALC AGM** – Cllr Einchcomb attending as FTC representative.

Councillor Parker reported:

- **HCC** - are meeting soon to discuss and agree the budgetary principles for the next two years in order to develop a Medium-Term Financial Strategy

Councillor Butcher updated members on the following from HDC:

- **Speed Indicator Display's (SID'S)** – After significant hurdles have been overcome, it is hoped the SID's will be deployed in locations around Fleet in the next couple of months. It was also reported that the Police had been more proactive lately with their enforcement van and hand-held cameras.

Councillor Forster reported:

Anti-social behaviour and Crime – there has been a reported increase including the theft of key-less cars in the area. The police are working proactively to catch a gang of youths acting in an anti-social manner and causing intimidation.

FC Nov 2021 ITEM 12

DATE AND TIME OF NEXT MEETING

The date and time of the next meeting of the Council is on Wednesday 1st December 2021 at 19.00 in the Harlington.

There being no further business the meeting closed at 20.59.

Signed.....

Date.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press were excluded from the Meeting.

There were no confidential items.

FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING

Wednesday 15th September 2021 at 7pm

PRESENT

Councillors: P. Einchcomb, R. Fang, L. Holt, K. Jasper, A. Oliver, B. Schofield, S. Tilley, P. Wildsmith, G. Woods.

Also Present: Janet Stanton - Town Clerk
Susanna Walker - Committee Clerk
Alex Robins - Harlington General Manager
Ben Crane - Facilities and Open Spaces Manager
Sian Taylor – Cemetery Officer
Dave Harrison – Friends of Basingbourne Park

RLA Sept 2021 ITEM 1A ELECTION OF CHAIRMAN

Councillor Einchcomb welcomed everyone to the first RLA face to face meeting. Members noted that the Election of Chairman and Vice-Chairman had been omitted from the September agenda. Councillor Einchcomb outlined that standing orders allowed the Committee to appoint a Chairman for the meeting, for which Councillor Einchcomb was proposed and seconded. Members then agreed that Councillor Einchcomb be Chairman of the RLA Committee for the municipal year.

RESOLVED

That Councillor Einchcomb be elected to the office of Chairman of the RLA Committee for the government year 2021/2022.

RLA Sept 2021 ITEM 1B ELECTION OF VICE-CHAIRMAN

The Chairman then called for nominations for the office of Vice-Chairman. One nomination for Councillor Fang was received and seconded.

RESOLVED

That Councillor Fang be elected to the office of Vice-Chairman of the RLA Committee for the government year 2021/2022.

RLA Sept 2021 ITEM 1C APOLOGIES

Members received and accepted the apologies from Councillor Chenery due to health reasons and Councillor Richmond due to personal reasons.

RLA Sept 2021 ITEM 2 DECLARATIONS OF INTEREST

There were no declarations of interest.

There were no questions from the public.

Councillor Fang asked the Council to give more details regarding the £250.00 donation to Park Run charity to help set up a Park Run at Edenbrook Park, which many of the residents were not aware of. Members noted that the Park Run application is now with HDC. There are concerns from HDC regarding satisfactory parking for participants so the application is yet to be approved. It was suggested that Councillor Fang also contact the Edenbrook district Councillor regarding Park Run.

RLA Sept 2021 ITEM 4**MINUTES OF PREVIOUS MEETING**

Members were made aware that the minutes of the previous RLA meeting held on Wednesday 17th March 2021 had been omitted from the agenda although they had been distributed to Councillors in March. Members noted that although this item was not included on the agenda, Standing Orders permit FTC to bring the minutes to the meeting for approval. The minutes of the RLA Committee meeting held on Wednesday 17th March 2021 were approved by the Members and signed by the Chairman.

RLA Sept 2021 ITEM 5**THE CEMETERY OFFICER'S REPORT****RLA Sept 2021 ITEM 9****CEMETERY OF THE YEAR AWARD 2021**

Members received the report of the Cemetery Officer. Members also agreed to discuss Item 9 - Cemetery of the Year Award 2021. The following was discussed:

- 20 burial plots left in the Cemetery.
- **New burial area**
 - Area of scrubland in the Cemetery has been earmarked.
 - HDC has confirmed that the proposed new burial area in the Cemetery does not require planning permission, as FTC meets the criteria for permitted development under Schedule 2, Part 12 class A of the Town and Country Planning Order 1995.
 - New area would provide approximately a further 100 burial plots.
 - Tender specifications.
 - Aim to complete within this financial year.
 - Funding to be confirmed.
- **Biodegradable coffins and ashes containers**
 - Urns provided by undertakers are non-biodegradable.
 - Urns kept in the vaults are non-biodegradable.
 - Interred ashes in urns in the ground are requested to be biodegradable.
- **Cemetery Fees**
 - 50% discount for main cemetery area for Fleet Town residents.
 - No discount for Garden for Remembrance.
 - Discussion and approval of Cemetery fees at previous meetings.
 - Review of fee structure to include inscription fees.
 - Defer to RLA Committee meeting in December.

Members received the report for the Cemetery of the Year Award 2021. Members noted and discussed the following:

- Fleet Cemetery did not win any awards this year.
- Report included areas to help improve the Cemetery.
- Some recommendations were deemed to be of a commercial nature.
- Cost of exclusive rights / non-resident fees are the decisions of FTC.
- Cemetery map online to be orientated to mimic the layout of the Cemetery.

RESOLVED

Item 5.

- a. To add the wording under section 3 Graves in the Cemetery Rules and Regulations to read: *"Only coffins and ashes containers made of biodegradable materials will be allowed."*
- b. To defer the approval of the new wording for the Cemetery and Garden of Remembrance fees until the RLA Committee meeting in December 2021.
- c. To note the report of the Cemetery Clerk.

Item 9. That the changes recommended in the Cemetery of the Year Award 2021 report are not accepted and that staff and officers to use their own discretion in implanting changes for the good of the Cemetery.

RLA Sept 2021 ITEM 6 FACILITIES AND OPEN SPACES MANAGER'S REPORT

Members received the report of the FOSM for the June – August 2021 quarter. The following matters were discussed:

- **Calthorpe Park**
 - Gates for disabled parking are closed.
 - Safety of children if the gates are open and cars driving in and out.
 - A request has been submitted to HDC for disabled bays to be added into the main car park.
 - HDC hold 1 car parking review a year.
 - CCTV is a monitored service.
 - Portable CCTV in use as well.
 - Police do regular patrols.
- **Pavilion Hire**
 - Flooding issue at Pavilion.
 - Potential soak away from the tennis courts.
- **Ancells Farm**
 - Tree whips to be planted in Ancells Farm will take years to grow.
 - Working Group to sit with FOSM before RLA Committee meeting in December.
- **Harlington**
 - Emergency repairs to roof.
 - Structural responsibility is with HDC.
- **Football Pitches**
 - No bookings for Calthorpe Park.
 - All other pitches have been remarked.
- Fly tipping in Basingbourne Park
- Results of In Bloom competition on 17th September 2021.

Members gave special thanks to the Facilities and Open Spaces Manager for all his hard work and support with the Vaccination Centre.

RESOLVED

To note the report of the Facilities and Open Spaces Manager.

RLA Sept 2021 ITEM 7 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

The report of the General Manager of the Harlington for the period June – August 2021 was presented. Members discussed the following:

- Majority of hirers are back in the Harlington.
- Venue operating almost on a 7 day week basis.
- Vaccination centre extended until the end 2021.

- Full season of shows booked in at the Harlington.
- FTC and Harlington staff resources at capacity,
- New staff including Duty Manager and Box Office and Marketing Assistant.
- Coffee shop not reopening at present, due to use with the vaccination centre, and library entrance has now moved, so footfall is smaller.
- Ticket sales are improving.
- Number of attendees at some events is down by approximately 50%.
- Furlough scheme has now finished.
- **Live Streaming**
 - Live stream performances for paying customers.
 - Service is paid for by the band or artist.
 - Use as a marketing tool to advertise the Harlington.

RESOLVED

To note the report of the General Manager of the Harlington.

RLA Sept 2021 ITEM 8 QUEEN'S JUBILEE EXTENDED BANK HOLIDAY

Members noted that there will be an additional bank holiday to celebrate Her Majesty, The Queen's Platinum Jubilee in 2022. The late May bank holiday will be moved to Thursday 2nd June 2022 and an additional Jubilee bank holiday will be granted on Friday 3rd June 2022.

Members discussed the following two points:

- a. FTC to form a Jubilee Committee with representatives from local organisations to co-ordinate any Jubilee festivities taking place in Fleet.
- b. FTC to play a part in the Queen's Platinum Jubilee by installing and lighting beacons at 9.15pm on 2 June to mark the 70th anniversary of the Queen's coronation.

The following points were raised:

- Timing of the Fleet Carnival in July.
- Possibility of a fireworks display.
- Calthorpe Park to be used as the main area for lighting a beacon and any other celebrations.
- The beacon needs to be significant and something that can be seen.
- The Harlington to be involved.
- Small working group to be set up.
- Members are: Councillor Fang, Councillor Jasper. Councillor Schofield, Councillor Tilley, Councillor Woods.
- Town Clerk to set up a meeting date.

RESOLVED

- a. Fleet Town Council to bring together representatives from local organisations to form a Jubilee Committee to co-ordinate the Jubilee celebrations within Fleet.
- b. Fleet Town Council to organise a Beacon lighting event in Calthorpe Park.

RLA Sept 2021 ITEM 10 ROSPA REPORTS

Members noted the receipt of the 2021 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook (Blackthorns and Sorrels), Calthorpe Park, Oakley Park and The Views.

The following points were noted:

- Play equipment and accessories are proving difficult to get hold of.
- Surfacing needs reviewing and replacing.
- No items in the parks are to be taken out of service immediately,

RLA Sept 2021 ITEM 11 PARK USAGE

Members received and note a report showing park usage for recreation including tennis, fitness and football. Members noted that:

- Tennis membership has increased.
- Possibility of lighting for tennis courts.

RLA Sept 2021 ITEM 12 FUTURE EVENTS

Members noted the following events:

18 th September 2021	Skatepark	SCAMJAM
6 th November 2021	Calthorpe Park	Lions Fireworks
7 th -14 th November 2021	The Views	Circus Wonderland
14 th November 2021	The Harlington/Gurkha Square	Remembrance Sunday
24 th November 2021	The Harlington/Gurkha Square	Christmas Lights Switch-On Festival
25 th December 2021	The Harlington	Christmas Lunch
20 th March 2022	Calthorpe Park	Fleet Half Marathon
Delayed until May 2022	Ancells Farm	Falkners Arms Fun Day
2 nd -3 rd June 2022		Queen's Platinum Jubilee
2 nd July 2022	Calthorpe Park	Fleet Carnival

RLA Sept 2021 ITEM 13 CLERKS REPORT

Members received an update from the Clerk, and discussed the following:

- Skatepark has been repainted by the youngsters (organised by Fleet Phoenix) and children have decorated with graffiti by local children for the Scamjam event.
- **Action Day**
 - Planned for 23rd October 2021, to plant 4000 crocuses.
 - Plants have been bought by Fleet Rotary to support Polio awareness.
 - A further date to be confirmed to plant 420 tree whips.
- Sensory garden – clearing of bushes scheduled for 3 weeks' time.
- **Ultrafast broadband cabinet**
 - Initial designs have been received by FTC.
 - Screened with real plants and laurel screening.
 - Noise buffering cover to be put over fans in the cabinet.
 - Grass reinforced mesh to be used, with a weight suitable for heavy vehicles.
 - To be sorted out over the next 12 weeks.
- Vaccination centre at the Harlington.

RLA Sept 2021 ITEM 12 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure & Amenities Committee will be held on Wednesday 8th December 2021 at 7.00pm at the Harlington.

There being no further business the meeting closed at 9.07pm.

Signed: **Date**.....

Chairman

FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

Monday 15 November 2021 at 7pm

PRESENT

Councillors: P Einchomb, R Fang, L. Holt (Chairman), K. Kuntikanamata, R Robinson, B. Schofield, S. Tilley, P Wildsmith, G. Woods.

Also Present: Janet Stanton - Town Clerk
Wendy Allen - Office Manager

PF Extraordinary November 2021 ITEM 1

APOLOGIES

No apologies were received

PF Extraordinary November 2021 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

PF Extraordinary November 2021 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public.

PF Extraordinary November 2021 ITEM 4

2022-2023 BUDGET AND PRECEPT

Further to the Council meeting held on 3 November, where members resolved that the P&F Committee should consider the following when proposing the 2022/2023 draft budget for approval at the December Council meeting:

- a) That the precept be set with a 4% cost of living uplift.
- b) That any budget deficit be balanced from General Reserves

Members further reviewed and rigorously debated all the options taking into account the recommendation from Full Council and

RESOLVED

The Committee recommends to Full Council that the precept be set at £1,145,840 for the financial year 2022-2023.

The next meeting of the Policy and Finance Committee will be held on Wednesday 16th February 2022 at 7pm at the Harlington.

There being no further business the meeting closed at 8pm.

Signed: **Date**.....

Chairman

DRAFT

MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Meeting held on Monday 25 October
at 7pm in The Function Room , The Harlington

Present:

Cllr Hope - chairman
Cllr Jasper
Cllr Robinson
Cllr Kuntikanamata
Cllr Schofield

Absent:

Cllr Carpenter

Officers: Janet Stanton – Town Clerk

1	Apologies Cllr Leslie Holt
2	Declarations of interest to any item on the agenda None declared
3.	Public Session None
4	Approval of the Notes The notes of the development and control advisory group meeting held on Monday 11 October were accepted as a correct record of the meeting.
6	<p>21/02466/FUL 141-145 Clarence Road Fleet GU51 3RR Demolition of the existing former red cross building and garage and erection of 3 detached four bedroom dwellings with associated car and cycle parking and bin stores and altered access to the public highway Comments required by 22 October</p> <p>OBJECTION on the grounds of inadequate on-site parking provision, lack of a substantive drainage proposal and a lack of public engagement</p> <ul style="list-style-type: none"> Extracted from the Design and Access Report: This is an identical re-submission of 21/00631/FUL, which was as set out earlier only refused on grounds of lack of current BAT SURVEY and SPA Mitigation. Both are addressed in this re-submission

- Relying on previously submitted documents, especially the Design and Access Statement, fails to recognise that the current NPPF is dated June 2021 and supersedes NPPF 2019 upon which the submission relies.
- Para 111 NPPF 2021 states development may be refused on highway grounds if there could be an unacceptable impact on highway safety.
- The major concern of local residents is the impact on on-street parking because of the limited on-site parking which falls well below HDC's Parking Guidance. A significant increase in on-street parking, if possible, creates a safety hazard for crossing the street and the road has been identified as a school access route.
- Para 132 NPPF 2021 under Achieving well designed places commends "early discussions between applicants, the local planning authority and local community about the design and style of emerging schemes, is important for clarifying expectations and reconciling local and commercial interests" Residents have persistently expressed their concerns about the lack of on-street parking and the consequent impacts and the applicant has failed to address this concern
- HCC Highways have also submitted a holding concern related to the parking provision
- Although the site is declared to be an accessible site because of its proximity to Fleet Road, there is limited employment opportunity within the immediate area and unless the occupants work at sites accessible to the main line railway route, the only practical means of transport is a car. Evidence in the Fleet Town area shows that 4 bedroomed houses generate more than 2 vehicles.
- There is a detailed drainage report that concludes there are options, but not an identified solution. The site slopes to the rear and any uncontrolled run-off could impact properties to the rear of the site. Unless a detailed drainage proposal is submitted planning approval should be withheld.

21/02252/ADV

329 Fleet Road Fleet Hampshire GU51 3BU

Display of 1 x internally illuminated wall projecting sign, 2 x internally illuminated fascia signs, 2 x non illuminated double sided directional signs and 2 x wall lights.

Comments require by 25 October

NO OBJECTION in principle

Subject to the Environmental Health Officer's assessment of the light levels.

Also suggest that the sign on Albert Street should be moved back off the road to be screened by the fence to the adjacent property.

21/02454/HOU

19 Fitzroy Road Fleet GU51 4JJ

Erection of a two storey side extension following demolition of existing detached double garage, erection of a two storey rear extension, erection of a detached triple garage with room above, alterations to one window to ground floor on each side, alterations to one window to first floor on each side, alterations to one window to ground floor rear and moving one door to ground floor side

Comments required by 29 October

The extensions to the main building are sensitively designed and complement the existing structure and there is a biodiversity benefit that an area of tarmac will be returned to soft landscaping.

NO OBJECTION in principle but concern over the mass of the proposed triple garage. The height of the structure matches the eaves line of the main house, it is of significant bulk whereas the existing garage was subordinate to the main property.

21/02308/FUL

47 Elvetham Road Fleet Hampshire GU51 4QP

[Demolition of existing bungalow and garage and erection of a 5 bedroom dwelling with garage.](#)

Comments required by 1 November

OBJECTION

- Property falls within NCA Area, Character Area 7. There is a requirement for a Conservation Area Consent to demolish any unlisted building in the Conservation Area. The existing building is of no particular architectural or historic interest so there is no reason that consent should be refused.
- The Conservation officer makes some very pertinent points that the roof of the building is out of keeping with the general character of the area and the reconfiguration of the building to better reflect the plot geometry would improve the form of the building. Render and grey slate tiles do not reflect the local palate of materials in the section of road between Queen Mary Close and Stockton Avenue.
- The bulk and mass of the proposed development should be reduced in its impact on the street scene and a more characteristic selection of materials would better preserve and enhance the character and appearance of the conservation area.
- The amount of parking area should be minimised to retain as much soft landscaping as possible to comply with Fleet Neighbourhood Plan Policy 15 to preserve character, enhance biodiversity and retain carbon absorbing vegetation

21/01977/HOU

86 Crookham Road Church Crookham Fleet Hampshire GU51 5SA

[Conversion of existing garage attic to games room to include the erection of one dormer window to north, one dormer window to south, relocation of one window to ground floor west and erection of external staircase and door to first floor west](#)

Comments required by 2 November

Although the main bungalow and the existing garage are in white render, white PVC cladding to the dormers is out of character in a semi-rural setting. Change of colour to the cladding?

NO OBJECTION subject to a condition that the conversion is not use as a separate living accommodation and that the cladding to the dormers is more in keeping with the character of the semi rural setting

21/02253/FUL

Oatsheaf Parade Fleet Road Fleet Hampshire GU51 4BX

[Erection and siting of Gigabit Full Fibre Broadband Telecommunications Infrastructure](#)

Comments required by 3 November

	<p>OBJECTION</p> <ul style="list-style-type: none"> • Loss of parking is the primary concern - parking is difficult for the combination of residential and commercial parking. • The setting is unattractive, but a 3m high acoustic fence does not enhance this • The compound fence will stand 1.2m above the boundary fence. The flats above the shops on the parade have limited to no view over the car park area. The site appears to be adjacent to the bin store and occupy 2 parking spaces.(3.5x3.5) <p>21/02478/HOU Halfacre Fitzroy Road Fleet GU51 4JH Erection of a two storey rear extension and alterations to windows and doors Comments required by 3 November</p> <p>NO OBJECTION in principle to the proposed extension but OBJECTION to the balcony and change in materials – they do not preserve or enhance the area.</p> <ul style="list-style-type: none"> • Taken from the Heritage Statement: <i>The reason we are applying for full planning permission is that we do not wish to match the existing materials and would prefer a rendered finish and are proposing a balcony which is well screened by the two rear gable projections from overlooking neighbours. The proposal is for a traditionally constructed rear extension. Traditional materials are to be used with face brickwork, self finished rendered walls and grey slate roof covering.</i> • In line with the NFCA character Appraisal and Management Proposals. The proposed materials especially render and grey slate tiles will be uncharacteristic of the adjoining properties. This plot falls in character area 1. • The balcony although screened looking to the left is not screened from the view to the right and has to potential to overlook the neighbouring property's garden. • Para 9.2 of the Character Appraisal and Management plan states: The need to prevent unsympathetic changes to the existing houses such as oversize extensions or changes to the elevations and details.
7	<p>Noted:</p> <p>Weekly List</p>
8	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>10 November 2021</p>
9	<p>Date of Next Advisory Group Meeting</p> <p>8 November at 7pm</p>

Meeting closed:

Signed:.....

Date:

MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

**Meeting held on Monday 8 November
at 7pm in The Function Room , The Harlington**

Present:

Cllr Hope - chairman
Cllr Jasper
Cllr Robinson
Cllr Schofield
Cllr Leslie Holt

Absent:

Cllr Carpenter

Officers: Charlotte Benham – Projects/Committee Officer

1	<p>Apologies</p> <p>Cllr Kuntikanamata</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>None declared</p>
3.	<p>Public Session</p> <p>None</p>
4	<p>Approval of the Notes</p> <p>The notes of the development and control advisory group meeting held on Monday 25 October were accepted as a correct record of the meeting.</p>
6	<p>21/02605/HOU Half Acre Birch Avenue Fleet GU51 4PB <u>Demolition of garage and erection of a two storey side extension to include replacement garage and single storey rear extension, removal of chimney</u> Comments required by 9 November</p> <p>OBJECTION the new footings appear very close to the trees in the northern boundary of the site. Statement made that there is no tree preservation order but building in the tree root zone could kill several trees. The application should have included a tree report and measures to protect trees along the boundary especially if some of those trees are located in the adjoining property.</p>

21/02494/HOU

Mulberry House 87A Elvetham Road Fleet GU51 4HL

Erection of three dormer windows to the front, one dormer window to the side, insertion of one rooflight to the side, three to other side and three to the rear to facilitate the conversion of the loft the habitable accommodation

Comments required by 9 November

NO OBJECTION

- This looks very much like a complete copy of the loft conversion to No.87.
- Because of the orientation of the building the proposed dormers will overlook No.87 so some potential for loss of privacy.
- This is a new development within the conservation area so not affecting a building of any real note.

21/02596/HOU

Bracken Waverley Avenue Fleet GU51 4NN

Erection of a single storey side and rear extension and a two storey other side extension following demolition of the existing detached garage

Comments required by 9 November

OBJECTION

There appears to be a contradiction in the Tree Report

- *" 4.6 The RPAs of T1 and T2 theoretically overlap with the existing garage and terrace. However, foundations are likely to be between 600 – 1000mm deep and will therefore act as a root barrier preventing woody roots from growing under the footprint of the existing structures. Provided new foundations are installed no deeper than the existing footings (and it is anticipated that this will be the case) tree roots will not be harmed."*
And later:-
- *- The majority of roots are to be found in the upper 600mm of soil and so even relatively shallow trenches can sever a significant number of roots growing across the direction of the trench. Similarly, the diameter of tree roots tapers sharply within a few metres of the trunk of a tree, so that what might seem to an uninitiated site worker to be an insignificant root (perhaps only a few centimetres in diameter) may actually be highly important.*
- Houses of the age of Bracken (1920s) are likely to have shallow foundations so the anomalous statements above could mean new foundations which are likely to be 1000 mm deep could seriously compromise the trees on the boundary.
- The Tree Officer should scrutinise this application as the preservation of trees in the Conservation area is vital to the character of the area
- Design and Access Report makes no reference to the Local Plan or to the Fleet Neighbourhood Plan and no mention of the NFCA Management Plan.
- There is a conflict between the Design and Access statement and the drawings regarding the matching of materials to the proposed development. The drawing makes reference to replacement roof tiles – colour to be agreed. To maintain the character of the building which is of 1920 vintage, the colour of the roof which is significant to the character of the building should be retained.
- The house is declared to be a Poole House (Poole being the builder/designer) built in the 1920's so represents a significant element of the character of the conservation Area.
- Paragraph 9.2 of the NFCA character Appraisal and Management Proposals states the

issues to be:

- The need to prevent unsympathetic changes to existing houses, such as oversize extensions or changes to the elevations and details.

The Juliet balcony to the rear, especially with a plate glass screen is totally out of character with a 1920's Poole house and the traditional windows should be retained to maintain the rear façade of the house.

The proposed extension can readily be classified as an oversized extension and so needs to be carefully managed to maintain the character of the original property.

21/02703/PRIOR

12 Dinorben Beeches Fleet Hampshire GU52 7SR

[Erection of a single storey rear extension](#)

Comments required by 10 November

OBJECTION, a tree report and action plan are required.

There appears to be a significant belt of trees to the NE boundary some of which could be impacted by the footings of the proposed extension.

21/02716/OHL

Street Record, Bracknell Lane, Hartley Wintney, Hook, Hampshire

[Consent under section 37 of the Electricity Act 1989 to install and keep installed above ground an electric line of nominal voltage of less than 132 kilovolts.](#)

Comments required by 11 November

NOT IN FLEET SO NO COMMENT

21/02572/HOU

49 The Lea Fleet GU51 5AX

[Erection of a single storey rear extension following demolition of existing garage and conservatory, replacement carport at a raised level, blocking up door to ground floor side, alterations to window to first floor rear and removal of the existing chimney](#)

Comments required by 12 November

OBJECTION

- Proposed extension extends approx. 11m from the back of the house and raises the level of the extension to approx. the cill height of the rear windows of the house, compared with the roof of the existing garage - see photographs. This will take a significant amount of light off the rear garden of the neighbour to the west of the property.
- The proposed balcony to the upstairs rear will give a vantage point to oversee the neighbour's garden to the east and present a serious loss of privacy to the neighbour.
- The proposed extension more than doubles the area of the existing house and overall with hardstanding extensively increases the impermeable area of development which will require run-off control. It is most unlikely that existing soakaways will accommodate this level of run-off and a SUDS system needs to be provided.
- Overdevelopment of the site
- Office with a bathroom could become a bedroom in the future

<p>21/02717/HOU 15 Dukes Mead Fleet GU51 4HA Replacement and extension of driveway to include the removal of trees Comments required by 19 November</p> <p>OBJECTION</p> <ul style="list-style-type: none"> • The proposed use of Geocell meets permeability requirements for covered areas and protects root zone of trees however the practical issue is that the Geocell system raises the finished level approx. 100mm so how is level difference accommodated? • Principal issue is Fleet Neighbourhood Plan Policy 15 being breached - that 50% of the front garden is retained as soft landscaping to minimise loss of carbon sequestering vegetation and maintain soft landscaping to support biodiversity. If it can meet the policy objectives it can be acceptable. <p>21/02735/HOU 46 Wellington Avenue Fleet GU51 3BF Erection of a single storey rear extension and blocking up of window to ground floor side Comments required by 19 November</p> <p>NO OBJECTION May have some effect on No.44 - some limited loss of light to rear elevation.</p> <p>21/02682/HOU 8 Newlands Fleet Hampshire GU52 6TW Erection of a two storey side extension (to include garage) replace doors to ground floor rear with window Comments required by 17 November</p> <p>NO OBJECTION subject to</p> <ul style="list-style-type: none"> • Evidence that parking can be accommodated on site - • Evidence that building out onto the boundary does not impact on trees Non mentioned, but some evidence of trees in close proximity. <p>21/02577/HOU 15 Dunmow Hill Fleet GU51 3AN Erection of a single storey rear extension, new porch following demolition of existing, replace flat roof over garage with pitched roof with rooflight, rooflight to existing flat roof, insertion of window to ground floor side, retention of wall and piers and erection of railings to front Comments required by 17 November</p> <p>Street scene indicates a low brick wall but no pillars so it is not a case of infilling with railings it is a case of adding pillars and railings!</p> <p>21/02497/HOU 148A Aldershot Road Fleet Hampshire GU51 3GY Removal of roof and creation of new first floor and loft with roof lights, alterations to windows Comments required by 16 November</p>
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	<p>OBJECTION</p> <ul style="list-style-type: none"> • This is effectively a bungalow being converted to a house in contravention of Fleet Neighbourhood Plan Policy 11 – 2 bedrooms are retained at ground floor level together but with an inadequate bathroom to mitigate the change. • The proposed ridge height is taller than the adjoining property and therefore will dominate the bungalow at No.146 • There is a Juliet Balcony to the rear which will allow overlooking of the adjoining neighbours rear gardens and a consequent loss of privacy. • Also, the roof lights to the new second floor are at such a height that they allow visibility over the adjoining properties so again loss of privacy to neighbours. • Proposed grey tiles – as existing? • Bulk of the side elevations will have an impact on the immediate neighbours especially No.148 • Property is within the Basingstoke Canal Conservation Area but there are no character buildings in the area • Parking plan required that shows ability to enter/exit site in a forwards direction. Access is onto a busy A road <p>21/02464/HOU 151 Aldershot Road Fleet Hampshire GU51 3GZ Erection of a conservatory following demolition of existing (part retrospective) Comments required by 16 November</p> <p>NO OBJECTION</p> <p>21/02675/HOU 12 Tamworth Drive Fleet Hampshire GU51 2UW Erection of a single storey rear extension and partial garage conversion into habitable accommodation. Insertion of door and window to the side elevation and alterations to the front door. Comments required by 16 November</p> <p>OBJECTION – house modifications are acceptable but the loss of a garage creates a parking problem. While 2 parking spaces have been indicated as a replacement, they appear impractical with angle of access to the front of the property. Off-site road side parking on Ancells Farm is a problem.</p> <p>21/02552/HOU 22 Copse End Fleet Hampshire GU51 4EQ Demolition of single storey rear extension and erection of a single storey rear extension and first floor side extension Comments required by 15 November</p> <p>– HOLDING OBJECTION subject to the replacement of the Juliet Balcony with a conventional window. The Juliet Balcony will give views over the gardens of Nos 20 and 24 and a consequent loss of privacy.</p>
7	<p>Noted:</p> <p>Weekly List</p>

8	Noted: Hart Planning Meeting Dates 10 November 2021
9	Date of Next Advisory Group Meeting 20 November at 7pm

Meeting closed: 8.05pm

Signed:.....

Date:

V8 - 2022-2023 BUDGET AND PROJECTIONS
6 month COVID restrictions and 6 month normal operation
AS AT 05.11.2021

5a

Cost Centre	Item Description	Actual 2017 - 18	Adjusted Actual 17-18 incs transfers to EMR	Actual - 2018-2019	Actual 2019-2020	Actual 2020-2021	Agreed Budget 2021/2022. Tax base amended by HDC in March 2021 from 10,601.11 to 10,560. The cost per house hold is £1,089,794 (the precept) divided by 10560 (tax base) = £103.20 av band D equivalent	Actual to 30.09.2021	2021-2022 Year End Projection as at 08.10.21.	2022-2023 Draft Budget. Draft Tax Base (at 5.11.21) 10,676.06 x £107.328 (£103.20 +4%) av Band D equiv = £1,145,840.10	Comments
COUNCIL OPERATIONS											
115	Precept Operations	£599,277.00	£ 599,277.00	£619,567.26	£631,819.00	£672,341.04	£677,777.10	£677,777.10	£677,777.10	£733,823.10	Operating costs
101	Central Admin	£134,460.00	£ 149,960.00	£167,868.00	£172,785.00	£118,736.00	£197,589.00	£90,716.00	£198,612.00	£227,483.00	£227,483.00
105	Civic & Democratic	£3,947.00	£ 3,947.00	£15,007.00	£2,609.00	£3,736.00	£7,002.00	£185.00	£7,002.00	£33,170.00	£33,170.00
110	Grants and contributions	£49,055.00	£49,055	£43,698.00	£39,373.00	£30,583.00	£44,787.00	£32,506.00	£41,768.00	£48,435.00	£48,435.00
110	Committed Grants										
110	Civic Grants										
150	Events,town centre and climate change	£42,143.00	£ 42,143.00	£39,240.00	£36,002.00	£35,732.00	£45,164.00	£22,118.00	£45,864.00	£47,711.00	£47,711.00
301	Open Spaces	£33,638.00	£ 34,303.00	£29,157.00	£31,649.00	£31,301.00	£37,522.00	£13,458.00	£37,522.00	£38,950.00	£38,950.00
208	Ancells Farm Park	£30,191.00	£ 30,191.00	£31,298.00	£31,986.00	£32,624.00	£37,631.00	£13,863.00	£37,946.00	£39,979.00	£39,979.00
310	Calthorpe Park	£21,492.00	£ 28,492.00	£33,575.00	£37,109.00	£67,689.00	£49,793.00	£4,754.00	£49,295.00	£53,970.00	£53,970.00
315	Oakley Park	£16,200.00	£ 16,200.00	£21,099.00	£22,216.00	£25,508.00	£26,760.00	£9,439.00	£26,859.00	£28,080.00	£28,080.00
320	Basingbourne Park	£19,257.00	£ 19,257.00	£25,536.00	£28,807.00	£22,583.00	£23,501.00	£9,056.00	£24,386.00	£24,486.00	£24,486.00
325	The Views	£12,160.00	£ 12,160.00	£5,909.00	£9,281.00	£8,769.00	£11,475.00	£4,236.00	£11,475.00	£12,026.00	£12,026.00
330	Edenbrook	£9,794.00	£ 9,794.00	£3,112.00	£3,300.00	£4,175.00	£5,375.00	£1,514.00	£5,375.00	£5,585.00	£5,585.00
350	Cemetery	£41,789.00	£ 38,989.00	£9,764.00	£28,987.00	£65,345.00	£24,484.00	£22,191.00	£35,288.00	£21,900.00	£21,900.00
475	Lengthsman	£100.00	£ 100.00	£3,300.00	£530.00	£0.00	£0.00	£3,300.00	£0.00	£0.00	£0.00
SUB TOTAL	COUNCIL OPERATIONS	£268,829.00	£ 242,864.00	£217,132.26	£245,159.00	£356,250.04	£215,662.10	£501,423.10	£226,961.10	£195,848.10	£537,975.00
THE HARLINGTON											
										£0.00	
204	Building Operational costs	£130,943.00	£ 131,203.00	£222,058.00	£224,131.00	£230,244.00	£222,000.00	£37,809.00	£172,200.00	£234,900.00	
201	Events	£4,215.00	£ 18,135.00	£52,535.00	£25,188.00	£131,919.00	£64,000.00	£78,057.00	£73,000.00	£19,250.00	
202	Café	£7,557.00	£ 7,557.00	£14,721.00	£9,187.00	£17,565.00	£0.00	£14.00	£0.00	£0.00	
SUB TOTAL		£3,342.00	£10,578.00	£154,802.00	£189,756.00	£379,728.00	£286,000.00	£115,880.00	£245,200.00	£254,150.00	
205	Ancells Community	£5,716.00	£ 5,716.00	£15,120.00	£18,780.00	£31,241.00	£30,500.00	£2,096.00	£24,500.00	£22,850.00	
	TOTAL AFCC	£5,716.00	£5,716.00	£15,120.00	£18,780.00	£31,241.00	£30,500.00	£2,096.00	£24,500.00	£22,850.00	
TOTAL	Harlington & AFCC	£2,374.00	£16,294.00	£169,922.00	£208,536.00	£410,969.00	£316,500.00	£117,976.00	£269,700.00	£277,000.00	
TOTAL	FTC + Harlington + Ancells Community	£266,455.00	£ 226,570.00	£47,210.26	£36,623.00	£54,718.96	£100,837.90	£383,447.10	£42,738.90	£81,151.90	

HARLINGTON DEVELOPMENT		Actual to 31.03.17	Actual 2017-2018	Actual 2018-2019	Actual 2019-2020	Actual 2020-2021	Actual as at 30.09.2021	Cumulative 2021-2022 Year end Projection	Comments
	Brought forward	£0.00	£285,435.00	£511,052.00	£879,793.00	£1,216,717.00	£1,608,082.00	£2,019,399.00	
115	Precept	£390,339.00	£412,017.00	£412,017.00	£412,017.00	£412,017.00	£412,017.00		
160	Interest				£5,957.00				
160	Expenditure	£104,904.00	£186,377.00	£43,276.00	£81,050.00	£20,652.00	£700.00	£26,780.00	
TOTAL	FUNDS AVAILABLE	£285,435.00	£511,075.00	£879,793.00	£1,216,717.00	£1,608,082.00	£2,019,399.00	£1,992,619.00	

Available S106 Funding as at 19.04.2021		Available funds as at 11.05.19	Funds received a at 31.01.2020	Funds allocated but not paid as at 31.01.2020	Balance available as at 19.04.2021	Comments	
	Recreation & Leisure projects	£392,214.00	£24,789.00	£244,211.00	£150,733.00		
	TOTAL	£392,214.00	£24,789.00	£244,211.00	£150,733.00		

FTC RESERVES AS AT 31 MARCH 2021

Total Equity as at 31.03.2021	£2,025,936.00	General Fund	£123,844.00
		FTC Reserves	£0.00
		General EMR	£294,010.00
		Harlington EMR	£1,608,082.00
			£2,025,936.00

FTC RESERVES AS AT 4 October 2021

Total Equity as at 04.10.2021	£2,817,028	General Fund	£506,620.00
		FTC Reserves	
		General EMR	£290,309.00
		Harlington EMR	£2,020,099.00
			£2,817,028.00

2022/23 BUDGET		INCOME BASED ON 21/22 PRECEPT	DIFFERENCE INCOME OVER TAX BASE INCOME	PROJECTED INCOME FROM REVISED TAX BASE 22/23	DEFICIT FROM RESERVES	TAX BASE	INCREASE OVER CURRENT BAND D	% INCREASE
£ 1,226,992		£ 1,089,794.0		£ 1,101,769		10676.06	103.2	
Increase						BAND D EQUIV		
0%		£ 1,089,794	-£ 11,975	£ 1,101,769	-£ 137,198	£ 102.08	-£ 1.12	-1.09%
1%		£ 1,100,692	-£ 1,077	£ 1,112,787	-£ 126,300	£ 103.10	-£ 0.10	-0.10%
2%		£ 1,111,590	£ 9,820	£ 1,123,805	-£ 115,402	£ 104.12	£ 0.92	0.89%
3%		£ 1,122,488	£ 20,718	£ 1,134,822	-£ 104,504	£ 105.14	£ 1.94	1.88%
4%		£ 1,133,386	£ 31,616	£ 1,145,840	-£ 81,152	£ 106.16	£ 2.96	2.87%
5%		£ 1,144,284	£ 42,514	£ 1,156,858	-£ 70,134	£ 107.18	£ 3.98	3.86%
6%		£ 1,155,182	£ 53,412	£ 1,167,876	-£ 59,116	£ 108.20	£ 5.00	4.85%
7%		£ 1,166,080	£ 64,310	£ 1,178,893	-£ 48,099	£ 109.22	£ 6.02	5.84%
8%		£ 1,176,978	£ 75,208	£ 1,189,911	-£ 37,081	£ 110.24	£ 7.04	6.83%
9%		£ 1,187,875	£ 86,106	£ 1,200,929	-£ 26,063	£ 111.27	£ 8.07	7.82%
10%		£ 1,198,773	£ 97,004	£ 1,211,946	-£ 15,046	£ 112.29	£ 9.09	8.80%
11%		£ 1,209,671	£ 107,902	£ 1,222,964	-£ 4,028	£ 113.31	£ 10.11	9.79%
12%		£ 1,220,569	£ 118,800	£ 1,233,982	£ 6,990	£ 114.33	£ 11.13	10.78%
13%		£ 1,231,467	£ 129,698	£ 1,244,999	£ 18,007	£ 115.35	£ 12.15	11.77%
14%		£ 1,242,365	£ 140,596	£ 1,256,017	£ 29,025	£ 116.37	£ 13.17	12.76%
15%		£ 1,253,263	£ 151,494	£ 1,267,035	£ 40,043	£ 117.39	£ 14.19	13.75%

NOTE	Projected Reserves at end of 21/22
	General Reserves £ 221,768
	Essential EMRs £ 139,151
	Harlington Fund £ 2,381,018

Draw on reserves based upon revised tax base	£ 81,151.83	
(Tax Base x 103.2x 1.04)		
PRECEPT based on 21/22 precept x4%	£ 1,133,386	104.00%
Band D based on revised Tax Base	£ 106.16	102.87%

Fleet Town Council

Proposed Reserves

	Account	Opening Balance
321	EMR - Pension Obligation	£30,000.00
330	EMR - CP Tennis Sinking 2026	£37,563.00
332	EMR - S106 Sensory Garden	£51,579.00
334	EMR-Calthorpe Park Playground	£20,008.94
	TOTAL EMR	£139,150.94
315	FTC Reserve	£151,159.00
360	Harlington Development Fund	£2,020,098.76
	TOTAL	£2,310,408.70

Fleet Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 October 2021

6a

		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
1	31/10/2021	HSBC	1,301,221.00	
2	31/03/2021	Petty Cash	100.00	
				1,301,321.00
<u>Other Cash & Bank Balances</u>				
		CCLA Pub Sector Deposit Fund	1,050,000.00	
		CO-OP fixed term account	0.00	
		Cambridge B.S Savings account	100,000.00	
		Cash Floats	2,000.00	
		Contra Cheque Account	0.00	
		Deposit Bond a/c	0.00	
		Nationwide deposit account	400,000.08	
		Petty Cash - Harlington	120.00	
		Unity Trust deposit account	0.00	
				1,552,120.08
				2,853,441.08
<u>Unpresented Payments</u>				
1	27/10/2021	BACS Pymnt	8,426.88	
				8,426.88
				2,845,014.20
<u>Receipts not on Bank Statement</u>				
0	31/10/2021	All Receipts Cleared	0.00	
				0.00
Closing Balance				2,845,014.20
<u>All Cash & Bank Accounts</u>				
1		Bank Current/Deposit Account	1,292,794.12	
2		Petty Cash - FTC	100.00	
		Other Cash & Bank Balances	1,552,120.08	
		Total Cash & Bank Balances	2,845,014.20	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

6b

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 01/10/2021	1,088.00						
	Ticket Sales& Booking Charges	706.00		117.67	560		60.00	90s rewind Oct 2021
					565		14.17	Bootleg Blondie Jan 2022
					620		95.00	Forever Jackson – Feb
					558		145.83	GENESIS CONNECTED
					582		30.00	Guns 2 Roses Mar 2022
					594		133.33	T-Rextasy Jan 2022
					598		36.67	The Floyd Effect - Nov 21
					613		25.00	Bye Bye Blues Band Sept
					1435	201	48.33	Ticket sales outside
	Ticket Sales& Booking Charges	382.00			615		382.00	Sleeping Beauty Dec 21
	Banked: 01/10/2021	16.44						
	HSBC - Nationwide	16.44			1870	101	16.44	FTC Nationwide Interest
	Banked: 01/10/2021	82.32						
	GC C1 GO CARDLESS	82.32		13.72	1064	310	68.60	Tennis Membership-
	Banked: 01/10/2021	547.20						
	Sales Recpts Page 4362	547.20	547.20		101			Sales Recpts Page 4362
	Banked: 01/10/2021	224.90						
	FDMS/TicketS&BookingChr&HCBa	142.00		23.67	558		116.67	GENESIS Connected April
					1435	201	1.66	FDMS/TicketSales&Bookin
	FDMS/TicketS&BookingChr&HCBa	82.90			1420	201	82.90	FDMS/CreditCards/bar
	Banked: 03/10/2021	240.00						
	Sales Recpts Page 4363	240.00	240.00		101			Sales Recpts Page 4363
	Banked: 04/10/2021	19.11						
	PublicSectorDepositFund/CCLA	19.11			1870	101	19.11	FTC Dividens Statement
	Banked: 04/10/2021	666.00						
	Ticket Sales& Booking Charges	268.00		44.67	560		15.00	90s rewind Oct 2021
					606		15.00	XmasParty
					557		45.00	DOM JOLY's
					616		87.50	Committed to the BluesB
					626		29.17	UltimateElton&RocketBand
					1435	201	31.66	Ticket sales outside
	Ticket Sales& Booking Charges	398.00			615		398.00	Sleeping Beauty Dec 21
	Banked: 04/10/2021	6.22						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 04/10/2021	30.00						
	Sales Recpts Page 4364	30.00	30.00		101			Sales Recpts Page 4364
	Banked: 04/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 04/10/2021	818.10						
Subtotal Carried Forward:		3,779.45	817.20	207.63			1,936.52	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	FDMS/TicketS&BookingChr&HCBa	120.00			615		120.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	73.00		12.17	613		50.00	Bye Bye Blues Band Sept
					627		-12.50	Refund Sari Schorr Oct 21
					608		21.67	Comedy Saturday Club
					1435	201	1.66	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	625.10			1420	201	625.10	FDMS/CreditCards/bar
	Banked: 05/10/2021	1,064.50						
	Ticket Sales& Booking Charges	476.50		79.42	560		30.00	90s rewind Oct 2021
					621		116.67	Abba Fever Feb 2022
					795		14.58	Elles Bailey Nov 21
					586		93.33	POP DIVAS LIVE Oct 21
					598		91.67	The Floyd Effect Nov 21
					1435	201	50.83	Ticket sales outside
	Ticket Sales& Booking Charges	588.00			615		588.00	Sleeping Beauty Dec 21
	Banked: 05/10/2021	264.00						
	Sales Recpts Page 4365	264.00	264.00		101			Sales Recpts Page 4365
	Banked: 05/10/2021	82.32						
	GC C1 GO CARDLESS	82.32		13.72	1064	310	68.60	Tennis Membership-
	Banked: 05/10/2021	61.20						
	Sales Recpts Page 4366	61.20	61.20		101			Sales Recpts Page 4366
	Banked: 05/10/2021	15.60						
	FDMS/CreditCards/bar sales HCE	15.60			1420	201	15.60	FDMS/CreditCards/bar
	Banked: 05/10/2021	24.80						
	FDMS/App/Bar WebSales HCEvents	24.80			1420	201	24.80	FDMS/App/Bar WebSales
	Banked: 06/10/2021	3,654.50						
	Ticket Sales& Booking Charges	639.00		106.50	590		15.83	Xmas Party 80s Rewind
					560		45.00	90s rewind Oct 2021
					566		36.67	CLARE TEAL October 21
					557		150.00	DOM JOLY's
					612		16.66	Fleet Jazz Concert Oct 21
					558		29.17	GENESIS Connected April
					625		66.67	GenoWashington&TheRa
					594		33.33	T-Rextasy Jan 2022
					622		87.50	Voodoo Room Mar 2022
					1435	201	51.67	Ticket sales outside
	Ticket Sales& Booking Charges	490.00			615		490.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	296.50		49.42	560		30.00	90s rewind Oct 2021
					558		14.58	GENESIS Connected April
					596		33.33	Jenny Éclair: sixty!FFS
					598		36.67	The Floyd Effect Nov 21
					580		55.00	TOTALLY TINA March
					622		29.17	Voodoo Room Mar 2022
Subtotal Carried Forward:		8,946.37	325.20	468.86			5,057.78	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					1435	201	48.33	Ticket sales outside
	Ticket Sales& Booking Charges	758.00			615		758.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	531.00		88.50	590		31.67	Xmas Party 80s Rewind
					606		120.00	XmasParty Mainly
					567		12.50	PURPLE ZEPPELIN Oct 21
					608		32.50	Comedy Saturday Club
					607		65.00	Comedy Saturday Club
					598		110.00	The Floyd Effect Nov 21
					1435	201	70.83	Ticket sales outside
	Ticket Sales& Booking Charges	940.00			615		940.00	Sleeping Beauty Dec 21
	Banked: 06/10/2021	121.75						
	Ticket Sales& Booking Charges	61.75		10.29	609		31.67	Xmas
					566		18.34	CLARE TEAL October 21
					1435	201	1.45	Ticket sales outside
	Ticket Sales& Booking Charges	60.00			615		60.00	Sleeping Beauty Dec 21
	Banked: 06/10/2021	39.78						
	Sales Recpts Page 4367	39.78	39.78		101			Sales Recpts Page 4367
	Banked: 06/10/2021	360.00						
	Sales Recpts Page 4368	360.00	360.00		101			Sales Recpts Page 4368
	Banked: 06/10/2021	108.00						
	Sales Recpts Page 4369	108.00	108.00		101			Sales Recpts Page 4369
	Banked: 06/10/2021	336.55						
	FDMS/TicketS&BookingChr&HCBa	240.00			615		240.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	26.25		4.38	598		18.33	The Floyd Effect - Nov 21
					1435	201	3.54	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	70.30			1420	201	70.30	FDMS/CreditCards/bar
	Banked: 06/10/2021	1,319.50						
	FDMS/TicketS&BookingChr&HCBa	453.75		75.62	590		253.34	Xmas Party 80s Rewind
					557		30.00	DOM JOLY's
					596		33.33	Jenny Éclair: sixty!FFS
					586		41.67	POP DIVAS LIVE Oct 21
					626		14.58	Ultimate Elton Apr 22
					1435	201	5.21	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	865.75			1420	201	918.85	FDMS/CreditCards/bar
					1433	201	17.20	FDMS/CreditCd/snacks
					1420	201	-70.30	CR FDMS/CreditCd/bar
	Banked: 07/10/2021	535.00						
	Ticket Sales& Booking Charges	331.00		55.17	560		30.00	90s rewind Oct 2021
					795		29.17	Elles Bailey Nov 21
					597		73.33	Buble meets Sinatra Nov
					566		36.67	CLARE TEAL October 21
Subtotal Carried Forward:		11,766.95	507.78	702.82			9,103.29	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					612		50.00	Fleet Jazz Concert Oct 21
					596		33.33	Jenny Éclair: sixty!FFS
					1435	201	23.33	TicketS outside
	Ticket Sales& Booking Charges	204.00			615		204.00	Sleeping Beauty Dec 21
	Banked: 07/10/2021	69.37						
	STRIPE	69.37		11.56	1065	310	57.81	TENNIS HIRE-Calthorpe
	Banked: 07/10/2021	108.00						
	Sales Recpts Page 4381	108.00	108.00		101			Sales Recpts Page 4381
	Banked: 08/10/2021	990.00						
	Ticket Sales& Booking Charges	658.00		109.67	590		31.67	Xmas Party 80s Rewind
					560		15.00	90s rewind Oct 2021
					621		233.33	Abba Fever Feb 2022
					565		28.33	Bootleg Blondie Jan 2022
					612		116.67	Fleet Jazz Concert Oct 21
					607		75.83	Saturday Comedy Club
					1435	201	47.50	Ticket sales outside
	Ticket Sales& Booking Charges	332.00			615		332.00	Sleeping Beauty Dec 21
	Banked: 08/10/2021	362.50						
	Ticket Sales& Booking Charges	256.00			615		256.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	106.50		17.75	598		55.00	The Floyd Effect Nov 21
					626		29.17	Ultimate Elton Apr 22
					1435	201	4.58	Ticket sales outside
	Banked: 08/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 08/10/2021	650.00						
	Sales Recpts Page 4370	650.00	650.00		101			Sales Recpts Page 4370
	Banked: 09/10/2021	1,200.00						
	Sales Recpts Page 4371	1,200.00	1,200.00		101			Sales Recpts Page 4371
	Banked: 11/10/2021	909.00						
	Ticket Sales& Booking Charges	396.00			615		396.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	513.00		85.50	881		15.00	AC/DC UK Jan 2022
					597		73.33	Buble meets Sinatra Nov
					608		65.00	Comedy Saturday Club
					594		33.33	T-Rextasy Jan 2022
					598		201.67	The Floyd Effect Nov 21
					1435	201	39.17	Ticket sales outside
	Banked: 11/10/2021	103.50						
	Ticket Sales& Booking Charges	66.00			615		66.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	37.50		6.25	567		30.00	PURPLE ZEPPELIN Oct 21
					1435	201	1.25	Ticket sales outside
	Banked: 11/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-

Subtotal Carried Forward:

16,241.64

1,958.00

947.27

11,686.19

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis								
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 12/10/2021	743.00						
	Ticket Sales& Booking Charges	406.00			615		406.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	337.00		56.17	795		29.17	Elles Bailey Nov 21
					566		36.67	CLARE TEAL October 21
					612		100.00	Fleet Jazz Concert Oct 21
					608		43.33	Comedy Saturday Club
					598		36.66	The Floyd Effect - Nov 21
					1435	201	35.00	Ticket sales outside
	Banked: 12/10/2021	6.22						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 12/10/2021	103.25						
	FDMS/TicketS&BookingChr&HCBa	92.00			615		92.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	1.50		0.25	1435	201	1.25	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	9.75			1420	201	9.75	FDMS/CreditCards/bar
	Banked: 12/10/2021	31.00						
	FDMS/App/Bar WebSales HCEvents	31.00			1420	201	31.00	FDMS/App/Bar WebSales
	Banked: 12/10/2021	730.00						
	Cash/bar sales HC Events Sep21	730.00			1420	201	730.00	Cash/bar sales HC Events
	Banked: 12/10/2021	15,630.38						
	Sales Recpts Page 4380	15,630.38	15,630.38		101			Sales Recpts Page 4380
	Banked: 13/10/2021	120.50						
	FDMS/TicketSales&BookingChrgs	120.50		20.08	610		33.33	Bad Manners Oct 21
					598		36.67	The Floyd Effect - Nov 21
					616		29.17	Committed to the Blues
					1435	201	0.83	FDMS/TicketSales/Amend
					1435	201	0.42	FDMS/Booking outside
	Banked: 13/10/2021	835.05						
	FDMS/TicketS&BookingChr&HCBa	48.00			615		48.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	314.50		52.42	560		30.00	90s rewind Oct 2021
					610		16.67	Bad Manners Oct 21
					597		128.33	Buble meets Sinatra Nov
					612		50.00	Fleet Jazz Concert Oct 21
					596		33.33	Jenny Éclair: sixty!FFS
					1435	201	3.75	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	472.55			1430	201	34.00	FDMS/CreditC/BarSalesHC
					1431	201	4.00	FDMS/CreditC/BarSalesHC
					1433	201	7.70	FDMS/CreditC/BarSalesHC
					1420	201	426.85	FDMS/CreditCards/bar
Subtotal Carried Forward:		34,441.04	15,630.38	1,077.23			14,125.25	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis								
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 13/10/2021	24.50						
	FDMS/App/Bar WebSales HCEvents	24.50			1420	201	24.50	FDMS/App/Bar WebSales
	Banked: 13/10/2021	12.67						
	STRIPE	12.67		2.11	1065	310	10.56	TENNIS HIRE-Calthorpe
	Banked: 13/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 13/10/2021	520.35						
	FDMS/TicketS&BookingChr&HCBa	52.00			615		52.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	397.50		66.25	590		63.33	Xmas Party 80s Rewind
					560		-60.00	Refund 90s rewind Oct
					881		30.00	AC/DC UK Jan 2022
					610		83.33	Bad Manners Oct 21
					612		66.67	Fleet Jazz Concert Oct 21
					598		146.67	The Floyd Effect Nov 21
					1435	201	1.25	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	70.85			1433	201	1.50	FDMS/CreditC/BarSalesHC
					1420	201	69.35	FDMS/CreditCards/bar
	Banked: 13/10/2021	210.00						
	C Wright benchGoR/PL0010	210.00		35.00	1140	350	175.00	Frances Wright
	Banked: 13/10/2021	4,005.00						
	Ticket Sales& Booking Charges	448.00			615		448.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	942.00		157.00	609		316.67	Xmas Saturday
					612		33.34	Fleet Jazz Concert Oct 21
					620		31.66	Forever Jackson Feb 2022
					596		66.66	Jenny Éclair: sixty!FFS
					586		111.67	POP DIVAS LIVE Oct 21
					607		86.67	Saturday Comedy Club
					598		73.33	The Floyd Effect Nov 21
					1435	201	65.00	TicketS/BookingOutsideCh
	Ticket Sales& Booking Charges	456.00			615		456.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	228.00		38.00	560		60.00	90s rewind Oct 2021
					596		16.67	Jenny Éclair: sixty!FFS
					607		43.33	Saturday Comedy Club
					598		36.67	The Floyd Effect Nov 21
					1435	201	33.33	TicketS/BookingOutsideCh
	Ticket Sales& Booking Charges	1,244.00			615		1,244.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	687.00		114.50	597		73.34	Buble meets Sinatra Nov
					619		12.50	Ian Seigal Nov 21
					883		33.33	James Taylor Quartet Jan
					586		100.00	POP DIVAS LIVE Oct 21
					607		108.33	Saturday Comedy Club
					580		36.67	TOTALLY TINA March
					616		58.33	Committed to the BluesBr
Subtotal Carried Forward:		39,254.72	0.00	1,496.95			18,369.21	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					626		58.33	UltimateElton&RocketBand
					1435	201	91.67	TicketS/BookingOutsideCh
	Banked: 14/10/2021	1,086.00						
	Ticket Sales& Booking Charges	422.00			615		422.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	664.00		110.67	590		31.67	Xmas Party 80s Rewind
					560		105.00	90s rewind Oct 2021
					597		55.00	Buble meets Sinatra Nov
					609		63.33	Xmas
					619		12.50	Ian Seigal Nov 21
					586		88.33	POP DIVAS LIVE Oct 21
					567		45.00	PURPLE ZEPPELIN Oct 21
					608		65.00	Comedy Saturday Club
					598		36.67	The Floyd Effect - Nov 21
					1435	201	50.83	Booking outside charges
	Banked: 14/10/2021	68.75						
	STRIPE	68.75		11.46	1065	310	57.29	TENNIS HIRE-Calthorpe
	Banked: 14/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 14/10/2021	107.95						
	Cash/bar sales HC Events Sep21	107.95			1420	201	107.95	Cash/bar sales HC Events
	Banked: 14/10/2021	52.90						
	Cash/bar sales HC Events Sep21	52.90			1420	201	52.90	Cash/bar sales HC Events
	Banked: 14/10/2021	65.20						
	Cash/bar sales HC Events Sep21	65.20			1420	201	65.20	Cash/bar sales HC Events
	Banked: 14/10/2021	144.40						
	Cash/bar sales HC Events Oct21	144.40			1420	201	144.40	Cash/bar sales HC Events
	Banked: 14/10/2021	880.00						
	Chq/Hedley P Funeral Directors	880.00			1100	350	880.00	Honora Ebbage Interment
	Banked: 14/10/2021	214.50						
	Sales Recpts Page 4375	214.50	214.50		101			Sales Recpts Page 4375
	Banked: 14/10/2021	3,000.00						
	Sales Recpts Page 4382	3,000.00	3,000.00		101			Sales Recpts Page 4382
	Banked: 15/10/2021	123.48						
	Cash/bar sales HC Events Oct21	123.48			1420	201	123.48	Cash/bar sales HC Events
	Banked: 15/10/2021	27.25						
	Cash/bar sales HC Events Sep21	27.25			1420	201	27.25	Cash/bar sales HC Events
	Banked: 15/10/2021	14.20						
	Cash/bar sales HC Events Sep21	14.20			1420	201	14.20	Cash/bar sales HC Events
	Banked: 15/10/2021	40.50						
	Cash/bar sales HC Events Sep21	40.50			1420	201	40.50	Cash/bar sales HC Events
Subtotal Carried Forward:		45,121.01	3,214.50	1,625.94			21,042.01	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 15/10/2021	36.40						
	Cash/bar sales HC Events Oct21	36.40			1420	201	36.40	Cash/bar sales HC Events
	Banked: 15/10/2021	86.40						
	Cash/bar sales HC Events Oct21	86.40			1420	201	86.40	Cash/bar sales HC Events
	Banked: 15/10/2021	120.00						
	Cash/bar sales HC Events Oct21	120.00			1420	201	120.00	Cash/bar sales HC Events
	Banked: 15/10/2021	89.25						
	Cash/bar sales HC Events Oct21	89.25			1420	201	89.25	Cash/bar sales HC Events
	Banked: 15/10/2021	101.10						
	Cash/bar sales HC Events Oct21	101.10			1420	201	101.10	Cash/bar sales HC Events
	Banked: 15/10/2021	179.55						
	Cash/bar sales HC Events Oct21	179.55			1420	201	179.55	Cash/bar sales HC Events
	Banked: 15/10/2021	75.65						
	Cash/bar sales HC Events Oct21	75.65			1420	201	75.65	Cash/bar sales HC Events
	Banked: 15/10/2021	-123.48						
	Cash/bar sales HC Events Oct21	-123.48			1420	201	-123.48	Cash/bar sales HC Events
	Banked: 15/10/2021	123.48						
	GC C1 GO CARDLESS	123.48		20.58	1064	310	102.90	Tennis Membership-
	Banked: 15/10/2021	1,728.00						
	Ticket Sales& Booking Charges	988.00			615		988.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	740.00		123.33	560		105.00	90s rewind Oct 2021
					881		30.00	AC/DC UK Jan 2022
					606		60.00	XmasParty
					597		36.67	Buble meets Sinatra Nov
					612		66.67	Fleet Jazz Concert Oct 21
					558		29.17	GENESIS CONNECTED
					596		33.33	Jenny Éclair: sixty!FFS
					586		41.67	POP DIVAS LIVE Oct 21
					567		30.00	PURPLE ZEPPELIN Oct 21
					598		73.33	The Floyd Effect Nov 21
					622		29.17	Voodoo Room Mar 2022
					1435	201	81.66	Booking outside charges
	Banked: 15/10/2021	1,102.00						
	FDMS/CreditCards/bar sales HCE	1,102.00			1433	201	13.80	FDMS/CreditC/BarSalesHC
					1431	201	6.00	FDMS/CreditC/BarSalesHC
					1420	201	1,082.20	FDMS/CreditCards/bar
	Banked: 15/10/2021	-1,102.00						
	FDMS/CreditCards/bar sales HCE	-1,102.00			1433	201	-13.80	FDMS/CreditC/BarSalesHC
					1431	201	-6.00	FDMS/CreditC/BarSalesHC
					1420	201	-1,082.20	FDMS/CreditCards/bar

Subtotal Carried Forward:

47,537.36

0.00 1,769.85

23,314.45

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 15/10/2021	1,102.00						
	FDMS/TicketS&BookingChr&HCBa	254.00			615		254.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	770.25		128.38	621		206.25	Abba Fever Feb 2022
					612		50.00	Fleet Jazz Concert Oct 21
					883		183.33	James Taylor Quartet Jan
					567		30.00	PURPLE ZEPPELIN Oct 21
					607		43.33	Saturday Comedy Club
					616		116.67	Committed to the BluesBr
					1435	201	12.29	TicketS/BookingOutsideCh
	FDMS/TicketS&BookingChr&HCBa	77.75			1433	201	1.00	FDMS/CreditC/BarSalesHC
					1420	201	76.75	FDMS/CreditCards/bar
	Banked: 18/10/2021	1,117.00						
	Ticket Sales& Booking Charges	420.00			615		420.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	697.00		116.17	560		15.00	90s rewind Oct 2021
					565		42.50	Bootleg Blondie Jan 2022
					597		128.33	Buble meets Sinatra Nov
					883		66.67	James Taylor Quartet Jan
					586		41.67	POP DIVAS LIVE Oct 21
					567		30.00	PURPLE ZEPPELIN Oct 21
					607		130.00	Comedy Saturday Club
					598		73.33	The Floyd Effect Nov 21
					1435	201	53.33	Booking outside charges
	Banked: 18/10/2021	14,476.24						
	HMRC	14,476.24			120		14,476.24	VAT refund Q2
	Banked: 18/10/2021	429.50						
	FDMS/CreditCards/bar sales HCE	429.50			1420	201	429.50	FDMS/CreditCards/bar
	Banked: 18/10/2021	-429.50						
	FDMS/CreditCards/bar sales HCE	-429.50			1420	201	-429.50	FDMS/CreditCards/bar
	Banked: 18/10/2021	429.50						
	FDMS/TicketSales&BookingChrgs	332.00			615		332.00	Sleeping Beauty Dec 21
	FDMS/TicketSales&BookingChrgs	97.50		16.25	596		50.00	Jenny Éclair: sixty!FFS
					567		15.00	PURPLE ZEPPELIN Oct 21
					608		10.83	Saturday Comedy Club
					1435	201	0.63	FDMS/BookingChrgsAme
					1435	201	4.79	FDMS/Booking outside
	Banked: 19/10/2021	1,770.00						
	Ticket Sales& Booking Charges	840.00			615		840.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	930.00		155.00	560		105.00	90s rewind Oct 2021
					606		270.00	XmasParty
					795		29.17	Elles Bailey Nov 21
					597		36.67	Buble meets Sinatra Nov
					609		79.16	Xmas
					582		30.00	Guns 2 Roses Mar 2022
Subtotal Carried Forward:		66,432.10	0.00	2,185.65			41,568.39	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					596		66.67	Jenny Éclair: sixty!FFS
					586		35.00	POP DIVAS LIVE Oct 21
					567		15.00	PURPLE ZEPPELIN Oct 21
					624		25.00	RU40 Feb 22
					1435	201	83.33	TicketS/BookingOutsideCh
	Banked: 19/10/2021	309.70						
	FDMS/TicketS&BookingChr&HCBa	13.45			1420	201	13.45	FDMS/CreditCards/bar
	FDMS/TicketS&BookingChr&HCBa	232.00			615		232.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	64.25		10.71	610		50.00	Bad Manners Oct 21
					1435	201	3.54	FDMS/Booking outside
	Banked: 19/10/2021	29.10						
	FDMS/App/Bar WebSales HCEvents	29.10			1420	201	29.10	FDMS/App/Bar WebSales
	Banked: 19/10/2021	6.22						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 19/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 20/10/2021	4,078.00						
	Ticket Sales& Booking Charges	244.00			615		244.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	952.00		158.67	590		15.83	Xmas Party 80s Rewind
					560		30.00	90s rewind Oct 2021
					795		29.17	Elles Bailey Nov 21
					565		85.00	Bootleg Blondie Jan 2022
					609		63.33	Xmas
					612		66.67	Fleet Jazz Concert Oct 21
					625		66.67	Geno Washington Mar 22
					883		66.67	James Taylor Quartet Jan
					567		100.00	PURPLE ZEPPELIN Oct 21
					607		21.67	Comedy Saturday Club
					594		50.00	T-Rextasy Jan 2022
					598		91.66	The Floyd Effect Nov 21
					580		55.00	TOTALLY TINA March
					1435	201	51.66	TicketS/BookingOutsideCh
	Ticket Sales& Booking Charges	720.00			615		720.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	900.00		150.00	590		79.17	Xmas Party 80s Rewind
					606		195.00	XmasParty Mainly
					610		33.33	Bad Manners Oct 21
					620		31.67	Forever Jackson Feb 2022
					582		60.00	Guns 2 Roses Mar 2022
					586		46.67	POP DIVAS LIVE Oct 21
					567		25.00	PURPLE ZEPPELIN Oct 21
					607		65.00	Saturday Comedy Club
					594		28.33	T-Rextasy Jan 2022
					598		110.00	The Floyd Effect Nov 21

Subtotal Carried Forward:

70,896.28

0.00 2,512.93

44,592.46

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					1435	201	75.83	TicketS/BookingOutsideCh
	Ticket Sales& Booking Charges	538.00			615		538.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	724.00		120.67	590		63.33	Xmas Party 80s Rewind
					621		29.17	Abba Fever Feb 2022
					795		29.17	Elles Bailey Nov 21
					610		66.67	Bad Manners Oct 21
					597		110.00	Buble meets Sinatra Nov
					612		50.00	Fleet Jazz Concert Oct 21
					624		29.17	RU40 Feb 22
					594		133.33	T-Rextasy Jan 2022
					580		36.66	TOTALLY TINA March
					1435	201	55.83	TicketS/BookingOutsideCh
	Banked: 20/10/2021	0.01						
	FDMS/TicketSales&BookingChrgs	0.01			1435	201	0.01	FDMS/Booking outside
	Banked: 20/10/2021	260.00						
	FDMS/TicketSales&BookingChrgs	238.00			615		238.00	Sleeping Beauty Dec 21
	FDMS/TicketSales&BookingChrgs	22.00		3.67	567		15.00	PURPLE ZEPPELIN Oct 21
					1435	201	2.50	FDMS/BookingChargAme
					1435	201	0.83	FDMS/Booking outside
	Banked: 20/10/2021	466.35						
	FDMS/TicketS&BookingChr&HCBa	76.00			615		76.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	321.25		53.54	590		79.17	Xmas Party 80s Rewind
					565		28.33	Bootleg Blondie Jan 2022
					597		36.67	Buble meets Sinatra Nov
					612		16.67	Fleet Jazz Concert Oct 21
					558		-29.17	CR GENESIS Connected
					598		73.33	The Floyd Effect Nov 21
					626		29.17	UltimateElton&RocketBand
					622		29.17	Voodoo Room Mar 2022
					1435	201	4.37	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	69.10			1433	201	1.30	FDMS/CreditC/BarSalesHC
					1431	201	2.00	FDMS/CreditC/BarSalesHC
					1420	201	65.80	FDMS/CreditCards/bar
	Banked: 20/10/2021	200.00						
	Sales Recpts Page 4372	200.00	200.00		101			Sales Recpts Page 4372
	Banked: 20/10/2021	519.25						
	FDMS/TicketS&BookingChr&HCBa	96.00			615		96.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	377.25		62.88	560		45.00	90s rewind Oct 2021
					610		83.33	Bad Manners Oct 21
					609		110.83	Xmas Saturday
					612		33.33	Fleet Jazz Concert Oct 21
					598		36.67	The Floyd Effect Nov 21
					1435	201	3.75	FDMS/BookingChargAme
Subtotal Carried Forward:		72,341.89	200.00	2,753.69			46,887.68	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					1435	201	1.46	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	46.00			1420	201	46.00	FDMS/CreditCards/bar
	Banked: 20/10/2021	3,880.70						
	FDMS/CreditCards/bar sales HCE	3,880.70			1433	201	12.80	FDMS/CreditC/BarSalesHC
					1431	201	6.00	FDMS/CreditC/BarSalesHC
					1420	201	3,861.90	FDMS/CreditCards/bar
	Banked: 21/10/2021	1,062.00						
	Ticket Sales& Booking Charges	338.00			615		338.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	724.00		120.67	590		47.50	Xmas Party 80s Rewind
					881		15.00	AC/DC UK Jan 2022
					610		83.33	Bad Manners Oct 21
					597		36.67	Buble meets Sinatra Nov
					609		110.83	Xmas
					612		200.00	Fleet Jazz Concert Oct 21
					620		63.33	Forever Jackson Feb 2022
					1435	201	46.67	TicketS/BookingOutsideCh
	Banked: 21/10/2021	50.48						
	STRIPE	50.48		8.41	1065	310	42.07	TENNIS HIRE-Calthorpe
	Banked: 22/10/2021	1,077.00						
	Ticket Sales& Booking Charges	240.00			615		240.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	837.00		139.50	621		58.33	Abba Fever Feb 2022
					606		30.00	XmasParty Mainly
					795		29.17	Elles Bailey Nov 21
					610		16.67	Bad Manners Oct 21
					612		100.00	Fleet Jazz Concert Oct 21
					596		33.33	Jenny Éclair: sixty!FFS
					586		11.67	POP DIVAS LIVE Oct 21
					567		55.00	PURPLE ZEPPELIN Oct 21
					624		29.16	RU40 Feb 22
					608		65.00	Saturday Comedy Club
					607		86.67	Saturday Comedy Club
					594		66.67	T-Rextasy Jan 2022
					598		36.67	The Floyd Effect Nov 21
					616		29.16	Committed to the Blues
					1435	201	50.00	TicketS/BookingOutsideCh
	Banked: 22/10/2021	172.25						
	FDMS/TicketSales&BookingChrgs	172.25		28.71	565		28.33	Bootleg Blondie Jan 2022
					609		47.50	Xmas
					580		36.67	TOTALLY TINA March
					626		29.17	UltimateElton&RocketBand
					1435	201	1.87	FDMS/Booking outside
	Banked: 22/10/2021	82.32						
	GC C1 GO CARDLESS	82.32		13.72	1064	310	68.60	Tennis Membership-
	Banked: 22/10/2021	82.05						

Subtotal Carried Forward:

78,748.69

0.00

3,064.70

52,948.88

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Cash/bar sales HC Events Sep21	82.05			1420	201	82.05	Cash/bar sales HC Events
	Banked: 22/10/2021	180.00						
	Cash/bar sales HC Events Oct21	180.00			1420	201	180.00	Cash/bar sales HC Events
	Banked: 22/10/2021	2.95						
	Cash/bar sales HC Events Oct21	2.95			1420	201	2.95	Cash/bar sales HC Events
	Banked: 22/10/2021	96.70						
	Cash/bar sales HC Events Oct21	96.70			1420	201	96.70	Cash/bar sales HC Events
	Banked: 22/10/2021	60.15						
	Cash/bar sales HC Events Oct21	60.15			1420	201	60.15	Cash/bar sales HC Events
	Banked: 22/10/2021	21.30						
	Cash/bar sales HC Events Oct21	21.30			1420	201	21.30	Cash/bar sales HC Events
	Banked: 22/10/2021	20.00						
	Cash/bar sales HC Events Oct21	20.00			1420	201	20.00	Cash/bar sales HC Events
	Banked: 22/10/2021	79.15						
	Cash/bar sales HC Events Oct21	79.15			1420	201	79.15	Cash/bar sales HC Events
	Banked: 22/10/2021	619.54						
	Cash/bar sales HC Events Oct21	619.54			1420	201	619.54	Cash/bar sales HC Events
	Banked: 23/10/2021	100.00						
	ELVETHAM H/Grant/XmasLunch2021	100.00			504		100.00	ELVETHAM
	Banked: 25/10/2021	702.00						
	Ticket Sales& Booking Charges	142.00			615		142.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	560.00		93.33	881		30.00	AC/DC UK Jan 2022
					795		29.17	Elles Bailey Nov 21
					610		16.67	Bad Manners Oct 21
					597		73.33	Buble meets Sinatra Nov
					609		95.00	Xmas Saturday
					558		58.33	GENESIS Connected April
					619		25.00	Ian Seigal Nov 21
					598		110.00	The Floyd Effect Nov 21
					1435	201	29.17	TicketS/BookingOutsideCh
	Banked: 25/10/2021	673.50						
	FDMS/TicketS&BookingChr&HCBa	92.00			615		92.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	204.00		34.00	610		33.33	Bad Manners Oct 21
					612		133.33	Fleet Jazz Concert Oct 21
					1435	201	3.34	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	377.50			1433	201	32.40	FDMS/CreditC/BarSalesHC
					1420	201	345.10	FDMS/CreditCards/bar
	Banked: 25/10/2021	73.30						

Subtotal Carried Forward:

81,377.28

0.00

3,192.03

55,458.89

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	FDMS/App/Bar WebSales HCEvents	73.30			1420	201	73.30	FDMS/App/Bar WebSales
	Banked: 25/10/2021	82.32						
	GC C1 GO CARDLESS	82.32		13.72	1064	310	68.60	Tennis Membership-
	Banked: 25/10/2021	42.75						
	Cash/bar sales HC Events Oct21	42.75			1420	201	42.75	Cash/bar sales HC Events
	Banked: 25/10/2021	55.60						
	Cash/bar sales HC Events Oct21	55.60			1420	201	55.60	Cash/bar sales HC Events
	Banked: 26/10/2021	936.00						
	Ticket Sales& Booking Charges	452.00			615		452.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	484.00		80.67	610		66.67	Bad Manners Oct 21
					565		56.67	Bootleg Blondie Jan 2022
					597		36.67	Buble meets Sinatra Nov
					883		33.33	James Taylor Quartet Jan
					596		33.33	Jenny Éclair: sixty!FFS
					607		43.33	Saturday Comedy Club
					598		55.00	The Floyd Effect Nov 21
					580		36.67	TOTALLY TINA March
					1435	201	41.66	TicketS/BookingOutsideCh
	Banked: 26/10/2021	593.50						
	FDMS/TicketS&BookingChr&HCBa	368.00			615		368.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	193.50		32.25	795		58.33	Elles Bailey Nov 21
					597		36.67	Buble meets Sinatra Nov
					623		29.17	Northsyde and Friends
					567		30.00	PURPLE ZEPPELIN Oct 21
					1435	201	7.08	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	32.00			1420	201	32.00	FDMS/CreditCards/bar
	Banked: 26/10/2021	33.00						
	FDMS/App/Bar WebSales HCEvents	33.00			1420	201	33.00	FDMS/App/Bar WebSales
	Banked: 26/10/2021	6.22						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 26/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
	Banked: 27/10/2021	167.00						
	FDMS/CreditCards/bar sales HCE	167.00			1420	201	167.00	FDMS/CreditCards/bar
	Banked: 27/10/2021	620.44						
	Sales Recpts Page 4373	620.44	620.44		101			Sales Recpts Page 4373
	Banked: 27/10/2021	41.16						
	GC C1 GO CARDLESS	41.16		6.86	1064	310	34.30	Tennis Membership-
Subtotal Carried Forward:		83,996.43	620.44	3,333.43			57,389.50	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 27/10/2021	390.35						
	FDMS/TicketS&BookingChr&HCBa	152.00			615		152.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	171.00		28.50	597		73.33	Buble meets Sinatra Nov
					607		65.00	Saturday Comedy Club
					1435	201	4.17	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	67.35			1420	201	67.35	FDMS/CreditCards/bar
	Banked: 27/10/2021	68.40						
	Sales Recpts Page 4379	68.40	68.40		101			Sales Recpts Page 4379
	Banked: 27/10/2021	3,660.50						
	Ticket Sales& Booking Charges	710.00			615		710.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	1,866.50		311.08	590		142.50	Xmas Party 80s Rewind
					610		116.67	Bad Manners Oct 21
					609		475.00	Xmas Saturday
					620		63.33	Forever Jackson Feb 2022
					558		58.33	GENESIS Connected April
					596		100.00	Jenny Éclair: sixty!FFS
					623		72.92	Northsyde and Friends
					567		90.00	PURPLE ZEPPELIN Oct 21
					607		173.33	Saturday Comedy Club
					598		132.00	The Floyd Effect Nov 21
					580		36.67	TOTALLY TINA March
					1435	201	94.67	TicketS/BookingOutsideCh
	Ticket Sales& Booking Charges	388.00			615		388.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	696.00		116.00	590		95.00	Xmas Party 80s Rewind
					621		25.00	Abba Fever Feb 2022
					795		29.17	Elles Bailey Nov 21
					565		28.33	Bootleg Blondie Jan 2022
					597		73.34	Buble meets Sinatra Nov
					619		25.00	Ian Seigal Nov 21
					596		83.33	Jenny Éclair: sixty!FFS
					567		80.00	PURPLE ZEPPELIN Oct 21
					624		58.33	RU40 Feb 22
					594		33.33	T-Rextasy Jan 2022
					1435	201	49.17	TicketS/BookingOutsideCh
	Banked: 27/10/2021	2,633.00						
	FDMS/TicketS&BookingChr&HCBa	2,073.00			1433	201	18.50	FDMS/CreditC/BarSalesHC
					1431	201	2.00	FDMS/CreditC/BarSalesHC
					1420	201	2,052.50	FDMS/CreditCards/bar
	FDMS/TicketS&BookingChr&HCBa	452.00			615		452.00	Sleeping Beauty Dec 21
	FDMS/TicketS&BookingChr&HCBa	108.00		18.00	883		33.33	James Taylor Quartet Jan
					565		56.67	Bootleg Blondie Jan 2022
	Banked: 27/10/2021	1,389.85						
Subtotal Carried Forward:		92,138.53	68.40	3,807.01			63,599.77	

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	FDMS/CreditCards/bar sales HCE	1,389.85			1433	201	3.00	FDMS/CreditC/BarSalesHC
					1420	201	1,386.85	FDMS/CreditCards/bar
	Banked: 27/10/2021	297.10						
	FDMS/CreditCards/bar sales HCE	297.10			1420	201	297.10	FDMS/CreditCards/bar
	Banked: 28/10/2021	360.00						
	Sales Recpts Page 4374	360.00	360.00		101			Sales Recpts Page 4374
	Banked: 28/10/2021	18.66						
	STRIPE	18.66		3.11	1065	310	15.55	TENNIS HIRE-Calthorpe
	Banked: 28/10/2021	1,236.00						
	Ticket Sales& Booking Charges	778.00			615		778.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	458.00		76.33	590		15.83	Xmas Party 80s Rewind
					614		16.67	Fleet Jazz Concert Nov 21
					596		100.00	Jenny Éclair: sixty!FFS
					586		41.67	POP DIVAS LIVE Oct 21
					567		15.00	PURPLE ZEPPELIN Oct 21
					594		61.67	T-Rextasy Jan 2022
					598		73.33	The Floyd Effect Nov 21
					1435	201	57.50	Ticket Sales& Booking
	Banked: 28/10/2021	27.36						
	Sales Recpts Page 4376	27.36	27.36		101			Sales Recpts Page 4376
	Banked: 28/10/2021	72.00						
	Sales Recpts Page 4377	72.00	72.00		101			Sales Recpts Page 4377
	Banked: 29/10/2021	12.44						
	STRIPE	12.44		2.07	1065	310	10.37	TENNIS HIRE-Calthorpe
	Banked: 29/10/2021	1,345.50						
	Ticket Sales& Booking Charges	666.00			615		666.00	Sleeping Beauty Dec 21
	Ticket Sales& Booking Charges	679.50		113.25	590		15.83	Xmas Party 80s Rewind
					565		28.33	Bootleg Blondie Jan 2022
					597		36.67	Buble meets Sinatra Nov
					620		31.67	Forever Jackson Feb 2022
					596		66.67	Jenny Éclair: sixty!FFS
					623		14.58	Northsyde and Friends
					567		60.00	PURPLE ZEPPELIN Oct 21
					608		43.33	Saturday Comedy Club
					598		91.67	The Floyd Effect Nov 21
					626		87.50	UltimateElton&RocketBand
					622		29.17	Voodoo Room Mar 2022
					1435	201	60.83	TicketS/BookingOutsideCh
	Banked: 29/10/2021	530.40						
	Sales Recpts Page 4378	530.40	530.40		101			Sales Recpts Page 4378
	Banked: 29/10/2021	699.05						
	FDMS/TicketS&BookingChr&HCBa	339.00			615		339.00	Sleeping Beauty Dec 21

Subtotal Carried Forward:

96,737.04

989.76 4,001.77

68,043.56

23/11/2021

Fleet Town Council Current Year

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Cashbook 1

User: WA

Bank Current/Deposit Account

Receipts received between 01/10/2021 and 31/10/2021

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	FDMS/TicketS&BookingChr&HCBa	243.75		40.62	609		158.33	Xmas Saturday
					598		36.67	The Floyd Effect Nov 21
					1435	201	8.13	FDMS/Booking outside
	FDMS/TicketS&BookingChr&HCBa	116.30			1420	201	116.30	FDMS/CreditCards/bar
Total Receipts:		96,737.04	24,331.66	4,042.39			68,362.99	

List of Payments made between 01/10/2021 and 31/10/2021

6c

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/10/2021	NPOWER	DD	252.67		Electricity AFCC 01Jun-31Aug21
11/10/2021	HSBC ELECTR BKG CHARGES	DDR	13.30		HSBC ELECTR BKG CHARGES Aug21
11/10/2021	HSBC ELECTR BKG CHARGES	DDR	50.40		HSBC ELECTR BKG CHARGES Aug21
12/10/2021	CommercialCards/HSBC	DD	5.49		CommercialCard TechS Sep/Oct21
12/10/2021	CommercialCards/HSBC	DD	1,995.35		CommercialCard OS&FM Sep/Oct21
12/10/2021	CommercialCards/HSBC	DD	304.86		CommercialCard PACA Sep/Oct21
12/10/2021	CommercialCards/HSBC	DD	943.74		CommercialCard DM HC Sep/Oct21
12/10/2021	CommercialCards/HSBC	DD	315.90		CommercialCard GM HC Sep/Oct21
14/10/2021	FDMS/Paymentsense	DD	103.38		MonthlyServiceFeeHCEventsSep21
14/10/2021	FDMS/Paymentsense	DD	27.72		MonthlyServiceFeeHCEventsSep21
18/10/2021	GLOBAL PAYMENTS	DD	428.80		MonthlyServiceF Sep21/Inv0057
19/10/2021	BACS P/L Pymnt Page 1906	BACS Pymnt	53,432.90		BACS P/L Pymnt Page 1906
20/10/2021	LivePay	DD	67.20		Payroll records&postage 2022/6
20/10/2021	Fleet Town Council	DDR	24,726.03		Payroll October 2021
22/10/2021	Inland Revenue	DDR	6,776.22		Payroll Oct 2021
22/10/2021	PAYMENTSSENSE LTD	DD	113.94		MonthlyServF HCEvents Sep/Oct2
22/10/2021	PAYMENTSSENSE LTD	DD	17.88		MonthlyServF HCEventsSep/Oct21
25/10/2021	Legal and General	DD	3,904.60		Payroll Oct 2021
25/10/2021	BOC MANCHESTER ACC	DD	163.70		HCEvGas for HarlingtonBarSep21
27/10/2021	BACS P/L Pymnt Page 1913	BACS Pymnt	8,426.88		BACS P/L Pymnt Page 1913
28/10/2021	VODAFONE LTD	DD	34.47		Mobile Phones 18Sep-17Oct21
29/10/2021	HSBC	DDR	26.83		HSBC Total Charges 8Sep-7Oct21
Total Payments			102,132.26		

15/11/2021

Fleet Town Council Current Year

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List of Purchase Ledger Payments for Month 7 - BACS

User: EM

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
AD PRINT AD Print Services Ltd							
5450/AD Print Services Ltd	13/10/2021	5450	1	168.00	0.00	168.00	0.00
					0.00	168.00	
Above paid on 19/10/2021 by Online Payment Ref ADPrintSer							
ASH WILSON Ash Wilson							
47/Ash Wilson	02/10/2021	47	1	400.00	0.00	400.00	0.00
					0.00	400.00	
Above paid on 19/10/2021 by Online Payment Ref ASHWILSON							
BAYDALE Baydale Control Systems							
91182/Baydale Control Systems	24/07/2021	91182	1	120.00	0.00	120.00	0.00
					0.00	120.00	
Above paid on 19/10/2021 by Online Payment Ref BAYDALE							
BIFFA Biffa Waste Services Ltd							
227C82635/Biffa Waste Services	24/09/2021	227C82635	1	16.18	0.00	16.18	0.00
227T23657/Biffa Waste Services	24/09/2021	227T23657	1	753.00	0.00	753.00	0.00
227T23658/Biffa Waste Services	24/09/2021	227T23658	1	135.18	0.00	135.18	0.00
227T23659/Biffa Waste Services	24/09/2021	227T23659	1	123.24	0.00	123.24	0.00
227T23660/Biffa Waste Services	24/09/2021	227T23660	1	49.50	0.00	49.50	0.00
					0.00	1,077.10	
Above paid on 19/10/2021 by Online Payment Ref BIFFA							
BLUES BAND THE BLUES BAND/Baton Productions Ltd							
FL280921/THE BLUES BAND/Baton	04/10/2021	FL280921	1	5,036.93	0.00	5,036.93	0.00
					0.00	5,036.93	
Above paid on 19/10/2021 by Online Payment Ref BLUESBAND							
BRAND Brand Pest Control							
2317/Brand Pest Control	29/09/2021	2317	1	72.00	0.00	72.00	0.00
2353/Brand Pest Control	04/10/2021	2353	1	48.00	0.00	48.00	0.00
					0.00	120.00	
Above paid on 19/10/2021 by Online Payment Ref BRAND							

Continued over page

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CBS Comfort Building Services Ltd							
49914/Comfort Building Service	12/10/2021	49914	1	988.80	0.00	988.80	0.00
49915/Comfort Building Service	12/10/2021	49915	1	509.47	0.00	509.47	0.00
					0.00	1,498.27	
Above paid on 19/10/2021 by Online Payment Ref CBS							
CHRISALDEN Mr C Alden							
NO HAR 005/Mr C Alden	06/07/2021	NO HAR 005	1	600.00	0.00	600.00	0.00
					0.00	600.00	
Above paid on 19/10/2021 by Online Payment Ref CHRISALDEN							
CHUBB Chubb Fire & Security Limited							
8986776/Chubb Fire & Security	06/10/2021	8986776	1	840.29	0.00	840.29	0.00
8993929/Chubb Fire & Security	08/10/2021	8993929	1	179.28	0.00	179.28	0.00
					0.00	1,019.57	
Above paid on 19/10/2021 by Online Payment Ref CHUBB							
CIA CIA FIRE & SECURITY LTD							
234779/CIA FIRE & SECURITY LTD	11/10/2021	234779	1	630.00	0.00	630.00	0.00
					0.00	630.00	
Above paid on 19/10/2021 by Online Payment Ref CIA							
CLARE TEAL Clare Teal Productions Ltd							
963-21/Clare Teal Productions	07/10/2021	963-21	1	3,000.00	0.00	3,000.00	0.00
					0.00	3,000.00	
Above paid on 19/10/2021 by Online Payment Ref CLARETEAL							
CLOVER GRM Clover Germany GmbH							
NO 12106237/Clover Germany Gmb	30/09/2021	NO 12106237	1	26.00	0.00	26.00	0.00
					0.00	26.00	
Above paid on 19/10/2021 by Online Payment Ref CLOVERGRM							

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
COLOUR Colourways								
36200/Colourways		04/10/2021	36200	1	167.58	0.00	167.58	0.00
						<u>0.00</u>	<u>167.58</u>	
						0.00	167.58	
Above paid on 19/10/2021 by Online Payment Ref COLOUR								
COLUMBARIA The Columbaria Company								
INV0080440/The Columbaria Comp		08/10/2021	INV0080440	1	352.80	0.00	352.80	0.00
INV0080489/The Columbaria Comp		11/10/2021	INV0080489	1	139.20	0.00	139.20	0.00
						<u>0.00</u>	<u>492.00</u>	
Above paid on 19/10/2021 by Online Payment Ref COLUMBARIA								
CONNECT Connect Computer Consultants Ltd								
2544/Connect Computer Consulta		01/10/2021	2544	1	608.30	0.00	608.30	0.00
2545/Connect Computer Consulta		01/10/2021	2545	1	845.52	0.00	845.52	0.00
2549/Connect Computer Consulta		15/10/2021	2549	1	432.00	0.00	432.00	0.00
						<u>0.00</u>	<u>1,885.82</u>	
Above paid on 19/10/2021 by Online Payment Ref CONNECT								
COORS Molson Coors Brewing Co (UK) Ltd-ROP								
906241247/Molson Coors Brewing		05/10/2021	906241247	1	96.71	0.00	96.71	0.00
906241249/Molson Coors Brewing		05/10/2021	906241249	1	334.83	0.00	334.83	0.00
906252162/Molson Coors Brewing		12/10/2021	906252162	1	3,072.22	0.00	3,072.22	0.00
906252163/Molson Coors Brewing		12/10/2021	906252163	1	92.76	0.00	92.76	0.00
906258503/Molson Coors Brewing		14/10/2021	906258503	1	608.75	0.00	608.75	0.00
						<u>0.00</u>	<u>4,205.27</u>	
Above paid on 19/10/2021 by Online Payment Ref COORS								
ENVIROMENT All Environmental Health Services Ltd								
INV-01138/All Environmental He		01/10/2021	INV-01138	1	1,963.66	0.00	1,963.66	0.00
						<u>0.00</u>	<u>1,963.66</u>	
Above paid on 19/10/2021 by Online Payment Ref AllEnviron								

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GC LIGHTNG GC Lighting							
<i>001/GC Lighting</i>	11/10/2021	001	1	288.00	0.00	288.00	0.00
					<u>0.00</u>	<u>288.00</u>	
Above paid on 19/10/2021 by Online Payment Ref GCLIGHTNG							
GLEN LEON Glen Leon Music Ltd							
<i>230/Glen Leon Music Ltd</i>	17/09/2021	230	1	1,800.00	0.00	1,800.00	0.00
					<u>0.00</u>	<u>1,800.00</u>	
Above paid on 19/10/2021 by Online Payment Ref GLENLEON							
GREENHOUSE Greenhouse Graphics Ltd							
<i>24601/Greenhouse Graphics Ltd</i>	30/09/2021	24601	1	1,587.00	0.00	1,587.00	0.00
					<u>0.00</u>	<u>1,587.00</u>	
Above paid on 19/10/2021 by Online Payment Ref GREENHOUSE							
HALC Hampshire Association of Local Councils							
<i>INV-4792/Hampshire Association</i>	04/10/2021	INV-4792	1	114.00	0.00	114.00	0.00
					<u>0.00</u>	<u>114.00</u>	
Above paid on 19/10/2021 by Online Payment Ref HALC							
HCT Hampshire Cultural Trust							
<i>9697/Hampshire Cultural Trust</i>	07/10/2021	9697	1	85.00	0.00	85.00	0.00
					<u>0.00</u>	<u>85.00</u>	
Above paid on 19/10/2021 by Online Payment Ref HCT							
HOSPITALIT Hospitality Inn Training Limited							
<i>INV-0017/Hospitality Inn Train</i>	11/10/2021	INV-0017	1	414.00	0.00	414.00	0.00
					<u>0.00</u>	<u>414.00</u>	
Above paid on 19/10/2021 by Online Payment Ref HOSPITALIT							
NIGELJEFFR Nigel Jeffries Landscapes Limited							
<i>13806/Nigel Jeffries Landscape</i>	26/07/2021	13806	1	1,368.00	0.00	1,368.00	0.00
<i>14093/Nigel Jeffries Landscape</i>	30/09/2021	14093	1	13,157.24	0.00	13,157.24	0.00
<i>14154/Nigel Jeffries Landscape</i>	12/10/2021	14154	1	330.00	0.00	330.00	0.00
					<u>0.00</u>	<u>14,855.24</u>	
Above paid on 19/10/2021 by Online Payment Ref NIGELJEFFR							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NUMBERS Do The Numbers Ltd							
12/1164/Do The Numbers Ltd	08/10/2021	12/1164	1	350.00	0.00	350.00	0.00
					0.00	350.00	
Above paid on 19/10/2021 by Online Payment Ref NUMBERS							
PEGASUS Pegasus Building Services Herriard Ltd							
SI-324/Pegasus Building Servic	30/09/2021	SI-324	1	240.00	0.00	240.00	0.00
SI-338/Pegasus Building Servic	30/09/2021	SI-338	1	96.00	0.00	96.00	0.00
SI-340/Pegasus Building Servic	07/10/2021	SI-340	1	96.00	0.00	96.00	0.00
SI-342/Pegasus Building Servic	07/10/2021	SI-342	1	2,419.75	0.00	2,419.75	0.00
					0.00	2,851.75	
Above paid on 19/10/2021 by Online Payment Ref PEGASUS							
PHILIP ENT Philip Enticknap Photography							
INV FTC 1/Philip Enticknap Pho	13/10/2021	INV FTC 1	1	90.00	0.00	90.00	0.00
					0.00	90.00	
Above paid on 19/10/2021 by Online Payment Ref Mr.P.A.Ent							
PRIMA CH Cleaning Services							
001404/CH Cleaning Services	30/09/2021	001404	1	2,337.24	0.00	2,337.24	0.00
001405/CH Cleaning Services	30/09/2021	001405	1	687.12	0.00	687.12	0.00
001406/CH Cleaning Services	30/09/2021	001406	1	419.82	0.00	419.82	0.00
001407/CH Cleaning Services	30/09/2021	001407	1	126.18	0.00	126.18	0.00
001408/CH Cleaning Services	30/09/2021	001408	1	126.18	0.00	126.18	0.00
001409/CH Cleaning Services	30/09/2021	001409	1	126.18	0.00	126.18	0.00
001410/CH Cleaning Services	30/09/2021	001410	1	140.22	0.00	140.22	0.00
					0.00	3,962.94	
Above paid on 19/10/2021 by Online Payment Ref CHCleaning							
PRINCESTN Alan Prince-Princestones							
MADLIN/Alan Prince-Princeston	11/10/2021	MADLIN	1	150.00	0.00	150.00	0.00
					0.00	150.00	
Above paid on 19/10/2021 by Online Payment Ref PRINCESTN							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ROAYLMAIL Royal Mail Group Ltd							
9063722651/Royal Mail Group Lt	29/09/2021	9063722651	1	119.40	0.00	119.40	0.00
					0.00	119.40	
Above paid on 19/10/2021 by Online Payment Ref RoyalMailG							
SGPOS SG POS/Shelfguard Systems							
INV-17524/SG POS/Shelfguard Sy	01/10/2021	INV-17524	1	84.00	0.00	84.00	0.00
					0.00	84.00	
Above paid on 19/10/2021 by Online Payment Ref SGPOS							
SIAN Sian Taylor							
SEP2021 ST/Sian Taylor	12/10/2021	SEP2021 ST	1	63.83	0.00	63.83	0.00
					0.00	63.83	
Above paid on 19/10/2021 by Online Payment Ref SIANT							
SSE SOUTHE SSE Southern Electric							
0040/SSE Southern Electric	28/09/2021	0040 UNM	1	157.92	0.00	157.92	0.00
					0.00	157.92	
Above paid on 19/10/2021 by Online Payment Ref SSESOUTHE							
SUX HR HUB The Sussex HR Hub Ltd							
INV-0804/The Sussex HR Hub Ltd	01/10/2021	INV-0804	1	109.20	0.00	109.20	0.00
					0.00	109.20	
Above paid on 19/10/2021 by Online Payment Ref TheSussexH							
TICKETSOLV TicketSolve Ltd							
21090042/TicketSolve Ltd	30/09/2021	21090042	1	1,278.00	0.00	1,278.00	0.00
					0.00	1,278.00	
Above paid on 19/10/2021 by Online Payment Ref TICKETSOLV							
TOTGAS Total Gas & Power Ltd							
248975479/21/Total Gas & Power	10/10/2021	248975479/21	1	1,132.45	0.00	1,132.45	0.00
248982948/21/Total Gas & Power	10/10/2021	248982948/21	1	25.44	0.00	25.44	0.00
248983212/21/Total Gas & Power	10/10/2021	248983212/21	1	62.04	0.00	62.04	0.00
					0.00	1,219.93	
Above paid on 19/10/2021 by Online Payment Ref TOTGAS							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
USS United Washrooms Limited							
<i>HI585640/United Washrooms Limi</i>	01/10/2021	HI585640	1	141.63	0.00	141.63	0.00
<i>HI585709/United Washrooms Limi</i>	01/10/2021	HI585709	1	628.92	0.00	628.92	0.00
					<u>0.00</u>	<u>770.55</u>	
Above paid on 19/10/2021 by Online Payment Ref UnitedWash							
VIKING VIKING DIRECT							
<i>7670541/VIKING DIRECT</i>	01/10/2021	7670541	1	365.98	0.00	365.98	0.00
					<u>0.00</u>	<u>365.98</u>	
Above paid on 19/10/2021 by Online Payment Ref VIKING							
VIMTO Vimto Limited							
<i>733626/Vimto Limited</i>	13/10/2021	733626	1	305.96	0.00	305.96	0.00
					<u>0.00</u>	<u>305.96</u>	
Above paid on 19/10/2021 by Online Payment Ref VIMTO							
1STSCOUTS 1ST CROOKHAM SCOUT GROUP							
<i>GRANT OCT2021/1ST CROOKHAM SCO</i>	27/10/2021	GRANT OCT2021	1	380.00	0.00	380.00	0.00
					<u>0.00</u>	<u>380.00</u>	
Above paid on 27/10/2021 by Online Payment Ref 1STSCOUTS							
AREA Area Distribution Ltd							
<i>GU1995/Area Distribution Ltd</i>	26/10/2021	GU1995	1	567.00	0.00	567.00	0.00
					<u>0.00</u>	<u>567.00</u>	
Above paid on 27/10/2021 by Online Payment Ref AREA							
AW GODDARD A&W GODDARD Funerlas							
<i>56002/A&W GODDARD Funerlas</i>	18/10/2021	56002	1	100.00	0.00	100.00	0.00
					<u>0.00</u>	<u>100.00</u>	
Above paid on 27/10/2021 by Online Payment Ref AWGODDARD							
COORS Molson Coors Brewing Co (UK) Ltd-ROP							
<i>906252164/Molson Coors Brewing</i>	12/10/2021	906252164	1	92.76	0.00	92.76	0.00

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
906264526/Molson Coors Brewing	19/10/2021	906264526	1	867.83	0.00	867.83	0.00
					<u>0.00</u>	<u>960.59</u>	
Above paid on 27/10/2021 by Online Payment Ref COORS							
CULLAN FLA Cullan Flanagan							
#0044/Cullan Flanagan	22/10/2021	#0044	1	140.00	0.00	140.00	0.00
					<u>0.00</u>	<u>140.00</u>	
Above paid on 27/10/2021 by Online Payment Ref CULLANFLA							
IBSOFFICE IBS Office Solutions Ltd							
3000971/IBS Office Solutions L	19/10/2021	3000971	1	707.11	0.00	707.11	0.00
					<u>0.00</u>	<u>707.11</u>	
Above paid on 27/10/2021 by Online Payment Ref IBSOFFICE							
IMAGIN Imagin Products Ltd							
WC-INV112749/Imagin Products L	22/10/2021	WC-INV112749	1	127.20	0.00	127.20	0.00
					<u>0.00</u>	<u>127.20</u>	
Above paid on 27/10/2021 by Online Payment Ref ImaginProd							
NPTREE NP Tree Management Ltd							
2337/NP Tree Management Ltd	21/10/2021	2337	1	336.00	0.00	336.00	0.00
2338/NP Tree Management Ltd	21/10/2021	2338	1	180.00	0.00	180.00	0.00
2339/NP Tree Management Ltd	21/10/2021	2339	1	225.00	0.00	225.00	0.00
2340/NP Tree Management Ltd	22/10/2021	2340	1	90.00	0.00	90.00	0.00
					<u>0.00</u>	<u>831.00</u>	
Above paid on 27/10/2021 by Online Payment Ref NPTREE							
RUPERT P M Rupert Peters Music Production Ltd							
001029/Rupert Peters Music Pro	23/10/2021	001029	1	150.00	0.00	150.00	0.00
					<u>0.00</u>	<u>150.00</u>	
Above paid on 27/10/2021 by Online Payment Ref RUPERTPM							
SLCC The Society of Local Council Clerks							
MEM236656-1/The Society of Loc	31/10/2021	MEM236656-1	1	346.00	0.00	346.00	0.00
					<u>0.00</u>	<u>346.00</u>	
Above paid on 27/10/2021 by Online Payment Ref SLCC							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SYNERGY CO Synergy CPC LLP							
2122/1188/Synergy CPC LLP	31/10/2021	2122/1188	1	600.00	0.00	600.00	0.00
					<u>0.00</u>	<u>600.00</u>	
Above paid on 27/10/2021 by Online Payment Ref SYNERGYCO							
VITAPLAY Vita Play Limited							
3123/Vita Play Limited	19/10/2021	3123	1	3,517.98	0.00	3,517.98	0.00
					<u>0.00</u>	<u>3,517.98</u>	
Above paid on 27/10/2021 by Online Payment Ref VITAPLAY							
Total Purchase Ledger Payments for Month 7					<u>0.00</u>	<u>61,859.78</u>	

Alan

Many many issues came up last Thursday.

They are living hand to mouth and without a £17k grant they would have been loss making for 20/21.

You will see i have asked for more info but all the ctee are in full time work and have little spare time apart from watching the matches.

They cannot hire out the pavilion during the day on occasions because no one to open / close etc.

Darren Edwards is director of football and suggested two extra league teams next season all at Fleet as they have to play home games on their own ground.

Not sure how serious this was. Only impact on pitch highlighted not neighbours

I suggest we need to talk privately to the two Darrens as Darren McGrath , the vice chairman has the task of negotiating a new lease.

Apparently the FA do not give 70% and you have to have 30% it s now 50/50.

They see themselves putting in for small grants each year that they can match.

They have no sugar daddy and Darren McGrath with commercial responsibilities has little time to organise fund raising.

They hope to finalise a Company limited by guarantee with two directors in the next two weeks and will send us a copy.

Made clear we had deferred rent for 6 months in 2020 but would be raising this at Council in Dec. Will see if it has been budgeted but think it will have been assumed or overlooked.!

It is certainly a hand to mouth existence with i think little prospect of any change.

Lets have a chat and ideally talk to the two Darrens before any WP meeting.

George

Hi George

It was our pleasure to have you.

Yes we do have a budget for this season, I will make contact with Claire and see if she can arrange a copy to you. We are looking to meet regarding the limited company next week, so once that meeting has been had, we will forward that paperwork on to you.

I intend to write up the minutes this evening, so again once complete you will have those too.

Have a good weekend.

Kind Regards

FTFC Chair

On Fri, Nov 5, 2021, 14:46 George Woods <george.woods@fleet-tc.gov.uk> wrote:
Caroline

Thanks for the hospitality last evening.

Reflecting on the meeting it would be helpful in addition to the papers on Company limited by guarantee to also receive as soon as possible, the meeting minutes and does Claire have an outline of a Budget for 21/22?. I know she mentioned break even as an intention.

Good luck tomorrow at Croydon.

Community Infrastructure Levy (CIL)

Preliminary Draft Charging Schedule

Hart District Council

Consultation document

November 2021

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Introduction

- 1 The Community Infrastructure Levy (CIL) was introduced by the Planning Act 2008, and is a levy that local authorities can choose to charge on new development, which is used to fund infrastructure needed to support growth. It can replace in part the process of planning obligations commonly known as section 106 agreements.
- 2 CIL is a tariff in the form of a standard charge per square metre on new development, which the District Council as the CIL Charging Authority, sets to help the funding of infrastructure. The principle behind CIL is for those who benefit financially from a planning permission to pay towards the cost of funding the infrastructure needed to support growth in the district. Since most development has some impact on infrastructure, it follows that it should contribute to the cost of providing or improving infrastructure.
- 3 The requirements for setting and implementing a CIL are set out in the CIL Regulations 2010 (as amended). Further guidance in setting up and implementing CIL is set out in the National Planning Practice Guidance: www.gov.uk/guidance/community-infrastructure-levy
- 4 Hart District Council adopted the Hart Local Plan (Strategy & Sites) 2032 in April 2020. It is therefore prudent to produce the Charging Schedule at the current time so that it can be demonstrated how the Charging Schedule will support delivery of the Local Plan 2032.
- 5 Hart District Council is the Charging Authority under the Planning Act 2008 and the CIL Regulations 2010 (as amended) and is undertaking consultation on this Preliminary Draft Charging Schedule with a view to adopting CIL in 2022. The purpose of this consultation is to seek views on the proposed rates of CIL as set out in the Preliminary Draft Charging Schedule.
- 6 The consultation period runs for 6 weeks from **Friday 5th November 2021** to **Friday 17th December 2021**.
- 7 The Preliminary Draft Charging Schedule is supported by the following evidence documents:
 - A draft Infrastructure Delivery Plan which sets out infrastructure requirements to support the delivery of the Local Plan 2032.
 - A Community Infrastructure Levy Viability Assessment which has been undertaken by consultants and is a critical piece of evidence to assist in determining the appropriate level for the CIL tariff in terms of the development likely to take place in Hart district in the period to 2032; and
 - An Infrastructure Funding Gap statement which identifies that the likely CIL receipts from anticipated new developments will be exceeded by the costs

of the infrastructure requirements identified in the draft Infrastructure Delivery Plan. It confirms that CIL will not generate sufficient funds to pay for all of the major infrastructure needs identified in the Infrastructure Delivery Plan.

- 8 The Council will consider the responses to this consultation and will prepare a Draft Charging Schedule for further consultation in 2022.

The Community Infrastructure Levy

- 9 Hart District Council is the charging authorities for the purpose of Part 11 of the Planning Act 2008 and the CIL Regulations 2010 as amended.
- 10 The Community Infrastructure Levy is a tariff in the form of a standard charge per square metre on new building development, which is set by the Council to help the funding of infrastructure. It is intended to supplement, or top up, other sources of funding to widen infrastructure delivery.
- 11 Most development has some impact on infrastructure and should contribute to the cost of providing or improving infrastructure. The principle behind CIL is for those who benefit financially from a planning permission to pay towards the cost of funding the infrastructure needed to support development.
- 12 CIL will improve the Council's ability to mitigate the cumulative impacts on infrastructure from most developments; unlike the former system of planning obligations which tended to affect mainly larger developments. Being charged on a per square metre basis, CIL charges will be proportional to the scale of the development.
- 13 In investing in the infrastructure of the area, CIL is expected to have a positive economic effect on development in the medium to long term.
- 14 The Council must set CIL rates in a Charging Schedule and can implement these, having undertaken consultation and an examination of the draft followed by adoption.
- 15 When setting CIL rates, the Council must strike an appropriate balance between the desirability to fund infrastructure through CIL and the potential effect (taken as a whole) of the levy on the viability of development in the area where CIL charges apply. When considering infrastructure costs, the Council needs to estimate the cost of infrastructure to support development and take into account other sources of funding.

16 Regulation 14 of the CIL Regulations 2010 (as amended) provides:

‘14. (1) In setting rates (including differential rates) in a charging schedule, a charging authority must strike an appropriate balance between:

- (a) the desirability of funding from CIL (in whole or in part) the actual and expected estimated total cost of infrastructure required to support the development of its area, taking into account other actual and expected sources of funding; and*
- (b) the potential effects (taken as a whole) of the imposition of CIL on the economic viability of development across its area.*

(2) In setting rates in a charging schedule, a charging authority may also have regard to actual and expected administrative expenses in connection with CIL to the extent that those expenses can be funded from CIL in accordance with regulation 61...’

17 Regulation 13 of the CIL Regulations 2010 (as amended) makes provision for the setting of differential rates for different geographical zones, different development uses, and internal development size, intended number of homes or a combination of them. Any differential rate should be justified by viability evidence.

18 The term ‘taken as a whole’ requires the Council to look at the effect of CIL on the viability of development as a whole across their areas. The CIL regime recognises that the effect of CIL may be to render some individual developments unviable but provided that the charging of CIL at the proposed rates will not threaten the delivery of the development as a whole which the Council is planning for, then an appropriate balance will have been struck. The Council has used evidence in the CIL Viability Assessment to inform appropriate CIL rates which do not threaten the delivery of the Local Plan’s proposals.

Proposed CIL Charges

19 The CIL Viability Assessment considers the viability of development in Hart District and shows that the ability of development to support a CIL charge varied by type of development.

20 The proposed CIL rates are shown in the table below which also lists large sites subject to nil CIL charges. These strategic sites are expected to contribute towards infrastructure through S106 agreements.

21 CIL will be charged in pounds sterling (£) per square metre at differential rates according to the type of development set out in the schedule below:

The CIL rates	
Development type (Use Class)	CIL Rate/m²
Class B	
B2 General industrial	£50.00
B8 Storage or distribution	£50.00
Class C	
C1 Hotels	£50.00
C2 Residential institutions	£50.00
C2A Secure Residential Institution	£50.00
C3 Dwellinghouse*	£270.00
C4 Houses in multiple occupation	£270.00
Housing for older people: this includes what was referred to in the SHMA as 'sheltered' and 'enhanced sheltered'	£80.00
Specialist housing for older people with care	£80.00
Residential care for older people: provides live-in accommodation, typically in en-suite rooms, with 24 hour-a-day supervised staffing for residents, who may need extra help and support with their personal care	£50.00
Nursing care for older people: provide 24-hour care and support, as with residential care, but with added nursing care and assistance for residents who require input from and supervision by a registered nurse, who is in situ to devise and monitor care plans and provide and administer treatment	£50.00
Class E - Commercial, Business and Service	
E(a) Display or retail sale of goods, other than hot food	£80.00
E(b) Sale of food and drink for consumption	£80.00
E(c) Services	£50.00
E(d) Indoor sport, recreation or fitness	£50.00
E(e) Provision of medical or health services	£50.00
E(f) Creche, day nursery or day centre	£50.00
E(g) Uses which can be carried out in a residential area without detriment to its amenity	£50.00
Class F - Local Community and Learning	
F1 Learning and non-residential institutions	£50.00
F2 Local community	£50.00
Other uses	
Sui Generis	£50.00
All development types unless stated otherwise in this table	£50.00
Large sites of 400 homes or more (gross) or a site area of 10 hectares or more (gross) irrespective of land use***	£0.00
Hartland Village****	£0.00

Notes
*C3 includes all self-contained accommodation, but excludes elderly and sheltered accommodation which have a different CIL rate
**Age restricted general market housing is considered as C3 and is not included as a type of specialised housing and accommodation for older people
***Large Sites are defined as any site 400 homes or more (gross) or a site area of 10 hectares or more (gross), irrespective of land use
****Hartland Village is zero rated for CIL as it has already mitigated all the impacts on infrastructure through a completed S106 planning obligation
See Annex 2 for reference to the Use Classes guide
The CIL rates are index linked from the year when CIL is introduced to the year when planning permission is granted. The Council will apply the RICS CIL Index published by the Royal Institution of Chartered Surveyor. The CIL rates will be updated on 1 st January each year.

CIL liability

22 Development liable for CIL payment comprises:

- Development that creates 100m² or more of new build floor space measured as Gross Internal Floor Area (GIA).
- Development of less than 100m² new build GIA that results in the creation of one or more dwellings.
- The conversion of a building that is no longer in lawful use

23 Liability to pay CIL on qualifying developments applies whether development requires planning permission or is enabled through permitted development orders (General Permitted Development Order, Local Development Orders, Neighbourhood Development Orders, Enterprise Zones).

CIL exemptions

24 Once CIL is implemented, it is fixed and non-negotiable. The CIL Regulations 2010 do however exempt some development from CIL liability. CIL charges will not be levied on:

- Development that creates less than 100m² of new build floor space measured as GIA and does not result in the creation of one or more dwellings;
- Buildings for which planning permission was granted for a limited period;
- Affordable housing, subject to an application by a landowner for CIL relief (CIL regulation 49);

- Development by charities for charitable purposes subject to an application by a charity landowner for CIL relief (CIL regulation 43) (mandatory charitable relief);
 - Houses, flats, residential annexes and residential extensions which are built by self-builders (CIL regulation 42A, 42B, 54A and 54B).
- 25 There are also other projects which are not considered development (s.208 of the Planning Act 2008) for the purposes of CIL, for example:
- buildings into which people do not normally go, or a building into which people go only intermittently for the purpose of inspecting or maintaining fixed plant or machinery; and
 - the change of use of any building previously used as a single home to use as two or more homes.
- 26 A charging authority can choose to offer discretionary relief to a charity landowner where the greater part of the chargeable development will be held as an investment, from which the profits are applied for charitable purposes (CIL regulation 44).
- 27 It can also choose to offer exceptional circumstances relief (CIL regulation 55) where the charging of CIL would have an unacceptable impact on the economic viability.
- 28 In Hart district discretionary charity relief or exceptional circumstances relief is not available (CIL regulations 44 and 55).

Calculating the chargeable amount

- 29 The Council will calculate the amount of CIL chargeable in accordance with regulation 40 and Schedule 1 of the Community Infrastructure Levy Regulations 2010 (as amended). The formal calculation methodology is set out in Annex 3.
- 30 The relevant rate (R) for each development type is shown in the Charging Schedule above and the Gross Internal Area (GIA) is measured and calculated in accordance with the Royal Institute of Chartered Surveyors (RICS) Code of Measuring Practice. Annex 4 sets out an extract of RICS code.
- 31 The chargeable amount will reflect inflation, the Council will apply the RICS CIL Index published by the Royal Institution of Chartered Surveyor. The CIL rates will be updated on 1st January each year.
- 32 The provisions of the CIL Regulations 2010 (as amended) mean that for Section 73 applications to vary an existing planning condition, CIL will only be payable

upon any increase in chargeable floorspace from the section 73 application/permission.

Netting off existing floor space

- 33 In certain circumstances, where a development includes the demolition of an existing building, the existing Gross Internal Area (GIA) can be deducted from the proposed floorspace. These deductions in respect of demolition or change of use will only apply where the existing building has been in continuous lawful use for at least six months in the 3 years prior to the development being permitted and is still in situ on the day planning permission is granted.
- 34 The Council may deem the Gross Internal Area (GIA) of a building to be zero where there is not sufficient information, or no information of sufficient quality, regarding the GIA of an existing building or whether it is in lawful use.

Liability for CIL

- 35 Once planning permission is granted, CIL regulations encourage any party, (such as a developer submitting a planning application, or a landowner), to assume liability to pay the CIL charge. CIL liability runs with the land. If no party assumes liability to pay before development commences, land-owners will be liable to pay the levy.

Payment of CIL and Instalments Policy

- 36 The default position is that CIL payment is due within 60 days of the commencement of development; however in some cases CIL is due immediately. For some developments, instalments may be permitted in accordance with the Council Instalments policy. Annex 5 of this document sets out an Instalments Policy.

Payments in kind

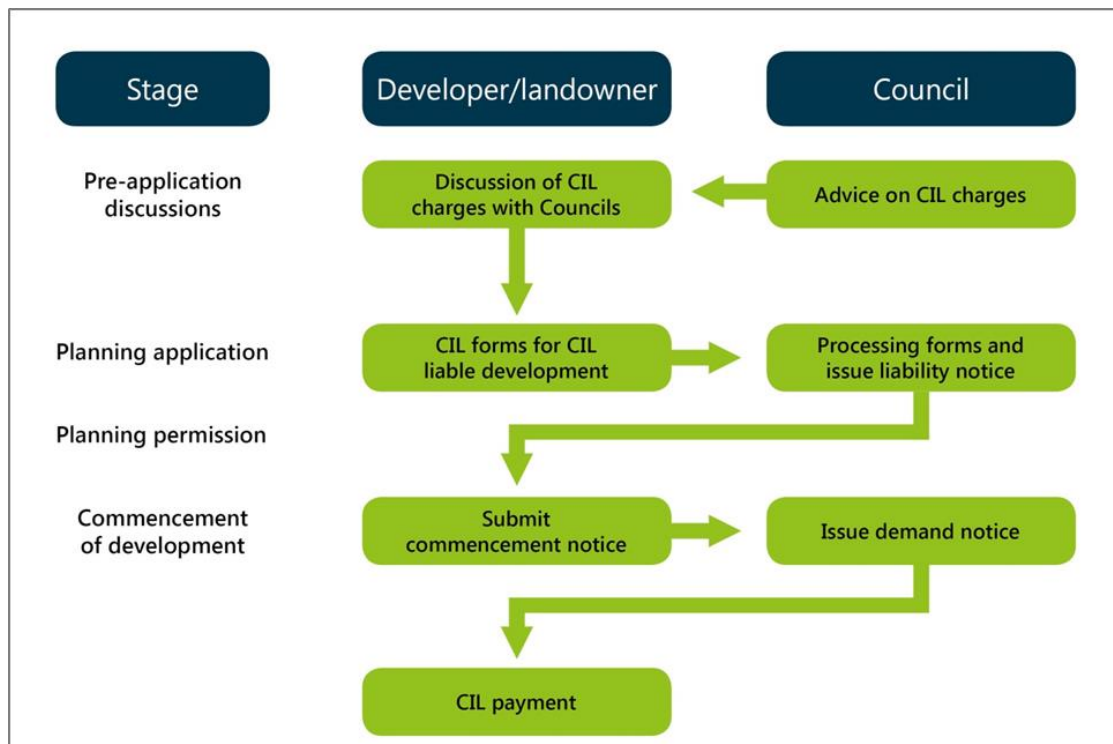
- 37 In circumstances where the liable party and the Council agree, payment of the levy may be made by transferring land and to accept payment in kind by receiving infrastructure under Regulation 73A. The agreement cannot form part of a planning obligation, must be entered into before the chargeable development is commenced and is subject to fulfilling the following:

- the acquired land is used to provide or facilitate the provision of infrastructure
- the land is acquired by the Council or a person nominated by the Council;
- the transfer of the land must be from a person who has assumed liability to pay CIL;
- the land has to be valued by an independent person, with appropriate qualifications, agreed by the Council and the person liable to pay CIL;
- 'Land' includes existing buildings and other structures, land covered with water,
- and any estate, interest, easement, servitude or right in or over the land.

Collection of CIL

- 38 Hart District Council is the Charging Authority for the purpose of Part 11 of the Planning Act 2008 and CIL Regulations 2010 (as amended) and is also the collecting authority for the purposes of the CIL Regulations 2010 (as amended).
- 39 When planning permission is granted, the Council will issue a liability notice setting out the amount payable, and the payment procedure.
- 40 In the case of development enabled or authorised under permitted development orders, the person(s) liable to pay will need to consider whether their proposed development is chargeable, and to issue the Council with a notice of chargeable development. All new homes and all developments of 100 m² (GIA) or more are liable for CIL, however in some cases the existing floorspace can be discounted against the CIL liability.

41 The diagram below illustrates a summarised version of the collection process.



Appeals

42 A liable person can request a review of the chargeable amount by the charging authority within 28 days from the issue of the liability notice. CIL Regulations allow for appeals on:

- the calculation of the chargeable amount following a review of the calculation by the Council;
- disagreement with the Council apportioned liability to pay the charge;
- any surcharges incurred on the basis that they were calculated incorrectly that a liability notice was not served or the breach did not occur;
- a deemed commencement date if considered that the date has been determined incorrectly;
- against a stop notice if a warning notice was not issued or the development has not yet commenced;
- charitable relief (Reg 116)
- exemptions for residential annexes (Reg116A); and
- exemption for self-build housing (Reg 116B)

Spending CIL revenue

- 43 CIL receipts are split into 3 portions. Between 70% and 80% of the CIL receipts must be used for “*funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area*”. 5% of the CIL receipts are spent on administration of the process. The remaining 15% is known as the Neighbourhood Portion. Where the CIL receipt derives from a development within the area covered by a ‘made’ Neighbourhood Plan that proportion increases up to 25%.

Administration fee

- 44 The Council will use 5% of total CIL receipts to refund and meet the costs associated with the establishment and on-going administration of the Levy.

Parish & Town Councils’ Neighbourhood Portion

- 45 At least 15% of CIL receipts are allocated to Parish and Town Councils where CIL liable developments have taken place. This is known as the Neighbourhood Portion. If a Parish or Town Council area is covered by a ‘made’ Neighbourhood Plan, then the amount increases to 25% of CIL receipts from the area covered by the Neighbourhood Plan.
- 46 There is a cap of £100 (indexed) per council taxed home within a Parish or Town Council area per financial year, in areas without a made Neighbourhood Plan, but no cap if one is in place.
- 47 All Councils must pass over the Neighbourhood Portion of levy receipts from development to Parish or Town Councils if they are the accountable body. As Hart district is fully covered by Parish or Town Councils, the money (subject to any cap) will be passed to the relevant Parish or Town Council. CIL guidance recommends however that Charging Authorities and receiving Parish or Town Councils should engage and work closely to agree how best to spend these funds.
- 48 The CIL Regulations allow for the Neighbourhood Portion of levy receipts to be used for:
- The provision, improvement, replacement, operation or maintenance of infrastructure; or
 - Anything else that is concerned with addressing the demands that development places on an area.

- 49 Provisions for the recovery of CIL monies by a Charging Authority are available, if Parish or Town Councils do not spend the Neighbourhood Portion of CIL receipts within five years of receiving it, or apply it otherwise in accordance with the Regulations.

Council's CIL Fund

- 50 The remaining funds, after administration and neighbourhood portion deductions will be allocated by the Council to infrastructure projects. The Council is required to publish on their website an Infrastructure Funding Statement (IFS) no later than the 31 December each calendar year which includes:
- a statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) ("the infrastructure list");
 - a report about CIL, in relation to the previous financial year ("the reported year"), which includes the matters specified in paragraph 1 of Schedule 2 ("CIL report");
 - a report about planning obligations, in relation to the reported year, which includes the matters specified in paragraph 3 of Schedule 2 and may include the matters specified in paragraph 4 of that Schedule ("section 106 report").
- 51 In addition to the IFS, the Council is also required, each calendar year, between 2 and 31 December to publish an 'annual CIL rate summary' in accordance with Regulation 121C.

CIL and Section 106 agreements

- 52 Unlike Section 106 planning obligations, the levy is to provide infrastructure to support the development of an area, not to make individual planning applications acceptable in planning terms. It breaks the link between a specific development site and the provision of infrastructure and thus provides greater flexibility for delivery of infrastructure when and where it is needed.
- 53 Section 106 agreements and Section 278 Highways Agreements will continue to be used to secure site-specific mitigation and affordable housing. In some instances, S106 agreements may be used in large sites needing the provision of their own specific infrastructure for which delivery may be more suitably dealt with through S106s.
- 54 The Council will not seek Section 106 contributions for infrastructure that they propose to fund through CIL. This is to avoid double charging and provide

confidence on infrastructure funding to the community, developers, investors and infrastructure providers.

- 55 The Council is setting a threshold whereby developments of 400 homes or more or on sites of 10 hectares or more will be CIL zero rated. On these developments, financial contributions will be negotiated and legally bound through S106 and S278 agreements. Below these thresholds CIL will apply to all relevant development and the financial contributions will be based on the Charging Schedule. An exception to this is affordable housing which is legally required to be secured through S106 agreements.
- 56 Appendix 1 sets out how S106 planning obligations will operate alongside CIL. It makes it clear what types of infrastructure will be covered by CIL and what will still be required through S106 planning obligations.

Annex 1 - Relationship between CIL and S106 contributions

How will planning obligations operate alongside the Community Infrastructure Levy?

Regulation 122(2) of the CIL Regulations 2010 (as amended) and Para 57 of the NPPF (2021) state that a planning obligation must only be sought where they meet all of the following tests [and may only constitute a reason for granting planning permission for the development if the obligation]:

- a) necessary to make the development acceptable in planning terms;
- b) directly related to the development; and
- c) fairly and reasonably related in scale and kind to the development.

In Hart district, CIL will replace planning obligations as the means of funding off-site infrastructure on sites below the threshold of 400 homes or more or on sites of 10 hectares. This includes infrastructure such as additional school places, transport improvements or improved leisure facilities, which are required in connection with new development and consequent population or economic growth.

On developments of 400 homes (gross) or more or on sites of 10 hectares (gross) the Council will require bespoke planning obligations covering both on site infrastructure and financial contributions through S106 and S278 agreements. As a result, these sites will be zero rated for CIL.

The Council will publish a list to set out what projects or types of infrastructure it intends to fund wholly or partly through CIL, and to avoid 'double charging' it will not seek contributions from Section 106 planning obligations for those items. The list will be kept under regular review and will be updated whenever necessary to take account of changes in circumstances.

Maintenance Contributions

Where a development results in a need for new infrastructure or a new facility, that item of infrastructure or facility may in some cases be transferred into the Council's ownership. Examples of items that may be passed to the Council's ownership are public open space and children's play areas. In such cases, the Council will require a maintenance contribution, generally as a one-off payment. The maintenance contribution to cover the physical upkeep of the facility. The level of the contribution required will be calculated on a case-by-case basis. This would be secured by a S106 planning obligation.

Where developers choose to retain responsibility for the facility, they will need to be bound by a planning condition or S106 planning obligation to ensure proper maintenance.

Types of infrastructure

The table below summarises types of infrastructure and their mechanism for delivery when required as part of a planning permission.

The mechanisms for delivery of various types of infrastructure			
Type	Infrastructure and other items to be delivered through S106 Agreements; S278 of the Highways Act; or through Planning Conditions	Infrastructure to be funded or part funded through CIL	Relevant planning policies: HLP32
Affordable Homes	On-site provision and financial contributions towards affordable homes	CIL will not be used to pay for affordable homes	H2 H3
Biodiversity	On-site habitat creation or enhancement; relocation of protected species to a suitable alternative site; off-site mitigation, for instance where measures are required to mitigate identified impacts upon a nearby area of high biodiversity interest	Significant off-site measures e. large areas of compensation land resulting from loss of habitat to development	NBE4
Community Facilities	Only where there is a specific requirement for the facility to be located on that site. In exceptional circumstances, where granting planning permission leads to the loss of community facilities, the Council will secure alternative provision of equivalent or improved benefit to the community in terms of size, utility and access. This may be through contributions towards	Most community buildings/facilities	INF5

	replacement/improvement of facilities or direct provision on an alternative site.		
Day-care provision for adults	Not provided under S106	All day-care provision	INF1
Education	Only where there is a specific requirement for the facility to be located on that site	Most provision of new schools or expansion of existing schools including early years, primary and secondary (covering ages 3 – 19)	INF1 INF8
Environmental Improvements	Only where there is a specific requirement for environmental improvements to be undertaken on that site	Off-site provision or enhancement, including public realm improvements	INF8
Flood Defence	On-site measures which an FRA identifies as a requirement	Flood defence works	INF1 INF8
Indoor sports facilities	Only where there is a specific requirement for facilities to be provided on that site. In exceptional circumstances, where granting planning permission leads to the loss of indoor sports facilities, the Council will secure alternative provision of equivalent or improved benefit to the community in terms of size, utility and access. This may be through contributions towards replacement/improvement of facilities or direct provision on an alternative site.	Most indoor sports provision including swimming pools, gyms and indoor sports halls	INF4
Libraries	Not provided under S106	Any library provision	INF1
Maintenance	Infrastructure provided under S106 agreements and transferred to the Council local authority will require a contribution		INF2

	towards future maintenance		
Outdoor sports facilities, public open space/children's play areas, allotments	Only where there is a specific requirement for facilities to be provided on that site. In exceptional circumstances, where granting planning permission leads to the loss of outdoor sports facilities, public open space, play areas or allotments in active use, the Council will secure alternative provision of equivalent or improved benefit to the community in terms of size, utility and access. This may be through contributions towards replacement/improvement of facilities or direct provision on an alternative site	Most outdoor sport and play provision, including outdoor sports pitches, courts and greens, recreational open space, allotments	INF2 INF4
SUDS	SUDS provision will normally be onsite and may require a maintenance payment		NBE5
Transfer of land	This may be included in a S106 for example where land is being transferred to the Council as public open space, or land upon which public art is located etc	In-kind payments under CIL regulations	INF1
Transport	Provision of works required to secure safe access and egress from the development site to the adjoining highway network, provision of internal roads, on-site pedestrian/cycle facilities and on-site public transport facilities. Travel Plans are likely to be secured through planning conditions on	Off-site transport improvements are expected to be funded under CIL.	INF1

	most sites, but may require a planning obligation on some larger or more complex development proposals.		
Youth services	Not provided under S106	All aspects of the Youth Service	INF1

The table below sets out planning obligations for purposes other than delivering infrastructure.

Planning obligations for purposes other than delivering infrastructure		
Type	Purpose of planning obligation	Relevant planning policies
Joint User Agreement	The Council will seek public access to private and institutional facilities through sharing schemes and joint user agreements schemes which would be secured through S106 planning obligation. The details of these agreements will be negotiated on a case by case basis.	

Suitable Alternative Natural Greenspace (SANG)

The Thames Basin Heaths Special Protection Area (TBH SPA) is an area of lowland heath covering over 8,000 hectares of land across Surrey, Berkshire and Hampshire. The TBH SPA was designated under the European Birds Directive in March 2005 because it represents a mixture of heathland, scrub and woodland habitat that support important breeding populations of nightjar, woodlark and Dartford warbler.

Policy NBE3 in the Hart Local Plan (Strategy & Sites) 2032 sets out the approach to the protection of the SPA. These set out the principles of avoidance and mitigation to avoid harm to the TBHSPA arising from new homes. These measures include:

- Directing development to those areas where potential adverse effects can be avoided without the need for mitigation measures;
- The establishment of a 400 metre exclusion zone around the TBHSPA within which no net new housing development will be supported;
- The provision of mitigation through Suitable Alternative Natural Greenspace (SANG);
- Contributions towards Strategic Access Management and Monitoring (SAMM) measures.

The provision of Suitable Alternative Natural Greenspace (SANG) to mitigate any impact upon the Thames Basin Heaths Special Protection Area and contributions towards Strategic Access Management and Monitoring (SAMM) will not be paid for using the CIL levy.

Annex 2 - Guide to Use Class Order definitions

The Town and Country Planning (Use Classes) Order 1987 (as amended) puts uses of land and buildings into various categories known as 'Use Classes'. This Order is periodically amended. The current Use Classes were last updated on 1st September 2020.

The following list is based on the Government's guide to Use Classes as shown in their planning and building regulations online resource 'The Planning Portal'. It is not a definitive source of legal information. The list gives an indication of the types of use which may fall within each use class. Please note that this is a guide only and it is for local planning authority to determine, in the first instance, depending on the individual circumstances of each case, which use class a particular use falls into.

Class B

- **B2 General industrial** - Use for industrial process other than one falling within class E(g) (*previously class B1*) (excluding incineration purposes, chemical treatment or landfill or hazardous waste)
- **B8 Storage or distribution** - This class includes open air storage.

Class C

- **C1 Hotels** - Hotels, boarding and guest houses where no significant element of care is provided (excludes hostels)
- **C2 Residential institutions** - Residential care homes, hospitals, nursing homes, boarding schools, residential colleges and training centres
- **C2A Secure Residential Institution** - Use for a provision of secure residential accommodation, including use as a prison, young offenders' institution, detention centre, secure training centre, custody centre, short-term holding centre, secure hospital, secure local authority accommodation or use as a military barracks
- **C3 Dwellinghouse** - This class is formed of three parts
 - C3(a) covers use by a single person or a family (a couple whether married or not, a person related to one another with members of the family of one of the couple to be treated as members of the family of the other), an employer and certain domestic employees (such as an au pair, nanny, nurse, governess, servant, chauffeur, gardener, secretary and personal assistant), a carer and the person receiving the care and a foster parent and foster child
 - C3(b) covers up to six people living together as a single household and receiving care e.g. supported housing schemes such as those for people with learning disabilities or mental health problems
 - C3(c) allows for groups of people (up to six) living together as a single household. This allows for those groupings that do not fall within the C4 HMO definition, but which fell within the previous C3 use class, to be

provided for i.e. a small religious community may fall into this section as could a homeowner who is living with a lodger

- **C4 Houses in multiple occupation** - Small shared houses occupied by between three and six unrelated individuals, as their only or main residence, who share basic amenities such as a kitchen or bathroom.

Class E - Commercial, Business and Service

In 11 parts, Class E more broadly covers uses previously defined in the revoked Classes A1/2/3, B1, D1(a-b) and 'indoor sport' from D2(e):

- **E(a)** Display or retail sale of goods, other than hot food
- **E(b)** Sale of food and drink for consumption (mostly) on the premises
- **E(c)** Provision of:
 - **E(c)(i)** Financial services,
 - **E(c)(ii)** Professional services (other than health or medical services), or
 - **E(c)(iii)** Other appropriate services in a commercial, business or service locality
- **E(d)** Indoor sport, recreation or fitness (not involving motorised vehicles or firearms or use as a swimming pool or skating rink,)
- **E(e)** Provision of medical or health services (except the use of premises attached to the residence of the consultant or practitioner)
- **E(f)** Creche, day nursery or day centre (not including a residential use)
- **E(g)** Uses which can be carried out in a residential area without detriment to its amenity:
 - **E(g)(i)** Offices to carry out any operational or administrative functions,
 - **E(g)(ii)** Research and development of products or processes
 - **E(g)(iii)** Industrial processes

Class F - Local Community and Learning

In two main parts, Class F covers uses previously defined in the revoked classes D1, 'outdoor sport', 'swimming pools' and 'skating rinks' from D2(e), as well as newly defined local community uses.

- **F1 Learning and non-residential institutions** – Use (not including residential use) defined in 7 parts:
 - **F1(a)** Provision of education
 - **F1(b)** Display of works of art (otherwise than for sale or hire)
 - **F1(c)** Museums
 - **F1(d)** Public libraries or public reading rooms
 - **F1(e)** Public halls or exhibition halls
 - **F1(f)** Public worship or religious instruction (or in connection with such use)
 - **F1(g)** Law courts

- **F2 Local community** – Use as defined in 4 parts:
 - **F2(a)** Shops (mostly) selling essential goods, including food, where the shop's premises do not exceed 280 m² and there is no other such facility within 1,000 metres
 - **F2(b)** Halls or meeting places for the principal use of the local community
 - **F2(c)** Areas or places for outdoor sport or recreation (not involving motorised vehicles or firearms)
 - **F2(d)** Indoor or outdoor swimming pools or skating rinks

Sui Generis

'Sui generis' is a Latin term that, in this context, means 'in a class of its own'. Certain uses are specifically defined and excluded from classification by legislation, and therefore become 'sui generis'. These are:

- theatres
- amusement arcades/centres or funfairs
- launderettes
- fuel stations
- hiring, selling and/or displaying motor vehicles
- taxi businesses
- scrap yards, or a yard for the storage/distribution of minerals and/or the breaking of motor vehicles
- 'Alkali work' (any work registerable under the Alkali, etc. Works Regulation Act 1906 (as amended))
- hostels (providing no significant element of care)
- waste disposal installations for the incineration, chemical treatment or landfill of hazardous waste
- retail warehouse clubs
- nightclubs
- casinos
- betting offices/shops
- pay day loan shops
- public houses, wine bars, or drinking establishments – *from 1 September 2020, previously Class A4*
- drinking establishments with expanded food provision – *from 1 September 2020, previously Class A4*
- hot food takeaways (for the sale of hot food where consumption of that food is mostly undertaken off the premises) – *from 1 September 2020, previously Class A5*
- venues for live music performance – *newly defined as 'Sui Generis' use from 1 September 2020*
- cinemas – *from 1 September 2020, previously Class D2(a)*
- concert halls – *from 1 September 2020, previously Class D2(b)*
- bingo halls – *from 1 September 2020, previously Class D2(c)*
- dance halls – *from 1 September 2020, previously Class D2(d)*

Other uses become 'sui generis' where they fall outside the defined limits of any other use class. For example, C4 (Houses in multiple occupation) is limited to houses with no more than six residents. Therefore, houses in multiple occupation with more than six residents become a 'sui generis' use.

Notes:

In relation to specialised housing and accommodation for older people the Housing LIN uses an amended 'typology' compared to what was used in the SHMA (2016), covering:

Housing for older people: this includes what was referred to in the SHMA as 'sheltered' and 'enhanced sheltered'. These terms included but did not distinguish between for rent and for sale tenure distinctions. In addition, the term 'enhanced sheltered' is now used by very few social landlords. Housing for older people includes:

- Older people's housing for social/affordable rent, e.g. contemporary 'sheltered' housing.
- Older people's housing for sale, (typically referred to as retirement housing).

Housing for older people with care: this mirrors the term 'extra care housing' used in the SHMA, but it does not distinguish between for rent and for sale tenure distinctions. In the private market, the term 'extra care housing' is almost never used, this term being used primarily by social landlords. Housing with care includes:

- Extra care housing for rent.
- Housing with care for sale/shared ownership. These are sometimes referred to as retirement villages (where it may or may not have an onsite care home).

Residential care for older people: provides live-in accommodation, typically in en suite rooms, with 24 hour-a-day supervised staffing for residents, who may need extra help and support with their personal care. For example, help with things such as washing, dressing, personal hygiene, medication, toileting, communication, feeding and mobility.

Nursing care for older people: these provide 24-hour care and support, as with residential care, but with added nursing care and assistance for residents who require input from and supervision by a registered nurse, who is in situ to devise and monitor care plans and provide and administer treatment.

The National Planning Practice Guidance refers to an additional category of **Age restricted general market housing**. This is not covered by the SHMA and is not included within this typology as a type of specialised housing and accommodation for older people.

Annex 3 – How to calculate the amount of CIL payable

Regulation 40 of the Community Infrastructure Levy (Amendment) Regulations 2014 confirms that the collecting authority must calculate the amount of CIL payable (“chargeable amount”) in respect of a chargeable development in accordance with the provisions of Schedule 1”

The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 provided further details. The details as to how to calculate the amount of CIL payable are contained in Schedule 1 to the CIL Regulations. Schedule 1 is in 5 parts, and deals with:

- Standard Cases (Part 1);
- ‘Amended’ Planning Permissions (Part 2);
- Calculation of social housing relief (Part 3);
- Pre-CIL permissions ‘amended’ when CIL is in effect (Part 4); and
- Pre-CIL permissions ‘amended’ when CIL is in effect: appeal.

Annex 4 – How to measure Gross Internal Area

The Council will use the Royal Institution of Chartered Surveyors (RICS)'s Code of Measuring Practice to measure or check the Gross Internal Area (GIA) of a development and calculate or confirm its relevant CIL rate. The guide below is based on RICS' Code of Measuring Practice (6th edition, with amendments), the full Code of Measuring Practice is available in RICS website at www.rics.org

GIA is the area of a building measured to the internal face of the perimeter walls at each floor level.

Including:

- Areas occupied by internal walls and partitions
- Columns, piers, chimney breasts, stairwells, lift-wells, other internal projections, vertical ducts, and the like
- Atria and entrance halls, with clear height above, measured at base level only
- Internal open-sided balconies, walkways, and the like
- Structural, raked or stepped floors are property to be treated as a level floor measured horizontally
- Horizontal floors, with permanent access, below structural, raked or stepped floors
- Corridors of a permanent essential nature (e.g. fire corridors, smoke lobbies)
- Mezzanine floor areas with permanent access
- Lift rooms, plant rooms, fuel stores, tank rooms which are housed in a covered structure of a permanent nature, whether or not above the main roof level
- Service accommodation such as toilets, toilet lobbies, bathrooms, showers, changing rooms, cleaners' rooms, and the like
- Projection rooms
- Voids over stairwells and lift shafts on upper floors
- Loading bays
- Areas with a headroom of less than 1.5m*
- Pavement vaults
- Garages
- Conservatories

Excluding:

- Perimeter wall thicknesses and external projections
- External open-sided balconies, covered ways and fire escapes
- Canopies
- Voids over or under structural, raked or stepped floors
- Greenhouses, garden stores, fuel stores, and the like in residential

* GIA is the basis of measurement in England and Wales for the rating of industrial buildings, warehouses, retail warehouses, department stores, variety stores, food superstores and many specialist classes valued by reference to building cost (areas with a headroom of less than 1.5m being excluded except under stairs)

Annex 5 – Instalments policy

Community Infrastructure Levy Instalments policy

This policy is made in line with regulation 69B of the Community Infrastructure Levy Regulations 2010 (as amended). The Council will allow the payment of CIL as outlined in points 1, 2 and 3 below:

1. Where the chargeable amount is less than £200,000 the chargeable amount will be required within 60 days of commencement.

2. Where the chargeable amount is between £200,000 and £2 million, the chargeable amount will be required as per the following four instalments:

1 st instalment	2 nd instalment	3 rd instalment	4 th instalment
25% within 60 days	25% within 160 days	25% within 260 days	25% within 360 days

3. Where the chargeable amount is over £2 million, the chargeable amount will be required as per the following four instalments:

1 st instalment	2 nd instalment	3 rd instalment	4 th instalment
25% within 60 days	25% By end of year 1	25% By end of year 2	25% By end of year 3

Commencement will be taken to be the date advised by the developer in the commencement notice under CIL regulation 67. In both 2 and 3 above the dates run from the date of commencement.

Further guidance on the definition of commencement is provided in Section 56(4) of the Town and Country Planning Act 1990 says that “*development is taken to be begun on the earliest date on which a material operation is carried out*”. A material operation is defined in the Act and can include any works of construction, demolition, digging foundations, laying out or constructing a road and a material change in the use of the land.

Notes:

N1: When the Council grant an outline planning permission which permits development to be implemented in phases, each phase of development is a separate chargeable development and the instalment policy will apply to each separate phase.

N2: This policy will not apply if:

a) A commencement notice is not submitted prior to commencement of the chargeable development

b) Nobody has assumed liability to pay CIL in respect of the chargeable development prior to the intended day of commencement

- c) Failure to notify the Council of a disqualifying event before the end of 14 days beginning with the day the disqualifying event occurs
- d) An instalment payment has not been made in full after the end of the period of 30 days beginning with the day on which the instalment payment was due.

Hart Community Infrastructure Levy (CIL)
Consultation on a Preliminary Draft Charging Schedule
5th November 2021 to 17th December 2021



Response Form

Hart District Council is preparing a Community Infrastructure Levy. Comments are invited on a Preliminary Draft Charging Schedule and the supporting evidence. All the consultation documents are available at <https://www.hart.gov.uk/community-infrastructure-levy>

Please return comments by email to planningpolicy@hart.gov.uk or by post to Hart District Council, Civic Offices, Harlington Way, Fleet, GU51 4AE

Deadline: 5pm on Friday 17th December 2021

Part A – Personal Details

Please provide your details as anonymous comments cannot be accepted. By responding to this consultation you are providing consent for your personal data to be collected by Hart District Council in line with terms set out in the [CIL Privacy Notice](#). Please also read the [Confidentiality Statement](#). Consultation responses will be published, but only the name, and where relevant, the organisation name, will be published with the comments. No personal contact details will be published.

	Personal details (if applicable)*	Agent's Details (if applicable)*
First Name		
Last Name		
Organisation (where relevant)		
Address		
Postcode		
Email		

*If an agent is appointed, please complete only the Name and Organisation boxes to the personal details but complete the full contact details of the agent. All correspondence will be sent to the agent.

Part B – Representations

The Council is consulting on:

- Preliminary Draft Charging Schedule (setting out the proposed CIL rates)

You may also comment on the supporting evidence base:

- CIL Viability Assessment September 2021
- Hart Infrastructure Delivery Plan Update October 2021
- Infrastructure Funding Gap Assessment October 2021

Your Comments

Please continue on a separate sheet if necessary or append your response

Date: _____

COUNCIL MEETING
Wednesday 1 December, 2021

OFFICER: Janet Stanton
DATE: 23 November, 2021
SUBJECT: Clerk's Report

1. Action Day in the Cemetery

A further Action Day took place in the cemetery on Saturday 13 December when more crocus bulbs were planted in the new Garden of Remembrance by volunteers. The crocus bulbs were very kindly donated by Fleet Rotary Club in support of World polio day



2. Remembrance Sunday

The annual Remembrance Day service and Parade took place on Sunday 14 November when the largest crowd for many years met to remember those who had fallen in conflict. Councillor Schofield represented the Council and laid a wreath on its behalf at the ceremony.

As usual the Council supported the event by provided the sound system for Gurkha Square and providing tea, coffee and biscuits in The Harlington to all those on parade and the general public. Special thanks must go to the Councillors who helped serve the refreshments and the staff who made this possible on the day.



3. Chirstmas lights Switch-on and Christmas Festival

After not having a Christmas Lights Switch-on and Festival in 2020, this year's event took place on Wednesday 24 November and was a resounding success with thousands of people joining in the festive fun. With very little space to spare, residents were entertained in Gurkha Square by local school and adult choirs for just under 4 hours, local community groups had stalls and both children and adults alike enjoyed the wonderful animals. The high street and Hart Shopping Centre were buzzing with Christmas lights twinkling all along Fleet Road. Thanks go to all the volunteers and those that made this event such a success.

4. Christmas Day Lunch

Plans are well under way for the Annual Christmas Day Lunch *for people who would otherwise spend Christmas Day on their own*. It is expected that approximately 75 people (guests and volunteers) will be catered for on Christmas day.

If any Members would like to volunteer or know anyone who would like to volunteer on the day please let Charlotte Benham know. .

Also if you would like to contribute, any of the following items they would be very welcome: Botles of Pinot Grigio - white, Shiraz and Prosecco, Individually wrapped after dinner mints. Again please let Charlotte Benham know.

5. SIDS – Update

At long last, the SID boards have been installed along Ancells Road. The final delay was the result of a last minute unexpected requirement by HCC for a legal agreement to be made between HCC, HDC and FTC.

6. Vaccination delivery

Vaccination delivery will now take place through into December and officers are discussing with the PCN their requirement, if any, for January 2022.

The FTC Thank You event for the Covid Vaccination centre volunteers and medical staff planned for January 2022 has been cancelled at the request of the PCN/HVA. Instead a Christmas get together with Mulled wine and Mince pies is being organised for 9 December.

7. Chairman's Coffee Morning.

The latest Chairman's Coffee Morning took place with randomly residents from the Ancells Ward on 20 November. Those attending discussed a range of topics including speeding traffic, pedestrianisation of the town centre, adult park equipment etc.

The dates for future meetings are as follows:

Pondtail Ward	Saturday 29 January, 2022
Calthorpe Ward	Saturday 19 February, 2022

8. Councillor disqualification

To advise Members that Cllr Carpenter has been automatically disqualified as a result of failing to attend Council meetings for six months.

