



## THE FLEET TOWN COUNCIL NOTICE OF MEETING

Notice is hereby given of

### THE VIRTUAL MEETING OF FLEET TOWN COUNCIL

**Wednesday 2<sup>nd</sup> December 2020 at 7pm**

All members are summoned to attend

*Any member of the public wishing to attend the virtual meeting, should contact Charlotte Benham on [charlotte.benham@fleet-tc.gov.uk](mailto:charlotte.benham@fleet-tc.gov.uk) by midday on Tuesday 1<sup>st</sup> December 2020.*

*The virtual meeting of Fleet Town Council will be live streamed on YouTube and the link for this meeting is <https://youtu.be/OXP2rYVbQrw>*

**To Councillors:** R. Schofield (Chairman), G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, R. Hill, L. Holt, A. Hope, K. Jasper, A. Oliver, D. Pierce, R. Richmond, R. Robinson, S. Tilley, S. Wheale, P. Wildsmith, G. Woods, J. Wright.

SIGNED:

Janet Stanton,  
Town Clerk

Date: 25<sup>th</sup> November 2020

## AGENDA

### 1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

### 2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

### 3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

*Any member of the public wishing to ask a question at the virtual meeting, should contact and provide a written copy of the question to Charlotte on [Charlotte on Charlotte.benham@fleet-tc.gov.uk](mailto:Charlotte.benham@fleet-tc.gov.uk) by midday on Tuesday 1<sup>st</sup> December 2020.*

#### **4. MINUTES OF PREVIOUS MEETINGS**

To receive and approve as a correct record the minutes and confidential minutes of the Council Meeting held on Wednesday 4<sup>th</sup> November 2020 (*copy attached*).

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control	9 <sup>th</sup> November 2020
	23 <sup>rd</sup> November 2020

#### **5. HCC/HDC**

To receive any update on HDC/HCC matters concerning FTC.

### **Part 1 – ITEMS FOR DECISION**

#### **6. MEMBERSHIP OF WORKING GROUPS AND COMMITTEES**

To consider and approve the preferences of Councillor Robbie Richmond for service on the RLA Committee, The Harlington/Civic Quarter Working Group and the Parks and Open Spaces Working Group.

##### **RECOMMENDATION**

To approve Councillor Richmond's membership of the

1. RLA Committee,
2. The Harlington/Civic Quarter Working Group
3. Parks and Open Spaces Working Group

#### **7. FLEET LINK**

To receive a report on the Fleet Link Bus Service and the contract renewal from April 2021.  
*Copy attached*

##### **RECOMMENDATION**

1. That a further extension of the current contract for Fleet Link for 1 year be approved at a cost to the Town Council of £11,249.72
2. That a joint Working Group be set up with CCPC, including external advisors as required, to bring forward proposals for a more economic flexible community bus service and/or an alternative means of servicing the needs of our more vulnerable residents.

#### **8. INTERNAL AUDITORS VISIT - 5 NOVEMBER**

To receive Internal Auditor's Report for the 13 May 2020 visit and to approve the action plan.  
*(copy attached)*.

##### **RECOMMENDATION**

To receive the Internal Auditor's Report and approve the action plan.

## 9. FINANCIAL MONITORING

1. To receive:
  - a. The bank reconciliation for October 2020 on FTC portal and web site
  - b. The list of receipts for October 2020 on FTC portal and web site
  - c. The list of payments for October 2020 on FTC portal and web site
2. Councillor Robinson to confirm that the bank statements match the reconciliation and has signed the bank statements and payment schedules.

## RECOMMENDATION

1.
  - a. To accept into the minutes the bank reconciliation for October 2020
  - b. To accept into the minutes the list of receipts for October 2020
  - c. To accept into the minutes the list of payments for October 2020
2. Councillor Robinson confirmed that the bank reconciliation for October 2020 equals zero, and the bank statements match the reconciliation and has signed the bank statements and payment schedules.

## Part 2 – ITEMS TO NOTE

### 10. FTC FINANCES

To receive and note a report on the FTC finances post COVID 19. *(Report attached)*

### 11. ROYAL BRITISH LEGION POPPY APPEAL

Members to note a message below which has been received from Bill Tyack, Branch Chairman & Poppy Appeal Organiser for the Fleet, Crookham & District Branch of the Royal British Legion:

*I'd like to thank all members and supporters in the Fleet, Crookham and Crondall area for their magnificent support of the Poppy Appeal 2020. Of Course, this year The Poppy Appeal was very different and we were limited in what we were allowed to do: for example, house-to-house collecting was not permitted and street collections were curtailed by the Lockdown on 5 November. Nevertheless, we raised the magnificent total of £30,794, whilst this is down on the £50,200 raised in 2019 it is much more than I was expecting in the circumstances. In 2021 we very much hope to be back to 'normal' and those collectors who were unable to take part this year will be able to do so once again.*

*I am very grateful for the generosity of people in the Fleet, Crookham and Crondall area. The money collected will be used well to support members of the Armed Forces community in need.*

## 12. COVID 19 UPDATE

Members to note the COVID Update report as below:

- An application has been made for The National Restrictions Supply Grant. This is a small government grant for £2,000 based on the rateable value of The Harlington.
- The Harlington has been closed to all hirers since 5 November, 2020 and will re-open as soon as Government guidance allows.
- Subject to Government legislation and guidance, the following shows will take place during December:

Back on the Road - The Cinelli Brothers	- Sun 6 December 2020
Back on the Road – Dom Martins Savages	- Sun 13 December 2020
Back on the Road – Ash Wilson Band	- Sun 20 December 2020
Jazz Club	- Tues 15 December 2020
Comedy Club	- Sat 19 December 2020

- It is planned to show Christmas films at the Harlington during December. The dates for the film showings are yet to be determined after the latest Government announcement. They need to be scheduled around returning hires which are currently being confirmed.
- Park playgrounds are still open and all signage regarding usage of the facilities, social distancing etc is being regularly reviewed as legislation changes
- During the November closure of The Harlington, due to COVID19 restrictions, the opportunity has been taken to redecorate the dressing rooms, complete the electrical maintenance work and finalise the installation of the streaming equipment and large stage monitors.

## 13. COMPLAINTS

No new complaints have been received

## 14. TOWN CLERK'S REPORT

To receive an update report from the Clerk - *copy attached*

## 15. DATE AND TIME OF NEXT MEETING

The next virtual meeting of the Council is scheduled to be held on Wednesday 6<sup>th</sup> January 2021 at 7pm.

### **Part 3 CONFIDENTIAL ITEMS**

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting**

**The following types of business will be treated as confidential:**

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

#### **16. CONTRACTUAL MATTER**

To receive an update on a contractual matter

**FLEET TOWN COUNCIL**

**MINUTES OF THE FULL COUNCIL VIRTUAL MEETING**

held on

Wednesday 4<sup>th</sup> November 2020

**PRESENT**

**Councillors:**

R. Schofield (Chairman), G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, R. Hill, L. Holt, A. Hope, K. Jasper, A. Oliver, D. Pierce, R. Robinson, S. Tilley, P. Wildsmith, G. Woods, J. Wright.

**Also Present:**

Janet Stanton - Town Clerk  
Susanna Walker - Committee Clerk  
Charlotte Benham - Project and Committee Officer  
Councillor John Bennison - HCC  
Councillor Steve Forster - HCC  
Mark Butcher  
Tyler Harman  
Robert Richmond  
Timothy Smart  
Ben Willcocks  
Charlotte Tickner - Sasha's Project  
Angela Forster - Sasha's Project

**FC November 2020 ITEM 1**

**APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**FC November 2020 ITEM 2**

**DECLARATIONS OF INTEREST**

There were no declarations of interest.

**FC November 2020 ITEM 3**

**QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the public.

Councillor Schofield briefed members on the following:

- **Second national lockdown** begins on Thursday 5<sup>th</sup> November 2020 for 4 weeks.
- **Fleet High Street Pedestrianisation** has ended.
- **Lion's Bonfire Festivities** have been cancelled this year.
- **Remembrance Day Parade and Civic Service** has been cancelled.
  - There will be a small ceremony at the War Memorial.
  - This will be live streamed on HDC's Facebook page from 1055 and will finish at 1110.
  - The ceremony will be attended by 6 invited guests only.
  - Members of public are requested not to attend and participate in their own home, either through watching the HDC live stream or the live BBC1 coverage.
  - The Royal British Legion emphasised that remembrance is all year long.
- **Fleet Town Christmas Festivities** have been cancelled this year.

- **Fleet Road Christmas Lights Switch On** will hopefully take place on Wednesday 25<sup>th</sup> November 2020 but with no public present.
- **FTC Office** will be closed during the second lockdown.

#### **FC November 2020 ITEM 4                      MINUTES OF PREVIOUS MEETINGS**

Members noted and approved the minutes of Council held on Wednesday 7<sup>th</sup> October 2020, with an amendment on p4, Item 7 Budget 2021/2022 to read “Net loss of revenue from the closure of the Harlington is approximately £20,000.00 a month”. The minutes were signed by the Chairman. The Council also received the minutes of the following Committees:

Development Control	28 <sup>th</sup> September 2020
	12 <sup>th</sup> October 2020
	26 <sup>th</sup> October 2020
Policy & Finance	19 <sup>th</sup> October 2020

Members noted that due to the closure of Fleet High Street Pedestrianisation, the allocated £20,000.00 would not be paid.

#### **FC November 2020 ITEM 5                      HCC / HDC UPDATE**

##### **HCC / HDC**

Councillor Bennison updated the members on the following:

- There will be no road closures for Remembrance Sunday.
- Members of public are requested not to attend the small ceremony.
- Household waste recycling centres will remain open during the second lockdown. Slots need to be booked for this.
- Country parks and car parks will remain open.
- Building sites and highways works will continue during lockdown.
- Hitches Lane lighting and tarmac work has been completed.
- Junction into the building site at Redfields Lane will be completed by the end of this week.
- There are ongoing discussions with HDC regarding the completion of a roundabout at this site.

Councillor Forster reported the following:

- Fleet High Street Pedestrianisation closure.
- Church Road is closed, with a diversion via Albert Street.
- There is a public enquiry into the planning application for the Old Police Station.
- HDC have implemented the new lockdown measures and restrictions, and look to engage, educate and then act where necessary.
- Buses will be reinstated along Fleet High Street, when the road reopens.

Councillor Oliver updated the members on the following:

- HDC intend to run all services during the second lockdown.
- Business grants.
- HCC Coronavirus and Support Line. Hub for clinically vulnerable is open Monday to Friday between 0900-1700, and Saturday and Sunday between 0900-1500.

#### **FC November 2020 ITEM 6                      CO-OPTION**

Further to the Casual Vacancy for the Central Ward having been advertised and 10 registered voters not coming forward to request a by-election, Council Members were given the option to co-opt a Councillor. In line with The Representation of the People Act 1985, members were asked to consider valid applications for co-option to Fleet Town Council from the following applicants:

- A. Mr Alex Bakker
- B. Mr Mark Butcher
- C. Mr Steven De Filippis
- D. Mr Tyler Harman
- E. Mr Robert Richmond
- F. Mr Timothy Smart
- G. Mr Ben Willcocks

Members were advised that Mr Steven De Filippis had withdrawn his application, and Mr Alex Bakker was unable to attend the meeting due to work commitments.

All candidates were given the opportunity to give a 2-minute presentation to elaborate on their application submission and themselves to the Full Council, with questions from members following each presentation. During the presentations, Mr Timothy Smart withdrew his application, therefore reducing the number of candidates to 5.

All candidates were thanked for their presentations and their enthusiasm and passion in standing for Councillor. The Chairman impressed upon all candidates to continue to support Fleet and FTC and to engage with FTC wherever possible. Members of the public and all external guests at the meeting were asked to leave the meeting, to allow the Full Council to vote securely.

#### **RESOLVED**

Members determined the applications for the vacancy of Councillor to Central Ward and voted to appoint Mr Robert Richmond to this role.

Members of the public and all external guests were allowed back into the virtual meeting, where the Chairman announced that Mr Robert Richmond was the successful candidate as co-opted Councillor. Thanks were given to all candidates for their presentations and participation in the meeting. Members noted that Mr Robert Richmond could join the Council's meetings from December 2020, once all the relevant papers had been signed.

#### **FC November 2020 ITEM 7 FINANCIAL YEAR 2021**

At the October Policy and Finance Committee, members reviewed the predicted income and expenditure for 2020/2021 and the effect COVID 19 would have on both this and future years' budgets and reserves. As a result of the review, members were advised that there would be a negative balance at the end of this year and a need to draw down on reserves in order to balance the budget.

Members were made aware that due to the implementation of the current lockdown, the minor programme of events at the Harlington had now been cancelled, subsequently changing the proposed end of year outcome. Therefore, the revised deficit at the end of the year is now approximately £191,000.00.

Members discussed the following:

- Possible suspension of FTC grants.
- Fleet High Street Pedestrianisation £20,000.00 allocation will not be paid. Only £500.00 of this has been spent.

#### **RESOLVED**

Members approved the use of the reserves to balance the 2020/2021 budget.



## **FC November 2020 ITEM 8**

## **BUDGET 2021/2022**

Further to the October Policy and Finance Committee, the members recommended approval of the 2021/2022 budget subject to there being no significant changes prior to the Council Meeting on January 6<sup>th</sup> 2021.

Members were made aware that the budget assumes that the Harlington operations will be restricted for another 6 months with a limited programme and then from October 2021, operations will be back to normal. Members noted that over the next 2 years, the deficit will use the general reserves and break into the earmarked reserves.

Members discussed the following:

- Harlington reserves will remain untouched.
- No Council Tax increase for residents.
- Councils are not allowed to go broke.
- Budget will be looked at and recast every month to be in line with Government COVID guidelines.
- Band D tax base unknown for 2021/2022.

### **RESOLVED**

Members approved the 2021/2022 budget, based on the following assumptions and with possible changes in the next few months:

- There will be no increase in Council Tax by Fleet Town Council.
- That any changes in COVID guidelines/restrictions affecting the budget will be considered again at the 6th January 2021 Council Meeting when the Precept is set.
- Final adjustments to be made once Band D Tax Base released by HDC.

## **FC November 2020 ITEM 9**

## **GRANT APPLICATION**

Members received and considered a grant application from Sasha's Project, to hire the POINT short term on a Saturday night between 2200-0600, to use as a drop-in centre for young people aged 16-25 experiencing mental health issues.

Members noted the following:

- The project is not for profit.
- Sasha's Project is a safe place for young people with mental health issues.
- Short term hire, enabling Sasha's Project to raise funds to support a crisis home.
- Safeguarding and leadership is in place.
- Cost to run is approximately £80 per night.
- Drop-in centre and referrals from local services.
- Communication in the community, through emergency services, local networks etc.

Members agreed that the contribution from FTC is minimal compared to the amount of time given by the people in the project, and that the well-being of young people is paramount.

### **RESOLVED**

Members approved the grant application from Sasha's Project for the hire of the POINT one night per week. The project to be supported until the end of the financial year, when FTC would reassess the situation.

## **FC November 2020 ITEM 10**

## **THE HARLINGTON**

Members noted that the maintenance of the roof and ceiling space in the Auditorium has now been completed. Staff members have also taken the opportunity to freshen up and redecorate the front of house and the Auditorium. However, due to the second lockdown, the Harlington has had to shut again and cancel the limited programme for the next 4 weeks.

**FC November 2020 ITEM 11**

**COVID19 UPDATE**

Members received the COVID19 update report, noting the following:

- FTC is following current government guidelines and the office, and the Harlington are closed.
- Most Staff will be working from home except where the work cannot be done from home
- The Offices and The Harlington will reopen in December following lockdown.

**FC November 2020 ITEM 12**

**COMPLAINTS**

Members noted the complaints received and were made aware that all complaints have been dealt with.

**FC November 2020 ITEM 13**

**TOWN CLERK'S REPORT**

Members received and noted an update from the Town Clerk. The following matters were discussed:

- Calthorpe Park Action Day was postponed.
- Remembrance Sunday Parade has been cancelled.
- Circus Wonderland has been postponed until next year.
- Fleet Half Marathon 2021 has been cancelled.
- Calthorpe Park playground and the surrounding areas.

**FC November 2020 ITEM 14**

**DATE AND TIME OF NEXT MEETING**

The date of the next virtual meeting of the Council is scheduled for Wednesday 2<sup>nd</sup> December 2020 at 19.00.

There being no further business the meeting closed at 21.49.

Signed.....

Date:.....

Chairman

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting**

**The following types of business will be treated as confidential:**

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counterproposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

**FC November 2020 Item 15**

**CONTRACTUAL MATTER**

Members received confidential papers and considered the detail of a contractual matter.

**RESOLVED**

To respond to the contractual matter as discussed.

DRAFT



## MINUTES OF DEVELOPMENT CONTROL COMMITTEE

### DEVELOPMENT CONTROL COMMITTEE

Virtual Meeting held on Monday 9<sup>th</sup> November

**Present:**

- Cllr Pierce – chairman
- Cllr Schofield
- Cllr Jasper
- Cllr Robinson
- Cllr Holt
- Cllr Hope
- Cllr Carpenter

**Officers:** Charlotte Benham – Projects and Committee Officer

1	<p><b>Apologies</b></p> <p>Not present, Cllr: Wildsmith</p>
2	<p><b>Declarations of interest to any item on the agenda</b></p> <p>None declared</p>
3.	<p><b>Public Session</b></p> <p>None</p>
4	<p><b>Approval of the Minutes</b></p> <p>The minutes of the development and control meeting that would have been held on Monday 26<sup>th</sup> October were accepted as a correct record of the meeting.</p>
5	<p>20/02530/FUL            102-104 Fleet Road Fleet GU51 4PA  <a href="#">Erection of a first floor rear extension with undercroft parking below. Erection of dormer window to front and rear. Alterations to shopfront, internal alterations and alterations to fenestration. Conversion of loft space to create 1 x 1 bedroom flat.</a>            Comments required by 17 November</p> <p><b>OBJECTION</b></p> <ul style="list-style-type: none"> <li>• Major changes to previous application not apparent</li> <li>• Inadequate parking - will have 1 x2 bed flat and 2x1 bed flats min. 5 spaces if Zone 2 and 4.5 if in Zone 1 plus parking for commercial units at ground floor. The majority of</li> </ul>

the land is a shared access to the underground car park so only the small rectangle adjacent to the flats is available for parking.

- The only locally available parking off site is Church Road Car Park
- Minor impact to Fleet Road street scene
- Concern overall area of each unit does not meet minimum space standards.
- Site has been in a dilapidated state for years and presents a public safety issue– if inadequate parking issue can be resolved it would significantly improve the immediate area.

20/02539/FUL

Elvetham Bridge House Reading Road North Fleet GU51 4HT

[Demolition of existing pool house and erection of a detached 4 bedroom dwelling with detached garage.](#)

Comments required by 18 November

NO OBJECTION

Proposed further reduction in the scale at 2500 sq ft it is still a very substantial family home, but it is more subservient to the original house and sits better on the plot

20/02592/OHL

Street Record Cove Road Fleet Hampshire

[Southern Electric Power Distribution SSE206670: 11NI 721014 - Hitches Lane E1L5](#)

Comments required by 20 November

NO OBJECTION

20/02533/ADV

190 Fleet Road Fleet Hampshire GU51 4DA

[Display of two internally illuminated fascia signs and one wall mounted advertising board for Vickery Estate Agents.](#)

Comments required by 23 November

NO OBJECTION

Subject to meeting HCC Highways lighting condition

20/02591/HOU

26 Linkway Fleet Hampshire GU52 7UP

[Demolition of single storey rear extension and erection of a single storey rear extension and proposed loft conversion with rear dormer.](#)

Comments required by 23 November

OBJECTION

- Loss of a bungalow, although still accessible as bedroom/bathroom on ground floor are retained
- Single Storey extension 6m to rear of property –
  - Question if there is a breach in the 45 degree rule?
  - impact on adjoining neighbour to the west of the extension, loss of light to rear of property.
- Adding a bedroom so need a parking plan that meets HDC standards and the Fleet Neighbourhood Plan Policy 15 to retain 50% of front garden to soft landscaping

20/02597/OHL  
Street Record Hitches Lane Fleet Hampshire  
[Southern Electric Power Distribution \(SEPD\) 206672 - 11NI 721016 - Hitches Lane E7L5.](#)  
Comments required by 23 November

**NO OBJECTION**

Only one pole. To note height increase looks wrong 1.5 to 8m is more than 17%, which is it?

20/02589/HOU  
30 Shire Avenue Fleet Hampshire GU51 2TB  
[Erection of a first floor side extension.](#)  
Comments required by 23 November

**NO OBJECTION**

Well designed

20/02634/PRIOR  
8 Fairland Close Fleet Hampshire GU52 7LU  
[Erection of a single storey rear extension, replace existing ground floor side door with window and insertion of two rooflights to front roof slope](#)  
Comments required by 17 November

**NO OBJECTION**

Assuming the protrusion on No10 is the garage then the extension should not impact any main windows to the neighbour's property. If it's not a garage, then possible breach in 45 degree rule

20/02570/HOU  
87 Kings Road Fleet Hampshire GU51 3AR  
[Erection of a single storey rear extension and replacement of one of the garage doors with a window](#)  
Comments required by 24 November

**OBJECTION**

- No issue with rear extension. However garage conversion probably means no longer to be used as a garage so all parking to the front of the property.
- A parking plan needs submitting that meets HDC standards and the Fleet Neighbourhood Plan Policy 15 that 50% of the front garden should be soft landscaped
- Suggest that a pitched roof would be more in keeping
- Concern the garage conversion could become another separate dwelling?

20/02602/HOU  
1A Linkway Fleet Hampshire GU52 7UH  
[Erection of a single storey rear extension](#)  
Comments required by 24 November

**OBJECTION**

- A substantial extension right on the boundary with the adjoining neighbour - will take light off the back of the neighbouring bungalow. Extension height is 2.954m = 9.7ft. It extends well beyond existing rear of property and will be clearly visible from the neighbour's rear windows.

	<ul style="list-style-type: none"> <li>Overdevelopment of site, leaves very little amenity space with other structures within the curtilage</li> </ul> <p>20/02614/HOU 113 Albert Street Fleet Hampshire GU51 3RN <a href="#">Erection of a single storey side extension</a> Comments required by 25 November</p> <p>NO OBJECTION in principle But concern it brings the gutter right onto the boundary of the property and will be taking drainage off the catslide roof. The only means of maintaining the gutter would be from the neighbouring property and any problems with the gutter would overflow onto the neighbouring property. Poor design.</p> <p>20/02608/HOU 9 Fairland Close Fleet Hampshire GU52 7LX <a href="#">Erection of a single storey rear extension, open rear canopy above existing patio area, new flat roof to existing side conservatory and replacement fully glazed entrance porch</a> Comments required by 25 November</p> <p>NO OBJECTION subject to:</p> <ul style="list-style-type: none"> <li>a condition that a new tree is planted to compensate for the loss of a tree in the Conservation Area.</li> </ul> <p>20/02580/HOU 10 Forest Dean Fleet Hampshire GU51 2UQ <a href="#">Erection of replacement boundary wall</a> Comments required by 25 November</p> <p>OBJECTION</p> <ul style="list-style-type: none"> <li>On the plan the extent of the site is shown with two boundaries. A blue line is supposed to show the extent of ownership, but there is no blue line on the plan.</li> <li>Is land being claimed own by the applicant?</li> <li>HCC Highways should investigate the neighbour's concerns re visibility and sight lines for accessing and exiting the adjacent garage. Potential public safety issue.</li> </ul>
7	<p><b>Noted:</b></p> <p>Planning Enforcement notices</p>
8	<p><b>Noted:</b></p> <p><b>Hart Planning Meeting Dates</b></p> <p>N/A</p>
	<p><b>Date of Next Virtual Meeting</b></p> <p>23<sup>rd</sup> November, 18:30 for 19:00</p>

Meeting closed: 7.45pm

**Signed:**.....

**Date:** .....





## MINUTES OF DEVELOPMENT CONTROL COMMITTEE

### DEVELOPMENT CONTROL COMMITTEE

Virtual Meeting held on Monday 23<sup>rd</sup> November

**Present:**

Cllr Schofield  
 Cllr Robinson  
 Cllr Holt  
 Cllr Hope – acting chairman  
 Cllr Carpenter  
 Cllr Pierce

**Officers:** Charlotte Benham – Projects and Committee Officer

1	<p><b>Apologies</b></p> <p>Not present, Cllr: Wildsmith          Apologies: Cllr Jasper</p>
2	<p><b>Declarations of interest to any item on the agenda</b></p> <p>None declared</p>
3.	<p><b>Public Session</b></p> <p>None</p>
4	<p><b>Approval of the Minutes</b></p> <p>The minutes of the development and control meeting that would have been held on Monday 9<sup>th</sup> November were accepted as a correct record of the meeting.</p>
5	<p>20/02657/HOU          92 Westover Road Fleet Hampshire GU51 3DF  <u><a href="#">Demolition of garage and lean-to and erection of a single storey rear extension and replacement side entrance porch.</a></u>          Comments required by 30 November</p> <p><b>OBJECTION</b></p> <ul style="list-style-type: none"> <li>• Loss of a garage</li> <li>• A dimensioned parking plan that meets Hart’s standards should be submitted</li> <li>• Appears to use the whole of the front garden for parking which breaches Fleet Neighbourhood Plan Policy 15 - maintaining 50% of front garden as soft landscaping</li> </ul>

20/02596/HOU  
30 Castle Street Fleet GU52 7ST  
[Demolition of existing rear extensions and erection of a two storey rear extension. New front porch extension.](#)  
Comments required by 2 December

NO OBJECTION in principle

- This has been presented before but as a three bedroom development however the revised proposal maintains the number of bedrooms at two so there is no increased demand on parking

20/02563/HOU  
35 Greenways Fleet GU52 7XG  
[Erection of single storey front extensions, alterations to roof to include extended roofline, removal of chimney and insertion of one rooflight to front and alterations to fenestration](#)  
Comments required by 4 December

OBJECTION

- Proposed plans are out of keeping - the front of the property faces NW so there is no shading required from the proposed veranda which is uncharacteristic of the area. It also requires the introduction of a metal effect GRP roofing material which does not match the existing roof tiles. The proposal also changes the existing brick finish to white render, horizontal boarding and dark window frames.
- Omission of the front veranda would make the proposal more acceptable
- Breaches Fleet Neighbourhood Plan Policy 10.1 and 10.2
- A parking plan that meets Harts standards should be submitted

20/02725/HOU  
89 Kings Road Fleet GU51 3AR  
[Erection of a porch and replacement of first floor bay window with window to side, and erection of a single storey extension to rear following demolition of existing single storey rear projection and insertion of ground floor window to side](#)  
Comments required by 7 December

NO OBJECTION

- Subject to parking plan that meets Harts standards and shows ability to exit site in a forward direction

20/02726/HOU  
89 Kings Road Fleet GU51 3AR  
[Creation of a new access to the public highway and erection of a wall with piers on either side of the new access](#)  
Comments required by 7 December

OBJECTION

- Plans create a new access to/from the property onto Kings Road. The higher brick wall means vehicles will need to venture out further onto the pavement before there is adequate visibility along Kings Road. HCC highways input is required from a safety perspective
- Brick wall of the proposed height is generally out of keeping with frontages on Kings Road

20/02622/OHL

Street Record Fleet Road Fleet Hampshire

[Install and keep installed above ground an electric line of nominal voltage of less than 132 kilovolts](#)

Comments required by 26 November

NO OBJECTION

20/02756/HOU

9 Wood Lane Fleet Hampshire GU51 3DX

[Erection of a part single part two storey front extension, alterations to window at first floor front, erection of a single storey side and rear extension following demolition of existing conservatory and part conversion of garage to utility room](#)

Comments required by 10 December

OBJECTION

- Building right on the boundary raises the issue of maintaining the gutters on the boundary line as they will not be accessible from within the property
- The modified garage is 6m deep but not 3m wide – still a garage?
- Looks as if 4 cars can be accommodated on the plot, but a parking plan should be submitted that meets Harts standards. Possibly will not maintain 50% soft landscaping to the front garden as per Fleet Neighbourhood Plan Policy 15

20/02721/HOU

23 Teaseltun Fleet GU51 5BY

[Erection of one dormer window and insertion of two rooflights into the rear roof slope and insertion of three rooflights into the front roof slope to facilitate the conversion of the loft to habitable accommodation](#)

Comments required by 10 December

OBJECTION

- This is a three to four bedroom conversion and therefore requires 3.5 parking spaces and there are only two spaces allocated per property. Is there on-street parking? A dimensioned parking plan should be submitted that meets Hart's standards
- Loft bedroom (4) has large window to rear overlooking neighbours garden so increased loss of privacy
- Adjacent pair of semis have already extended into the loft, but with smaller dormer windows than the one proposed

20/02728/AMCON

Yarrells Birch Avenue Fleet GU51 4PB

[Variation of Condition 2 \(Approved Plans\) attached to Planning Permission 19/02869/FUL dated 17/03/2020 to substitute alternative drawings for those already consented.](#)

[The proposed changes comprise the following:](#)

[a\) Replace the square metal clad dormer windows with traditional pitched dormer windows.](#)

[b\) Provide new high level roof lights to the single storey family room.](#)

[c\) Extend the single storey family room by 2.9m. Please note that the building will still avoid the root protection area of the adjacent trees and will not impact the Arboricultural Impact](#)

[Assessment previously issued.](#)

[d\) Provide a timber framed and clad garage and car port to replace the consented double car port.](#)

	<p><a href="#"><u>Please note that the access to the new dwelling is unchanged from the current planning consent.</u></a>  Comments required by 7 December</p> <p><b>OBJECTION</b>  In principle object to amendment of approved planning applications. In this instance the proposed amendments to the house are improvements to the original plan however:</p> <ul style="list-style-type: none"> <li>• The conversion of a car port to a garage only highlights the concerns about a shared access to the two properties. Access to the garage will require cars manoeuvring to gain access to the front of the garage and exiting the garage puts vehicles in line with vehicles entering the site - not a practical or safe arrangement.</li> <li>• The garage would be better set further into the site, turned to the north, with the two additional parking spaces in front of the garage. This will provide easier access and greater separation of the vehicular access to the two properties.</li> </ul> <p>20/02615/HOU  57 Elvetham Road Fleet Hampshire GU51 4QP  <a href="#"><u>Retrospective alteration to the front boundary treatment including two new timber gates and fencing</u></a>  Comments required by 10 December</p> <p><b>OBJECTION</b></p> <ul style="list-style-type: none"> <li>• This plot is in the North Fleet Conservation Area is subject to an Article 4 Direction which particularly addresses front boundaries and Paragraph 1.2 of the Management Proposals clearly states “The Council (Hart District Council) will enforce the existing Article 4 Direction and protect or enhance existing front boundaries</li> <li>• the proposal neither protects nor enhances the character of the NFCA.</li> <li>• Paragraph 7.2 of the North Fleet Conservation Area Character Appraisal and Management Proposals clearly states “the need to protect existing front boundaries and ensure that new works do not detract from the sylvan character of the conservation area. In addition, the third bullet point states “the protection of front gardens, including resistance to the creation of parking areas.”</li> <li>• The offending fencing and gate should be removed and replaced with more appropriate gates and fencing that better reflect the sylvan and near rural character of the NFCA.</li> </ul>
7	<p><b>Noted:</b>  Planning Enforcement notices</p>
8	<p><b>Noted:</b>  <b>Hart Planning Meeting Dates</b>  N/A</p>
	<p><b>Date of Next Virtual Meeting</b>  7<sup>th</sup> December, 18:30 for 19:00</p>

**Meeting closed: 7.50pm**

**Signed:.....**

**Date: .....**

**Full Council Meeting  
Wednesday 2 December 2020**

**Subject: Fleet Link Bus Service**

**Date: 25 November, 2020**

**1. Introduction**

Members of the Community Bus Working Group met with representatives of Rushmoor Voluntary Services (service provider) , HCC Transport Services (contract manager), Church Crookham Parish Council (co-funders) for a service review.

**2. Service During Lockdown**

For three months, April to June, there was no regular service. RVS provided a shopping delivery service and a prescription delivery service to registered bus users. The drivers also telephoned vulnerable users (15 No.) each week to check on their welfare.

One resident was transported daily to Guildford to attend radiotherapy.

Fleet Link also helped collect and distribute some laptops for Fleet Lions IT project.

The bus was modified to ensure social distancing by constructing a screen around the driver, installing a hand sanitiser, and removing 9 of the 12 passenger seats. The facility to accept contactless credit card payments has been installed.

A limited service primarily to Fleet Town Centre was initiated in July. Surprisingly, the number of passenger trips compared to the same periods last year has been between 40 and 50% with only 25% seating capacity. This potentially says more about the regular service than the current emergency service.

RVS indicated that the limited capacity has not limited demand and no bookings have been refused.

RVS will continue with the current arrangements until social distancing is eased.

**3. Future of the Service**

RVS recognise the need to expand the customer base of the service.

Immediately prior to lock down there were 103 registered users. Existing customers who are all generally very satisfied with the service will be used to cascade information to other potential users.

RVS are making greater use of social media, acknowledging that many of the existing customer base are not regular IT users. Only a small number of users have an email address.

The service has to be better advertised that it is not only for the elderly or infirm, but anyone who lives more than 400m from a bus stop and has no access to a private car.

RVS will be recruiting a new Operations Manager who will be tasked with expanding the customer base for the service.

#### **4. Actions from the Review Meeting**

HCC/RVS will develop a news article

RVS will advertise more strongly among their user base to cascade information.

HCC Transport Service will assemble a 4 year history of service data.

RVS will provide a detailed monthly report of passenger usage detailing collection and destination information but respecting data protection.

HCC will distribute some DfT funds secured to offset the cost of additional PPE requirements (£362 to RVS)

#### **5. Formal Contract position**

RVS's current 2 year contract expires in March 2021, but with a proviso that the contract can be extended for up to a further 2 years by mutual agreement.

With no immediately obvious alternative arrangement it is proposed to extend the current contract for a further 12 months but excluding the replacement bus charge which will represent a saving to the Town Council of £2,515.

#### **6. Value for Money debate**

Yet again there was lengthy debate about the financial implications of the scheme and overall cost per passenger trip. Over £40,000 per annum is being expended on a small, but recognised vulnerable, section of the community.

It was proposed together with Church Crookham PC to set up a Working Group to explore and report on alternative means of supplying a more economical community bus service or alternative more cost effective means of servicing the current Fleet Link user group.

#### **7. Recommendations**

- 7.1 That a further extension of the current contract for Fleet Link for 1 year be approved at a cost to the Town Council of £11,249.72
- 7.2 That a joint Working Group be set up with CCPC, including external advisors as required, to bring forward proposals for a more economic flexible community bus service and/or an alternative means of servicing the needs of our more vulnerable residents.

# Do the Numbers Limited

5th November 2020

Janet Stanton, Clerk  
Fleet Town Council  
The Harlington Centre  
Fleet,  
GU51 4BY

Dear Janet,

## Subject: Review of matters arising from interim Internal Audit 2020/21

In light of the incoming COVID lockdown, the planned first interim visit was conducted remotely using the council website, email and telephone. The overarching issue facing the council is the impact of COVID on the operation of the venues, however the points below should be considered on an ongoing basis.

The website and transparency standards of the Council made the work easy to carry out and officers should be given credit for such.

Control area	Issue	Recommended Action
Public access to virtual meetings	Electronic meetings have become a necessity at the current time, but making them work well will be a long term benefit to electors and stakeholders. Access to observe meetings should therefore be made as simple and transparent as possible.	The council is now live streaming meetings – the link should be on the agenda. Even those meetings not live streamed, a public link to the meeting should be available (even if non members are kept muted)
Public viewing of meetings	It is good practice to always minute the number of public attending meetings – to demonstrate transparency.	The minute template for all meetings should be updated to note the number of public viewing through Teams. Youtube and Facebook automatically record viewer numbers.
Fleet Link	It is unclear how the value to the Council of the service can be maintained with the likely long term social distancing rules.	The council may want to consider ideas that work for other Hampshire councils such as <a href="#">this one</a>
Furlough funds	FTC has claimed furlough funds for those staff linked entirely to suspended commercial operations. The monies are currently held on the balance sheet until HMRC government becomes clear.	It is hoped that before the year end the status of FTC as a valid claimant will be confirmed and the funds released to offset the deficit caused by COVID. This matter should be reviewed at each P&F meeting.

Please find enclosed my invoice for this visit. If either you or your members have any queries, please do not hesitate to contact me.

Regards



Eleanor S Greene

[eleanorgreene@thedunnefamily.co.uk](mailto:eleanorgreene@thedunnefamily.co.uk)

37 Upper Brownhill Road, Southampton, SO16 5NG, 023 8077 2341

Registered in England No. 7871759

Director: Eleanor S Greene



## Actions from Internal Auditor's report from visit of 05 November 2020

Control area	Issue	Recommended Action	Action Taken
Public access to virtual meetings	Electronic meetings have become a necessity at the current time, but making them work well will be a long term benefit to electors and stakeholders. Access to observe meetings should therefore be made as simple and transparent as possible.	The council is now live streaming meetings – the link should be on the agenda. Even those meetings not live streamed, a public link to the meeting should be available (even if non members are kept muted)	Noted – Now the trial of live streaming has been concluded , the live streaming link is now being included on the Council agenda.
Public viewing of meetings	It is good practice to always minute the number of public attending meetings – to demonstrate transparency.	The minute template for all meetings should be updated to note the number of public viewing through Teams. Youtube and Facebook automatically record viewer numbers.	Noted
Fleet Link	It is unclear how the value to the Council of the service can be maintained with the likely long term social distancing rules.	The council may want to consider ideas that work for other Hampshire councils such as this one <a href="https://www.bishopstokepc.org/travel-tokens">https://www.bishopstokepc.org/travel-tokens</a>	Noted – Members are already in discussion with other funders, HCC and Rushmoor Voluntary Action who operate the bus service and are reviewing the service as from 1 April 2022
Furlough Funds	FTC has claimed furlough funds for those staff linked entirely to suspended commercial operations. The monies are currently held on the balance sheet until HMRC government becomes clear.	It is hoped that before the year end the status of FTC as a valid claimant will be confirmed and the funds released to offset the deficit caused by COVID. This matter should be reviewed at each P&F meeting.	This is reviewed at the weekly COVID Recovery Meetings and is also part of the budget projection process which is reviewed at each Policy & Finance Committee Meeting.

**Bank Reconciliation Statement as at 05/11/2020  
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-op	31/03/2020	306	0.00
HSBC	30/10/2020	482	825,953.59
			<u>825,953.59</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			825,953.59
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			825,953.59
		<b>Balance per Cash Book is :-</b>	<b>825,953.59</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Bank Current/Deposit Account

## List of Payments made between 01/10/2020 and 31/10/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2020	PAY AND SHOP	DD	22.80		Transaction Charges HCEvnAug20
08/10/2020	HSBC	DDR	91.44		ELECTR BKG CHARGES AUG 2020
08/10/2020	HSBC	DDR	12.75		ELECTR BKG CHARGES AUG 2020
14/10/2020	CommercialCards/HSBC	DD	63.97		CommercialCard-PACA Sep2020
14/10/2020	Legal and General	DD	3,400.00		Pension L&G Oct 2020
14/10/2020	CommercialCards/HSBC	DD	326.68		CommercialCard-OS&FM Oct 2020
14/10/2020	CommercialCards/HSBC	DD	1,655.27		CommercialCard-DM HC Oct2020
14/10/2020	CommercialCards/HSBC	DD	435.88		CommercialCard-GM HC Sep2020
14/10/2020	CommercialCards/HSBC	DD	1,055.65		CommercialCard-TechnServ Sep20
14/10/2020	CommercialCards/HSBC	DD	-1,655.27		CommercialCard-DM HC Oct2020
14/10/2020	CommercialCards/HSBC	DD	1,655.27		CommercialCard-DM HC Sep2020
15/10/2020	BACS P/L Pymnt Page 1814	BACS Pymnt	58,855.27		BACS P/L Pymnt Page 1814
16/10/2020	GLOBAL PAYMENTS	DD	49.11		MonthlyServiceFeeSep20/Inv0045
16/10/2020	GLOBAL PAYMENTS	DD	187.13		MonthlyServiceFeeSep20/Inv0115
16/10/2020	CASTLE WATER	DD	354.75		Water BasingbP 01Apr20-31Jan21
19/10/2020	NPOWER	DD	192.79		Electricity AFCC 01Jun-08Sep20
20/10/2020	CENT COMP MANG LTD/LivePay	DD	126.00		CENT COMP MANG LTD/LivePay
20/10/2020	LivePay	DDR	23,335.78		Payroll Oct 2020
21/10/2020	BACS P/L Pymnt Page 1819	BACS Pymnt	18,257.20		BACS P/L Pymnt Page 1819
22/10/2020	Inland Revenue	DDR	7,265.18		Tax and NI Oct 20
23/10/2020	BOC MANCHESTER ACC	DD	37.09		Gas for HarlingtonBar Sep2020
27/10/2020	BACS P/L Pymnt Page 1821	BACS Pymnt	90,600.00		BACS P/L Pymnt Page 1821
27/10/2020	BOOKER LTD-BK	DD	116.62		FIRST PAYMENT-Snacks HC Events
28/10/2020	O2	DD	12.42		MobilePhoneOS&FM 14Oct-13Nov20
28/10/2020	VODAFONE LTD	DD	32.80		Mobile Phones 18Sep-17Oct20
29/10/2020	PAY AND SHOP	DD	22.80		TransactionChargesHCEvnt Sep20
29/10/2020	HSBC Total Charges	DDR	16.32		HSBCTotalCharges 08Sep-07Oct20
30/10/2020	British Telecom/BT Group PLC	DD	156.58		Harlington&CafeWifi 01-31Oct20

<b>Total Payments</b>	<b>206,682.28</b>
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## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>AMETHYST Amethyst Horticulture Ltd</b>							
17810/Amethyst Horticulture Lt	30/09/2020	17810	1	6,336.76	0.00	6,336.76	0.00
					<b>0.00</b>	<b>6,336.76</b>	
Above paid on 15/10/2020 by Online Payment Ref AMETHYST							
<b>BAKERS W.C.Baker &amp; Son Limited</b>							
02000/W.C.Baker & Son Limited	30/09/2020	02000	1	48.34	0.00	48.34	0.00
02001/W.C.Baker & Son Limited	30/09/2020	02001	1	11.25	0.00	11.25	0.00
					<b>0.00</b>	<b>59.59</b>	
Above paid on 15/10/2020 by Online Payment Ref BAKERS							
<b>BIFFA Biffa Waste Services Ltd</b>							
227M04274/Biffa Waste Services	28/09/2020	227M04274	1	-363.30	0.00	-363.30	0.00
227M04275/Biffa Waste Services	28/09/2020	227M04275	1	-59.22	0.00	-59.22	0.00
227M04276/Biffa Waste Services	28/09/2020	227M04276	1	-18.06	0.00	-18.06	0.00
227T11017/Biffa Waste Services	25/09/2020	227T11017	1	753.00	0.00	753.00	0.00
227T11018/Biffa Waste Services	25/09/2020	227T11018	1	135.18	0.00	135.18	0.00
227T11019/Biffa Waste Services	25/09/2020	227T11019	1	123.24	0.00	123.24	0.00
227T11020/Biffa Waste Services	25/09/2020	227T11020	1	49.50	0.00	49.50	0.00
					<b>0.00</b>	<b>620.34</b>	
Above paid on 15/10/2020 by Online Payment Ref BIFFA							
<b>CANFORD Canford Audio Limited</b>							
1122734213/Canford Audio Limit	01/10/2020	1122734213	1	384.96	0.00	384.96	0.00
					<b>0.00</b>	<b>384.96</b>	
Above paid on 15/10/2020 by Online Payment Ref CANFORD							
<b>CBS Comfort Building Services Ltd</b>							
48298/Comfort Building Service	07/08/2020	48298	1	988.80	0.00	988.80	0.00
48299/Comfort Building Service	07/08/2020	48299	1	509.47	0.00	509.47	0.00
48416/Comfort Building Service	09/09/2020	48416	1	189.60	0.00	189.60	0.00
48435/Comfort Building Service	11/09/2020	48435	1	988.80	0.00	988.80	0.00
48436/Comfort Building Service	11/09/2020	48436	1	509.47	0.00	509.47	0.00
48520/Comfort Building Service	30/09/2020	48520	1	280.80	0.00	280.80	0.00

## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
48549/Comfort Building Service	08/10/2020	48549	1	256.80	0.00	256.80	0.00
					<b>0.00</b>	<b>3,723.74</b>	

Above paid on 15/10/2020 by Online Payment Ref CBS

<b>EINCHCOMB Paul Einchcomb</b>							
SEP/OCT2020/Paul Einchcomb	29/09/2020	SEP/OCT2020	1	174.04	0.00	174.04	0.00
					<b>0.00</b>	<b>174.04</b>	

Above paid on 15/10/2020 by Online Payment Ref EINCHCOMB

<b>ENVIROMENT All Environmental Health Services Ltd</b>							
INV-00857/All Environmental He	01/10/2020	INV-00857	1	1,963.66	0.00	1,963.66	0.00
					<b>0.00</b>	<b>1,963.66</b>	

Above paid on 15/10/2020 by Online Payment Ref AllEnviron

<b>FLTJAZ Fleet Jazz Club</b>							
20/06/Fleet Jazz Club	09/10/2020	20/06	1	80.00	0.00	80.00	0.00
					<b>0.00</b>	<b>80.00</b>	

Above paid on 15/10/2020 by Online Payment Ref FLTJAZ

<b>GEMINI Gemini AMPM Ltd.</b>							
INV-12168/Gemini AMPM Ltd.	17/09/2020	INV-12168	1	780.00	0.00	780.00	0.00
					<b>0.00</b>	<b>780.00</b>	

Above paid on 15/10/2020 by Online Payment Ref GEMINI

<b>GREENHOUSE Greenhouse Graphics Ltd</b>							
23026/Greenhouse Graphics Ltd	30/09/2020	23026	1	1,530.00	0.00	1,530.00	0.00
					<b>0.00</b>	<b>1,530.00</b>	

Above paid on 15/10/2020 by Online Payment Ref GREENHOUSE

<b>HALC Hampshire Association of Local Councils</b>							
INV-4139/Hampshire Association	01/10/2020	INV-4139	1	72.00	0.00	72.00	0.00
					<b>0.00</b>	<b>72.00</b>	

Above paid on 15/10/2020 by Online Payment Ref HALC

## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>HDC</b> <b>Hart District Council</b>							
4000008751/Hart District Council	06/10/2020	4000008751	1	1,775.34	0.00	1,775.34	0.00
					<b>0.00</b>	<b>1,775.34</b>	
Above paid on 15/10/2020 by Online Payment Ref HDC							
<b>IDD LTD</b> <b>IDD CONTRACTS LTD</b>							
IDD/4488/IDD CONTRACTS LTD	25/09/2020	IDD/4488	1	7,324.30	0.00	7,324.30	0.00
					<b>0.00</b>	<b>7,324.30</b>	
Above paid on 15/10/2020 by Online Payment Ref IDDLTD							
<b>MINTNETWORK</b> <b>Mint Network Ltd</b>							
08201646/Mint Network Ltd	30/09/2020	08201646	1	159.11	0.00	159.11	0.00
					<b>0.00</b>	<b>159.11</b>	
Above paid on 15/10/2020 by Online Payment Ref MINTNETWORK							
<b>MORGIL</b> <b>Morian Gil Human Resources Ltd</b>							
02788/Morian Gil Human Resourc	09/10/2020	02788	1	109.20	0.00	109.20	0.00
					<b>0.00</b>	<b>109.20</b>	
Above paid on 15/10/2020 by Online Payment Ref MORGIL							
<b>NIGELJEFFR</b> <b>Nigel Jeffries Landscapes Limited</b>							
12972/Nigel Jeffries Landscape	30/09/2020	12972	1	13,157.24	0.00	13,157.24	0.00
					<b>0.00</b>	<b>13,157.24</b>	
Above paid on 15/10/2020 by Online Payment Ref NIGELJEFFR							
<b>NPOWER</b> <b>NPOWER Ltd</b>							
LGWH9VG2/NPOWER Ltd	16/09/2020	LGWH9VG2	1	1,557.00	0.00	1,557.00	0.00
					<b>0.00</b>	<b>1,557.00</b>	
Above paid on 15/10/2020 by Online Payment Ref NPOWER							
<b>PEAR</b> <b>Pear Technology Services Ltd</b>							
128071/Pear Technology Service	29/09/2020	128071	1	30.00	0.00	30.00	0.00
					<b>0.00</b>	<b>30.00</b>	
Above paid on 15/10/2020 by Online Payment Ref PearTechno							

## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No.	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>PRIMA CH Cleaning Services</b>							
001227/CH Cleaning Services	31/08/2020	001227	1	317.52	0.00	317.52	0.00
001228/CH Cleaning Services	31/08/2020	001228	1	190.26	0.00	190.26	0.00
001230/CH Cleaning Services	31/08/2020	001230	1	780.00	0.00	780.00	0.00
001231/CH Cleaning Services	31/08/2020	001231	1	66.00	0.00	66.00	0.00
001232/CH Cleaning Services	31/08/2020	001232	1	59.52	0.00	59.52	0.00
001233/CH Cleaning Services	31/08/2020	001233	1	59.52	0.00	59.52	0.00
001234/CH Cleaning Services	30/09/2020	001234	1	780.00	0.00	780.00	0.00
001235/CH Cleaning Services	30/09/2020	001235	1	486.18	0.00	486.18	0.00
001236/CH Cleaning Services	30/09/2020	001236	1	190.26	0.00	190.26	0.00
001237/CH Cleaning Services	30/09/2020	001237	1	317.52	0.00	317.52	0.00
001238/CH Cleaning Services	30/09/2020	001238	1	119.04	0.00	119.04	0.00
001239/CH Cleaning Services	30/09/2020	001239	1	119.04	0.00	119.04	0.00
001240/CH Cleaning Services	30/09/2020	001240	1	132.30	0.00	132.30	0.00
					<b>0.00</b>	<b>3,617.16</b>	

Above paid on 15/10/2020 by Online Payment Ref CHCleaning

<b>ROYALMAIL Royal Mail Group Ltd</b>							
9061641030/Royal Mail Group Lt	29/09/2020	9061641030	1	119.40	0.00	119.40	0.00
					<b>0.00</b>	<b>119.40</b>	

Above paid on 15/10/2020 by Online Payment Ref RoyalMailG

<b>SIAN Sian Taylor</b>							
OCT/SEP2020/Sian Taylor	05/10/2020	OCT/SEP2020	1	42.55	0.00	42.55	0.00
					<b>0.00</b>	<b>42.55</b>	

Above paid on 15/10/2020 by Online Payment Ref SIANT

<b>STAGE SERV Stage Services Ltd</b>							
5697/Stage Services Ltd	29/09/2020	5697	1	7,500.00	0.00	7,500.00	0.00
					<b>0.00</b>	<b>7,500.00</b>	

Above paid on 15/10/2020 by Online Payment Ref StageServi

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>TOTGAS</b>							
<b>Total Gas &amp; Power Ltd</b>							
218912644/20/Total Gas & Power	10/08/2020	218912644/20	1	67.72	0.00	67.72	0.00
220337023/20/Total Gas & Power	09/09/2020	220337023/20	1	24.48	0.00	24.48	0.00
220337199/20/Total Gas & Power	09/09/2020	220337199/20	1	60.89	0.00	60.89	0.00
					<b>0.00</b>	<b>153.09</b>	

Above paid on 15/10/2020 by Online Payment Ref TOTGAS

<b>UWR</b>							
<b>United Washrooms Limited</b>							
HI582563/United Washrooms Limi	01/09/2020	HI582563	1	116.18	0.00	116.18	0.00
HI582657/United Washrooms Limi	01/09/2020	HI582657	1	610.65	0.00	610.65	0.00
HI582707/United Washrooms Limi	01/10/2020	HI582707	1	116.18	0.00	116.18	0.00
HI582799/United Washrooms Limi	01/10/2020	HI582799	1	610.65	0.00	610.65	0.00
					<b>0.00</b>	<b>1,453.66</b>	

Above paid on 15/10/2020 by Online Payment Ref UWR

<b>WES LTD</b>							
<b>Westbury Estate Services Ltd</b>							
1957/Westbury Estate Services	20/09/2020	1957	1	5,070.00	0.00	5,070.00	0.00
1960/Westbury Estate Services	30/09/2020	1960	1	660.00	0.00	660.00	0.00
					<b>0.00</b>	<b>5,730.00</b>	

Above paid on 15/10/2020 by Online Payment Ref WESLTD

<b>ZUR</b>							
<b>Zurich Town&amp;Parish,Insurer Trust Account</b>							
502461107/Zurich Town&Parish,I	04/10/2020	502461107	1	402.13	0.00	402.13	0.00
					<b>0.00</b>	<b>402.13</b>	

Above paid on 15/10/2020 by Online Payment Ref ZUR

<b>CBS</b>							
<b>Comfort Building Services Ltd</b>							
48587/Comfort Building Service	13/10/2020	48587	1	988.80	0.00	988.80	0.00
48588/Comfort Building Service	13/10/2020	48588	1	509.47	0.00	509.47	0.00
48611/Comfort Building Service	16/10/2020	48611	1	218.40	0.00	218.40	0.00
					<b>0.00</b>	<b>1,716.67</b>	

Above paid on 21/10/2020 by Online Payment Ref CBS



## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>CHUBB</b> <b>Chubb Fire &amp; Security Limited</b>							
8406682/Chubb Fire & Security	13/10/2020	8406682	1	179.28	0.00	179.28	0.00
					<b>0.00</b>	<b>179.28</b>	
Above paid on 21/10/2020 by Online Payment Ref CHUBB							
<b>CONNECT</b> <b>Connect Computer Consultants Ltd</b>							
2495/Connect Computer Consulta	12/10/2020	2495	1	432.00	0.00	432.00	0.00
					<b>0.00</b>	<b>432.00</b>	
Above paid on 21/10/2020 by Online Payment Ref CONNECT							
<b>CVP</b> <b>Creative Video Productions Ltd</b>							
658115/Creative Video Producti	16/10/2020	658115	1	5,732.57	0.00	5,732.57	0.00
					<b>0.00</b>	<b>5,732.57</b>	
Above paid on 21/10/2020 by Online Payment Ref CVP							
<b>HDC</b> <b>Hart District Council</b>							
4000008759/Hart District Council	11/10/2020	4000008759	1	2,177.76	0.00	2,177.76	0.00
					<b>0.00</b>	<b>2,177.76</b>	
Above paid on 21/10/2020 by Online Payment Ref HDC							
<b>IBSOFFICE</b> <b>IBS Office Solutions Ltd</b>							
59898/IBS Office Solutions Ltd	15/10/2020	59898	1	402.79	0.00	402.79	0.00
					<b>0.00</b>	<b>402.79</b>	
Above paid on 21/10/2020 by Online Payment Ref IBSOFFICE							
<b>MAIMAN</b> <b>Mainly Madness Ltd</b>							
INV-0093/Mainly Madness Ltd	24/02/2020	INV-0093	1	2,816.21	0.00	2,816.21	0.00
					<b>0.00</b>	<b>2,816.21</b>	
Above paid on 21/10/2020 by Online Payment Ref MAIMAN							
<b>NPOWER</b> <b>NPOWER Ltd</b>							
LGWJMGTG/NPOWER Ltd	16/10/2020	LGWJMGTG	1	1,689.74	0.00	1,689.74	0.00
					<b>0.00</b>	<b>1,689.74</b>	
Above paid on 21/10/2020 by Online Payment Ref NPOWER							

## List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>NPTREE</b> <b>NP Tree Management Ltd</b>							
1921/NP Tree Management Ltd	15/10/2020	1921	1	480.00	0.00	480.00	0.00
1928/NP Tree Management Ltd	16/10/2020	1928	1	816.00	0.00	816.00	0.00
					<b>0.00</b>	<b>1,296.00</b>	
Above paid on 21/10/2020 by Online Payment Ref NPTREE							
<b>PEAR</b> <b>Pear Technology Services Ltd</b>							
127790/Pear Technology Service	31/08/2020	127790	1	270.00	0.00	270.00	0.00
					<b>0.00</b>	<b>270.00</b>	
Above paid on 21/10/2020 by Online Payment Ref PearTechno							
<b>TOTGAS</b> <b>Total Gas &amp; Power Ltd</b>							
222673522/20/Total Gas & Power	10/10/2020	222673522/20	1	73.41	0.00	73.41	0.00
222808074/20/Total Gas & Power	10/10/2020	222808074/20	1	923.54	0.00	923.54	0.00
222808514/20/Total Gas & Power	10/10/2020	222808514/20	1	25.23	0.00	25.23	0.00
					<b>0.00</b>	<b>1,022.18</b>	
Above paid on 21/10/2020 by Online Payment Ref TOTGAS							
<b>VIMTO</b> <b>Vimto Limited</b>							
OP/1483018/Vimto Limited	09/10/2020	OP/1483018	1	522.00	0.00	522.00	0.00
					<b>0.00</b>	<b>522.00</b>	
Above paid on 21/10/2020 by Online Payment Ref VIMTO							
<b>CALOO</b> <b>Caloo Ltd</b>							
2955-II/Caloo Ltd	08/09/2020	2955-II	1	90,000.00	0.00	90,000.00	0.00
3001/Caloo Ltd	22/10/2020	3001	1	600.00	0.00	600.00	0.00
					<b>0.00</b>	<b>90,600.00</b>	
Above paid on 27/10/2020 by Online Payment Ref CalooLtd							
<b>Total Purchase Ledger Payments for Month 7</b>						<b>0.00</b>	<b>167,712.47</b>

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 01/10/2020	<b>24.24</b>						
	Sales Recpts Page 4200	24.24	24.24		101			Sales Recpts Page 4200
	Banked: 01/10/2020	<b>63.00</b>						
	Ticket sales	60.00		2.86	596		57.14	Ticket sales
	Charges	3.00		0.50	1435	201	2.50	Charges
	Banked: 01/10/2020	<b>31.10</b>						
	STRIPE	31.10		5.18	1065	310	25.92	TENNIS HIRE-Calthorpe
	Banked: 01/10/2020	<b>16.44</b>						
	HSBC - Nationwide	16.44			1870	101	16.44	FTC Nationwide Interest
	Banked: 02/10/2020	<b>117.08</b>						
	PublicSectorDepositFund/CCLA	117.08			1870	101	117.08	Dividens Statement Sep20
	Banked: 02/10/2020	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 02/10/2020	<b>40.18</b>						
	GC C1 GO CARDLESS	40.18		6.70	1064	310	33.48	Tennis Membership-
	Banked: 02/10/2020	<b>41.00</b>						
	ROWBORY MA+IA 2/IROWBORYTENNIS	41.00		6.83	1064	310	34.17	IROWBORYTennisMember
	Banked: 05/10/2020	<b>80.36</b>						
	GC C1 GO CARDLESS	80.36		13.39	1064	310	66.97	Tennis Membership-
	Banked: 07/10/2020	<b>3,572.58</b>						
	HMRC	3,572.58			531		3,572.58	JRS grant Sep 2020
	Banked: 09/10/2020	<b>108.00</b>						
	Sales Recpts Page 4201	108.00	108.00		101			Sales Recpts Page 4201
	Banked: 09/10/2020	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 12/10/2020	<b>-36.00</b>						
	Ticket refunds	-36.00		-6.00	584		-30.00	Ticket refunds
	Banked: 12/10/2020	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 12/10/2020	<b>3,420.00</b>						
	THE SOUTHERN CO-OP	3,420.00			1120	350	2,200.00	DOG Plot2523
					1100	350	880.00	Interment
					1130	350	340.00	Memoria Plot2523
	Banked: 13/10/2020	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	Banked: 13/10/2020	<b>80.36</b>						
	<b>Subtotal Carried Forward:</b>	<b>7,583.22</b>	<b>132.24</b>	<b>33.62</b>			<b>7,337.00</b>	

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	GC C1 GO CARDLESS	80.36		13.39	1064	310	66.97	Tennis Membership-
	Banked: 14/10/2020	<b>18.89</b>						
	STRIPE	18.89		3.15	1065	310	15.74	TENNIS HIRE-Calthorpe
	Banked: 14/10/2020	<b>168.00</b>						
	Sales Recpts Page 4202	168.00	168.00		101			Sales Recpts Page 4202
	Banked: 14/10/2020	<b>325.00</b>						
	Ticket sales	320.00		15.24	800		304.76	Ticket sales
	Charges	5.00		0.83	1435	201	4.17	Charges
	Banked: 14/10/2020	<b>328.00</b>						
	Ticket sales	180.00		8.57	799		171.43	Ticket sales
	Ticket sales	128.00		6.10	800		121.90	Ticket sales
	Charges	20.00		3.33	1435	201	16.67	Charges
	Banked: 15/10/2020	<b>31.10</b>						
	STRIPE	31.10		5.18	1065	310	25.92	TENNIS HIRE-Calthorpe
	Banked: 15/10/2020	<b>360.00</b>						
	Sales Recpts Page 4203	360.00	360.00		101			Sales Recpts Page 4203
	Banked: 15/10/2020	<b>193.10</b>						
	Accoustic Park Event	193.10		32.18	549		160.92	Accoustic Park Event
	Banked: 15/10/2020	<b>301.20</b>						
	Accoustic Park Event	301.20		50.20	549		251.00	Accoustic Park Event
	Banked: 15/10/2020	<b>162.50</b>						
	Ticket sales	160.00		7.62	800		152.38	Ticket sales
	Charges	2.50		0.42	1435	201	2.08	Charges
	Banked: 16/10/2020	<b>18.66</b>						
	STRIPE	18.66		3.11	1065	310	15.55	TENNIS HIRE-Calthorpe
	Banked: 16/10/2020	<b>40.18</b>						
	GC C1 GO CARDLESS	40.18		6.70	1064	310	33.48	Tennis Membership-
	Banked: 16/10/2020	<b>128.00</b>						
	Ticket sales	30.00		1.43	799		28.57	Ticket sales
	Ticket sales	96.00		4.57	800		91.43	Ticket sales
	Charges	2.00		0.33	1435	201	1.67	Charges
	Banked: 16/10/2020	<b>863.00</b>						
	Ticket sales	120.00		5.71	796		114.29	Ticket sales
	Ticket sales	60.00		2.86	799		57.14	Ticket sales
	Ticket sales	120.00		5.71	794		114.29	Ticket sales
	Ticket sales	105.00		5.00	795		100.00	Ticket sales
	Ticket sales	90.00		4.28	797		85.72	Ticket sales
	Ticket sales	312.00		14.86	798		297.14	Ticket sales
	Charges	56.00		9.33	1435	201	46.67	Charges
	Banked: 17/10/2020	<b>1,326.00</b>						
<b>Subtotal Carried Forward:</b>		11,846.85	528.00	243.72			9,616.89	

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Ticket sales	240.00		11.43	796		228.57	Ticket sales
	Ticket sales	30.00		1.43	799		28.57	Ticket sales
	Ticket sales	270.00		12.86	794		257.14	Ticket sales
	Ticket sales	280.00		13.33	795		266.67	Ticket sales
	Ticket sales	120.00		5.71	797		114.29	Ticket sales
	Ticket sales	96.00		4.57	800		91.43	Ticket sales
	Ticket sales	208.00		9.90	798		198.10	Ticket sales
	Charges	82.00		13.67	1435	201	68.33	Charges
	<b>Banked: 18/10/2020</b>	<b>228.00</b>						
	Ticket sales	30.00		1.43	796		28.57	Ticket sales
	Ticket sales	182.00		8.67	798		173.33	Ticket sales
	Charges	16.00		2.67	1435	201	13.33	Charges
	<b>Banked: 19/10/2020</b>	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	<b>Banked: 19/10/2020</b>	<b>80.36</b>						
	GC C1 GO CARDLESS	80.36		13.39	1064	310	66.97	Tennis Membership-
	<b>Banked: 19/10/2020</b>	<b>1,537.00</b>						
	Ticket sales	180.00		8.57	796		171.43	Ticket sales
	Ticket sales	210.00		10.00	794		200.00	Ticket sales
	Ticket sales	735.00		35.00	795		700.00	Ticket sales
	Ticket sales	270.00		12.86	797		257.14	Ticket sales
	Ticket sales	52.00		2.48	798		49.52	Ticket sales
	Charges	90.00		15.00	1435	201	75.00	Charges
	<b>Banked: 20/10/2020</b>	<b>584.00</b>						
	Ticket sales	420.00		20.00	799		400.00	Ticket sales
	Ticket sales	128.00		6.10	800		121.90	Ticket sales
	Charges	36.00		6.00	1435	201	30.00	Charges
	<b>Banked: 20/10/2020</b>	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	<b>Banked: 20/10/2020</b>	<b>362.00</b>						
	Ticket sales	60.00		2.86	796		57.14	Ticket sales
	Ticket sales	60.00		2.86	799		57.14	Ticket sales
	Ticket sales	90.00		4.28	794		85.72	Ticket sales
	Ticket sales	70.00		3.33	795		66.67	Ticket sales
	Ticket sales	60.00		2.86	797		57.14	Ticket sales
	Charges	22.00		3.67	1435	201	18.33	Charges
	<b>Banked: 20/10/2020</b>	<b>170.00</b>						
	Haven Memorials-PLOT AP 0226	170.00			1130	350	170.00	AP0226Margaret&ArthurG
	<b>Banked: 20/10/2020</b>	<b>43,343.51</b>						
	Inland Revenue	43,343.51			120		43,343.51	VAT Q2 refund
	<b>Banked: 20/10/2020</b>	<b>587.03</b>						
	Ticket sales	60.00		2.86	796		57.14	Ticket sales
	ticket sales	64.00		3.05	800		60.95	ticket sales
	<b>Subtotal Carried Forward:</b>	<b>58,751.19</b>	<b>0.00</b>	<b>486.64</b>			<b>57,141.28</b>	

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Charges	2.00		0.33	1435	201	1.67	Charges
	Bar sales	461.03		76.84	1420	201	384.19	Bar sales
	<b>Banked: 21/10/2020</b>	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	<b>Banked: 21/10/2020</b>	<b>194.00</b>						
	Sales Recpts Page 4204	194.00	194.00		101			Sales Recpts Page 4204
	<b>Banked: 21/10/2020</b>	<b>162.00</b>						
	Ticket sales	30.00		1.43	799		28.57	Ticket sales
	Ticket sales	70.00		3.33	795		66.67	Ticket sales
	Ticket sales	52.00		2.48	798		49.52	Ticket sales
	Charges	10.00		1.67	1435	201	8.33	Charges
	<b>Banked: 22/10/2020</b>	<b>12.44</b>						
	STRIPE	12.44		2.07	1065	310	10.37	TENNIS HIRE-Calthorpe
	<b>Banked: 22/10/2020</b>	<b>40.18</b>						
	GC C1 GO CARDLESS	40.18		6.70	1064	310	33.48	Tennis Membership-
	<b>Banked: 22/10/2020</b>	<b>423.50</b>						
	Ticket sales	30.00		1.43	796		28.57	Ticket sales
	Ticket sales	105.00		5.00	795		100.00	Ticket sales
	Ticket sales	90.00		4.28	797		85.72	Ticket sales
	Ticket sales	192.00		9.14	800		182.86	Ticket sales
	Charges	6.50		1.08	1435	201	5.42	Charges
	<b>Banked: 22/10/2020</b>	<b>208.00</b>						
	Ticket sales	30.00		1.43	796		28.57	Ticket sales
	Ticket sales	60.00		2.86	794		57.14	Ticket sales
	Ticket sales	104.00		4.95	798		99.05	Ticket sales
	Charges	14.00		2.33	1435	201	11.67	Charges
	<b>Banked: 23/10/2020</b>	<b>12.44</b>						
	STRIPE	12.44		2.07	1065	310	10.37	TENNIS HIRE-Calthorpe
	<b>Banked: 23/10/2020</b>	<b>2,125.00</b>						
	Sales Recpts Page 4205	2,125.00	2,125.00		101			Sales Recpts Page 4205
	<b>Banked: 23/10/2020</b>	<b>66.25</b>						
	Ticket sales	65.00		3.10	798		61.90	Ticket sales
	Charges	1.25		0.21	1435	201	1.04	Charges
	<b>Banked: 23/10/2020</b>	<b>235.00</b>						
	Ticket sales	30.00		1.43	796		28.57	Ticket sales
	Ticket sales	105.00		5.00	795		100.00	Ticket sales
	Ticket sales	60.00		2.86	797		57.14	Ticket sales
	Ticket sales	26.00		1.24	798		24.76	Ticket sales
	Charges	14.00		2.33	1435	201	11.67	Charges
	<b>Banked: 24/10/2020</b>	<b>841.90</b>						
	Bar sales	841.90		140.32	1420	201	701.58	Bar sales
	<b>Subtotal Carried Forward:</b>	<b>63,078.12</b>	<b>2,319.00</b>	<b>773.59</b>			<b>59,325.29</b>	

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	<b>Banked: 24/10/2020</b>	<b>23.50</b>						
	Ticket sales	26.00		1.24	798		24.76	Ticket sales
	Charges	-2.50		-0.42	1435	201	-2.08	Charges
	<b>Banked: 24/10/2020</b>	<b>236.00</b>						
	Ticket sales	140.00		6.67	795		133.33	Ticket sales
	Ticket sales	30.00		1.43	797		28.57	Ticket sales
	Ticket sales	52.00		2.48	798		49.52	Ticket sales
	Charges	14.00		2.33	1435	201	11.67	Charges
	<b>Banked: 24/10/2020</b>	<b>53.90</b>						
	Bar sales	20.90		3.48	1420	201	17.42	Bar sales
	Ices	5.00		0.83	1432	201	4.17	Ices
	Snacks	28.00		4.67	1433	201	23.33	Snacks
	<b>Banked: 25/10/2020</b>	<b>224.00</b>						
	Ticket sales	120.00		5.71	796		114.29	Ticket sales
	Ticket sales	60.00		2.86	794		57.14	Ticket sales
	Ticket sales	30.00		1.43	797		28.57	Ticket sales
	Charges	14.00		2.33	1435	201	11.67	Charges
	<b>Banked: 26/10/2020</b>	<b>6.22</b>						
	STRIPE	6.22		1.04	1065	310	5.18	TENNIS HIRE-Calthorpe
	<b>Banked: 26/10/2020</b>	<b>399.60</b>						
	Sales Recpts Page 4206	399.60	399.60		101			Sales Recpts Page 4206
	<b>Banked: 26/10/2020</b>	<b>244,711.00</b>						
	Sales Recpts Page 4207	244,711.00	244,711.00		101			Sales Recpts Page 4207
	<b>Banked: 26/10/2020</b>	<b>40.18</b>						
	GC C1 GO CARDLESS	40.18		6.70	1064	310	33.48	Tennis Membership-
	<b>Banked: 26/10/2020</b>	<b>110.00</b>						
	Ticket sales	60.00		2.86	794		57.14	Ticket sales
	Ticket sales	44.00		2.10	580		41.90	Ticket sales
	Charges	6.00		1.00	1435	201	5.00	Charges
	<b>Banked: 26/10/2020</b>	<b>81.60</b>						
	Sales Recpts Page 4212	81.60	81.60		101			Sales Recpts Page 4212
	<b>Banked: 27/10/2020</b>	<b>80.36</b>						
	GC C1 GO CARDLESS	80.36		13.39	1064	310	66.97	Tennis Membership-
	<b>Banked: 27/10/2020</b>	<b>384.00</b>						
	Ticket sales	60.00		2.86	799		57.14	Ticket sales
	Ticket sales	210.00		10.00	795		200.00	Ticket sales
	Ticket sales	40.00		1.90	596		38.10	Ticket sales
	Ticket sales	52.00		2.48	543		49.52	Ticket sales
	Charges	22.00		3.67	1435	201	18.33	Charges
	<b>Banked: 28/10/2020</b>	<b>2,540.00</b>						

**Subtotal Carried Forward:** 311,968.48      245,192.20      856.63      60,400.41

## Bank Current/Deposit Account

Receipts received between 01/10/2020 and 31/10/2020

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Cemetery-Mrs VA Bailey	2,540.00			1120	350	2,200.00	DOGValerie&MichaelBaile
					1130	350	340.00	MEMValerie&MichaelBailey
	<b>Banked: 28/10/2020</b>	<b>928.20</b>						
	Sales Recpts Page 4208	928.20	928.20		101			Sales Recpts Page 4208
	<b>Banked: 29/10/2020</b>	<b>288.00</b>						
	Sales Recpts Page 4210	288.00	288.00		101			Sales Recpts Page 4210
	<b>Banked: 29/10/2020</b>	<b>21.60</b>						
	Sales Recpts Page 4211	21.60	21.60		101			Sales Recpts Page 4211
	<b>Banked: 30/10/2020</b>	<b>1,800.00</b>						
	Cemetery-Lorraine Morris S0010	1,800.00		271.67	1100	350	170.00	InterSanctmS0010Lorraine
					1133	350	1,358.33	GORSanctum
	<b>Banked: 30/10/2020</b>	<b>40.18</b>						
	GC C1 GO CARDLESS	40.18		6.70	1064	310	33.48	Tennis Membership-
	<b>Banked: 30/10/2020</b>	<b>957.60</b>						
	Sales Recpts Page 4213	957.60	957.60		101			Sales Recpts Page 4213
	<b>Total Receipts:</b>	<b>316,004.06</b>	<b>250,366.84</b>	<b>1,135.00</b>			<b>64,502.22</b>	



**Full Council Meeting  
2 December 2020**

**Subject:            FTC Finances post COVID-19**

**Author:             Councillor Leslie Holt – Chairman of Policy and Finance Committee**

At last month's Council meeting it was agreed not to increase FTC's element of the Council Tax for the year 2021/22. It was also agreed to use the Council's General and Earmarked Reserves to achieve balanced accounts for 2020/21 and 2021/22, even though this would leave the Council with very depleted reserves.

The level of reserves at the end of 2021/22 will depend on several factors, the main ones are likely to be, how quickly we return to normal working and the outcome of our business interruption insurance claim. Unfortunately, the latest news on our insurance claim is far from encouraging and as a result, at the end of 2021/22, we could well be left with less than £50k in reserves.

Outside of the Harlington Development Fund, FTC has effectively used the Precept to run a day to day operational budget and S106 monies for projects such as play areas. The Council's Risk Assessment has identified risk mitigation together with a General Reserve of £150k and business interruption insurance would meet the Council's needs to manage its financial risks. That is until the impact of Covid-19 and the likely outcome of our insurance claim.

We have also recognised for some time we have only limited reserves to maintain and replace our assets.

Over the last decade the growth in new housing has helped our finances. In addition to S106 monies, the resultant increase in our Precept has helped with inflation but with a significant slowdown in the growth of Band D equivalent properties there will be limited help from this source in future years. Based on HDC's recent review there could even be a reduction in the number of properties used to calculate our Precept.

By the next Policy and Finance Meeting in February we should have a better understanding of the conditions in the country and their likely impact on the Council's future finances. In preparing the budget for 2022/23 and its impact on FTC's operational element of the Council Tax it is proposed to take the following into account:

1. The build-up of our General Reserves to cover a major impact à la Covid-19. During the build-up years there would be the potential to borrow from the Harlington Development Fund if disaster struck. We will also look at insurance to support a lower General Reserve but experience with Covid-19 suggests this is a risky option and indeed may not be available economically.
2. Continuing to ring fence the Harlington Development Fund.
3. The likely impact of inflation. Over the last 10 years the Operational element of FTC's Council Tax increased by an average of just under 2% whilst inflation averaged well over 3%.
4. To build up reserves to cover major repairs or the replacement of our assets, in particular playground equipment and pavilions.
5. A more proactive policy of grants to help in the community.

There is also the potential pressure to take on and run additional services from higher authorities. These are likely to require funds we currently do not have and are unlikely to have in the future without a targeted increase in our council tax rates.

**COUNCIL MEETING**  
**Wednesday 2 December 2020**

**Councillor:** Janet Stanton  
**DATE:** 25 November, 2020

**CLERK'S REPORT****Christmas Light Switch-on**

Although the Christmas Festivities could not take place in Fleet this year it has, however, been possible to bring the magic of the Christmas lights switch-on to the local children and adults. A short pre-recorded video has been produced for everyone to enjoy with Santa at his Grotto, the Starburst Elves keeping their distance whilst switching on the lights and the magic of the actual Switch-on of the lights. This is a first for the Harlington Team and the video will be shared on social media and available to watch on YouTube with a link from the Fleet Town Council web site web site for tho will be available on the.

**Christmas Day**

Unfortunately, this year, it is not going to be possible to hold the Annual Christmas Day Lunch for those people who will be spending Christmas Day on their own but we do want to make sure these residents have some Christmas cheer on the day. Working with Churches Together and volunteers, an a festive Afternoon Tea will be personally taken to all the "would have been guests" to the Christmas Day lunch. Volunteers will go out on Christmas morning, wish the resident a happy Christmas and deliver the afternoon tea in a COVID safe way. Volunteers are wanted to help deliver the parcels on Christmas morning and if any Councillors are able to assist or know anyone who is able to assist between 10am and midday, then please let Charlotte Benham [charlotte.benham@fleet-tc.gov.uk](mailto:charlotte.benham@fleet-tc.gov.uk) know.

**Pedestriansation**

As a result of the recent survey, the decision to remove the pedestrianisation of Fleet Road was made by Hart District Council,

**Markets**

Members are advised that the BID is putting on three markets in Blrchayes car park on the three Saturdays in the run up Christmas. There will be two Artisan markets and one Vegan market.

The Fleet Market will continue to operate in Gurkha Square as usual