



EXTRAORDINARY ESTABLISHMENT COMMITTEE NOTICE OF MEETING

Notice is hereby given that there will be an extraordinary committee meeting on

Friday 21 February 2020 at 2pm.

at

The Harlington

All members are summoned to attend

To Councillors: R. Robinson (Chairman), P. Einchcomb, L. Holt, K. Jasper, R. Schofield, S. Tilley, S. Wheale, G. Woods

SIGNED:

Janet Stanton,
Town Clerk

Date: 17 February 2020

A G E N D A

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

3. MINUTES OF PREVIOUS MEETINGS

To approve and sign the minutes and the confidential minutes of the meeting held on Wednesday 15 January 2019 (copy attached).

Part 1 – ITEMS FOR DECISION

There are no Items for Part 1

Part 2 – ITEMS TO NOTE

4. DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 8th July 2020 at The Harlington at 7pm.

Part 3 - CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

5. PAY REVIEW

To receive details of the proposed annual pay review for staff with effect from 1 April, 2020 which includes a report on the Marketing and Communications Resources for Fleet Town Council.

Copies attached