



THE FLEET TOWN COUNCIL NOTICE OF MEETING

Notice is hereby given of

THE VIRTUAL MEETING OF FLEET TOWN COUNCIL

On

Wednesday 3rd February 2021 at 7pm

All members are summoned to attend

Any member of the public wishing to attend the virtual meeting should contact Charlotte on charlotte.benham@fleet-tc.gov.uk by midday on Tuesday 2nd February 2021.

The virtual meeting of Fleet Town Council will be live streamed on YouTube and the link for this meeting is: <https://youtu.be/0c6hx1m7E8k>

To Councillors: R. Schofield (Chairman), G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, R. Hill, L. Holt, A. Hope, K. Jasper, A. Oliver, D. Pierce, R. Richmond, R. Robinson, S. Tilley, S. Wheale, P. Wildsmith, G. Woods, J. Wright.

SIGNED:

Janet Stanton,
Town Clerk

Date: 27th January 2021

AGENDA

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Any member of the public wishing to ask a question at the virtual meeting, should contact and provide a written copy of the question to Charlotte on charlotte.benham@fleet-tc.gov.uk by midday on Tuesday 2nd February 2021.

4. MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 6th January 2021 (*copy attached*).

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control 11th & 25th January 2021

5. HCC/HDC

To receive any update on HDC/HCC matters concerning FTC.

Part 1 – ITEMS FOR DECISION

6. INSURANCE

With FTC resources currently being under pressure due to the COVID restrictions, Members are being asked to approve a one-year extension to its insurance contract. (*Report attached*)

RECCOMENDATION

To extend the Council's current insurance policy for a further year – ending on 31 March 2022

7. CHRISTMAS LIGHTS

Members to receive the attached report relating to an extension of the Christmas lights' contract.

RECOMMENDATION

- To extend the Christmas lights contract for a further year, to end in January 2022.
- To accept a further 25% discount of the hired products for the current displays making a budget saving of £1,995.

8. ASSET REGISTER

To receive and approve the Asset Register as at 27 January 2021 (*copy attached*).

RECOMMENDATION

To approve and receive into the minutes the Asset register as at 27.01.2021

9. ANNUAL RESIDENTS MEETING

To receive a report from the COVID Recovery Working Group regarding the 2021 Annual Residents Meeting.

RECOMMENDATION

- To approve the revised date of 25 May 2021 for the Annual Resident Meeting
- That the 2021 Annual Residents Meeting be virtual subject to government legislation.
- To agree the format of the Meeting

10. COMMEMORATION OF 2020

To receive a report from Councillor Sue Tilley regarding a commemoration of 2020.

RECOMMENDATION

That Council supports this initiative and:

- Gives permission for the planting of the trees on The Views
- Sponsors a tree to endorse this initiative.

Part 2 – ITEMS TO NOTE

11. POLICE

Further to the recent response to the Council's letter to the Chief Constable, Cllrs Woods to give a verbal report on a recent meeting with Police.

12. BUSINESS IMPROVEMENT DISTRICT (BID)

To receive a verbal update report from Councillor Bob Schofield

13. FLEET TOWN COUNCIL - COVID19 RECOVERY

- Flexible furloughing continues and has now been extended until 30 April 2021
- As a result of an application for The Local Restrictions Supply Grant, a payment of £6,477 has been received. However, a query has been raised with HDC regarding the amount paid.
- FTC has provided funding of £1,000 to HVA to assist with the transport costs to and from the vaccination centres. This funding is coming out of the Community Support budget
- The North East Hants & Farnham CCG has announced that the NHS England has approved the Harlington as a vaccination site.

14. COMPLAINTS

To note the complaints received. *(copy attached)*

15. TOWN CLERK'S REPORT

To receive and note the Town Clerk's report (attached)

16. DATE AND TIME OF NEXT MEETING

The next virtual meeting of the Council is scheduled to be held on Wednesday 3rd March 2021 at 7pm.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

There are no confidential items.



FLEET TOWN COUNCIL

MINUTES OF THE FULL COUNCIL VIRTUAL MEETING

held on

Wednesday 6th January 2021

PRESENT

Councillors: R. Schofield (Chairman), G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, R. Hill, L. Holt, A. Hope, K. Jasper, A. Oliver, D. Pierce, R. Richmond, R. Robinson, S. Tilley, P. Wildsmith, G. Woods.

Also Present:

Janet Stanton - Town Clerk
Susanna Walker - Committee Clerk
Charlotte Benham - Project and Committee Officer
Councillor John Bennison - HCC
Councillor Steve Forster - HCC
Councillor Katie Davies - HCC

No of live stream viewers - 4 (includes 2 officers)

FC January 2021 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted apologies for absence from Councillor Wright, who was working.

Councillor Schofield welcomed all members to the first meeting of January 2021 and briefed members on the following:

- National lockdown due to COVID19.
- No vaccination hub in Fleet at the time of the meeting; The Harlington has been offered for use as the hub and FTC fully endorses this.
- Fleet has a high percentage of elderly residents and local hubs such as Farnham, Southwood, Yateley or Aldershot are not accessible by public transport.
- All Fleet care home residents and staff will have been vaccinated by 8th January 2021.

FC January 2021 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

FC January 2021 ITEM 3

QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public

FC January 2021 ITEM 4

MINUTES OF PREVIOUS MEETINGS

Members noted and approved the minutes of Council held on Wednesday 2nd December 2020, An issue was raised concerning the confidential minutes of Wednesday 2nd December which needed to be taken in confidential session at the end of the meeting.

The Council also received the minutes of the following Committees:

Development Control 7th & 21st December 2020

Members noted that in the minutes from 21st December 2020, 20/02879/AMCON Whisper Wood, page 3, the final bullet point '*Do not need more 1 bed flats –prove the need for them*' is not relevant to this application.

FC January 2021 ITEM 5

HCC / HDC UPDATE

HCC / HDC

Councillor Forster reported on the following:

- **Fleet High Street blue badge bays.**
 - Highways to provide access to the blue badge bays and loading bays.
 - In discussion with HDC to remove segregation and planters.
 - Width of pavement in these areas is 2.84m minimum.
 - Pavement near La Casa is potentially narrow with outdoor seating area.
 - Councillor Forster to request seating to be removed during this period.
- **Schools during lockdown.**
 - Credit to be given to all teaching staff who are teaching and delivering remote learning.
 - Special needs education continues to be provided,
 - Fines for unauthorised absence are made by the schools.

Councillor Bennison updated members with the following:

- **European Settlement Scheme**
 - 87% EU members in Hampshire have been registered.
- **Gritting the roads.**
 - All blue grit bins have been topped up.
 - Residents to report any bins low on grit on the HCC website. There is an ID number inside the bin lid to reference.
- **Household Waste Recycling Centres.**
 - All open during lockdown.
 - Need to book 7 days in advance.
- **Planning application for the roundabout on the A287** has had the recommendation that it needs to be started by 1st occupation and finished by 50th occupation.

Councillor Oliver reported on the following:

- **Business Grants.**
 - Guidance for latest grant scheme not expected until next week.
 - All enquiries to use the business grants website and email address.
- **HDC Services** running as normal but with some staff relocated to the Support Hub.
- **Waste Services.**
 - All services are running.
 - There are Christmas tree drop off sites or they can be collected from individual's homes if they are a green waste subscriber.

Councillor Davies reported on the uplift in COVID19 cases at Frimley Park Hospital and reminded members to support and communicate the message to stay at home.

FC January 2021 ITEM 6

BUDGET

Councillor Schofield proposed to members that Item 6 - Budget and Item 7 - Precept be discussed together. Following the Resolution of the November Council Meeting, members had approved the budget based on there being no council tax increase for residents and no significant changes in:

- The COVID guidelines.
- The tax base for calculating the FTC Council Tax rate.

Members noted the following points:

- The tax base has now been confirmed by HDC at 10,601.11 with the precept being set at £1,089,794.10 for 2021-22. The Town Council's element of the Council Tax is maintained at £102.80 per Band D property.
- Updated COVID guidelines, due to lockdown.
- Possible restrictions in winter 2021 and potential further disruption.
- FTC expenditure has been cut to a minimum.
- All current services still running.
- Budget is different to precept claim, due to the shortfall of £100,838.00 which is to be funded from general reserves.
- Precept increase for 2022/2023 to be considered.
- Conversations with local residents to demonstrate where money is spent.

RESOLVED

Members approved:

- a. the 2021/2022 budget.
- b. the use of £100,838.00 from reserves to balance the 2021/2022 budget.

FC January 2021 ITEM 7

PRECEPT

As part of the discussion for Item 6 – Budget, members discussed the precept and noted that the tax base for calculating the FTC Council Tax rate has now been received from HDC at 10,601.11. It was confirmed to members that the precept for 2021-22 will be £1,089,794.10 maintaining the Town Council's element of the Council Tax at £102.80 per Band D property

As discussed in Item 6 above, members discussed the need for an increase to the precept for 2022/2023.

RESOLVED

Members approved:

- a. for signature, on behalf of the Council Meeting, the 2021/2022 Parish Precept at £1,089,794.10

FC January 2021 ITEM 8

RISK REGISTER

Members received the minutes of the Risk Management Working Group held on 27th October 2020, 5th November 2020, 19th November 2020 and 10th December 2020. Members also received the summary risk register including future actions. Members noted that:

- The risk register is a fluid document.
- Any items archived can be retrieved.
- At present, COVID is the number one priority.
- The date of the Gurkha Square market inspection is under review.

RESOLVED

- That the Summary Risk Assessment Register is adopted by Full Council.

FC January 2021 ITEM 9

FINANCIAL MONITORING

Members received and noted the following:

1. a. The bank reconciliation for November 2020
b. The list of receipts for November 2020
c. The list of payments for November 2020

2. Councillor Robinson to confirm that the bank statements match the reconciliation and has signed the bank statements and payment schedules.

RESOLVED

Members approved and accepted into the minutes:

1.
 - a. The bank reconciliation for November 2020
 - b. The list of receipts for November 2020
 - c. The list of payments for November 2020
2. Councillor Robinson confirmed that the bank reconciliation for November 2020 equals zero, and the bank statements match the reconciliation and has signed the bank statements and payment schedules.

FC January 2021 ITEM 10

NOTICE OF CONCLUSION OF 2019-2020 EXTERNAL AUDIT

Members received and noted the Annual Governance and Accountability Return from the External Auditor PKF Littlejohn LLP for the year ending 31st March 2020. Members noted that there were no qualifications and FTC had received a clean external auditor's report for 2019-2020.

Commendation was given to the Town Clerk and the financial team for all their hard work in achieving a clean bill of health.

RESOLVED

- That the Annual Governance and Accountability Return of the external auditor for 2019/2020 is received and accepted by Full Council.

FC January 2021 ITEM 11

HAMPSHIRE CONSTABULARY RESPONSE

Further to the letter sent to Hampshire Constabulary on behalf of Fleet Town Council, members received and noted the response from Chief Constable Olivia Pinkney, dated 18th December 2020.

Members felt that:

- The response does not address the points FTC is making in their original letter.
- More clarification to be given on 'other agencies' working with the police in Fleet.
- New PCSO in Fleet.
- Uplift in online reporting due to current situation.
- Many residents do not have online access and therefore cannot report.
- Councillor Woods agreed to make contact with the Chief Inspector to discuss the above points.

FC January 2021 ITEM 12

HARLINGTON UPDATE

Members noted that the revised draft Harlington lease has been passed by Hart District Council to Basingstoke and Dean Legal Services. A response is now awaited.

FC January 2021 ITEM 13

ANNUAL HEALTH AND SAFETY REVIEW

Members received and noted the Annual Health and Safety Report. Members noted that FTC has been given excellent support from the external consultant during the past year.

Members received and noted the updated FTC meeting timetable for 2021-2022.

FC January 2021 ITEM 15**FLEET TOWN COUNCIL - COVID19 RECOVERY**

Members noted the following:

- A grant of £1,334.00 has been received from HDC as a result of an application for The National Restrictions Supply Grant. The remaining balance of £666.00 has now been received.
- Flexible furloughing continues and has now been extended until 30th April 2021.
- FTC has offered The Harlington to act as a vaccination centre, which at the time of the meeting was not required.
- New grants available which FTC may be able to apply for.
- FTC staff are working from home. If operations cannot be done at home, then staff are allowed into the office.
- Details of the office working operations are on the website and Facebook.
- There is a new risk assessment for FTC offices and the building. All staff must now always wear a mask in the building, unless seated at their desk.

FC January 2021 ITEM 16**COMPLAINTS**

Members noted that the complaints had been received and dealt with.

FC January 2021 ITEM 17**TOWN CLERK'S REPORT**

Members received and noted an update from the Town Clerk. The following matters were discussed:

- Thanks was given to the people who helped deliver the Christmas afternoon teas on Christmas Day.
- FTC insurance policy is due for renewal on 1st April 2021. It is intended to extend this contract for a further year.
 - There is an additional increase to the premium, due to the new playground at Calthorpe Park.
- The EA has requested permission to place a cabinet by the bridge at Kings Road in Oakleigh Park, which will send information regarding flooding in the area.
- Works, due to a collapsed sewer, have not been completed on Fleet High Street

FC January 2021 ITEM 18**DATE AND TIME OF NEXT MEETING**

The date of the next virtual meeting of the Council is scheduled for Wednesday 3rd February 2021 at 19.00.

There being no further business the meeting closed at 20:29.

Signed.....

Date.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press were excluded from the Meeting

FC January 2021 ITEM 4

MINUTES OF PREVIOUS MEETINGS

Members noted and approved the confidential minutes of Council held on Wednesday 2nd December 2020, with one amendment to the minutes.

DRAFT



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Virtual Meeting held on Monday 11th January

Present:

Cllr Schofield
Cllr Robinson
Cllr Holt
Cllr Pierce – chairman
Cllr Carpenter
Cllr Hope
Cllr Jasper

Also present: Cllr Woods

Officers: Charlotte Benham – Projects and Committee Officer

1	Apologies Not present, Cllr: Wildsmith
2	Declarations of interest to any item on the agenda None declared
3.	Public Session One member of FCCS brought to the attention of the Committee the proposed demolition of the Stables at Minley Farm, Application reference 20/03026/P. It was clarified that it was outside Fleet Town Council's area and came under Blackwater and Hawley PC. This did not prevent the Committee from making comment on the application. Members to be circulated some background information and all comments will be consolidated
4	Approval of the Minutes The minutes of the development and control meeting that would have been held on Monday 21 th December were accepted as a correct record of the meeting.
5	20/02891/HOU 9 Forest Dean Fleet Hampshire GU51 2TT Demolition of existing conservatory and erection of single storey rear extension with associated internal alterations. Comments required by 11 January

Breaches 45 degree rule but unlikely to take any light away from neighbour. However, there are serious concerns around the impact of the development on the immediate area.

NO OBJECTION subject to the following conditions:

- The parking of construction vehicles to be restricted off road to minimise disruption to traffic on Forest Dean which has significant bends and multiple junctions'
- No construction or demolition activity shall be carried out and no construction related deliveries shall occur, taken at or dispatched from the site except between the hours of 7:30 hours and 18:00 hours on Monday to Friday and 08:00 hours and 13:00 hours on Saturday except in the case of Bank or Public Holidays when no such activities or deliveries shall take place. No such activities or deliveries shall take place on Sundays.

20/03013/HOU

Fairhaven House Avondale Road Fleet GU51 3BH

[Erection of a single storey front extension to accommodate a new garage/storage and alterations to fenestration.](#)

Comments required by 11 January

NO OBJECTION

Previous issues have been addressed including increased area of soft landscaping, however:

- Question the necessity for multiple windows in storage and workshop areas.
- Confirmation that garage dimensions comply with Hart's standard of 6x3 metres

20/03004/FUL

Countryside Services Workshop Old Pump House Close Fleet GU51 3DN

[Widening of the northern footway and the provision of a slipway from Boathouse Corner](#)

Comments required by 11 January

OBJECTION

- First and foremost, the Fleet Pond Area is a SSSI and a Nature Reserve an important environmental site for Fleet. Under Section 15 of the NPPF decisions should contribute to and enhance the natural and local environment by 170d) minimising impacts on and providing net gains for biodiversity.... The proposed scheme seriously negatively impacts on local biodiversity. Legislation is in process to require projects to generate a minimum of 10% increase in biodiversity.
- The edge of the new path is contained by sheet piling which will give the pond a hard edge for some considerable time and it is not obvious that there will be any extensive replanting to recover the natural edge to the path. Totally out of keeping with the SSSI status of the pond and that it is nature reserve.
- This path is overly engineered and distracts from the natural appeal of the pond area
- The loss of trees will make the car park structure more visible and destroy a significant view across the pond.
- If the primary reason for the works is accessibility from Hartland Village it should not be to the detriment of a SSSI and a nature reserve.
- Its value as part of a Green Grid is not appreciated as it does not provide a wildlife corridor, potentially the reverse.

- It looks as if the timing of construction has missed a window of opportunity and the works if approved should be delayed
- Real value of the pond is the open water vista and so compensation by developing an open water area within the marginal reeds does not compensate for the loss of the impact of open water.

20/02958/HOU

Doran Stockton Avenue Fleet GU51 4NH

[Erection of a first floor rear extension](#)

Comments required by 11 January

OBJECTION

- Will dominate neighbouring property.
- Breaches the 45 degree rule for infringement of view but unsure if the extension breaches any of the rules in terms of loss of light to the rear of the neighbouring property

20/03032/AMCON

8 Linkway Parade Linkway Fleet GU52 7UL

[Variation of Condition 3 \(hours of operation\) attached to Planning Permission 20/01281/FUL dated 04/09/2020 to increase the opening hours, 1000hrs-2200hrs Monday to Saturday and 1000hrs-2200hrs Sundays/Bank holidays.](#)

Comments required by 14 January

OBJECTION

- Continuing concerns about noise, smell and waste evidenced by neighbours' comments
- Not acceptable with domestic dwellings in close proximity.
- Out of keeping with the local character.

20/03067/HOU

4 Broadacres Fleet Hampshire GU51 4EU

[Erection of single storey rear extension following demolition of existing conservatory](#)

Comments required by 15 January

NO OBJECTION, but the following concerns

- Possible breach in 45 degree rule
- Existing conservatory appears to have a solid wall on the boundary with the adjoining neighbour. The extent of the proposed conservatory is no more than the existing but the wall onto the boundary will be higher and take a little more light from the rear of No.2
- A hip roof on the east end of the extension would not be worse than the current situation.

20/02668/FUL

60 Courtmoor Avenue Fleet Hampshire GU52 7UE

[Erection of a detached four bedroom dwelling following demolition of existing bungalow](#)

Comments required by 18 January

OBJECTION

- Loss of a bungalow – against Fleet Neighbourhood Plan Policy 11. which is unsuitable for access for anyone with any limited mobility. The main bedrooms are at ground level and demolition of this property would result in the loss of local home especially suited to occupation by older people.
- The roof is too high and totally out of keeping with local area in both style and finishes. Breach of Fleet Neighbourhood Plan Policy 10 General Design Management - Policy 10.1, 10.2 and 10.3
- The wood burning stove chimney is too low - needs to be a higher to protect both this house and its close neighbour

20/03005/HOU

21 Longmead Fleet GU52 7TX

[Demolition of existing conservatory and erection of new single storey rear extension](#)

Comments required by 19 January

NO OBJECTION

Partial breach of 45° rule but unlikely to take away significantly more light than at present

20/03097/HOU

22 Forest Dean Fleet Hampshire GU51 2UQ

[Demolition of conservatory and erection of a single storey side extension, single storey rear extension and first floor side extension.](#)

Comments required by 20 January

NO OBJECTION subject to the following Conditions

- A dimensioned parking plan that meets Hart's standards – due to Cupboard reducing garage to single capacity.
- The parking of construction vehicles to be restricted off road to minimise disruption to traffic on Forest Dean which has significant bends and multiple junctions
- No construction or demolition activity shall be carried out and no construction related deliveries shall occur, taken at or dispatched from the site except between the hours of 7:30 hours and 18:00 hours on Monday to Friday and 08:00 hours and 13:00 hours on Saturday except in the case of Bank or Public Holidays when no such activities or deliveries shall take place. No such activities or deliveries shall take place on Sundays.

20/03169/OHL

Street Record Hitches Lane Fleet Hampshire

[Consent under section 37 of the Electricity Act 1989 to install or keep installed an electric line above ground](#)

Comments required by 21 January

NO OBJECTION

20/03115/HOU

6 Longdown Fleet Hampshire GU52 7UZ

[Conversion of garage to habitable accommodation, insertion of and blocking up of ground floor windows to side, creation of roof lantern on rear extension and replacement of window in side elevation with bi-fold doors and first floor side and rear extensions](#)

Comments required by 21 January

OBJECTION

	<ul style="list-style-type: none"> • New roof is not balanced end to end – design could be improved • Loss of a garage and increase in bedrooms means a detailed plan of the front garden should be submitted to show parking for 3.5 car spaces and retaining 50% soft landscaping as is required by Fleet Neighbourhood Plan Policy 15.2 <p>20/03070/HOU 5 Glen Road Fleet Hampshire GU51 3QS Erection of an external porch canopy, changes to window sizes and materials with two rooflights to rear. Comments required by 21 January</p> <p>Hart's Local Plan Policy NBE10 Design generally supports Fleet Neighbourhood Plan Policy 10 but does state "Innovative building designs will be supported provided they are sensitive to their surroundings and help to improve the quality of the townscape."</p> <p>Although the proposal potentially breaches Fleet Neighbourhood Plan Policy 10.1, 10.2 and 10.3. overall this proposal will improve the quality of the landscape, but conditions should be applied to any acceptance.</p> <p>NO OBJECTION subject to the following conditions::</p> <ol style="list-style-type: none"> 1) Comply with Fleet Neighbourhood Plan Policy 15.2 - the extent of hard standing to the front of the property should be reduced and more of the garden should be converted to soft landscaping 2) Because of the lack of rear access under Fleet Neighbourhood Plan Policy 15.3 the waste bins should be appropriately screened and contained in a slatted timber store or equivalent <p>20/03128/AMCON Burbeck House Victoria Hill Road Fleet Hampshire Variation of Condition 2 attached to Planning Permission 17/01913/FUL dated 13.11.2017 to add a set of Bi-Fold doors to the North East elevation. Comments required by 21 January</p> <p>OBJECTION The description of the amendment is not complete:</p> <ul style="list-style-type: none"> • The application only identifies a change to one elevation adding a set of bi-fold doors, but the end of the same room has been changed from bi-fold doors to French doors and a new window has appeared in the roof in the left hand elevation. • Page 5 of the Planning Policy and Heritage statement identifies the catalogue of amendments to the approved planning permission which was only granted on Appeal. This is another demonstration of a planning creep.
6	<p>Noted:</p> <p>Planning Enforcement notices</p>
7	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>N/A</p>
9	<p>Date of Next Virtual Meeting</p>

	25 th January, 18:30 for 19:00
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Meeting closed: 8.25pm

Signed:.....

Date:



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Virtual Meeting held on Monday 25th January

Present:

Cllr Schofield
Cllr Robinson
Cllr Holt
Cllr Pierce – chairman
Cllr Carpenter
Cllr Hope
Cllr Jasper

Also present: Cllr woods

Officers: Charlotte Benham – Projects and Committee Officer

1	Apologies Not present, Cllr: Wildsmith
2	Declarations of interest to any item on the agenda None declared
3.	Public Session None
4	Approval of the Minutes The minutes of the development and control meeting that would have been held on Monday 11 th January were accepted as a correct record of the meeting.
5	21/00023/PRIOR Zenith House 3 Rye Close Fleet Hampshire GU51 2UY Change of use from offices to 34 flats (2 x studio, 24 x 1 bedroom and 8 x 2 bedroom) Comments required by 26 January It is fully acknowledged that this is a Prior Application to secure Permitted Development Rights, but the following objections are itemised to express concern at the poor quality of design, especially post COVID when living space and access to amenity space is crucial. OBJECTION

- Fleet does not need more 1 bed flats. This accumulation of densely developed small units is not creating a community and the poor internal design creates an environment conducive to spreading viruses
- No amenity space provided for whole block and no balconies for access to fresh air. Post COVID this type of development should not be permitted
- Most flats don't meet minimum space standards:
1 bed x 1 person 39m2
1 bed x 2 person 50 m2
2 bed x 4 person 70 m2
- Totally agree with the Environmental Officer - frustration that as it is permitted development, a sensible, safe design is not enforceable
- Does adding windows/dormers not disqualify it for permitted development as they are changing the outside structure of the building?
- Why are some parking spaces shaded? Are only 44 going to be provided out of the 60 on the plan?
- Would breach Local Plan Policy NBE10 and Fleet Neighbourhood Plan Policy 10

20/03040/FUL

Technology House 1 Fleetwood Park Barley Way Fleet GU51 2QX

[Construction of two additional floors above existing building to create 35 new flats \(net increase of 26\) including associated changes to the external elevations to lower floors.](#)
Comments required by 2 February

OBJECTION

- Previous comments still apply.
- Unsuitable environment for residential development due to noise/air pollution from M3 in close proximity
- Taken from the Design and Access Statement:
"It is proposed on that basis that all of the proposed windows would be acoustically treated sealed units with mechanical ventilation and on that basis all of the proposed windows would be kept closed at all times." Not an acceptable design post Covid!
- Flats just meet minimum space standards but the internal layout is like a dormitory block with a single snaking corridor – poor design, especially again in COVID conditions
- Proposed amenity space totally inadequate for the number of residents and is provided by removing part of the existing tree belt and requiring an acoustic fence along the boundary with the motorway. Harts Tree Officer has raised an objection.
- No provision of affordable housing. Additional pressure therefore put on other developments or drives Hart to fail to achieve their Policy levels of affordable housing. If affordable housing cannot be provided then developers shouldn't build in this high cost development area.
- Developer should prove the need for additional flats against Hart's defined housing mix – Fleet does not need more flats
- Design and Access Report fails to make any reference to Fleet Neighbourhood Plan. Proposed design fails to meet FNP Policy 10/10.2, not a high quality design as it resembles a modified commercial building and raising the building by an additional storey when the height of new buildings should be in keeping with neighbouring properties which are generally of two storeys.

20/03168/HOU

7 Warren Close Fleet Hampshire GU52 7LT

[Demolition of existing single storey rear extension and erection of a single storey rear extension. Render of existing brickwork with white render and grey windows.](#)

Comments required by 2 February

No issue with proposed extension itself but OBJECTION to finishes:

it is proposed to change the character of the building from red brick under a concrete tiled roof to white render under grey slate tiles.

Fleet Neighbourhood Plan Policy 10 .1 states development shall be well integrated with neighbouring properties and 10.2 should reflect and reinforce local distinctiveness.

20/03165/HOU

8 Shaldons Way Fleet Hampshire GU51 4ET

[Erection of a pitched roof over porch area. White \(whole house\) external render.](#)

Comments required by 3 February

OBJECTION

- A dimensioned parking plan that meets Hart's standards need submitting – concern about lack of parking and garage being converted into living accommodation
- Would require extensive hard standing to front of the property for parking which breaches Fleet Neighbourhood Plan Policy 15 – 15.2 conversion of front garden to parking should retain at least 50% of the original garden as soft landscaping
- Front garden is already majority block paving
- The front elevation of the property is to be white rendered which is generally not in keeping with local character and quite different from the adjoining half of the semi-detached property
- Believe work has already started on this site

20/02678/HOU

124 Kings Road Fleet GU51 3DU

[Erection of a part two storey, part first floor side extension, extension and alteration to roof to create additional accommodation at first floor, dormer windows to both sides and alterations to selected doors and windows on the front, side and rear elevations](#)

Comments required by 8 February

OBJECTION

- Concern about overlooking of neighbour's bedroom windows
- Proposal is to reduce the number of bedrooms from 6 to 4, but all bedrooms are removed from the ground floor and moved upstairs which effectively goes against Fleet Neighbourhood Plan Policy 11 - safeguarding building stock for people of limited mobility.
- Garage converted to storage space so loss of garage
- Parking 3 in a row as shown on plan is not accepted under Hart's standards.
- Front elevation is an unusual design.

20/03076/FUL

McDonald's 191 Fleet Road Fleet Hampshire GU51 3BL

[Minor alterations to shopfront for the introduction of a new walk-up window](#)

Comments required by 9 February

NO OBJECTION but: possible condition that the approval is for the duration of COVID restrictions

	<p>21/00059/HOU The Cliff 41 Elvetham Road Fleet GU51 4QP Demolition of conservatory and erection of a single storey side and rear extension. Comments required by 9 February</p> <p>NO OBJECTION In North Fleet Conservation Area but hidden from view from street and proposed extension in materials and design that complement the host building</p> <p>20/03148/HOU 4 Montrose Close Fleet GU51 3XB Erection of a single storey rear extension following demolition of existing, replacement of window to ground floor rear with double doors and enlargement of window to ground floor side Comments required by 10 February</p> <p>NO OBJECTION to single storey rear extension, but:</p> <ul style="list-style-type: none"> - Support neighbour's comments/concerns. - Previous application including the rear dormer refused for overlooking neighbours bedroom windows - This Planning Application specifically <i>excludes the Loft conversion with rear dormer and garage approved under permitted development.</i> If the proposed bedroom extension, a roof dormer, meets permitted development criteria; Maximum increase in space is 50m³, it is acknowledged that permitted development allows the avoidance of all sensible planning controls. <p>20/03114/HOU 38 Dukes Mead Fleet Hampshire GU51 4HE Erection of a single storey rear extension with two skylights in roof and addition of skylight to existing utility roof Comments required by 10 February</p> <p>OBJECTION to the proposed rear extension</p> <ul style="list-style-type: none"> • Rendering over brickwork not in keeping with host building or reflect the local palette of materials. • Concern that garage has been reduced in width to house cycles therefore loss of a garage. The carparking at the front only houses 2 cars, when there should be a minimum of 3 to meet Hart's recommended standard. <p>21/00048/HOU 122 Clarence Road Fleet Hampshire GU51 3RS Erection of a first floor rear extension. Comments required by 10 February</p> <p>NO OBJECTION</p>
6	<p>Noted:</p> <p>Planning Enforcement notices</p>

7	Noted: Hart Planning Meeting Dates N/A
9	Date of Next Virtual Meeting 8 th February, 18:30 for 19:00

Meeting closed: 8.15

Signed:.....

Date:

REPORT

ITEM 6

COUNCIL MEETING **Wednesday 3 February 2021**

Officer: Wendy Allen

Date: 27 January 2021

Insurance Contract Extension

The current Insurance Contract, last Tendered for 5 years ago, will expire on 31 March 2021. With FTC resources currently being under pressure due to the COVID restrictions, Members are being asked to approve a one-year extension to the Insurance provision Contract.

The provider has been approached; the company has agreed to:

- A one-year extension to contract
- The Ball park figure quoted is within budget.

RECOMMENDED:

- To extend the insurance contract for a further year, to end on 31 March 2022.

REPORT

ITEM 7

COUNCIL MEETING **Wednesday 3 February 2021**

Officer: Charlotte Benham

Date: 26 January 2021

Christmas Light Contract Extension

The current Christmas Lighting Contract (3 years + a 2 year extension – Christmas 2016/17/18/19/20) has now expired and is due to go out to tender. With FTC resources currently being under pressure due to the COVID restrictions, Members are being asked to approve a one year extension to the Christmas Lights Contract.

The Contractor has been approached and following negotiations, the company has agreed to:

- a one year extension to contract
- a further 25% discount of the hired products for the current display ie decorations on lamp posts/cross streets/tree lights, ceiling of light and Oatsheaf light curtains.
- Installation costs remain the same

This would result in FTC also achieving a budget saving of £1,995

The Council has always been happy with the lights provided thus far and it is

RECOMMENDED:

- To extend the Christmas lights contract for a further year, to end in January 2022.
- To accept a further 25% discount of the hired products for the current displays making a budget saving of £1,995.

Item 8

FIXED ASSET REGISTER		FLEET TOWN COUNCIL		As at 27 January 2021
ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
BUILDINGS				
Fleet Cemetery Shelter	£1	£7,166	01/04/2010	Tfr ex HDC
Fleet Cemetery Toilet block	£1	£46,814	01/04/2010	Tfr ex HDC
Basingbourne Sport's Pavilion	£1	£217,540	01/04/2010	Tfr ex HDC
Girl Guide Hut Basingbourne	£1	£0	01/04/2010	Insured by tenant
Scout Hut, Basingbourne	£1	£0	01/04/2010	Insured by tenant
Lion's Community Store	£1	£180,107	01/04/2010	Tfr ex HDC
Calthorpe Cricket Pavilion Clubhouse	£1	£0	01/04/2010	Insured by tenant
Calthorpe Pavilion	£1	£42,228	01/04/2010	Tfr ex HDC
Calthorpe Hut	£1	£58,854	01/04/2010	Tfr ex HDC
Calthorpe Football Clubhouse	£1	£0	01/04/2010	Insured by tenant
Calthorpe Football Club Dressing Room	£1	£0	01/04/2010	Insured by tenant
Calthorpe Scout HQ	£1	£0	01/04/2010	Insured by tenant
Oakley Pavilion	£1	£84,456	01/04/2010	Tfr ex HDC
Ancell's Farm Pavilion	£1	£198,347	01/04/2010	Tfr ex HDC
Ancell's Community Centre	£1	£647,508	01/04/2010	Tfr ex HDC
War Memorial	£1	£52,946	01/04/2010	Tfr ex HDC
		£0		
TOTAL	£16	£1,535,964		
LAND				
Oakley Park	£1	£0	01/04/2010	Tfr ex HDC
The Views	£1	£0	01/04/2010	Tfr ex HDC
Basingbourne Recreation Site 1	£1	£0	01/04/2010	Tfr ex HDC
Calthorpe Park	£1	£0	01/04/2010	Tfr ex HDC
Cemetery Land	£1	£0	01/04/2010	Tfr ex HDC
Cemetery Rd, highway	£1	£0	01/04/2010	Tfr ex HDC
Ancells Farm Amenity Area	£1	£0	01/04/2010	Tfr ex HDC
Ancells Farm Drive/Saddleback Amenity	£1	£0	01/04/2010	Tfr ex HDC
Ancells Chestnut Close public open space	£1	£0	01/04/2010	Tfr ex HDC
Ancells Cove Road/Farm Drive/Ancells Rd	£1	£0	01/04/2010	Tfr ex HDC
Ancells Faulkners Close footpath	£1	£0	01/04/2010	Tfr ex HDC
Leawood Road amenity space	£1	£0	01/04/2010	Tfr ex HDC
New Barn Close amenity space	£1	£0	01/04/2010	Tfr ex HDC
Land off Coxheath Rd/Basingstoke canal	£1	£0	01/04/2010	Tfr ex HDC
Dukes Mead open space	£1	£0	01/04/2010	Tfr ex HDC
Holland Gardens open space	£1	£0	01/04/2010	Tfr ex HDC
Longmead open space	£1	£0	01/04/2010	Tfr ex HDC
Durnsford Avenue public open space	£1	£0	01/04/2010	Tfr ex HDC
Branksomewood Rd, Victoria Rd footpath	£1	£0	01/04/2010	Tfr ex HDC
Edenbrook play area 1	£1	£0	2014	Tfr ex HDC
Edenbrook play area 2	£1	£0	2014	Tfr ex HDC
TOTAL	£21	£0		
PATHS				
Oakley Park 270 m2	£1	£0		
Basingbourne Park 1350 m2	£1	£0		
Calthorpe Park	£1	£0		
Ancells Farm Park	£1	£0		
The Views	£1	£0		
The Cemetery	£1	£0		
TOTAL	£6	£0		

Item 8

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ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
PLAY EQUIPMENT				
The Views				
1 bay 2 cradle seat swing	£1	£4,429	01/04/2010	Tfr ex HDC
Wickstead Caterpillar and Slide	£1	£12,302	01/04/2010	Tfr ex HDC
2 Bay, 4 Cradle Seat Swing	£1	£4,429	01/04/2010	Tfr ex HDC
3,4m Embankment Slide	£1	£3,997	01/04/2010	Tfr ex HDC
4,4m Embankment Slide	£1	£4,613	01/04/2010	Tfr ex HDC
Fun Buggy - Tractor	£1	£8,611	01/04/2010	Tfr ex HDC
Safety Surface	£1	£18,452	01/04/2010	Tfr ex HDC
Fencing	£1	£6,334	01/04/2010	Tfr ex HDC
Gates	£1	£2,952	01/04/2010	Tfr ex HDC
Chain link fencing	£2,994	£3,208	18/04/2018	Safe site fencing
2 Bay, 4 Flat Seat Swings	£1	£3,198	01/04/2010	Tfr ex HDC
Skate park				
Tarmac Skate Surface	£1	£7,381	01/04/2010	Tfr ex HDC
1 Spined Mini Ramp (1.5m x 1.8m x 7.5m)	£1	£2,460	01/04/2010	Tfr ex HDC
1 Spine (1,0m x 2,5m x 6,0m)	£1	£2,460	01/04/2010	Tfr ex HDC
1 Volcano (.9m x 2.5m x 6,0m)	£1	£2,460	01/04/2010	Tfr ex HDC
1 Driveway Planter (0,6m x 2,5m x 6m)	£1	£2,460	01/04/2010	Tfr ex HDC
1 Combo End Unit & seating area	£1	£4,921	01/04/2010	Tfr ex HDC
Surround Fencing	£1	£12,302	01/04/2010	Tfr ex HDC
Basingbourne Rec Ground				
Fencing	£1	£3,690	01/04/2010	Tfr ex HDC
4 Gates	£1	£2,952	01/04/2010	Tfr ex HDC
Paths and Tarmac Area	£1	£11,071	01/04/2010	Tfr ex HDC
Menagerie Tower	£1	£19,681	01/04/2010	Tfr ex HDC
10 Log Walk	£1	£738	01/04/2010	Tfr ex HDC
4 Balance Beams	£1	£492	01/04/2010	Tfr ex HDC
Somersault Bar and Signal	£1	£1,230	01/04/2010	Tfr ex HDC
Multi User Play	£12,000	£23,372	01/10/2011	Refurbished equipment
2 Cradle Seat Swings	£1	£4,429	01/04/2010	Tfr ex HDC
2 Flat Seat Swings	£1	£3,198	01/04/2010	Tfr ex HDC
Embankment Slide	£1	£3,997	01/04/2010	Tfr ex HDC
Station, Train and Coach	£1	£14,762	01/04/2010	Tfr ex HDC
3 Springers	£1	£2,214	01/04/2010	Tfr ex HDC
Railway Station	£1	£12,302	01/04/2010	Tfr ex HDC
3 metal benches	£1	£643	01/04/2017	Friends of BB
Bear Bins x 2	£197	£211	29/03/2018	glasdon
Menagerie unit	£1	£7,996	01/04/2010	Tfr ex HDC
3 Panel Multi Active wall	£49,030	£51,008	23/11/2018	Caloo
Vinci Swings - 2 Bays, 1 Basket Swing				Caloo
Vinci Fixed Net Climber - 3.0m High				Caloo
Vinci Overhead Twister - 1.8m High				Caloo
Quali Cite Horizontal See Saw				Caloo
Vinci Timber Multiplay Unit - 4 platforms				Caloo
Vinci Ski Simulator				Caloo
Youth Shelter				Caloo
Steel Bench (over 8's play area) - 1.8m long				Caloo
Rubber Mulch Surfacing				Caloo

Item 8

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ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
Rubber Mulch Surfacing (additional)	£3,660	£3,922		caloo
1 Springer	£400	£416	01/09/2018	Friends of BB
Oakley Park				
Fencing	£1	£9,841	01/04/2010	Tfr ex HDC
Gates	£1	£1,722	01/04/2010	Tfr ex HDC
Safer Surfacing	£1	£14,762	01/04/2010	Tfr ex HDC
Paths and Tarmac Area	£1	£1,230	01/04/2010	Tfr ex HDC
SMP Horison Loughborough Climber	£1	£2,398	01/04/2010	Tfr ex HDC
SMP New World Paris Tower	£1	£4,306	01/04/2010	Tfr ex HDC
SMP Junior Slide	£1	£1,906	01/04/2010	Tfr ex HDC
SMP 2 Flat Seat Swings	£1	£3,198	01/04/2010	Tfr ex HDC
SMP 2 Cradle Seat Swings	£1	£3,198	01/04/2010	Tfr ex HDC
Record Spinner	£1	£861	01/04/2010	Tfr ex HDC
SMP Polynesia Dolphin Sea Saw	£1	£1,599	01/04/2010	Tfr ex HDC
SMP Polynesia Ark Spinger	£1	£738	01/04/2010	Tfr ex HDC
SMP Trim Trail (wobble board/balance beam/stepping stones)	£1	£922	01/04/2010	Tfr ex HDC
SMP Youth Shelter	£1	£3,075	01/04/2010	Tfr ex HDC
Cantilever Tyre Swing	£3,840	£4,224	16/02/2016	Play Quest Adventure Play LTD
Group Swing	£1	£3,690	01/04/2010	Tfr ex HDC
Kicking Board	£1	£2,706	01/04/2010	Tfr ex HDC
Basketball Area	£1	£615	01/04/2010	Tfr ex HDC
Defibrillator	£3,812	£4,084	20/10/2017	Donated by Friends of Oakley Park
Flymobile	£3,337	£3,576	23/11/2017	Donated by Friends of Oakley Park
Boot Scraper	£135	£140	01/03/2019	Mark Harrod
Bear Bin	£197	£205	29/03/2018	glasdon
Ancells Farm				
Onion Youth Shelter	£3,090	£3,215	01/03/2015	Donated by Friends of Ancells Farm
Basket Ball Hoop	£536	£557	01/03/2015	Donated by Friends of Ancells Farm
Cableway	£12,600	£13,108	30/08/2019	Caloo
Pick-up Sticks	£4,832	£5,770	31/03/2011	Wicksteed
Birds Nest Swing	£6,936	£8,283	31/03/2011	Wicksteed
Rota Web Climber	£6,216	£7,423	31/03/2011	Wicksteed
Gwyder Unit with slide	£13,360	£15,955	31/03/2011	Wicksteed
Dizzy	£3,360	£4,012	31/03/2011	Wicksteed
Safety Surfaces	£14,856	£17,741	31/03/2011	Wicksteed
Trim Trail and Young Explorer Play	£6,400	£7,643	01/05/2012	Purchased new
Swing	£909	£946	01/03/2015	Donated by Friends of Ancells Farm
Simple simon slide	£1,500	£1,791	01/05/2011	Purchased New
Donkey Springie	£600	£717	01/05/2011	Purchased New
Fencing	£3,400	£4,061	01/05/2011	Purchased New
Rock n Bowl	£2,000	£2,389	01/05/2011	Purchased New
Tripple toddler swing	£3,800	£4,538	01/05/2011	Purchased New
Defibrillator and cabinet (Community centre)	£3,812	£3,966	01/06/2017	Donated by Friends of Ancells Farm
Bear Bin	£197	£205	29/03/2018	glasdon
Boot Scarpper	£135	£145	01/02/2019	Mark Harrod
Calthorpe Park				
Snake	£1,382	£1,700	01/02/2012	
Swan Seat	£1,382	£1,700	01/02/2012	

Item 8

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ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
Swan Seat	£1,382	£1,700	01/02/2012	
Swan Planter	£4,152	£5,107	01/02/2012	
Grasshopper	£1,382	£1,700	01/02/2012	
Dragonfly	£1,382	£1,700	01/02/2012	
Defibrillator and cabinet (Cricket Club)	£3,812	£4,087	01/06/2017	Donated by Friends of Fleet Hospital
Wooden benches x 7	£2,450	£2,678	01/09/2017	
Bike hoops x 6	£234.96	£252	25/05/2017	
Vinci Timber SEN Multiplay Unit	£225,000	£225,000	07/09/2020	Caloo
Vinci Elephant Slide				
Vinci Basket Swing				
Magnifying Post x 2				
Vinci Timber Swing - 2.3 High, 2 Flat, 2 Cradle Seats				
Count the Shapes Play Panel - 1200mm x 800mm				
Noughts and Crosses Play Panel - 1200mm x 800mm				
Solar Explorer Play Panel - 1200mm x 800mm				
Vinci Timber Swing - 2.3 High, 2 Flat Seats				
In Ground Trampoline with 1.00m x 1.00m				
Jumping area - Unit size 1.5m x 1.5m				
Ground anchors for bolt down of Caloo table tennis tables into grass site				
Quali Cite Chair Duo Springer 1 to 6 years				
Autumn Leaves Play Panel - 770mm x 690mm				
The Labyrinth Play Panel- 720mm x 690mm				
Square Litter Bin x 8				
Picnic Steel Table - Inclusive x 4				
Traditional Steel Bench - 1.8m long x 4				
3 Panel Single Sided Multi Active Wall - 8.2				
3 Panel Single Sided Multi Active Wall - 8.2m wide x 2m high				
Youth Shelter - Rest - 4.0m x 2.5m x 2.5m High				
You&Me Inclusive Swing Seat - 2.4m high frames				
Mini Bike / scooter track				
Mega Fort				
ManDDa Accessible Whirl - 2.0m Diameter				
Embankment Tube Slide				
Edenbrook Play Area				
Toddler Pay Area	£1	£29,857	2014	Tfr ex HDC
Large Rope play	£1		2014	Tfr ex HDC
Slide and Rope Frame	£1		2014	Tfr ex HDC
Dome Swing	£1		2014	Tfr ex HDC
Small Slide Frame	£1		2014	Tfr ex HDC
Circular Spring Board	£1		2014	Tfr ex HDC
Bear Bin	£197	£211	29/03/2018	glasdon
Bear Bin	£197	£211	29/03/2018	glasdon
Junior Play Area	£1	£57,974	2014	Tfr ex HDC
Slide and Rope Frame	£1		2014	Tfr ex HDC
Dome Swing	£1		2014	Tfr ex HDC
Wooden Balance Bridge	£1		2014	Tfr ex HDC
Ground Dish	£1		2014	Tfr ex HDC

Item 8

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ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
TOTAL	£411,154	£778,651		
SIGNAGE, BINS, SEATS, GOALPOSTS				
The Views				
14 seats	£1	£2,214	01/04/2010	Tfr ex HDC
5 New Bins	£1,031	£1,267	01.08.2012	Purchased New
Park Signs 2 large and 5 small signs	£1,021	£1,256	2013	Purchased New
Skatepark				
2 Disclaimer Signs	£1	£107	01/04/2010	Tfr ex HDC
2 Litter Bins	£1	£358	01/04/2010	Tfr ex HDC
4 New Bins	£672	£826	01.08.2012	Purchased New
Basingbourne Rec Ground				
Nature Sign	£1	£1,230	01/04/2010	Tfr ex HDC
4 Park Seats	£1	£2,952	01/04/2010	Tfr ex HDC
4 Bins	£1	£738	01/04/2010	Tfr ex HDC
8 New Bins	£1,400	£1,722	01.08.2012	Purchased New
2 x Goalposts padlocked to outside of pavilion	£1	£3,075	01.04.2010	Tfr ex HDC
Park Signs - 5 prk signs and 3 small signs	£1,783	£2,193	2013	Purchased New
Oakley Park				
7 benches and picnic table x1	£1	£1,845	01/04/2010	Tfr ex HDC
10 bins	£1	£369	01/04/2010	Tfr ex HDC
Goalposts and nets Locked to the ground	£1	£3,690	2010	Tfr ex HDC
4 Bins	£978	£1,203	01.08.2012	Purchased New
Park Signs - 4 large signs and 4 small signs	£1,556	£1,913	2013	Purchased New
9v9 Goal Posts	£816	£1,003	29.09.15	Purchased New
Picnic table x3	£2,900	£3,500	24/7/2017	Donated by Friends of Oakley Park
Ancells Farm				
3 Benches	£888	£1,003	28.08.14	Donated by Friends of Ancells Farm
2 Wooden Bridges	£2,389	£2,486	17/05/2019	Donated by Friends of Ancells Farm
Tree Seat	£1,000	£1,230	31/03/2011	Wicksteed
1 bench Seat	£1	£984	31/03/2011 Refurb	Tfr ex HDC - Refurb
2 Park Seats	£1	£1,476	31/03/2011 Refurb	Tfr ex HDC - Refurb
3 Seats concrete	£2,800	£3,322	2011	Donated 1/5/2011
Park Signs - 3 large and 3 small	£1,167	£1,436	2013	Purchased New
7 x wooden benches	£1	£3,444	01.04.2010	Tfr ex HDC
5 Bins	£1	£1,476	01.04.2010	Tfr ex HDC
12 Bins	£2,337	£2,875	01.08.2012	Purchased New
6 rubbing posts	£648	£674	11/04/2019	Donated by Friends of Ancells Farm
3 Wildlife Boards	£648	£674	12/04/2019	Donated by Friends of Ancells Farm
Park Signs 6 large signs	£1,848	£2,273	2013	Purchased New
EDENBROOK				
Junior area				
Signage x2	£1	£0	2014	Tfr ex HDC
Litter bins	£1	£0	2014	Tfr ex HDC
Seating	£1	£0	2014	Tfr ex HDC

Item 8

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ASSET TYPE	Audit Value	INSURANCE VALUE @ January 2021 (incs 1% uplift on previous years)	DATE OF PURCHASE / UPGRADE	COMMENT
Toddler area		£0		
Signage x2	£1	£0	2014	Tfr ex HDC
Litter bins	£1	£0	2014	Tfr ex HDC
Cemetery				
3 Benches	£1	£1,036	Mar-Aug 2014	Donated (1 by Fleet Lions, 2 by Public)
Notice Boards	£599	£661	01/03/2016	
Memorial kerb stones	£2,040	£2,122	01/12/2018	Columbaria
Sanctums	£24,840	£25,841	01/12/2018	Columbaria
Bench	£9,000	£9,363	01/09/2018	Gaze Burvill
Town Centre				
Lakeside Benches x2	£2,326	£2,420	15/11/2019	Broxap - Lakeside Bench
Baltimore Cast Iron Bench x 23	£27,600	£34,407	April 2010 - Aug 2019	Town scape - see Bench Details - Town Centre
TOTAL	£95,879	£134,938		
CONTENTS				
Oakley Park Pavilion				
2 Tea tables	£1	£123	2010	Tfr ex HDC
8 Plastic Chairs	£1	£246	2010	Tfr ex HDC
Cups/Kettle/Cultery	£1	£62	2010	Tfr ex HDC
Miscellaneous equipment	£1	£743	2010	Tfr ex HDC
6 foot plastic tables X 4	£1	£643	2014	Purchased New
4 foot round plastic tables x9	£1	£643	2010	Purchased New
Ancells Farm Park Pavilion		£0		
Miscellaneous Equipment	£1	£2,460	2010	Tfr ex HDC
Calthorpe Park Hut		£0		
1 plastic table	£1	£62	2010	Tfr ex HDC
8 Plastic Chairs	£1	£247	2010	Tfr ex HDC
Cups/Kettle/Cutlery	£1	£62	2010	Tfr ex HDC
Miscellaneous Equipment	£1	£2,091	2010	Tfr ex HDC
Basingbourne Pavilion		£0		
Miscellaneous equipment	£1	£2,389	2010	Tfr ex HDC
Ancells Farm Pavilion		£0		
Miscellaneous equipment	£1	£2,389	2010	Tfr ex HDC
The Harlington		£0		
See The Harlington Asset List	£209,961	£448,800		Part Tfr ex HDC
Ancells Farm Community Centre		£0		
See Ancells Farm Asset List	£1,800	£10,463		Part Tfr ex HDC
TOTAL	£211,774	£471,422		
Grand Total	£718,844	£2,920,975		

ITEM 9

Fleet Town Council Meeting Wednesday 3 February, 2020

SUBJECT Annual Residents' Meeting

DATE: 27 January 2021

Background

Holding an Annual Residents Meeting, unlike the Full Meeting of the Council, is not a statutory requirement of town and parish councils. However, Fleet Town Council has always believed that good communication is very important and the Annual Residents Meetings provides an opportunity to engage with its residents. In 2020 the Residents' Meeting was cancelled due to the start of the first lockdown due to the COVID virus.

However, since then legislation has been brought in which allows virtual meetings of the Council to take place but it is not clear if this applies to Annual Residents Meetings. Currently advice is being sought from NALC and SLCC, on behalf of councils, to clarify the situation as well as confirming if the existing legislation on holding virtual meetings is extended beyond its current end date of 7 May.

The Proposal

The Fleet Town Council Residents Meeting is currently scheduled for 23 March but it is highly likely that some form of restrictions on gatherings will still be in place and it is therefore proposed, providing legislation allows, that a virtual Annual Residents Meeting is now held on 25 May, 2021.

The format would need to be different to that of previous years and include:

- Announcement of the revised date of the ARM and the agenda included in Town Talk
Within Town Talk, residents will be invited to send any questions they have to the council and FTC responses will be either included in the presentation or answered in a separate Q & A Session
- As this will be a virtual ARM, it will be in a far more visual format than usual with interviews and presentations taking place "on location"
- The Annual Residents' Meeting may be held in separate sessions. One for the main interviews and presentations and the second session, a week later, to include any previously unanswered questions and any new questions received as a result of the initial presentation.

RECOMMENDATION

- To approve the revised date of 25 May 2021 for the Annual Resident Meeting
- That the 2021 Annual Residents Meeting be virtual subject to government legislation.
- To agree the format of the Meeting

Commemoration of 2020

Proposal

2020 has been an unprecedented year in any terms and there should be something to mark its passing. It is therefore proposed that the residents of Fleet should be supported to:

- commemorate the extraordinary year that we have all gone through as a country;
- celebrate our wonderful healthcare workers;
- act in memory of those who have died as a result of this dreadful pandemic

It is proposed that this commemoration and celebration should be marked by the planting of a number of large flowering cherry trees on The Views, together with a plaque describing the memoriam and explaining the purpose of the planting. The Church Crookham & Fleet Men's Shed have agreed to produce such a plaque, which will be designed in line with Fleet Town Council's Memorial Policy.

These trees will mark, for many years to come, all that our community has gone through during 2020, the losses we have suffered and the debt of gratitude we owe to the healthcare workers and volunteers who have supported all the residents of Fleet.

Siting

It is proposed that the trees be planted in The Views as the park closest to the town centre and, therefore, most accessible to the residents of Fleet who would wish to visit the site.

The positioning of the trees will be determined to ensure that they are fully integrated into any future plans for the park.

Choice of trees

In discussion with the ground maintenance team, it is recommended that the trees should be of sufficient size to deter vandalism. The choice of the cherry tree is to ensure a flowering display that will act as a commemoration of the occasion annually.

Sponsorship

It is proposed that Fleet Town Council sponsor the first tree to be planted, to endorse their support for a living memorial.

If supported by Council other local bodies have indicated their willingness to support the initiative by sponsoring a tree:

- Fleet & Church Crookham in Bloom;
- Chadney Bulgin LLP
- Hart Lions will, hopefully, be officially endorsing their sponsorship of a tree at their meeting on the 4th February

Recommendation

That Council supports this initiative and:

- Gives permission for the planting of the trees on The Views
- Sponsors a tree to endorse this initiative.

COMPLAINTS

ITEM 14

2020-2021	Date of Receipt	Date Response sent	Complaint details		Number of hours to complete
COM/22/20	05.01.21		Complaint about noise from Calthorpe Park		

COUNCIL MEETING

Wednesday 3 February, 2021

Officer: Janet Stanton
DATE: 27 January 2021

CLERK'S REPORT

1. Census 2021

As you are aware, the 2021 Census is only a few months away and plans to make it a success are well under way. The Census will take place on Sunday 21st March 2021. Organised by the Office for National Statistics (ONS), the census is a once-in-a-decade survey that gives the most accurate estimate of all the people and households in England and Wales. The information given helps decide how services are planned and funded in your local area. This could mean things like doctors' surgeries, housing or new bus routes.

Members are encouraged to help spread the word within the community and the Councillor information sent out to you on 10 November 2021 should answer any questions you may be asked.

2. Playgrounds

The decision to keep the Fleet playgrounds open is in line with government guidance and based on the advice of the Council's Health and Safety Consultant. Local areas which have closed their playgrounds have three times the number of COVID cases in their area compared to Fleet. Additionally FTC has taken more precautions within the playgrounds than many other areas eg removing every other swing, closing off enclosed play equipment (tunnels, play houses) and putting up notices advising the maximum number of children allowed on each piece of play equipment. Regular checks have been made and the number of children in each play park is minimal. Playgrounds are important for both the physical and mental well being of our children.

Play England and a group of academics, scientists, play experts and charities have also written an open letter calling on local authorities to put the wellbeing of children first and keep playgrounds open (*copy attached*) .

3. Planters at the Cemetery

To improve the driveway into the cemetery, eight planters have now been placed along the road leading into the cemetery. These planters were originally sited in the pedestrianised area of Fleet Road and were paid for out of a contribution from Fleet Town Council.

To: All Local authorities in England

Opening Children's Playgrounds during current lockdown

The government's guidance for owners and operators of children's playgrounds clearly states that children's playgrounds can remain open during the current lockdown ([COVID-19: Guidance for managing playgrounds and outdoor gyms - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms)).

Despite this we know that some local authorities have chosen to close their playgrounds. We are writing to urge you to keep your playgrounds open or to reopen them if they are closed.

Psychologists, academics, paediatricians, play experts, doctors and scientists have highlighted the evidence that play is vital for the health and wellbeing of children – particularly at a time of unprecedented restrictions on children's daily lives. ([Coronavirus: just letting children play will help them, and their parents, cope \(theconversation.com\)](https://theconversation.com/coronavirus-just-letting-children-play-will-help-them-and-their-parents-cope/138484))

Children and young people are making sacrifices every day during lockdown and the impact is starting to become apparent with increases in mental and physical health issues.

For children, playing outdoors is a form of exercise and exercise is allowed under the rules. We have written to the Government asking for this to be made explicit in the guidelines so that parents, councils and the police can all feel confident that outdoor play is an allowed activity. [Dear PM, outdoor play is essential for children's health and wellbeing \(playingout.net\)](https://www.playingout.net/dear-pm-outdoor-play-is-essential-for-childrens-health-and-wellbeing)

Unfortunately, children's voices are too often overlooked by policy makers, and their needs and wishes ignored, as they are drowned out by a small number of vocal local residents.

The impact of lockdown is particularly severe for the most disadvantaged children – those growing up in poverty, who may have limited space at home and no garden. Families with disabled children and young people have been particularly hard hit by the lockdown restrictions. For these families, access to playgrounds is often a lifeline. ["It's the only thing keeping us sane!" - Association of Play Industries \(api-play.org\)](https://api-play.org/its-the-only-thing-keeping-us-sane/)

We understand that this is not easy, especially if you have pressure from residents complaining about parents gathering, fears about COVID infections and worries around liability.

The government guidance requires that owners and operators of children's playgrounds carry out a COVID-19 risk assessment.

The Health & Safety Executive recommends that owners and operators take a balanced approach – balancing benefits to children against the risks. [Children's play and leisure: promoting a balanced approach \(hse.gov.uk\)](https://www.hse.gov.uk/childrens-play/)

Experts agree that the risk of COVID transmission outdoors, in areas such as children's playgrounds, is much lower than indoors. [COVID-19 and Children's Play – Play Safety Forum \(wordpress.com\)](https://www.play-safety.com/2020/04/01/covid-19-and-childrens-play/)

Play England has a network of professionals who can support and help you with allaying fears, presenting the facts and spelling out the dire effects of stopping outside play for children. Please get in touch if we can help.

It is vital for children that they get access to outside play. It is low risk and allowed under the current government guidance.

Play England is therefore calling on all local authorities in England to keep playgrounds open to reduce the catastrophic impact of COVID and lockdown on children's physical and mental health and wellbeing.

Yours sincerely,

Anita Grant

Chair of Trustees, Play England

Other Signatories:

Professor David Ball- Middlesex University

Helen Dodd – Professor of Child Psychology

David Yearley- Head of Play Safety Royal Society for the Prevention of Accidents

Laura Walsh – Head of Play Services. GOSH

Carley Sefton – CEO Learning through Landscapes

Professor Alison Stenning – Newcastle University

Alice Ferguson – co-Director Playing Out

Ingrid Skeels – co-Director Playing Out

Marguerite Hunter-Blair- CEO Play Scotland

Tim Gill- independent researcher and writer

Helen Griffiths -CEO Fields in Trust

Mark Hardy – Chair of the Association of Play Industries

Dr Wendy Russell- Visiting Fellow, University of Gloucestershire

Paul Hocker – Director London Play

Meynell Walter – IPA England

Adrian Voce OBE – Director Playful Planet