



Notice is hereby given of

A MEETING OF FLEET TOWN COUNCIL

**Wednesday 5 October 2022 at 7pm
in
The Harlington**

All members are summoned to attend

To Councillors: R. Schofield, G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, R. Fang, L. Holt, A. Hope, S. Sharma Krishnmurthy, E. May, A. Oliver, R. Richmond, R. Robinson, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

SIGNED:

Janet Stanton

Janet Stanton,
Town Clerk

Date: 28 September, 2022

AGENDA

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any updates from the Chairman of Fleet Town Council

Part 2 – ITEMS TO NOTE

9. COMMITTEE AND WORKING GROUP MEMBERSHIP

To receive and note a revised list of the Membership of Committees and Working Groups (*copies attached*)

10. COMPLAINTS

There are no complaints

11. EXECUTIVE OFFICER'S REPORT

To receive and note the update report from the Executive Officer.

12. DATE AND TIME OF NEXT MEETING

The next meeting of the Council is scheduled to be held on Wednesday 2 November 2022 at 7pm in the Harlington.

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

13. CONTRACTUAL MATTERS

To consider two contractual matters. (copy attached)



FLEET TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING

held on

Wednesday 7th September 2022 at 7pm

PRESENT

Councillors: R. Schofield (Chairman), G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, L. Holt, A. Hope, S Sharma Krishnmurthy, R. Richmond, R. Robinson, S Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Also Present

Janet Stanton – Town Clerk
Mary Harris – Locum Committee Clerk
Councillor Mark Butcher – HDC
Councillor Adrian Collett - HCC

FC SEPTEMBER 2022 ITEM 1 APOLOGIES FOR ABSENCE

Members received and accepted apologies from Cllr Roy Fang due to work commitments and Cllr Ellie May due to ill-health. Council was advised that Cllr Sammy Johnson had resigned. Cllr A Oliver was absent.

FC SEPTEMBER 2022 ITEM 2 DECLARATIONS OF INTEREST

Declarations of interest were made by Cllrs Woods, Tilley and Einchcomb in respect of the Grant Application by the Lions, Agenda Item 11. Cllr Tilley is a Lion and Cllr Einchcomb had in the past benefitted from the Lion's Chapter 8 training and Cllr Woods has connections with the Lions.

FC SEPTEMBER 2022 ITEM 3 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

FC SEPTEMBER 2022 ITEM 4 CHAIRMANS ANNOUNCEMENTS

Councillor Schofield hoped everyone had enjoyed a good summer break. He reported his attendance during the period as follows

7th July – Harlington Lease meeting, offered a conditional 99-year lease

11th July – Jubilee Wash-Up meeting with suggestion of a future Annual Event

12th July – Hart District Association of Parish and Town Councils (HDAPTC) meeting, poorly attended due to clash with Odiham PC's meeting re possible distribution centre development at Lodge Farm.

13th July – Harlington Working Group to discuss offer of 6 or 99-year lease

16th July – With Cllr Khrishnmurthy attended Friends of Oakley Park Summer Fair

19th July – Hampshire Association of Local Councils (HALC) Planning Training session, would be worthwhile for any new members of the Development Control Committee

25th July – Civic Quarter Development Working Group to receive review of public consultation.

245 responses, 56% aged 40-60 and 30% over 60. Highest ranked vision statement 'A dynamic active town square all year round'.

Highest ranked uses:

'Knowledge Hub (library)'
'Multi-functional Community and Performance Centre'
'Dynamic Town Square'

Top success factors:

1. Improvement and enhancement of facilities
2. Attractions that will support the high street
- =3. A sustainable net carbon zero development
- =3. A viable development that can be delivered within a reasonable time-frame

Top fears:

Impact of additional housing
Spiralling cost of development
Lack of bold ambition

It was agreed that a separate finance meeting was needed with Hart District Council (HDC), Hampshire County Council and Fleet Town Council (FTC).

26th July – Business Improvement District (BIF) AGM, limited attendance. Adoption of new Articles making the BID more transparent.

6th August – 50th Anniversary of Fleet Hospital, now 52 years as anniversary delayed by Covid.

10th August – on site meeting at cemetery re path repairs

18th August- with Cllr Woods attended HCC Community Transport Funders Meeting to receive results of recent community transport consultation. Key outcome is that users would prefer to pay more rather than lose the service. Fleet Link usage has reached pre-Covid levels and the number of registered users has increased. It is hoped a similar service will continue but this won't be confirmed until November.

23rd August 2nd & 5th September - FTC lease discussions

25th August - Anti-Social Behaviour meeting organised by Cllrs Butcher and Forster

5th September – Meeting with Fleet Football Club regarding their lease.

In regard to the Community Transport Consultation the chairman confirmed that the costs to FTC were likely to remain unchanged, however other Councils may have increased costs. There was likely to be a reduced use of bus passes.

The Chairman requested that councillors read their emails on a regular basis and respond when requested for dates for meetings. He and the Clerk were currently trying to set up a Vision Planning Day but so far only 50% of councillors had responded. Responses are needed as soon as possible to enable planning for the day to go ahead. Likewise, members of the Climate Change Working Group are encouraged to respond in order that the next meeting can be programmed into the Council's schedule.

FC SEPTEMBER 2022 ITEM 5 HCC/HDC ANNOUNCEMENTS

Cllr Butcher thanked the Chairman for agreeing to bring this item forward on the agenda. He updated members on the following:

Anti- Social Behaviour

Regrettably the summer had seen high levels of ASB in all parishes culminating with a large (60-100) group of youths in the town centre. Despite a large number of calls to the police only one patrol car and two PCSOs were deployed. Retailers had expressed concern. Many people are engaged in identifying those involved including local headteachers. Focus is on picking out

the ring leaders and taking action against them. The trouble was believed to have been initiated as a result of rival drug dealers straying into the others patch with the 'action' stirred up by social media. Local councillors have initiated various actions

- A public meeting on 25th August
- A complaint to the Chief Constable and Police Commissioner about the poor police response.
- Sourcing alternative activities for 'bored' young people
- Involving local schools including those in Farnborough
- Use of CCTV to identify those involved
- Consideration of putting in place a Public Space Protection Order

It was hoped that there would be a better police presence in the town centre in future, in particular for events like the Christmas Festival. Cllr Butcher agreed to raise this issue.

Cllrs Butcher and Forster were thanked for their work on this issue.

Cllr Collett then updated members:

Ancells Farm

There has been a problem with cycling on footpaths in the Ancells Farm area, it is believed this is because the approaching paths on Elvetham Heath are dual use however the ones on Ancells Farm are not. Cycling logos have been painted on the footpaths to try to deter cycling.

Guidion House, Rye Close warehouse

Residents are aware that the new warehouse is nearing completion and are anxious to ensure that the conditions imposed at planning are met. Cllr Collett will monitor the situation.

- **Proposed Cove Road Care Home**

Members are aware of the proposals for a large Care Home on Cove Road. Cllr Collett will push to try and ensure there is appropriate pedestrian access, as this is not an area with adequate pedestrian access at present. Local residents had also expressed robust concerns about the proposals.

South East Water

A further closure of Cove Road is imminent – from 10th October to 31st January. The diversion is via Minley Road to Junction 4A. It is uncertain how much additional traffic this will put onto Ancells Road. It has been reported that the road surface in Cove Road remains 'bumpy' after the previous SE Water works. It is hoped that HCC will require this to be made good at the same time as the new works are completed.

Cllr Collett was thanked for his update.

FC SEPTEMBER 2022 ITEM 6 MINUTES OF PREVIOUS MEETINGS

A number of corrections were made to the Full Council minutes to correct spelling errors on page 3 Hong Kong and page 4 Basingstoke. Cllr Fang's previously circulated request to amend the minutes was not accepted. With these corrections the minutes of the Council Meeting held on Wednesday 13th July 2022 were approved and signed as a true record by the Chairman.

Matter arising

In response to a query, it was noted that Rushmoor Borough Council had halved their funding to the Basingstoke Canal citing the fact that other councils are not paying their fair share. There had been no feedback yet on the meeting.

The Council received and noted the minutes of the following Committees:

Policy and Finance
Development Control

20th July 2022
11th & 25th July 2022, 8th and 22nd August 2022

The Chairman advised Council that he wished to place one item, in relation to 'a contractual matter' in the confidential portion of the agenda. There was no objection.

FC SEPTEMBER 2022 ITEM 7 INVESTMENT

Members queried why this matter had come to full Council. It was suggested that this was because the next meeting of Policy and Finance was some time away and investment rates were on their way up. In the light of the rapidly changing financial situation the Chairman recommended that this could be deferred for consideration by the Policy and Finance Committee.

RESOLVED

That the Investment Report be deferred to the next meeting of Policy and Finance.

FC SEPTEMBER 2022 ITEM 8 FINANCIAL MONITORING

Members noted receipt of

- a. The bank reconciliation for July 2022
- b. The list of receipts for July 2022
- c. The list of payments for July 2022

The June reconciliation, receipts and payments having been distributed at the July Policy and Finance committee.

Cllr Robinson confirmed inspection of the June and July 2022 bank reconciliations which were in order, he signed the bank statements and payment schedules.

RESOLVED to accept into the Minutes

- The bank reconciliation for July 2022
- The list of receipts for July 2022
- The list of payments for July 2022
- To confirm that the bank reconciliations for June and July 2022 equal zero and that the bank statements match the reconciliations.

FC SEPTEMBER 2022 ITEM 9 RISK MANAGEMENT

Members received the minutes of the Risk Management Working Group and the updated Risk Register.

RESOLVED

- To approve the minutes of the Risk Management Working Group 20th July 2022.
- To approve the Risk Register.

FC SEPTEMBER 2022 ITEM 10 EXTERNAL AUDIT ARRANGEMENTS

Following a brief discussion of the options report for External Audit procurement it was noted that

- The costs for independent Audit would be greater than use of the managed scheme
- Independent procurement would require a formal tender process
- The Clerk recommended continued membership of the managed scheme

RESOLVED

To remain with the External Auditor central procurement regime for the accounting period 2022/23 – 2026/27.

The Chairman was pleased to report that Fleet Town Council had just heard that they had received a clean Audit for 2021/22. The Clerk was congratulated on this excellent achievement.

FC SEPTEMBER 2022 ITEM 11 GRANT APPLICATION

Members discussed a Grant Application submitted by The Lions, £1,400 for a trailer and £2,700 for Chapter 8 volunteer training. Although the Council may have insufficient Grant funding available to cover both requests.

Members expressed the view that the trailer was needed however they were unsure how many new volunteers the Lions would be able to attract to undertake training. Members were aware that the Lions provide a very valuable road closure service for many local town events e.g. the Carnival, Christmas Festival and charge a small fee for this. It was felt that the Lions should be more commercial in their approach, thereby building up a reserve to cover such eventualities as equipment purchases and training for the future. As the Lions' service also benefits other Parishes not just Fleet they might also approach them for grant funding.

RESOLVED

To agree a grant up to a maximum of £1,400 for the purchase of a trailer.

FC SEPTEMBER 2022 ITEM 12 SCHOOL'S CLIMATE CHANGE AWARENESS COMPETITION

A paper by Cllr Cottrell was discussed, the proposed competition is focused on children and young people with the aim of making 'Fleet' aware that Fleet Town Council is responsive to the issues of climate change and has set itself goals. It is hoped that the competition may bring forward innovative ideas which the Council can use. It was agreed that the proposal required more work but was an opportunity to engage a large section of the local community. Prizes would be awarded to both the individual winners and their schools. Fleet Town Council had committed £200 to the prize fund and individual councillors also pledged to give funds and approach local businesses to seek their involvement and sponsorship.

RESOLVED

That the competition be referred back for design and action by the Climate Change Working Group.

Cllrs Butcher and Collett left the meeting at 8.15pm.

FC SEPTEMBER 2022 ITEM 13 CHRISTMAS OFFICE CLOSURE

Members noted the Clerk's proposal for closure of the Council Offices over the Christmas / New Year period. She confirmed that Harlington staff involved with the pantomime will not be subject to the proposed closure but will work the hours required for the performances.

RESOLVED

To approve the closure of Fleet Town Council Offices from 12 midday on Friday 23rd December to 9am on Tuesday 3rd January 2023.

FC SEPTEMBER 2022 ITEM 14 FLEET TOWN FOOTBALL CLUB

The Chairman had met Fleet Football Club with other members of the Lease Working Group to discuss renewal of their lease. A 20-year lease was proposed with standard terms and conditions in line with other organisations leases from FTC. After taking professional advice the new rental is to be set at £10,000pa, however it is proposed to continue with the current agreement to waive the majority of the rent with FTC paying £2,000 pa. There would be some

flexibility around this with the potential to increase the amount if the Club breach their terms and conditions or if problems arise as a result of FTFC's use of the premises.

It has come to the attention of FTC that as of now no new lease can be made for a property that does not have at least Level E as a EPC Energy Rating. FTC has arranged for an energy assessment of the Football Club and the results are awaited.

RESOLVED

That the Chairman continue discussions with FTFC with a view to finalising the lease.

FC SEPTEMBER 2022 ITEM 15 COMMITTEE AND WORKING GROUP MEMBERSHIP

Members received a revised list of the Membership of Committees and Working Groups. Cllr Tilley pointed out that she had been omitted from the CCWG, furthermore some rearrangement would be necessary following Cllr Sammy Johnson's resignation. A further revised list would be brought to a future meeting.

FC SEPTEMBER 2022 ITEM 16 REMEMBRANCE SUNDAY

Members noted the arrangements for Sunday 13th November at the Harlington.

FC SEPTEMBER 2022 ITEM 17 CHRISTMAS LIGHTS and LUNCH

Members noted the arrangements for the Christmas Lights switch-on on Wednesday 23rd November 2022, also that planning is underway for the Christmas Day lunch at the Harlington for those on their own at Christmas. Volunteers are required for both events, names to Charlotte Benham please.

FC SEPTEMBER 2022 ITEM 18 TOWN CLERK's REPORT

The Clerk reported that

- The new Executive Officer Rochelle Halliday starts work with FTC on 3 October 2022, she has been enabled to have a handover from the outgoing Clerk.
- The Chairman's Coffee Morning for Courtmoor Ward is on Saturday 17 September and for Central Ward on 15 October.
- A sewerage leak outside the Girl Guide Hut has been cleaned-up and repaired. This was an unbudgeted expense.
- There were no vaccinations in August. The Harlington will be further used as a Vaccination Centre from September onwards.

FC SEPTEMBER 2022 ITEM 19 DATE AND TIME OF NEXT MEETING

The date of the next meeting of the Council is on Wednesday 5th October 2022 at 7pm in The Function Room of The Harlington.

There being no further business the meeting closed at 8.30pm.

Signed..... **Date:**.....

Chairman



NOTES OF DEVELOPMENT CONTROL COMMITTEE

The Development and Control Committee Meeting due to be held on Monday 12th September at 7pm in The Harlington was cancelled due to the period of national mourning for Her Majesty Queen Elizabeth II.

The compiled notes below were sent in by councillors prior to the cancellation of the meeting.

1	<p>Apologies</p> <p>N/A</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>N/A</p>
3	<p>Public Session</p> <p>N/A</p>
4	<p>Approval of the Notes</p> <p>The minutes of the development and control meeting held on Monday 22nd August will be taken to the next meeting on the 26th September for approval.</p>
5	<p>22/01226/FUL Derriford House , Pinewood Hill, Fleet, Hampshire, GU51 3AW <u>Erection of a two and a half storey extension to provide 15 additional bedrooms and the erection of a single storey extension to provide communal lounge, office, kitchen facilities, three enlarged bedrooms and other ancillary facilities including change of use of part of the garden of the neighbouring properties of Tudorbury and Carisbrooke and the removal of a garden shed from Tudorbury</u> Amendments Plans: To red line boundary (not affecting ownership certificate) to include all parts of shed to be demolished at Tudorbury Comments required by 8 September</p> <p>No amended documents available</p> <p>22/01496/HOU 1 Carthona Drive Fleet Hampshire GU52 7SF <u>Erection of a porch, part single part two storey side extension following demolition of existing utility room and converted garage, single storey side infill extension, alterations to all doors and windows</u> Comments required by 8 September</p>

OBJECTION

- Goes from 4 to 5 bedrooms with an integral garage measuring 6 x 3 m. If the new Technical Advice Note for parking is followed, an integral single garage is no longer counted as an on-site parking (para 5.12).

Parking for 3 cars required with dimensioned spaces of 2.5 x 5 m.

A dimensioned parking plan allocating three parking spaces on site needs to be submitted.

- A 5 bedroom house will require 6 cycle spaces with one space close the front door and one space suitable for a “cargo” bicycle.
- Significant change in character from brick and hung slate to white render and black timber cladding slate.

The proposed style reflects the house immediately opposite in Carthona Drive which we objected to previously because of the change in local character as before this conversion there was a strong architectural style for the whole development on Carthona Drive.

Out of keeping.

- In accordance with para 5.23 an electric charging point is also required to meet Building Regulations Part 5.

22/01931/AMCON

2 Little Copse, Fleet, Hampshire, GU52 7UQ

[Variation of Condition 4 attached to Planning Permission 21/01140/HOU dated 07/10/2021 to allow replacement of the approved plans](#)

Comments required by 8 September

NO OBJECTION

22/01591/HOU

83 Avondale Road Fleet Hampshire GU51 3LQ

[Erection of a first floor front extension, single storey rear extension, conversion of garage into habitable accommodation and alterations to windows and doors](#)

Comments required by 13 September

OBJECTION

- Next door neighbour No.81 has extended to the rear so as long as the 5m extension does not protrude significantly beyond this it would be acceptable
- The parking plan to the “front yard” has been drawn up based upon Hart’s old recommendations and the new Technical Advice Note calls for 2.5 x 5.0 m parking spaces. This will occupy the whole of the front yard and breach Fleet Neighbourhood Plan Policy 15, Residential Gardens which requires 50% of the front garden to be retained as soft landscaping to minimise loss of carbon absorbing green landscaping and maintain biodiversity.
- 4 bed house requires 3 designated parking spaces and 5 cycle parking spaces one of which should be adjacent to the front door
- The finish to the new rear extension is not clear material wise

22/01855/HOU

10A Oakley Drive Fleet Hampshire GU51 3PP

[Demolition of existing garage and erection of a two storey front extension, two storey side extension, two storey rear extension and front porch. Conversion of loft into habitable accommodation and alterations to windows and doors](#)

Comments required by 15 September

OBJECTION

- Overall the proposed development is out of character with the neighbouring area
- New building is of significant mass and bulk and breaches Fleet Neighbourhood Plan Policy 10, General Design Management and in particular 10.1 in that the development **does not complement nor is well integrated with** neighbouring properties in the immediate locality in terms of scale massing and materials.
- Breaches HDC Policy NBE9 Design – does not promote reflect or incorporate the distinctive qualities of its surroundings in terms of scale, mass and choice of materials

22/01853/HOU

10B Oakley Drive Fleet Hampshire GU51 3PP

[Erection of a single storey side and rear extension and front porch](#)

Comments required by 15 September

NO OBJECTION

22/01880/HOU

Grasmere 35 Chestnut Grove Fleet Hampshire GU51 3LN

[Demolition of conservatory and erection of a single storey rear extension and front porch](#)

Comments required by 15 September

- This is a significant character building that once sat in much larger grounds but received planning permission for the new houses on Chestnut - one of the reasons for development was the cost of maintaining a substantial Edwardian House.
- The modifications are not totally in keeping with the style of the original house but there is no impact on neighbours.

NO OBJECTION

22/01267/HOU

Farthings Branksomewood Road Fleet Hampshire GU51 4JS

[Erection of a single storey side extension](#)

Comments required by 21 September

- The property falls within the North Fleet Conservation Area but there are no works to the front boundary and no trees are to be removed.
- Last drawing of the Tree Survey Report clearly indicates the location of the extension. It is close to the trees on the property boundary and so tree and root zone protection works are required.

NO OBJECTION as long as works are performed in accordance with the Tree Report and tree roots are protected

22/01913/FUL
W C Baker And Son 234 Fleet Road Fleet Hampshire GU51 4BY
[Demolition of the existing storage and workshop outbuildings and erection of a replacement storage outbuilding](#)
Comments required by 23 September

NO OBJECTION

22/01893/HOU
104B Kings Road Fleet Hampshire GU51 3DU
[Demolition of rear bay window and erection of a two storey rear extension, raise eaves to existing front gable with glazed roof lights to existing front elevation. Changes to existing side fenestrations including additional window openings, extension to detached garage and erection of front porch](#)
Comments required by 26 September

- Change from 3 to 4 beds. Under new Technical Advice Note for parking, 4 beds requires 3 allocate parking spaces. Additionally requires 5 cycle parking spaces one of which should be adjacent to the front door.
- A single garage does not count as a parking space and double garage at 6x7m counts as one space. Proposed garage is approx. 5.8m square, so does not count as parking space. Parking plan needs redoing to meet new advice notes standards.
- Three upstairs bedrooms each have a Juliet Balcony, but overlooking does not look to be a major issue.

NO OBJECTION subject to a new parking/cycle plan that meets new standards

22/01967/HOU
49 The Lea Fleet Hampshire GU51 5AX
[Erection of a single storey rear extension following demolition of existing garage and conservatory, replacement carport extended to front elevation and at a raised level, blocking up door to ground floor side, alterations to window to first floor rear](#)
Comments required by 26 September

OBJECTION

- Difficult to identify what changes have been made from the previous submission.
- The new rear extension has a roof line (9m long) level with the upstairs windows that will stretch across the full width of the neighbours garden
- The height and extent of the rear extension will cast a significant shadow onto the full width of the neighbours garden significantly affecting the amenity of the use of their open space.
- There is a proposed balcony to the upper bedroom which will overlook the immediate neighbours garden – loss of privacy.
- There is no change in the number bedrooms, but paragraph 5.16 of the new Technical Advice Note suggests that parking in tandem only counts as 2 spaces.

6

To Note:

Weekly lists will be noted at the next meeting on the 26th September.

7	To Note: Hart Planning Meeting Dates 21 st September 2022
8	Date of Next Meeting 26 th September 2022

Signed:.....

Date:



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Meeting held on Monday 26th September 2022
at 7pm in The Function Room, The Harlington

Present:

Cllr Hope
Cllr Schofield
Cllr Robinson
Cllr Holt
Cllr May

Absent: Cllr Krishnamurthy

Officers: Charlotte Benham

1	Apologies None
2	Declarations of interest to any item on the agenda None declared
3	Public Session None present
4	Approval of the Notes The minutes of the development and control meeting held on Monday 22 nd August were accepted as a correct record of the meeting and notes of the meeting that would have been held on the 12 th September were accepted as adequate.
5	22/01434/HOU Malabar 2 Binstead Copse Church Crookham Fleet GU52 7RH Erection of a single storey front extension, partial garage conversion into habitable accommodation and alterations to windows and doors Comments required by 26 September <ul style="list-style-type: none">Residual garage does not constitute a garage under Hart's Technical Advice, so 3 parking spaces required on site at 2.5 x 5 m per space

- It is not clear how access is gained to Plot 3. Is there access across the front of No.2 which impacts on the parking arrangement?

NO OBJECTION to the proposed modifications to the house subject to an adequate parking plan that meets Hart's new standards

22/01602/HOU

91 Kenilworth Road Fleet Hampshire GU51 3AY

[Demolition of conservatory and erection of a single storey rear extension and replace and enlarge side window](#)

Comments required by 28 September

There is an access road between 91 and 95 Kenilworth so there is some separation so the 6m rear extension will have limited/no impact on the neighbour to the NE. NO OBJECTION

22/01912/FUL

W C Baker And Son 234 Fleet Road Fleet Hampshire GU51 4BY

[Demolition of the existing single storey side extension, erection of a replacement single storey side extension, internal alterations to the existing retail and residential accommodation and provision of a new external staircase and door to first floor rear](#)

Comments required by 28 September.

NO OBJECTION in principle with the proposed development. Issue is parking for a 2 bedroom flat, but there is no existing parking provision for the residential accommodation

22/01555/HOU

8 Hartsleaf Close Fleet Hampshire GU51 3RD

[Erection of a two storey side and rear extension and conversion of garage into habitable accommodation to include the replacement of the garage door with a window](#)

Comments required by 29 September

- Assume No.9 has right of access across the front of No.8? Impacts on the area available for parking
- There will be a very large blank side wall that will take light off the side of No.7 in the early morning
- Achieves 3 allocated spaces, but no visitor parking (unallocated)
- Development would breach Fleet Neighbourhood Plan Policy 15 residential gardens which requires 50% of the front garden to be maintained as soft landscaping to at least maintain biodiversity and carbon absorption capacity of the plot
- If Harts Technical Advice Note is to be observed - require 5 cycle spaces one of which is adjacent to the front door
- It was an earlier requirement that a replacement tree be planted to compensate for the removal of a TPO'd tree. Location of tree should be shown on the drawings

NO OBJECTION in principle but breaches Fleet Neighbourhood Plan Policy 15 so if possible add/retain any greenery

22/01764/HOU

18 Merivale Fleet Hampshire GU51 4EW

[Conversion of garage into habitable accommodation to include the replacement of the garage door with a window and insertion of window ground floor side](#)

Comments required by 30 September

Although no dimensions provided, appears to be adequate parking on site for 3 vehicles so NO OBJECTION

22/01868/FUL

O2 (18397) Adj Cove Roundabout Cove Road Fleet Hampshire GU51 2SH

[Construction of EV charging station to include EV charging posts together with electrical infrastructure, substations, lighting, HP cabinet/control unit/DNO enclosure, access and associated works](#)

Comments required by 4 October

- A total of thirty-seven individual trees and part of a group of trees are to be removed to facilitate the proposals
- Stated 2 trees planted for every one removed. It is essential that border of trees is maintained adjacent to the main road to sustain the rural character of the area
- EV charging point will be a necessity
- Area to be occupied is low lying and potentially gathers water. Drainage is therefore vital and the type of porous surfacing and drainage method is critical
- Preference, bays 1 and 12 omitted to retain more trees and retain the more rural character of the area
- All replanting to be agreed with Harts Tree Officer for type of tree and locations
- Lighting needs to be controlled to limit light spill from the charging area

NO OBJECTION in principle subject to the tree border being maintained and confirmation of drainage plans

22/02046/HOU

5 Westbury Avenue Fleet Hampshire GU51 3HP

[Erection of a single storey side and rear extension following demolition of existing garage](#)

Comments required by 4 October

- Wall adjacent to No.10 is 2.5m high by 10m long
- Loss of the garage but no change in the number of bedrooms and looks as if can accommodate 2 spaces – should submit a dimensioned plan for confirmation
- No significant impact on the street scene

NO OBJECTION

22/02044/HOU

2 Dinorben Avenue Fleet Hampshire GU52 7SG

[Removal of chimney](#)

Comments required by 5 October

Many houses have only one chimney and although in the Basingstoke canal Conservation Area, the property is of no architectural consequence therefore NO OBJECTION

22/01297/FUL

21 Folly Close Fleet Hampshire GU52 7LN

[Erection of 3 bedroom detached dwelling with associated parking and creation of a new access to the public highway](#)

Comments required by 6 October

- 4.17- *It is considered that it is not realistic to deliver biodiversity net gain within the site*
As such off-site provision and offsetting enhancement schemes should be explored to offset the loss of biodiversity within the site
- Concern was expressed in previous application at low lying condition of site
Flood mitigation level given as 900mm. Also Cellweb solution proposed for development over the root Zone. As a minimum a single cell web layer is 200mm plus surface finishes so concern about diverting surface water off the site to adjacent properties
- Loss of trees on roadside boundary which changes the local character within the Canal Conservation Area
- Parking requires reconsideration if the garage proposed as a single garage no longer represents a parking space under Hart's new technical advice. Also requirement for cycle storage under same technical advice note
- Road is narrow and heavy parking from school so access in and out of property may not be safe

OBJECTION

22/02120/HOU

31 Linkway Fleet Hampshire GU52 7UN

[Demolition of garage and erection of a single storey rear and side extension.](#)

Comments required by 7 October

- Currently has a shared drive with No.29 and a semi-detached garage
- Parking arrangement would mean the loss of the majority of the front garden contrary to Fleet Neighbourhood Plan Policy 15, that 50% of front garden be retained as soft landscaping
- There does not appear to be a boundary fence between the two adjacent properties – this will have some impact on the adjoining neighbour who has a front and side door facing the development
- Neighbour has not objected except to quality of work and disturbance

NO OBJECTION in principle but OBJECTION on grounds of parking and loss of greenery to frontage

22/02029/HOU

41 Dinorben Close Fleet Hampshire GU52 7SJ

[Extend 1.8 metre side fencing to replace fir trees](#)

Comments required by 7 October

- Extensive run of 1.8m high wooden fencing would detrimentally alter the local character of Dinorben Close which is generally green

	<ul style="list-style-type: none"> • Proposal could be acceptable if the fence was set back and planting to the kerb side of the fence was established to retain the green character of the area <p>OBJECTION unless the fence is set back and planting to kerb as mentioned above</p> <p>22/02125/HOU The Laurels Fitzroy Road Fleet Hampshire GU51 4JH <u>Erection of a single storey front extension, conversion of garage into habitable accommodation, raise the roof to create habitable accommodation with dormer windows, replacement front gates and fenestration alterations</u> Comments required by 7 October</p> <ul style="list-style-type: none"> • Proposed new garage counts as a single garage and as such does not count towards the parking provision • 5 bedroom property requires 3 allocated spaces and 1 visitor space • It already appears that extensive hard standing (gravel) area exists • The front boundary of the plot is well tree'd and will remain so • The proposed revised gate is an improvement • The proposed amendments to the main building do not enhance the character of the building contrary to North Fleet Conservation Area Character Appraisal and Management Plan paragraph 9.2 bullet point 1 • The building is well off the road and hidden by trees so the detrimental impact to the building is not readily visible and does not detract from the sylvan character of the Conservation Area <p>NO OBJECTION in principle subject to confirmation of adequate parking taking into account Hart's new technical advice note</p> <hr/> <p>Hart District Council (Prohibition and Restriction of Waiting and Loading and Parking Places) (Consolidation) Order 2017 (Amendment No. 6) Order 2022 The effect of the Order will be to introduce the following restrictions: No waiting at any time in Emerald Avenue, Fleet and Greenfinch Mews, Fleet. Comments required by 30 September.</p> <p>NO OBJECTION</p> <p>Licence Renewal for Cantine, 285 Fleet Road To renew licence for tables/chairs on carriageway outside above premises from 9.30am - 4pm daily, 7 days a week (4.30pm on Saturdays)</p> <p>NO OBJECTION</p>
6	<p>To Note: Review of weekly lists</p>

7	Noted: Hart Planning Meeting Dates 19 th October
8	Date of Next Advisory Group Meeting 10 th October

Meeting closed: 8.15pm

Signed:.....

Date:

Section 3 – External Auditor Report and Certificate 2021/22

In respect of **Fleet Town Council – HA0105**

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP SIGNATURE REQUIRED

Date

02/09/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC	31/07/2022	606	585,150.41
			<hr/> 585,150.41
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
30/08/2022 BACS Pymnt BACS P/L Pymnt Page 2025		35,514.00	
			<hr/> 35,514.00
			549,636.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			549,636.41
		Balance per Cash Book is :-	549,636.41
		Difference is :-	0.00

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 01/08/2022	172.28						
	Go Cardless	172.28		28.71	1064	310	143.57	Tennis
	Banked: 01/08/2022	252.00						
	Sales Recpts Page 4705	252.00	252.00		101			Sales Recpts Page 4705
	Banked: 01/08/2022	19.00						
	Mastercard	19.00		3.17	654 1435	201	15.00 0.83	The Doors Alive Outside Charges
	Banked: 01/08/2022	15,462.56						
	HMRC	15,462.56			120		15,462.56	VAT Refund 1/4/22-
	Banked: 01/08/2022	131.51						
	Nationwide	131.51			1870	101	131.51	Jul 22 Interest
	Banked: 02/08/2022	6.67						
	Stripe Payments Tennis	6.67		1.11	1065	310	5.56	Tennis
	Banked: 02/08/2022	258.42						
	Go Cardless	258.42		43.07	1064	310	215.35	Tennis
	Banked: 02/08/2022	117.30						
	Sales Recpts Page 4706	117.30	117.30		101			Sales Recpts Page 4706
	Banked: 02/08/2022	996.00						
	Sales Recpts Page 4707	996.00	996.00		101			Sales Recpts Page 4707
	Banked: 02/08/2022	318.00						
	Sales Recpts Page 4708	318.00	318.00		101			Sales Recpts Page 4708
	Banked: 02/08/2022	174.00						
	Mastercard	174.00		29.00	634 668 1435 1435	201 201	100.00 36.67 1.67 6.66	80's rewind the christmas the bohemians postage outside charges
	Banked: 02/08/2022	630.00						
	Sales Recpts Page 4715	630.00	630.00		101			Sales Recpts Page 4715
	Banked: 02/08/2022	1,230.78						
	CCLA	1,230.78			1870	101	1,230.78	Interest Jul 22
	Banked: 02/08/2022	300.00						
	Sales Recpts Page 4721	300.00	300.00		101			Sales Recpts Page 4721
	Banked: 03/08/2022	20.01						
	Stripe Payments Tennis	20.01		3.34	1065	310	16.67	Tennis
	Banked: 03/08/2022	43.07						
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 03/08/2022	36.00						
	Subtotal Carried Forward:	20,167.60	2,613.30	115.58			17,402.72	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 4709	36.00	36.00		101			Sales Recpts Page 4709
	Banked: 03/08/2022	48.00						
	Sales Recpts Page 4710	48.00	48.00		101			Sales Recpts Page 4710
	Banked: 03/08/2022	610.00						
	Mastercard	610.00		101.67	634		133.33	80's rewind the christmas
					659		33.33	christmas comedy
					648		30.00	terry alderton
					689		60.00	the rollin stoned
					1435	201	0.83	postage
					1435	201	13.33	outside charges
					634		100.00	80's rewind the christmas
					658		66.67	annual mainly madness
					565		28.33	bootleg blondie
					693		29.17	elles bailey band
					1435	201	1.67	postage
					1435	201	11.67	outside charges
	Banked: 03/08/2022	173.20						
	FDMS Ticket and Bar Sales	173.20		18.87	698		60.00	snow white
					1435	201	0.83	outside charges
					1420	201	92.67	bar sales
					1433	201	0.83	snacks
	Banked: 04/08/2022	46.69						
	Stripe Payments Tennis	46.69		7.78	1065	310	38.91	Tennis
	Banked: 04/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 04/08/2022	24.00						
	Sales Recpts Page 4711	24.00	24.00		101			Sales Recpts Page 4711
	Banked: 04/08/2022	2,400.00						
	Sales Recpts Page 4712	2,400.00	2,400.00		101			Sales Recpts Page 4712
	Banked: 04/08/2022	30.24						
	Sales Recpts Page 4713	30.24	30.24		101			Sales Recpts Page 4713
	Banked: 04/08/2022	569.00						
	Mastercard	569.00		59.50	634		16.67	80's rewind the christmas
					693		29.17	elles bailey band
					698		212.00	snow white
					648		60.00	terry alderton
					668		166.67	the bohemians
					1435	201	0.83	postage
					1435	201	24.16	outside charges
	Banked: 05/08/2022	20.01						
	Stripe Payments Tennis	20.01		3.34	1065	310	16.67	Tennis
	Banked: 05/08/2022	86.14						
	Subtotal Carried Forward:	24,304.09	2,538.24	328.28			18,738.13	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Go Cardless	86.14		14.36	1064	310	71.78	Tennis
	Banked: 05/08/2022	3,960.00						
	Sales Recpts Page 4714	3,960.00	3,960.00		101			Sales Recpts Page 4714
	Banked: 05/08/2022	309.50						
	Mastercard	309.50		12.33	698		235.50	snow white
					669		18.33	bad manners
					693		29.17	elles bailey band
					1435	201	0.83	postage
					1435	201	13.34	outside charges
	Banked: 05/08/2022	127.00						
	FDMS Ticket and Bar Sales	127.00		21.17	662		25.00	dom martin band
					693		29.17	elles bailey band
					664		25.00	ian parker band
					663		25.00	the mentulls
					1435	201	1.66	outside charges
	Banked: 05/08/2022	698.40						
	Sales Recpts Page 4716	698.40	698.40		101			Sales Recpts Page 4716
	Banked: 06/08/2022	51.00						
	Sales Recpts Page 4717	51.00	51.00		101			Sales Recpts Page 4717
	Banked: 08/08/2022	46.69						
	Stripe Payments Tennis	46.69		7.78	1065	310	38.91	Tennis
	Banked: 08/08/2022	154.00						
	Mastercard	154.00		25.67	693		29.17	Elles Bailey Band
					681		33.33	Fleet Jazz
					623		29.17	Northsyde and Friends
					689		30.00	Rollin Stoned
					1435	201	6.66	Outside charges
	Banked: 09/08/2022	408.00						
	Sales Recpts Page 4718	408.00	408.00		101			Sales Recpts Page 4718
	Banked: 09/08/2022	187.20						
	Sales Recpts Page 4719	187.20	187.20		101			Sales Recpts Page 4719
	Banked: 09/08/2022	77.00						
	Sales Recpts Page 4720	77.00	77.00		101			Sales Recpts Page 4720
	Banked: 09/08/2022	13.34						
	Stripe Payments Tennis	13.34		2.22	1065	310	11.12	Tennis
	Banked: 09/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 09/08/2022	39.40						
	Cash	39.40		6.57	1420	201	32.83	Bar Sales
	Banked: 09/08/2022	593.00						
	Subtotal Carried Forward:	31,097.83	5,381.60	439.92			19,531.77	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Mastercard	593.00		75.50	634		66.67	80's rewind the Christmas
					662		37.50	Dom Martin Band
					693		116.67	Elles Bailey Band
					664		25.00	Ian Parker Band
					623		58.33	Northsyde and Friends
					648		15.00	Terry Alderton
					654		30.00	The Doors Alive
					1435	201	1.67	POstage
					1435	201	26.67	Outside charges
					698		139.99	Snow White
	Banked: 09/08/2022	180.00						
	Sales Recpts Page 4722	180.00	180.00		101			Sales Recpts Page 4722
	Banked: 10/08/2022	20.26						
	Stripe Payments Tennis	20.26		3.38	1065	310	16.88	Tennis
	Banked: 10/08/2022	122.40						
	FDMS Ticket and Bar Sales	122.40		20.40	662		-25.00	Dom Martin Band
					1435	201	-1.67	Outside Charges
					1420	201	127.58	Bar Sales
					1433	201	1.09	Snack Sales
	Banked: 10/08/2022	82.25						
	FDMS Ticket and Bar Sales	82.25		13.71	670		30.00	Black Sabbitch
					660		37.50	The Stumble
					1435	201	1.04	Outside Charges
	Banked: 10/08/2022	1,692.00						
	Mastercard	1,692.00		258.67	634		33.33	80's rewind christmas
					692		57.50	A vision of Elvis
					661		12.50	Connor Selby Band
					662		12.50	Dom Martin Band
					693		14.58	Elles Bailey Band
					664		12.50	Ian Park Band
					623		29.17	Nortysyde and Friends
					644		95.00	Rod Stewart Songbook
					674		37.50	Stand up for Saturday
					642		180.00	Stayin Alive
					663		12.50	The Mentulls
					1435	201	33.33	Outside Charges
					565		56.67	Bootleg Blondie
					662		75.00	Dom Martin Band
					693		58.33	Elles Bailey Band
					624		29.17	RU40
					675		25.00	Stand up for Saturday
					674		25.00	Stand up for Saturday
					689		30.00	The Rollin Stoned
					1435	201	0.83	Postage
					1435	201	18.33	Outside Charges
					634		150.00	80's Rewind The
					670		45.00	Black Sabbitch

Subtotal Carried Forward:

33,194.74

180.00

811.58

21,280.43

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
					662		100.00	Dom Martin Band
					693		72.92	Elles Bailey Band
					642		13.33	Stayin Alive
					660		37.50	The Stumble
					1435	201	1.67	Postage
					1435	201	24.17	Outside Charges
					698		140.00	Snow White
	Banked: 11/08/2022	26.68						
	Stripe Payments Tennis	26.68		4.45	1065	310	22.23	Tennis
	Banked: 11/08/2022	43.07						
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 11/08/2022	349.00						
	Mastercard	349.00		34.83	670		15.00	Black Sabbitch
					565		85.00	Bootleg Blondie
					662		25.00	Dom Martin Band
					681		33.33	Fleet Jazz
					1435	201	15.83	Outside charges
					698		140.01	Snow White
	Banked: 12/08/2022	13.34						
	Stripe Payments Tennis	13.34		2.22	1065	310	11.12	Tennis
	Banked: 12/08/2022	460.00						
	Sales Recpts Page 4723	460.00	460.00		101			Sales Recpts Page 4723
	Banked: 12/08/2022	445.00						
	Mastercard	445.00		56.33	692		95.83	A vision of Elvis
					690		33.33	Fleet Jazz Nov22
					700		50.00	Paul Young - behind the
					668		73.33	The Bohemians
					660		12.50	The Stumble
					1435	201	16.67	Outside charges
					698		107.01	Snow White
	Banked: 12/08/2022	127.50						
	FDMS Ticket and Bar Sales	127.50		21.25	692		38.33	A vision of Elvis
					642		66.67	Stayin Alive
					1435	201	1.25	Outside charges
	Banked: 12/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 12/08/2022	135.00						
	Sales Recpts Page 4733	135.00	135.00		101			Sales Recpts Page 4733
	Banked: 15/08/2022	43.07						
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 15/08/2022	6.67						
	Stripe Payments Tennis	6.67		1.11	1065	310	5.56	Tennis
	Subtotal Carried Forward:	34,973.28	595.00	967.67			22,697.47	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 15/08/2022	3,348.00						
	Sales Recpts Page 4724	3,348.00	3,348.00		101			Sales Recpts Page 4724
	Banked: 15/08/2022	318.00						
	Mastercard	318.00		53.00	692		38.33	A vision of Elvis
					669		128.33	Bad Manners
					565		56.67	Bootleg Blondie
					693		29.17	Elles Bailey Band
					1435	201	12.50	Outside charges
	Banked: 16/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 16/08/2022	6.67						
	Stripe Payments Tennis	6.67		1.11	1065	310	5.56	Tennis
	Banked: 16/08/2022	210.50						
	FDMS Ticket and Bar Sales	210.50		35.08	644		63.33	Rod Stewart Songbook
					668		110.00	The Bohemians
					1435	201	2.09	Outside charges
	Banked: 16/08/2022	54.00						
	Mastercard	54.00		9.00	565		42.50	Bootleg Blondie
					1435	201	2.50	Outside charges
	Banked: 17/08/2022	88.50						
	FDMS Ticket and Bar Sales	88.50		14.75	1420	201	72.75	Bar sales 11/8/22
					1431	204	1.00	Confec Sales 11/8/22
	Banked: 17/08/2022	46.50						
	FDMS Ticket and Bar Sales	46.50		7.75	692		38.33	A vision of Elvis
					1435	201	0.42	Outside charges
	Banked: 17/08/2022	1,192.00						
	Mastercard	1,192.00		99.42	662		37.50	Dom Martin Band
					664		12.50	Ian Parker Band
					660		12.50	The Stumble
					1435	201	15.83	Outside charges
					634		133.33	80's rewind
					670		30.00	Black Sabbitch
					693		29.17	Elles Bailey Band
					1435	201	10.00	Outside charges
					692		38.33	A vision of Elvis
					658		100.00	Annual Mainly Madness
					693		14.58	Elles Bailey Band
					660		37.50	The Stumble
					1435	201	25.83	Outside charges
					698		257.00	Snow White
					698		338.51	Snow White
	Banked: 18/08/2022	43.07						

Subtotal Carried Forward:

40,409.73

3,348.00

1,209.32

24,501.20

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 18/08/2022	13.34						
	Stripe Payments Tennis	13.34		2.22	1065	310	11.12	Tennis
	Banked: 18/08/2022	1,817.34						
	Sales Recpts Page 4730	1,817.34	1,817.34		101			Sales Recpts Page 4730
	Banked: 18/08/2022	22.20						
	Cash	22.20		3.70	1420	201	18.50	Bar sales 11/8/22
	Banked: 18/08/2022	299.00						
	Mastercard	299.00		49.83	662		12.50	Dom Martin Band
					664		12.50	Ian Parker Band
					623		29.17	Northsyde and Friends
					668		110.00	The Bohemians
					654		15.00	The Doors Alive
					667		45.00	The Jamd
					660		12.50	The Stumble
					1435	201	12.50	Outside charges
	Banked: 19/08/2022	399.60						
	Sales Recpts Page 4729	399.60	399.60		101			Sales Recpts Page 4729
	Banked: 19/08/2022	760.00						
	Sales Recpts Page 4731	760.00	760.00		101			Sales Recpts Page 4731
	Banked: 19/08/2022	-80.00						
	FDMS Ticket and Bar Sales	-80.00		-13.33	661		-37.50	Connor Selby Band
					663		-25.00	The Mentulls
					1435	201	-4.17	Outside Charges
	Banked: 19/08/2022	452.00						
	Mastercard	452.00		63.67	692		95.83	A vision of Elvis
					664		37.50	Ian Parker Band
					642		133.33	Stayin Alive
					668		33.33	The Bohemians
					1435	201	18.33	Outside charges
					698		70.01	Snow White
	Banked: 19/08/2022	171.60						
	Sales Recpts Page 4734	171.60	171.60		101			Sales Recpts Page 4734
	Banked: 19/08/2022	180.00						
	Sales Recpts Page 4744	180.00	180.00		101			Sales Recpts Page 4744
	Banked: 22/08/2022	43.07						
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 22/08/2022	400.00						
	Sales Recpts Page 4728	400.00	400.00		101			Sales Recpts Page 4728
	Banked: 22/08/2022	-8.25						
	Subtotal Carried Forward:	44,879.63	3,728.54	1,329.77			25,173.43	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	FDMS Ticket and Bar Sales	-8.25		-1.38	692		19.17	A vision of Elvis
					661		-25.00	Connor Selby Band
					644		31.67	Rod Stewart Songbook
					642		33.33	Stayin Alive
					663		-62.50	The Mentulls
					1435	201	-3.54	Outside charges
	Banked: 22/08/2022	75.20						
	Cash	75.20		12.53	1420	201	62.67	Bar Sales
	Banked: 22/08/2022	44.50						
	Cash	44.50		7.42	668		36.67	The Bohemians
					1435	201	0.41	Outside charges
	Banked: 22/08/2022	904.00						
	Mastercard	904.00		139.00	634		66.67	80's rewind
					658		133.33	Annual Maily Madness
					693		29.17	Elles Bailey Band
					681		33.33	Fleet Jazz Sept 22
					664		50.00	Ian Parker Band
					623		29.17	Northsyde and Friends
					642		33.33	Stayin Alive
					668		183.33	The Bohemians
					654		60.00	The Doors Alive
					689		25.00	The Rollin Stoned
					660		12.50	The Stunble
					1435	201	1.67	Pstage
					1435	201	37.50	Outside charges
					698		70.00	Snow White
	Banked: 23/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 23/08/2022	33.24						
	Stripe Payments Tennis	33.24		5.54	1065	310	27.70	Tennis
	Banked: 23/08/2022	785.28						
	Sales Recpts Page 4727	785.28	785.28		101			Sales Recpts Page 4727
	Banked: 23/08/2022	-168.50						
	FDMS Ticket and Bar Sales	-168.50		-28.08	668		-110.00	The Bohemians
					663		-25.00	The Mentulls
					1435	201	-5.42	Outside charges
	Banked: 23/08/2022	373.00						
	Mastercard	373.00		31.67	634		83.33	80s rewind
					664		12.50	Ian Parker Band
					667		45.00	The Jamd
					1435	201	1.67	Postage
					1435	201	15.83	Outside charges
					698		183.00	Snow White
	Banked: 24/08/2022	43.07						
	Subtotal Carried Forward:	47,098.63	785.28	1,518.01			26,367.59	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 24/08/2022	26.68						
	Stripe Payments Tennis	26.68		4.45	1065	310	22.23	Tennis
	Banked: 24/08/2022	53.82						
	Sales Recpts Page 4725	53.82	53.82		101			Sales Recpts Page 4725
	Banked: 24/08/2022	670.03						
	Sales Recpts Page 4726	670.03	670.03		101			Sales Recpts Page 4726
	Banked: 24/08/2022	304.85						
	FDMS Ticket and Bar Sales	304.85		50.81	644		47.50	Rod Stewart Songbook
					642		33.33	Stayin Alive
					668		36.67	The Bohemians
					660		25.00	The Stumble
					1435	201	1.88	Outside Charges
					1420	201	108.58	Bar sales 18/8/22
					1433	201	1.08	Snacks 18/8/22
	Banked: 24/08/2022	847.50						
	Mastercard	847.50		114.33	692		33.33	A vision of Elvis
					565		56.67	Bootleg Blondie
					674		62.50	Stand up for Comedy
					1435	201	10.00	outside charges
					565		28.33	Bootleg Blondie
					662		12.50	Dom Martin Band
					693		29.17	Elles Bailey Band
					1435	201	6.67	outside charges
					669		128.33	Bad Manners
					670		60.00	Black Sabbitch
					565		14.17	Bootleg Blondie
					662		25.00	Dom Martin Band
					693		58.33	Elles Bailey Band
					664		25.00	Ian Parker Band
					1435	201	0.83	Postage
					1435	201	20.83	Outside charges
					698		17.50	Snow White
					698		56.50	Snow White
					698		87.51	Snow White
	Banked: 25/08/2022	6.67						
	Stripe Payments Tennis	6.67		1.11	1065	310	5.56	Tennis
	Banked: 25/08/2022	44.00						
	Sales Recpts Page 4732	44.00	44.00		101			Sales Recpts Page 4732
	Banked: 25/08/2022	309.00						
	Mastercard	309.00		33.67	692		57.50	A vision of Elvis
					565		42.50	Bootleg Blondie
					662		25.00	Dom Martin Band
					693		29.17	Elles Bailey Band
					1435	201	0.83	Postage
	Subtotal Carried Forward:	49,361.18	767.85	1,729.56			27,573.48	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					1435	201	13.33	Outside charges
					698		107.00	Snow White
	Banked: 26/08/2022	86.14						
	Go Cardless	86.14		14.36	1064	310	71.78	Tennis
	Banked: 26/08/2022	13.23						
	Stripe Payments Tennis	13.23		2.20	1065	310	11.03	Tennis
	Banked: 26/08/2022	527.00						
	Mastercard	527.00		73.25	692		230.00	A vision of Elvis
					565		28.33	Bootleg Blondie
					693		43.76	Ells Bailey Band
					654		30.00	The Doors Alive
					660		12.50	The Stumble
					1435	201	0.83	Postage
					1435	201	20.83	Outside charges
					698		87.50	Snow White
	Banked: 30/08/2022	284.50						
	FDMS Ticket and Bar Sales	284.50		32.83	565		127.50	Bootleg Blondie
					681		33.33	Fleet Jazz Sept 22
					1435	201	3.33	Outside charges
					698		87.51	Snow White
	Banked: 30/08/2022	487.00						
	Mastercard	487.00		57.17	692		38.33	A vision of Elvis
					662		62.50	Dom Martin Band
					664		25.00	Ian Parker Band
					708		31.67	Oasish
					674		25.00	Stand up for comedy club
					654		30.00	The Doors Alive
					660		50.00	The Stumble
					1435	201	0.83	Postage
					1435	201	22.50	Outside charges
					698		144.00	Snow White
	Banked: 30/08/2022	43.07						
	Go Cardless	43.07		7.18	1064	310	35.89	Tennis
	Banked: 30/08/2022	3,770.00						
	Sales Recpts Page 4737	3,770.00	3,770.00		101			Sales Recpts Page 4737
	Banked: 30/08/2022	0.01						
	FDMS Ticket and Bar Sales	0.01			1435	201	0.01	Outside charge
	Banked: 31/08/2022	6.22						
	Stripe Payments Tennis	6.22		1.04	1065	310	5.18	Tennis
	Banked: 31/08/2022	15.12						
	Sales Recpts Page 4736	15.12	15.12		101			Sales Recpts Page 4736
	Banked: 31/08/2022	284.00						
	Subtotal Carried Forward:	54,877.47	3,785.12	1,917.59			28,952.95	

Bank Current/Deposit Account

Receipts received between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Mastercard	284.00		37.92	707		31.67	AC/DC
					662		25.00	Dom Martin Band
					693		14.58	Elles Bailey Band
					664		12.50	Ian Parker Band
					708		63.33	Oasish
					667		30.00	The Jamd
					1435	201	12.50	Outside charges
					698		56.50	Snow White
	Banked: 31/08/2022	-314.25						
	FDMS Ticket and Bar Sales	-314.25		-52.38	662		75.00	Dom Martin Band
					693		58.33	Elles Bailey Band
					664		25.00	Ian Parker Band
					623		-438.33	Northsyde and Friends
					663		-25.00	Teh Mentulls
					660		62.50	The Stumble
					1435	201	1.25	Amendment fee
					1435	201	-0.83	Postage
					1435	201	-19.79	Outside charges
	Banked: 31/08/2022	129.21						
	Go Cardless	129.21		21.54	1064	310	107.67	Tennis
	Banked: 31/08/2022	288.00						
	Sales Recpts Page 4738	288.00	288.00		101			Sales Recpts Page 4738
	Banked: 31/08/2022	40.80						
	Sales Recpts Page 4739	40.80	40.80		101			Sales Recpts Page 4739
	Banked: 31/08/2022	911.24						
	Sales Recpts Page 4740	911.24	911.24		101			Sales Recpts Page 4740
	Banked: 31/08/2022	807.88						
	Sales Recpts Page 4741	807.88	807.88		101			Sales Recpts Page 4741
	Banked: 31/08/2022	69.00						
	Sales Recpts Page 4742	69.00	69.00		101			Sales Recpts Page 4742
	Banked: 31/08/2022	9.42						
	Sales Recpts Page 4743	9.42	9.42		101			Sales Recpts Page 4743
	Banked: 31/08/2022	73.20						
	Sales Recpts Page 4745	73.20	73.20		101			Sales Recpts Page 4745
	Banked: 31/08/2022	49.80						
	Cash	49.80		8.30	1420	201	41.50	Bar Sales 26/8/22
	Total Receipts:	56,941.77	25,922.47	1,932.97			29,086.33	

Bank Current/Deposit Account

Payments made between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/08/2022	NPower - Direct Debits	DD	69.59	69.59		500			1/5/22-31/5/22
01/08/2022	BT Payment Services Ltd	DD1	93.89	93.89		500			Broadband Line FTC/Harlington
01/08/2022	NPower - Direct Debits	DD2	40.40	40.40		500			1/5/22-31/5/22
01/08/2022	NPower - Direct Debits	DD3	34.36	34.36		500			1/5/22-31/5/22
01/08/2022	NPower - Direct Debits	DD5	52.08	52.08		500			1/5/22-31/5/22
01/08/2022	NPower - Direct Debits	DD6	36.78	36.78		500			1/5/22-31/5/22
09/08/2022	HSBC	DD7	104.76	104.76		500			Bank Charge 1/6/22- 30/6/22
09/08/2022	HSBC	DD8	13.41	13.41		500			Bank Charge 1/6/22- 30/6/22
10/08/2022	BACS P/L Pymnt Page 2017	BACS Pymnt	24,355.88	24,355.88		500			BACS P/L Pymnt Page 2017
10/08/2022	Daisy's Tea Room Ltd	Correction	-170.00	-170.00		500			Jubilee Celebration
10/08/2022	Legal and General	DD	3,158.03			516		3,158.03	Pension August 22
12/08/2022	FDMS/Paymentsense	DD	27.18			4422	201	27.18	Service charges/Fees Jul 22
12/08/2022	FDMS/Paymentsense	DD	76.29			4422	201	76.29	Service charges/Fees Jul 22
15/08/2022	HSBC	DD	1,696.34		164.77	4481	204	8.33	AR - C/C Aug 22 - Spotify
						4481	204	107.77	AR - C/C Aug 22 - Find my shift
						4420	101	32.00	AR-C/C Aug 22 - Annual Fee
						4185	101	82.90	CB-C/C Aug22 - Comp Shades
						4740	310	70.00	CB-C/C Aug22- Premises Licence
						4030	101	60.00	CB-C/C Aug22- Training
						4185	101	123.30	CB-C/C Aug22- Office Fans
						4700	201	0.42	CB-C/C Aug22-Ice Bar
						4700	201	2.50	CB-C/C Aug22-Ice Bar
						4700	201	1.60	CB-C/C Aug22-milk
						4185	101	23.24	CB-C/C Aug22- chair cushion
						507		8.99	CB-C/C Aug22- table clips
						507		8.99	CB-C/C Aug22- table clips
						4660	150	133.23	CB-C/C Aug22 - water urn
						4185	101	39.98	BC-C/C Aug22-
Subtotal Carried Forward:			29,588.99	24,631.15	164.77			3,964.75	

Bank Current/Deposit Account

Payments made between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									blackout blinds
						4185	101	124.95	BC-C/C Aug22-shelving
						4170	350	25.02	BC-C/C Aug22-key safe
						4170	350	60.00	BC-C/C Aug22-keys
						4185	101	58.47	BC-C/C Aug22-office window bli
						4486	101	125.55	BC-C/C Aug22-e0800jpttx
						4486	101	3.00	BC-C/C Aug22-e0800jq4ab
						4486	101	159.80	BC-C/C Aug22-e0800jqbz4
						4170	204	24.37	BC-C/C Aug22-paint for rvs
						4030	101	125.00	BC-C/C Aug22-online training
						4430	101	82.50	BC-C/C Aug22-online survey lic
						4185	101	-39.98	BC-C/C Aug22-blackout blinds
						4185	201	13.19	DD-C/C Aug22-radio aerials
						4185	204	5.57	DD-C/C Aug22-padlock
						4185	204	4.58	DD-C/C Aug22-wall filler rvs
						4185	204	56.30	DD-C/C Aug22-paint for rvs
16/08/2022	Global Payments - Direct Debit	DD9	217.70	217.70		500			Card processing 1/7-29/7/22
19/08/2022	Payment Sense Ltd	DD10	113.94	113.94		500			Termainl Rental 1/7-31/7/22
19/08/2022	Payment Sense Ltd	DD11	17.88	17.88		500			Terminal Rental 1/8-31/8/22
19/08/2022	Fleet Town Council	DDR	26,640.01			520		26,529.27	Payroll Aug 22
						516		110.74	Payroll Aug 22
22/08/2022	Central Computer Management Lt	DD12	81.60	81.60		500			Payroill Services Jul22
22/08/2022	Fleet Town Council	DDR	7,882.22			515		7,882.22	Inland Revenue Aug 22
25/08/2022	BOC Ltd	DD13	46.75	46.75		500			Gas July 22
29/08/2022	HSBC	DD14	56.86	56.86		500			8/7-7/8 Charges
30/08/2022	BACS P/L Pymnt Page 2025	BACS Pymnt	35,514.00	35,514.00		500			BACS P/L Pymnt Page 2025
30/08/2022	BT Payment Services Ltd	DD15	93.89	93.89		500			Charges 1/8-31/8/22
Subtotal Carried Forward:			100,253.84	60,773.77	164.77			39,315.30	

Bank Current/Deposit Account

Payments made between 01/08/2022 and 31/08/2022

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
30/08/2022	NPower - Direct Debits	DD16	62.20	62.20		500			Oakley Elec 1/6-30/6/22
30/08/2022	NPower - Direct Debits	DD17	30.82	30.82		500			Basingbourne Elec 1/6-30/6/22
30/08/2022	Global Payments - Direct Debit	DD18	22.80	22.80		500			Monthly Service Fee
30/08/2022	NPower - Direct Debits	DD19	144.57	144.57		500			Ancells Com Elec 1/6-30/6/22
30/08/2022	NPower - Direct Debits	DD20	142.64	142.64		500			Calthorpe Par Elec 1/6-30/6/22
30/08/2022	NPower - Direct Debits	DD21	34.27	34.27		500			Ancells Pav Elec 1/6-30/6/22
31/08/2022	Vodafone Limited	DD22	37.28	37.28		500			Mobile invoice 18/8-17/9/22
Total Payments:			100,728.42	61,248.35	164.77			39,315.30	

COMMITTEE MEMBERSHIP

2022/2023

ESTABLISHMENT		
Cllr Einchcomb Cllr Holt Cllr Cottrell*	Cllr Richmond ** Cllr Robinson Cllr Schofield	Cllr Woods Cllr Wildsmith
PLANNING/DEVELOPMENT CONTROL		
Cllr May Cllr Holt Cllr Hope	Cllr Robinson Cllr Schofield Cllr Sharma Krishnmurthy	
POLICY & FINANCE		
Cllr Chenery Cllr Einchcomb Cllr Engström	Cllr Fang Cllr Holt Cllr Richmond	Cllr Robinson Cllr Schofield Cllr Tilley* Cllr Woods
RECREATION, LEISURE & AMENITIES		
Cllr Chenery Cllr Einchcomb Cllr Fang Cllr Holt Cllr Johnson ****	Cllr Cottrell* Cllr May Cllr Oliver Cllr Richmond **	Cllr Schofield Cllr Sharma Krishnmurthy Cllr Tilley Cllr Willcocks* Cllr Woods Cllr Wildsmith

Approved at Annual Council 18th May 2022

*Approved at Council 13th July 2022

**Approved at Council 7th September 2022

***To be Approved at Council 5th October 2022

**WORKING GROUPS MEMBERSHIP
2022/2023**

CLIMATE CHANGE WORKING GROUP		
Cllr Engström Cllr Fang Cllr Johnson*** Cllr Cottrell*	Cllr May Cllr Oliver Cllr Richmond** Cllr Schofield*	Cllr Sharma Krishnmurthy Cllr Tilley** Cllr Woods Cllr Wildsmith Cllr Willcocks*
COMMUNITY EMERGENCY PLAN WORKING GROUP		
Cllr Engström Cllr Hope Cllr Johnson***	Cllr May Cllr Richmond** Cllr Schofield*	Cllr Wildsmith Cllr Willcocks*
LEASE WORKING GROUP		
Cllr Holt Cllr Oliver Cllr Richmond	Cllr Robinson Cllr Schofield Cllr Woods	
PARKS & OPEN SPACES WORKING GROUP		
<i>Includes Calthorpe Park / The Views / Cemetery Working Groups</i>		
Cllr Einchcomb Cllr Fang Cllr Johnson***	Cllr May Cllr Oliver Cllr Richmond** Cllr Schofield*	Cllr Sharma Krishnmurthy Cllr Tilley* Cllr Woods Cllr Willcocks*
RISK MANAGEMENT WORKING GROUP		
Cllr Holt Cllr Johnson*** Cllr Richmond	Cllr Robinson Cllr Schofield	
THE HARLINGTON / CIVIC QUARTER WORKING GROUP		
Cllr Chenery Cllr Einchcomb Cllr Fang Cllr Holt	Cllr Oliver Cllr Richmond Cllr Schofield Cllr Sharma Krishnmurthy	Cllr Tilley Cllr Woods Cllr Wildsmith Cllr Willcocks

Approved by Annual Council 18th May.2022

*Approved by Council 13th July 2022

**Approved at Council 9th September 2022

***To be approved at Council 5th October 2022

COUNCIL MEETING
Wednesday 5th October 2022

OFFICER: Rochelle Halliday
DATE: 29th September 2022
SUBJECT: Executive Officer's Report

- 1. Council Budget for 2023/24**
Officers have been working on next year's budget, with the first draft to go to the Policy & Finance Committee meeting on 19th October.
- 2. Christmas Festivities**
Members are asked to contact the Council Office if you are available to help at the Christmas lights switch on event on 23rd November.
- 3. Town Councillor Casual Vacancy – Fleet Central Ward**
The Notice for a Casual Vacancy was posted on 21st September and will end on 5th October.
- 4. Remembrance Sunday – 13th November 2022**
Members are reminded that the commemorative service for Remembrance Sunday will take place at The Harlington on 13th November.