



Notice is hereby given of

A MEETING OF FLEET TOWN COUNCIL

Wednesday 7th December 2022 at 7pm at The Harlington

All members are summoned to attend

To Councillors:

R. Schofield (Chairman), G. Chenery, K. Cottrell, P. Einchcomb, S. Engström, R. Fang, L. Holt, A. Hope, S. Sharma Krishnmurthy, E. May, A. Oliver, R. Richmond, R. Robinson, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Rochelle Halliday, Executive Officer
30th November 2022

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	CHAIRMAN'S ANNOUNCEMENTS To receive any updates from the Chairman of Fleet Town Council.
5.	HCC/HDC (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
6.	MINUTES OF PREVIOUS MEETINGS To receive and approve as a correct record the minutes of the Council Meeting held on 2 nd November 2022 (<i>copy attached</i>). To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: Development Control 14 th November and 28 th November 2022 Establishment 30 th November 2022 (to follow)

Part 1 – ITEMS FOR DECISION

7. FINANCIAL MONITORING REPORT

- a) To receive the bank reconciliation and list of payments for October 2022 (*documents available on the FTC portal and website*).
- b) To confirm that the bank reconciliation and list of payments for October 2022 have been verified and signed off against the original bank statement by Councillor Robinson.

RECOMMENDATIONS

- a) To receive and accept the bank reconciliation and list of payments for October 2022.
- b) To confirm that the bank reconciliation and list of payments for October 2022 have been verified and signed by Councillor Robinson.

8. COUNCILLOR CO-OPTION TO FILL A CASUAL VACANCY

To consider the received applications for co-option to fill one casual vacancy in the Fleet Central Ward and to approve the co-option if appropriate (*copies attached*).

9. FLEET LINK BUS SERVICE CHANGES (*copy attached*)

- a) To agree the Council's response to changes to the Fleet Link bus fares.
- b) To approve expenditure from the Fleet Link Vehicle Replacement Fund for replacing the Fleet Link bus.
- c) To consider options for the surplus funds from the community transport contract, as a result of changes to the fare structure.

RECOMMENDATION

- a) To agree a response to the proposed fare changes.
- b) To approve expenditure of up to £42,000 to be spent from the Fleet Link Vehicle Replacement Fund for Rushmoor Voluntary Service to purchase a replacement vehicle.
- c) To consider the best option for the surplus funds.

10. COUNCIL MEETING DATES

- a) To consider and agree a date change for the Establishment Committee meeting from 11th January 2023 to 8th February 2023.
- b) To agree the Council meeting dates for 2023/24 (*copy attached*).

RECOMMENDATIONS

- a) To change the date of the next Establishment Committee meeting to 8th February 2023.
- b) To agree the attached Council meeting dates for 2023/24.

11. HART DISTRICT COUNCIL CORPORATE PLAN 2023 – 2027

To agree to convening a working group meeting to draft and submit a response to the HDC Corporate Plan consultation on behalf of the Council.

<https://www.hart.gov.uk/the-council/news/hart-district-council-launches-consultation-corporate-plan> Response deadline: 18th December.

RECOMMENDATION

To agree to a working group meeting being convened to draft and submit a response to the HDC Corporate Plan 2023 – 2027.

Part 2 – ITEMS TO NOTE	
12.	BUDGET AND PRECEPT FOR 2023/24 To receive an update on the draft budget for next financial year (see <i>Executive Officer's Report</i>).
13.	COMPLAINTS To note one complaint received via the HDC Monitoring Officer (see <i>Executive Officer's Report</i>).
14.	EXECUTIVE OFFICER'S REPORT To receive and note the update report from the Executive Officer.
15.	DATE AND TIME OF NEXT MEETING The next meeting of the Council is scheduled to be held on Wednesday 4 th January 2023 at 7pm in the Harlington.
Part 3 – CONFIDENTIAL ITEMS	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts c. Receipt of professional legal advice and preparation of cases in legal proceedings d. The early stages of any dispute e. Matters of a commercial nature.
16.	<p>FLORAL HANGING BASKETS AND DISPLAYS CONTRACT To consider and approve the three year contract for the supply and maintenance of floral hanging baskets and displays 2023 - 2025 (<i>copy attached</i>).</p> <p>RECOMMENDATION That the Council approves the contractor recommended in the accompanying Officer report, along with the proposed minor change to the contract.</p>



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Meeting held on Monday 28th November 2022
at 7pm in The Function Room, The Harlington

Present:

Cllr May
Cllr Schofield
Cllr Robinson
Cllr Holt

Also present: Cllr Woods

Officers: Charlotte Benham

1	<p>Apologies</p> <p>Cllr Hope</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>None declared</p>
3	<p>Public Session</p> <p>None.</p>
4	<p>Approval of the Notes</p> <p>The minutes of the development and control advisory group meeting held on Monday 14th November were accepted as a correct record of the meeting.</p>
5	<p>22/02634/HOU 16 Albany Close Fleet Hampshire GU51 3PY Erection of a single storey rear extension, single storey front extension, two storey side extension, new bathroom window, side door and adjacent window to be replaced with new window Comments required by 25 November</p> <ul style="list-style-type: none"> • Appears adjoining neighbour has already extended to the rear so no issue with 45^o rule • No change in number of beds and as front garden is already extensively paved there is no new loss of greenery

NO OBJECTION

22/02672/HOU

4 Perry Drive Fleet Hampshire GU51 4ES

[Demolition of conservatory and erection of a single storey rear extension and alterations to fenestration](#)

Comments required by 25 November

Well treed garden but have a tree protection plan so NO OBJECTION

22/02554/FUL

10 Richmond Close Fleet Hampshire GU52 7UJ

[Demolition of an existing garage and erection of a 3 bedroom detached bungalow](#)

Comments required by 28 November

This is a modification to an earlier application that was in principle supported by FTC especially as it was a bungalow but Hart refused due to the impact on local character. The property has now been reduced in size so should overcome Hart's objection

The only issues are that

- there will be extensive front parking both for the new property and the existing bungalow which will have to pave over its front garden –
- the extensive paved area to the rear of the bungalow should be reduced where possible to reduce the impact of run-off
- There is reference to the use of soakaways which should be replaced with more modern SUDS drainage. There may be the need for some infiltration testing to determine the size of the SUDS tank
- The proposed water butts have very limited impact in periods of wet weather with frequent rainfall

NO OBJECTION in principle subject to modification of drainage system to SUDS

22/02681/HOU

10A Oakley Drive Fleet Hampshire GU51 3PP

[Demolition of existing garage and erection of a two storey front extension, two storey side extension, two storey rear extension and front porch. Conversion of loft into habitable accommodation and alterations to windows and doors](#)

Comments required by 29 November

- Property previously refused due to being out of character with the area in terms of style, mass and bulk. They have tried to overcome the problem by reducing the ridge height and a horizontal band delineating the ground floor in brick and the upper floor in render as a means of visually reducing the bulk of the building
- The ridge height has been reduced which lowers the headroom in the proposed loft bedroom. All windows have been removed from the loft room, again in an attempt to reduce the impact of being a three-storey house.
- Concern bedroom in roof has no windows – does this breach building regulations as no means of escape in event of fire? Also while not a planning matter having a bedroom

with no natural light would be bad design and potentially lead to a future application to introduce dormers to make the room habitable.

- As mentioned in the earlier report the site has been completely stripped of vegetation - Fleet Neighbourhood Plan Policy 15 residential Gardens states 50% of the front garden should be retained as soft landscaping to support biodiversity and contribute to climate change. Some soft landscaping should be added .
- Some continued concern about flooding impacts

NO OBJECTION in principle subject to:

- inclusion of soft landscaping to frontage and
- confirmation whether windows are required in loft room.
- Drainage Officer is satisfied development does not exacerbate local flood issues.

22/02732/HOU

81 Clarence Road Fleet Hampshire GU51 3RS

[Erection of a single storey timber clad contemporary garden building to be used as a home office](#)

Comments required by 30 November

36 sq m x 2.9 m high is a substantial footprint in an area with some mature trees, but no tree report.

HOLDING OBJECTION subject to tree report

22/02660/GPDHSE

1 Fieldway Fleet Hampshire GU51 4ER

[Erection of a single storey rear extension](#)

Comments required by 30 November

- Permitted development application 4.5m extension to the rear of the property
- Note drawings are inconsistent - plans show rooflights but the elevations do not??

If no objection from neighbours then NO OBJECTION.

22/02610/FUL

127 Albert Street Fleet Hampshire GU51 3RP

[Installation of 4 no. external air source heat pump units](#)

Comments required by 2 December

- Does nothing to enhance the street scene but already an industrial building
- Environmental Health Officer states noise levels are acceptable to neighbouring properties
- Supports Climate change initiative

NO OBJECTION

22/02520/FUL

Silverlea Cove Road Fleet Hampshire GU51 2RR

Erection of a 70 Bed care home (use class C2) including access, parking, landscaping and other associated works, following demolition of existing dwellings

Comments required by 6 December

- Challenge that this a brownfield site development. Hart's Brownfield Land Report of February 2022 states:

*Previously developed land, often referred to as brownfield land, is defined in the National Planning Policy Framework (2021) as: "Land which is or was occupied by a permanent structure, including the curtilage of the developed land (although it should not be assumed that the whole of the curtilage should be developed) and any associated fixed surface infrastructure. **This excludes:** land that is or was last occupied by agricultural or forestry buildings; land that has been developed for minerals extraction or waste disposal by landfill, where provision for restoration has been made through development management procedures; **land in built-up areas such as residential gardens, parks, recreation grounds and allotments;** and land that was previously developed but where the remains of the permanent structure or fixed surface structure have blended into the landscape.*

This is in effect a garden development that requires the demolition of three established residential properties and their curtilage to achieve an out of character development on the very edge of the settlement boundary.

- The string of bungalows that extend from the Ancells roundabout to the edge of the settlement boundary provide a transition from the urban area to the "countryside" - an area that was designated as a "Strategic Gap" and was deliberately a "dark zone" with no street lighting. This mass of building provides a harsh delineation between the developed settled area and the countryside - it is totally out of keeping with local character
- The end of the settlement area is also defined by the change in speed limit from 40 to 50 mph. It is not unusual for traffic to accelerate as it approaches the 50mph sign and pass through the 40 mph sign at more than 40mph. This would result in high speed traffic across the entrance to the proposed care home. In support of recent roadside surveys including Ancells Road (a 40 mph zone), the traffic survey conducted in July demonstrates that the 85% of traffic is close to or marginally above the designated speed limit but 15% of the traffic travels faster than the limit.
- Safety considerations would suggest a turn left only stipulation, in and out of the site (so people have to go around the roundabouts) to make access safer
- Cove Road is a main feeder route from Fleet to the motorway junction 4A and to the employment area of Summit Avenue. There is no designated cycle lane, so it is not a safe cycle route.
- The proposed narrowing of Cove Road to achieve some slowing of traffic to allow access to the facility is more likely to create a hazard than a benefit on such a heavily used road. Deemed poor design.
- It is not a sustainable site from access by public transport, there is only one bus service that passes the site, the No.10 which operates only 6 days per week, stops in the early evening and is not consistently a 1 hour service. This will not support shift pattern working. On weekends when more visitors to the site can be anticipated there is no Sunday service so visitors and staff will be disadvantaged and either resort to car access or train but Fleet Station is a significant walk with the section near the station being

severely undulating. There is also no proper footpath along Cove Road so the walk would be dangerous with so many cars especially if dark

- The proposed Travel Plan is deemed impotent as there are virtually no travel choices with only a single inadequate bus service, dangerous cycling access and poor pedestrian access.
- Although not a planning issue staffing a development in this location is potentially problematic and will need to draw on a larger employment catchment area and with the limited means of sustainable transport access, cars are the inevitable means of access which brings into question the limited on-site parking, especially when there is no immediate on road parking.
- The design report speaks of sustainable building standards but to prepare the site will require the demolition of three well-built bungalows. Having declared a Climate Change Emergency this will create a significant carbon issue.
- There is no consideration of sustainable building methods to reduce the impacts of construction. Under present environmental circumstances this is bad design
- The Design Report declares the building to be of domestic scale by reducing the height of the various elements to a maximum of 2.5 stories, but the bulk and mass of the building is of industrial proportions and is totally out of character with the surrounding domestic development.
- It is in breach of Retained Policy GEN1 and Fleet Neighbourhood Plan Policy 10 General Design Management – Development shall complement and be well integrated with neighbouring properties in the immediate locality in terms of scale, density massing separation layout materials and access. The South elevation facing Cove Road is a continuous development 62.25m long (over 200 feet) and the maximum ridge height above ground level is 11.8m
- The Needs Assessment is predicated on a “Local Sensitivity catchment “ which extends into Rushmoor with a declared population within 3 miles of the site of 93,080 compared with the total Hart population of 99,707, and an overall Fleet population close to 30,000 so the numbers are not site specific and rely on a catchment outside of Hart..
- Care homes are also being built or extended currently in Fleet.
- Although not directly a planning issue the potential demand on existing overstretched and under resourced medical facilities is dismissed too lightly.
- The number of beds is based upon Hart’s assessment in the Local Plan, so the allocation of sites can be anywhere within the District. This is a poorly located site on a busy feeder road with very limited public transport support or suitable for cycle access. No other sites have been evaluated within Hart that would meet the needs of a care home more sensibly. There exists a proposal for a similar development on Sankey lane which although far from ideal has fewer potential points of contention than the proposed development

OBJECTION

22/02744/HOU

89 Reading Road South Fleet Hampshire GU52 7SY

[Demolition of conservatory and erection of a part two part single storey rear extension](#)

Comments required by 6 December

- Significant additional glazing to rear elevation (north facing) to allow more light into the extension, but fully glazed wall to master bedroom allows some overlooking – is this an issue?

Otherwise NO OBJECTION

22/02764/FUL

52 Church Road Fleet Hampshire GU51 4LY

[Erection of a detached dwelling with associated parking and amenity space](#)

Comments required by 8 December

- A vacant plot on Church Road? Effectively a 5 bedroom house which includes an integral garage at 6x3 metres – this garage does not count as parking space so a plan is required that shows 3 allocated and 1 unallocated space and storage for 6 cycle spaces including a cargo bike. Parking also needs consideration to accommodate the number of parking spaces and not impact the tree root zone
- The gate needs to be set back at least 6m from the kerb to allow a car to stop off the highway in the event the gate is closed
- Essential root zone protection should be permanently installed to the front of property as main parking area will cause soil compaction in the tree root zone
- No Block paving to be permitted, if necessary gravel parking areas, but area for 5 cars and turning to exit in a forward direction is restricted
- Road side boundary to be green vegetation and NOT boarded fencing which destroys the sylvan character of the Conservation Area. Reference Paragraph 9.2 NFCA Character Appraisal and Management Proposals highlights the continuation of the Article 4 Direction to be applied to front boundaries.
Section 7 of the Design Statement should include the road side boundary as a “sensitive edge” as the front boundaries are a key character in the NFCA – see NFCA Character Appraisal and Management Proposals
- This is also a plot sub-division contrary to the recommendations of the Management Proposals
- The property should be more centrally located on the plot and not crowd the boundary as shown, but the preservation of the group of mature trees is recognised and their protection is welcome

An OBJECTION unless the recommendations above are observed, namely:

- gate being set back at least 6m from kerb
- no boarded fencing to Church Road boundary. Boundary to be designated by green vegetation to be in keeping with conservation area
- confirmation of an adequate parking layout that does not affect tree root zones
- no use of block paving to create parking areas.

22/02771/HOU

Tanglewood Gough Road Fleet Hampshire GU51 4LT

[Erection of a single storey rear extension, two storey side extension, conversion of garage into habitable accommodation, a new covered porch area, a new dormer on the main roof, and new site entrance gates](#)

Comments required by 8 December

- Extensive tree and root zone protection required and needs observation

	<ul style="list-style-type: none"> • Loss of double garage – 5 bedroom house needs 4 parking spaces, a parking plan that meets this should be submitted • Loss of garage to a gym? • Question scale of gates – seem overly large? <p>NO OBJECTION subject to confirmation of:</p> <ul style="list-style-type: none"> • tree protection and a parking plan that meets Hart’s standards. • Reduction in the size of the proposed gates to be more in keeping with the character of the Conservation Area. <p>22/02769/HOU 1 Fieldway Fleet Hampshire GU51 4ER <u>Erection of first floor side extension, conversion of store room to habitable accommodation to include the replacement of one of the garage doors with a window</u> Comments required by 9 December</p> <p>NO OBJECTION</p>
6	<p>To Note: Review of weekly lists</p>
7	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>14th December 2022</p>
8	<p>Date of Next Advisory Group Meeting</p> <p>19th December 2022</p>

Meeting closed: 8.45pm

Signed:.....

Date:



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Meeting held on Monday 14th November 2022
at 7pm in The Function Room, The Harlington

Present:

Cllr Hope
Cllr May
Cllr Schofield
Cllr Robinson

Also present: Cllr Woods

Officers: Charlotte Benham

1	<p>Apologies</p> <p>Cllr Holt</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>None declared</p>
3	<p>Public Session</p> <p>Two representatives for the proposed Cove Rd care home</p> <ul style="list-style-type: none"> • Scheme retained at 70 beds • Increased 1 space to 24 parking spaces • Modestly changed shape of building • More progressed landscaping plans to rear • Changed internal layout to limit overlooking neighbours <p>Committee still concerned over:</p> <ul style="list-style-type: none"> • Inadequate parking and none available nearby and no public transport options nearby • Questioned need for another care home - what evidence <p>Reports to follow.</p>
4	<p>Approval of the Notes</p> <p>The minutes of the development and control advisory group meeting held on Monday 24th October were accepted as a correct record of the meeting.</p>

22/02508/GPDOFF
 12 Reading Road South Fleet Hampshire GU52 7QL
[Change of use from Class E \(retail\) to C3 \(residential\)](#)
 Comments required by 8 November

OBJECTION on lack of parking

- Parking argument that as retail unit it should provide 4 spaces and the apartment only 3 but no parking provided
- Waste team state bin has to be left on road to the rear of the property although the plot appears to have no access to the rear, otherwise bin would have to be left on Reading Road South – needs clarification

22/02464/HOU
 5 Pondtail Road Fleet Hampshire GU51 3JN
[Erection of a single storey rear extension, infill extension to dormers at side, change window to double doors and juliette balcony to rear elevation.](#)
 Comments required by 10 November

NO OBJECTION in principle

Revised submission which has removed changes to the Pondtail Road elevation so now more acceptable but concern about Juliet balcony overlooking neighbour. Also reference in application description to infill side dormers, but not evidenced in the attached plans

22/02176/HOU
 19 Moorlands Close Fleet Hampshire GU51 3PL
[Erection of a first floor above existing garage with link extension to dwelling, block up one window and door, insert one door and replace one window with bi-fold doors to ground floor side, insert one window to first floor side, replace french doors with a window and a window with bi-fold doors to ground floor rear and replace two windows with one window to first floor rear](#)
 Comments required by 11 November

OBJECTION

- concern over overshadowing of the neighbouring plot to the west of the development
- Double garage does not meet Hart's new standards for a single garage – a double garage equals one space if 6x7m internal
- Need 4 parking spaces as 5 beds although no change in the number of bedrooms
- 3 spaces side by side needs an extra 0.5m if adjacent to a wall or boundary to allow for car door opening. Need dimensioned parking plan
- Unclear how meets Hart's cycle storage standards – 6 spaces with one by front door and one to be for cargo bike

22/02511/GPDOFF
 219 - 221 Fleet Road Fleet Hampshire GU51 3BW
[Change of use from Class E \(office\) to C3 \(residential\)](#)
 Comments required by 11 November

NO OBJECTION in principle but concern over lack of parking - there is no mention of parking provision, 2 bedrooms requires 2+ spaces

22/02403/HOU

Elvetham Road Fleet Hampshire GU51 4QB

[Demolition of part single storey rear extension and erection of a single storey rear extension](#)

Comments required by 14 November

From aerial photos appears to be infilling against a neighbouring extension, so no issue of taking away light from a rear window. No impact on front elevation.
NO OBJECTION

22/02218/HOU

1B Alton Road Fleet Hampshire GU51 3HL

[Removal of roof and creation of a first floor, erection of front, side and rear extensions following demolition of garage and conservatory](#)

Comments required by 15 November

OBJECTION

- Alton Road is a mix of houses and bungalows of differing styles
- This is the conversion of a 2 bed single storey bungalow into 4 bedroom house occupying a significantly bigger footprint than the original property - loss of a bungalow against Fleet Neighbourhood Plan Policy 11 Safeguarding stock for people of limited mobility including people with disabilities and older residents. This development moves all bedrooms and bathrooms to the first floor totally defeating the intention of the Policy
- Out of keeping by mass/bulk
- Breaches Policy 10 General Design Management in as much as it does not complement nor is it well integrated with neighbouring properties in the immediate locality in terms of scale massing and separation and layout
- Breaches Policy 15 Residential Gardens as the proposal looks to convert the whole of the front garden to parking and not retain any soft landscaping
- 4 Bedroom property also requires 5 cycle spaces with one space to be close to the front door and 1 space to accommodate a cargo bike. Proposed cycle store is too small. Need a dimensioned parking plan that meets Hart's standards
- Loss of trees. Rear elevation is north facing with proposed extensive glazing facing strong belt of trees. There is a risk that in future tree could be removed to provide more light to the rear of the property

22/02411/HOU

Highland Drive Fleet Hampshire GU51 2TH

[Erection of a single storey side extension to detached garage including conversion of garage to provide ancillary annexe including alterations to fenestration](#)

Comments required by 15 November

OBJECTION

- Conversion of double garage into 2 bedroom totally independent living unit
- Proposed parking plan is 4 in a line which is not accepted under Hart's standards

- Parking along access path restricts access to shared drive
- Plan is misleading as No.16 has front garden facing driveway and 16 and 18 have to access their parking areas
- This is too remote and too independent to be an annex – must be classed as separate dwelling

22/02224/GPDHSE

48 Connaught Road Fleet Hampshire GU51 3LR

[Prior approval is sought for the erection of a single storey rear extension, alterations to three windows to ground floor side and blocking up of one window to ground floor other side](#)

Comments required by 16 November

NO OBJECTION as long as not being used as a 3 bed unit - two existing bedrooms have been numbered 2 and 3? What could be bedroom 1 is described as a study or “session room”

22/02501/HOU

Hadlow Avenue Road Fleet Hampshire GU51 4NG

[Erection of a single storey rear extension, installation of solar panels and alterations to windows](#)

Comments required by 17 November

- There is an issue with trees but there is no tree report, even to state that no trees will be impacted – Needs an arboreal report

NO OBJECTION but note following error – the application description and design and access statement titles do not match

- The proposed plans appear to add a sun-room to the rear of an internally reconfigured bungalow, generally in conformity with the application description , but the Design Statement has the heading: DESIGN AND ACCESS STATEMENT FOR PROPOSED LOFT ROOF EXTENSION TO EXISTING BUNGALOW AT HADLOW, AVENUE ROAD, FLEET, GU514NG

22/02586/HOU

Lyndhurst Waverley Avenue Fleet Hampshire GU51 4NW

[Erection of a first floor extension over garage](#)

Comments required by 17 November

- The Design and Access Statement includes an acknowledgement that the property is located within the North Fleet Conservation Area Character Area 8 and one of the cautions in the NFCA Management Document is quoted;
The need to prevent unsympathetic changes to the existing houses, such as oversize extensions or changes to the elevations and details
The design of the extension above the garage transforms the bulk of the building but the sympathetic design ameliorates the impact

NO OBJECTION

22/02588/HOU

Instow Herbert Road Fleet Hampshire GU51 4JN

[Erection of a single storey rear extension, new porch and hip to gable roof alterations](#)

Comments required by 19 November

NO OBJECTION in principle

- Proposals to the front elevation maintain and potentially improve the character of the building
- The rear extension “box” is totally out of character with the host building - it is totally unsympathetic to the host building after such careful detail has been applied to the front elevation – suggest design could be improved

22/02590/HOU

12 Glen Road Fleet Hampshire GU51 3QR

[Conversion of garage to habitable accommodation to include the replacement of the garage door with a window and replacement side door](#)

Comments required by 21 November

- Loss of a garage requires on forecourt parking. 5 bedroom house requires 3 allocated spaces and one unallocated. Parking plots 2.5 x 5m. Block paved area also shown as 6 x 8m so will only cover 3 vehicles so parking is inadequate
- Cycle storage an issue - 6 cycle spaces required with one space by the front door and one space adequate for “cargo bike”

NO OBJECTION if onerous cycle requirements set aside to allow more parking

22/02603/HOU

8 Castle Street Fleet Hampshire GU52 7ST

[Erection of a single storey rear extension](#)

Comments required by 23 November

- According to the block plan the extension protrudes beyond the neighbouring property, but the detailed plans indicate the neighbouring property already extends to a similar depth to that proposed so there would not be no infringement of the 45° rule

If neighbour has extended then NO OBJECTION

22/02620/HOU

The Beech Stockton Avenue Fleet Hampshire GU51 4NS

[Erection of a single storey side extension, porch, rendering and cladding, replacement of roof covering and alterations to all doors and windows](#)

Comments required by 23 November

- Acknowledges the property is in Character Area 8 of the North Fleet Conservation Area but ignores the Issues at paragraph 7.2 of the NFCA Management Plan “*the need to prevent unsympathetic changes to the existing houses such as oversize extensions or changes to the elevation details.*”
- The Recommendations of the Management Proposals to the NFCA Character Appraisal and Management Proposals at 9.2 repeats the statement as 7.2 above

	<p>This is also reinforced in the Fleet Neighbourhood Plan Policy 16 NFCA at 2: <i>“Development shall retain the architectural features of the existing buildings and extensions shall complement and reinforce the character of the principal building.”</i></p> <ul style="list-style-type: none"> • Policy 10 General Design and Management policy at 1: <i>“Development shall complement and be well integrated with neighbouring properties in the immediate locality in terms of scale, density, massing separation, layout materials and access.”</i> <p>In this particular case it is the use of materials that is at issue. The use of off-white render, black cladding, slate tiles and grey window frames. Although a case is made that the white render will be more in keeping with some of the neighbouring properties, they are generally of a traditional white render, not normally accompanied by black cladding and not under slate tiles. The combination proposed for this house will be totally out of keeping.</p> <p>OBJECTION to current materials being out of keeping and contrary to both the NFCA Management Plan and FNP policies If palette of materials changed the proposal would be more acceptable.</p>
6	<p>To Note: Review of weekly lists</p>
7	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>16th November 2022</p>
8	<p>Date of Next Advisory Group Meeting</p> <p>28th November 2022</p>

Meeting closed: 9.05pm

Signed:.....

Date:



FLEET TOWN COUNCIL

item 6

MINUTES OF THE COUNCIL MEETING

held on

Wednesday 2nd November 2022 at 7pm

PRESENT

Councillors: R. Schofield (Chairman), P. Einchcomb, K. Cottrell, R. Fang, S. Engström, L. Holt, A. Hope, A. Oliver, R. Richmond, S. Tilley, P. Wildsmith, B. Willcocks, G. Woods.

Also Present

Rochelle Halliday – Executive Officer
Councillor Mark Butcher – HDC
Councillor Steve Forster – HCC
Councillor Stephen Parker – HCC
2 members of the public

FC NOVEMBER 2022 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted apologies from Cllr Chenery due to taking a member of his family to hospital, Cllr May due to ill health, Cllr Robinson due to a prior engagement, Cllr Sharma Krishnmurthy due to a prior engagement. Cllr Collett (HCC) also provided his apologies due to another meeting.

FC NOVEMBER 2022 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

FC NOVEMBER 2022 ITEM 3

QUESTIONS FROM THE PUBLIC

There were 2 members of the public present. One member of the public asked the following question. *The “Cost of Living Crisis” is impacting pensioners, and the less well-off countrywide – even in Fleet. Meanwhile Fleet Town Council is throwing away over £200,000 per year as 10% (and more) inflation rapidly erodes the purchasing power of the so-called Harlington Fund. Moreover, FTC continues to extract over £400,000 per annum from hard-pressed tax-payers to fill this rapidly emptying money pit. What possible moral justification does the Council have to continue this imposition?*

Cllr Schofield responded as follows. This current wave of inflation has seen a rapid rise in just the last few months, it is not something that has continued for years. It is most regrettable but outside FTC’s control.

The moral justification for The Harlington is the huge social value that it delivers. It is viewed by some as solely an entertainment facility, but it supports Fleet Phoenix which provides an invaluable service to some of the youth of Fleet, it provides a home for Sacha’s Project which supports extremely vulnerable young people and the Baptist Church Nursery School, which supports a number of families that cannot afford child-care.

It is the meeting place for a broad spectrum of Fleet residents, U3A, The Town Women’s Guild, The Fine Arts Society, The Rock Choir, The Film club, The Jazz Club, several dance classes for a range of ages. It has been the location for the Blood Donor Service and the Vaccination

Centre during Covid. For the last several years The Harlington has supported the Remembrance Service. It is the venue for Hart's mother and baby service. The Harlington has supported the local Starburst charity by providing the venue for their annual fundraising events.

Local restaurants and bars admit that their businesses benefit when The Harlington puts on shows or entertainment. There is no immediate facility that could accommodate many of these community functions. It is in fact the largest multi-function venue in the District, the only one able to offer this range of facilities, but it is at the heart of the Fleet Community.

Councillors are not immune to the impact of the current financial situation, we are fully aware of the pressures being placed on households, but the contribution towards maintaining a facility for the benefit of not just the current users but future generations is the equivalent of 74 pence per week for a Band D household. Even if we are forced into refurbishing the current facility, we will be involved in a multimillion- pound investment. Having cash reserves limits the borrowing need and saves residents significant sums in interest payments.

1 member of the public left the meeting at 7.12pm.

FC NOVEMBER 2022 ITEM 4 CHAIRMAN'S ANNOUNCEMENTS

Cllr Schofield explained that it has been a relatively quiet period since the last meeting. He reported his attendance during the period as follows:

Police Review Meeting - 11th October: where a major part of the discussion was focused on Anti-Social Behaviour, the lack of police response and the under reporting of incidents. The continuing frustration of either the response time or difficulty in accessing the 101 service was raised. The primary police response was the lack of resources and recruiting police into the North Hants area. Cllrs Forster and Butcher are taking a primary role in trying to improve the situation.

HALC AGM - 20th October: the Council was not represented at the AGM.

Fleet BID Board Meeting - 25th October: where the major discussion was the strategic direction of the BID and how it can best serve the levy payers.

Remembrance Sunday Preparations - 28th October: along with the Executive Officer and Projects and Committee Officer, Cllr Schofield met with Chairman of local Branch of RBL to finalise details of the Remembrance Service and Parade.

The Harlington Lease – 28th October: Cllr Schofield, along with the Executive Officer, met with a Director of Hollis Hockley to discuss the Draft Heads of Terms of the Harlington Lease in relation to standard Commercial Leases

Civic Quarter Redevelopment Working Group – 1st November: attended the Working Group meeting along with the Executive Officer.

SID Board results: for Elvetham Road for the period 3rd to 17th October. The 85thile speed was 35mph, marginally over the legal speed limit. 6% of vehicles travelled over 50mph with the maximum recorded speed of 81mph.

Over the 14-day period 24,526 vehicles were monitored with the highest hourly traffic count of 240 vehicles, the average hourly traffic count in the peak 8 hour daily period was generally around 120 vehicles. The road is definitely getting busier but not in comparison with main urban routes.

Policing

Cllr Butcher outlined the ongoing work he is undertaking with the police. He met with the District Commander, District Inspector and District Sergeant to raise awareness of the issues.

A secure web form has been set up with the schools for retailers to report issues to them. A rapid response team has been set up in Fleet. CCTV issues also raised with the police.

Members thanked Cllr Butcher and others for their efforts. It was noted that a police representative reporting to FTC meetings would be welcome.

Cllr Forster stated that he had approached the Police Crime Commissioner regarding the funding for additional outreach work.

Parking and Roads

Cllr Forster updated members regarding parking orders that are out for consultation noting mixed responses so far.

Fleet Road (opposite Stockton Avenue) dip in the road - Thames Water will be closing the road to undertake some CCTV surveillance underground to investigate the issue.

Service for Young People

Additional funding for services for young people is being sought, any ideas are welcome.

Restructure of HDC

A restructure of HDC is due to be implemented in January 2023. Cllr Oliver added that the HDC restructure will align portfolios with the three new Executive Directors.

Crossing Points on Reading Road South

Cllr Parker reported that additional crossing points were being progressed with HCC.

Waste Strategy

Cllr Oliver reported that HDC were discussing the waste strategy with HCC. The new Eastleigh Materials Recycling Facility is due to open in 2025 and will enable a wider range of materials to be recycled.

Cllrs Butcher and Forster left the meeting at 7.39pm.

The minutes and the confidential minutes of the Council held on Wednesday 5th October 2022 and the confidential minutes from the meeting held on Wednesday 7th September 2022 were approved and signed as a true record by the Chairman.

The Council received and noted the minutes of the following Committees:

RLA	28 th September 2022
Policy and Finance	19 th October 2022
Development Control	10 th October and 24 th October 2022

Members received the Council's Standing Orders and Financial Regulations, as reviewed by the Policy and Finance Committee.

RESOLVED

That the revised Standing Orders and Financial Regulations be adopted.

FC NOVEMBER 2022 ITEM 8 INVESTMENT REPORT

Members received the

- a. Corrected investment report for the period ending 30th September 2022
- b. A proposal to agree transferral of a further £400,000 from the Nationwide Business Instant Saver account to a higher interest account.

It was noted that £400,000 was already agreed for transfer into the Nationwide Business 1 Year Saver Account at the Policy and Finance Committee meeting on 19th October 2022.

RESOLVED

Members resolved to

- a. Note the corrected investment report for the period ending 30th September 2022.
- b. To transfer £400,000 from the Nationwide Business Instant Saver account to a higher interest account/one year account.

FC NOVEMBER 2022 ITEM 9 CORONATION OF KING CHARLES III AND THE QUEEN CONSORT

Members discussed the Council's role in the Coronation celebrations on 6th May 2023. The remaining Jubilee funds could be utilised along with any funding the Council wishes to add to next year's budget.

RESOLVED

Members resolved that FTC would facilitate the Coronation celebrations for 6th May 2023.

FC NOVEMBER 2022 ITEM 10 COMMITTEE MEMBERSHIP

Members noted a revised list of Committee Membership.

FC NOVEMBER 2022 ITEM 11 BUDGET AND PRECEPT FOR 2023/24

Members received a verbal update from Cllr Holt following the Budget Working Group meeting on 1st November 2022. Members reviewed a second version of the draft budget and comments were made. A further draft budget will be available next week. The budget is due for agreement at the next Council meeting.

FC NOVEMBER 2022 ITEM 12 INTERIM INTERNAL AUDIT REPORT

Members received the interim Internal Audit report and noted the audit actions report.

FC NOVEMBER 2022 ITEM 13 CIVIC QUARTER REGENERATION

Members received a verbal update report from Cllr Schofield following the Civic Campus Regeneration Working Group meeting on 1st November 2022. Additional funding for a viability report will be brought to the December HDC Cabinet meeting for review. The decision whether to proceed to the planning permission stage will take place at the March HDC Cabinet meeting.

FC NOVEMBER 2022 ITEM 14 COMPLAINTS

Members noted that there had been no complaints.

FC NOVEMBER 2022 ITEM 15 EXECUTIVE OFFICER’S REPORT

Members received and noted the Executive Officer’s report. Members discussed the issue of thermal imaging cameras. It was noted that most likely scenario is that they will be made available to residents so that they can test their properties for heat leakage, through a deposit scheme operated by parish councils.

Members were informed that this year’s Remembrance Service may be the last one to take place in The Harlington, as All Saint’s Church should be open by the end of this year.

The date for the next Establishment Committee is likely to be 30th November 2022 and will be confirmed shortly.

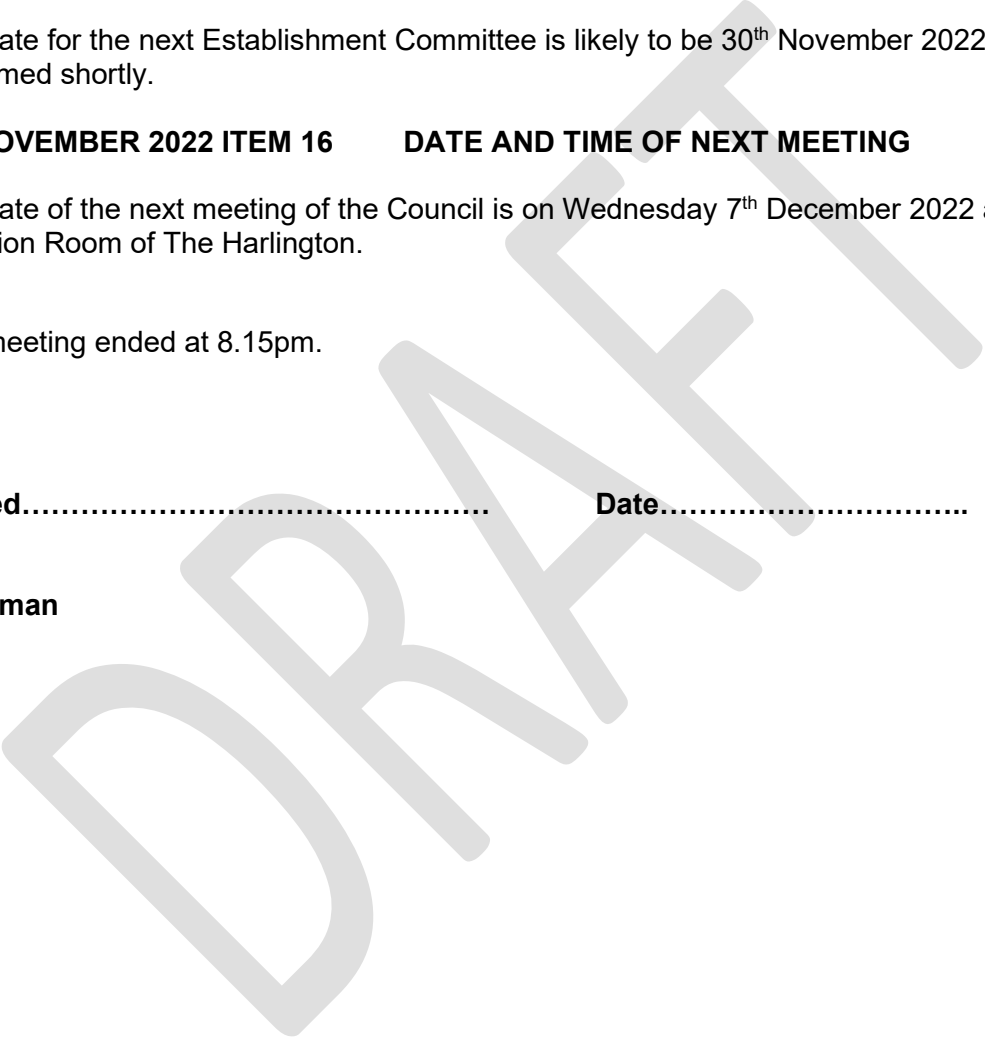
FC NOVEMBER 2022 ITEM 16 DATE AND TIME OF NEXT MEETING

The date of the next meeting of the Council is on Wednesday 7th December 2022 at 7pm in The Function Room of The Harlington.

The meeting ended at 8.15pm.

Signed..... **Date**.....

Chairman



Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ALIVE Alive Network Ltd							
<i>Led Stilt Walkers</i>	18/08/2022	GEMJ50022608AVR	1	756.00	0.00	756.00	0.00
					0.00	756.00	
Above paid on 13/10/2022 by Online Payment Ref ALIVE							
AMETHYST Amethyst Horticulture Ltd							
<i>Final Instalment - Plants</i>	12/10/2022	22117	1	6,722.66	0.00	6,722.66	0.00
					0.00	6,722.66	
Above paid on 02/11/2022 by Online Payment Ref AMETHYST							
BASINGDEAN BASINGSTOKE AND DEANE BOROUGH COUNCIL							
<i>Premises licence 21/10/22</i>	21/10/2022	84003626	1	180.00	0.00	180.00	0.00
					0.00	180.00	
Above paid on 02/11/2022 by Online Payment Ref BASINGDEAN							
BENC Ben Crane							
<i>Sept Expense</i>	01/10/2022	SEPEXPBC	1	38.93	0.00	38.93	0.00
<i>Sept Expense</i>	01/10/2022	SEPTXPBC2	1	43.29	0.00	43.29	0.00
					0.00	82.22	
Above paid on 13/10/2022 by Online Payment Ref BENC							
BEVDIGWEED The Sewing Box Beeston							
<i>Ribbons</i>	25/09/2022	03/10/22	1	70.00	0.00	70.00	0.00
					0.00	70.00	
Above paid on 02/11/2022 by Online Payment Ref BEVDIGWEED							
BIFFA Biffa Waste Services Ltd							
<i>Waste bin</i>	23/09/2022	227T36326	1	829.62	0.00	829.62	0.00
<i>Waste bin</i>	23/09/2022	227T36327	1	160.32	0.00	160.32	0.00
<i>Waste bin</i>	23/09/2022	227T36328	1	136.02	0.00	136.02	0.00
<i>Waste bin</i>	23/09/2022	227T36329	1	55.08	0.00	55.08	0.00
<i>Waste 24/9-21/10</i>	21/10/2022	227T37240	1	663.70	0.00	663.70	0.00
<i>Waste 24/9-21/10</i>	21/10/2022	227T37241	1	128.26	0.00	128.26	0.00
<i>Waste 24/9-21/10</i>	21/10/2022	227T37242	1	108.82	0.00	108.82	0.00

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
Waste 24/9-21/10	21/10/2022	227T37243	1	44.06	0.00	44.06	0.00
					0.00	2,125.88	

Above paid on 02/11/2022 by Online Payment Ref BIFFA

BOC	BOC Ltd						
Gas	30/09/2022	3070058630	1	183.57	0.00	183.57	0.00
					0.00	183.57	

Above paid on 25/10/2022 by Direct Debit DD49

BOOTLEGBLO	Rhino Agency						
Performance 7/10/22 Black Sabb	08/10/2022	BS01	1	1,250.00	0.00	1,250.00	0.00
					0.00	1,250.00	

Above paid on 13/10/2022 by Online Payment Ref BOOTLEGBLO

BRAND	Brand Pest Control						
Pest control	03/10/2022	2965	1	72.00	0.00	72.00	0.00
Pest control contract	14/10/2022	2985	1	48.00	0.00	48.00	0.00
					0.00	120.00	

Above paid on 02/11/2022 by Online Payment Ref BRAND

BT	BT Payment Services Ltd						
charges 1/10-31/10/22	16/10/2022	M052UFOCT	1	93.89	0.00	93.89	0.00
					0.00	93.89	

Above paid on 31/10/2022 by Direct Debit DD52

CASTLEWADD	Castle Water Limited						
Acct 2284081 1/8/22-31/1/23	28/09/2022	7886085	1	152.33	0.00	152.33	0.00
					0.00	152.33	

Above paid on 12/10/2022 by Direct Debit DD41

CASTLEWATE	Castle Water Limited						
Water charge 1/8/22-31/1/23	28/09/2022	7883667	1	1,366.80	0.00	1,366.80	0.00
					0.00	1,366.80	

Above paid on 13/10/2022 by Online Payment Ref CASTLEWATE

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CBS	Comfort Building Services Ltd						
<i>Report of no power to ahv</i>	27/09/2022	51350	1	336.00	0.00	336.00	0.00
<i>Legionella Risk Assess</i>	30/09/2022	51379	1	2,235.60	0.00	2,235.60	0.00
<i>Supply/fit fuses/switch</i>	30/09/2022	51380	1	776.40	0.00	776.40	0.00
<i>Contract Elec, Heating, Water</i>	06/10/2022	51406	1	988.80	0.00	988.80	0.00
<i>Contract Water Treatment</i>	06/10/2022	51407	1	509.47	0.00	509.47	0.00
<i>Repair heater in cafe</i>	20/10/2022	51461	1	144.00	0.00	144.00	0.00
<i>Replace valve</i>	27/10/2022	51489	1	379.20	0.00	379.20	0.00
					0.00	5,369.47	
Above paid on 02/11/2022 by Online Payment Ref CBS							
CCMLPAY	Central Computer Management Ltd						
<i>Payroll Sept 22</i>	30/09/2022	56735	1	81.60	0.00	81.60	0.00
					0.00	81.60	
Above paid on 20/10/2022 by Direct Debit DD46							
CDP	Continuous Dataprint (UK) LTD.						
<i>Christmas Banners</i>	11/10/2022	120379	1	350.93	0.00	350.93	0.00
					0.00	350.93	
Above paid on 02/11/2022 by Online Payment Ref CDP							
COLUMBARIA	The Columbaria Company						
<i>Sanctum Tablet</i>	03/10/2022	INV0086456	1	118.80	0.00	118.80	0.00
<i>Sanctum 2000 Tablet</i>	17/10/2022	INV0086738	1	238.80	0.00	238.80	0.00
					0.00	357.60	
Above paid on 02/11/2022 by Online Payment Ref COLUMBARIA							
COMEDYCOMP	The Comedy Company Ltd						
<i>Oct 22 stand up for comedy</i>	03/10/2022	22OCT22	1	840.00	0.00	840.00	0.00
					0.00	840.00	
Above paid on 13/10/2022 by Online Payment Ref TheComedyC							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CONNECT	Connect Computer Consultants Ltd						
<i>IT Support November 22</i>	31/10/2022	2601	1	432.00	0.00	432.00	0.00
					0.00	432.00	
Above paid on 02/11/2022 by Online Payment Ref CONNECT							
COORS	Molson Coors Brewing Co (UK) Ltd-ROP						
<i>Bar supplies</i>	11/10/2022	07/10 LXFLYE	1	1,512.55	0.00	1,512.55	0.00
<i>Bar supplies</i>	18/10/2022	14/10 KXEVANS	1	660.68	0.00	660.68	0.00
<i>Bar supplies</i>	20/09/2022	16/09 LXFLYE	1	1,124.28	0.00	1,124.28	0.00
<i>Bar supplies</i>	25/10/2022	21/10 A424303	1	385.90	0.00	385.90	0.00
<i>Bar supplies</i>	25/10/2022	LARGE ADD ON	1	1,196.88	0.00	1,196.88	0.00
					0.00	4,880.29	
Above paid on 02/11/2022 by Online Payment Ref COORS							
CREST	Crest Lifts Limited						
<i>Lift Maint</i>	13/10/2022	SI-31488	1	877.93	0.00	877.93	0.00
					0.00	877.93	
Above paid on 02/11/2022 by Online Payment Ref CrestLifts							
DOMMARTIN	Dom Martin c/o Midnight Mango Ltd						
<i>Balance - Dom Martin</i>	23/10/2022	DOMM-10 2	1	300.00	0.00	300.00	0.00
<i>Percentage overage</i>	23/10/2022	DOMM-10A	1	835.21	0.00	835.21	0.00
					0.00	1,135.21	
Above paid on 02/11/2022 by Online Payment Ref DOMMARTIN							
DTM CONTR	DTM Contractors Ltd						
<i>Replace led</i>	16/09/2022	1255	1	76.80	0.00	76.80	0.00
<i>Test/Repair cable</i>	07/10/2022	1268	1	192.00	0.00	192.00	0.00
<i>Fix leak in toilet</i>	10/10/2022	1271	1	138.82	0.00	138.82	0.00
<i>Replace faulty doors</i>	12/10/2022	1273	1	451.01	0.00	451.01	0.00
<i>Install brackets to bench</i>	13/10/2022	1274	1	167.34	0.00	167.34	0.00
<i>Replace bracket on extinguishe</i>	14/10/2022	1276	1	338.56	0.00	338.56	0.00
<i>Replace hinges on cabinet</i>	14/10/2022	1277	1	64.97	0.00	64.97	0.00
<i>Replace faulty door closers</i>	19/10/2022	1281	1	451.01	0.00	451.01	0.00

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<i>Clip cables and refix loose so</i>	19/10/2022	1282	1	189.14	0.00	189.14	0.00
<i>Repair fire exit</i>	27/10/2022	1288	1	46.42	0.00	46.42	0.00
					0.00	2,116.07	

Above paid on 02/11/2022 by Online Payment Ref DTMCONTR

E-MAN	E-Mango						
<i>Quarterly billing</i>	31/10/2022	INV-31601	1	144.00	0.00	144.00	0.00
					0.00	144.00	

Above paid on 02/11/2022 by Online Payment Ref E-Mango

EASI-LEAF	Easi-Leaflets						
<i>Oct 22 news letter</i>	27/10/2022	P00997	1	640.20	0.00	640.20	0.00
					0.00	640.20	

Above paid on 02/11/2022 by Online Payment Ref EASI-LEAF

EDGE	Edge It Systems Ltd						
<i>Epitaph online contract</i>	27/09/2022	36315	1	559.20	0.00	559.20	0.00
					0.00	559.20	

Above paid on 13/10/2022 by Online Payment Ref EDGE

ENVIROMENT	All Environmental Health Services Ltd						
<i>Contract - Quarterly</i>	01/10/2022	INV-01783	1	1,963.66	0.00	1,963.66	0.00
					0.00	1,963.66	

Above paid on 13/10/2022 by Online Payment Ref AllEnviron

EQAUDIO	Mr Simon Taylor						
<i>Sound Engineer</i>	29/10/2022	HAR RS 02	1	150.00	0.00	150.00	0.00
					0.00	150.00	

Above paid on 02/11/2022 by Online Payment Ref EQAUDIO

FLTJAZ	Fleet Jazz Club						
<i>Advance for November concert</i>	04/10/2022	22/17	1	720.00	0.00	720.00	0.00
					0.00	720.00	

Above paid on 13/10/2022 by Online Payment Ref FLTJAZ

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GC LIGHTNG GC Lighting							
<i>Lighting operator</i>	28/10/2022	012	1	192.00	0.00	192.00	0.00
					0.00	192.00	
Above paid on 02/11/2022 by Online Payment Ref GCLIGHTNG							
GIRLGU GirlGuiding Fleet Division							
<i>Elf hats</i>	24/09/2022	02/2022	1	125.91	0.00	125.91	0.00
					0.00	125.91	
Above paid on 13/10/2022 by Online Payment Ref GIRLGU							
GLOBALDD Global Payments - Direct Debit							
<i>Payment charges 1/9-30/9/22</i>	30/09/2022	30SEP22	1	443.77	0.00	443.77	0.00
					0.00	443.77	
Above paid on 18/10/2022 by Direct Debit DD45							
GLOBALDD Global Payments - Direct Debit							
<i>Charges 1/9-30/9</i>	14/10/2022	50358352	1	36.00	0.00	36.00	0.00
					0.00	36.00	
Above paid on 31/10/2022 by Direct Debit DD55							
GREENHOUSE Greenhouse Graphics Ltd							
<i>Newsletter and artwork</i>	07/10/2022	26427	1	1,675.00	0.00	1,675.00	0.00
					0.00	1,675.00	
Above paid on 13/10/2022 by Online Payment Ref GREENHOUSE							
HALC Hampshire Association of Local Councils							
<i>Wha you need to know training</i>	23/10/2022	INV-5411	1	115.20	0.00	115.20	0.00
<i>Budgeting for Officers 4/10/22</i>	23/10/2022	INV-5418	1	72.00	0.00	72.00	0.00
					0.00	187.20	
Above paid on 02/11/2022 by Online Payment Ref HALC							
HOGSBACK Hogs Back Brewery Ltd.							
<i>Bar supplies</i>	26/10/2022	INV-14058	1	217.56	0.00	217.56	0.00
					0.00	217.56	
Above paid on 02/11/2022 by Online Payment Ref HOGSBACK							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HSBC HSBC							
<i>Bank charges</i>	23/09/2022	9788355	1	76.32	0.00	76.32	0.00
					0.00	76.32	
Above paid on 11/10/2022 by Direct Debit DD39							
HSBC HSBC							
<i>Bank charges</i>	23/09/2022	9825183	1	13.19	0.00	13.19	0.00
					0.00	13.19	
Above paid on 11/10/2022 by Direct Debit DD40							
HSBC HSBC							
<i>Credit Card Sep 22</i>	09/10/2022	CREDITCARDSEP22	1	2,058.87	0.00	2,058.87	0.00
					0.00	2,058.87	
Above paid on 17/10/2022 by Direct Debit DD44							
HSBC HSBC							
<i>Statement charges 8/9-7/10</i>	18/10/2022	OCT22HSBC	1	82.87	0.00	82.87	0.00
					0.00	82.87	
Above paid on 29/10/2022 by Direct Debit DD51							
IBSOFFICE IBS Office Solutions Ltd							
<i>Printer costs 15/7-14/10</i>	20/10/2022	3007335	1	383.36	0.00	383.36	0.00
					0.00	383.36	
Above paid on 02/11/2022 by Online Payment Ref IBSOFFICE							
IMAGIN Imagin Products Ltd							
<i>Name badges</i>	04/10/2022	7776	1	88.32	0.00	88.32	0.00
					0.00	88.32	
Above paid on 13/10/2022 by Online Payment Ref ImaginProd							
JIGSAWPROM Jigsaw Promotions							
<i>Supply of speakers</i>	11/10/2022	12857	1	240.00	0.00	240.00	0.00
					0.00	240.00	
Above paid on 02/11/2022 by Online Payment Ref JIGSAWPROM							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
JOOLS Julius Warren							
<i>Sound engineer</i>	14/10/2022	01	1	300.00	0.00	300.00	0.00
					0.00	300.00	
Above paid on 02/11/2022 by Online Payment Ref JOOLS							
KRAKEN Kraken Print and Design							
<i>Xmas warning signs</i>	22/09/2022	1034	1	258.00	0.00	258.00	0.00
					0.00	258.00	
Above paid on 13/10/2022 by Online Payment Ref KRAKEN							
LIONS CLUB Lions Club of Fleet (CIO) Traffic Mgt							
<i>Grant Payment</i>	28/09/2022	GRANT SEPT	1	1,400.00	0.00	1,400.00	0.00
					0.00	1,400.00	
Above paid on 13/10/2022 by Online Payment Ref LIONSCLUB							
LONDONCAT London Catering & Hygiene Solutions Ltd							
<i>Cleaning supplies</i>	26/09/2022	86004	1	796.13	0.00	796.13	0.00
					0.00	796.13	
Above paid on 13/10/2022 by Online Payment Ref LONDONCAT							
LTA TENNIS LTA Operations Limited							
<i>LTA Reg 1/10-30/9/23</i>	13/10/2022	HAM48622	1	360.00	0.00	360.00	0.00
					0.00	360.00	
Above paid on 02/11/2022 by Online Payment Ref LTATENNIS							
MAIMAN Mainly Madness Ltd							
<i>Mainly Madness Dec 22</i>	29/09/2022	INV-0098	1	2,457.75	0.00	2,457.75	0.00
					0.00	2,457.75	
Above paid on 13/10/2022 by Online Payment Ref MAIMAN							
MASON OWEN Mason Owen							
<i>Service Charge 1/1/21-31/12/21</i>	08/09/2022	462883	1	7,042.25	0.00	7,042.25	0.00
					0.00	7,042.25	
Above paid on 13/10/2022 by Online Payment Ref MASONOWEN							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
MINT Mint Signs and Graphics Ltd							
<i>Tele and Idsn Aug 22</i>	10/09/2022	08221646	1	124.54	0.00	124.54	0.00
<i>Correction - wrong account use</i>	10/09/2022	08221646CR	1	-124.54	0.00	-124.54	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
MINTNETWORK Mint Network Ltd							
<i>Tele and ISDN Aug 22</i>	10/09/2022	0822164 6	1	124.54	0.00	124.54	0.00
<i>Tel Sept 2022</i>	12/10/2022	09221646	1	170.56	0.00	170.56	0.00
					0.00	295.10	
Above paid on 02/11/2022 by Online Payment Ref MINTNETWORK							
NIGELJEFFR Nigel Jeffries Landscapes Limited							
<i>Remove waste</i>	31/08/2022	15301	1	228.00	0.00	228.00	0.00
<i>Ancells bench repair</i>	26/09/2022	15412	1	504.00	0.00	504.00	0.00
<i>Remove DIY bridge</i>	26/09/2022	15413	1	132.00	0.00	132.00	0.00
<i>Bridge repair</i>	26/09/2022	15414	1	1,542.00	0.00	1,542.00	0.00
<i>Grnds Maint Sept 22</i>	30/09/2022	15464	1	14,555.86	0.00	14,555.86	0.00
<i>Missing fence slats</i>	11/10/2022	15523	1	168.00	0.00	168.00	0.00
<i>Sensory Garden Works</i>	11/10/2022	15528	1	27,216.00	0.00	27,216.00	0.00
Authorised: From EMR S106							
					0.00	44,345.86	
Above paid on 02/11/2022 by Online Payment Ref NIGELJEFFR							
NPOWER NPOWER Ltd							
<i>KD67228T 1/7/22-31/7/22</i>	31/08/2022	IN04317786	1	4,100.92	0.00	4,100.92	0.00
<i>KD67228T 1/8/22-31/8/22</i>	01/10/2022	IN04645855	1	3,399.28	0.00	3,399.28	0.00
					0.00	7,500.20	
Above paid on 13/10/2022 by Online Payment Ref NPOWER							
NPOWERDD NPower - Direct Debits							
<i>1/8-31/8/22 KD670894</i>	01/10/2022	IN04736287	1	47.23	0.00	47.23	0.00
					0.00	47.23	
Above paid on 31/10/2022 by Direct Debit DD53							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NPOWERDD NPower - Direct Debits							
1/8-31/8/22 KD670897	01/10/2022	IN04736289	1	35.12	0.00	35.12	0.00
					0.00	35.12	
Above paid on 31/10/2022 by Direct Debit DD54							
NPOWERDD NPower - Direct Debits							
1/8-31/8/22 KD67226y	01/10/2022	IN0466467	1	161.99	0.00	161.99	0.00
					0.00	161.99	
Above paid on 31/10/2022 by Direct Debit DD56							
NPOWERDD NPower - Direct Debits							
1/8-31/8/22 KD670891	01/10/2022	IN4736282	1	199.03	0.00	199.03	0.00
					0.00	199.03	
Above paid on 31/10/2022 by Direct Debit DD57							
NPOWERDD NPower - Direct Debits							
1/8-31/8/22 KD67226x	01/10/2022	IN04664073	1	36.33	0.00	36.33	0.00
					0.00	36.33	
Above paid on 31/10/2022 by Direct Debit DD58							
NPTREE NP Tree Management Ltd							
Sever ivy on tree	05/10/2022	2787	1	114.00	0.00	114.00	0.00
Fell oak tree	05/10/2022	2788	1	540.00	0.00	540.00	0.00
					0.00	654.00	
Above paid on 13/10/2022 by Online Payment Ref NPTREE							
NUMBERS Do The Numbers Ltd							
Internal audit 31/3/23	20/10/2022	12/1317	1	350.00	0.00	350.00	0.00
					0.00	350.00	
Above paid on 02/11/2022 by Online Payment Ref NUMBERS							
PAYMENTSEN Payment Sense Ltd							
Charges 1/9-30/9/22	30/09/2022	082661	1	132.32	0.00	132.32	0.00
					0.00	132.32	
Above paid on 14/10/2022 by Direct Debit DD42							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
PAYMENTSSEN Payment Sense Ltd							
<i>Charges 1/9/22-30/9/22</i>	30/09/2022	10826621	1	25.27	0.00	25.27	0.00
					0.00	25.27	
Above paid on 14/10/2022 by Direct Debit DD43							
PAYMENTSSEN Payment Sense Ltd							
<i>Charges 14/9-13/10/22</i>	07/10/2022	4860620	1	113.94	0.00	113.94	0.00
					0.00	113.94	
Above paid on 21/10/2022 by Direct Debit DD47							
PAYMENTSSEN Payment Sense Ltd							
<i>Charges 14/9-13/10/22</i>	07/10/2022	4860619	1	17.88	0.00	17.88	0.00
					0.00	17.88	
Above paid on 21/10/2022 by Direct Debit DD48							
PRIMA CH Cleaning Services							
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001595	1	2,552.88	0.00	2,552.88	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001596	1	687.12	0.00	687.12	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001597	1	419.82	0.00	419.82	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001598	1	126.18	0.00	126.18	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001599	1	63.00	0.00	63.00	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001600	1	126.18	0.00	126.18	0.00
<i>Cleaning 1/9-30/9/22</i>	30/09/2022	001601	1	140.22	0.00	140.22	0.00
					0.00	4,115.40	
Above paid on 13/10/2022 by Online Payment Ref CHCleaning							
PXPRODUCT PX Productions Ltd							
<i>90 Rewind Apr 23</i>	13/10/2022	INV-25235	1	810.00	0.00	810.00	0.00
					0.00	810.00	
Above paid on 02/11/2022 by Online Payment Ref PXPRODUCT							
RBL The Royal British Legion Poppy Appeal							
<i>Wreath Contribution</i>	03/10/2022	WREATH	1	100.00	0.00	100.00	0.00
					0.00	100.00	
Above paid on 13/10/2022 by Online Payment Ref RBL							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
REDSHANK Redshank IT Services Ltd							
<i>Laser Toners</i>	13/09/2022	52244	1	396.00	0.00	396.00	0.00
					0.00	396.00	
Above paid on 02/11/2022 by Online Payment Ref REDSHANK							
ROCHELLE Rochelle Halliday							
<i>Train fare to pension meeting</i>	12/10/2022	OCTEXP	1	13.30	0.00	13.30	0.00
					0.00	13.30	
Above paid on 02/11/2022 by Online Payment Ref ROCHELLE							
ROLLIN Michel Austin							
<i>The Rollin Stoned Performance</i>	01/11/2022	106	1	1,451.74	0.00	1,451.74	0.00
					0.00	1,451.74	
Above paid on 02/11/2022 by Online Payment Ref ROLLIN							
ROUNABOUT Round & About Publications Ltd							
<i>Fleet half page</i>	28/09/2022	141437	1	180.00	0.00	180.00	0.00
					0.00	180.00	
Above paid on 13/10/2022 by Online Payment Ref ROUNABOUT							
ROYALMAIL Royal Mail Group Ltd							
<i>Response services licence</i>	29/09/2022	9065830675	1	119.64	0.00	119.64	0.00
					0.00	119.64	
Above paid on 13/10/2022 by Online Payment Ref ROYALMAIL							
ROYBROWN Roy Brown RU40							
<i>ru40</i>	31/10/2022	RU/GU12/RB	1	800.00	0.00	800.00	0.00
					0.00	800.00	
Above paid on 02/11/2022 by Online Payment Ref ROYBROWN							
RUPERT P M Rupert Peters Music Production Ltd							
<i>Dom Martin 23/10/22</i>	23/10/2022	001279	1	150.00	0.00	150.00	0.00
					0.00	150.00	
Above paid on 02/11/2022 by Online Payment Ref RUPERTPM							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SARAHMOORE Sarah Moore							
<i>Sept Exp</i>	01/10/2022	SEPTXPS	1	116.89	0.00	116.89	0.00
					0.00	116.89	
Above paid on 13/10/2022 by Online Payment Ref SARAHMOORE							
SARSEN Sarsen Health Ltd							
<i>Occ Health Assess 19/10/22</i>	20/10/2022	FC201022-01	1	375.00	0.00	375.00	0.00
					0.00	375.00	
Above paid on 02/11/2022 by Online Payment Ref SARSEN							
SERCO Serco Ltd							
<i>Fleet Jubilee</i>	04/07/2022	91856369	1	561.60	0.00	561.60	0.00
<i>Fleet Jubilee</i>	24/10/2022	91877655	1	-129.60	0.00	-129.60	0.00
					0.00	432.00	
Above paid on 02/11/2022 by Online Payment Ref SERCO							
SGPOS SG POS / Shelfguard Systems							
<i>Web services Oct 22</i>	01/10/2022	INV-17778	1	84.00	0.00	84.00	0.00
					0.00	84.00	
Above paid on 13/10/2022 by Online Payment Ref SGPOS							
SHIELD SEC Shield Security Services Ltd							
<i>Renewal of Contract</i>	01/11/2022	49491	1	50.40	0.00	50.40	0.00
					0.00	50.40	
Above paid on 02/11/2022 by Online Payment Ref SHIELDSEC							
SIAN Sian Taylor							
<i>Sept Expense</i>	01/10/2022	SEPEXP	1	73.52	0.00	73.52	0.00
					0.00	73.52	
Above paid on 13/10/2022 by Online Payment Ref SIANT							
SOLUTIONS Solutions on Stage							
<i>Inspection and Report on Equip</i>	30/09/2022	INV-1334	1	1,795.20	0.00	1,795.20	0.00
					0.00	1,795.20	
Above paid on 02/11/2022 by Online Payment Ref SOLUTIONS							

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SOUNDLIGHT True Sound Hire Ltd							
<i>Supply stage</i>	08/08/2022	01SPS21901	1	220.00	0.00	220.00	0.00
					0.00	220.00	
Above paid on 13/10/2022 by Online Payment Ref TrueSoundH							
SSE SOUTHE SSE Southern Electric							
<i>Fleet Carnival Views Elec</i>	30/09/2022	551877777/0003	1	126.03	0.00	126.03	0.00
					0.00	126.03	
Above paid on 13/10/2022 by Online Payment Ref SSESOUTHE							
SURREYHILL Surrey Hills Solicitors LLP							
<i>EPCS Charges</i>	30/09/2022	7748	1	540.00	0.00	540.00	0.00
					0.00	540.00	
Above paid on 13/10/2022 by Online Payment Ref SURREYHILL							
SUX HR HUB The Sussex HR Hub Ltd							
<i>Monthly retained HR</i>	01/10/2022	INV-1151	1	90.00	0.00	90.00	0.00
<i>Monthly Services</i>	01/11/2022	INV-1171	1	90.00	0.00	90.00	0.00
					0.00	180.00	
Above paid on 02/11/2022 by Online Payment Ref TheSussexH							
TICKETSOLV TicketSolve Ltd							
<i>Gross sales 1-30/9/22</i>	30/09/2022	22090046	1	928.07	0.00	928.07	0.00
					0.00	928.07	
Above paid on 13/10/2022 by Online Payment Ref TICKETSOLV							
TOT ENG TotalEnergies Gas and Power							
<i>Gas 31/8/22-30/9/22</i>	11/10/2022	279555028/22	1	127.83	0.00	127.83	0.00
					0.00	127.83	
Above paid on 02/11/2022 by Online Payment Ref TOTENG							
UWR United Hygiene Solutions							
<i>Sani Bins 1/10-31/10/22</i>	01/10/2022	HI588458	1	159.31	0.00	159.31	0.00
<i>Sani Bins 1/10-31/10/22</i>	01/10/2022	HI588516	1	707.56	0.00	707.56	0.00

List of Purchase Ledger Payments for Month 7

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<i>Cleaning supplies</i>	01/11/2022	HI588587	1	159.31	0.00	159.31	0.00
<i>Supplies 1/11-30/11/22</i>	01/11/2022	HI588862	1	707.56	0.00	707.56	0.00
					0.00	1,733.74	

Above paid on 02/11/2022 by Online Payment Ref UHS

VIKING	VIKING DIRECT						
<i>Credit for office stationery</i>	04/10/2022	9328957	1	-7.19	0.00	-7.19	0.00
<i>Office stationery</i>	05/10/2022	9339070	1	61.74	0.00	61.74	0.00
<i>Copier paper</i>	19/10/2022	9417048	1	59.88	0.00	59.88	0.00
					0.00	114.43	

Above paid on 02/11/2022 by Online Payment Ref VIKING

VIMTO	Vimto Limited						
<i>Supplies for bar</i>	24/08/2022	OP/I601951	1	201.60	0.00	201.60	0.00
					0.00	201.60	

Above paid on 13/10/2022 by Online Payment Ref VIMTO

VODAFONE	Vodafone Limited						
<i>mobiles 18/9-17/10</i>	18/10/2022	B5-567523432	1	37.28	0.00	37.28	0.00
					0.00	37.28	

Above paid on 28/10/2022 by Direct Debit DD50

WBPROD	WB Productions						
<i>Wildboys deposit</i>	27/10/2022	WBP	1	600.00	0.00	600.00	0.00
					0.00	600.00	

Above paid on 02/11/2022 by Online Payment Ref WBProducti

Total Purchase Ledger Payments for Month 7	0.00	121,942.35
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Fleet Town Council Current Year

item 7a

Bank - Cash and Investment Reconciliation as at 31 October 2022

		<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>			
1	31/10/2022	HSBC	1,031,637.60
2	31/03/2022	Petty Cash	100.00
			1,031,737.60
<u>Other Cash & Bank Balances</u>			
		CCLA Pub Sector Deposit Fund	1,350,000.00
		CO-OP fixed term account	0.00
		Cambridge B.S Savings account	100,000.00
		Cash Floats	2,000.00
		Contra Cheque Account	0.00
		Deposit Bond a/c	0.00
		Nationwide deposit account	800,000.08
		Petty Cash - Harlington	120.00
		Unity Trust deposit account	0.00
			2,252,120.08
Closing Balance			3,283,857.68
<u>All Cash & Bank Accounts</u>			
1		Bank Current/Deposit Account	971,950.60
2		Petty Cash - FTC	100.00
		Other Cash & Bank Balances	2,252,120.08
Total Cash & Bank Balances			3,224,170.68



**Application for Co-option
Part 1**

Thank you for your interest in becoming a Town Councillor. Please provide below information to assist the council in making their decision.

Full Name & Title	Michael Byron Rhodes
Home Address	[REDACTED]
Home Telephone	[REDACTED]
Mobile Telephone	[REDACTED]
Email Address	[REDACTED]
Which Ward are you applying for?	Fleet Central

About You

Please provide the Council with some background information about yourself.

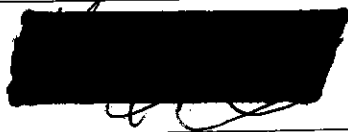
I am a local businessman who has lived in this town for the vast majority of my life. I have always had a keen interest in local affairs as well as wondering how I can positively affect people. After University I came home & decided to apply my knowledge into multiple businesses that I still own. I love meeting people and inputting my knowledge wherever I can, now I feel it's time to extend my passions to a greater amount of people with through the council.

Reasons for applying

Please provide the council with your reasons for wanting to become a Town Councillor.

I have decided to become a councillor due to my undying passion to make peoples lives more peaceful and fruitful. I have had experience working with different kinds of people in the past, learning their traits and integrating them with my own to ensure I have the most in tune stance of every situation. With knowledge & knowhow, I want to ensure Fleet, and surrounding areas are viewed with the utmost certainty, and held with high regard. I want to do this because I know I can bring ~~me~~ a greater amount of prosperity to peoples lives, this is why I chose to become a councillor.

Signature



Please return your completed application to the Clerk to the Council. Your application will be considered at the next available Town Council meeting, where a vote will be held to decide whether the Council agrees to co-opt you to Fleet Town Council.

Data Protection Act: The information provided on this application will remain private and Confidential.

Co-option Eligibility Form Part 2

1. In order to be eligible for co-option as a Fleet Town Councillor you must be a British subject, or a citizen of the Commonwealth or the European Union; and on the 'relevant date' (i.e. the day on which you are nominated or if there is a poll the day of the election) 18 years of age or over; and additionally able to meet one of the following qualifications set out below. Please tick which applies to you:

- a) I am registered as a local government elector for the parish; or
- b) I have, during the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish; or
- c) My principal or only place of work during those twelve months has been in the parish; or
- d) I have during the whole of twelve months resided within 4.8 km of The Parish of Fleet

2. Please note that under Section 80 of the Local Government Act 1972 a person is disqualified from being elected as a Local Councillor or being a member of a Local Council if he/she:

- a) Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the Council is represented; or
- b) Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below); or
- c) Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- d) Is otherwise disqualified under Part III of the representation of the People Act 1983 for corrupt or illegal practices.

This disqualification for bankruptcy ceases in the following circumstances:

- i. If the bankruptcy is annulled on the grounds that either the person ought not to have been adjudged bankrupt or that his/her debts have been fully discharged;
- ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his/her part;
- iii. If the person is discharged without such a certificate.

In i and ii above, the disqualification ceases on the date of the annulment and discharge respectively. In iii, it ceases on the expiry of five years from the date of discharge.

DECLARATION

I, Michael Byron Rhodes hereby confirm that I am eligible for the vacancy of Fleet Town Councillor, and the information given on this form is a true and accurate record.

Signature [Redacted] Date 17/10/2022

Fleet Town Council is duty bound to treat this information as strictly confidential.

CO-OPTED COUNCILLOR PERSON SPECIFICATION

COMPETENCY	ESSENTIAL	DESIRABLE
Personal Attributes	<ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community. • Forward Thinking 	<ul style="list-style-type: none"> • Can bring a new skill, expertise or key local knowledge to the Council.
Experience, Skills, Knowledge and Ability	<ul style="list-style-type: none"> • Ability to listen constructively • A good team player • Ability to pick up and run with a variety of projects Solid Interest in local matters • Ability and willingness to represent the Council and their community • Good interpersonal skills and able to contribute opinions at meetings whilst willing to see others views and accept majority decisions. • Ability to communicate succinctly and clearly. • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff. • Ability and willingness to work with the Council's partners (e.g. voluntary groups, other parish Councils, principal authority, charities). • Ability and willingness to undertake induction training and other relevant training. 	<ul style="list-style-type: none"> • Experience of working or being a member in a local authority or other public body • Experience of working with voluntary and or local community / interest groups • Basic knowledge of legal issues relating to town and parish Councils or local authorities • Experience of delivering presentations
Circumstances	<ul style="list-style-type: none"> • Ability and willingness to attend meetings of the Council (or meetings of other local authorities and local bodies) at any time and events in the evening and at weekends. 	



Co-option Policy

Full Council Approved: November 2018 (Amended October 2020)
Due for Review: October 2023

Candidates wishing to apply for co-option should apply in writing demonstrating that they meet the statutory requirements as set out in Form 2 attached

The applicant must be a British subject, or a citizen of the Commonwealth or the European Union, be 18 years of age or over on the relevant date and additionally able to meet one of the following qualifications:

- a) be registered as a local government elector in the Parish of Fleet
- b) during the whole of the twelve months preceding the date of co-option, occupied as owner or tenant, land or other premises in the Parish of Fleet
- c) the principal or only place of work during those twelve months has been in the Parish of Fleet
- d) during the whole of the twelve months preceding the date of co-option resided within 4.8 km of the Parish of Fleet.

Co-optees should be able to demonstrate by completion of Form 1

- A record of commitment to Fleet Town Area including support for the local community by voluntary or charitable actions
- Particular skills that would benefit the Council in the discharge of its public duty

In the event of more candidates coming forward than vacancies to be filled, Members shall select councillors by completion of ballot papers

When Virtual Council meetings are being held the co-option candidates will be asked to wait offline until voting has taken place and then return to hear the results. During the pandemic it will be necessary to have a recognised vote for each member which will remain confidential.

Approved at Full Council on 7 November 2018, Review date November 2020.



OFFICER: Rochelle Halliday
DATE: 30th November 2022
MEETING: Council – 7th December 2022
SUBJECT: Fleet Link Bus Service Changes

a) To agree the Council’s response to changes to the Fleet Link bus fares

Following the community transport consultation in July 2022, Hampshire County Council has issued details of the changes to passenger fares for Fleet Link. The main changes to the Fleet Link service are as follows:

- Concessionary Bus Pass (older person’s or disabled person’s bus pass) – 25% discount on fares is to end on 1st January 2023, resulting in removal of concessionary fares.
- Fare Increases – From 1st April 2023, revised fare structure on Fleet Link with progressive increments:

	Current Single Fare	Current Return Fare	Fare from April 23	Fare from Oct 23	Fare from April 24
All local trips	£1.60	£3.20	£4.00	£5.00	£6.00
Meadows/F’boro	n/a	£4.80	£5.50	£6.00	£7.00

The purpose of the increase is to standardise the fare structure across the County’s community transport service. The last fare increase was in April 2019. County Councillor Heron provided approval for the above fare changes to take place on 7th November.

The Fleet Taxishare service will also end in April 2023 and the County has confirmed that there is sufficient capacity on the Fleet Link service to accommodate these passengers.

The County has already written to bus pass holders to inform them that their concessionary rate will be removed in January. They are now asking for our comments regarding the revised fare increases.

RECOMMENDATION

To agree a response to the proposed fare changes.

b) To approve expenditure from the Fleet Link Vehicle Replacement Fund for replacing the Fleet Link bus

Rushmoor Voluntary Services (RVS) has put together a business case for replacing the Fleet Link vehicle. The main reasons a replacement vehicle is required are:

- Vehicle is 11 years old and has a mileage of approximately 150,000 miles.
- Vehicle has been off the road for 32 days in the last 24 months (not including planned maintenance).
- Interior of bus is very tired and uncomfortable and there is a water leak which is making the seats wet.
- Exterior of the bus is in poor condition with scrapes and dents and faded paint work.
- Future repair costs are likely to be considerable given the age and condition of the vehicle.

The County is proposing the pre-approval of up to £42,000 for the purchase of a second-hand replacement vehicle by Rushmoor Voluntary Services (RVS).

No further contribution to the bus replacement fund is required for the lifetime of the community transport contract (which ends in March 2025) as £87k is in the earmarked reserve.

RECOMMENDATION

To approve expenditure of up to £42,000 to be spent from the Fleet Link Vehicle Replacement Fund for Rushmoor Voluntary Service to purchase a replacement vehicle.

c) To consider options for the surplus funds from the community transport contract, as a result of changes to the fare structure

Hampshire County Council has proposed that due to the additional income received from the fare increases and removing concessionary fares, partner Councils could share the contract surplus of £1,120. This could either be used to offset the Council's contribution to the Fleet Link scheme or be reinvested to temporarily subsidise passenger fares.

A discussion will be arranged with Church Crookham Parish Council to obtain their view.

RECOMMENDATION

To consider the best option for the surplus funds.



Fleet Town Council Meetings Timetable 2022/2023

item 11

2022/2023 Meetings	Jan 2022	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan 2023	Feb	Mar	Apr	May
Annual Residents' Meeting 7pm			22												21		
Town Council 7 pm, Monthly, first Wednesday (Except the Annual meeting held on the Third Wednesday in Election Year)	5	2	2	6	18 (A)	1	13		7	5	2	7	4	1	1	5	10
Establishment Committee 7pm, 2 times per year	12										30		44	8			
Recreation, Leisure and Amenity Committee 7 pm, Quarterly, third Wednesday of the month			16			15			21			21			15		
Policy and Finance Committee 7pm, Quarterly, third Wednesday of the month (except May 2022)		16			25		20			19				15			
Planning and Development Control Committee 7pm, Second and fourth Monday except where there is a Monday Bank Holiday	10	14	14	11	9	13	11	8	12	10	14	19	9	13	13	11	8
	24	28	28	25	23	27	25	22	26	24	28		23	27	27	24	22
Risk Management Working Group 2 pm, Twice yearly, Wednesday	19						20						18				



OFFICER: Rochelle Halliday
DATE: 30th November 2022
MEETING: Council – 7th December 2022
SUBJECT: Executive Officer's Report

1. Council Meeting Dates (Item 10b)

Due to the mid-year Establishment Committee meeting being postponed until 30th November, it is proposed that the next Establishment Committee meeting takes place on 8th February 2023, instead of 11th January.

2. Budget and Precept for 2023/24 (Item 12)

This year, preparation of the staffing budget has delayed the overall budget setting process. The staffing budget options will be drafted by the Establishment Committee on 30th November and this will be input into the final draft budget. The impact of calculating average holiday pay for casual staff is now underway but has also delayed the process.

A final review of the draft budget will be carried out by the Budget Working Group, however, due to the proximity of Christmas, this may have to take place over email, if a face to face meeting cannot be convened.

The draft budget and precept will be presented to the Council at the next meeting on 4th January, which will mean finalising the papers before Christmas.

3. Complaints (Item 13)

One compliant was received from a member of the public following the Council meeting on 2nd November. This is currently being reviewed by the Monitoring Officer at Hart District Council.

4. External Auditor Contract Awarded

BDO LLP has been appointed as the external auditor for the next five years. This is likely to result in some minor modifications to the audit questions asked each year, as Members may remember from the last time BDO were the auditors.

5. Citizens Advice First Aid Advice Partnership

The Finance & Admin Manager and Admin & Committee Officer recently attended Advice First Aid training delivered by Citizens Advice. This training enables organisations who operate front line services, like Councils, to provide basic help to residents or to make referrals to Citizens Advice for more complex cases.

Citizens Advice Hart has asked if we would like to join their Advice First Aid Partnership. This will mean listing the Council on the Citizens Advice website as a provider of first stage advice to residents, helping residents navigate their website and enabling referrals to their services.

We would like to sign up to be an Advice First Aid Partner as this complements the information service we already provide for residents. Please let me know if you have any further questions about this initiative.

6. TownTalk

In the new year, we will start looking at the Council's newsletter, to refresh the design and content. Please let me know if you have any ideas for new features in the newsletter.