



## THE FLEET TOWN COUNCIL NOTICE OF MEETING

Notice is hereby given of

### THE VIRTUAL POLICY AND FINANCE COMMITTEE

on

**Monday 18<sup>th</sup> May 2020 at 7pm**

All committee members are summoned to attend

***Any members of the public wishing to attend the virtual meeting will need to contact Charlotte on [charlotte.benham@fleet-tc.gov.uk](mailto:charlotte.benham@fleet-tc.gov.uk) by midday on Friday 15<sup>th</sup> May 2020.***

To Councillors: G. Carpenter, P. Einchcomb, L. Holt, R. Robinson, B. Schofield,  
S. Tilley, P. Wildsmith, G. Woods.

Signed:

Janet Stanton

Town Clerk  
11<sup>th</sup> May 2020

### **AGENDA**

#### **1. ELECTION OF CHAIRMAN**

To elect the Chairman of the Committee for the local Government year 2020/2021.

#### **2. ELECTION OF VICE CHAIRMAN**

To elect the Vice-Chairman for the local government year 2020/2021.

#### **3. APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

#### **4. DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

## 5. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

***Any member of the public wishing to ask a question at the virtual meeting, should contact and provide a written copy of the question to Charlotte on [charlotte.benham@fleet-tc.gov.uk](mailto:charlotte.benham@fleet-tc.gov.uk) by midday on Friday 15<sup>th</sup> May 2020.***

## 6. MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the Policy and Finance Committee held on Monday 17<sup>th</sup> February 2020 (*copy attached*).

### **Part 1 – ITEMS FOR DECISION**

## 7. QUARTERLY FINANCIAL MONITORING REPORT

To consider the quarterly report of the Town Clerk and The Harlington General Manager (*copy attached*) and to receive:

### **YEAR END 2019-2020**

a. Year End 2019-2020 Report	included in the agenda pack
aa. Harlington Monthly Performance totals	Included in the agenda pack
b. 2019-20 Actual & 2020-21 projections	included in the agenda pack
c. Balance sheet as at 31 <sup>st</sup> March 2020	included in the agenda pack
d. Budget detail as at 31 <sup>st</sup> March 2020	included in the agenda pack
e. Income and expenditure detail – 31 <sup>st</sup> March 20	included in the agenda pack
f. Bank Reconciliation – February & March 2020	on FTC portal and website
g. Cash Book – 31 <sup>st</sup> March 2020	on FTC portal and website
h. List of Payments – February & March 2020	on FTC portal and website
i. Q4 VAT return	on FTC portal and website

### **2020-2021**

j. Balance sheet as at 30 <sup>th</sup> April 2020	included in the agenda pack
k. Budget detail as at 30 <sup>th</sup> April 2020	included in the agenda pack
l. Income and expenditure detail – 30 <sup>th</sup> April 20	included in the agenda pack
m. Bank Reconciliation – 30 <sup>th</sup> April 2020	on FTC portal and website
n. Cash Book – 30 <sup>th</sup> April 2020	on FTC portal and website
o. List of Payments – April 2020	on FTC portal and website

***All of the above documents are available on the FTC portal and FTC web site***

## RECOMMENDATION

1. To receive and accept into the minutes the 2019–2020 year-end Report and accounts.
2. To confirm that the bank reconciliations for February and March 2020 equal zero and Councillor Robinson to confirm that the bank statements match the reconciliations and has signed the bank statements and payment schedules.
3. To receive and accept into the minutes the April 2020-2021 accounts.
4. To confirm that the bank reconciliations for February and March 2020 equal zero and Councillor Robinson to confirm that the bank statements match the reconciliations and has signed the bank statements and payment schedules,

## **8. BUDGET IMPLICATIONS OF THE COVID19 PANDEMIC**

Members to consider the attached report / budget projections and discuss any implication of the COVID19 pandemic on the future finances of Fleet Town Council (*copy attached*).

### **RECOMMENDATION**

To commend to Full Council that any short fall in budget due to the impact of the COVID 19 pandemic shall be made up from reserves.

## **9. EAR MARKED RESERVES**

Further to the February Policy and Finance Meeting, to review and agree the 2020/2021 Ear Marked Reserves for recommendation to Council in June 2020 (*copy attached*).

## **10. ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW (AGAR)**

Members are asked to conduct a Review of Effectiveness of the system of internal control and preparation of the Annual Governance Statement (Section 1 of the AGAR). (*Copy attached*)

## **11. INVESTMENT REPORT**

To consider the quarterly investment report (*copy attached*).

### **RECOMMENDATION**

To note the balances held in Fleet Town Council accounts.

## **12. FLEET PHOENIX – RENT WAIVER FOR 2019-2020**

Members to consider a request from Fleet Phoenix to waiver the rent on their office in the Point for 2020-2021. Copy attached

### **RECOMMENDATION**

That the rent be waived for Fleet Phoenix for 2020-2021

## **13. POLICIES**

### **a. DRAFT DATA PROTECTION AND PRIVACY POLICY**

Members to review the Data Protection and Privacy Policy.

### **b. DRAFT SMOKING AND VAPING POLICY**

Members to approve the Draft Smoking and Vaping Policy.

### **RECOMMENDATION**

To approve the adoption of:

- a.** The Data Protection and Privacy Policy
- b.** The Smoking and Vaping Policy

## **PART 2 - ITEMS TO NOTE**

## **14. CLERKS REPORT**

To receive any update report from the Town Clerk

## **15. DATE AND TIME OF NEXT MEETING**

The next meeting of the Policy and Finance Committee will be held on Monday 20<sup>th</sup> July 2020 at 7pm.



## **FLEET TOWN COUNCIL**

### **MINUTES OF THE POLICY AND FINANCE COMMITTEE**

**Monday 17<sup>th</sup> February 2020 at 7pm**

**The Harlington**

#### **PRESENT**

**Councillors:** Paul Einchcomb, Leslie Holt (Chairman), Bob Schofield, Sue Tilley, George Woods.

#### **Also Present**

Janet Stanton - Town Clerk  
Susanna Walker - Committee Clerk  
Wendy Allen - Finance and Administration Officer

#### **PF February 2020 ITEM 1 APOLOGIES FOR ABSENCE**

There were apologies for absence from Councillors Robinson, Oliver and Carpenter, and Alex Robins.

#### **PF February 2020 ITEM 2 DECLARATIONS OF INTEREST**

There were no declarations on interest.

#### **PF February 2020 ITEM 3 QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the public.

#### **PF February 2020 ITEM 4 MINUTES OF PREVIOUS MEETING**

A query was raised regarding the signing of the LASER Energy Contract (PF October 2019 Item 9). HDC have recommended that FTC do not purchase any green certificates and that the current contract will continue, with an option to change when a suitable green energy contract is available.

That being discussed, the minutes of the Policy and Finance Committee held on Monday 18<sup>th</sup> October 2019 were approved and signed by the Chairman.

#### **PF February 2020 ITEM 5 QUARTERLY FINANCIAL MONITORING REPORT**

The members considered the commentary of the Town Clerk with an overview of the financial performance October 2019 – January 2020, together with all the income and expenditure, cash book, bank reconciliation, list of payments, balance sheet and quarterly monitoring.

The members considered:

**2019/2020**

- a. Quarterly Report
- b. Harlington Monthly Performance totals 2019/2020
- c. 2019-20 projections spreadsheet at 31st Jan 2020
- d. Balance sheet as at 31st Jan 2020
- e. Budget detail as at 31st Jan 2020
- f. Income and expenditure detail – 31st Jan 2020
- g. Bank Reconciliation – 31st Jan 2020
- h. Cash Book – 31st Jan 2020
- i. List of Payments – 31st Jan 2020
- j. FTC Charge Card statements for August-December 2019
- k. Q3 VAT return

The following matters were raised:

- The use of the Cemetery surplus budget to balance the budget. Members discussed having a reserve for the Cemetery instead.
- Is FTC a burial authority? As a burial authority, FTC would have a duty to provide burial plots and cemetery. Members discussed the shortage of burial plots in the current cemetery and possible additional space and cemetery for the future.
- FTC to find out if it is a burial authority.
- The phasing out of Windows 7 and replacement of office computers to support new software. Only offline laptops continue to use Windows 7.
- The increase in hall hire at the Harlington.
- The Harlington coffee shop.
- Ancells Community Centre.
- Congratulations were passed to the Harlington General Manager for the Harlington's performance over the year.
- The discrepancy in the Harlington total ticket sales compared to the total displayed on the Annual budget. Further discussions are to be held with the General Manager to confirm this.
- The increase in Harlington ticket sales impacts the cost of using a ticket sales system.
- All account documents to continue to be uploaded onto the portal.

**RESOLVED**

1. To receive and accept into the minutes:

**2019/2020**

- a. Quarterly Report
- b. Harlington Monthly Performance totals 2019/2020
- c. 2019-20 projections spreadsheet at 31st Jan 2020
- d. Balance sheet as at 31st Jan 2020
- e. Budget detail as at 31st Jan 2020
- f. Income and expenditure detail – 31st Jan 2020
- g. Bank Reconciliation – 31st Jan 2020
- h. Cash Book – 31st Jan 2020
- i. List of Payments – 31st Jan 2020
- j. FTC Charge Card statements for August-December 2019
- k. Q3 VAT return

2. It was reported Councillor Robinson had confirmed that the bank reconciliation for January 2020 equals zero, and the bank statements match the reconciliation and has signed the bank statements and payment schedules.

## PF February 2020 ITEM 6 INVESTMENT REPORT

The members received the quarterly investment report and discussed the following:

- The Harlington reserve fund and the interest return.
- The discrepancy between the total money on the investment sheet versus the total money on the balance sheet. Members discussed month end and the timing of printing of financial reports.
- FTC has a number of bank accounts, as a protection against a bank collapse.
- FTC should close the Co-Operative Bank Account.

### RESOLVED

- a. To note the balances held in the Fleet Town Council Accounts.
- b. To close the Co-Operative Bank Account.

## PF February 2020 ITEM 7 CREDIT CARD – CHANGE OF USER AND AMOUNTS

Members received a request to add another credit card for the Venue Technician, to the value of £1000.00. The overall credit limit amount would still remain at £6,000.00.

### RESOLVED

To approve the amendment requested; update the Credit Card Policy Appendix 1, if required, to reflect the decision.

Employee	Existing	Requested	Total
General Manager	£500.00	£0.00	£500.00
Venue Technician	£0.00	£1000.00	£1000.00
Bar and Cafe Supervisor	£2,000.00	£0.00	£2,000.00
Facilities and Open spaces Manager	£2,000.00	£0.00	£2,000.00
Project and Committee Officer	£500.00	£0.00	£500.00
	<b>£5,000.00</b>	<b>£1,000.00</b>	<b>£6,000.00</b>

## PF February 2020 ITEM 8 PRICE INCREASE

Members received and reviewed the Harlington and FTC fees for implementation with effect from 1st April 2020. Members noted that that not all fees have been increased and that there were no increases to cemetery fees as agreed at the September 2019 RLA Committee Meeting.

Members discussed:

### Fleet Cemetery Fees

- The wording for VAT exemption. It was agreed that the following sentence '*Please note VAT is charged on memorials only. No VAT is charged on interments or exclusive rights*' should be included on both sides of the Memorial Fee paper.
- Above the Main Cemetery Area table, the word 'elector' should be replaced by the word 'resident', to now read '*a Fleet Town Council resident*'.

### **Fleet Town Council Room / Service Charges**

- Additional optional charges have been added to the Harlington Room / Hall hire, giving users the opportunity to utilise as much or as little of the Harlington's resources as possible.
- Should the hire rate be rounded up to an even number for calculating VAT?
- The RATE column on the table should read 'Excluding VAT' together with a note on the document that 'All prices are subject to VAT'.
- The hire of Pavilions is not included on the document and are POA only.
- The line under FOOTBALL PITCH HIRE: *Junior, Season 17 alternate weeks 2 hours* should be amended to read *1 hour*.
- The increase in football pitch hire reflects the money invested in improving facilities and the high standards maintained.

### **RESOLVED**

To approve the draft Fleet Town Council fees, subject to the amendments above, to take effect from 1<sup>st</sup> April 2020.

### **PF February 2020 ITEM 9 SIGNATORY TO THE BANK ACCOUNT**

Members received a request from FTC to update the signatories for the Bank Account as follows: Councillor Tilley to replace Councillor Wildsmith as signatory for the Bank Account.

### **RESOLVED**

To approve Councillor Tilley to replace Councillor Wildsmith as a signatory for the Bank Account.

### **PF February 2020 ITEM 10 GRANTS**

Members received a record of the grants awarded to date.

### **RESOLVED**

Members acknowledged the record of grants awarded to date.

### **PF February 2020 ITEM 11 LEN TYLER MUSIC SCHOOL**

The members received an update from the Town Clerk, who reported that Mr Len Tyler will now not be requesting any reduction in rent payments, due to the Music School undergoing a positive structural change.

### **RESOLVED**

To acknowledge the update from the Town Clerk.

### **PF February 2020 ITEM 12 EARMARKED RESERVES**

Members received a copy of the Earmarked Reserves balance to be carried forward to the 2020/2021 budget (subject to any further expenditure before the yearend).

Members discussed the following:

- The future need to build up a reserve for playground equipment repairs/ replacement.
- Pensions.
- General reserve will drop at the end of this financial year.
- Community Park Building.

## **RESOLVED**

- a. To approve the balance of the Ear Marked Reserves being carried forward into the 2020/21 budget.
- b. To review the 2020/2021 Ear Marked Reserves at the May 2020 Policy and Finance Meeting.

## **PF February 2020 ITEM 13 POLICIES**

### **a. DRAFT CLIMATE CHANGE POLICY**

Members received and reviewed the Climate Change Policy. Members discussed the following:

- A definition of HCC and HDC's own policies to be included in the statement at the beginning of the policy.
- No targets or measures have been included in the policy.
- Targets to be set when FTC have a better understanding of the Harlington redevelopment and HCC & HDC's detailed plans.
- FTC to be a signpost to encourage residents to reduce their own carbon emissions.
- The only bullet point under section 2. Aims, should be *'To reduce the Council's own carbon emissions and achieve net zero carbon emissions by 2040'*.
- All other bullet points should be moved to a new section, Section 3. Actions.

## **RESOLVED**

To approve the Climate Change Policy with the above changes.

### **b. DRAFT TREE POLICY**

Members received and reviewed the Tree Policy. Members discussed the following:

- It was suggested that in the second paragraph, the word *'programme'* should be added after *'tree survey'*, to now read *'tree survey programme'*.
- It was also suggested that there should be an inclusion of Climate Change and green spaces into the policy.
- There should be a consistency in using either FTC or Fleet Town Council in the policy. It was proposed that Fleet Town Council (FTC) be written at the beginning and then the acronym FTC in the rest of the document.

## **RECOMMENDATION**

To approve the Tree Policy with the above changes.

## **PF February 2020 ITEM 14 INTERNAL AUDIT REPORT**

Members received the Internal Auditor's report for the visit on 6<sup>th</sup> November 2019 visit.

Members looked at the following:

- AGAR approval.
- The recommendation to use the statutory I&E and balance sheet and the Annual return financial summary to provide the most information in the least pages. Members agreed that although the financial documents can be a bit confusing, this action did not provide a view of the total running costs, the budgetary position and forecast.
- It was agreed that the report on VAT was extremely helpful.



**RECOMMENDATION**

To receive the Internal Auditor’s Report and approve the action plan.

**PF February 2020 ITEM 15 MAKING TAX DIGITAL**

Members received an update from the Office Manager and noted that the FTC had upgraded the RBS / Rialtas accounting package in order to be compliant with the Government’s Making Tax Policy. It was reported that the Quarter 3 VAT return had been successfully submitted using the new software.

**PF February 2020 ITEM 16 CLERKS REPORT**

Members received the Clerk’s Report and noted the dates of the Annual Year End accounts check and close down.

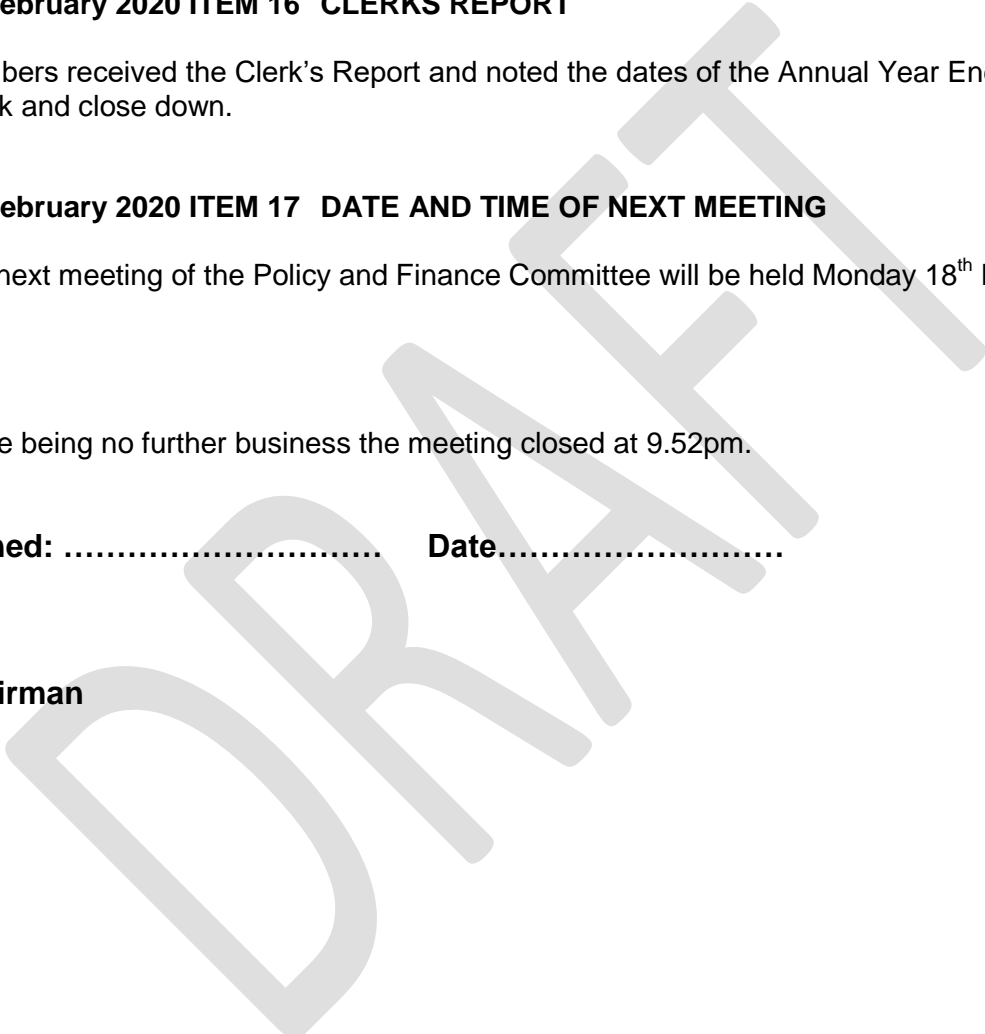
**PF February 2020 ITEM 17 DATE AND TIME OF NEXT MEETING**

The next meeting of the Policy and Finance Committee will be held Monday 18<sup>th</sup> May 2020 at 7pm.

There being no further business the meeting closed at 9.52pm.

**Signed:** ..... **Date:**.....

**Chairman**



## Item 7a

## Officer Report

### POLICY & FINANCE

**SUBJECT:** Quarterly Financial Monitoring Report

**OFFICER:** Janet Stanton –Town Clerk/ Alex Robins – General Manager

**DATE:** 11 May, 2020

### Background

The purpose of this report is to provide the Committee with an overview of the Council's financial performance up to the year end – March 2020.

During March, the final month of the financial year, the outbreak of the COVID19 pandemic started to have an effect on the council's finances as shows, booking and activities were not allowed to take place due to the social distancing regulations and in line with all government guidance.

During the last weeks of February, officers reviewed all the council's planned expenditure to the year end and immediately cut back on any spending that was not already committed. This action managed to offset the small loss of income up to the end of the financial year and resulted in a year-end surplus of £36,623. However, the true effects of the COVID 19 outbreak will not be felt until the 2020-2021 financial year (and beyond). The surplus will go a very small way towards offsetting future losses of income.

Just prior to lock down, it was felt important to create a new cost code to track expenditure directly incurred from the COVID19 outbreak eg home working, hand sanitisers etc and although there are some costs in 2019-2020 budget, there will be more in 2020-2021.

The surplus in budget was achieved through many small cuts across all cost centres and deferring key items to future years as well as an increase in cemetery income due to the installation of the new Garden of Remembrance.

Individual cost centres have been reviewed and where there is a significant deviation from the expected income or expenditure additional comments have been included.

### **Council Operation - 2018/19 year-end performance**

#### **101 Central Administration**

It had been planned to start the work on the new document storage system during March but this has now been deferred although will pose storage problems in the future. This achieved a saving of £5,000.

#### **105 Civic and Democratic**

Once again, the Fleet Town Councillors only claimed a small amount of the Members Allowance for the year ie £415 – 9.7% of the budget allowed – a saving of £3,869.

#### **110 Grants**

During the year, the number of grant applications received which met the Council's Grant Policy criteria fell with £7,790 not being allocated at the year end.

150 **Events**

It was not possible to install all the Christmas decorations this year due to various reasons eg landlord construction work, obtaining all the landlords' permissions for the planned new decorations etc. A saving of £5,000

**Parks and Open Spaces**

208 **Ancells Farm Park and Pavilion**

301 **Open Spaces**

310 **Calthorpe Park**

315 **Oakley Park**

320 **Basingbourne Park**

325 **The Views**

330 **Edenbrook**

It had been planned to start work on a small new storage/depot area but this project was put on hold to achieve budget savings of £15,000

350 **Cemetery**

The new Garden of Remembrance which opened this year offering local residents a far wider choice for the disposal of ashes, has been very well received by the general public. It had previously been acknowledged that many people were opting for cremations rather than full burials which has again been confirmed this year with a downturn in interment and Sales of Exclusive Rights fees of 29.5%. However, with the increase in the number of Ashes options now available – particularly the Memorial Sanctums, this has resulted in income coming in at 9.75% above budget.

## **Harlington 2019/20 year-end performance**

### **General**

The Harlington finished very close to the latest projected budget figure, however this was set before knowledge of the potential effect of Covid-19 and enforced closure of the venues. Considering this situation, progress was made on improving on the projected year-end figure, only to be hampered by the period of closure and loss of five shows at the end of the 2019/20 financial year, combined with associated bar/ancillary incomes, additional events and hall hires and coffee shop income. Despite this unprecedented situation, overall event income still exceeded budget.

201 **Harlington events** (information provided by Alex Robins)

### **Ticket sales**

Ticket sales were projected to finish below a very ambitious target, however six shows were lost in the final period of the year, four due to enforced closure, one due to illness in the band and one due to a large power cut in Fleet. This resulted in the loss of £13,000 in ticket sales. However, the venue still managed to achieve its highest ever ticket income figure and continued its year on year growth. Basic figures are as follows:

Total ticket sales (plus previous year comparison):

2018/19: £156,800

2019/20: £158,350

Total cost of performances (actual performances during period):

2018/19: £105,500

2019/20: £104,900

Average attendance: 82%

This is 3% ahead of the previous year, and with a larger number of higher capacities to fill.

## **Hall hire**

Income was on course to hit the very ambitious target of £108,000, having fallen just short of the £100,000 mark in the previous year, in what was considered to be successful against previous years' achievements. Unfortunately enforced closure put a dent in March's income, however, despite the set-back, the officer is pleased to have achieved the very satisfactory result of £104,200. There have been losses of bookings, with the latest being the full time hire of the RVS office used by a dance company. However, some additional classes have been added, mainly in the dance studio, and the venue continues to attract an increasing number of larger hires, either as shows or other types of event which utilise the in-house technical facilities, and bring added hire charges. In summary, this was a very satisfactory result and would have been even better if circumstances had been different!

Total hall hire income: £104,200 (£3,800 under budget)

## **Bars**

Bar income continues to benefit from both a rise in ticket sales and a higher number of standing events which tend to attract more of a drinking type audience, whilst stretching the limited bar facilities to their fullest! The previous year's result returned in excess of £100k for the first time ever and has now been improved on by an impressive £13K! This result is even more rewarding considering that an estimated £4k of income was lost due to enforced closure. The desired 60% GP was also maintained.

Total bar sales: £118,400 (£21,900 up on budget)

## **Confectionery, Ices, Snacks & Merchandise**

Ancillary sales have benefitted from continued high bar traffic and returned an income v expenditure result of £600 ahead of budget.

Total ancillary sales: £9,600 (£2,800 up on budget)

## 202 **Coffee Shop** (information provided by Alex Robins)

The coffee shop was due to reach or just exceed target for the second year running, until enforced closure left it short by just £1k. However it has returned a positive contribution once again. Income fluctuates in line with building hires and types of usage, but is being managed so that costs reduce when income is reduced, keeping the bottom line on target.

Total net expenditure over income: -£9,200 (£1,300 below budget)

## 204 **Building** (information provided by Alex Robins)

There was an overspend of £9k in building maintenance, compliance and Health & Safety expenditure, with additional work required to keep up to date with the latest health & safety standards and general repairs which increase each year due to the age of the building. This is essential expenditure and will continue to be a factor within the current building. The remainder of the overspend (£8k) was across utilities charges and is largely uncontrollable.

Total net expenditure over income: £224,000 (Only £2k higher spend than the previous year and exactly the same target shortfall at £17,000 below budget)

205 **Ancells Community Centre** (information provided by Alex Robins)

Hall hire income was within a few hundred pounds of budget, (and would have hit target without enforced closure) with expenditure exceeding by £4k. The only areas which exceeded budget were building maintenance and car park charges, which there is very little control over. Only essential repairs were carried out.

Total net expenditure over income: £18,800 (£4,700 below budget)

**Total result 201-205** (information provided by Alex Robins)

The contribution was reduced to £160,000 for the running of The Harlington for the year. The previous £180,000 target would have been almost achievable had the building not been closed due to Covid-19. Event income exceeded budget and was the highest figure ever achieved, beating the previous year by £24k, however costs in various areas have increased, particularly in the upkeep and running of the building. These costs can only be controlled to a small degree, with much of the expenditure essential. The key “business” areas continue to grow year on year, although there will be an enormous challenge over the coming twelve months.

Overall Harlington result -  
Budget (net expenditure over income) : £160,000  
Actual (net expenditure over income) : £189,700

Overall Ancells result -  
Budget (net expenditure over income) : £14,075  
Actual (net expenditure over income) : £18,780

Overall Harlington & Ancells combined result -  
Budget (net expenditure over income) : £174,075  
Actual (net expenditure over income) : £208,480

## **RECOMMENDATION**

- That the contents of the report are noted.

Monthly Performance Totals (net of VAT)

Month	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
<b>April</b>												
ELO Encounter	£ -	£ 3,108.33	95%	£ 2,023.45	£ 1,084.88	£ 1,361.40	£ 547.16	£ 814.24	£ 243.02	£ 4,469.73	£ 2,813.63	£ 1,656.10
Wrestleforce	£ 600.00	£ -	n/a	£ -	£ -	£ 360.86	£ 155.22	£ 205.64	£ 124.90	£ 960.86	£ 280.12	£ 680.74
Film Club x 2	£ 200.00	£ -	n/a	£ -	£ -	£ 221.49	£ 89.51	£ 131.98	£ -	£ 421.49	£ 89.51	£ 331.98
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 310.62	£ 129.95	£ 180.67	£ 27.60	£ 555.62	£ 157.55	£ 398.07
Elles Bailey	£ -	£ -	100%	£ -	£ -	£ 376.25	£ 150.50	£ 225.75	£ 46.00	£ 376.25	£ 196.50	£ 179.75
Comedy Club	£ -	£ 1,446.67	64%	£ 908.85	£ 537.82	£ 1,338.91	£ 542.51	£ 796.40	£ 174.50	£ 2,785.58	£ 1,625.86	£ 1,159.72
Jazz Club	£ -	£ 1,096.67	63%	£ 664.85	£ 431.82	£ 376.08	£ 150.93	£ 225.15	£ 25.30	£ 1,472.75	£ 841.08	£ 631.67
Stacey Kent	£ -	£ 3,868.33	91%	£ 2,500.00	£ 1,368.33	£ 752.53	£ 302.41	£ 450.12	£ 174.17	£ 4,620.86	£ 2,976.58	£ 1,644.28
Roller Disco drop in session	£ 255.00	£ -	n/a	£ -	£ -	£ 231.08	£ 99.81	£ 131.27	£ -	£ 486.08	£ 99.81	£ 386.27
Martin Kemp	£ 1,129.48	£ -	100%	£ -	£ -	£ 5,164.78	£ 2,026.52	£ 3,138.26	£ 381.62	£ 6,294.26	£ 2,408.14	£ 3,886.12
Rock Choir x 1	£ 100.00	£ -	n/a	£ -	£ -	£ 10.91	£ 4.70	£ 6.21	£ -	£ 110.91	£ 4.70	£ 106.21
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 661.53	£ 265.34	£ 396.19	£ 48.80	£ 1,800.73	£ 314.14	£ 1,486.59
Other	£ -	£ -	n/a	£ -	£ -	£ 9.25	£ 3.70	£ 5.55	£ -	£ 9.25	£ 3.70	£ 5.55
<b>TOTALS FOR APRIL</b>	£ 3,668.68	£ 9,520.00		£ 6,097.15	£ 3,422.85	£ 11,175.69	£ 4,468.26	£ 6,707.43	£ 1,245.91	£ 24,364.37	£ 11,811.32	£ 12,553.05
<b>May</b>												
Big Country	£ -	£ 6,708.33	73%	£ 4,630.00	£ 2,078.33	£ 2,221.64	£ 883.13	£ 1,338.51	£ 293.03	£ 8,929.97	£ 5,806.16	£ 3,123.81
Legend	£ -	£ 2,699.17	89%	£ 1,800.00	£ 899.17	£ 1,652.86	£ 663.57	£ 989.29	£ 160.95	£ 4,352.03	£ 2,624.52	£ 1,727.51
Film Club x 2	£ 200.00	£ -	n/a	£ -	£ -	£ 184.78	£ 74.15	£ 110.63	£ -	£ 384.78	£ 74.15	£ 310.63
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 617.24	£ 258.39	£ 358.85	£ 27.60	£ 862.24	£ 285.99	£ 576.25
Comedy Club	£ -	£ 1,660.83	71%	£ 1,044.74	£ 616.09	£ 1,647.33	£ 662.17	£ 985.16	£ 202.93	£ 3,308.16	£ 1,909.84	£ 1,398.32
Jazz Club	£ -	£ 1,353.33	78%	£ 738.01	£ 615.32	£ 477.41	£ 191.94	£ 285.47	£ 27.60	£ 1,830.74	£ 957.55	£ 873.19
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 158.29	£ 63.31	£ 94.98	£ -	£ 558.29	£ 63.31	£ 494.98
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 787.99	£ 315.50	£ 472.49	£ 16.10	£ 1,927.19	£ 331.60	£ 1,595.59
Other	£ -	£ -	n/a	£ -	£ -	£ 18.50	£ 7.40	£ 11.10	£ -	£ 18.50	£ 7.40	£ 11.10
<b>TOTALS FOR MAY</b>	£ 1,984.20	£ 12,421.66		£ 8,212.75	£ 4,208.91	£ 7,766.04	£ 3,119.56	£ 4,646.48	£ 728.21	£ 22,171.90	£ 12,060.52	£ 10,111.38
<b>June</b>												
Ultimate Elton	£ -	£ 2,795.00	85%	£ 1,750.00	£ 1,045.00	£ 1,278.82	£ 513.66	£ 765.16	£ 160.88	£ 4,073.82	£ 2,424.54	£ 1,649.28
Bootleg Blondie	£ -	£ 3,259.17	98%	£ 900.00	£ 2,359.17	£ 1,700.86	£ 681.24	£ 1,019.62	£ 243.71	£ 4,960.03	£ 1,824.95	£ 3,135.08
Film Club x 2	£ 200.00	£ -	n/a	£ -	£ -	£ 260.70	£ 104.43	£ 156.27	£ -	£ 460.70	£ 104.43	£ 356.27
Comedy Club	£ -	£ 1,013.33	46%	£ 729.12	£ 284.21	£ 868.19	£ 351.35	£ 516.84	£ 196.57	£ 1,881.52	£ 1,277.04	£ 604.48
Jazz Club	£ -	£ 863.33	50%	£ 598.78	£ 264.55	£ 395.96	£ 159.27	£ 236.69	£ 29.90	£ 1,259.29	£ 787.95	£ 471.34
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 512.87	£ 212.84	£ 300.03	£ 25.30	£ 757.87	£ 238.14	£ 519.73
Committed to the Blues Bros	£ -	£ 2,799.17	83%	£ 1,715.03	£ 1,084.14	£ 1,434.36	£ 576.95	£ 857.41	£ 173.61	£ 4,233.53	£ 2,465.59	£ 1,767.94
Youth Theatre Show	£ 165.00	£ -	n/a	£ -	£ -	£ 35.74	£ 14.25	£ 21.49	£ -	£ 200.74	£ 14.25	£ 186.49
Noughties Rewind	£ -	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Funtime Show	£ 1,320.00	£ -	n/a	£ -	£ -	£ 183.28	£ 75.99	£ 107.29	£ -	£ 1,503.28	£ 75.99	£ 1,427.29
Rock Choir x 4	£ 400.00	£ -	n/a	£ -	£ -	£ 82.61	£ 33.14	£ 49.47	£ -	£ 482.61	£ 33.14	£ 449.47
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 417.08	£ 168.40	£ 248.68	£ -	£ 1,556.28	£ 168.40	£ 1,387.88
Other	£ -	£ -	n/a	£ -	£ -	£ 433.11	£ 176.04	£ 257.07	£ -	£ 433.11	£ 176.04	£ 257.07
<b>TOTALS FOR JUNE</b>	£ 3,469.20	£ 10,730.00		£ 5,692.93	£ 5,037.07	£ 7,603.58	£ 3,067.56	£ 4,536.02	£ 829.97	£ 21,802.78	£ 9,590.46	£ 12,212.32
<b>July</b>												
Film Club x 1	£ 100.00	£ -	n/a	£ -	£ -	£ 108.25	£ 43.30	£ 64.95	£ -	£ 208.25	£ 43.30	£ 164.95
Starburst	£ 4,125.76	£ -	76%	£ -	£ -	£ 2,518.12	£ 1,097.92	£ 1,420.20	£ 659.40	£ 6,643.88	£ 1,757.32	£ 4,886.56
Jazz Club	£ -	£ 2,040.00	100%	£ 1,402.61	£ 637.39	£ 705.70	£ 284.73	£ 420.97	£ 69.00	£ 2,745.70	£ 1,756.34	£ 989.36
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 285.78	£ 122.59	£ 163.19	£ 59.46	£ 530.78	£ 182.05	£ 348.73
LT Dance Show	£ 1,168.46	£ -	n/a	£ -	£ -	£ 364.20	£ 154.52	£ 209.68	£ 68.80	£ 1,532.66	£ 223.32	£ 1,309.34
M & M Academy	£ 1,703.50	£ -	n/a	£ -	£ -	£ 1,722.57	£ 698.69	£ 1,023.88	£ 195.38	£ 3,426.07	£ 894.07	£ 2,532.00
Rock Choir x 1	£ 100.00	£ -	n/a	£ -	£ -	£ 55.25	£ 22.10	£ 33.15	£ -	£ 155.25	£ 22.10	£ 133.15
Ceroc x 3	£ 854.40	£ -	n/a	£ -	£ -	£ 315.57	£ 126.50	£ 189.07	£ 142.24	£ 1,169.97	£ 268.74	£ 901.23
Other	£ -	£ -	n/a	£ -	£ -	£ 71.29	£ 29.51	£ 41.78	£ -	£ 71.29	£ 29.51	£ 41.78

TOTALS FOR JULY	£	8,297.12	£	2,040.00	£	1,402.61	£	637.39	£	6,146.73	£	2,579.86	£	3,566.87	£	1,194.28	£	16,483.85	£	5,176.75	£	11,307.10	
<b>August</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>											
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	718.70	£	287.76	£	430.94	£	110.44	£	2,142.70	£	398.20	£	1,744.50
Black Magic	£	-	£	2,620.00	64%	£	1,806.86	£	813.14	£	832.08	£	357.81	£	474.27	£	155.17	£	3,452.08	£	2,319.84	£	1,132.24
Other	£	-	£	-	n/a	£	-	£	-	£	108.53	£	45.08	£	63.45	£	-	£	108.53	£	45.08	£	63.45
TOTALS FOR AUGUST	£	1,424.00	£	2,620.00	£	1,806.86	£	813.14	£	1,659.31	£	690.65	£	968.66	£	265.61	£	5,703.31	£	2,763.12	£	2,940.19	
<b>September</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>											
Jersey Guys	£	-	£	4,685.42	85%	£	3,061.18	£	1,624.24	£	1,071.78	£	433.89	£	637.89	£	161.19	£	5,757.20	£	3,656.26	£	2,100.94
Film Club x 2	£	200.00	£	-	n/a	£	-	£	-	£	241.08	£	96.94	£	144.14	£	-	£	441.08	£	96.94	£	344.14
Oasish	£	-	£	3,116.67	62%	£	1,750.00	£	1,366.67	£	2,426.40	£	972.03	£	1,454.37	£	203.12	£	5,543.07	£	2,925.15	£	2,617.92
Comedy Club	£	-	£	1,865.00	73%	£	1,164.31	£	700.69	£	1,263.24	£	509.35	£	753.89	£	221.23	£	3,128.24	£	1,894.89	£	1,233.35
Jazz Club	£	-	£	1,026.67	59%	£	646.91	£	379.76	£	353.03	£	141.96	£	211.07	£	69.36	£	1,379.70	£	858.23	£	521.47
Martin Kemp	£	1,129.48	£	-	100%	£	-	£	-	£	4,664.15	£	1,843.89	£	2,820.26	£	464.95	£	5,793.63	£	2,308.84	£	3,484.79
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	543.16	£	229.99	£	313.17	£	29.90	£	788.16	£	259.89	£	528.27
Rock Choir x 3	£	300.00	£	-	n/a	£	-	£	-	£	83.04	£	33.21	£	49.83	£	-	£	383.04	£	33.21	£	349.83
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	600.69	£	241.26	£	359.43	£	110.08	£	1,739.89	£	351.34	£	1,388.55
Tudor Rose	£	1,450.00	£	-	n/a	£	-	£	-	£	392.23	£	190.88	£	201.35	£	-	£	1,842.23	£	190.88	£	1,651.35
Other	£	-	£	-	n/a	£	-	£	-	£	51.87	£	8.01	£	43.86	£	-	£	51.87	£	8.01	£	43.86
TOTALS FOR SEPTEMBER	£	4,463.68	£	10,693.76	£	6,622.40	£	4,071.36	£	11,690.67	£	4,701.41	£	6,989.26	£	1,259.83	£	26,848.11	£	12,583.64	£	14,264.47	
<b>October</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>											
The Alarm	£	-	£	3,850.00	100%	£	2,405.80	£	1,444.20	£	1,722.16	£	692.31	£	1,029.85	£	234.87	£	5,572.16	£	3,332.98	£	2,239.18
Voodoo Room	£	-	£	2,266.67	75%	£	1,363.97	£	902.70	£	1,185.57	£	477.13	£	708.44	£	297.69	£	3,452.24	£	2,138.79	£	1,313.45
Film Club X 2	£	200.00	£	-	n/a	£	-	£	-	£	272.91	£	110.65	£	162.26	£	17.08	£	472.91	£	127.73	£	345.18
Jazz Club	£	-	£	1,505.00	86%	£	782.31	£	722.69	£	566.28	£	228.07	£	338.21	£	27.60	£	2,071.28	£	1,037.98	£	1,033.30
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	491.41	£	203.32	£	288.09	£	32.20	£	736.41	£	235.52	£	500.89
Comedy Club	£	-	£	2,518.33	100%	£	1,529.01	£	989.32	£	1,984.73	£	801.66	£	1,183.07	£	222.29	£	4,503.06	£	2,552.96	£	1,950.10
Vox School	£	687.75	£	-	n/a	£	-	£	-	£	255.41	£	102.84	£	152.57	£	25.30	£	943.16	£	128.14	£	815.02
Los Pacaminos	£	-	£	4,257.50	67%	£	2,576.28	£	1,681.22	£	1,928.57	£	772.86	£	1,155.71	£	267.97	£	6,186.07	£	3,617.11	£	2,568.96
Floyd Effect	£	-	£	3,900.00	100%	£	2,709.26	£	1,190.74	£	1,652.77	£	665.53	£	987.24	£	249.38	£	5,552.77	£	3,624.17	£	1,928.60
Roller Disco drop-in	£	158.33	£	-	n/a	£	-	£	-	£	165.15	£	69.77	£	95.38	£	41.48	£	323.48	£	111.25	£	212.23
Rock Choir x 4	£	400.00	£	-	n/a	£	-	£	-	£	143.82	£	57.63	£	86.19	£	-	£	543.82	£	57.63	£	486.19
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	475.57	£	191.52	£	284.05	£	36.60	£	1,899.57	£	228.12	£	1,671.45
Tudor Rose	£	3,515.75	£	-	n/a	£	-	£	-	£	563.61	£	265.57	£	298.04	£	-	£	4,079.36	£	265.57	£	3,813.79
Other	£	-	£	-	n/a	£	-	£	-	£	11.03	£	5.08	£	5.95	£	-	£	11.03	£	5.08	£	5.95
TOTALS FOR OCTOBER	£	6,630.83	£	18,297.50	£	11,366.63	£	6,930.87	£	11,418.99	£	4,643.94	£	6,775.05	£	1,452.46	£	36,347.32	£	17,463.03	£	18,884.29	
<b>November</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>											
Wrestleforce	£	600.00	£	-	n/a	£	-	£	-	£	259.45	£	106.98	£	152.47	£	80.58	£	859.45	£	187.56	£	671.89
Buble meets Sinatra	£	-	£	3,685.00	86%	£	2,550.00	£	1,135.00	£	1,144.03	£	460.07	£	683.96	£	194.30	£	4,829.03	£	3,204.37	£	1,624.66
Film Club X 2	£	200.00	£	-	n/a	£	-	£	-	£	238.95	£	96.21	£	142.74	£	-	£	438.95	£	96.21	£	342.74
Jazz Club	£	-	£	945.00	54%	£	626.70	£	318.30	£	330.78	£	133.87	£	196.91	£	74.69	£	1,275.78	£	835.26	£	440.52
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	624.57	£	265.03	£	359.54	£	27.60	£	869.57	£	292.63	£	576.94
Comedy Club	£	-	£	2,385.00	94%	£	1,453.17	£	931.83	£	1,876.00	£	753.92	£	1,122.08	£	240.97	£	4,261.00	£	2,448.06	£	1,812.94
Hits of Motown	£	-	£	3,171.67	76%	£	3,500.00	-£	328.33	£	1,269.78	£	510.78	£	759.00	£	200.22	£	4,441.45	£	4,211.00	£	230.45
Bad Manners	£	1,150.00	£	-	100%	£	-	£	-	£	4,988.97	£	1,998.33	£	2,990.64	£	351.30	£	6,138.97	£	2,349.63	£	3,789.34
Christmas Festival	£	-	£	-	n/a	£	-	£	-	£	168.83	£	68.52	£	100.31	£	46.00	£	168.83	£	114.52	£	54.31
80's Rewind	£	-	£	6,750.00	100%	£	2,450.00	£	4,300.00	£	4,843.32	£	1,939.48	£	2,903.84	£	421.25	£	11,593.32	£	4,810.73	£	6,782.59
Celebrate	£	-	£	3,585.00	60%	£	2,400.00	£	1,185.00	£	2,281.99	£	922.11	£	1,359.88	£	359.10	£	5,866.99	£	3,681.21	£	2,185.78
Rock Choir x 3	£	300.00	£	-	n/a	£	-	£	-	£	85.08	£	34.18	£	50.90	£	-	£	385.08	£	34.18	£	350.90
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	394.44	£	158.69	£	235.75	£	110.64	£	1,533.64	£	269.33	£	1,264.31
Other	£	-	£	-	n/a	£	-	£	-	£	13.16	£	5.26	£	7.90	£	-	£	13.16	£	5.26	£	7.90
TOTALS FOR NOVEMBER	£	3,634.20	£	20,521.67	£	12,979.87	£	7,541.80	£	18,519.35	£	7,453.43	£	11,065.92	£	2,106.65	£	42,675.22	£	22,539.95	£	20,135.27	
<b>December</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>											
Jazz Club	£	-	£	3,173.33	100%	£	2,145.94	£	1,027.39	£	691.48	£	278.58	£	412.90	£	73.05	£	3,864.81	£	2,497.57	£	1,367.24

Mainly Madness	£	-	£ 4,165.00	74%	£ 2,816.21	£ 1,348.79	£ 3,014.03	£ 1,186.14	£ 1,827.89	£ 347.76	£	7,179.03	£	4,350.11	£	2,828.92
Comedy Club	£	-	£ 3,777.08	100%	£ 1,666.87	£ 2,110.21	£ 2,579.28	£ 1,036.33	£ 1,542.95	£ 264.56	£	6,356.36	£	2,967.76	£	3,388.60
Panto	£	10,568.63	£ -	71%	£ -	£ -	£ 9,914.16	£ 4,340.92	£ 5,573.24	£ 2,638.57	£	20,482.79	£	6,979.49	£	13,503.30
Ceroc x 1	£	284.80	£ -	n/a	£ -	£ -	£ 355.53	£ 142.25	£ 213.28	£ -	£	640.33	£	142.25	£	498.08
Other	£	-	£ -	n/a	£ -	£ -	£ 6.58	£ 3.30	£ 3.28	£ -	£	6.58	£	3.30	£	3.28
<b>TOTALS FOR DECEMBER</b>	£	10,853.43	£ 11,115.41		£ 6,629.02	£ 4,486.39	£ 16,561.06	£ 6,987.52	£ 9,573.54	£ 3,323.94	£	38,529.90	£	16,940.48	£	21,589.42
<b>January</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>				
Northsyde & Friends	£	-	£ 4,210.42	100%	£ 1,430.00	£ 2,780.42	£ 2,647.15	£ 1,063.87	£ 1,583.28	£ 349.03	£	6,857.57	£	2,842.90	£	4,014.67
T Rextasy	£	-	£ 4,083.33	100%	£ 3,050.00	£ 1,033.33	£ 1,816.95	£ 729.19	£ 1,087.76	£ 215.46	£	5,900.28	£	3,994.65	£	1,905.63
Film Club X 3	£	300.00	£ -	n/a	£ -	£ -	£ 344.20	£ 137.94	£ 206.26	£ 36.60	£	644.20	£	174.54	£	469.66
Roller Disco	£	245.00	£ -	n/a	£ -	£ -	£ 619.62	£ 258.13	£ 361.49	£ 25.30	£	864.62	£	283.43	£	581.19
Comedy Club	£	-	£ 2,176.67	87%	£ 1,331.21	£ 845.46	£ 1,586.53	£ 639.50	£ 947.03	£ 243.28	£	3,763.20	£	2,213.99	£	1,549.21
Jazz Club	£	-	£ 1,575.00	90%	£ 801.21	£ 773.79	£ 560.73	£ 226.57	£ 334.16	£ 27.60	£	2,135.73	£	1,055.38	£	1,080.35
Rule the World	£	-	£ 2,670.00	51%	£ 1,884.89	£ 785.11	£ 1,365.53	£ 547.35	£ 818.18	£ 180.96	£	4,035.53	£	2,613.20	£	1,422.33
Odyssey	£	-	£ 7,095.00	87%	£ 4,800.00	£ 2,295.00	£ 3,840.94	£ 1,286.68	£ 2,554.26	£ 463.80	£	10,935.94	£	6,550.48	£	4,385.46
Rock Choir x 2	£	200.00	£ -	n/a	£ -	£ -	£ 116.45	£ 46.58	£ 69.87	£ -	£	316.45	£	46.58	£	269.87
Ceroc x 5	£	1,139.20	£ -	n/a	£ -	£ -	£ 474.74	£ 191.22	£ 283.52	£ 78.08	£	1,613.94	£	269.30	£	1,344.64
Other	£	-	£ -	n/a	£ -	£ -	£ 8.25	£ 4.30	£ 3.95	£ -	£	8.25	£	4.30	£	3.95
<b>TOTALS FOR JANUARY</b>	£	1,884.20	£ 21,810.42		£ 13,297.31	£ 8,513.11	£ 13,381.09	£ 5,131.33	£ 8,249.76	£ 1,620.11	£	37,075.71	£	20,048.75	£	17,026.96
<b>February</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>				
AC/DC UK	£	-	£ 6,195.00	93%	£ 3,859.20	£ 2,335.80	£ 3,628.99	£ 1,453.35	£ 2,175.64	£ 317.54	£	9,823.99	£	5,630.09	£	4,193.90
New Amen Corner	£	-	£ -	n/a	£ 1,500.00	-£ 1,500.00	£ 290.33	£ 117.00	£ 173.33	£ 107.08	£	290.33	£	1,724.08	-£	1,433.75
The Blues Band	£	-	£ 6,437.50	100%	£ 4,815.29	£ 1,622.21	£ 971.99	£ 382.69	£ 589.30	£ 177.37	£	7,409.49	£	5,375.35	£	2,034.14
Film Club X 2	£	200.00	£ -	n/a	£ -	£ -	£ 188.20	£ 75.28	£ 112.92	£ -	£	388.20	£	75.28	£	312.92
Neil Diamond Story	£	-	£ 3,529.17	100%	£ 2,150.00	£ 1,379.17	£ 1,375.10	£ 553.86	£ 821.24	£ 224.25	£	4,904.27	£	2,928.11	£	1,976.16
Comedy Club	£	-	£ 1,799.17	71%	£ 1,135.29	£ 663.88	£ 1,301.69	£ 525.65	£ 776.04	£ 222.69	£	3,100.86	£	1,883.63	£	1,217.23
Jazz Club	£	-	£ 1,586.67	91%	£ 801.44	£ 785.23	£ 596.86	£ 240.57	£ 356.29	£ 69.81	£	2,183.53	£	1,111.82	£	1,071.71
Roller Disco drop-in	£	-	£ -	n/a	£ -	£ -	£ 363.37	£ 156.94	£ 206.43	£ 50.68	£	363.37	£	207.62	£	155.75
Roller Disco	£	245.00	£ -	n/a	£ -	£ -	£ 555.29	£ 238.91	£ 316.38	£ 62.49	£	800.29	£	301.40	£	498.89
24k Bruno	£	-	£ 1,825.00	51%	£ 1,329.48	£ 495.52	£ 911.15	£ 366.68	£ 544.47	£ 140.32	£	2,736.15	£	1,836.48	£	899.67
James Taylor Quartet	£	-	£ 2,850.00	71%	£ 2,250.00	£ 600.00	£ 1,336.20	£ 536.34	£ 799.86	£ 199.67	£	4,186.20	£	2,986.01	£	1,200.19
Navi	£	-	£ 4,675.00	100%	£ 3,655.72	£ 1,019.28	£ 1,932.07	£ 777.15	£ 1,154.92	£ 274.14	£	6,607.07	£	4,707.01	£	1,900.06
Rock Choir x 3	£	300.00	£ -	n/a	£ -	£ -	£ 96.32	£ 38.90	£ 57.42	£ -	£	396.32	£	38.90	£	357.42
Ceroc x 4	£	1,139.20	£ -	n/a	£ -	£ -	£ 615.79	£ 246.56	£ 369.23	£ 80.52	£	1,754.99	£	327.08	£	1,427.91
Other	£	-	£ -	n/a	£ -	£ -	£ 1.66	£ 1.00	£ 0.66	£ -	£	1.66	£	1.00	£	0.66
<b>TOTALS FOR FEBRUARY</b>	£	1,884.20	£ 28,897.51		£ 21,496.42	£ 7,401.09	£ 14,165.01	£ 5,710.88	£ 8,454.13	£ 1,926.56	£	44,946.72	£	29,133.86	£	15,812.86
<b>March</b>	<b>Hall Hire Income</b>	<b>Ticket sales</b>	<b>% of capacity</b>	<b>Perf costs</b>	<b>Contribution</b>	<b>Ancillary sales</b>	<b>Cost of stock</b>	<b>Contribution</b>	<b>Casual Staffing</b>	<b>Total performance income</b>	<b>Total performance costs</b>	<b>Total performance contribution</b>				
Billy Walton	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£	-	£	-
Abba Fever	£	-	£ 3,172.92	87%	£ 1,250.00	£ 1,922.92	£ 1,615.74	£ 646.37	£ 969.37	£ 241.68	£	4,788.66	£	2,138.05	£	2,650.61
Dom Joly	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£	-	£	-
Film Club x 1	£	100.00	£ -	n/a	£ -	£ -	£ 86.29	£ 34.51	£ 51.78	£ -	£	186.29	£	34.51	£	151.78
Geno Washington	£	-	£ 1,542.50	45%	£ 2,500.00	-£ 957.50	£ 460.27	£ 184.68	£ 275.59	£ 207.59	£	2,002.77	£	2,892.27	-£	889.50
Genesis Connected	£	-	£ -	n/a	£ -	£ -	£ 1,239.53	£ 497.51	£ 742.02	£ 252.56	£	1,239.53	£	750.07	£	489.46
Jazz Club	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£	-	£	-
Roller Disco	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£	-	£	-
Comedy Club	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£	-	£	-
100% Simon Brodtkin	£	-	£ 3,016.67	76%	£ 2,169.50	£ 847.17	£ 822.18	£ 332.11	£ 490.07	£ 150.93	£	3,838.85	£	2,652.54	£	1,186.31
Rock Choir x 2	£	200.00	£ -	n/a	£ -	£ -	£ 68.62	£ 27.44	£ 41.18	£ -	£	268.62	£	27.44	£	241.18
Ceroc x 2	£	569.60	£ -	n/a	£ -	£ -	£ 179.61	£ 72.18	£ 107.43	£ -	£	749.21	£	72.18	£	677.03
Other	£	-	£ -	n/a	£ -	£ -	£ 2.70	£ 1.08	£ 1.62	£ -	£	2.70	£	1.08	£	1.62
<b>TOTALS FOR MARCH</b>	£	869.60	£ 7,732.09		£ 5,919.50	£ 1,812.59	£ 4,474.94	£ 1,795.88	£ 2,679.06	£ 852.76	£	13,076.63	£	8,568.14	£	4,508.49
<b>TOTALS</b>	£	49,063.34	£ 156,400.02		£ 101,523.45	£ 54,876.57	£ 124,562.46	£ 50,350.28	£ 74,212.18	£ 16,806.29	£	330,025.82	£	168,680.02	£	161,345.80



Cost Centre	Item Description	Actual 2016-17	Actual 2017 - 18	Adjusted Actual 17-18 incs transfers to EMR	Actual - 2018-2019	2019/20 Budget based on precept of £1,043,835.936 (10,458.23 x £99.81)	Actual 2019-2020 as at 31.03.20	2020/21 Budget - increase in Council tax of 3% (ie £102.80 x Tax base increased to 10,548.23 - total precept of £1,084,358.04)	Comments
115	Precept Operations	-£599,277.00	-£599,277.00	£ 599,277.00	-£619,567.26	-£631,818.94	-£631,819.00	-£672,341.04	£412,017 - The Harlington
101	Central Admin	£109,541.00	£134,460.00	£ 149,960.00	£167,868.00	£191,030.00	£172,785.00	£194,555.04	
105	Civic & Democratic	£2,465.00	£3,947.00	£ 3,947.00	£15,007.00	£9,099.00	£2,609.00	£6,863.00	
110	Grants and contributions	£43,809.00	£49,055.00	£49,055		£203,782.00	£39,373.00	£44,100.00	<b>2019-2020 budget</b> Fleet Link - £13082 and Basingstoke canal £18,900 = £31,982 Community grants and support £12,100 Contribution to The Harlington £164800
110	Committed Grants				£223,698.00				
110	Civic Grants								
110	Harlington Contibution						£160,000.00	£164,800.00	
150	Public Events	£38,661.00	£42,143.00	£ 42,143.00	£39,240.00	£43,220.00	£36,002.00	£44,404.00	
301	Open Spaces	£25,794.00	£33,638.00	£ 34,303.00	£29,157.00	£46,973.00	£31,649.00	£32,906.00	
208	Ancells Farm Park	£15,782.00	£30,191.00	£ 30,191.00	£31,298.00	£34,405.00	£31,986.00	£37,543.00	
310	Calthorpe Park	£22,230.00	£21,492.00	£ 28,492.00	£33,575.00	£45,301.00	£37,109.00	£46,336.00	
315	Oakley Park	£20,103.00	£16,200.00	£ 16,200.00	£21,099.00	£27,271.00	£22,216.00	£27,097.00	
320	Basingbourne Park	£20,445.00	£19,257.00	£ 19,257.00	£25,536.00	£25,868.00	£28,807.00	£26,699.00	
325	The Views	-£46,280.00	£12,160.00	£ 12,160.00	£5,909.00	£8,536.00	£9,281.00	£10,702.00	
330	Edenbrook	£2,735.00	£9,794.00	£ 9,794.00	£3,112.00	£5,194.00	£3,300.00	£5,271.00	
350	Cemetery	-£28,380.00	-£41,789.00	-£ 38,989.00	-£9,764.00	-£17,935.00	-£28,987.00	-£12,642.00	
475	Lengthsman		-£100.00	-£ 100.00	-£3,300.00	£0.00	£530.00	£0.00	
<b>TOTAL</b>	<b>FTC</b>	<b>-£372,372.00</b>	<b>-£268,829.00</b>	<b>-£ 242,864.00</b>	<b>-£37,132.26</b>	<b>-£9,074.94</b>	<b>-£85,159.00</b>	<b>£0.00</b>	<b>-£43,707.00</b>
<b>THE HARLINGTON</b>									
	FTC Contibution				-£180,000.00	-£160,000.00	-£160,000.00		-£164,800.00
200	General								
201	Events	£38,883.00	£4,215.00	£ 18,135.00	-£52,535.00	-£41,390.00	-£25,188.00		-£22,980.00
202	Café	-£5,172.00	-£7,557.00	-£ 7,557.00	-£14,721.00	-£10,510.00	-£9,187.00		-£9,400.00
204	Building	£129,102.00	£130,943.00	£ 131,203.00	£222,058.00	£206,900.00	£224,131.00		£222,527.00
<b>SUB TOTAL</b>		<b>£162,813.00</b>	<b>£127,601.00</b>	<b>£141,781.00</b>	<b>-£25,198.00</b>	<b>-£5,000.00</b>	<b>£29,756.00</b>	<b>£0.00</b>	<b>£25,347.00</b>
205	Ancells Community	-£3,436.00	£5,716.00	£ 5,716.00	£15,120.00	£14,075.00	£18,780.00		£18,360.00
	<b>TOTAL AFCC</b>	<b>-£3,436.00</b>	<b>£5,716.00</b>	<b>£5,716.00</b>	<b>£15,120.00</b>	<b>£14,075.00</b>	<b>£18,780.00</b>	<b>£0.00</b>	<b>£18,360.00</b>
<b>TOTAL</b>	<b>Harlington &amp; AFCC</b>	<b>£159,377.00</b>	<b>£133,317.00</b>	<b>£147,497.00</b>	<b>-£10,078.00</b>	<b>£9,075.00</b>	<b>£48,536.00</b>	<b>£0.00</b>	<b>£43,707.00</b>
<b>TOTAL</b>	<b>FTC + Harlington + Ancells Community</b>	<b>-£212,995.00</b>	<b>-£135,512.00</b>	<b>-£ 95,367.00</b>	<b>-£47,210.26</b>	<b>£0.06</b>	<b>-£36,623.00</b>	<b>£0.00</b>	<b>£0.00</b>

HARLINGTON DEVELOPMENT		Actual to 31.03.17	Actual 2017-2018	Actual 2018-2019	Actual as at 31.03.2020	Cumulative project 31.03.2020	2020-2021 Year end Projection	2020/2021 Budget	Comments
	Brought forward	£0.00	-£285,435.00	-£511,052.00	-£870,742.00		-£1,216,694.00	-£1,216,694.00	
115	Precept	-£390,339.00	-£412,017.00	-£412,017.00	-£412,017.00	-£1,626,390.00	-£412,017.00	-£412,017.00	
160	Interest				-£5,957.00	-£5,957.00	-£2,000.00		
160	Expenditure	£104,904.00	£186,400.00	£52,327.00	£72,022.00	£415,653.00	£100,000.00	£412,017.00	
<b>TOTAL</b>	<b>FUNDS AVAILABLE</b>	<b>-£285,435.00</b>	<b>-£511,052.00</b>	<b>-£870,742.00</b>	<b>-£1,216,694.00</b>	<b>-£1,216,694.00</b>	<b>-£1,530,711.00</b>	<b>-£1,216,694.00</b>	£23 adrift on year end against balance sheet (£1,216,717) to be checked against nominal ledger

Available S106 Funding as at 11.05.19	Available funds as at 11.05.19	Funds received a at 31.01.2020	Funds allocated but not paid as at 31.01.2020	Balance available as at 31.01.2020	S106 Funds requested but not approved	Unallocated Funds as at 30.09.2019	Comments - No update received from HDC since 11.05.19	
	Recreation & Leisure projects	£392,214.00	£24,789.00	£244,211.00	£123,214.00	£0.00	£123,214.00	S106 available funding total requested from HDC £269k requested from HDC for CP Play ground
	<b>TOTAL</b>	<b>£392,214.00</b>	<b>£24,789.00</b>	<b>£244,211.00</b>	<b>£123,214.00</b>		<b>£123,214.00</b>	

FTC RESERVES AS AT 31.01.2020	
Total equity as at 31.03.2020	£1,682,835.00
General fund	£47,953.00
General Reserve	£150,000.00
General EMR	£268,165.00
Harlington EMR	£1,216,717.00
Reserves to be allocated	£0.00
	<b>£1,682,835.00</b>

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 01March-31 March2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
101	Debtors Control	38,899
102	Other Debtors	5,576
120	Vat Control	7,198
130	Prepayments	17,720
150	Stock - Bar	8,443
151	Stock - Food	1,272
200	Bank Current/Deposit Account	145,523
210	Petty Cash - FTC	100
211	CCLA Pub Sector Deposit Fund	1,050,000
216	Nationwide deposit account	400,000
218	Cambridge B.S Savings account	100,000
220	Cash Floats	2,000
251	Petty Cash - Harlington	12
	<b>Total Current Assets</b>	<b>1,776,743</b>
	<u>Current Liabilities</u>	
503	Christmas Festivities Town Cen	4,620
504	Christmas Day Lunch	1,282
505	BACS Pymt @ YE	8,131
506	Receipts in Advance	1,030
515	Paye/NI Due	7,493
516	Pension Due	0
530	Accruals	33,334
555	NEIL DIAMOND STORY FEB 2020	2,150
557	DOM JOLLY MAR 20	2,790
558	GENESIS CONNECTED MAR 2020	2,865
559	NAVI FEB 2020	3,656
560	90s rewind june 2020	2,935
562	Billy Walton Band Mar 2020	0
563	Elo Encounter Mar 2020	2,644
564	The Stumble May 2020	325
565	Bootleg Blondie Jun 2020	779
566	CLARE TEAL MAY 20	2,035
567	PURPLE ZEPPELIN MAY 20	838
569	COMEDY MAR 20	435
570	COMEDY APR 20	22
572	COMEDY JUN 20	342
574	FLEET JAZZ MAR 20	(497)
575	FLEET JAZZ APR 20	(560)
577	FLEET JAZZ JUN 20	128
578	FLEET JAZZ JUL 20	14
580	TOTALLY TINA JUN 20	1,514
581	RABBIT RABBIT JUN 20	160
582	GUNS 2 ROSES JUN 20	1,245
583	ABBA FEVER MAR 20	1,250
584	NINE BELOW ZERO APR 20	390
585	STEVIE NIMMO APR 20	50
586	POP DIVAS LIVE SEPT 20	558
587	JERSEY GUYS SEPT 20	319
589	SPACE APRIL 20	(1,677)
590	80s rewind nov 20	6,509
591	martin kemp nov 20	1,833
592	bernie marsden oct 20	665

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 01March-31 March2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
593	funtime dance june 20	47	
595	movie medley july 20	760	
878	mainly madness xmas dec 19	2,816	
882	new amen corner feb 20	678	
	<b>Total Current Liabilities</b>		<b>93,908</b>
	<b>Net Current Assets</b>		<b>1,682,835</b>
	<b>Total Assets less Current Liabilities</b>		<b>1,682,835</b>
	<u>Represented by :-</u>		
300	Current Year Fund	51,189	
310	General Fund	146,764	
321	EMR - Pension Obligation	30,000	
322	EMR - Website Development	10,000	
323	EMR - Cemetery Ext/Rem Gdn	5,085	
324	EMR - Park Improvements	12,000	
325	EMR - Community Pk Building 25	100,853	
326	EMR - Office Refurbishment	238	
327	EMR - Ancells Farm Rep/Dec	6,955	
328	EMR - Paths	992	
329	EMR - Cemetery Mem Test 2021	3,300	
330	EMR - CP Tennis Sinking 2026	30,563	
331	EMR - Community Buis Service	13,000	
332	EMR - S106 Sensory Garden	51,579	
333	EMR - Sustainable Ops Projects	3,000	
335	EMR - Climate Change LEDs	600	
360	Harlington Development Fund	1,216,717	
	<b>Total Equity</b>		<b>1,682,835</b>

## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b>Central Administration</b>									
1065	Tennis Hire	0	30	0	0	0	0	0	0	0
1500	Miscellaneous Income	0	138	0	0	0	0	0	0	0
1870	Interest Income	500	4,870	4,500	2,542	3,000	0	3,500	0	0
	<b>Total Income</b>	<b>500</b>	<b>5,038</b>	<b>4,500</b>	<b>2,542</b>	<b>3,000</b>	<b>0</b>	<b>3,500</b>	<b>0</b>	<b>0</b>
4000	Salaries	108,100	100,440	111,611	108,243	117,354	0	124,000	0	0
4001	Employers National Insurance	10,500	8,127	10,500	9,817	9,750	0	10,500	0	0
4002	Employers Pension	5,600	4,258	5,600	6,178	6,572	0	7,700	0	0
4005	Contracted Staffing	6,500	6,118	7,200	1,457	1,457	0	0	0	0
4011	Staff Recruitment	500	0	500	0	250	0	250	0	0
4015	Recharge staff hours	-16,000	-18,820	-16,000	-18,000	-16,000	0	-16,480	0	0
4020	COVID19	0	0	0	1,305	0	0	0	0	0
4030	Training	4,000	2,855	3,000	1,870	3,000	0	3,100	0	0
4041	Mileage/Travel/Sustinance	100	92	100	56	100	0	102	0	0
4130	Insurance	8,600	8,435	9,500	8,918	8,627	0	9,000	0	0
4156	Recycling	0	0	0	144	300	0	500	0	0
4175	Equipment Maintenance	1,000	0	1,030	0	0	0	589	0	0
4185	Equipment	1,500	60	1,545	7,366	7,700	0	3,000	0	0
4187	Health & Safety	0	21,804	10,000	9,289	10,000	0	10,200	0	0
4400	Stationery & Consumables	3,800	3,685	3,816	3,844	3,816	0	3,892	0	0
4401	Document Management	0	0	5,000	0	0	0	2,000	0	0
4420	Bank Charges	2,500	2,834	2,500	3,087	3,000	0	3,000	0	0
4422	Bank & Card Transactions	100	0	120	32	32	0	0	0	0

Continued on next page

## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4430	Promotion/Publicity/Vision	6,600	5,906	6,800	6,935	6,800	0	7,000	0	0
4435	Website	300	612	515	862	700	0	800	0	0
4440	Telephone & Broadband	2,000	1,535	2,000	1,160	1,300	0	1,700	0	0
4445	Mobile Phones	0	0	0	9	0	0	0	0	0
4455	Postage	450	449	450	635	550	0	350	0	0
4460	Subscriptions	3,000	2,562	3,100	2,618	3,000	0	3,162	0	0
4480	Computer Maintenance	1,500	95	1,200	905	1,200	0	1,000	0	0
4481	Software/Licenses	3,000	1,206	2,200	1,747	1,200	0	1,700	0	0
4484	Computer Support	4,850	6,075	5,000	4,500	5,000	0	5,500	0	0
4485	Computer Storage	800	718	825	1,509	1,320	0	1,500	0	0
4486	E-mail Exchange	2,600	3,178	2,700	3,170	3,000	0	3,250	0	0
4550	Payroll Services	600	327	618	547	500	0	600	0	0
4551	HR Services	1,000	1,676	2,000	917	1,100	0	2,000	0	0
4555	Legal Fees and Costs	2,000	2,875	2,000	3,172	3,500	0	2,000	0	0
4560	Accountancy fees	1,650	-498	1,700	1,505	1,700	0	700	0	0
4561	VAT Consultancy fees	500	685	400	159	400	0	440	0	0
4564	Procurement fees	4,000	2,466	3,000	22	1,000	0	1,000	0	0
4580	Audit Fees	5,000	3,150	5,000	1,350	3,800	0	4,000	0	0
	<b>Overhead Expenditure</b>	<b>176,650</b>	<b>172,906</b>	<b>195,530</b>	<b>175,327</b>	<b>192,028</b>	<b>0</b>	<b>198,055</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(176,150)</b>	<b>(167,868)</b>	<b>(191,030)</b>	<b>(172,785)</b>	<b>(189,028)</b>		<b>(194,555)</b>		
<b>105</b>	<b><u>Civic and Democratic</u></b>									
4041	Mileage/Travel/Sustinance	150	161	150	118	150	0	153	0	0
4430	Promotion/Publicity/Vision	2,000	1,603	2,500	1,191	2,500	0	2,500	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4530	Councillor Development	1,000	609	1,030	448	1,030	0	1,050	0	0
4535	Chairman's Allowance	1,100	922	1,135	437	1,135	0	1,160	0	0
4537	Members Allowances	3,117	492	4,284	415	2,000	0	2,000	0	0
4540	Elections	21,480	11,220	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>		<b>28,847</b>	<b>15,007</b>	<b>9,099</b>	<b>2,609</b>	<b>6,815</b>	<b>0</b>	<b>6,863</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(28,847)</b>	<b>(15,007)</b>	<b>(9,099)</b>	<b>(2,609)</b>	<b>(6,815)</b>		<b>(6,863)</b>		
<b>110</b>	<b>Grants</b>									
4112	Lions Lease	1,500	1,500	0	1,375	1,375	0	0	0	0
4113	The Harlington	180,000	0	160,000	0	160,000	0	0	0	0
4207	Fire & Intruder Systems	260	196	0	0	0	0	0	0	0
4538	Community Support	1,500	1,015	1,500	1,108	1,000	0	1,500	0	0
4800	Fleet Link	13,000	11,773	13,082	16,071	13,350	0	13,500	0	0
4810	Basingstoke Canal	18,310	18,309	18,900	18,309	18,309	0	18,500	0	0
4855	Community grants	10,000	10,904	10,300	2,510	10,300	0	10,600	0	0
<b>Overhead Expenditure</b>		<b>224,570</b>	<b>43,698</b>	<b>203,782</b>	<b>39,373</b>	<b>204,334</b>	<b>0</b>	<b>44,100</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(224,570)</b>	<b>(43,698)</b>	<b>(203,782)</b>	<b>(39,373)</b>	<b>(204,334)</b>		<b>(44,100)</b>		
<b>115</b>	<b>Precept</b>									
1900	Precept - operational	619,567	619,567	631,819	631,819	631,819	0	507,541	0	0
1902	Precept - New Harlington	412,017	412,017	412,017	412,017	412,017	0	412,017	0	0
<b>Total Income</b>		<b>1,031,584</b>	<b>1,031,584</b>	<b>1,043,836</b>	<b>1,043,836</b>	<b>1,043,836</b>	<b>0</b>	<b>919,558</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>1,031,584</b>	<b>1,031,584</b>	<b>1,043,836</b>	<b>1,043,836</b>	<b>1,043,836</b>		<b>919,558</b>		

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>150</b>	<b>Events</b>									
1200	Christmas Day lunch	0	1,227	0	0	1,790	0	0	0	0
1201	Christmas Gurkha Square	0	2,817	0	0	0	0	0	0	0
	<b>Total Income</b>	0	4,044	0	0	1,790	0	0	0	0
4176	Action Day	500	514	600	842	842	0	900	0	0
4210	Floral Displays	18,000	16,443	17,200	15,539	17,200	0	17,544	0	0
4222	Friends Group Get Together	200	0	200	76	76	0	150	0	0
4655	Town Centre Xmas Decorations	20,100	19,746	20,000	14,919	19,000	0	20,400	0	0
4656	Christmas Gurkha Square	3,900	4,916	4,010	2,040	2,050	0	4,090	0	0
4657	Christmas Day Lunch	1,000	1,454	1,000	2,136	2,290	0	1,020	0	0
4660	Remembrance Day	200	211	210	451	451	0	300	0	0
	<b>Overhead Expenditure</b>	43,900	43,284	43,220	36,002	41,909	0	44,404	0	0
	<b>Movement to/(from) Gen Reserve</b>	(43,900)	(39,240)	(43,220)	(36,002)	(40,119)		(44,404)		
<b>160</b>	<b>Harlington Development</b>									
1870	Interest Income	0	0	0	5,957	4,771	0	0	0	0
	<b>Total Income</b>	0	0	0	5,957	4,771	0	0	0	0
4015	Recharge staff hours	30,000	25,360	30,000	25,000	30,000	0	30,000	0	0
4041	Mileage/Travel/Sustinance	400	369	400	16	400	0	400	0	0
4171	Essential Maint, Ops , H&S	0	0	0	1,460	1,460	0	0	0	0
4400	Stationery & Consumables	1,100	0	1,100	0	1,100	0	1,100	0	0
4430	Promotion/Publicity/Vision	20,000	6,395	20,000	0	20,000	0	20,000	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4455	Postage	0	680	2,000	0	2,000	0	2,000	0	0
4555	Legal Fees and Costs	20,000	0	20,000	0	20,000	0	20,000	0	0
4560	Accountancy fees	1,500	0	1,500	0	1,500	0	1,500	0	0
4562	Design Consultancy fees	120,000	18,168	120,000	0	75,000	0	77,000	0	0
4563	Planning and Building fees	45,000	633	45,000	0	45,000	0	45,000	0	0
4564	Procurement fees	15,000	722	15,000	0	15,000	0	15,000	0	0
4565	Survey	0	0	0	45,546	45,000	0	43,000	0	0
4570	Project Management	100,000	0	100,000	0	100,000	0	100,000	0	0
4999	Contingency	59,017	0	57,017	0	55,557	0	57,017	0	0
<b>Overhead Expenditure</b>		<b>412,017</b>	<b>52,327</b>	<b>412,017</b>	<b>72,022</b>	<b>412,017</b>	<b>0</b>	<b>412,017</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(412,017)</b>	<b>(52,327)</b>	<b>(412,017)</b>	<b>(66,064)</b>	<b>(407,246)</b>		<b>(412,017)</b>		
<b>201</b>	<b><u>Harlington - Events</u></b>									
1000	Hall Hire	107,800	96,751	108,000	104,195	108,000	0	104,000	0	0
1001	WRVS Hall Hire	500	1,884	2,000	1,938	144	0	2,000	0	0
1002	POINT Hall Hire	500	0	250	0	0	0	0	0	0
1010	Therapy Income	0	938	0	0	0	0	0	0	0
1029	WRVS Office 2 - Dance	2,400	2,400	2,400	1,600	1,600	0	0	0	0
1030	WRVS Office 1	1,000	1,000	2,000	1,000	2,000	0	1,000	0	0
1033	Fleet Phoenix	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
1036	Fleet Baptist Preschool	4,500	4,506	4,500	4,070	4,400	0	4,500	0	0
1415	Coffee Shop Sales/Catering	0	0	0	269	0	0	0	0	0
1420	Bar Sales	76,000	105,514	96,500	118,401	111,000	0	105,000	0	0
1430	Merchandise	550	683	500	291	260	0	600	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1431	Confectionery	2,300	2,738	2,100	3,995	3,950	0	2,500	0	0
1432	Ices	2,000	2,233	2,000	2,605	2,500	0	2,000	0	0
1433	Snacks	1,700	2,269	2,200	2,731	2,650	0	2,200	0	0
1434	Marketing Income	800	0	0	0	0	0	0	0	0
1435	Box Office Charges	5,000	13,291	10,000	15,287	13,000	0	14,000	0	0
1436	Technical Income	0	0	0	170	0	0	0	0	0
1450	Ticket Sales	124,000	156,766	181,000	158,346	165,000	0	180,000	0	0
<b>Total Income</b>		<b>330,050</b>	<b>391,973</b>	<b>414,450</b>	<b>415,899</b>	<b>415,504</b>	<b>0</b>	<b>418,800</b>	<b>0</b>	<b>0</b>
4000	Salaries	145,450	121,894	154,800	144,907	145,000	0	171,000	0	0
4001	Employers National Insurance	9,900	10,136	10,500	11,338	10,500	0	10,960	0	0
4002	Employers Pension	5,830	5,739	6,200	7,141	6,200	0	8,900	0	0
4005	Contracted Staffing	0	10,000	0	10,911	10,911	0	0	0	0
4015	Recharge staff hours	-10,000	-5,383	-7,000	-5,000	-5,000	0	-7,000	0	0
4180	Equipment Hire	0	100	0	0	0	0	0	0	0
4182	Technical Equipment Sundries	1,000	1,676	1,000	970	1,000	0	1,500	0	0
4183	Technical Equipment Hire	500	701	500	1,017	500	0	500	0	0
4185	Equipment	1,000	4,648	4,000	3,960	4,000	0	5,000	0	0
4422	Bank & Card Transactions	2,500	5,510	4,240	11,889	12,000	0	7,500	0	0
4432	Marketing	17,000	17,912	17,000	18,436	19,000	0	17,000	0	0
4433	Marketing Support	6,000	5,148	6,000	6,007	6,007	0	6,500	0	0
4490	Sales Systeem Costs	0	6,596	8,000	13,227	12,500	0	10,000	0	0
4700	Bar Purchases	30,000	42,625	38,600	47,814	46,000	0	42,000	0	0
4710	Bar Consumables	1,400	2,141	1,700	1,265	1,500	0	2,000	0	0
4715	Stocktaking	200	175	200	175	200	0	200	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4720	Performance Costs	90,000	105,529	117,500	104,889	110,000	0	110,000	0	0
4740	Licences	6,000	21	6,000	5,914	6,000	0	5,500	0	0
4752	Hospitality	1,000	646	1,000	850	1,000	0	1,000	0	0
4760	Merchandise	200	0	100	0	0	0	0	0	0
4761	Confectionery	1,400	1,267	1,020	1,335	2,200	0	1,500	0	0
4762	Ices	750	1,059	800	2,262	2,200	0	760	0	0
4763	Snacks	800	1,298	900	1,402	1,200	0	1,000	0	0
<b>Overhead Expenditure</b>		<b>310,930</b>	<b>339,438</b>	<b>373,060</b>	<b>390,711</b>	<b>392,918</b>	<b>0</b>	<b>395,820</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>19,120</b>	<b>52,535</b>	<b>41,390</b>	<b>25,188</b>	<b>22,586</b>		<b>22,980</b>		
<b>202</b>	<b>Coffee Shop</b>									
1415	Coffee Shop Sales/Catering	50,000	45,931	55,000	41,293	43,000	0	52,000	0	0
1417	Function Catering	0	0	0	5	0	0	0	0	0
1420	Bar Sales	0	243	0	0	0	0	0	0	0
<b>Total Income</b>		<b>50,000</b>	<b>46,173</b>	<b>55,000</b>	<b>41,298</b>	<b>43,000</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>
4000	Salaries	21,650	13,943	22,300	18,668	20,000	0	22,700	0	0
4001	Employers National Insurance	1,000	913	1,050	297	1,000	0	1,530	0	0
4002	Employers Pension	620	602	640	564	600	0	370	0	0
4151	Cleaning - Equipment	0	0	0	33	0	0	0	0	0
4175	Equipment Maintenance	0	130	0	0	0	0	0	0	0
4730	Hall Hire Services	0	248	0	0	0	0	0	0	0
4750	Catering Supplies	20,000	15,117	20,000	11,763	12,900	0	17,500	0	0
4755	Catering Consumables	500	468	500	787	750	0	500	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4756	Catering - Equipment	0	30	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	43,770	31,452	44,490	32,111	35,250	0	42,600	0	0
	<b>Movement to/(from) Gen Reserve</b>	6,230	14,721	10,510	9,187	7,750		9,400		
<b>204</b>	<b><u>Building</u></b>									
1031	HCC Library	16,000	16,000	16,000	16,000	16,000	0	16,000	0	0
1053	Grant money and funding	0	0	160,000	0	160,000	0	0	0	0
1903	Precept - Harlington Cont.	180,000	0	0	0	0	0	164,800	0	0
	<b>Total Income</b>	196,000	16,000	176,000	16,000	176,000	0	180,800	0	0
4000	Salaries	69,900	73,128	72,000	71,926	72,000	0	75,680	0	0
4001	Employers National Insurance	6,050	5,993	6,250	6,180	6,250	0	7,140	0	0
4002	Employers Pension	3,550	3,496	3,650	2,936	3,650	0	5,490	0	0
4005	Contracted Staffing	500	2,338	1,000	1,107	1,107	0	1,000	0	0
4011	Staff Recruitment	400	0	400	643	643	0	400	0	0
4015	Recharge staff hours	-2,000	-1,157	-2,000	-2,000	-2,000	0	-2,000	0	0
4030	Training	750	1,002	750	132	42	0	750	0	0
4041	Mileage/Travel/Sustinance	500	404	500	566	500	0	500	0	0
4110	Rates	15,500	14,283	14,500	14,599	14,599	0	14,935	0	0
4115	Water & Sewerage	10,000	6,807	6,500	8,089	7,500	0	9,100	0	0
4120	Gas	17,000	17,375	17,200	20,515	18,200	0	17,716	0	0
4122	Electricity	28,000	29,574	29,650	32,769	29,650	0	30,540	0	0
4150	Cleaning	31,500	30,788	32,100	30,057	28,000	0	32,740	0	0
4151	Cleaning - Equipment	300	143	300	0	50	0	300	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4152	Cleaning - Supplies	8,500	9,065	8,800	9,701	9,500	0	9,400	0	0
4155	Refuse Collection	5,500	5,514	5,500	5,890	6,000	0	5,700	0	0
4156	Recycling	1,000	909	1,000	1,156	1,200	0	1,000	0	0
4170	Building Maintenance	15,500	22,914	15,500	20,115	19,350	0	17,000	0	0
4172	Building Compliance	500	4,973	500	1,823	1,823	0	1,000	0	0
4175	Equipment Maintenance	500	1,703	500	832	832	0	1,000	0	0
4180	Equipment Hire	300	360	300	0	300	0	300	0	0
4185	Equipment	1,000	805	1,000	1,411	1,000	0	1,000	0	0
4187	Health & Safety	500	1,169	500	3,746	4,000	0	1,000	0	0
4188	Fire and Intruder Monitoring	500	480	600	475	600	0	500	0	0
4207	Fire & Intruder Systems	1,300	1,886	1,500	1,365	1,500	0	1,800	0	0
4400	Stationery & Consumables	2,000	1,482	2,000	2,891	2,750	0	1,500	0	0
4445	Mobile Phones	400	377	400	377	400	0	400	0	0
4455	Postage	400	458	400	294	400	0	400	0	0
4481	Software/Licenses	500	457	500	740	700	0	500	0	0
4487	Wi-Fi	500	753	600	1,294	1,300	0	1,236	0	0
4720	Performance Costs	0	33	0	0	0	0	0	0	0
4745	Uniforms	500	549	500	502	500	0	500	0	0
	<b>Overhead Expenditure</b>	<b>221,350</b>	<b>238,058</b>	<b>222,900</b>	<b>240,131</b>	<b>232,346</b>	<b>0</b>	<b>238,527</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(25,350)</b>	<b>(222,058)</b>	<b>(46,900)</b>	<b>(224,131)</b>	<b>(56,346)</b>		<b>(57,727)</b>		
<b>205</b>	<b><u>Ancells Community Centre</u></b>									
1000	Hall Hire	30,000	23,794	26,000	25,309	26,000	0	26,000	0	0
	<b>Total Income</b>	<b>30,000</b>	<b>23,794</b>	<b>26,000</b>	<b>25,309</b>	<b>26,000</b>	<b>0</b>	<b>26,000</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Salaries	14,650	14,496	15,090	14,967	15,000	0	17,110	0	0
4001	Employers National Insurance	800	813	830	828	830	0	1,120	0	0
4002	Employers Pension	1,200	1,133	1,230	1,225	1,230	0	1,690	0	0
4041	Mileage/Travel/Sustinance	450	420	450	420	450	0	450	0	0
4115	Water & Sewerage	3,250	281	1,200	737	150	0	320	0	0
4120	Gas	2,500	1,563	2,000	1,343	1,350	0	2,000	0	0
4122	Electricity	1,200	1,106	1,500	1,139	1,100	0	1,545	0	0
4150	Cleaning	6,500	6,482	6,625	6,482	6,000	0	6,825	0	0
4152	Cleaning - Supplies	1,200	1,074	1,300	1,295	1,300	0	1,400	0	0
4155	Refuse Collection	850	866	850	860	900	0	900	0	0
4170	Building Maintenance	2,000	1,243	2,000	5,531	4,500	0	2,000	0	0
4185	Equipment	300	0	300	24	24	0	300	0	0
4207	Fire & Intruder Systems	0	0	0	443	443	0	0	0	0
4280	Ancells Car Park	3,000	7,444	4,000	6,269	6,269	0	6,000	0	0
4445	Mobile Phones	300	300	300	300	300	0	300	0	0
4455	Postage	100	0	100	100	100	0	100	0	0
4740	Licences	2,000	2,441	2,300	2,126	2,126	0	2,300	0	0
	<b>Overhead Expenditure</b>	<b>40,300</b>	<b>39,662</b>	<b>40,075</b>	<b>44,089</b>	<b>42,072</b>	<b>0</b>	<b>44,360</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(10,300)</b>	<b>(15,869)</b>	<b>(14,075)</b>	<b>(18,780)</b>	<b>(16,072)</b>		<b>(18,360)</b>		
<b>208</b>	<b><u>Ancells Farm Park and Pavilion</u></b>									
1053	Grant money and funding	1	5,705	0	4,779	4,779	0	0	0	0
1060	Pitch Hire	1,900	2,072	1,965	2,783	3,340	0	2,004	0	0

Continued on next page

## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

	<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Income</b>	1,901	7,777	1,965	7,562	8,119	0	2,004	0	0
4110 Rates	2,500	1,140	1,250	1,166	1,166	0	1,287	0	0
4115 Water & Sewerage	350	376	500	382	500	0	515	0	0
4120 Gas	1,400	-202	1,255	351	510	0	530	0	0
4122 Electricity	300	377	1,000	252	400	0	415	0	0
4150 Cleaning	1,500	1,323	1,600	1,323	1,600	0	1,632	0	0
4170 Building Maintenance	1,000	865	1,000	3,931	1,000	0	4,200	0	0
4175 Equipment Maintenance	400	0	400	460	600	0	600	0	0
4187 Health & Safety	0	0	300	0	300	0	306	0	0
4200 Grounds Maintenance	18,100	21,188	22,000	22,086	21,600	0	22,216	0	0
4202 Additional Ground Works	1,650	4,092	1,655	2,393	455	0	1,705	0	0
4205 CCTV	100	0	100	0	100	0	105	0	0
4220 Friends Group support	100	0	110	90	110	0	115	0	0
4225 South and South East in Bloom	0	0	100	0	0	0	105	0	0
4230 Playground Maintenance	9,350	1,727	4,300	4,730	4,550	0	5,000	0	0
4240 Grants / Funding expenditure	0	5,835	0	844	3,744	0	0	0	0
4250 Tree Surgery	750	2,355	800	1,540	1,700	0	816	0	0
<b>Overhead Expenditure</b>	<b>37,500</b>	<b>39,076</b>	<b>36,370</b>	<b>39,548</b>	<b>38,335</b>	<b>0</b>	<b>39,547</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(35,599)</b>	<b>(31,298)</b>	<b>(34,405)</b>	<b>(31,986)</b>	<b>(30,216)</b>		<b>(37,543)</b>		
<b>301 Open Spaces</b>									
1050 Outdoor Space Hire	350	1,032	650	974	746	0	650	0	0
1053 Grant money and funding	0	0	0	1,500	1,500	0	0	0	0

Continued on next page

## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1550	Insurance funds received	0	200	0	0	0	0	0	0	0
<b>Total Income</b>		350	1,232	650	2,474	2,246	0	650	0	0
4000	Salaries	12,875	12,234	13,000	13,133	13,132	0	13,526	0	0
4001	Employers National Insurance	1,220	1,325	1,300	888	1,216	0	1,300	0	0
4002	Employers Pension	515	530	520	635	656	0	812	0	0
4015	Recharge staff hours	-2,000	0	-2,000	0	-2,000	0	-2,040	0	0
4041	Mileage/Travel/Sustinance	750	859	1,030	677	1,030	0	1,050	0	0
4169	Street and Park Furniture	0	0	0	0	0	0	1,000	0	0
4170	Building Maintenance	0	0	300	0	300	0	310	0	0
4185	Equipment	1,500	344	1,500	252	1,000	0	500	0	0
4200	Grounds Maintenance	11,550	13,411	13,926	13,979	13,652	0	14,062	0	0
4202	Additional Ground Works	1,070	733	1,047	2,430	500	0	1,078	0	0
4206	Lamppost Maintenance	0	0	0	70	70	0	200	0	0
4208	Speed Indicator Boards - SIDs	0	0	0	0	720	0	0	0	0
4231	Depot/storage	0	0	15,000	0	0	0	0	0	0
4233	Vehicle and costs	0	0	1	0	0	0	0	0	0
4240	Grants / Funding expenditure	0	0	0	1,630	1,630	0	0	0	0
4250	Tree Surgery	1,000	815	1,000	190	1,000	0	1,020	0	0
4445	Mobile Phones	160	119	400	121	150	0	408	0	0
4740	Licences	1,000	70	500	70	200	0	220	0	0
4745	Uniforms	100	-52	100	48	100	0	110	0	0
<b>Overhead Expenditure</b>		29,740	30,389	47,624	34,123	33,356	0	33,556	0	0
<b>Movement to/(from) Gen Reserve</b>		(29,390)	(29,157)	(46,974)	(31,649)	(31,110)		(32,906)		

Continued on next page

## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>310</b>	<b><u>Calthorpe Park</u></b>									
1050	Outdoor Space Hire	0	0	0	71	71	0	0	0	0
1053	Grant money and funding	0	500	0	0	0	0	0	0	0
1057	Fleet Football Club Rent	2,000	2,000	2,000	2,000	2,000	0	2,000	0	0
1060	Pitch Hire	4,500	1,471	1,680	1,270	2,168	0	1,700	0	0
1064	Tennis Membership card	6,500	5,600	7,000	5,632	6,000	0	7,000	0	0
1065	Tennis Hire	800	1,305	1,200	1,383	1,350	0	1,300	0	0
1066	Tennis coaching	2,500	0	1,000	0	0	0	1,000	0	0
	<b>Total Income</b>	<b>16,300</b>	<b>10,876</b>	<b>12,880</b>	<b>10,356</b>	<b>11,589</b>	<b>0</b>	<b>13,000</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	375	385	200	454	530	0	580	0	0
4120	Gas	0	0	0	100	0	0	0	0	0
4122	Electricity	320	259	550	265	300	0	310	0	0
4150	Cleaning	1,350	1,190	1,450	1,160	1,200	0	1,236	0	0
4170	Building Maintenance	1,500	605	1,500	37	1,500	0	1,530	0	0
4175	Equipment Maintenance	765	450	770	0	770	0	785	0	0
4185	Equipment	850	795	850	-309	850	0	867	0	0
4187	Health & Safety	0	0	300	0	300	0	310	0	0
4200	Grounds Maintenance	30,800	36,036	37,418	37,563	36,685	0	37,785	0	0
4202	Additional Ground Works	2,150	657	2,813	4,706	4,400	0	2,897	0	0
4205	CCTV	0	0	100	0	100	0	105	0	0
4220	Friends Group support	100	75	100	75	75	0	105	0	0
4225	South and South East in Bloom	0	45	50	70	70	0	55	0	0
4230	Playground Maintenance	400	67	400	69	400	0	1,000	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4250	Tree Surgery	2,300	3,245	2,300	2,430	2,300	0	2,346	0	0
4430	Promotion/Publicity/Vision	500	50	500	0	500	0	510	0	0
4590	Repairs and Renewals	7,000	0	7,000	0	7,000	0	7,000	0	0
4651	LTA Registration - membership	900	52	900	0	900	0	920	0	0
4653	Tennis Software	0	470	900	775	775	0	910	0	0
4740	Licences	90	70	80	70	70	0	85	0	0
<b>Overhead Expenditure</b>		<b>49,400</b>	<b>44,451</b>	<b>58,181</b>	<b>47,465</b>	<b>58,725</b>	<b>0</b>	<b>59,336</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(33,100)</b>	<b>(33,575)</b>	<b>(45,301)</b>	<b>(37,109)</b>	<b>(47,136)</b>		<b>(46,336)</b>		
<b>315</b>	<b><u>Oakley Park</u></b>									
1060	Pitch Hire	3,800	5,896	2,620	3,942	4,800	0	3,000	0	0
<b>Total Income</b>		<b>3,800</b>	<b>5,896</b>	<b>2,620</b>	<b>3,942</b>	<b>4,800</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	300	0	350	0	350	0	361	0	0
4120	Gas	0	0	0	85	0	0	0	0	0
4122	Electricity	240	239	350	234	300	0	310	0	0
4150	Cleaning	1,200	1,190	1,450	1,190	1,200	0	1,300	0	0
4170	Building Maintenance	1,000	779	1,000	529	1,000	0	1,020	0	0
4175	Equipment Maintenance	50	50	50	0	50	0	55	0	0
4185	Equipment	50	20	50	0	50	0	55	0	0
4187	Health & Safety	0	0	300	0	300	0	310	0	0
4200	Grounds Maintenance	16,500	19,209	19,946	20,023	19,555	0	20,142	0	0
4202	Additional Ground Works	1,100	1,023	1,500	0	500	0	1,545	0	0
4205	CCTV	2,150	2,122	2,215	2,185	2,185	0	2,259	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4220	Friends Group support	100	111	100	75	100	0	105	0	0
4225	South and South East in Bloom	80	70	80	95	95	0	85	0	0
4230	Playground Maintenance	1,000	337	1,000	287	1,000	0	1,020	0	0
4250	Tree Surgery	1,500	1,845	1,500	1,454	1,500	0	1,530	0	0
<b>Overhead Expenditure</b>		<b>25,270</b>	<b>26,995</b>	<b>29,891</b>	<b>26,158</b>	<b>28,185</b>	<b>0</b>	<b>30,097</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(21,470)</b>	<b>(21,099)</b>	<b>(27,271)</b>	<b>(22,216)</b>	<b>(23,385)</b>		<b>(27,097)</b>		
<b>320</b>	<b><u>Basingbourne Park</u></b>									
1053	Grant money and funding	1	52,660	0	0	0	0	0	0	0
1060	Pitch Hire	3,800	3,505	1,989	1,418	1,336	0	1,400	0	0
<b>Total Income</b>		<b>3,801</b>	<b>56,165</b>	<b>1,989</b>	<b>1,418</b>	<b>1,336</b>	<b>0</b>	<b>1,400</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	650	296	400	405	400	0	412	0	0
4120	Gas	0	0	0	55	0	0	0	0	0
4122	Electricity	350	124	300	146	300	0	309	0	0
4150	Cleaning	1,320	1,239	1,450	1,190	1,200	0	1,300	0	0
4170	Building Maintenance	2,500	2,500	2,000	978	2,000	0	2,040	0	0
4185	Equipment	50	0	300	0	300	0	310	0	0
4187	Health & Safety	0	0	300	0	300	0	310	0	0
4200	Grounds Maintenance	14,200	16,336	16,962	17,028	16,629	0	17,128	0	0
4202	Additional Ground Works	2,100	1,447	1,275	460	1,275	0	1,315	0	0
4205	CCTV	1,100	1,061	1,150	1,093	1,093	0	1,175	0	0
4220	Friends Group support	100	141	110	220	110	0	115	0	0
4225	South and South East in Bloom	80	205	110	105	105	0	115	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4230	Playground Maintenance	1,000	1,038	1,000	830	1,000	0	1,020	0	0
4240	Grants / Funding expenditure	0	52,690	0	0	0	0	0	0	0
4250	Tree Surgery	2,500	4,624	2,500	7,716	6,000	0	2,550	0	0
	<b>Overhead Expenditure</b>	25,950	81,701	27,857	30,225	30,712	0	28,099	0	0
	<b>Movement to/(from) Gen Reserve</b>	(22,149)	(25,536)	(25,868)	(28,807)	(29,376)		(26,699)		
<b>325</b>	<b><u>The Views</u></b>									
1050	Outdoor Space Hire	1,700	1,563	1,500	1,277	1,500	0	1,530	0	0
1145	Plaque contribution	0	0	0	35	0	0	0	0	0
	<b>Total Income</b>	1,700	1,563	1,500	1,312	1,500	0	1,530	0	0
4122	Electricity	0	122	80	176	120	0	135	0	0
4185	Equipment	0	61	100	0	100	0	105	0	0
4200	Grounds Maintenance	5,800	6,768	7,028	7,055	6,891	0	7,097	0	0
4202	Additional Ground Works	525	128	528	190	528	0	545	0	0
4230	Playground Maintenance	2,000	173	2,000	2,588	2,100	0	4,040	0	0
4250	Tree Surgery	300	220	300	585	600	0	310	0	0
	<b>Overhead Expenditure</b>	8,625	7,472	10,036	10,594	10,339	0	12,232	0	0
	<b>Movement to/(from) Gen Reserve</b>	(6,925)	(5,909)	(8,536)	(9,281)	(8,839)		(10,702)		
<b>330</b>	<b><u>Edenbrook</u></b>									
4200	Grounds Maintenance	2,500	2,862	2,970	2,983	2,912	0	3,000	0	0
4202	Additional Ground Works	525	0	224	0	224	0	231	0	0
4230	Playground Maintenance	2,000	250	2,000	317	2,000	0	2,040	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>		5,025	3,112	5,194	3,300	5,136	0	5,271	0	0
<b>Movement to/(from) Gen Reserve</b>		(5,025)	(3,112)	(5,194)	(3,300)	(5,136)		(5,271)		
<b>350</b>	<b><u>Cemetery</u></b>									
1100	Interment Fees	16,000	11,540	17,000	12,175	14,000	0	12,240	0	0
1110	Scattering of Ashes	0	0	0	170	170	0	340	0	0
1120	Sale of Exclusive Rights	24,000	15,750	24,000	16,070	22,000	0	18,480	0	0
1121	Transfer of Exclusive Rights	1,200	840	1,000	3,330	3,040	0	1,020	0	0
1130	Memorial Cemetery Fees	4,500	4,335	6,200	5,838	6,200	0	6,324	0	0
1131	Memorial Roses	0	0	0	0	400	0	0	0	0
1132	Memorial Kerbstones	0	0	0	1,500	1,540	0	0	0	0
1133	Memorial Sanctums	0	0	0	13,008	8,000	0	9,000	0	0
1134	GoR Planted Area	0	0	0	175	0	0	0	0	0
1140	Bench contribution	0	0	0	483	500	0	0	0	0
1145	Plaque contribution	0	0	0	150	0	0	0	0	0
	<b>Total Income</b>	45,700	32,465	48,200	52,900	55,850	0	47,404	0	0
4000	Salaries	5,500	3,838	5,700	3,981	4,700	0	5,700	0	0
4002	Employers Pension	220	155	230	171	230	0	352	0	0
4041	Mileage/Travel/Sustinance	500	422	510	437	510	0	520	0	0
4110	Rates	1,535	1,665	1,715	1,873	1,873	0	1,900	0	0
4115	Water & Sewerage	220	527	350	-97	735	0	780	0	0
4150	Cleaning	515	0	530	0	530	0	540	0	0
4155	Refuse Collection	1,500	1,714	1,800	1,848	1,900	0	2,000	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

		<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4170	Building Maintenance	200	0	200	0	500	0	510	0	0
4200	Grounds Maintenance	6,600	10,003	11,700	10,584	12,500	0	15,900	0	0
4202	Additional Ground Works	4,600	1,435	800	598	800	0	825	0	0
4203	General Upkeep	1,500	1,507	1,500	1,039	1,500	0	1,530	0	0
4220	Friends Group support	100	0	100	70	100	0	105	0	0
4225	South and South East in Bloom	80	65	80	90	140	0	140	0	0
4250	Tree Surgery	1,000	715	1,000	1,940	2,000	0	1,020	0	0
4445	Mobile Phones	220	90	400	79	120	0	250	0	0
4455	Postage	0	0	0	2	0	0	0	0	0
4460	Subscriptions	0	0	100	95	95	0	105	0	0
4481	Software/Licenses	750	566	750	390	750	0	765	0	0
4935	GoR Memorial inscriptions	0	0	0	565	450	0	1,000	0	0
4936	GoR Ashes digging	0	0	0	100	100	0	0	0	0
4940	Cemetery Extension	2,000	0	2,000	0	0	0	0	0	0
4942	H and S Memorial repairs	300	0	300	0	300	0	310	0	0
4944	H and S Memorial inspections	500	0	500	148	500	0	510	0	0
	<b>Overhead Expenditure</b>	<b>27,840</b>	<b>22,701</b>	<b>30,265</b>	<b>23,913</b>	<b>30,333</b>	<b>0</b>	<b>34,762</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>17,860</b>	<b>9,764</b>	<b>17,935</b>	<b>28,987</b>	<b>25,517</b>		<b>12,642</b>		
<b>475</b>	<b><u>Lengthsman Scheme</u></b>									
1053	Grant money and funding	3,300	3,300	0	3,300	3,300	0	0	0	0
	<b>Total Income</b>	<b>3,300</b>	<b>3,300</b>	<b>0</b>	<b>3,300</b>	<b>3,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4202	Additional Ground Works	3,300	0	0	3,830	3,300	0	0	0	0

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## Annual Budget - By Centre

Note: Item7 Budget Detail NO EMR Month12, March2020

	<u>2018-2019</u>		<u>2019-2020</u>				<u>2020-2021</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	3,300	0	0	3,830	3,300	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	0	3,300	0	(530)	0		0		
<b>Total Budget Income</b>	1,714,986	1,637,880	1,789,590	1,634,106	1,802,641	0	1,669,646	0	0
<b>Expenditure</b>	1,714,984	1,231,727	1,789,591	1,251,530	1,798,110	0	1,669,646	0	0
<b>Movement to/(from) Gen Reserve</b>	2	406,153	(1)	382,576	4,531		0		

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Policy and Finance</b>											
<u>101 Central Administration</u>											
1500 Miscellaneous Income	0	0	(0)	0	0	(0)	0			0.0%	
1870 Interest Income	153	375	222	2,542	4,500	1,958	4,500			56.5%	
Central Administration :- Income	<b>153</b>	<b>375</b>	<b>222</b>	<b>2,542</b>	<b>4,500</b>	<b>1,958</b>	<b>4,500</b>			<b>56.5%</b>	<b>0</b>
4000 Salaries	10,018	9,300	(718)	108,243	111,611	3,368	111,611		3,368	97.0%	
4001 Employers National Insurance	816	875	59	9,817	10,500	683	10,500		683	93.5%	
4002 Employers Pension	562	463	(99)	6,178	5,600	(578)	5,600		(578)	110.3%	
4005 Contracted Staffing	0	700	700	1,457	7,200	5,743	7,200		5,743	20.2%	
4011 Staff Recruitment	0	38	38	0	500	500	500		500	0.0%	
4015 Recharge staff hours	(18,000)	(1,337)	16,663	(18,000)	(16,000)	2,000	(16,000)		2,000	112.5%	
4020 COVID19	1,305	0	(1,305)	1,305	0	(1,305)	0		(1,305)	0.0%	
4030 Training	0	1,000	1,000	1,870	3,000	1,130	3,000		1,130	62.3%	
4041 Mileage/Travel/Sustenance	(16)	9	25	56	100	44	100		44	56.1%	
4130 Insurance	0	4,750	4,750	8,918	9,500	582	9,500		582	93.9%	
4156 Recycling	0	0	0	144	0	(144)	0		(144)	0.0%	
4175 Equipment Maintenance	0	84	84	0	1,030	1,030	1,030		1,030	0.0%	
4185 Equipment	1,465	385	(1,080)	7,366	1,545	(5,821)	1,545		(5,821)	476.8%	
4187 Health & Safety	2,440	0	(2,440)	9,289	10,000	711	10,000		711	92.9%	
4400 Stationery & Consumables	121	318	197	3,844	3,816	(28)	3,816		(28)	100.7%	
4401 Document Management	0	1,250	1,250	0	5,000	5,000	5,000		5,000	0.0%	
4420 Bank Charges	250	212	(38)	3,087	2,500	(587)	2,500		(587)	123.5%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4422 Bank & Card Transactions	0	10	10	32	120	88	120		88	26.7%	
4430 Promotion/Publicity/Vision	0	1,700	1,700	6,935	6,800	(135)	6,800		(135)	102.0%	
4435 Website	7	145	138	862	515	(347)	515		(347)	167.4%	
4440 Telephone & Broadband	104	170	66	1,160	2,000	840	2,000		840	58.0%	
4445 Mobile Phones	9	0	(9)	9	0	(9)	0		(9)	0.0%	
4455 Postage	61	38	(23)	635	450	(185)	450		(185)	141.2%	
4460 Subscriptions	0	0	0	2,618	3,100	482	3,100		482	84.5%	
4480 Computer Maintenance	0	120	120	905	1,200	295	1,200		295	75.4%	
4481 Software/Licenses	1,275	734	(541)	1,747	2,200	453	2,200		453	79.4%	
4484 Computer Support	0	460	460	4,500	5,000	500	5,000		500	90.0%	
4485 Computer Storage	330	0	(330)	1,509	825	(684)	825		(684)	182.9%	
4486 E-mail Exchange	736	241	(495)	3,170	2,700	(470)	2,700		(470)	117.4%	
4550 Payroll Services	109	0	(109)	547	618	71	618		71	88.4%	
4551 HR Services	91	165	74	917	2,000	1,083	2,000		1,083	45.9%	
4555 Legal Fees and Costs	27	200	173	3,172	2,000	(1,172)	2,000		(1,172)	158.6%	
4560 Accountancy fees	448	0	(448)	1,505	1,700	196	1,700		196	88.5%	
4561 VAT Consultancy fees	59	200	141	159	400	241	400		241	39.8%	
4564 Procurement fees	0	750	750	22	3,000	2,978	3,000		2,978	0.7%	
4580 Audit Fees	1,200	2,500	1,300	1,350	5,000	3,650	5,000		3,650	27.0%	
Central Administration :- Indirect Expenditure	<b>3,418</b>	<b>25,480</b>	<b>22,062</b>	<b>175,327</b>	<b>195,530</b>	<b>20,203</b>	<b>195,530</b>	<b>0</b>	<b>20,203</b>	<b>89.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,265)</b>	<b>(25,105)</b>	<b>(21,840)</b>	<b>(172,785)</b>	<b>(191,030)</b>	<b>(18,245)</b>	<b>(191,030)</b>				



## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>105 Civic and Democratic</u>											
4041 Mileage/Travel/Sustenance	0	15	15	118	150	32	150		32	78.4%	
4430 Promotion/Publicity/Vision	450	250	(200)	1,191	2,500	1,309	2,500		1,309	47.6%	
4530 Councillor Development	0	258	258	448	1,030	582	1,030		582	43.5%	
4535 Chairman's Allowance	0	0	0	437	1,135	698	1,135		698	38.5%	
4537 Members Allowances	0	410	410	415	4,284	3,869	4,284		3,869	9.7%	
Civic and Democratic :- Indirect Expenditure	<b>450</b>	<b>933</b>	<b>483</b>	<b>2,609</b>	<b>9,099</b>	<b>6,490</b>	<b>9,099</b>	<b>0</b>	<b>6,490</b>	<b>28.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(450)</b>	<b>(933)</b>	<b>(483)</b>	<b>(2,609)</b>	<b>(9,099)</b>	<b>(6,490)</b>	<b>(9,099)</b>				
<u>110 Grants</u>											
4112 Lions Lease	0	0	0	1,375	0	(1,375)	0		(1,375)	0.0%	
4113 The Harlington	0	80,000	80,000	0	160,000	160,000	160,000		160,000	0.0%	
4538 Community Support	1,000	0	(1,000)	1,108	1,500	392	1,500		392	73.9%	
4800 Fleet Link	2,721	0	(2,721)	16,071	13,082	(2,989)	13,082		(2,989)	122.8%	
4810 Basingstoke Canal	0	9,500	9,500	18,309	18,900	591	18,900		591	96.9%	
4855 Community grants	0	0	0	2,510	10,300	7,790	10,300		7,790	24.4%	
Grants :- Indirect Expenditure	<b>3,721</b>	<b>89,500</b>	<b>85,779</b>	<b>39,373</b>	<b>203,782</b>	<b>164,409</b>	<b>203,782</b>	<b>0</b>	<b>164,409</b>	<b>19.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,721)</b>	<b>(89,500)</b>	<b>(85,779)</b>	<b>(39,373)</b>	<b>(203,782)</b>	<b>(164,409)</b>	<b>(203,782)</b>				
<u>115 Precept</u>											
1900 Precept - operational	0	0	0	631,819	631,819	(0)	631,819			100.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1902 Precept - New Harlington	0	0	0	412,017	412,017	0	412,017			100.0%	
Precept :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,043,836</b>	<b>1,043,836</b>	<b>(0)</b>	<b>1,043,836</b>			<b>100.0%</b>	<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,043,836</b>	<b>1,043,836</b>	<b>(0)</b>	<b>1,043,836</b>				
Policy and Finance :- Income	<b>153</b>	<b>375</b>	<b>222</b>	<b>1,046,378</b>	<b>1,048,336</b>	<b>1,957</b>	<b>1,048,336</b>			<b>99.8%</b>	
Expenditure	<b>7,589</b>	<b>115,913</b>	<b>108,324</b>	<b>217,309</b>	<b>408,411</b>	<b>191,102</b>	<b>408,411</b>	<b>0</b>	<b>191,102</b>	<b>53.2%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(7,436)</b>			<b>829,069</b>							
<b>Recreation, Leisure/Amenities</b>											
<u>150 Events</u>											
1200 Christmas Day lunch	(1,282)	0	1,282	0	0	0	0			0.0%	
Events :- Income	<b>(1,282)</b>	<b>0</b>	<b>1,282</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
4176 Action Day	0	0	0	842	600	(242)	600		(242)	140.3%	
4210 Floral Displays	0	0	0	15,539	17,200	1,661	17,200		1,661	90.3%	
4222 Friends Group Get Together	0	0	0	76	200	124	200		124	38.0%	
4655 Town Centre Xmas Decorations	900	3,000	2,100	14,919	20,000	5,081	20,000		5,081	74.6%	
4656 Christmas Gurkha Square	(10)	150	160	2,040	4,010	1,970	4,010		1,970	50.9%	
4657 Christmas Day Lunch	0	0	0	2,136	1,000	(1,136)	1,000		(1,136)	213.6%	
4660 Remembrance Day	0	0	0	451	210	(241)	210		(241)	214.5%	
Events :- Indirect Expenditure	<b>890</b>	<b>3,150</b>	<b>2,260</b>	<b>36,002</b>	<b>43,220</b>	<b>7,218</b>	<b>43,220</b>	<b>0</b>	<b>7,218</b>	<b>83.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,172)</b>	<b>(3,150)</b>	<b>(978)</b>	<b>(36,002)</b>	<b>(43,220)</b>	<b>(7,218)</b>	<b>(43,220)</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>205 Ancells Community Centre</u>											
1000 Hall Hire	1,614	2,500	886	25,309	26,000	691	26,000			97.3%	
Ancells Community Centre :- Income	<b>1,614</b>	<b>2,500</b>	<b>886</b>	<b>25,309</b>	<b>26,000</b>	<b>691</b>	<b>26,000</b>			<b>97.3%</b>	<b>0</b>
4000 Salaries	1,903	1,340	(563)	14,967	15,090	123	15,090		123	99.2%	
4001 Employers National Insurance	155	70	(85)	828	830	2	830		2	99.7%	
4002 Employers Pension	162	130	(32)	1,225	1,230	5	1,230		5	99.6%	
4041 Mileage/Travel/Sustenance	35	38	3	420	450	30	450		30	93.3%	
4115 Water & Sewerage	656	100	(556)	737	1,200	463	1,200		463	61.4%	
4120 Gas	303	200	(103)	1,343	2,000	657	2,000		657	67.1%	
4122 Electricity	321	125	(196)	1,139	1,500	361	1,500		361	75.9%	
4150 Cleaning	1,080	685	(395)	6,482	6,625	143	6,625		143	97.8%	
4152 Cleaning - Supplies	197	150	(47)	1,295	1,300	5	1,300		5	99.6%	
4155 Refuse Collection	73	75	2	860	850	(10)	850		(10)	101.1%	
4170 Building Maintenance	425	174	(251)	5,531	2,000	(3,531)	2,000		(3,531)	276.6%	
4185 Equipment	0	100	100	24	300	276	300		276	7.9%	
4207 Fire & Intruder Systems	0	0	0	443	0	(443)	0		(443)	0.0%	
4280 Ancells Car Park	0	0	0	6,269	4,000	(2,269)	4,000		(2,269)	156.7%	
4445 Mobile Phones	25	25	0	300	300	0	300		0	100.0%	
4455 Postage	100	25	(75)	100	100	0	100		0	100.0%	
4740 Licences	0	0	0	2,126	2,300	174	2,300		174	92.4%	
Ancells Community Centre :- Indirect Expenditure	<b>5,435</b>	<b>3,237</b>	<b>(2,198)</b>	<b>44,089</b>	<b>40,075</b>	<b>(4,014)</b>	<b>40,075</b>	<b>0</b>	<b>(4,014)</b>	<b>110.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,821)</b>	<b>(737)</b>	<b>3,084</b>	<b>(18,780)</b>	<b>(14,075)</b>	<b>4,705</b>	<b>(14,075)</b>				

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>208 Ancells Farm Park and Pavilion</u>											
1053 Grant money and funding	0	0	0	4,779	0	(4,779)	0			0.0%	
1060 Pitch Hire	557	655	98	2,783	1,965	(818)	1,965			141.6%	
Ancells Farm Park and Pavilion :- Income	<b>557</b>	<b>655</b>	<b>98</b>	<b>7,562</b>	<b>1,965</b>	<b>(5,597)</b>	<b>1,965</b>			<b>384.8%</b>	<b>0</b>
4110 Rates	0	650	650	1,166	1,250	84	1,250	84	84	93.3%	
4115 Water & Sewerage	82	45	(37)	382	500	118	500	118	118	76.4%	
4120 Gas	31	111	80	351	1,255	904	1,255	904	904	27.9%	
4122 Electricity	70	87	17	252	1,000	748	1,000	748	748	25.2%	
4150 Cleaning	221	137	(84)	1,323	1,600	277	1,600	277	277	82.7%	
4170 Building Maintenance	2,970	0	(2,970)	3,931	1,000	(2,931)	1,000	(2,931)	(2,931)	393.1%	
4175 Equipment Maintenance	0	100	100	460	400	(60)	400	(60)	(60)	115.0%	
4187 Health & Safety	0	100	100	0	300	300	300	300	300	0.0%	
4200 Grounds Maintenance	3,689	1,837	(1,852)	22,086	22,000	(86)	22,000	(86)	(86)	100.4%	
4202 Additional Ground Works	0	137	137	2,393	1,655	(738)	1,655	(738)	(738)	144.6%	
4205 CCTV	0	0	0	0	100	100	100	100	100	0.0%	
4220 Friends Group support	0	0	0	90	110	20	110	20	20	81.8%	
4225 South and South East in Bloom	0	0	0	0	100	100	100	100	100	0.0%	
4230 Playground Maintenance	190	800	610	4,730	4,300	(430)	4,300	(430)	(430)	110.0%	
4240 Grants / Funding expenditure	0	0	0	844	0	(844)	0	(844)	(844)	0.0%	
4250 Tree Surgery	0	0	0	1,540	800	(740)	800	(740)	(740)	192.5%	
Ancells Farm Park and Pavilion :- Indirect Expenditure	<b>7,252</b>	<b>4,004</b>	<b>(3,248)</b>	<b>39,548</b>	<b>36,370</b>	<b>(3,178)</b>	<b>36,370</b>	<b>0</b>	<b>(3,178)</b>	<b>108.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(6,696)</b>	<b>(3,349)</b>	<b>3,347</b>	<b>(31,986)</b>	<b>(34,405)</b>	<b>(2,419)</b>	<b>(34,405)</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>301 Open Spaces</u>											
1050 Outdoor Space Hire	239	65	(174)	974	650	(324)	650			149.9%	
1053 Grant money and funding	0	0	0	1,500	0	(1,500)	0			0.0%	
Open Spaces :- Income	<b>239</b>	<b>65</b>	<b>(174)</b>	<b>2,474</b>	<b>650</b>	<b>(1,824)</b>	<b>650</b>			<b>380.6%</b>	<b>0</b>
4000 Salaries	1,094	1,087	(7)	13,133	13,000	(133)	13,000		(133)	101.0%	
4001 Employers National Insurance	51	112	61	888	1,300	412	1,300		412	68.3%	
4002 Employers Pension	50	47	(3)	635	520	(115)	520		(115)	122.2%	
4015 Recharge staff hours	0	(163)	(163)	0	(2,000)	(2,000)	(2,000)		(2,000)	0.0%	
4041 Mileage/Travel/Sustenance	92	88	(4)	677	1,030	353	1,030		353	65.7%	
4170 Building Maintenance	0	100	100	0	300	300	300		300	0.0%	
4185 Equipment	0	0	0	252	1,500	1,248	1,500		1,248	16.8%	
4200 Grounds Maintenance	2,335	1,166	(1,169)	13,979	13,926	(53)	13,926		(53)	100.4%	
4202 Additional Ground Works	2,405	90	(2,315)	2,430	1,047	(1,383)	1,047		(1,383)	232.1%	
4206 Lamppost Maintenance	0	0	0	70	0	(70)	0		(70)	0.0%	
4231 Depot/storage	0	1,500	1,500	0	15,000	15,000	15,000		15,000	0.0%	
4233 Vehicle and costs	0	1	1	0	1	1	1		1	0.0%	
4240 Grants / Funding expenditure	0	0	0	1,630	0	(1,630)	0		(1,630)	0.0%	
4250 Tree Surgery	0	200	200	190	1,000	810	1,000		810	19.0%	
4445 Mobile Phones	10	37	27	121	400	279	400		279	30.2%	
4740 Licences	0	0	0	70	500	430	500		430	14.0%	
4745 Uniforms	0	0	0	48	100	52	100		52	48.0%	
Open Spaces :- Indirect Expenditure	<b>6,036</b>	<b>4,265</b>	<b>(1,771)</b>	<b>34,123</b>	<b>47,624</b>	<b>13,501</b>	<b>47,624</b>	<b>0</b>	<b>13,501</b>	<b>71.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,798)</b>	<b>(4,200)</b>	<b>1,598</b>	<b>(31,649)</b>	<b>(46,974)</b>	<b>(15,325)</b>	<b>(46,974)</b>				

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<u>310 Calthorpe Park</u>											
1050 Outdoor Space Hire	0	0	0	71	0	(71)	0			0.0%	
1057 Fleet Football Club Rent	0	500	500	2,000	2,000	0	2,000			100.0%	
1060 Pitch Hire	(250)	0	250	1,270	1,680	410	1,680			75.6%	
1064 Tennis Membership card	570	325	(245)	5,632	7,000	1,368	7,000			80.5%	
1065 Tennis Hire	62	100	38	1,383	1,200	(183)	1,200			115.3%	
1066 Tennis coaching	0	100	100	0	1,000	1,000	1,000			0.0%	
<b>Calthorpe Park :- Income</b>	<b>382</b>	<b>1,025</b>	<b>643</b>	<b>10,356</b>	<b>12,880</b>	<b>2,524</b>	<b>12,880</b>			<b>80.4%</b>	<b>0</b>
4115 Water & Sewerage	77	13	(64)	454	200	(254)	200		(254)	227.1%	
4120 Gas	100	0	(100)	100	0	(100)	0		(100)	0.0%	
4122 Electricity	0	90	90	265	550	285	550		285	48.3%	
4150 Cleaning	198	119	(79)	1,160	1,450	290	1,450		290	80.0%	
4170 Building Maintenance	30	0	(30)	37	1,500	1,463	1,500		1,463	2.5%	
4175 Equipment Maintenance	0	170	170	0	770	770	770		770	0.0%	
4185 Equipment	0	100	100	(309)	850	1,159	850		1,159	(36.4%)	
4187 Health & Safety	0	100	100	0	300	300	300		300	0.0%	
4200 Grounds Maintenance	6,274	3,120	(3,154)	37,563	37,418	(145)	37,418		(145)	100.4%	
4202 Additional Ground Works	375	239	(136)	4,706	2,813	(1,893)	2,813		(1,893)	167.3%	
4205 CCTV	0	0	0	0	100	100	100		100	0.0%	
4220 Friends Group support	0	0	0	75	100	25	100		25	75.0%	
4225 South and South East in Bloom	0	0	0	70	50	(20)	50		(20)	140.0%	
4230 Playground Maintenance	0	0	0	69	400	332	400		332	17.1%	
4250 Tree Surgery	720	0	(720)	2,430	2,300	(130)	2,300		(130)	105.7%	

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4430 Promotion/Publicity/Vision	0	0	0	0	500	500	500		500	0.0%	
4590 Repairs and Renewals	0	1,000	1,000	0	7,000	7,000	7,000		7,000	0.0%	
4651 LTA Registration - membership	0	0	0	0	900	900	900		900	0.0%	
4653 Tennis Software	0	0	0	775	900	125	900		125	86.1%	
4740 Licences	0	0	0	70	80	10	80		10	87.5%	
<b>Calthorpe Park :- Indirect Expenditure</b>	<b>7,775</b>	<b>4,951</b>	<b>(2,824)</b>	<b>47,465</b>	<b>58,181</b>	<b>10,716</b>	<b>58,181</b>	<b>0</b>	<b>10,716</b>	<b>81.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,392)</b>	<b>(3,926)</b>	<b>3,466</b>	<b>(37,109)</b>	<b>(45,301)</b>	<b>(8,192)</b>	<b>(45,301)</b>				
<u>315 Oakley Park</u>											
1060 Pitch Hire	(779)	220	999	3,942	2,620	(1,322)	2,620			150.4%	
<b>Oakley Park :- Income</b>	<b>(779)</b>	<b>220</b>	<b>999</b>	<b>3,942</b>	<b>2,620</b>	<b>(1,322)</b>	<b>2,620</b>			<b>150.4%</b>	<b>0</b>
4115 Water & Sewerage	0	23	23	0	350	350	350		350	0.0%	
4120 Gas	85	0	(85)	85	0	(85)	0		(85)	0.0%	
4122 Electricity	0	0	0	234	350	116	350		116	66.9%	
4150 Cleaning	198	119	(79)	1,190	1,450	260	1,450		260	82.1%	
4170 Building Maintenance	0	87	87	529	1,000	471	1,000		471	52.9%	
4175 Equipment Maintenance	0	0	0	0	50	50	50		50	0.0%	
4185 Equipment	0	0	0	0	50	50	50		50	0.0%	
4187 Health & Safety	0	100	100	0	300	300	300		300	0.0%	
4200 Grounds Maintenance	3,344	1,664	(1,680)	20,023	19,946	(77)	19,946		(77)	100.4%	
4202 Additional Ground Works	0	0	0	0	1,500	1,500	1,500		1,500	0.0%	
4205 CCTV	0	0	0	2,185	2,215	30	2,215		30	98.7%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4220 Friends Group support	75	25	(50)	75	100	25	100		25	75.0%	
4225 South and South East in Bloom	0	0	0	95	80	(15)	80		(15)	118.8%	
4230 Playground Maintenance	218	500	282	287	1,000	714	1,000		714	28.6%	
4250 Tree Surgery	560	0	(560)	1,454	1,500	46	1,500		46	96.9%	
<b>Oakley Park :- Indirect Expenditure</b>	<b>4,481</b>	<b>2,518</b>	<b>(1,963)</b>	<b>26,158</b>	<b>29,891</b>	<b>3,733</b>	<b>29,891</b>	<b>0</b>	<b>3,733</b>	<b>87.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,260)</b>	<b>(2,298)</b>	<b>2,962</b>	<b>(22,216)</b>	<b>(27,271)</b>	<b>(5,055)</b>	<b>(27,271)</b>				
<u>320 Basingbourne Park</u>											
1060 Pitch Hire	223	163	(60)	1,418	1,989	571	1,989			71.3%	
<b>Basingbourne Park :- Income</b>	<b>223</b>	<b>163</b>	<b>(60)</b>	<b>1,418</b>	<b>1,989</b>	<b>571</b>	<b>1,989</b>			<b>71.3%</b>	<b>0</b>
4115 Water & Sewerage	29	37	8	405	400	(5)	400		(5)	101.3%	
4120 Gas	55	0	(55)	55	0	(55)	0		(55)	0.0%	
4122 Electricity	0	60	60	146	300	154	300		154	48.5%	
4150 Cleaning	198	119	(79)	1,190	1,450	260	1,450		260	82.1%	
4170 Building Maintenance	0	163	163	978	2,000	1,022	2,000		1,022	48.9%	
4185 Equipment	0	50	50	0	300	300	300		300	0.0%	
4187 Health & Safety	0	100	100	0	300	300	300		300	0.0%	
4200 Grounds Maintenance	2,844	1,408	(1,436)	17,028	16,962	(66)	16,962		(66)	100.4%	
4202 Additional Ground Works	0	109	109	460	1,275	815	1,275		815	36.1%	
4205 CCTV	0	50	50	1,093	1,150	57	1,150		57	95.0%	
4220 Friends Group support	110	0	(110)	220	110	(110)	110		(110)	200.0%	
4225 South and South East in Bloom	0	0	0	105	110	5	110		5	95.5%	



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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4230 Playground Maintenance	686	100	(586)	830	1,000	171	1,000		171	83.0%	
4250 Tree Surgery	0	0	0	7,716	2,500	(5,216)	2,500		(5,216)	308.6%	
Basingbourne Park :- Indirect Expenditure	<b>3,922</b>	<b>2,196</b>	<b>(1,726)</b>	<b>30,225</b>	<b>27,857</b>	<b>(2,368)</b>	<b>27,857</b>	<b>0</b>	<b>(2,368)</b>	<b>108.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(3,699)</b>	<b>(2,033)</b>	<b>1,666</b>	<b>(28,807)</b>	<b>(25,868)</b>	<b>2,939</b>	<b>(25,868)</b>				
<u>325 The Views</u>											
1050 Outdoor Space Hire	0	0	0	1,277	1,500	223	1,500			85.2%	
1145 Plaque contribution	35	0	(35)	35	0	(35)	0			0.0%	
The Views :- Income	<b>35</b>	<b>0</b>	<b>(35)</b>	<b>1,312</b>	<b>1,500</b>	<b>188</b>	<b>1,500</b>			<b>87.5%</b>	<b>0</b>
4122 Electricity	62	0	(62)	176	80	(96)	80		(96)	219.4%	
4185 Equipment	0	20	20	0	100	100	100		100	0.0%	
4200 Grounds Maintenance	1,178	582	(596)	7,055	7,028	(27)	7,028		(27)	100.4%	
4202 Additional Ground Works	0	44	44	190	528	338	528		338	36.0%	
4230 Playground Maintenance	566	120	(446)	2,588	2,000	(588)	2,000		(588)	129.4%	
4250 Tree Surgery	0	60	60	585	300	(285)	300		(285)	194.8%	
The Views :- Indirect Expenditure	<b>1,806</b>	<b>826</b>	<b>(980)</b>	<b>10,594</b>	<b>10,036</b>	<b>(558)</b>	<b>10,036</b>	<b>0</b>	<b>(558)</b>	<b>105.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,771)</b>	<b>(826)</b>	<b>945</b>	<b>(9,281)</b>	<b>(8,536)</b>	<b>745</b>	<b>(8,536)</b>				
<u>330 Edenbrook</u>											
4200 Grounds Maintenance	498	242	(256)	2,983	2,970	(13)	2,970		(13)	100.4%	
4202 Additional Ground Works	0	74	74	0	224	224	224		224	0.0%	

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4230 Playground Maintenance	180	0	(180)	317	2,000	1,683	2,000		1,683	15.8%	
Edenbrook :- Indirect Expenditure	<b>678</b>	<b>316</b>	<b>(362)</b>	<b>3,300</b>	<b>5,194</b>	<b>1,894</b>	<b>5,194</b>	<b>0</b>	<b>1,894</b>	<b>63.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(678)</b>	<b>(316)</b>	<b>362</b>	<b>(3,300)</b>	<b>(5,194)</b>	<b>(1,894)</b>	<b>(5,194)</b>				
<u>350 Cemetery</u>											
1100 Interment Fees	1,870	1,413	(457)	12,175	17,000	4,825	17,000			71.6%	
1110 Scattering of Ashes	0	0	0	170	0	(170)	0			0.0%	
1120 Sale of Exclusive Rights	1,490	2,000	510	16,070	24,000	7,930	24,000			67.0%	
1121 Transfer of Exclusive Rights	290	87	(203)	3,330	1,000	(2,330)	1,000			333.0%	
1130 Memorial Cemetery Fees	680	513	(167)	5,838	6,200	362	6,200			94.2%	
1131 Memorial Roses	(400)	0	400	0	0	0	0			0.0%	
1132 Memorial Kerbstones	(540)	0	540	1,500	0	(1,500)	0			0.0%	
1133 Memorial Sanctums	5,150	0	(5,150)	13,008	0	(13,008)	0			0.0%	
1134 GoR Planted Area	175	0	(175)	175	0	(175)	0			0.0%	
1140 Bench contribution	0	0	0	483	0	(483)	0			0.0%	
1145 Plaque contribution	0	0	0	150	0	(150)	0			0.0%	
Cemetery :- Income	<b>8,715</b>	<b>4,013</b>	<b>(4,702)</b>	<b>52,900</b>	<b>48,200</b>	<b>(4,700)</b>	<b>48,200</b>			<b>109.8%</b>	<b>0</b>
4000 Salaries	254	475	221	3,981	5,700	1,719	5,700		1,719	69.8%	
4002 Employers Pension	13	21	8	171	230	59	230		59	74.5%	
4041 Mileage/Travel/Sustenance	74	48	(26)	437	510	74	510		74	85.6%	
4110 Rates	0	0	0	1,873	1,715	(158)	1,715		(158)	109.2%	
4115 Water & Sewerage	(641)	31	672	(97)	350	447	350		447	(27.6%)	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4150 Cleaning	0	46	46	0	530	530	530		530	0.0%	
4155 Refuse Collection	413	300	(113)	1,848	1,800	(48)	1,800		(48)	102.7%	
4170 Building Maintenance	0	0	0	0	200	200	200		200	0.0%	
4200 Grounds Maintenance	1,766	975	(791)	10,584	11,700	1,116	11,700		1,116	90.5%	
4202 Additional Ground Works	85	63	(22)	598	800	202	800		202	74.8%	
4203 General Upkeep	0	125	125	1,039	1,500	461	1,500		461	69.3%	
4220 Friends Group support	0	0	0	70	100	30	100		30	70.1%	
4225 South and South East in Bloom	0	0	0	90	80	(10)	80		(10)	112.5%	
4250 Tree Surgery	180	0	(180)	1,940	1,000	(940)	1,000		(940)	194.0%	
4445 Mobile Phones	13	37	24	79	400	321	400		321	19.8%	
4455 Postage	2	0	(2)	2	0	(2)	0		(2)	0.0%	
4460 Subscriptions	0	0	0	95	100	5	100		5	95.0%	
4481 Software/Licenses	0	0	0	390	750	360	750		360	52.0%	
4935 GoR Memorial inscriptions	258	0	(258)	565	0	(565)	0		(565)	0.0%	
4936 GoR Ashes digging	0	0	0	100	0	(100)	0		(100)	0.0%	
4940 Cemetery Extension	0	2,000	2,000	0	2,000	2,000	2,000		2,000	0.0%	
4942 H and S Memorial repairs	0	300	300	0	300	300	300		300	0.0%	
4944 H and S Memorial inspections	148	500	353	148	500	353	500		353	29.5%	
Cemetery :- Indirect Expenditure	<b>2,564</b>	<b>4,921</b>	<b>2,357</b>	<b>23,913</b>	<b>30,265</b>	<b>6,353</b>	<b>30,265</b>	<b>0</b>	<b>6,353</b>	<b>79.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>6,151</b>	<b>(908)</b>	<b>(7,059)</b>	<b>28,987</b>	<b>17,935</b>	<b>(11,052)</b>	<b>17,935</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>475 Lengthsman Scheme</u>											
1053 Grant money and funding	0	0	0	3,300	0	(3,300)	0			0.0%	
Lengthsman Scheme :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,300</u>	<u>0</u>	<u>(3,300)</u>	<u>0</u>				<u>0</u>
4202 Additional Ground Works	0	0	0	3,830	0	(3,830)	0		(3,830)	0.0%	
Lengthsman Scheme :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,830</u>	<u>0</u>	<u>(3,830)</u>	<u>0</u>	<u>0</u>	<u>(3,830)</u>		<u>0</u>
<b>Net Income over Expenditure</b>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>(530)</u></u>	<u><u>0</u></u>	<u><u>530</u></u>	<u><u>0</u></u>				
Recreation, Leisure/Amenities :- Income	<b>9,703</b>	<b>8,641</b>	<b>(1,062)</b>	<b>108,574</b>	<b>95,804</b>	<b>(12,770)</b>	<b>95,804</b>			<b>113.3%</b>	
Expenditure	<b>40,840</b>	<b>30,384</b>	<b>(10,456)</b>	<b>299,246</b>	<b>328,713</b>	<b>29,467</b>	<b>328,713</b>	<b>0</b>	<b>29,467</b>	<b>91.0%</b>	
<b>Movement to/(from) Gen Reserve</b>	<u><b>(31,137)</b></u>			<u><b>(190,672)</b></u>							

Harlington Centre201 Harlington - Events

1000 Hall Hire	4,170	20,000	15,830	104,195	108,000	3,805	108,000			96.5%	
1001 WRVS Hall Hire	1,596	0	(1,596)	1,938	2,000	62	2,000			96.9%	
1002 POINT Hall Hire	0	0	0	0	250	250	250			0.0%	
1029 WRVS Office 2 - Dance	0	200	200	1,600	2,400	800	2,400			66.7%	
1030 WRVS Office 1	0	0	0	1,000	2,000	1,000	2,000			50.0%	
1033 Fleet Phoenix	1,000	250	(750)	1,000	1,000	0	1,000			100.0%	
1036 Fleet Baptist Preschool	0	0	0	4,070	4,500	430	4,500			90.4%	
1415 Coffee Shop Sales/Catering	133	0	(133)	269	0	(269)	0			0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1420 Bar Sales	7,761	9,000	1,239	118,401	96,500	(21,901)	96,500			122.7%	
1430 Merchandise	6	0	(6)	291	500	209	500			58.3%	
1431 Confectionery	73	90	17	3,995	2,100	(1,895)	2,100			190.3%	
1432 Ices	31	50	19	2,605	2,000	(605)	2,000			130.2%	
1433 Snacks	180	200	20	2,731	2,200	(531)	2,200			124.2%	
1435 Box Office Charges	333	300	(33)	15,287	10,000	(5,287)	10,000			152.9%	
1436 Technical Income	0	0	0	170	0	(170)	0			0.0%	
1450 Ticket Sales	45,115	69,500	24,385	158,346	181,000	22,655	181,000			87.5%	
<b>Harlington - Events :- Income</b>	<b>60,398</b>	<b>99,590</b>	<b>39,192</b>	<b>415,899</b>	<b>414,450</b>	<b>(1,449)</b>	<b>414,450</b>			<b>100.3%</b>	<b>0</b>
4000 Salaries	(2,335)	12,000	14,335	144,907	154,800	9,893	154,800		9,893	93.6%	
4001 Employers National Insurance	(72)	850	922	11,338	10,500	(838)	10,500		(838)	108.0%	
4002 Employers Pension	230	510	280	7,141	6,200	(941)	6,200		(941)	115.2%	
4005 Contracted Staffing	0	0	0	10,911	0	(10,911)	0		(10,911)	0.0%	
4015 Recharge staff hours	(5,000)	(3,000)	2,000	(5,000)	(7,000)	(2,000)	(7,000)		(2,000)	71.4%	
4182 Technical Equipment Sundries	896	300	(596)	970	1,000	30	1,000		30	97.0%	
4183 Technical Equipment Hire	380	200	(180)	1,017	500	(517)	500		(517)	203.4%	
4185 Equipment	2,830	1,000	(1,830)	3,960	4,000	40	4,000		40	99.0%	
4422 Bank & Card Transactions	1,160	200	(960)	11,889	4,240	(7,649)	4,240		(7,649)	280.4%	
4432 Marketing	292	1,550	1,258	18,436	17,000	(1,436)	17,000		(1,436)	108.4%	
4433 Marketing Support	0	0	0	6,007	6,000	(7)	6,000		(7)	100.1%	
4490 Sales Systsem Costs	1,165	500	(665)	13,227	8,000	(5,227)	8,000		(5,227)	165.3%	
4700 Bar Purchases	1,818	4,400	2,582	47,814	38,600	(9,214)	38,600		(9,214)	123.9%	
4710 Bar Consumables	37	250	213	1,265	1,700	435	1,700		435	74.4%	

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4715 Stocktaking	175	200	25	175	200	25	200		25	87.5%	
4720 Performance Costs	33,423	41,300	7,877	104,889	117,500	12,611	117,500		12,611	89.3%	
4740 Licences	1,800	0	(1,800)	5,914	6,000	86	6,000		86	98.6%	
4752 Hospitality	75	200	125	850	1,000	150	1,000		150	85.0%	
4760 Merchandise	0	0	0	0	100	100	100		100	0.0%	
4761 Confectionery	50	100	50	1,335	1,020	(315)	1,020		(315)	130.9%	
4762 Ices	0	0	0	2,262	800	(1,462)	800		(1,462)	282.8%	
4763 Snacks	118	100	(18)	1,402	900	(502)	900		(502)	155.8%	
Harlington - Events :- Indirect Expenditure	<b>37,040</b>	<b>60,660</b>	<b>23,620</b>	<b>390,711</b>	<b>373,060</b>	<b>(17,651)</b>	<b>373,060</b>	<b>0</b>	<b>(17,651)</b>	<b>104.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>23,358</b>	<b>38,930</b>	<b>15,572</b>	<b>25,188</b>	<b>41,390</b>	<b>16,202</b>	<b>41,390</b>				
<u>202 Coffee Shop</u>											
1415 Coffee Shop Sales/Catering	1,818	4,500	2,682	41,293	55,000	13,707	55,000			75.1%	
1417 Function Catering	0	0	0	5	0	(5)	0			0.0%	
Coffee Shop :- Income	<b>1,818</b>	<b>4,500</b>	<b>2,682</b>	<b>41,298</b>	<b>55,000</b>	<b>13,702</b>	<b>55,000</b>			<b>75.1%</b>	<b>0</b>
4000 Salaries	3,632	1,800	(1,832)	18,668	22,300	3,632	22,300		3,632	83.7%	
4001 Employers National Insurance	27	82	55	297	1,050	753	1,050		753	28.2%	
4002 Employers Pension	479	50	(429)	564	640	76	640		76	88.1%	
4151 Cleaning - Equipment	0	0	0	33	0	(33)	0		(33)	0.0%	
4750 Catering Supplies	2,091	1,950	(141)	11,763	20,000	8,237	20,000		8,237	58.8%	
4755 Catering Consumables	47	50	3	787	500	(287)	500		(287)	157.5%	
Coffee Shop :- Indirect Expenditure	<b>6,275</b>	<b>3,932</b>	<b>(2,343)</b>	<b>32,111</b>	<b>44,490</b>	<b>12,379</b>	<b>44,490</b>	<b>0</b>	<b>12,379</b>	<b>72.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,457)</b>	<b>568</b>	<b>5,025</b>	<b>9,187</b>	<b>10,510</b>	<b>1,323</b>	<b>10,510</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>204 Building</u>											
1031 HCC Library	16,000	16,000	0	16,000	16,000	0	16,000			100.0%	
1053 Grant money and funding	0	0	0	0	160,000	160,000	160,000			0.0%	
Building :- Income	<b>16,000</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>176,000</b>	<b>160,000</b>	<b>176,000</b>			<b>9.1%</b>	<b>0</b>
4000 Salaries	18,000	6,000	(12,000)	71,926	72,000	74	72,000		74	99.9%	
4001 Employers National Insurance	1,500	530	(970)	6,180	6,250	70	6,250		70	98.9%	
4002 Employers Pension	240	295	55	2,936	3,650	714	3,650		714	80.4%	
4005 Contracted Staffing	0	0	0	1,107	1,000	(107)	1,000		(107)	110.7%	
4011 Staff Recruitment	0	0	0	643	400	(243)	400		(243)	160.8%	
4015 Recharge staff hours	(2,000)	(500)	1,500	(2,000)	(2,000)	0	(2,000)		0	100.0%	
4030 Training	90	150	60	132	750	618	750		618	17.6%	
4041 Mileage/Travel/Sustinance	75	50	(25)	566	500	(66)	500		(66)	113.2%	
4110 Rates	0	0	(0)	14,599	14,500	(99)	14,500		(99)	100.7%	
4115 Water & Sewerage	1,376	600	(776)	8,089	6,500	(1,589)	6,500		(1,589)	124.4%	
4120 Gas	4,900	2,600	(2,300)	20,515	17,200	(3,315)	17,200		(3,315)	119.3%	
4122 Electricity	6,189	3,400	(2,789)	32,769	29,650	(3,119)	29,650		(3,119)	110.5%	
4150 Cleaning	4,845	2,500	(2,345)	30,057	32,100	2,043	32,100		2,043	93.6%	
4151 Cleaning - Equipment	0	100	100	0	300	300	300		300	0.0%	
4152 Cleaning - Supplies	1,037	550	(487)	9,701	8,800	(901)	8,800		(901)	110.2%	
4155 Refuse Collection	983	450	(533)	5,890	5,500	(390)	5,500		(390)	107.1%	
4156 Recycling	175	87	(88)	1,156	1,000	(156)	1,000		(156)	115.6%	
4170 Building Maintenance	2,350	1,310	(1,040)	20,115	15,500	(4,615)	15,500		(4,615)	129.8%	
4172 Building Compliance	0	60	60	1,823	500	(1,323)	500		(1,323)	364.5%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4175 Equipment Maintenance	0	70	70	832	500	(332)	500		(332)	166.3%	
4180 Equipment Hire	0	0	0	0	300	300	300		300	0.0%	
4185 Equipment	0	0	0	1,411	1,000	(411)	1,000		(411)	141.1%	
4187 Health & Safety	244	20	(224)	3,746	500	(3,246)	500		(3,246)	749.2%	
4188 Fire and Intruder Monitoring	0	50	50	475	600	125	600		125	79.2%	
4207 Fire & Intruder Systems	781	300	(481)	1,365	1,500	135	1,500		135	91.0%	
4400 Stationery & Consumables	188	185	(3)	2,891	2,000	(891)	2,000		(891)	144.6%	
4445 Mobile Phones	31	37	6	377	400	23	400		23	94.3%	
4455 Postage	(39)	37	76	294	400	106	400		106	73.6%	
4481 Software/Licenses	8	0	(8)	740	500	(240)	500		(240)	147.9%	
4487 Wi-Fi	188	50	(138)	1,294	600	(694)	600		(694)	215.6%	
4745 Uniforms	934	100	(834)	502	500	(2)	500		(2)	100.3%	
Building :- Indirect Expenditure	<b>42,095</b>	<b>19,031</b>	<b>(23,064)</b>	<b>240,131</b>	<b>222,900</b>	<b>(17,231)</b>	<b>222,900</b>	<b>0</b>	<b>(17,231)</b>	<b>107.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(26,095)</b>	<b>(3,031)</b>	<b>23,064</b>	<b>(224,131)</b>	<b>(46,900)</b>	<b>177,231</b>	<b>(46,900)</b>				
Harlington Centre :- Income	<b>78,216</b>	<b>120,090</b>	<b>41,874</b>	<b>473,197</b>	<b>645,450</b>	<b>172,253</b>	<b>645,450</b>			<b>73.3%</b>	
Expenditure	<b>85,410</b>	<b>83,623</b>	<b>(1,787)</b>	<b>662,953</b>	<b>640,450</b>	<b>(22,503)</b>	<b>640,450</b>	<b>0</b>	<b>(22,503)</b>	<b>103.5%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(7,194)</b>			<b>(189,756)</b>							

Harlington Dev



## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Harlington Development</u>											
1870 Interest Income	610	0	(610)	5,957	0	(5,957)	0			0.0%	
Harlington Development :- Income	<b>610</b>	<b>0</b>	<b>(610)</b>	<b>5,957</b>	<b>0</b>	<b>(5,957)</b>	<b>0</b>				<b>0</b>
4015 Recharge staff hours	25,000	5,000	(20,000)	25,000	30,000	5,000	30,000		5,000	83.3%	
4041 Mileage/Travel/Sustenance	0	40	40	16	400	385	400		385	3.9%	
4171 Essential Maint, Ops , H&S	0	0	0	1,460	0	(1,460)	0		(1,460)	0.0%	
4400 Stationery & Consumables	0	110	110	0	1,100	1,100	1,100		1,100	0.0%	
4430 Promotion/Publicity/Vision	0	0	0	0	20,000	20,000	20,000		20,000	0.0%	
4455 Postage	0	200	200	0	2,000	2,000	2,000		2,000	0.0%	
4555 Legal Fees and Costs	0	2,000	2,000	0	20,000	20,000	20,000		20,000	0.0%	
4560 Accountancy fees	0	150	150	0	1,500	1,500	1,500		1,500	0.0%	
4562 Design Consultancy fees	0	16,000	16,000	0	120,000	120,000	120,000		120,000	0.0%	
4563 Planning and Building fees	0	0	0	0	45,000	45,000	45,000		45,000	0.0%	
4564 Procurement fees	0	1,500	1,500	0	15,000	15,000	15,000		15,000	0.0%	
4565 Survey	29,845	0	(29,845)	45,546	0	(45,546)	0		(45,546)	0.0%	
4570 Project Management	0	10,000	10,000	0	100,000	100,000	100,000		100,000	0.0%	
4999 Contingency	0	5,717	5,717	0	57,017	57,017	57,017		57,017	0.0%	
Harlington Development :- Indirect Expenditure	<b>54,845</b>	<b>40,717</b>	<b>(14,128)</b>	<b>72,022</b>	<b>412,017</b>	<b>339,995</b>	<b>412,017</b>	<b>0</b>	<b>339,995</b>	<b>17.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(54,235)</b>	<b>(40,717)</b>	<b>13,518</b>	<b>(66,064)</b>	<b>(412,017)</b>	<b>(345,953)</b>	<b>(412,017)</b>				
Harlington Dev :- Income	<b>610</b>	<b>0</b>	<b>(610)</b>	<b>5,957</b>	<b>0</b>	<b>(5,957)</b>	<b>0</b>			<b>0.0%</b>	
Expenditure	<b>54,845</b>	<b>40,717</b>	<b>(14,128)</b>	<b>72,022</b>	<b>412,017</b>	<b>339,995</b>	<b>412,017</b>	<b>0</b>	<b>339,995</b>	<b>17.5%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(54,235)</b>			<b>(66,064)</b>							

Earmarked Reserves

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Earmarked Reserves</u>											
8005 Calthorpe Play Area	5,576	0	(5,576)	30,365	0	(30,365)	0			0.0%	
Earmarked Reserves :- Income	<b>5,576</b>	<b>0</b>	<b>(5,576)</b>	<b>30,365</b>	<b>0</b>	<b>(30,365)</b>	<b>0</b>				<b>0</b>
9000 EMR Pension Obligation 2018-19	0	0	0	1,530	1,530	0	1,530	0	10,000	100.0%	
9002 EMR Website Development 2020	0	10,000	10,000	0	10,000	10,000	10,000	10,000	10,000	0.0%	
9004 EMR Cemetery Ext/Rem Gdn 2019	0	5,787	5,787	884	5,787	4,903	5,787	4,903	4,903	15.3%	
9006 EMR Park Improvement 2020	2,479	40,045	37,566	17,123	40,045	22,922	40,045	22,922	22,922	42.8%	
9007 EMR Coffee Shop Improvement	0	0	0	0	355	355	355	355	355	0.0%	
9009 EMR Calthorpe Park Playground	0	0	0	30,365	0	(30,365)	0	(30,365)	(30,365)	0.0%	
9012 EMR Harlington Equipment 2019	0	2,469	2,469	2,469	2,469	(0)	2,469	(0)	(0)	100.0%	
9013 EMR Calthorpe Building 2025	0	100,853	100,853	0	100,853	100,853	100,853	100,853	100,853	0.0%	
9014 EMR Office Refurbishment 2019	0	265	265	27	265	238	265	238	238	10.4%	
9018 EMR Ancells Farm Rep/Dec 2019	0	9,140	9,140	13,045	9,140	(3,905)	9,140	(3,905)	(3,905)	142.7%	
9023 EMR Salary Provison 2018-19	0	4,692	4,692	4,692	4,692	0	4,692	0	0	100.0%	
9024 EMR NI Provison 2018-19	0	3,030	3,030	3,030	3,030	0	3,030	0	0	100.0%	
9028 EMR - Paths	0	3,300	3,300	9,708	3,300	(6,408)	3,300	(6,408)	(6,408)	294.2%	
9030 EMR Cemetery Mem test/repairs	0	2,706	2,706	0	2,500	2,500	2,500	2,500	2,500	0.0%	
9032 EMR Neighbourhood Plan 2018-19	0	(1,208)	(1,208)	1,058	(1,208)	(2,266)	(1,208)	(2,266)	(2,266)	(87.6%)	
9035 EMR CP Tennis sinking 2026	0	23,563	23,563	0	23,563	23,563	23,563	23,563	23,563	0.0%	
9040 EMR Community Bus Serv 2019-20	0	13,000	13,000	0	13,000	13,000	13,000	13,000	13,000	0.0%	
9042 EMR Sustainable operational Pr	89	0	(89)	89	0	(89)	0	(89)	(89)	0.0%	
9300 EMR S106 Sensory Garden 2019	0	51,579	51,579	0	51,579	51,579	51,579	51,579	51,579	0.0%	
Earmarked Reserves :- Indirect Expenditure	<b>2,568</b>	<b>269,221</b>	<b>266,653</b>	<b>84,021</b>	<b>270,900</b>	<b>186,879</b>	<b>270,900</b>	<b>0</b>	<b>186,879</b>	<b>31.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>3,008</b>	<b>(269,221)</b>	<b>(272,229)</b>	<b>(53,656)</b>	<b>(270,900)</b>	<b>(217,244)</b>	<b>(270,900)</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2020

Month No: 12

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Earmarked Reserves :- Income	5,576	0	(5,576)	30,365	0	(30,365)	0			0.0%	
Expenditure	2,568	269,221	266,653	84,021	270,900	186,879	270,900	0	186,879	31.0%	
<b>Movement to/(from) Gen Reserve</b>	<b>3,008</b>			<b>(53,656)</b>							
Grand Totals:- Income	94,258	129,106	34,848	1,664,472	1,789,590	125,118	1,789,590			93.0%	
Expenditure	191,251	539,858	348,606	1,335,551	2,060,491	724,940	2,060,491	0	724,940	64.8%	
<b>Net Income over Expenditure</b>	<b>(96,994)</b>	<b>(410,752)</b>	<b>(313,758)</b>	<b>328,920</b>	<b>(270,901)</b>	<b>(599,821)</b>	<b>(270,901)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(96,994)</b>			<b>328,920</b>							

**Fleet Town Council 2019-2020**

**Income and Expenditure Account for Year Ended 31st March 2020**

31st March 2019		31st March 2020
	<b>Operating Income</b>	
5,038	Central Administration	2,542
1,031,584	Precept	1,043,836
4,044	Events	0
0	Harlington Development	5,957
391,973	Harlington - Events	415,899
46,173	Coffee Shop	41,298
16,000	Building	16,000
23,794	Ancells Community Centre	25,309
7,777	Ancells Farm Park and Pavilion	7,562
1,232	Open Spaces	2,474
10,876	Calthorpe Park	10,356
5,896	Oakley Park	3,942
56,165	Basingbourne Park	1,418
1,563	The Views	1,312
32,465	Cemetery	52,900
3,300	Lengthsman Scheme	3,300
100,663	Earmarked Reserves	30,365
<b>1,738,542</b>	<b>Total Income</b>	<b>1,664,472</b>
	<b>Running Costs</b>	
172,906	Central Administration	175,327
15,007	Civic and Democratic	2,609
43,698	Grants	39,373
43,284	Events	36,002
52,327	Harlington Development	72,022
339,438	Harlington - Events	390,711
31,452	Coffee Shop	32,111
238,058	Building	240,131
39,662	Ancells Community Centre	44,089
39,076	Ancells Farm Park and Pavilion	39,548
30,389	Open Spaces	34,123
44,451	Calthorpe Park	47,465
26,995	Oakley Park	26,158
81,701	Basingbourne Park	30,225
7,472	The Views	10,594
3,112	Edenbrook	3,300
22,701	Cemetery	23,913
0	Lengthsman Scheme	3,830
232,319	Earmarked Reserves	84,021
<b>1,464,046</b>	<b>Total Expenditure</b>	<b>1,335,551</b>
	<b>General Fund Analysis</b>	
254,538	Opening Balance	203,222
1,738,542	Plus : Income for Year	1,664,472
1,993,080		1,867,693
1,464,046	Less : Expenditure for Year	1,335,551
529,034		532,142
325,812	Transfers TO / FROM Reserves	334,189
<b>203,222</b>	<b>Closing Balance</b>	<b>197,953</b>

**Bank Reconciliation Statement as at 03/03/2020  
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-op	31/03/2019	302	3,729.20
HSBC	29/02/2020	448	281,451.38
			<u>285,180.58</u>
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
30/11/2018 102925 Kidsrome		10.00	
29/01/2019 103033 Charlotte Benham		16.00	
27/02/2020 200001 Fleet Town Council Petty Cash		86.66	
			<u>112.66</u>
			285,067.92
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
17/02/2020		-125.85	
			<u>-125.85</u>
			284,942.07
			<b>Balance per Cash Book is :- 284,942.07</b>
			<b>Difference Excluding Adjustments is :- 0.00</b>
<b><u>Adjustments to Reconciliation</u></b>			
22/08/2019		0.00	
27/08/2019		0.00	
27/08/2019		0.00	
13/09/2019		0.00	
30/09/2019		0.00	
30/09/2019		0.00	
30/09/2019		0.00	
02/10/2019		0.00	
			<u>0.00</u>
			<b>Unreconciled Difference is :- 0.00</b>

**Bank Reconciliation Statement as at 07/04/2020  
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-op	31/03/2020	302	3,729.20
HSBC	31/03/2020	454	141,793.72
			<hr/> 145,522.92
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
31/03/2020 BACS Pymnt BACS P/L Pymnt Page 1766		8,130.90	
			<hr/> 8,130.90
			137,392.02
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<hr/> 0.00
			137,392.02
		<b>Balance per Cash Book is :-</b>	<b>137,392.02</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 12

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>284,942.07</b>					<b>284,942.07</b>	
<b>Banked: 02/03/2020</b>		<b>203.10</b>						
	Ticket sales	67.50		11.25	583		56.25	Ticket sales
	Ticket sales	80.00		13.33	883		66.67	Ticket sales
	Charges	2.00		0.33	1435	201	1.67	Charges
	Cafe sales	53.60		8.93	1415	202	44.67	Cafe sales
<b>Banked: 02/03/2020</b>		<b>536.50</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	52.50		8.75	583		43.75	Ticket sales
	Ticket sales	44.00		7.33	566		36.67	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	45.00		7.50	558		37.50	Ticket sales
	Ticket sales	100.00		16.67	883		83.33	Ticket sales
	Ticket sales	120.00		20.00	587		100.00	Ticket sales
	Ticket sales	78.00		13.00	570		65.00	Ticket sales
	Charges	29.00		4.83	1435	201	24.17	Charges
<b>Banked: 02/03/2020</b>		<b>201.31</b>						
	Ticket sales	35.00		5.83	583		29.17	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	40.00		6.67	588		33.33	Ticket sales
	Charges	1.50		0.25	1435	201	1.25	Charges
	Cafe sales	72.61		12.10	1415	202	60.51	Cafe sales
	Bar sales	24.20		4.03	1420	201	20.17	Bar sales
<b>Banked: 02/03/2020</b>		<b>773.50</b>						
	Ticket sales	120.00		20.00	579		100.00	Ticket sales
	Ticket sales	38.00		6.33	590		31.67	Ticket sales
	Ticket sales	36.00		6.00	560		30.00	Ticket sales
	Ticket sales	35.00		5.83	583		29.17	Ticket sales
	Ticket sales	75.00		12.50	562		62.50	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	20.00		3.33	883		16.67	Ticket sales
	Ticket sales	17.50		2.92	589		14.58	Ticket sales
	Ticket sales	210.00		35.00	563		175.00	Ticket sales
	Ticket sales	154.00		25.67	580		128.33	Ticket sales
	charges	40.00		6.67	1435	201	33.33	charges
<b>Banked: 02/03/2020</b>		<b>1,128.35</b>						
	Ticket sales	44.00		7.33	566		36.67	Ticket sales
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	100.00		16.67	883		83.33	Ticket sales
	Charges	2.75		0.46	1435	201	2.29	Charges
	Cafe sales	95.45		15.91	1415	202	79.54	Cafe sales
	Bar sales	860.15		143.36	1420	201	716.79	Bar sales
	Refund tickets	-35.00		-5.83	882		-29.17	Refund tickets
	Refund charges	-3.00		-0.50	1435	201	-2.50	Refund charges
<b>Banked: 02/03/2020</b>		<b>1,320.40</b>						

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Charges	1.00		0.17	1435	201	0.83	Charges
	Cafe sales	53.90		8.98	1415	202	44.92	Cafe sales
	Bar sales	1,201.50		200.25	1420	201	1,001.25	Bar sales
	<b>Banked: 02/03/2020</b>	<b>645.00</b>						
	Ticket sales	105.00		17.50	583		87.50	Ticket sales
	Ticket sales	90.00		15.00	557		75.00	Ticket sales
	Ticket sales	14.00		2.33	577		11.67	Ticket sales
	Ticket sales	120.00		20.00	558		100.00	Ticket sales
	Ticket sales	50.00		8.33	586		41.67	Ticket sales
	Ticket sales	182.00		30.33	569		151.67	Ticket sales
	Ticket sales	44.00		7.33	580		36.67	Ticket sales
	charges	40.00		6.67	1435	201	33.33	charges
	<b>Banked: 02/03/2020</b>	<b>656.00</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	108.00		18.00	560		90.00	Ticket sales
	Ticket sales	175.00		29.17	583		145.83	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	45.00		7.50	558		37.50	Ticket sales
	Ticket sales	131.00		21.83	588		109.17	Ticket sales
	Ticket sales	30.00		5.00	567		25.00	Ticket sales
	Ticket sales	35.00		5.83	589		29.17	Ticket sales
	Ticket sales	26.00		4.33	569		21.67	Ticket sales
	Charges	38.00		6.33	1435	201	31.67	Charges
	<b>Banked: 02/03/2020</b>	<b>88.70</b>						
	Ticket sales	45.00		7.50	583		37.50	Ticket sales
	Charges	0.75		0.12	1435	201	0.63	Charges
	Cafe sales	42.95		7.16	1415	202	35.79	Cafe sales
	<b>Banked: 02/03/2020</b>	<b>649.00</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	35.00		5.83	583		29.17	Ticket sales
	Ticket sales	216.00		36.00	557		180.00	Ticket sales
	Ticket sales	324.00		54.00	595		270.00	Ticket sales
	Charges	34.00		5.67	1435	201	28.33	Charges
	<b>Banked: 02/03/2020</b>	<b>342.00</b>						
	Ticket sales	90.00		15.00	560		75.00	Ticket sales
	Ticket sales	45.00		7.50	583		37.50	Ticket sales
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Ticket sales	14.00		2.33	577		11.67	Ticket sales
	ticket sales	28.00		4.67	574		23.33	ticket sales
	Ticket sales	30.00		5.00	558		25.00	Ticket sales
	Ticket sales	80.00		13.33	883		66.67	Ticket sales
	Charges	19.00		3.17	1435	201	15.83	Charges
	<b>Banked: 02/03/2020</b>	<b>177.45</b>						



## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Cafe sales	78.80		13.13	1415	202	65.67	Cafe sales
	Bar sales	98.65		16.44	1420	201	82.21	Bar sales
	<b>Banked: 02/03/2020</b>	<b>844.65</b>						
	Cafe sales	101.15		16.86	1415	202	84.29	Cafe sales
	Bar sales	698.80		116.47	1420	201	582.33	Bar sales
	Snacks	44.70		7.45	1433	201	37.25	Snacks
	<b>Banked: 02/03/2020</b>	<b>1,253.70</b>						
	Cafe sales	109.50		18.25	1415	202	91.25	Cafe sales
	Bar sales	1,036.50		172.75	1420	201	863.75	Bar sales
	Confectionery	37.20		6.20	1431	201	31.00	Confectionery
	Snacks	35.00		5.83	1433	201	29.17	Snacks
	Ticket sales	35.00		5.83	583		29.17	Ticket sales
	Charges	0.50		0.08	1435	201	0.42	Charges
	<b>Banked: 02/03/2020</b>	<b>37.30</b>						
	Cafe sales	35.35		5.89	1415	202	29.46	Cafe sales
	Bar sales	1.95		0.32	1420	201	1.63	Bar sales
	<b>Banked: 02/03/2020</b>	<b>500.00</b>						
	Sales Recpts Page 4121	500.00	500.00		101			Sales Recpts Page 4121
	<b>Banked: 02/03/2020</b>	<b>96.00</b>						
	Sales Recpts Page 4123	96.00	96.00		101			Sales Recpts Page 4123
	<b>Banked: 02/03/2020</b>	<b>688.69</b>						
	Sales Recpts Page 4125	688.69	688.69		101			Sales Recpts Page 4125
	<b>Banked: 03/03/2020</b>	<b>571.86</b>						
	PublicSectorDepositFund/CCLA	571.86			1870	160	457.49	Dividens NewHCDev 01-29Feb2020
					1870	101	114.37	Dividens Stm FTC 01-29Feb2020
	<b>Banked: 03/03/2020</b>	<b>190.68</b>						
	HSBC	190.68			1870	160	152.54	Nationwide Intrst NewHC Febr20
					1870	101	38.14	Nationwide Interest FT CFebr20
	<b>Banked: 03/03/2020</b>	<b>154.95</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	52.50		8.75	583		43.75	Ticket sales
	Ticket sales	17.50		2.92	882		14.58	Ticket sales
	Charges	2.50		0.42	1435	201	2.08	Charges
	Cafe sales	42.45		7.08	1415	202	35.37	Cafe sales
	<b>Banked: 03/03/2020</b>	<b>580.00</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	95.00		15.83	583		79.17	Ticket sales
	Ticket sales	144.00		24.00	557		120.00	Ticket sales
	Ticket sales	90.00		15.00	595		75.00	Ticket sales
	Ticket sales	35.00		5.83	589		29.17	Ticket sales
	Ticket sales	39.00		6.50	570		32.50	Ticket sales
	Ticket sales	60.00		10.00	563		50.00	Ticket sales

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Ticket sales	44.00		7.33	580		36.67	Ticket sales
	Charges	33.00		5.50	1435	201	27.50	Charges
	<b>Banked: 03/03/2020</b>	<b>62.60</b>						
	Cafe sales	62.60		10.43	1415	202	52.17	Cafe sales
	<b>Banked: 04/03/2020</b>	<b>348.50</b>						
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Ticket sales	147.50		24.58	583		122.92	Ticket sales
	Ticket sales	72.00		12.00	595		60.00	Ticket sales
	Ticket sales	70.00		11.67	589		58.33	Ticket sales
	charges	19.00		3.17	1435	201	15.83	charges
	<b>Banked: 04/03/2020</b>	<b>176.38</b>						
	Ticket sales	45.00		7.50	583		37.50	Ticket sales
	Ticket sales	78.00		13.00	569		65.00	Ticket sales
	Charges	2.25		0.38	1435	201	1.87	Charges
	Cafe sales	51.13		8.52	1415	202	42.61	Cafe sales
	<b>Banked: 04/03/2020</b>	<b>181.41</b>						
	Cafe sales	144.21		24.04	1415	202	120.17	Cafe sales
	Bar sales	37.20		6.20	1420	201	31.00	Bar sales
	<b>Banked: 05/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-MS4J5/CalthP
	<b>Banked: 05/03/2020</b>	<b>144.50</b>						
	Ticket sales	18.00		3.00	560		15.00	Ticket sales
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Charges	0.75		0.12	1435	201	0.63	Charges
	Cafe sales	66.25		11.04	1415	202	55.21	Cafe sales
	Bar sales	23.50		3.92	1420	201	19.58	Bar sales
	<b>Banked: 05/03/2020</b>	<b>504.50</b>						
	Ticket sales	65.00		10.83	583		54.17	Ticket sales
	Ticket sales	60.00		10.00	562		50.00	Ticket sales
	Ticket sales	17.00		2.83	588		14.17	Ticket sales
	Ticket sales	282.00		47.00	595		235.00	Ticket sales
	Ticket sales	17.50		2.92	589		14.58	Ticket sales
	Ticket sales	35.00		5.83	563		29.17	Ticket sales
	Charges	28.00		4.67	1435	201	23.33	Charges
	<b>Banked: 05/03/2020</b>	<b>264.85</b>						
	Cafe sales	97.40		16.23	1415	202	81.17	Cafe sales
	Bar sales	127.95		21.32	1420	201	106.63	Bar sales
	Ticket sales	21.00		3.50	592		17.50	Ticket sales
	Ticket sales	18.00		3.00	584		15.00	Ticket sales
	Charges	0.50		0.08	1435	201	0.42	Charges
	<b>Banked: 06/03/2020</b>	<b>109.00</b>						
	Ticket sales	20.00		3.33	579		16.67	Ticket sales
	Ticket sales	15.00		2.50	583		12.50	Ticket sales

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Ticket sales	15.00		2.50	558		12.50	Ticket sales
	Ticket sales	52.00		8.67	569		43.33	Ticket sales
	Charges	7.00		1.17	1435	201	5.83	Charges
	<b>Banked: 06/03/2020</b>	<b>966.30</b>						
	Ticket sales	80.00		13.33	579		66.67	Ticket sales
	Ticket sales	35.00		5.83	583		29.17	Ticket sales
	Ticket sales	29.00		4.83	593		24.17	Ticket sales
	Ticket sales	10.00		1.67	593		8.33	Ticket sales
	ticket sales	90.00		15.00	569		75.00	ticket sales
	Ticket sales	35.00		5.83	563		29.17	Ticket sales
	Charges	4.50		0.75	1435	201	3.75	Charges
	Cafe sales	84.40		14.07	1415	202	70.33	Cafe sales
	Bar sales	598.40		99.73	1420	201	498.67	Bar sales
	<b>Banked: 06/03/2020</b>	<b>482.90</b>						
	Cafe sales	54.05		9.01	1415	202	45.04	Cafe sales
	Bar sales	346.05		57.68	1420	201	288.37	Bar sales
	Confectionery	11.60		1.93	1431	201	9.67	Confectionery
	Snacks	30.70		5.12	1433	201	25.58	Snacks
	Ticket sales	40.00		6.67	579		33.33	Ticket sales
	Charges	0.50		0.08	1435	201	0.42	Charges
	<b>Banked: 07/03/2020</b>	<b>1,626.45</b>						
	Ticket sales	15.00		2.50	583		12.50	Ticket sales
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Ticket sales	348.00		58.00	569		290.00	Ticket sales
	Charges	6.00		1.00	1435	201	5.00	Charges
	Cafe sales	43.25		7.21	1415	202	36.04	Cafe sales
	Bar sales	1,178.20		196.37	1420	201	981.83	Bar sales
	<b>Banked: 07/03/2020</b>	<b>394.50</b>						
	Ticket sales	90.00		15.00	560		75.00	Ticket sales
	Ticket sales	67.50		11.25	583		56.25	Ticket sales
	Ticket sales	56.00		9.33	574		46.67	Ticket sales
	Ticket sales	34.00		5.67	588		28.33	Ticket sales
	ticket sales	42.00		7.00	592		35.00	ticket sales
	Ticket sales	52.00		8.67	569		43.33	Ticket sales
	Ticket sales	30.00		5.00	585		25.00	Ticket sales
	Charges	23.00		3.83	1435	201	19.17	Charges
	<b>Banked: 07/03/2020</b>	<b>858.75</b>						
	Cafe sales	98.05		16.34	1415	202	81.71	Cafe sales
	Bar sales	663.90		110.65	1420	201	553.25	Bar sales
	Confectionery	8.50		1.42	1431	201	7.08	Confectionery
	Ices	37.50		6.25	1432	201	31.25	Ices
	Snacks	43.30		7.22	1433	201	36.08	Snacks
	Merchandise	7.50		1.25	1430	201	6.25	Merchandise
	<b>Banked: 08/03/2020</b>	<b>473.50</b>						
	Ticket sales	15.00		2.50	562		12.50	Ticket sales

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Ticket sales	72.00		12.00	582		60.00	Ticket sales
	Ticket sales	17.50		2.92	589		14.58	Ticket sales
	Ticket sales	26.00		4.33	572		21.67	Ticket sales
	Ticket sales	221.00		36.83	569		184.17	Ticket sales
	Ticket sales	30.00		5.00	585		25.00	Ticket sales
	Ticket sales	60.00		10.00	564		50.00	Ticket sales
	Charges	32.00		5.33	1435	201	26.67	Charges
	<b>Banked: 08/03/2020</b>	<b>119.05</b>						
	Bar sales	119.05		19.84	1420	201	99.21	Bar sales
	<b>Banked: 08/03/2020</b>	<b>133.20</b>						
	Bar sales	79.10		13.18	1420	201	65.92	Bar sales
	Confectionery	22.30		3.72	1431	201	18.58	Confectionery
	Snacks	31.80		5.30	1433	201	26.50	Snacks
	<b>Banked: 08/03/2020</b>	<b>326.78</b>						
	Sales Recpts Page 4122	326.78	326.78		101			Sales Recpts Page 4122
	<b>Banked: 09/03/2020</b>	<b>6.21</b>						
	STRIPE	6.21		1.04	1065	310	5.17	TENNIS HIRE-Calthorpe Park
	<b>Banked: 09/03/2020</b>	<b>6.21</b>						
	STRIPE	6.21		1.04	1065	310	5.17	TENNIS HIRE-Calthorpe Park
	<b>Banked: 09/03/2020</b>	<b>193.65</b>						
	Ticket sales	56.00		9.33	574		46.67	Ticket sales
	Ticket sales	52.50		8.75	563		43.75	Ticket sales
	Charges	1.75		0.29	1435	201	1.46	Charges
	Bar sales	33.60		5.60	1420	201	28.00	Bar sales
	Cafe sales	49.80		8.30	1415	202	41.50	Cafe sales
	<b>Banked: 09/03/2020</b>	<b>308.50</b>						
	Ticket sales	84.00		14.00	574		70.00	Ticket sales
	Ticket sales	36.00		6.00	582		30.00	Ticket sales
	Ticket sales	17.50		2.92	589		14.58	Ticket sales
	Ticket sales	52.00		8.67	569		43.33	Ticket sales
	Ticket sales	30.00		5.00	585		25.00	Ticket sales
	Ticket sales	70.00		11.67	563		58.33	Ticket sales
	Charges	19.00		3.17	1435	201	15.83	Charges
	<b>Banked: 09/03/2020</b>	<b>145.61</b>						
	Cafe sales	75.65		12.61	1415	202	63.04	Cafe sales
	Bar sales	69.96		11.66	1420	201	58.30	Bar sales
	<b>Banked: 09/03/2020</b>	<b>378.40</b>						
	Sales Recpts Page 4139	378.40	378.40		101			Sales Recpts Page 4139
	<b>Banked: 10/03/2020</b>	<b>5,021.40</b>						
	A C VICKERY	5,021.40		808.57	1100	350	170.00	Interment Fee VickeryS0067
					1133	350	1,858.33	GOR Mem Sanctums VickeryS0067
					4935	350	91.50	GOR Memr Inscript VickeryS0067

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
					1133	350	2,000.00	GOR Mem Sanctums ClarkS0066
					4935	350	93.00	GOR Memr Inscriptns ClarkS0066
	<b>Banked: 10/03/2020</b>	<b>225.50</b>						
	Ticket sales	44.00		7.33	566		36.67	Ticket sales
	Ticket sales	36.00		6.00	557		30.00	Ticket sales
	Ticket sales	28.00		4.67	574		23.33	Ticket sales
	Ticket sales	18.00		3.00	582		15.00	Ticket sales
	Ticket sales	52.50		8.75	581		43.75	Ticket sales
	Ticket sales	35.00		5.83	589		29.17	Ticket sales
	Charges	12.00		2.00	1435	201	10.00	Charges
	<b>Banked: 10/03/2020</b>	<b>51.06</b>						
	Ticket sales	17.00		2.83	588		14.17	Ticket sales
	Charges	0.25		0.04	1435	201	0.21	Charges
	Cafe sales	33.81		5.64	1415	202	28.17	Cafe sales
	<b>Banked: 10/03/2020</b>	<b>57.15</b>						
	Cafe sales	57.15		9.52	1415	202	47.63	Cafe sales
	<b>Banked: 11/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-CYQ4Z/CalthP
	<b>Banked: 11/03/2020</b>	<b>45.00</b>						
	Ticket sales	42.00		7.00	592		35.00	Ticket sales
	Charges	3.00		0.50	1435	201	2.50	Charges
	<b>Banked: 11/03/2020</b>	<b>111.70</b>						
	Ticket sales	22.00		3.67	566		18.33	Ticket sales
	Ticket sales	42.00		7.00	574		35.00	Ticket sales
	Charges	1.00		0.17	1435	201	0.83	Charges
	Cafe sales	46.70		7.78	1415	202	38.92	Cafe sales
	<b>Banked: 11/03/2020</b>	<b>164.60</b>						
	Cafe sales	119.45		19.91	1415	202	99.54	Cafe sales
	Bar sales	45.15		7.52	1420	201	37.63	Bar sales
	<b>Banked: 11/03/2020</b>	<b>164.10</b>						
	Sales Recpts Page 4124	164.10	164.10		101			Sales Recpts Page 4124
	<b>Banked: 12/03/2020</b>	<b>42.00</b>						
	Cash/Memorial Plaque TheViews	42.00		7.00	1145	325	35.00	MemorialPlaqTheViewsAdmin&Inst
	<b>Banked: 12/03/2020</b>	<b>90.65</b>						
	Cafe sales	73.05		12.18	1415	202	60.87	Cafe sales
	Bar sales	17.60		2.93	1420	201	14.67	Bar sales
	<b>Banked: 12/03/2020</b>	<b>104.20</b>						
	Cafe sales	57.70		9.62	1415	202	48.08	Cafe sales
	Bar sales	44.50		7.42	1420	201	37.08	Bar sales
	Confectionery	2.00		0.33	1431	201	1.67	Confectionery
	<b>Banked: 13/03/2020</b>	<b>2,520.00</b>						

## Receipts for Month 12

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Mrs MMD Kennedy	2,520.00		391.67	1100	350	170.00	Interment Fee KennedyS0012
					1133	350	1,858.33	GOR Mem Sanctums KennedyS0012
					4935	350	100.00	GOR Memr Inscriptns KennedyS00
	<b>Banked: 13/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-7QEVN/CalthP
	<b>Banked: 13/03/2020</b>	<b>784.33</b>						
	Ticket sales	54.00		9.00	567		45.00	Ticket sales
	Charges	0.75		0.12	1435	201	0.63	Charges
	Cafe sales	84.13		14.02	1415	202	70.11	Cafe sales
	Bar sales	645.45		107.58	1420	201	537.87	Bar sales
	<b>Banked: 13/03/2020</b>	<b>59.00</b>						
	Ticket sales	21.00		3.50	592		17.50	Ticket sales
	Ticket sales	35.00		5.83	589		29.17	Ticket sales
	Charges	3.00		0.50	1435	201	2.50	Charges
	<b>Banked: 13/03/2020</b>	<b>928.50</b>						
	Cafe sales	83.45		13.91	1415	202	69.54	Cafe sales
	Bar sales	816.15		136.02	1420	201	680.13	Bar sales
	Confectionery	4.00		0.67	1431	201	3.33	Confectionery
	Snacks	24.90		4.15	1433	201	20.75	Snacks
	<b>Banked: 14/03/2020</b>	<b>217.43</b>						
	Cafe sales	33.43		5.57	1415	202	27.86	Cafe sales
	Bar sales	184.00		30.67	1420	201	153.33	Bar sales
	<b>Banked: 14/03/2020</b>	<b>15.00</b>						
	Ticket sales	14.00		2.33	574		11.67	Ticket sales
	Charges	1.00		0.17	1435	201	0.83	Charges
	<b>Banked: 14/03/2020</b>	<b>436.20</b>						
	Cafe sales	67.85		11.31	1415	202	56.54	Cafe sales
	Bar sales	360.45		60.08	1420	201	300.37	Bar sales
	Confectionery	2.00		0.33	1431	201	1.67	Confectionery
	Snacks	5.90		0.98	1433	201	4.92	Snacks
	<b>Banked: 15/03/2020</b>	<b>194.00</b>						
	Ticket sales	144.00		24.00	595		120.00	Ticket sales
	Ticket sales	39.00		6.50	569		32.50	Ticket sales
	Charges	11.00		1.83	1435	201	9.17	Charges
	<b>Banked: 16/03/2020</b>	<b>120.78</b>						
	GC C1 GO CARDLESS	120.78		20.13	1064	310	100.65	Tennis Membership-6XHSH/CalthP
	<b>Banked: 16/03/2020</b>	<b>678.92</b>						
	Castle Water Ltd	678.92			4115	350	-8.67	WasteWater Cemetery Jan2020
					4115	350	-7.51	Water Cemetery Jan2020
					4115	350	-8.11	WasteWater Cemetery Feb2020
					4115	350	-7.03	Water Cemetery Feb2020
					4115	350	293.77	WasteCemtryAdjm23Aug18-

## Receipts for Month 12

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
								31Dec19
					4115	350	416.47	WaterCemtryAdjm23Aug18-31Dec19
	<b>Banked: 16/03/2020</b>	<b>135.70</b>						
	Ticket sales	87.50		14.58	563		72.92	Ticket sales
	Charges	1.25		0.21	1435	201	1.04	Charges
	Cafe sales	46.95		7.82	1415	202	39.13	Cafe sales
	<b>Banked: 16/03/2020</b>	<b>29.60</b>						
	Cafe sales	28.30		4.72	1415	202	23.58	Cafe sales
	Bar sales	1.30		0.22	1420	201	1.08	Bar sales
	<b>Banked: 16/03/2020</b>	<b>35.45</b>						
	Cafe sales	35.45		5.91	1415	202	29.54	Cafe sales
	<b>Banked: 17/03/2020</b>	<b>170.00</b>						
	Mrs E & Mr R Mckee	170.00			1130	350	170.00	Memorial Plot AP0207/Mckee
	<b>Banked: 17/03/2020</b>	<b>170.00</b>						
	Holmes&Family	170.00			1130	350	170.00	MemorialPerm-Peggy&JohnHolding
	<b>Banked: 17/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-AAFMH/CalthP
	<b>Banked: 17/03/2020</b>	<b>19.00</b>						
	Ticket sales	18.00		3.00	584		15.00	Ticket sales
	Charges	1.00		0.17	1435	201	0.83	Charges
	<b>Banked: 17/03/2020</b>	<b>-630.95</b>						
	Refund	-149.51		-24.92	562		-124.59	Refund
	Ticket sales	14.00		2.33	577		11.67	Ticket sales
	Refund ticket sales	-224.00		-37.33	574		-186.67	Refund ticket sales
	Refund ticket sales	-274.40		-45.73	574		-228.67	Refund ticket sales
	Refund charges	-0.49		-0.08	1435	201	-0.41	Refund charges
	Refund charges	-19.60		-3.27	1435	201	-16.33	Refund charges
	Cafe sales	23.05		3.84	1415	202	19.21	Cafe sales
	<b>Banked: 17/03/2020</b>	<b>41.04</b>						
	Sales Recpts Page 4127	41.04	41.04		101			Sales Recpts Page 4127
	<b>Banked: 18/03/2020</b>	<b>6.21</b>						
	STRIPE	6.21		1.04	1065	310	5.17	TENNIS HIRE-Calthorpe Park
	<b>Banked: 18/03/2020</b>	<b>-1,515.00</b>						
	Refund tickets	-70.00		-11.67	558		-58.33	Refund tickets
	Refund tickets	-1,445.00		-240.83	569		-1,204.17	Refund tickets
	<b>Banked: 18/03/2020</b>	<b>130.80</b>						
	Sales Recpts Page 4128	130.80	130.80		101			Sales Recpts Page 4128
	<b>Banked: 19/03/2020</b>	<b>24.84</b>						
	STRIPE	24.84		4.14	1065	310	20.70	TENNIS HIRE-Calthorpe Park

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Banked: 19/03/2020</b>	<b>-759.50</b>						
	Refund ticket sales	-180.00		-30.00	562		-150.00	Refund ticket sales
	Refund ticket sales	-28.00		-4.67	574		-23.33	Refund ticket sales
	Refund ticket sales	-317.50		-52.92	558		-264.58	Refund ticket sales
	Refund tickets	-234.00		-39.00	569		-195.00	Refund tickets
	<b>Banked: 19/03/2020</b>	<b>431.64</b>						
	Sales Recpts Page 4126	431.64	431.64		101			Sales Recpts Page 4126
	<b>Banked: 20/03/2020</b>	<b>22.52</b>						
	LaserEnergy/KentCountyCouncil	22.52		3.75	4120	204	18.77	CREDIT HC Gas 01Apr18-31Mar19
	<b>Banked: 20/03/2020</b>	<b>145.00</b>						
	Mr G W and Mrs M Green	145.00			1121	350	145.00	Transfer of DOG-AP0156VernRGm
	<b>Banked: 20/03/2020</b>	<b>433.70</b>						
	Sales Recpts Page 4129	433.70	433.70		101			Sales Recpts Page 4129
	<b>Banked: 20/03/2020</b>	<b>-973.00</b>						
	Ticket refunds	-30.00		-5.00	562		-25.00	Ticket refunds
	Ticket refunds	-558.00		-93.00	557		-465.00	Ticket refunds
	Ticket sales	348.00		58.00	572		290.00	Ticket sales
	Ticket refunds	-703.00		-117.17	569		-585.83	Ticket refunds
	Ticket refunds	-30.00		-5.00	585		-25.00	Ticket refunds
	<b>Banked: 23/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-EMH2H/CalthP
	<b>Banked: 23/03/2020</b>	<b>1,270.00</b>						
	Mr R J and Mrs N J Blackman	1,270.00			1120	350	1,100.00	DOG-Plot 2534-BlackmanReserved
					1130	350	170.00	Memorial Plot 2534-Blackman
	<b>Banked: 23/03/2020</b>	<b>-1,226.50</b>						
	Refund tickets	-90.00		-15.00	562		-75.00	Refund tickets
	Refund tickets	-234.00		-39.00	557		-195.00	Refund tickets
	refund tickets	-265.00		-44.17	558		-220.83	refund tickets
	Refund tickets	-507.50		-84.58	589		-422.92	Refund tickets
	Refund tickets	-130.00		-21.67	569		-108.33	Refund tickets
	<b>Banked: 23/03/2020</b>	<b>145.00</b>						
	Mrs J E and Mr A A Buchanan	145.00			1121	350	145.00	Transfer of DOG-Plot1455/AudrH
	<b>Banked: 24/03/2020</b>	<b>399.60</b>						
	Sales Recpts Page 4130	399.60	399.60		101			Sales Recpts Page 4130
	<b>Banked: 24/03/2020</b>	<b>-923.00</b>						
	Refund tickets	-17.50		-2.92	558		-14.58	Refund tickets
	Refund tickets	-297.50		-49.58	589		-247.92	Refund tickets
	Refund tickets	-143.00		-23.83	569		-119.17	Refund tickets
	Refund tickets	-465.00		-77.50	585		-387.50	Refund tickets
	<b>Banked: 25/03/2020</b>	<b>-548.00</b>						



## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Refund tickets	-36.00		-6.00	557		-30.00	Refund tickets
	Refund tickets	-28.00		-4.67	576		-23.33	Refund tickets
	Refund tickets	-279.00		-46.50	570		-232.50	Refund tickets
	Refund tickets	-52.00		-8.67	569		-43.33	Refund tickets
	Refund tickets	-78.00		-13.00	571		-65.00	Refund tickets
	Refund tickets	-75.00		-12.50	585		-62.50	Refund tickets
	<b>Banked: 26/03/2020</b>	<b>24.84</b>						
	STRIPE	24.84		4.14	1065	310	20.70	Calthorpe Park
	<b>Banked: 26/03/2020</b>	<b>336.00</b>						
	Sales Recpts Page 4131	336.00	336.00		101			Sales Recpts Page 4131
	<b>Banked: 26/03/2020</b>	<b>40.80</b>						
	Sales Recpts Page 4132	40.80	40.80		101			Sales Recpts Page 4132
	<b>Banked: 26/03/2020</b>	<b>-169.00</b>						
	Refund tickets	-36.00		-6.00	557		-30.00	Refund tickets
	Refund tickets	-56.00		-9.33	575		-46.67	Refund tickets
	Refund tickets	-42.00		-7.00	576		-35.00	Refund tickets
	Refund tickets	-35.00		-5.83	558		-29.17	Refund tickets
	<b>Banked: 26/03/2020</b>	<b>96.00</b>						
	Sales Recpts Page 4140	96.00	96.00		101			Sales Recpts Page 4140
	<b>Banked: 27/03/2020</b>	<b>6.21</b>						
	STRIPE	6.21		1.04	1065	310	5.17	TENNIS HIRE-Calthorpe Park
	<b>Banked: 27/03/2020</b>	<b>40.26</b>						
	GC C1 GO CARDLESS	40.26		6.71	1064	310	33.55	Tennis Membership-WCYCK/CalthP
	<b>Banked: 27/03/2020</b>	<b>148.80</b>						
	Sales Recpts Page 4133	148.80	148.80		101			Sales Recpts Page 4133
	<b>Banked: 28/03/2020</b>	<b>297.60</b>						
	Sales Recpts Page 4134	297.60	297.60		101			Sales Recpts Page 4134
	<b>Banked: 29/03/2020</b>	<b>20.52</b>						
	Sales Recpts Page 4135	20.52	20.52		101			Sales Recpts Page 4135
	<b>Banked: 30/03/2020</b>	<b>201.30</b>						
	GC C1 GO CARDLESS	201.30		33.55	1064	310	167.75	Tennis Membership-C5YQE/CalthP
	<b>Banked: 30/03/2020</b>	<b>120.00</b>						
	Sales Recpts Page 4136	120.00	120.00		101			Sales Recpts Page 4136
	<b>Banked: 31/03/2020</b>	<b>416.76</b>						
	Sales Recpts Page 4137	416.76	416.76		101			Sales Recpts Page 4137
	<b>Banked: 31/03/2020</b>	<b>900.00</b>						
	ASHES PLOT 0251/Bank Transfer	900.00			1120	350	390.00	DOG PlotAP0251/Jean&HenryKicks
					1100	350	340.00	IntermF AP0251/Jean&HenryKicks
					1130	350	170.00	MemorIF AP0251/Jean&HenryKicks

**Receipts for Month 12****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: <b>31/03/2020</b>	<b>120.78</b>						
	GC C1 GO CARDLESS	120.78		20.13	1064	310	100.65	Tennis Membership-QRDH8/CalthP
	Banked: <b>31/03/2020</b>	<b>72.00</b>						
	Sales Recpts Page 4142	72.00	72.00		101			Sales Recpts Page 4142
correctio	Banked: <b>31/03/2020</b>	<b>-90.00</b>						
	Sales Recpts Page 4143	-90.00	-90.00		101			Sales Recpts Page 4143
	Banked: <b>31/03/2020</b>	<b>90.00</b>						
	Sales Recpts Page 4144	90.00	90.00		101			Sales Recpts Page 4144
<b>Total Receipts for Month</b>		31,790.73	5,139.23	3,678.34			22,973.16	
<b>Cashbook Totals</b>		<u>316,732.80</u>	<u>5,139.23</u>	<u>3,678.34</u>			<u>307,915.23</u>	

## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
26/02/2020	BACS P/L Pymnt Page 1765	BACS Pymnt	-125.85	-125.85		500			BACS P/L Pymnt Page 1765
02/03/2020	British Telecom/BT Group PLC	DD	121.92		20.32	4487	204	101.60	Harlington&CafeWifi 1-29 Feb20
06/03/2020	HSBC	DDR	10.65			4420	101	10.65	HSBC CHARGE CASH EXCHANGE
10/03/2020	Charlotte Benham	Cancelled	-16.00	-16.00		500			TrainMileage Chq not cashed
10/03/2020	Kidsrome	Cancelled1	-10.00	-10.00		500			Xmas2018 - Chq not cashed
11/03/2020	HSBC	DDR	96.72			4420	101	96.72	ElectrBKGChrgsJan20/INV7
11/03/2020	HSBC	DDR	13.96			4420	101	13.96	ElectrBKGChrgsJan20/INV7
12/03/2020	HSBC	DDR	4.05			4420	101	4.05	HSBC CHARGE CASH EXCHANGE
12/03/2020	CommercialCards/HSBC	DD	30.96		1.68	4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4555	101	3.00	LandRegistryLegalFs-PACA Feb20
						4187	204	8.28	Amazon/H&S signs HC-PACA Feb20
12/03/2020	CommercialCards/HSBC	DD	222.78		26.66	4490	201	50.00	PostC/SalesSystCHCE-GMHC Feb20
						4481	204	8.33	Spotify/LicensesHC-GMHC Feb20
						4752	201	75.00	PremierInn/HosptHCE-GMHC Feb20
						4432	201	62.79	Facebook/MarktgHCEv-GMHC Feb20
12/03/2020	CommercialCards/HSBC	DD	1,423.58		183.30	4486	101	35.20	MicrosoftE0800A9YIX-OSFM Feb20
						4486	101	38.21	MicrosoftE0800A9TBB-OSFM Feb20
						4486	101	144.15	MicrosoftE0800A9J3H-OSFM Feb20
						4486	101	36.00	MicrosoftE0800AA218-OSFM Feb20
						4170	204	6.66	ScrewfixHC BuildMnt-OSFM Feb20
						4187	101	74.96	Screwfix H&S FTC-OSFM Feb20
						4486	101	35.20	MicrosoftE0800AICEC-

## Payments for Month 12

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									OSFM Feb20
						4187	101	833.90	Millsales H&S FTC-OSFM Feb20
						4486	101	36.00	MicrosoftE0800AIS0T-OSFM Feb20
12/03/2020	CommercialCards/HSBC	DD	1,351.53		111.74	4755	202	46.99	BookerCatrngConsmCS-DMHC Feb20
						4700	201	37.77	BookerBarPurchs HCE-DMHC Feb20
						4750	202	681.38	BookerCatrngSupplCS-DMHC Feb20
						4750	202	194.27	BookerCatrngSupplCS-DMHC Feb20
						4763	201	117.87	BookerSnacksHCEvnts-DMHC Feb20
						4761	201	49.51	BookerConfectryHCEv-DMHC Feb20
						4041	204	75.00	EasyEqpmBarFirdgShp-DMHC Feb20
						4187	204	37.00	FridgSDrcHlth&Sf HC-DMHC Feb20
13/03/2020	BACS P/L Pymnt Page 1755	BACS Pymnt	45,247.50	45,247.50		500			BACS P/L Pymnt Page 1755
13/03/2020	GLOBAL PAYMENTS	DD	102.00		17.00	4422	201	85.00	TerminalChrg GlobalPymntsHCEvn
17/03/2020	BACS P/L Pymnt Page 1761	BACS Pymnt	72,494.58	72,494.58		500			BACS P/L Pymnt Page 1761
17/03/2020	GLOBAL PAYMENTS	DD	229.47		0.70	4422	201	228.77	MonthlySrvFeeHCEvFeb20/I
17/03/2020	GLOBAL PAYMENTS	DD	416.24		22.90	4422	201	393.34	MonthlySrvFeeHCEvFeb20/I
20/03/2020	FTC	DD	26,034.15			516		428.11	Payroll March 2020
						517	0	11.50	Payroll March 2020
						520	0	25,594.54	Payroll March 2020
20/03/2020	Inland Revenue	DD	7,052.53			515		7,052.53	Payroll March 2020
23/03/2020	BACS P/L Pymnt Page 1763	BACS Pymnt	12,040.23	12,040.23		500			BACS P/L Pymnt Page 1763
23/03/2020	Legal and General	DD	3,342.85			516		3,342.85	Pension March 2020
25/03/2020	BOC MANCHESTER ACC	DD	93.51		15.58	4700	201	77.93	Gas for HarlingtonBar Febr2020
26/03/2020	CASTLE WATER	DD	36.90			4115	310	24.70	WasteWaterCalthP 01- 29Febr2020
						4115	310	11.53	Water CalthP 01- 29Febr2020
						4115	310	26.40	WasteWater CalthP 01- 31Jan2020
						4115	310	12.33	Water CalthP 01-31Jan2020
						4115	310	-15.58	WasteWCalthPADjm31Jan- 31Dec19
						4115	310	-22.48	WaterCalthPADjm31Jan- 31Dec19
26/03/2020	CASTLE WATER	DD	28.65			4115	320	16.60	WasteWaterBasingbp 01- 29Febr20
						4115	320	12.05	Water Basingbp 01-

## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									29Febr20
26/03/2020	CASTLE WATER	DD	676.24			4115	204	676.24	Water&Waste HC 01-29Febr2020
26/03/2020	CASTLE WATER	DD	16.86			4115	208	13.07	WasteWater AFP AV 01-29Febr2020
						4115	208	14.07	Water AFP AV 01-29Febr2020
						4115	208	13.98	WasteWater AFP AV 01-31Jan 2020
						4115	208	15.04	Water AFP AV 01-31Jan 2020
						4115	208	-16.26	WasteWAFP AV Adj m 01Jul131Dec19
						4115	208	-23.04	WaterAFP AV Adj m 01Jul18-31Dec19
29/03/2020	HSBC	DDR	125.06			4420	101	125.06	HSBC TotalCharges 8Feb-7Mar20
30/03/2020	O2	DD	12.09		2.01	4445	301	10.08	MobilePhoneOS&FM 14Mar-13Apr20
30/03/2020	British Telecom/BT Group PLC	DD	103.12		17.18	4487	204	132.02	Harlington&CafeWifi 01-31Mar20
						4487	204	-46.08	Adj m HC&CafeWifi 27Feb-31Mar20
31/03/2020	PAY AND SHOP LTD/Globalpayment	DD	22.80		3.80	4490	201	19.00	TransChrgsHCEv Jan20/50295551
31/03/2020	BACS P/L Pymnt Page 1766	BACS Pymnt	8,130.90	8,130.90		500			BACS P/L Pymnt Page 1766
31/03/2020	VODAFONE LTD	DD	10.80		1.80	4445	101	9.00	Mobile Phone-FTC, March 2020
31/03/2020	YE BACS	YE BACS	-8,130.90			505		-8,130.90	YE BACS
<b>Total Payments for Month</b>			171,209.88	137,761.36	424.67			33,023.85	
<b>Balance Carried Fwd</b>			145,522.92						
<b>Cashbook Totals</b>			316,732.80	137,761.36	424.67			178,546.77	

## Bank Current/Deposit Account

## List of Payments made between 01/03/2020 and 31/03/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2020	British Telecom/BT Group PLC	DD	121.92		Harlington&CafeWifi 1-29 Feb20
06/03/2020	HSBC	DDR	10.65		HSBC CHARGE CASH EXCHANGE
10/03/2020	Charlotte Benham	Cancelled	-16.00		TrainMileage Chq not cashed
10/03/2020	Kidsrome	Cancelled1	-10.00		Xmas2018 - Chq not cashed
11/03/2020	HSBC	DDR	96.72		ELECTR BKG CHARGES/INV7462741
11/03/2020	HSBC	DDR	13.96		ELECTR BKG CHARGES/INV7484313
12/03/2020	HSBC	DDR	4.05		HSBC CHARGE CASH EXCHANGE
12/03/2020	CommercialCards/HSBC	DD	30.96		CommercialCards-PACA Febr2020
12/03/2020	CommercialCards/HSBC	DD	222.78		CommercialCards-GM HC Febr2020
12/03/2020	CommercialCards/HSBC	DD	1,423.58		CommercialCard-OS&FM Febr2020
12/03/2020	CommercialCards/HSBC	DD	1,351.53		CommercialCard-DM HC Febr2020
13/03/2020	BACS P/L Pymnt Page 1755	BACS Pymnt	45,247.50		BACS P/L Pymnt Page 1755
13/03/2020	GLOBAL PAYMENTS	DD	102.00		TerminalCharge GLOBAL PAYMENTS
17/03/2020	BACS P/L Pymnt Page 1761	BACS Pymnt	72,494.58		BACS P/L Pymnt Page 1761
17/03/2020	GLOBAL PAYMENTS	DD	229.47		MonthlySrvFeeHCEvFeb20/Inv0038
17/03/2020	GLOBAL PAYMENTS	DD	416.24		MonthlySrvFeeHCEvFeb20/Inv0108
20/03/2020	FTC	DD	26,034.15		Payroll March 2020
20/03/2020	Inland Revenue	DD	7,052.53		Payroll March 2020
23/03/2020	BACS P/L Pymnt Page 1763	BACS Pymnt	12,040.23		BACS P/L Pymnt Page 1763
23/03/2020	Legal and General	DD	3,342.85		Pension March 2020
25/03/2020	BOC MANCHESTER ACC	DD	93.51		Gas for HarlingtonBar Febr2020
26/03/2020	CASTLE WATER	DD	36.90		Water&WasteCalthP Feb-Jan20&Ad
26/03/2020	CASTLE WATER	DD	28.65		Water&WasteBasingbP01-29Febr20
26/03/2020	CASTLE WATER	DD	676.24		Water&Waste HC 01-29Febr2020
26/03/2020	CASTLE WATER	DD	16.86		Water&WasteAFP AV Feb-Jan20&Adj
29/03/2020	HSBC	DDR	125.06		HSBC TotalCharges 8Feb-7Mar20
30/03/2020	O2	DD	12.09		MobilePhoneOS&FM 14Mar-13Apr20
30/03/2020	British Telecom/BT Group PLC	DD	103.12		Harlington&Cafe Wifi Feb-Mar20
31/03/2020	PAY AND SHOP	DD	22.80		TransactionChargesHCEv Feb20
31/03/2020	BACS P/L Pymnt Page 1766	BACS Pymnt	8,130.90		BACS P/L Pymnt Page 1766
31/03/2020	VODAFONE LTD	DD	10.80		Mobile Phone-FTC, March 2020
31/03/2020	YE BACS	YE BACS	-8,130.90		YE BACS
<b>Total Payments</b>			<b>171,335.73</b>		

## Bank Current/Deposit Account

Payments made between 01/02/2020 and 29/02/2020

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
06/02/2020	HSBC	DDR	4.95			4420	101	4.95	HSBC CHARGE CASH EXCHANGE
06/02/2020	HSBC	DDR	3.75			4420	101	3.75	HSBC CHARGE CASH EXCHANGE
10/02/2020	CommercialCards/HSBC	DD	1,252.76		133.36	4486	101	35.20	MicrosoftE0800A12 OSFM Jan20
						4486	101	144.15	MicrosoftE0800A1J OSFM Jan20
						4486	101	28.20	MicrosoftE0800A1L OSFM Jan20
						4486	101	36.00	MicrosoftE0800A1O OSFM Jan20
						4755	202	16.95	BookersCaterngCon OSFM Jan20
						4700	201	14.94	BookersBarPurchsH OSFM Jan20
						4763	201	120.51	BookersSnacksHCE OSFM Jan20
						4762	201	96.28	BookersIcCrmHCE OSFM Jan20
						4750	202	29.14	BookersCatrgSuplC OSFM Jan20
						4750	202	209.05	BookersCatrgSuplC OSFM Jan20
						4710	201	68.98	BookersBarConsmH OSFM Jan20
						4185	204	320.00	AdlibEqpm/speaker OSFM Jan20
10/02/2020	CommercialCards/HSBC	DD	165.32			4432	201	59.27	FacebookMarketngH PACA Jan20
						4432	201	106.05	FacebookMarketngH PACA Jan20
10/02/2020	CommercialCards/HSBC	DD	1,805.10		223.77	4750	202	48.00	BookersCatrgngSupp DMHC Feb20
						4750	202	445.68	BookersCatrgngSupp DMHC Feb20
						4152	204	26.96	BookersCleangSupp DMHC Feb20
						4763	201	67.33	Bookers Snacks HCEv-DMHC Feb20
						4710	201	383.93	BookersBarConsmb DMHC Feb20
						4761	201	56.36	BookersConfctnryH DMHC Feb20
						4187	204	13.98	Bookers Hlth&SftyHC-DMHC Feb20
						4755	202	81.97	BookersCatrgngCons
<b>Subtotal Carried Forward:</b>			3,231.88	0.00	357.13			2,417.63	

## Bank Current/Deposit Account

Payments made between 01/02/2020 and 29/02/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									DMHC Feb20
						4151	202	32.98	BookersCleangEqp DMHC Feb20
						4700	201	17.33	BookersBarPurchsH DMHC Feb20
						4750	202	-9.18	CRBookersCatrSup DMHC Feb20
						4170	204	26.00	B&Q BuildMaint HC- DMHC Feb2020
						4185	204	389.99	EasyEqmBarFridge DMHC Feb20
10/02/2020	CommercialCards/HSBC	DD	481.08		47.81	4481	204	97.97	FindMyShiftLicensH GMHC Jan20
						4700	201	16.73	BookersBarPurchH GMHC Jan20
						4763	201	87.66	Bookers Snacks HCEv-GMHC Jan20
						4750	202	7.58	BookersCatrSuplCof GMHC Jan20
						4750	202	166.97	BookersCatrSuplCof GMHC Jan20
						4185	204	20.82	ArgosBshDVDPlaye GMHC Jan20
						4481	204	8.33	Spotify Licenses HC-GMHC Jan20
						4752	201	27.21	SainsbHospitaltyHC GMHC Jan20
10/02/2020	HSBC	DDR	97.72			4420	101	97.72	ElectrBKGChrgsDec
10/02/2020	HSBC	DDR	13.85			4420	101	13.85	ElectrBKGChrgsDec
12/02/2020	BACS P/L Pymnt Page 1745	BACS Pymnt	27,241.37	27,241.37		500			BACS P/L Pymnt Page 1745
13/02/2020	NPOWER	DD	114.49		5.45	4122	315	109.04	ElectrcyOakleyP 01Oct-31Dec19
13/02/2020	NPOWER	DD	62.07		2.96	4122	320	59.11	Electry BasingbP 01Oct-31Dec19
13/02/2020	NPOWER	DD	73.36		3.49	4122	310	69.87	Electrcy CalthP 01Oct-31Dec19
13/02/2020	NPOWER	DD	67.60		3.22	4122	208	64.38	ElectricityAFPav 01Oct-31Dec19
17/02/2020	HSBC	DDR	3.90			4420	101	3.90	HSBC CHARGE CASH EXCHANGE
17/02/2020	HSBC	DDR	4.95			4420	101	4.95	HSBC CHARGE CASH EXCHANGE
18/02/2020	GLOBAL PAYMENTS	DD	321.88		0.70	4422	201	321.18	MonthlySvFeeHCEv Jan20/Inv0037
18/02/2020	GLOBAL PAYMENTS	DD	398.27		22.90	4422	201	375.37	MonthlySvFeeHCEv
<b>Subtotal Carried Forward:</b>			32,112.42	27,241.37	443.66			4,052.02	



## Bank Current/Deposit Account

## Payments made between 01/02/2020 and 29/02/2020

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									Jan20/Inv0107
19/02/2020	Legal and General	DD	3,349.24			516		3,349.24	L&G Pension Feb 2020
20/02/2020	CASTLE WATER	DD	200.85			4115	320	17.74	WasteWater BasingbP Jan2020
						4115	320	12.89	Water BasingbP Jan2020
						4115	320	70.41	AdjsWatrBasngP 16Aug18-31Dec19
						4115	320	99.81	AdjsWastBasngP 16Aug18-31Dec19
20/02/2020	CASTLE WATER	DD	722.88			4115	204	311.63	WasteWater HC 01-31 Jan2020
						4115	204	411.25	Water HC 01-31 Jan2020
20/02/2020	Fleet Town Council	DDR	27,343.92			517		11.50	Payroll Feb 2020
						516		427.50	Payroll Feb 2020
						520		26,904.92	Payroll Feb 2020
21/02/2020	Inland Revenue	DDR	7,929.92			515		7,929.92	Inland Revenue Feb 2020
24/02/2020	HSBC	DDR	4.05			4420	101	4.05	HSBC CHARGE CASH EXCHANGE
25/02/2020	BOC MANCHESTER ACC	DD	113.94		18.99	4700	201	94.95	Gas for HarlingtonBar Jan2020
26/02/2020	BACS P/L Pymnt Page 1750	BACS Pymnt	19,643.16	19,643.16		500			BACS P/L Pymnt Page 1750
27/02/2020	Fleet Town Council Petty Cash	200001	86.66	86.66		500			27 FEBR 2020/Fleet Town Council
27/02/2020	PAY AND SHOP	DD	30.79		5.13	4490	201	25.66	TransChrgsHCEv Jan20/50293250
28/02/2020	O2	DD	12.09		2.01	4445	301	10.08	MobilePhoneOS&FM 14Feb-13Mar20
29/02/2020	HSBC	DDR	179.61			4420	101	179.61	HSBC TotalCharges 8Jan-7Febr20
<b>Total Payments:</b>			91,729.53	46,971.19	469.79			44,288.55	

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Sales Ledger	1	720	10		1,262.81	1,262.81	0.00
Cashbook	1		10		10,748.26	10,748.26	0.00
Sales Ledger	1	723	11		1,558.66	1,558.66	0.00
Cashbook	1		11		1,610.00	1,610.00	0.00
Sales Ledger	1	732	12		779.32	779.32	0.00
Cashbook	1		12		2,800.00	2,800.00	0.00
<b>OUTPUT</b>				<b>Total Rate: E</b>	<b>18,759.05</b>	<b>18,759.05</b>	<b>0.00</b>
Sales Ledger	1	718	10		-59.10	-49.25	-9.85
Sales Ledger	1	719	10		2,854.15	2,378.51	475.64
Sales Ledger	1	720	10		12,248.42	10,207.02	2,041.40
Cashbook	1		10		46,421.09	38,712.63	7,708.46
Sales Ledger	1	722	11		2,609.55	2,174.66	434.89
Sales Ledger	1	723	11		798.30	665.25	133.05
Sales Ledger	1	724	11		0.00	0.00	0.00
Sales Ledger	1	725	11		6,305.40	5,254.50	1,050.90
Sales Ledger	1	726	11		1,200.00	1,000.00	200.00
Cashbook	1		11		45,150.45	37,653.74	7,496.71
Journal		1270	11		13,134.06	10,945.05	2,189.01
Sales Ledger	1	727	12		5,110.02	4,258.35	851.67
Sales Ledger	1	728	12		1,091.60	909.67	181.93
Sales Ledger	1	729	12		1,937.21	1,614.37	322.84
Sales Ledger	1	730	12		330.85	275.71	55.14
Sales Ledger	1	731	12		234.00	195.00	39.00
Sales Ledger	1	732	12		18,700.00	15,583.33	3,116.67
Cashbook	1		12		22,410.04	18,731.70	3,678.34
Journal		1288	12		1,504.14	1,253.45	250.69
Journal		1291	12		1,200.00	1,000.00	200.00
Journal		1293	12		7,120.08	5,933.40	1,186.68
Journal		1294	12		210.00	175.00	35.00
Journal		1295	12		108.00	90.00	18.00
<b>OUTPUT</b>				<b>Total Rate: S</b>	<b>190,618.26</b>	<b>158,962.09</b>	<b>31,656.17</b>
Cashbook	1		10		1,100.00	1,100.00	0.00
Cashbook	1		12		678.92	678.92	0.00
<b>OUTPUT</b>				<b>Total Rate: Z</b>	<b>1,778.92</b>	<b>1,778.92</b>	<b>0.00</b>
Purchase Ledger	1	867	10		100.00	100.00	0.00
Purchase Ledger	1	868	10		625.00	625.00	0.00
<b>INPUT</b>				<b>Total Rate: E</b>	<b>725.00</b>	<b>725.00</b>	<b>0.00</b>
Cashbook	1		10		243.68	232.08	11.60
Purchase Ledger	1	873	11		134.84	128.40	6.44
Cashbook	1		11		317.52	302.40	15.12

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Purchase Ledger	1	877	12		65.05	61.96	3.09
Purchase Ledger	1	882	12		-0.77	-0.72	-0.05
		<b>INPUT</b>		<b>Total Rate: F</b>	<b>760.32</b>	<b>724.12</b>	<b>36.20</b>
Purchase Ledger	1	861	10		13,420.51	10,808.81	2,611.70
Purchase Ledger	1	864	10		17,487.07	14,572.56	2,914.51
Purchase Ledger	1	867	10		15,924.96	13,270.80	2,654.16
Purchase Ledger	1	868	10		15,323.46	12,769.56	2,553.90
Cashbook	1		10		2,374.74	1,978.96	395.78
Purchase Ledger	1	871	11		19,141.61	15,952.94	3,188.67
Purchase Ledger	1	873	11		18,813.40	15,677.84	3,135.56
Purchase Ledger	1	875	11		7.49	6.24	1.25
Cashbook	1		11		1,927.92	1,606.61	321.31
Purchase Ledger	1	877	12		41,492.07	34,576.73	6,915.34
Purchase Ledger	1	880	12		51,927.74	43,273.12	8,654.62
Purchase Ledger	1	882	12		11,781.00	9,817.48	1,963.52
Purchase Ledger	1	884	12		-125.85	-104.87	-20.98
Purchase Ledger	1	885	12		7,771.20	6,476.00	1,295.20
Purchase Ledger	1	886	12		103.32	86.10	17.22
Cashbook	1		12		2,546.76	2,122.09	424.67
Journal		1286	12		1,668.72	1,390.60	278.12
Journal		1293	12		7,800.00	6,500.00	1,300.00
Journal		1294	12		480.00	400.00	80.00
		<b>INPUT</b>		<b>Total Rate: S</b>	<b>229,866.12</b>	<b>191,181.57</b>	<b>38,684.55</b>
Cashbook	1		11		800.16	666.80	133.36
		<b>INPUT</b>		<b>Total Rate: SFR</b>	<b>800.16</b>	<b>666.80</b>	<b>133.36</b>
Purchase Ledger	1	861	10		7,983.05	7,983.05	0.00
Purchase Ledger	1	864	10		184.19	184.19	0.00
Purchase Ledger	1	866	10		-95.00	-95.00	0.00
Purchase Ledger	1	867	10		108,894.60	108,894.60	0.00
Purchase Ledger	1	868	10		100,000.00	100,000.00	0.00
Purchase Ledger	1	870	10		95.00	95.00	0.00
Cashbook	1		10		3,125.82	3,125.82	0.00
Purchase Ledger	1	871	11		8,672.68	8,672.68	0.00
Purchase Ledger	1	873	11		122.00	122.00	0.00
Purchase Ledger	1	875	11		79.17	79.17	0.00
Cashbook	1		11		2,776.88	2,776.88	0.00
Purchase Ledger	1	877	12		3,690.38	3,690.38	0.00
Purchase Ledger	1	880	12		20,566.84	20,566.84	0.00
Purchase Ledger	1	882	12		260.00	260.00	0.00
Purchase Ledger	1	885	12		359.70	359.70	0.00

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Purchase Ledger	1	886	12		4.80	4.80	0.00
Cashbook	1		12		38,556.95	38,556.95	0.00
<b>INPUT</b>			<b>Total Rate:</b>	<b>Z</b>	<b>295,277.06</b>	<b>295,277.06</b>	<b>0.00</b>

<b>VAT Return Summary:</b>	<b>Total Outputs</b>	<b>211,156.23</b>	<b>179,500.06</b>	<b>31,656.17</b>
	<b>Total Inputs</b>	<b>527,428.66</b>	<b>488,574.55</b>	<b>38,854.11</b>
VAT due on Sales	<b>Box 1</b>	31,656.17		
VAT due on ACQUISITIONS from EC Members	<b>2</b>	0.00		
<b>Total VAT due</b>	<b>3</b>	<b>31,656.17</b>		
VAT reclaimed on ALL INPUTS	<b>4</b>	38,854.11		
<b>Net VAT to be RECLAIMED</b>	<b>5</b>	<b>7,197.94</b>		
<b>Total sales incl EC Members (Excl VAT)</b>	<b>6</b>	<b>179,500.00</b>		
<b>Total purchases incl EC Members(Excl VAT)</b>	<b>7</b>	<b>488,574.00</b>		
Total sales to EC Members(Excl VAT)	<b>8</b>	0.00		
Total purchases from EC Members(Excl VAT)	<b>9</b>	0.00	VAT on acquisitions from other EC States	<b>0.00</b>

## Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 01/04/2020-30/04/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
101	Debtors Control	35,627
120	Vat Control	2,827
150	Stock - Bar	8,443
151	Stock - Food	1,272
200	Bank Current/Deposit Account	627,388
210	Petty Cash - FTC	100
211	CCLA Pub Sector Deposit Fund	1,050,000
216	Nationwide deposit account	400,000
218	Cambridge B.S Savings account	100,000
220	Cash Floats	2,000
251	Petty Cash - Harlington	120
	<b>Total Current Assets</b>	<b>2,227,778</b>
	<u>Current Liabilities</u>	
500	Creditors Control	108
503	Christmas Festivities Town Cen	4,620
504	Christmas Day Lunch	1,282
515	Paye/NI Due	7,523
516	Pension Due	0
555	NEIL DIAMOND STORY FEB 2020	2,150
557	DOM JOLLY Aug 20	2,730
558	GENESIS CONNECTED July 2020	2,850
559	NAVI FEB 2020	3,656
560	90s rewind june 2020	2,935
562	Billy Walton Band Mar 2020	0
563	Elo Encounter Sept 2020	1,773
564	The Stumble May 2020	325
565	Bootleg Blondie Jun 2020	779
566	CLARE TEAL October 20	1,522
567	PURPLE ZEPPELIN Nov 20	748
569	COMEDY MAR 20	435
572	COMEDY JUN 20	342
574	FLEET JAZZ MAR 20	(497)
575	FLEET JAZZ APR 20	(560)
577	FLEET JAZZ JUN 20	128
578	FLEET JAZZ JUL 20	14
580	TOTALLY TINA JUN 20	1,514
581	RABBIT RABBIT JUN 20	160
582	GUNS 2 ROSES JUN 20	1,245
584	NINE BELOW ZERO October20	390
586	POP DIVAS LIVE SEPT 20	582
587	JERSEY GUYS SEPT 20	319
589	SPACE APRIL 20	(1,750)
590	80s rewind nov 20	6,509
591	Martin Kemp August20	1,833
592	bernie marsden oct 20	665
593	funtime dance june 20	0
595	movie medley july 20 cancelled	(152)
878	mainly madness xmas dec 19	2,816
882	new amen corner feb 20	678
	<b>Total Current Liabilities</b>	<b>47,673</b>

## Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 01/04/2020-30/04/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<b>Net Current Assets</b>		<b>2,180,105</b>
	<b>Total Assets less Current Liabilities</b>		<b><u>2,180,105</u></b>
	<i>Represented by :-</i>		
300	Current Year Fund	497,270	
310	General Fund	199,144	
321	EMR - Pension Obligation	30,000	
322	EMR - Website Development	10,000	
323	EMR - Cemetery Ext/Rem Gdn	3,935	
324	EMR - Park Improvements	12,000	
325	EMR - Community Pk Building 25	100,853	
326	EMR - Office Refurbishment	238	
327	EMR - Ancells Farm Rep/Dec	6,955	
328	EMR - Paths	992	
329	EMR - Cemetery Mem Test 2021	3,300	
330	EMR - CP Tennis Sinking 2026	30,563	
331	EMR - Community Buis Service	13,000	
332	EMR - S106 Sensory Garden	51,579	
333	EMR - Sustainable Ops Projects	2,959	
335	EMR - Climate Change LEDs	600	
360	Harlington Development Fund	1,216,717	
	<b>Total Equity</b>		<b><u>2,180,105</u></b>

## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b>Central Administration</b>									
1500	Miscellaneous Income	0	0	0	0	0	0	0	0	0
1870	Interest Income	4,500	2,542	3,500	732	1,750	0	9,000	0	0
	<b>Total Income</b>	<b>4,500</b>	<b>2,542</b>	<b>3,500</b>	<b>732</b>	<b>1,750</b>	<b>0</b>	<b>9,000</b>	<b>0</b>	<b>0</b>
4000	Salaries	111,611	108,243	124,000	10,315	124,000	0	118,450	0	0
4001	Employers National Insurance	10,500	9,817	10,500	852	10,500	0	11,139	0	0
4002	Employers Pension	5,600	6,178	7,700	581	7,700	0	5,941	0	0
4005	Contracted Staffing	7,200	1,457	0	0	0	0	8,240	0	0
4011	Staff Recruitment	500	0	250	0	0	0	530	0	0
4015	Recharge staff hours	-16,000	-18,000	-16,480	0	-18,480	0	-16,974	0	0
4020	COVID19	0	1,305	0	0	0	0	0	0	0
4030	Training	3,000	1,870	3,100	0	1,000	0	4,080	0	0
4041	Mileage/Travel/Sustinance	100	56	102	0	50	0	104	0	0
4130	Insurance	9,500	8,918	9,000	8,132	8,500	0	10,600	0	0
4156	Recycling	0	144	500	0	0	0	3,060	0	0
4175	Equipment Maintenance	1,030	0	589	0	589	0	1,071	0	0
4185	Equipment	1,545	7,366	3,000	0	3,000	0	1,607	0	0
4187	Health & Safety	10,000	9,289	10,200	1,636	9,300	0	10,404	0	0
4400	Stationery & Consumables	3,816	3,844	3,892	367	1,000	0	3,969	0	0
4401	Document Management	5,000	0	2,000	0	0	0	2,040	0	0
4420	Bank Charges	2,500	3,087	3,000	187	2,000	0	3,060	0	0
4422	Bank & Card Transactions	120	32	0	0	0	0	124	0	0
4430	Promotion/Publicity/Vision	6,800	6,935	7,000	0	7,000	0	9,996	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4435	Website	515	862	800	0	800	0	816	0	0
4440	Telephone & Broadband	2,000	1,160	1,700	0	1,400	0	2,080	0	0
4445	Mobile Phones	0	9	0	27	500	0	0	0	0
4455	Postage	450	635	350	0	170	0	357	0	0
4460	Subscriptions	3,100	2,618	3,162	0	3,000	0	3,225	0	0
4480	Computer Maintenance	1,200	905	1,000	0	1,000	0	5,000	0	0
4481	Software/Licenses	2,200	1,747	1,700	0	2,000	0	2,288	0	0
4484	Computer Support	5,000	4,500	5,500	720	6,000	0	7,140	0	0
4485	Computer Storage	825	1,509	1,500	0	1,700	0	1,530	0	0
4486	E-mail Exchange	2,700	3,170	3,250	0	3,500	0	3,329	0	0
4550	Payroll Services	618	547	600	0	600	0	655	0	0
4551	HR Services	2,000	917	2,000	91	2,000	0	2,080	0	0
4555	Legal Fees and Costs	2,000	3,172	2,000	0	2,000	0	2,100	0	0
4560	Accountancy fees	1,700	1,505	700	0	700	0	1,769	0	0
4561	VAT Consultancy fees	400	159	440	0	440	0	416	0	0
4564	Procurement fees	3,000	22	1,000	0	1,000	0	3,121	0	0
4580	Audit Fees	5,000	1,350	4,000	-700	4,000	0	5,202	0	0
<b>Overhead Expenditure</b>		<b>195,530</b>	<b>175,327</b>	<b>198,055</b>	<b>22,208</b>	<b>186,969</b>	<b>0</b>	<b>218,549</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(191,030)</b>	<b>(172,785)</b>	<b>(194,555)</b>	<b>(21,475)</b>	<b>(185,219)</b>		<b>(209,549)</b>		
<b>105</b>	<b><u>Civic and Democratic</u></b>									
4041	Mileage/Travel/Sustinance	150	118	153	0	0	0	156	0	0
4430	Promotion/Publicity/Vision	2,500	1,191	2,500	0	2,500	0	3,060	0	0
4530	Councillor Development	1,030	448	1,050	0	1,050	0	1,071	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4535	Chairman's Allowance	1,135	437	1,160	0	1,160	0	1,180	0	0
4537	Members Allowances	4,284	415	2,000	0	2,000	0	4,457	0	0
<b>Overhead Expenditure</b>		9,099	2,609	6,863	0	6,710	0	9,924	0	0
<b>Movement to/(from) Gen Reserve</b>		(9,099)	(2,609)	(6,863)	0	(6,710)		(9,924)		
<b>110</b>	<b>Grants</b>									
4112	Lions Lease	0	1,375	0	0	0	0	0	0	0
4113	The Harlington	160,000	0	0	0	0	0	160,000	0	0
4538	Community Support	1,500	1,108	1,500	0	1,500	0	55,000	0	0
4800	Fleet Link	13,082	16,071	13,500	-2,721	13,500	0	0	0	0
4810	Basingstoke Canal	18,900	18,309	18,500	0	18,500	0	0	0	0
4855	Community grants	10,300	2,510	10,600	0	10,600	0	0	0	0
<b>Overhead Expenditure</b>		203,782	39,373	44,100	-2,721	44,100	0	215,000	0	0
<b>Movement to/(from) Gen Reserve</b>		(203,782)	(39,373)	(44,100)	2,721	(44,100)		(215,000)		
<b>115</b>	<b>Precept</b>									
1900	Precept - operational	631,819	631,819	672,341	336,171	336,171	0	666,483	0	0
1902	Precept - New Harlington	412,017	412,017	412,017	206,009	206,008	0	412,017	0	0
<b>Total Income</b>		1,043,836	1,043,836	1,084,358	542,179	542,179	0	1,078,500	0	0
<b>Movement to/(from) Gen Reserve</b>		1,043,836	1,043,836	1,084,358	542,179	542,179		1,078,500		
<b>150</b>	<b>Events</b>									
4176	Action Day	600	842	900	0	400	0	832	0	0
4210	Floral Displays	17,200	15,539	17,544	0	16,500	0	18,204	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4222	Friends Group Get Together	200	76	150	0	0	0	208	0	0
4655	Town Centre Xmas Decorations	20,000	14,919	20,400	-900	18,000	0	22,000	0	0
4656	Christmas Gurkha Square	4,010	2,040	4,090	0	1,000	0	4,172	0	0
4657	Christmas Day Lunch	1,000	2,136	1,020	0	0	0	1,040	0	0
4660	Remembrance Day	210	451	300	0	200	0	218	0	0
<b>Overhead Expenditure</b>		<b>43,220</b>	<b>36,002</b>	<b>44,404</b>	<b>-900</b>	<b>36,100</b>	<b>0</b>	<b>46,674</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(43,220)</b>	<b>(36,002)</b>	<b>(44,404)</b>	<b>900</b>	<b>(36,100)</b>		<b>(46,674)</b>		
<b>160</b>	<b><u>Harlington Development</u></b>									
1870	Interest Income	0	5,957	0	0	0	0	0	0	0
<b>Total Income</b>		<b>0</b>	<b>5,957</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4015	Recharge staff hours	30,000	25,000	30,000	0	0	0	0	0	0
4041	Mileage/Travel/Sustinance	400	16	400	0	0	0	0	0	0
4171	Essential Maint, Ops , H&S	0	1,460	0	0	0	0	0	0	0
4400	Stationery & Consumables	1,100	0	1,100	0	0	0	0	0	0
4430	Promotion/Publicity/Vision	20,000	0	20,000	0	0	0	0	0	0
4455	Postage	2,000	0	2,000	0	0	0	0	0	0
4555	Legal Fees and Costs	20,000	0	20,000	0	0	0	0	0	0
4560	Accountancy fees	1,500	0	1,500	0	0	0	0	0	0
4562	Design Consultancy fees	120,000	0	77,000	0	0	0	0	0	0
4563	Planning and Building fees	45,000	0	45,000	0	0	0	0	0	0
4564	Procurement fees	15,000	0	15,000	0	0	0	0	0	0
4565	Survey	0	45,546	43,000	0	0	0	0	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4570	Project Management	100,000	0	100,000	0	0	0	0	0	0
4999	Contingency	57,017	0	57,017	0	0	0	0	0	0
<b>Overhead Expenditure</b>		<b>412,017</b>	<b>72,022</b>	<b>412,017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(412,017)</b>	<b>(66,064)</b>	<b>(412,017)</b>	<b>0</b>	<b>0</b>		<b>0</b>		
<b>201</b>	<b><u>Harlington - Events</u></b>									
1000	Hall Hire	108,000	104,195	104,000	529	3,330	0	112,363	0	0
1001	WRVS Hall Hire	2,000	1,938	2,000	0	0	0	2,080	0	0
1002	POINT Hall Hire	250	0	0	0	0	0	260	0	0
1029	WRVS Office 2 - Dance	2,400	1,600	0	0	0	0	2,496	0	0
1030	WRVS Office 1	2,000	1,000	1,000	0	0	0	2,080	0	0
1033	Fleet Phoenix	1,000	1,000	1,000	0	0	0	1,040	0	0
1036	Fleet Baptist Preschool	4,500	4,070	4,500	0	2,250	0	4,681	0	0
1415	Coffee Shop Sales/Catering	0	269	0	0	0	0	0	0	0
1420	Bar Sales	96,500	118,401	105,000	0	0	0	100,038	0	0
1430	Merchandise	500	291	600	0	0	0	520	0	0
1431	Confectionery	2,100	3,995	2,500	0	0	0	2,184	0	0
1432	Ices	2,000	2,605	2,000	0	0	0	2,080	0	0
1433	Snacks	2,200	2,731	2,200	0	0	0	2,288	0	0
1435	Box Office Charges	10,000	15,287	14,000	0	0	0	10,404	0	0
1436	Technical Income	0	170	0	0	0	0	0	0	0
1450	Ticket Sales	181,000	158,346	180,000	0	0	0	188,312	0	0
<b>Total Income</b>		<b>414,450</b>	<b>415,899</b>	<b>418,800</b>	<b>530</b>	<b>5,580</b>	<b>0</b>	<b>430,826</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Salaries	154,800	144,907	171,000	18,399	171,000	0	164,227	0	0
4001	Employers National Insurance	10,500	11,338	10,960	1,517	10,960	0	11,139	0	0
4002	Employers Pension	6,200	7,141	8,900	1,059	8,900	0	6,577	0	0
4005	Contracted Staffing	0	10,911	0	0	0	0	0	0	0
4015	Recharge staff hours	-7,000	-5,000	-7,000	0	-7,000	0	-7,283	0	0
4182	Technical Equipment Sundries	1,000	970	1,500	-57	1,500	0	1,040	0	0
4183	Technical Equipment Hire	500	1,017	500	0	0	0	520	0	0
4185	Equipment	4,000	3,960	5,000	-2,830	5,000	0	4,161	0	0
4422	Bank & Card Transactions	4,240	11,889	7,500	0	2,500	0	4,411	0	0
4432	Marketing	17,000	18,436	17,000	-11	10,000	0	17,686	0	0
4433	Marketing Support	6,000	6,007	6,500	0	3,500	0	6,242	0	0
4490	Sales Systsem Costs	8,000	13,227	10,000	19	1,000	0	8,323	0	0
4700	Bar Purchases	38,600	47,814	42,000	13	1,500	0	40,159	0	0
4710	Bar Consumables	1,700	1,265	2,000	6	0	0	1,768	0	0
4715	Stocktaking	200	175	200	0	200	0	208	0	0
4720	Performance Costs	117,500	104,889	110,000	-5	0	0	122,247	0	0
4740	Licences	6,000	5,914	5,500	-1,800	500	0	6,242	0	0
4752	Hospitality	1,000	850	1,000	3	100	0	1,040	0	0
4760	Merchandise	100	0	0	0	0	0	104	0	0
4761	Confectionery	1,020	1,335	1,500	0	0	0	1,061	0	0
4762	Ices	800	2,262	760	0	0	0	832	0	0
4763	Snacks	900	1,402	1,000	23	0	0	936	0	0
<b>Overhead Expenditure</b>		<b>373,060</b>	<b>390,711</b>	<b>395,820</b>	<b>16,336</b>	<b>209,660</b>	<b>0</b>	<b>391,640</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>41,390</b>	<b>25,188</b>	<b>22,980</b>	<b>(15,807)</b>	<b>(204,080)</b>		<b>39,186</b>		

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>202</b>	<b><u>Coffee Shop</u></b>									
1415	Coffee Shop Sales/Catering	55,000	41,293	52,000	0	0	0	57,222	0	0
1417	Function Catering	0	5	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>55,000</b>	<b>41,298</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,222</b>	<b>0</b>	<b>0</b>
4000	Salaries	22,300	18,668	22,700	1,109	22,700	0	23,658	0	0
4001	Employers National Insurance	1,050	297	1,530	0	1,530	0	1,114	0	0
4002	Employers Pension	640	564	370	16	370	0	678	0	0
4151	Cleaning - Equipment	0	33	0	0	0	0	0	0	0
4750	Catering Supplies	20,000	11,763	17,500	-160	0	0	20,800	0	0
4755	Catering Consumables	500	787	500	78	0	0	520	0	0
	<b>Overhead Expenditure</b>	<b>44,490</b>	<b>32,111</b>	<b>42,600</b>	<b>1,044</b>	<b>24,600</b>	<b>0</b>	<b>46,770</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>10,510</b>	<b>9,187</b>	<b>9,400</b>	<b>(1,044)</b>	<b>(24,600)</b>		<b>10,452</b>		
<b>204</b>	<b><u>Building</u></b>									
1000	Hall Hire	0	0	0	0	10,000	0	0	0	0
1031	HCC Library	16,000	16,000	16,000	0	0	0	16,000	0	0
1053	Grant money and funding	160,000	0	0	0	0	0	0	0	0
1903	Precept - Harlington Cont.	0	0	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>176,000</b>	<b>16,000</b>	<b>16,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>16,000</b>	<b>0</b>	<b>0</b>
4000	Salaries	72,000	71,926	75,680	-147	75,680	0	76,384	0	0
4001	Employers National Insurance	6,250	6,180	7,140	0	7,140	0	6,630	0	0
4002	Employers Pension	3,650	2,936	5,490	0	5,490	0	3,872	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4005	Contracted Staffing	1,000	1,107	1,000	0	0	0	1,060	0	0
4011	Staff Recruitment	400	643	400	0	0	0	416	0	0
4015	Recharge staff hours	-2,000	-2,000	-2,000	0	-2,000	0	-2,080	0	0
4030	Training	750	132	750	-15	500	0	780	0	0
4041	Mileage/Travel/Sustinance	500	566	500	0	250	0	520	0	0
4110	Rates	14,500	14,599	14,935	14,346	14,346	0	15,383	0	0
4115	Water & Sewerage	6,500	8,089	9,100	-700	9,100	0	6,896	0	0
4120	Gas	17,200	20,515	17,716	0	17,716	0	18,247	0	0
4122	Electricity	29,650	32,769	30,540	-3,150	30,540	0	31,456	0	0
4150	Cleaning	32,100	30,057	32,740	0	5,000	0	33,396	0	0
4151	Cleaning - Equipment	300	0	300	0	0	0	312	0	0
4152	Cleaning - Supplies	8,800	9,701	9,400	519	9,400	0	9,155	0	0
4155	Refuse Collection	5,500	5,890	5,700	0	3,285	0	5,722	0	0
4156	Recycling	1,000	1,156	1,000	0	600	0	1,040	0	0
4170	Building Maintenance	15,500	20,115	17,000	1,465	15,000	0	16,126	0	0
4172	Building Compliance	500	1,823	1,000	0	1,000	0	520	0	0
4175	Equipment Maintenance	500	832	1,000	0	0	0	520	0	0
4180	Equipment Hire	300	0	300	0	0	0	312	0	0
4185	Equipment	1,000	1,411	1,000	0	0	0	1,040	0	0
4187	Health & Safety	500	3,746	1,000	0	1,000	0	520	0	0
4188	Fire and Intruder Monitoring	600	475	500	70	500	0	624	0	0
4207	Fire & Intruder Systems	1,500	1,365	1,800	0	1,800	0	1,560	0	0
4400	Stationery & Consumables	2,000	2,891	1,500	0	500	0	2,080	0	0
4445	Mobile Phones	400	377	400	31	400	0	416	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4455	Postage	400	294	400	0	100	0	416	0	0
4481	Software/Licenses	500	740	500	0	750	0	520	0	0
4487	Wi-Fi	600	1,294	1,236	130	1,236	0	624	0	0
4745	Uniforms	500	502	500	-934	0	0	520	0	0
<b>Overhead Expenditure</b>		<b>222,900</b>	<b>240,131</b>	<b>238,527</b>	<b>11,616</b>	<b>199,333</b>	<b>0</b>	<b>234,987</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(46,900)</b>	<b>(224,131)</b>	<b>(222,527)</b>	<b>(11,616)</b>	<b>(189,333)</b>		<b>(218,987)</b>		
<b>205</b>	<b><u>Ancells Community Centre</u></b>									
1000	Hall Hire	26,000	25,309	26,000	-6	3,650	0	27,050	0	0
<b>Total Income</b>		<b>26,000</b>	<b>25,309</b>	<b>26,000</b>	<b>-6</b>	<b>3,650</b>	<b>0</b>	<b>27,050</b>	<b>0</b>	<b>0</b>
4000	Salaries	15,090	14,967	17,110	891	17,110	0	16,008	0	0
4001	Employers National Insurance	830	828	1,120	52	1,120	0	881	0	0
4002	Employers Pension	1,230	1,225	1,690	99	1,690	0	1,305	0	0
4041	Mileage/Travel/Sustinance	450	420	450	35	450	0	468	0	0
4115	Water & Sewerage	1,200	737	320	-55	700	0	1,273	0	0
4120	Gas	2,000	1,343	2,000	0	1,438	0	2,122	0	0
4122	Electricity	1,500	1,139	1,545	0	1,306	0	1,591	0	0
4150	Cleaning	6,625	6,482	6,825	0	1,800	0	6,892	0	0
4152	Cleaning - Supplies	1,300	1,295	1,400	97	1,400	0	1,352	0	0
4155	Refuse Collection	850	860	900	0	530	0	884	0	0
4170	Building Maintenance	2,000	5,531	2,000	425	2,000	0	2,080	0	0
4185	Equipment	300	24	300	0	0	0	312	0	0
4207	Fire & Intruder Systems	0	443	0	0	0	0	0	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4280	Ancells Car Park	4,000	6,269	6,000	0	6,000	0	6,120	0	0
4445	Mobile Phones	300	300	300	25	300	0	312	0	0
4455	Postage	100	100	100	0	50	0	104	0	0
4740	Licences	2,300	2,126	2,300	0	0	0	2,392	0	0
<b>Overhead Expenditure</b>		<b>40,075</b>	<b>44,089</b>	<b>44,360</b>	<b>1,569</b>	<b>35,894</b>	<b>0</b>	<b>44,096</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(14,075)</b>	<b>(18,780)</b>	<b>(18,360)</b>	<b>(1,574)</b>	<b>(32,244)</b>		<b>(17,046)</b>		
<b>208</b>	<b><u>Ancells Farm Park and Pavilion</u></b>									
1053	Grant money and funding	0	4,779	0	0	0	0	0	0	0
1060	Pitch Hire	1,965	2,783	2,004	0	0	0	2,044	0	0
<b>Total Income</b>		<b>1,965</b>	<b>7,562</b>	<b>2,004</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,044</b>	<b>0</b>	<b>0</b>
4110	Rates	1,250	1,166	1,287	1,185	1,185	0	1,326	0	0
4115	Water & Sewerage	500	382	515	-65	367	0	530	0	0
4120	Gas	1,255	351	530	0	398	0	1,331	0	0
4122	Electricity	1,000	252	415	-70	251	0	1,061	0	0
4150	Cleaning	1,600	1,323	1,632	0	250	0	1,664	0	0
4170	Building Maintenance	1,000	3,931	4,200	-2,970	4,000	0	1,040	0	0
4175	Equipment Maintenance	400	460	600	0	300	0	416	0	0
4187	Health & Safety	300	0	306	0	306	0	312	0	0
4200	Grounds Maintenance	22,000	22,086	22,216	0	22,216	0	23,340	0	0
4202	Additional Ground Works	1,655	2,393	1,705	0	705	0	1,756	0	0
4205	CCTV	100	0	105	0	105	0	104	0	0
4220	Friends Group support	110	90	115	0	115	0	114	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4225	South and South East in Bloom	100	0	105	0	105	0	104	0	0
4230	Playground Maintenance	4,300	4,730	5,000	-190	5,000	0	4,473	0	0
4240	Grants / Funding expenditure	0	844	0	0	0	0	0	0	0
4250	Tree Surgery	800	1,540	816	0	816	0	832	0	0
<b>Overhead Expenditure</b>		<b>36,370</b>	<b>39,548</b>	<b>39,547</b>	<b>-2,110</b>	<b>36,119</b>	<b>0</b>	<b>38,403</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(34,405)</b>	<b>(31,986)</b>	<b>(37,543)</b>	<b>2,110</b>	<b>(36,119)</b>		<b>(36,359)</b>		
<b>301</b>	<b><u>Open Spaces</u></b>									
1050	Outdoor Space Hire	650	974	650	0	0	0	676	0	0
1053	Grant money and funding	0	1,500	0	0	0	0	0	0	0
<b>Total Income</b>		<b>650</b>	<b>2,474</b>	<b>650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>676</b>	<b>0</b>	<b>0</b>
4000	Salaries	13,000	13,133	13,526	1,115	13,256	0	13,791	0	0
4001	Employers National Insurance	1,300	888	1,300	103	1,300	0	1,379	0	0
4002	Employers Pension	520	635	812	56	812	0	557	0	0
4015	Recharge staff hours	-2,000	0	-2,040	0	0	0	-2,080	0	0
4041	Mileage/Travel/Sustinance	1,030	677	1,050	0	700	0	1,071	0	0
4169	Street and Park Furniture	0	0	1,000	0	1,000	0	0	0	0
4170	Building Maintenance	300	0	310	0	0	0	312	0	0
4185	Equipment	1,500	252	500	0	500	0	1,560	0	0
4200	Grounds Maintenance	13,926	13,979	14,062	0	14,062	0	14,774	0	0
4202	Additional Ground Works	1,047	2,430	1,078	0	500	0	1,111	0	0
4206	Lamppost Maintenance	0	70	200	0	200	0	0	0	0
4231	Depot/storage	15,000	0	0	0	0	0	1,020	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4233	Vehicle and costs	1	0	0	0	0	0	2,000	0	0
4240	Grants / Funding expenditure	0	1,630	0	0	0	0	0	0	0
4250	Tree Surgery	1,000	190	1,020	0	1,020	0	1,040	0	0
4445	Mobile Phones	400	121	408	11	408	0	416	0	0
4740	Licences	500	70	220	0	220	0	520	0	0
4745	Uniforms	100	48	110	0	110	0	104	0	0
<b>Overhead Expenditure</b>		<b>47,624</b>	<b>34,123</b>	<b>33,556</b>	<b>1,285</b>	<b>34,088</b>	<b>0</b>	<b>37,575</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(46,974)</b>	<b>(31,649)</b>	<b>(32,906)</b>	<b>(1,285)</b>	<b>(34,088)</b>		<b>(36,899)</b>		
<b>310</b>	<b>Calthorpe Park</b>									
1050	Outdoor Space Hire	0	71	0	0	0	0	0	0	0
1057	Fleet Football Club Rent	2,000	2,000	2,000	0	0	0	2,000	0	0
1060	Pitch Hire	1,680	1,270	1,700	250	0	0	1,747	0	0
1064	Tennis Membership card	7,000	5,632	7,000	0	0	0	7,000	0	0
1065	Tennis Hire	1,200	1,383	1,300	0	0	0	1,248	0	0
1066	Tennis coaching	1,000	0	1,000	0	0	0	1,000	0	0
<b>Total Income</b>		<b>12,880</b>	<b>10,356</b>	<b>13,000</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>12,995</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	200	454	580	-40	495	0	212	0	0
4120	Gas	0	100	0	-100	0	0	0	0	0
4122	Electricity	550	265	310	0	300	0	583	0	0
4150	Cleaning	1,450	1,160	1,236	0	250	0	1,508	0	0
4170	Building Maintenance	1,500	37	1,530	0	1,530	0	1,560	0	0
4175	Equipment Maintenance	770	0	785	0	785	0	801	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4185	Equipment	850	-309	867	0	867	0	884	0	0
4187	Health & Safety	300	0	310	0	310	0	312	0	0
4200	Grounds Maintenance	37,418	37,563	37,785	0	37,785	0	39,697	0	0
4202	Additional Ground Works	2,813	4,706	2,897	0	1,000	0	2,984	0	0
4205	CCTV	100	0	105	0	105	0	104	0	0
4220	Friends Group support	100	75	105	0	105	0	104	0	0
4225	South and South East in Bloom	50	70	55	0	55	0	52	0	0
4230	Playground Maintenance	400	69	1,000	0	500	0	1,500	0	0
4250	Tree Surgery	2,300	2,430	2,346	0	2,346	0	2,392	0	0
4430	Promotion/Publicity/Vision	500	0	510	0	0	0	520	0	0
4590	Repairs and Renewals	7,000	0	7,000	0	7,000	0	7,282	0	0
4651	LTA Registration - membership	900	0	920	0	920	0	936	0	0
4653	Tennis Software	900	775	910	0	910	0	936	0	0
4740	Licences	80	70	85	0	85	0	83	0	0
	<b>Overhead Expenditure</b>	<b>58,181</b>	<b>47,465</b>	<b>59,336</b>	<b>-140</b>	<b>55,348</b>	<b>0</b>	<b>62,450</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(45,301)</b>	<b>(37,109)</b>	<b>(46,336)</b>	<b>390</b>	<b>(55,348)</b>		<b>(49,455)</b>		
<b>315</b>	<b><u>Oakley Park</u></b>									
1060	Pitch Hire	2,620	3,942	3,000	779	0	0	2,725	0	0
	<b>Total Income</b>	<b>2,620</b>	<b>3,942</b>	<b>3,000</b>	<b>779</b>	<b>0</b>	<b>0</b>	<b>2,725</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	350	0	361	0	0	0	371	0	0
4120	Gas	0	85	0	-85	0	0	0	0	0
4122	Electricity	350	234	310	0	300	0	371	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4150	Cleaning	1,450	1,190	1,300	0	250	0	1,508	0	0
4170	Building Maintenance	1,000	529	1,020	0	1,020	0	1,040	0	0
4175	Equipment Maintenance	50	0	55	0	55	0	52	0	0
4185	Equipment	50	0	55	0	55	0	52	0	0
4187	Health & Safety	300	0	310	0	310	0	312	0	0
4200	Grounds Maintenance	19,946	20,023	20,142	0	20,142	0	21,161	0	0
4202	Additional Ground Works	1,500	0	1,545	0	545	0	1,591	0	0
4205	CCTV	2,215	2,185	2,259	0	2,259	0	2,304	0	0
4220	Friends Group support	100	75	105	0	105	0	104	0	0
4225	South and South East in Bloom	80	95	85	0	85	0	83	0	0
4230	Playground Maintenance	1,000	287	1,020	-218	1,020	0	1,040	0	0
4250	Tree Surgery	1,500	1,454	1,530	0	1,530	0	1,560	0	0
<b>Overhead Expenditure</b>		<b>29,891</b>	<b>26,158</b>	<b>30,097</b>	<b>-303</b>	<b>27,676</b>	<b>0</b>	<b>31,549</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(27,271)</b>	<b>(22,216)</b>	<b>(27,097)</b>	<b>1,082</b>	<b>(27,676)</b>		<b>(28,824)</b>		
<b>320</b>	<b><u>Basingbourne Park</u></b>									
1060	Pitch Hire	1,989	1,418	1,400	0	0	0	2,069	0	0
<b>Total Income</b>		<b>1,989</b>	<b>1,418</b>	<b>1,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,069</b>	<b>0</b>	<b>0</b>
4115	Water & Sewerage	400	405	412	0	400	0	424	0	0
4120	Gas	0	55	0	-55	0	0	0	0	0
4122	Electricity	300	146	309	0	220	0	318	0	0
4150	Cleaning	1,450	1,190	1,300	0	250	0	1,508	0	0
4170	Building Maintenance	2,000	978	2,040	0	2,040	0	2,080	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4185	Equipment	300	0	310	0	310	0	312	0	0
4187	Health & Safety	300	0	310	0	310	0	312	0	0
4200	Grounds Maintenance	16,962	17,028	17,128	0	17,128	0	17,995	0	0
4202	Additional Ground Works	1,275	460	1,315	0	315	0	1,353	0	0
4205	CCTV	1,150	1,093	1,175	0	1,175	0	1,196	0	0
4220	Friends Group support	110	220	115	0	115	0	114	0	0
4225	South and South East in Bloom	110	105	115	0	115	0	114	0	0
4230	Playground Maintenance	1,000	830	1,020	-686	1,020	0	1,040	0	0
4250	Tree Surgery	2,500	7,716	2,550	0	2,550	0	2,601	0	0
<b>Overhead Expenditure</b>		<b>27,857</b>	<b>30,225</b>	<b>28,099</b>	<b>-741</b>	<b>25,948</b>	<b>0</b>	<b>29,367</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(25,868)</b>	<b>(28,807)</b>	<b>(26,699)</b>	<b>741</b>	<b>(25,948)</b>		<b>(27,298)</b>		
<b>325</b>	<b><u>The Views</u></b>									
1050	Outdoor Space Hire	1,500	1,277	1,530	0	0	0	1,560	0	0
1145	Plaque contribution	0	35	0	0	0	0	0	0	0
<b>Total Income</b>		<b>1,500</b>	<b>1,312</b>	<b>1,530</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,560</b>	<b>0</b>	<b>0</b>
4122	Electricity	80	176	135	0	130	0	85	0	0
4185	Equipment	100	0	105	0	105	0	104	0	0
4200	Grounds Maintenance	7,028	7,055	7,097	0	7,097	0	7,456	0	0
4202	Additional Ground Works	528	190	545	0	200	0	560	0	0
4230	Playground Maintenance	2,000	2,588	4,040	-566	4,040	0	2,080	0	0
4250	Tree Surgery	300	585	310	0	310	0	312	0	0
<b>Overhead Expenditure</b>		<b>10,036</b>	<b>10,594</b>	<b>12,232</b>	<b>-566</b>	<b>11,882</b>	<b>0</b>	<b>10,597</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>		<u>(8,536)</u>	<u>(9,281)</u>	<u>(10,702)</u>	<u>566</u>	<u>(11,882)</u>		<u>(9,037)</u>		
<b>330</b>	<b><u>Edenbrook</u></b>									
4200	Grounds Maintenance	2,970	2,983	3,000	0	3,000	0	3,151	0	0
4202	Additional Ground Works	224	0	231	0	200	0	238	0	0
4230	Playground Maintenance	2,000	317	2,040	-180	2,040	0	2,080	0	0
<b>Overhead Expenditure</b>		<u>5,194</u>	<u>3,300</u>	<u>5,271</u>	<u>-180</u>	<u>5,240</u>	<u>0</u>	<u>5,469</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>		<u>(5,194)</u>	<u>(3,300)</u>	<u>(5,271)</u>	<u>180</u>	<u>(5,240)</u>		<u>(5,469)</u>		
<b>350</b>	<b><u>Cemetery</u></b>									
1100	Interment Fees	17,000	12,175	12,240	1,660	14,000	0	12,484	0	0
1110	Scattering of Ashes	0	170	340	0	340	0	0	0	0
1120	Sale of Exclusive Rights	24,000	16,070	18,480	6,600	18,480	0	24,969	0	0
1121	Transfer of Exclusive Rights	1,000	3,330	1,020	0	1,020	0	1,040	0	0
1130	Memorial Cemetery Fees	6,200	5,838	6,324	1,020	6,324	0	6,450	0	0
1132	Memorial Kerbstones	0	1,500	0	0	3,000	0	0	0	0
1133	Memorial Sanctums	0	13,008	9,000	3,717	15,000	0	6,120	0	0
1134	GoR Planted Area	0	175	0	0	400	0	0	0	0
1140	Bench contribution	0	483	0	0	0	0	0	0	0
1145	Plaque contribution	0	150	0	0	0	0	0	0	0
<b>Total Income</b>		<u>48,200</u>	<u>52,900</u>	<u>47,404</u>	<u>12,997</u>	<u>58,564</u>	<u>0</u>	<u>51,063</u>	<u>0</u>	<u>0</u>
4000	Salaries	5,700	3,981	5,700	453	5,700	0	6,047	0	0
4002	Employers Pension	230	171	352	23	352	0	244	0	0

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

	<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4041 Mileage/Travel/Sustinance	510	437	520	0	520	0	530	0	0
4110 Rates	1,715	1,873	1,900	2,188	2,188	0	1,819	0	0
4115 Water & Sewerage	350	-97	780	-38	370	0	371	0	0
4150 Cleaning	530	0	540	0	250	0	551	0	0
4155 Refuse Collection	1,800	1,848	2,000	0	2,000	0	1,872	0	0
4170 Building Maintenance	200	0	510	0	510	0	208	0	0
4200 Grounds Maintenance	11,700	10,584	15,900	0	15,900	0	12,413	0	0
4202 Additional Ground Works	800	598	825	0	325	0	849	0	0
4203 General Upkeep	1,500	1,039	1,530	0	500	0	1,560	0	0
4220 Friends Group support	100	70	105	0	105	0	104	0	0
4225 South and South East in Bloom	80	90	140	0	140	0	83	0	0
4250 Tree Surgery	1,000	1,940	1,020	0	1,020	0	1,040	0	0
4445 Mobile Phones	400	79	250	0	250	0	416	0	0
4455 Postage	0	2	0	0	0	0	0	0	0
4460 Subscriptions	100	95	105	95	95	0	104	0	0
4481 Software/Licenses	750	390	765	0	500	0	780	0	0
4935 GoR Memorial inscriptions	0	565	1,000	0	1,000	0	0	0	0
4936 GoR Ashes digging	0	100	0	0	0	0	0	0	0
4940 Cemetery Extension	2,000	0	0	0	0	0	2,000	0	0
4942 H and S Memorial repairs	300	0	310	0	310	0	312	0	0
4944 H and S Memorial inspections	500	148	510	7,648	7,648	0	520	0	0
<b>Overhead Expenditure</b>	<b>30,265</b>	<b>23,913</b>	<b>34,762</b>	<b>10,369</b>	<b>39,683</b>	<b>0</b>	<b>31,823</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>17,935</b>	<b>28,987</b>	<b>12,642</b>	<b>2,628</b>	<b>18,881</b>		<b>19,240</b>		
<b>475 Lengthsman Scheme</b>									

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## Annual Budget - By Centre

Note: Item7 Month1 Budget Detail NO EMR Apr20

		<u>2019-2020</u>		<u>2020-2021</u>				<u>2021-2022</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1053	Grant money and funding	0	3,300	0	3,300	0	0	0	0	0
	<b>Total Income</b>	0	3,300	0	3,300	0	0	0	0	0
4202	Additional Ground Works	0	3,830	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	0	3,830	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(530)	0	3,300	0		0		
	<b>Total Budget Income</b>	1,789,590	1,634,106	1,669,646	560,762	621,723	0	1,691,730	0	0
	<b>Expenditure</b>	1,789,591	1,251,530	1,669,646	56,766	979,350	0	1,454,873	0	0
	<b>Movement to/(from) Gen Reserve</b>	(1)	382,576	0	503,996	(357,627)		236,857		



## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Policy and Finance</b>											
<u>101 Central Administration</u>											
1870 Interest Income	732	292	(440)	732	292	(440)	3,500			20.9%	
Central Administration :- Income	<b>732</b>	<b>292</b>	<b>(440)</b>	<b>732</b>	<b>292</b>	<b>(440)</b>	<b>3,500</b>			<b>20.9%</b>	<b>0</b>
4000 Salaries	10,315	10,333	18	10,315	10,333	18	124,000		113,685	8.3%	
4001 Employers National Insurance	852	875	23	852	875	23	10,500		9,648	8.1%	
4002 Employers Pension	581	642	61	581	642	61	7,700		7,119	7.5%	
4011 Staff Recruitment	0	21	21	0	21	21	250		250	0.0%	
4015 Recharge staff hours	0	(1,373)	(1,373)	0	(1,373)	(1,373)	(16,480)		(16,480)	0.0%	
4020 COVID19	0	0	(0)	0	0	(0)	0		(0)	0.0%	
4030 Training	0	258	258	0	258	258	3,100		3,100	0.0%	
4041 Mileage/Travel/Sustinance	0	8	8	0	8	8	102		102	0.0%	
4130 Insurance	8,132	750	(7,382)	8,132	750	(7,382)	9,000		868	90.4%	
4156 Recycling	0	42	42	0	42	42	500		500	0.0%	
4175 Equipment Maintenance	0	49	49	0	49	49	589		589	0.0%	
4185 Equipment	0	250	250	0	250	250	3,000		3,000	0.0%	
4187 Health & Safety	1,636	2,500	864	1,636	2,500	864	10,200		8,564	16.0%	
4400 Stationery & Consumables	367	320	(47)	367	320	(47)	3,892		3,525	9.4%	
4401 Document Management	0	167	167	0	167	167	2,000		2,000	0.0%	
4420 Bank Charges	187	250	63	187	250	63	3,000		2,813	6.2%	
4430 Promotion/Publicity/Vision	0	583	583	0	583	583	7,000		7,000	0.0%	
4435 Website	0	150	150	0	150	150	800		800	0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4440 Telephone & Broadband	0	142	142	0	142	142	1,700		1,700	0.0%	
4445 Mobile Phones	27	0	(27)	27	0	(27)	0		(27)	0.0%	
4455 Postage	0	25	25	0	25	25	350		350	0.0%	
4460 Subscriptions	0	2,300	2,300	0	2,300	2,300	3,162		3,162	0.0%	
4480 Computer Maintenance	0	83	83	0	83	83	1,000		1,000	0.0%	
4481 Software/Licenses	0	142	142	0	142	142	1,700		1,700	0.0%	
4484 Computer Support	720	458	(262)	720	458	(262)	5,500		4,780	13.1%	
4485 Computer Storage	0	0	0	0	0	0	1,500		1,500	0.0%	
4486 E-mail Exchange	0	271	271	0	271	271	3,250		3,250	0.0%	
4550 Payroll Services	0	50	50	0	50	50	600		600	0.0%	
4551 HR Services	91	167	76	91	167	76	2,000		1,909	4.5%	
4555 Legal Fees and Costs	0	167	167	0	167	167	2,000		2,000	0.0%	
4560 Accountancy fees	0	58	58	0	58	58	700		700	0.0%	
4561 VAT Consultancy fees	0	37	37	0	37	37	440		440	0.0%	
4564 Procurement fees	0	83	83	0	83	83	1,000		1,000	0.0%	
4580 Audit Fees	(700)	333	1,033	(700)	333	1,033	4,000		4,700	(17.5%)	
Central Administration :- Indirect Expenditure	<b>22,208</b>	<b>20,141</b>	<b>(2,067)</b>	<b>22,208</b>	<b>20,141</b>	<b>(2,067)</b>	<b>198,055</b>	<b>0</b>	<b>175,847</b>	<b>11.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(21,475)</b>	<b>(19,849)</b>	<b>1,626</b>	<b>(21,475)</b>	<b>(19,849)</b>	<b>1,626</b>	<b>(194,555)</b>				
<u>105 Civic and Democratic</u>											
4041 Mileage/Travel/Sustenance	0	13	13	0	13	13	153		153	0.0%	
4430 Promotion/Publicity/Vision	0	208	208	0	208	208	2,500		2,500	0.0%	
4530 Councillor Development	0	0	0	0	0	0	1,050		1,050	0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4535 Chairman's Allowance	0	97	97	0	97	97	1,160		1,160	0.0%	
4537 Members Allowances	0	167	167	0	167	167	2,000		2,000	0.0%	
Civic and Democratic :- Indirect Expenditure	<b>0</b>	<b>485</b>	<b>485</b>	<b>0</b>	<b>485</b>	<b>485</b>	<b>6,863</b>	<b>0</b>	<b>6,863</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(485)</b>	<b>(485)</b>	<b>0</b>	<b>(485)</b>	<b>(485)</b>	<b>(6,863)</b>				
<u>110 Grants</u>											
4538 Community Support	0	125	125	0	125	125	1,500		1,500	0.0%	
4800 Fleet Link	(2,721)	1,125	3,846	(2,721)	1,125	3,846	13,500		16,221	(20.2%)	
4810 Basingstoke Canal	0	1,542	1,542	0	1,542	1,542	18,500		18,500	0.0%	
4855 Community grants	0	883	883	0	883	883	10,600		10,600	0.0%	
Grants :- Indirect Expenditure	<b>(2,721)</b>	<b>3,675</b>	<b>6,396</b>	<b>(2,721)</b>	<b>3,675</b>	<b>6,396</b>	<b>44,100</b>	<b>0</b>	<b>46,821</b>	<b>(6.2%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>2,721</b>	<b>(3,675)</b>	<b>(6,396)</b>	<b>2,721</b>	<b>(3,675)</b>	<b>(6,396)</b>	<b>(44,100)</b>				
<u>115 Precept</u>											
1900 Precept - operational	336,171	207,095	(129,076)	336,171	207,095	(129,076)	672,341			50.0%	
1902 Precept - New Harlington	206,009	34,335	(171,674)	206,009	34,335	(171,674)	412,017			50.0%	
Precept :- Income	<b>542,179</b>	<b>241,430</b>	<b>(300,749)</b>	<b>542,179</b>	<b>241,430</b>	<b>(300,749)</b>	<b>1,084,358</b>			<b>50.0%</b>	<b>0</b>
<b>Net Income</b>	<b>542,179</b>	<b>241,430</b>	<b>(300,749)</b>	<b>542,179</b>	<b>241,430</b>	<b>(300,749)</b>	<b>1,084,358</b>				
Policy and Finance :- Income	<b>542,911</b>	<b>241,722</b>	<b>(301,189)</b>	<b>542,911</b>	<b>241,722</b>	<b>(301,189)</b>	<b>1,087,858</b>			<b>49.9%</b>	
Expenditure	<b>19,487</b>	<b>24,301</b>	<b>4,814</b>	<b>19,487</b>	<b>24,301</b>	<b>4,814</b>	<b>249,018</b>	<b>0</b>	<b>229,531</b>	<b>7.8%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>523,425</b>			<b>523,425</b>							

Recreation, Leisure/Amenities

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>150</u> <u>Events</u>											
4176 Action Day	0	75	75	0	75	75	900		900	0.0%	
4210 Floral Displays	0	0	0	0	0	0	17,544		17,544	0.0%	
4222 Friends Group Get Together	0	12	12	0	12	12	150		150	0.0%	
4655 Town Centre Xmas Decorations	(900)	0	900	(900)	0	900	20,400		21,300	(4.4%)	
4656 Christmas Gurkha Square	0	0	0	0	0	0	4,090		4,090	0.0%	
4657 Christmas Day Lunch	0	0	0	0	0	0	1,020		1,020	0.0%	
4660 Remembrance Day	0	25	25	0	25	25	300		300	0.0%	
Events :- Indirect Expenditure	<b>(900)</b>	<b>112</b>	<b>1,012</b>	<b>(900)</b>	<b>112</b>	<b>1,012</b>	<b>44,404</b>	<b>0</b>	<b>45,304</b>	<b>(2.0%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>900</b>	<b>(112)</b>	<b>(1,012)</b>	<b>900</b>	<b>(112)</b>	<b>(1,012)</b>	<b>(44,404)</b>				
<u>205</u> <u>Ancells Community Centre</u>											
1000 Hall Hire	(6)	2,167	2,173	(6)	2,167	2,173	26,000			0.0%	
Ancells Community Centre :- Income	<b>(6)</b>	<b>2,167</b>	<b>2,173</b>	<b>(6)</b>	<b>2,167</b>	<b>2,173</b>	<b>26,000</b>			<b>0.0%</b>	<b>0</b>
4000 Salaries	891	1,426	535	891	1,426	535	17,110		16,219	5.2%	
4001 Employers National Insurance	52	93	41	52	93	41	1,120		1,068	4.6%	
4002 Employers Pension	99	141	42	99	141	42	1,690		1,591	5.9%	
4041 Mileage/Travel/Sustenance	35	38	3	35	38	3	450		415	7.8%	
4115 Water & Sewerage	(55)	27	82	(55)	27	82	320		375	(17.2%)	
4120 Gas	0	167	167	0	167	167	2,000		2,000	0.0%	
4122 Electricity	0	0	0	0	0	0	1,545		1,545	0.0%	
4150 Cleaning	0	569	569	0	569	569	6,825		6,825	0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4152 Cleaning - Supplies	97	117	20	97	117	20	1,400		1,303	6.9%	
4155 Refuse Collection	0	75	75	0	75	75	900		900	0.0%	
4170 Building Maintenance	425	167	(258)	425	167	(258)	2,000		1,575	21.2%	
4185 Equipment	0	25	25	0	25	25	300		300	0.0%	
4280 Ancells Car Park	0	0	0	0	0	0	6,000		6,000	0.0%	
4445 Mobile Phones	25	25	0	25	25	0	300		275	8.3%	
4455 Postage	0	8	8	0	8	8	100		100	0.0%	
4740 Licences	0	192	192	0	192	192	2,300		2,300	0.0%	
<b>Ancells Community Centre :- Indirect Expenditure</b>	<b>1,569</b>	<b>3,070</b>	<b>1,501</b>	<b>1,569</b>	<b>3,070</b>	<b>1,501</b>	<b>44,360</b>	<b>0</b>	<b>42,791</b>	<b>3.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,574)</b>	<b>(903)</b>	<b>671</b>	<b>(1,574)</b>	<b>(903)</b>	<b>671</b>	<b>(18,360)</b>				
<u>208 Ancells Farm Park and Pavilion</u>											
1060 Pitch Hire	0	0	0	0	0	0	2,004			0.0%	
<b>Ancells Farm Park and Pavilion :- Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,004</b>			<b>0.0%</b>	<b>0</b>
4110 Rates	1,185	0	(1,185)	1,185	0	(1,185)	1,287		102	92.1%	
4115 Water & Sewerage	(65)	30	95	(65)	30	95	515		580	(12.6%)	
4120 Gas	0	44	44	0	44	44	530		530	0.0%	
4122 Electricity	(70)	34	104	(70)	34	104	415		485	(16.9%)	
4150 Cleaning	0	136	136	0	136	136	1,632		1,632	0.0%	
4170 Building Maintenance	(2,970)	350	3,320	(2,970)	350	3,320	4,200		7,170	(70.7%)	
4175 Equipment Maintenance	0	50	50	0	50	50	600		600	0.0%	
4187 Health & Safety	0	0	0	0	0	0	306		306	0.0%	

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4200 Grounds Maintenance	0	1,851	1,851	0	1,851	1,851	22,216		22,216	0.0%	
4202 Additional Ground Works	0	142	142	0	142	142	1,705		1,705	0.0%	
4205 CCTV	0	9	9	0	9	9	105		105	0.0%	
4220 Friends Group support	0	10	10	0	10	10	115		115	0.0%	
4225 South and South East in Bloom	0	9	9	0	9	9	105		105	0.0%	
4230 Playground Maintenance	(190)	417	607	(190)	417	607	5,000		5,190	(3.8%)	
4250 Tree Surgery	0	0	0	0	0	0	816		816	0.0%	
Ancells Farm Park and Pavilion :- Indirect Expenditure	<b>(2,110)</b>	<b>3,082</b>	<b>5,192</b>	<b>(2,110)</b>	<b>3,082</b>	<b>5,192</b>	<b>39,547</b>	<b>0</b>	<b>41,657</b>	<b>(5.3%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>2,110</b>	<b>(3,082)</b>	<b>(5,192)</b>	<b>2,110</b>	<b>(3,082)</b>	<b>(5,192)</b>	<b>(37,543)</b>				
<u>301 Open Spaces</u>											
1050 Outdoor Space Hire	0	54	54	0	54	54	650			0.0%	
Open Spaces :- Income	<b>0</b>	<b>54</b>	<b>54</b>	<b>0</b>	<b>54</b>	<b>54</b>	<b>650</b>			<b>0.0%</b>	<b>0</b>
4000 Salaries	1,115	1,127	12	1,115	1,127	12	13,526		12,411	8.2%	
4001 Employers National Insurance	103	108	5	103	108	5	1,300		1,197	7.9%	
4002 Employers Pension	56	68	12	56	68	12	812		756	6.9%	
4015 Recharge staff hours	0	0	0	0	0	0	(2,040)		(2,040)	0.0%	
4041 Mileage/Travel/Sustenance	0	80	80	0	80	80	1,050		1,050	0.0%	
4169 Street and Park Furniture	0	83	83	0	83	83	1,000		1,000	0.0%	
4170 Building Maintenance	0	26	26	0	26	26	310		310	0.0%	
4185 Equipment	0	42	42	0	42	42	500		500	0.0%	
4200 Grounds Maintenance	0	1,172	1,172	0	1,172	1,172	14,062		14,062	0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4202 Additional Ground Works	0	95	95	0	95	95	1,078		1,078	0.0%	
4206 Lamppost Maintenance	0	17	17	0	17	17	200		200	0.0%	
4250 Tree Surgery	0	0	0	0	0	0	1,020		1,020	0.0%	
4445 Mobile Phones	11	35	24	11	35	24	408		397	2.8%	
4740 Licences	0	18	18	0	18	18	220		220	0.0%	
4745 Uniforms	0	9	9	0	9	9	110		110	0.0%	
Open Spaces :- Indirect Expenditure	<b>1,285</b>	<b>2,880</b>	<b>1,595</b>	<b>1,285</b>	<b>2,880</b>	<b>1,595</b>	<b>33,556</b>	<b>0</b>	<b>32,271</b>	<b>3.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,285)</b>	<b>(2,826)</b>	<b>(1,541)</b>	<b>(1,285)</b>	<b>(2,826)</b>	<b>(1,541)</b>	<b>(32,906)</b>				
<u>310 Calthorpe Park</u>											
1057 Fleet Football Club Rent	0	0	0	0	0	0	2,000			0.0%	
1060 Pitch Hire	250	142	(108)	250	142	(108)	1,700			14.7%	
1064 Tennis Membership card	0	650	650	0	650	650	7,000			0.0%	
1065 Tennis Hire	0	108	108	0	108	108	1,300			0.0%	
1066 Tennis coaching	0	90	90	0	90	90	1,000			0.0%	
Calthorpe Park :- Income	<b>250</b>	<b>990</b>	<b>740</b>	<b>250</b>	<b>990</b>	<b>740</b>	<b>13,000</b>			<b>1.9%</b>	<b>0</b>
4115 Water & Sewerage	(40)	48	88	(40)	48	88	580		620	(6.9%)	
4120 Gas	(100)	0	100	(100)	0	100	0		100	0.0%	
4122 Electricity	0	26	26	0	26	26	310		310	0.0%	
4150 Cleaning	0	103	103	0	103	103	1,236		1,236	0.0%	
4170 Building Maintenance	0	0	0	0	0	0	1,530		1,530	0.0%	
4175 Equipment Maintenance	0	0	0	0	0	0	785		785	0.0%	

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4185 Equipment	0	0	0	0	0	0	867		867	0.0%	
4187 Health & Safety	0	26	26	0	26	26	310		310	0.0%	
4200 Grounds Maintenance	0	3,149	3,149	0	3,149	3,149	37,785		37,785	0.0%	
4202 Additional Ground Works	0	241	241	0	241	241	2,897		2,897	0.0%	
4205 CCTV	0	9	9	0	9	9	105		105	0.0%	
4220 Friends Group support	0	9	9	0	9	9	105		105	0.0%	
4225 South and South East in Bloom	0	4	4	0	4	4	55		55	0.0%	
4230 Playground Maintenance	0	0	0	0	0	0	1,000		1,000	0.0%	
4250 Tree Surgery	0	250	250	0	250	250	2,346		2,346	0.0%	
4430 Promotion/Publicity/Vision	0	0	0	0	0	0	510		510	0.0%	
4590 Repairs and Renewals	0	583	583	0	583	583	7,000		7,000	0.0%	
4651 LTA Registration - membership	0	77	77	0	77	77	920		920	0.0%	
4653 Tennis Software	0	76	76	0	76	76	910		910	0.0%	
4740 Licences	0	7	7	0	7	7	85		85	0.0%	
<b>Calthorpe Park :- Indirect Expenditure</b>	<b>(140)</b>	<b>4,608</b>	<b>4,748</b>	<b>(140)</b>	<b>4,608</b>	<b>4,748</b>	<b>59,336</b>	<b>0</b>	<b>59,476</b>	<b>(0.2%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>390</b>	<b>(3,618)</b>	<b>(4,008)</b>	<b>390</b>	<b>(3,618)</b>	<b>(4,008)</b>	<b>(46,336)</b>				
<u>315 Oakley Park</u>											
1060 Pitch Hire	779	250	(529)	779	250	(529)	3,000			26.0%	
<b>Oakley Park :- Income</b>	<b>779</b>	<b>250</b>	<b>(529)</b>	<b>779</b>	<b>250</b>	<b>(529)</b>	<b>3,000</b>			<b>26.0%</b>	<b>0</b>
4115 Water & Sewerage	0	29	29	0	29	29	361		361	0.0%	
4120 Gas	(85)	0	85	(85)	0	85	0		85	0.0%	



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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4122 Electricity	0	26	26	0	26	26	310		310	0.0%	
4150 Cleaning	0	108	108	0	108	108	1,300		1,300	0.0%	
4170 Building Maintenance	0	85	85	0	85	85	1,020		1,020	0.0%	
4175 Equipment Maintenance	0	4	4	0	4	4	55		55	0.0%	
4185 Equipment	0	4	4	0	4	4	55		55	0.0%	
4187 Health & Safety	0	26	26	0	26	26	310		310	0.0%	
4200 Grounds Maintenance	0	1,678	1,678	0	1,678	1,678	20,142		20,142	0.0%	
4202 Additional Ground Works	0	0	0	0	0	0	1,545		1,545	0.0%	
4205 CCTV	0	0	0	0	0	0	2,259		2,259	0.0%	
4220 Friends Group support	0	9	9	0	9	9	105		105	0.0%	
4225 South and South East in Bloom	0	7	7	0	7	7	85		85	0.0%	
4230 Playground Maintenance	(218)	0	218	(218)	0	218	1,020		1,238	(21.4%)	
4250 Tree Surgery	0	0	0	0	0	0	1,530		1,530	0.0%	
Oakley Park :- Indirect Expenditure	<b>(303)</b>	<b>1,976</b>	<b>2,279</b>	<b>(303)</b>	<b>1,976</b>	<b>2,279</b>	<b>30,097</b>	<b>0</b>	<b>30,400</b>	<b>(1.0%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,082</b>	<b>(1,726)</b>	<b>(2,808)</b>	<b>1,082</b>	<b>(1,726)</b>	<b>(2,808)</b>	<b>(27,097)</b>				
<u>320 Basingbourne Park</u>											
1060 Pitch Hire	0	117	117	0	117	117	1,400			0.0%	
Basingbourne Park :- Income	<b>0</b>	<b>117</b>	<b>117</b>	<b>0</b>	<b>117</b>	<b>117</b>	<b>1,400</b>			<b>0.0%</b>	<b>0</b>
4115 Water & Sewerage	0	29	29	0	29	29	412		412	0.0%	
4120 Gas	(55)	0	55	(55)	0	55	0		55	0.0%	
4122 Electricity	0	0	0	0	0	0	309		309	0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4150 Cleaning	0	108	108	0	108	108	1,300		1,300	0.0%	
4170 Building Maintenance	0	170	170	0	170	170	2,040		2,040	0.0%	
4185 Equipment	0	26	26	0	26	26	310		310	0.0%	
4187 Health & Safety	0	26	26	0	26	26	310		310	0.0%	
4200 Grounds Maintenance	0	1,427	1,427	0	1,427	1,427	17,128		17,128	0.0%	
4202 Additional Ground Works	0	110	110	0	110	110	1,315		1,315	0.0%	
4205 CCTV	0	98	98	0	98	98	1,175		1,175	0.0%	
4220 Friends Group support	0	10	10	0	10	10	115		115	0.0%	
4225 South and South East in Bloom	0	10	10	0	10	10	115		115	0.0%	
4230 Playground Maintenance	(686)	0	686	(686)	0	686	1,020		1,706	(67.3%)	
4250 Tree Surgery	0	0	0	0	0	0	2,550		2,550	0.0%	
Basingbourne Park :- Indirect Expenditure	<b>(741)</b>	<b>2,014</b>	<b>2,755</b>	<b>(741)</b>	<b>2,014</b>	<b>2,755</b>	<b>28,099</b>	<b>0</b>	<b>28,840</b>	<b>(2.6%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>741</b>	<b>(1,897)</b>	<b>(2,638)</b>	<b>741</b>	<b>(1,897)</b>	<b>(2,638)</b>	<b>(26,699)</b>				
<u>325 The Views</u>											
1050 Outdoor Space Hire	0	0	0	0	0	0	1,530			0.0%	
The Views :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,530</b>			<b>0.0%</b>	<b>0</b>
4122 Electricity	0	11	11	0	11	11	135		135	0.0%	
4185 Equipment	0	9	9	0	9	9	105		105	0.0%	
4200 Grounds Maintenance	0	591	591	0	591	591	7,097		7,097	0.0%	
4202 Additional Ground Works	0	45	45	0	45	45	545		545	0.0%	
4230 Playground Maintenance	(566)	337	903	(566)	337	903	4,040		4,606	(14.0%)	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4250 Tree Surgery	0	26	26	0	26	26	310		310	0.0%	
The Views :- Indirect Expenditure	<b>(566)</b>	<b>1,019</b>	<b>1,585</b>	<b>(566)</b>	<b>1,019</b>	<b>1,585</b>	<b>12,232</b>	<b>0</b>	<b>12,798</b>	<b>(4.6%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>566</b>	<b>(1,019)</b>	<b>(1,585)</b>	<b>566</b>	<b>(1,019)</b>	<b>(1,585)</b>	<b>(10,702)</b>				
<u>330 Edenbrook</u>											
4200 Grounds Maintenance	0	250	250	0	250	250	3,000		3,000	0.0%	
4202 Additional Ground Works	0	0	0	0	0	0	231		231	0.0%	
4230 Playground Maintenance	(180)	0	180	(180)	0	180	2,040		2,220	(8.8%)	
Edenbrook :- Indirect Expenditure	<b>(180)</b>	<b>250</b>	<b>430</b>	<b>(180)</b>	<b>250</b>	<b>430</b>	<b>5,271</b>	<b>0</b>	<b>5,451</b>	<b>(3.4%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>180</b>	<b>(250)</b>	<b>(430)</b>	<b>180</b>	<b>(250)</b>	<b>(430)</b>	<b>(5,271)</b>				
<u>350 Cemetery</u>											
1100 Interment Fees	1,660	1,020	(640)	1,660	1,020	(640)	12,240			13.6%	
1110 Scattering of Ashes	0	28	28	0	28	28	340			0.0%	
1120 Sale of Exclusive Rights	6,600	1,540	(5,060)	6,600	1,540	(5,060)	18,480			35.7%	
1121 Transfer of Exclusive Rights	0	85	85	0	85	85	1,020			0.0%	
1130 Memorial Cemetery Fees	1,020	527	(493)	1,020	527	(493)	6,324			16.1%	
1133 Memorial Sanctums	3,717	750	(2,967)	3,717	750	(2,967)	9,000			41.3%	
Cemetery :- Income	<b>12,997</b>	<b>3,950</b>	<b>(9,047)</b>	<b>12,997</b>	<b>3,950</b>	<b>(9,047)</b>	<b>47,404</b>			<b>27.4%</b>	<b>0</b>
4000 Salaries	453	475	22	453	475	22	5,700		5,247	7.9%	
4002 Employers Pension	23	29	6	23	29	6	352		329	6.4%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Mileage/Travel/Sustinance	0	43	43	0	43	43	520		520	0.0%	
4110 Rates	2,188	158	(2,030)	2,188	158	(2,030)	1,900		(288)	115.2%	
4115 Water & Sewerage	(38)	65	103	(38)	65	103	780		818	(4.9%)	
4150 Cleaning	0	45	45	0	45	45	540		540	0.0%	
4155 Refuse Collection	0	167	167	0	167	167	2,000		2,000	0.0%	
4170 Building Maintenance	0	42	42	0	42	42	510		510	0.0%	
4200 Grounds Maintenance	0	1,325	1,325	0	1,325	1,325	15,900		15,900	0.0%	
4202 Additional Ground Works	0	69	69	0	69	69	825		825	0.0%	
4203 General Upkeep	0	0	0	0	0	0	1,530		1,530	0.0%	
4220 Friends Group support	0	9	9	0	9	9	105		105	0.0%	
4225 South and South East in Bloom	0	12	12	0	12	12	140		140	0.0%	
4250 Tree Surgery	0	170	170	0	170	170	1,020		1,020	0.0%	
4445 Mobile Phones	0	21	21	0	21	21	250		250	0.0%	
4460 Subscriptions	95	9	(86)	95	9	(86)	105		10	90.5%	
4481 Software/Licenses	0	0	0	0	0	0	765		765	0.0%	
4935 GoR Memorial inscriptions	0	83	83	0	83	83	1,000		1,000	0.0%	
4942 H and S Memorial repairs	0	26	26	0	26	26	310		310	0.0%	
4944 H and S Memorial inspections	7,648	0	(7,648)	7,648	0	(7,648)	510		(7,138)	1499.5%	
Cemetery :- Indirect Expenditure	<b>10,369</b>	<b>2,748</b>	<b>(7,621)</b>	<b>10,369</b>	<b>2,748</b>	<b>(7,621)</b>	<b>34,762</b>	<b>0</b>	<b>24,393</b>	<b>29.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>2,628</b>	<b>1,202</b>	<b>(1,426)</b>	<b>2,628</b>	<b>1,202</b>	<b>(1,426)</b>	<b>12,642</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

Month No: 1

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>475 Lengthsman Scheme</u>											
1053 Grant money and funding	3,300	0	(3,300)	3,300	0	(3,300)	0			0.0%	
Lengthsman Scheme :- Income	<b>3,300</b>	<b>0</b>	<b>(3,300)</b>	<b>3,300</b>	<b>0</b>	<b>(3,300)</b>	<b>0</b>				<b>0</b>
<b>Net Income</b>	<b>3,300</b>	<b>0</b>	<b>(3,300)</b>	<b>3,300</b>	<b>0</b>	<b>(3,300)</b>	<b>0</b>				
Recreation, Leisure/Amenities :- Income	<b>17,321</b>	<b>7,528</b>	<b>(9,793)</b>	<b>17,321</b>	<b>7,528</b>	<b>(9,793)</b>	<b>94,988</b>			<b>18.2%</b>	
Expenditure	<b>8,283</b>	<b>21,759</b>	<b>13,476</b>	<b>8,283</b>	<b>21,759</b>	<b>13,476</b>	<b>331,664</b>	<b>0</b>	<b>323,381</b>	<b>2.5%</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>9,038</b>			<b>9,038</b>							

Harlington Centre201 Harlington - Events

1000 Hall Hire	529	8,667	8,138	529	8,667	8,138	104,000			0.5%	
1001 WRVS Hall Hire	0	167	167	0	167	167	2,000			0.0%	
1030 WRVS Office 1	0	83	83	0	83	83	1,000			0.0%	
1033 Fleet Phoenix	0	83	83	0	83	83	1,000			0.0%	
1036 Fleet Baptist Preschool	0	375	375	0	375	375	4,500			0.0%	
1420 Bar Sales	0	8,750	8,750	0	8,750	8,750	105,000			0.0%	
1430 Merchandise	0	50	50	0	50	50	600			0.0%	
1431 Confectionery	0	208	208	0	208	208	2,500			0.0%	
1432 Ices	0	167	167	0	167	167	2,000			0.0%	
1433 Snacks	0	183	183	0	183	183	2,200			0.0%	
1435 Box Office Charges	0	1,167	1,167	0	1,167	1,167	14,000			0.0%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1450 Ticket Sales	0	15,000	15,000	0	15,000	15,000	180,000			0.0%	
Harlington - Events :- Income	<b>530</b>	<b>34,900</b>	<b>34,370</b>	<b>530</b>	<b>34,900</b>	<b>34,370</b>	<b>418,800</b>			<b>0.1%</b>	<b>0</b>
4000 Salaries	18,399	14,250	(4,149)	18,399	14,250	(4,149)	171,000		152,601	10.8%	
4001 Employers National Insurance	1,517	913	(604)	1,517	913	(604)	10,960		9,443	13.8%	
4002 Employers Pension	1,059	742	(317)	1,059	742	(317)	8,900		7,841	11.9%	
4015 Recharge staff hours	0	(583)	(583)	0	(583)	(583)	(7,000)		(7,000)	0.0%	
4182 Technical Equipment Sundries	(57)	125	182	(57)	125	182	1,500		1,557	(3.8%)	
4183 Technical Equipment Hire	0	42	42	0	42	42	500		500	0.0%	
4185 Equipment	(2,830)	417	3,247	(2,830)	417	3,247	5,000		7,830	(56.6%)	
4422 Bank & Card Transactions	0	625	625	0	625	625	7,500		7,500	0.0%	
4432 Marketing	(11)	1,417	1,428	(11)	1,417	1,428	17,000		17,011	(0.1%)	
4433 Marketing Support	0	542	542	0	542	542	6,500		6,500	0.0%	
4490 Sales Systeem Costs	19	833	814	19	833	814	10,000		9,981	0.2%	
4700 Bar Purchases	13	3,500	3,487	13	3,500	3,487	42,000		41,987	0.0%	
4710 Bar Consumables	6	167	161	6	167	161	2,000		1,994	0.3%	
4715 Stocktaking	0	17	17	0	17	17	200		200	0.0%	
4720 Performance Costs	(5)	9,167	9,172	(5)	9,167	9,172	110,000		110,005	0.0%	
4740 Licences	(1,800)	458	2,258	(1,800)	458	2,258	5,500		7,300	(32.7%)	
4752 Hospitality	3	83	80	3	83	80	1,000		997	0.3%	
4761 Confectionery	0	125	125	0	125	125	1,500		1,500	0.0%	
4762 Ices	0	63	63	0	63	63	760		760	0.0%	
4763 Snacks	23	83	60	23	83	60	1,000		977	2.3%	
Harlington - Events :- Indirect Expenditure	<b>16,336</b>	<b>32,986</b>	<b>16,650</b>	<b>16,336</b>	<b>32,986</b>	<b>16,650</b>	<b>395,820</b>	<b>0</b>	<b>379,484</b>	<b>4.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(15,807)</b>	<b>1,914</b>	<b>17,721</b>	<b>(15,807)</b>	<b>1,914</b>	<b>17,721</b>	<b>22,980</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

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## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202</u> <u>Coffee Shop</u>											
1415 Coffee Shop Sales/Catering	0	4,333	4,333	0	4,333	4,333	52,000			0.0%	
Coffee Shop :- Income	<b>0</b>	<b>4,333</b>	<b>4,333</b>	<b>0</b>	<b>4,333</b>	<b>4,333</b>	<b>52,000</b>			<b>0.0%</b>	<b>0</b>
4000 Salaries	1,109	1,892	783	1,109	1,892	783	22,700		21,591	4.9%	
4001 Employers National Insurance	0	128	128	0	128	128	1,530		1,530	0.0%	
4002 Employers Pension	16	31	15	16	31	15	370		354	4.4%	
4750 Catering Supplies	(160)	1,458	1,618	(160)	1,458	1,618	17,500		17,660	(0.9%)	
4755 Catering Consumables	78	42	(36)	78	42	(36)	500		422	15.7%	
Coffee Shop :- Indirect Expenditure	<b>1,044</b>	<b>3,551</b>	<b>2,507</b>	<b>1,044</b>	<b>3,551</b>	<b>2,507</b>	<b>42,600</b>	<b>0</b>	<b>41,556</b>	<b>2.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,044)</b>	<b>782</b>	<b>1,826</b>	<b>(1,044)</b>	<b>782</b>	<b>1,826</b>	<b>9,400</b>				
<u>204</u> <u>Building</u>											
1031 HCC Library	0	0	0	0	0	0	16,000			0.0%	
Building :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,000</b>			<b>0.0%</b>	<b>0</b>
4000 Salaries	(147)	6,307	6,454	(147)	6,307	6,454	75,680		75,827	(0.2%)	
4001 Employers National Insurance	0	595	595	0	595	595	7,140		7,140	0.0%	
4002 Employers Pension	0	458	458	0	458	458	5,490		5,490	0.0%	
4005 Contracted Staffing	0	83	83	0	83	83	1,000		1,000	0.0%	
4011 Staff Recruitment	0	33	33	0	33	33	400		400	0.0%	
4015 Recharge staff hours	0	(167)	(167)	0	(167)	(167)	(2,000)		(2,000)	0.0%	
4030 Training	(15)	62	77	(15)	62	77	750		765	(2.0%)	

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	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Mileage/Travel/Sustinance	0	42	42	0	42	42	500		500	0.0%	
4110 Rates	14,346	14,935	589	14,346	14,935	589	14,935		589	96.1%	
4115 Water & Sewerage	(700)	758	1,458	(700)	758	1,458	9,100		9,800	(7.7%)	
4120 Gas	0	1,786	1,786	0	1,786	1,786	17,716		17,716	0.0%	
4122 Electricity	(3,150)	0	3,150	(3,150)	0	3,150	30,540		33,690	(10.3%)	
4150 Cleaning	0	2,728	2,728	0	2,728	2,728	32,740		32,740	0.0%	
4151 Cleaning - Equipment	0	25	25	0	25	25	300		300	0.0%	
4152 Cleaning - Supplies	519	783	264	519	783	264	9,400		8,881	5.5%	
4155 Refuse Collection	0	475	475	0	475	475	5,700		5,700	0.0%	
4156 Recycling	0	83	83	0	83	83	1,000		1,000	0.0%	
4170 Building Maintenance	1,465	1,417	(48)	1,465	1,417	(48)	17,000		15,535	8.6%	
4172 Building Compliance	0	83	83	0	83	83	1,000		1,000	0.0%	
4175 Equipment Maintenance	0	83	83	0	83	83	1,000		1,000	0.0%	
4180 Equipment Hire	0	25	25	0	25	25	300		300	0.0%	
4185 Equipment	0	83	83	0	83	83	1,000		1,000	0.0%	
4187 Health & Safety	0	83	83	0	83	83	1,000		1,000	0.0%	
4188 Fire and Intruder Monitoring	70	42	(28)	70	42	(28)	500		430	14.0%	
4207 Fire & Intruder Systems	0	150	150	0	150	150	1,800		1,800	0.0%	
4400 Stationery & Consumables	0	125	125	0	125	125	1,500		1,500	0.0%	
4445 Mobile Phones	31	33	2	31	33	2	400		369	7.9%	
4455 Postage	0	33	33	0	33	33	400		400	0.0%	
4481 Software/Licenses	0	42	42	0	42	42	500		500	0.0%	
4487 Wi-Fi	130	103	(27)	130	103	(27)	1,236		1,106	10.6%	
4745 Uniforms	(934)	42	976	(934)	42	976	500		1,434	(186.8%)	
Building :- Indirect Expenditure	<b>11,616</b>	<b>31,330</b>	<b>19,714</b>	<b>11,616</b>	<b>31,330</b>	<b>19,714</b>	<b>238,527</b>	<b>0</b>	<b>226,911</b>	<b>4.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,616)</b>	<b>(31,330)</b>	<b>(19,714)</b>	<b>(11,616)</b>	<b>(31,330)</b>	<b>(19,714)</b>	<b>(222,527)</b>				



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Month No: 1

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Harlington Centre :- Income	530	39,233	38,703	530	39,233	38,703	486,800			0.1%	
Expenditure	28,996	67,867	38,871	28,996	67,867	38,871	676,947	0	647,951	4.3%	
<b>Movement to/(from) Gen Reserve</b>	<b>(28,467)</b>			<b>(28,467)</b>							
<b>Harlington Dev</b>											
<u>160 Harlington Development</u>											
4015 Recharge staff hours	0	2,500	2,500	0	2,500	2,500	30,000		30,000	0.0%	
4041 Mileage/Travel/Sustenance	0	33	33	0	33	33	400		400	0.0%	
4400 Stationery & Consumables	0	92	92	0	92	92	1,100		1,100	0.0%	
4430 Promotion/Publicity/Vision	0	1,667	1,667	0	1,667	1,667	20,000		20,000	0.0%	
4455 Postage	0	167	167	0	167	167	2,000		2,000	0.0%	
4555 Legal Fees and Costs	0	1,667	1,667	0	1,667	1,667	20,000		20,000	0.0%	
4560 Accountancy fees	0	125	125	0	125	125	1,500		1,500	0.0%	
4562 Design Consultancy fees	0	6,417	6,417	0	6,417	6,417	77,000		77,000	0.0%	
4563 Planning and Building fees	0	3,750	3,750	0	3,750	3,750	45,000		45,000	0.0%	
4564 Procurement fees	0	1,250	1,250	0	1,250	1,250	15,000		15,000	0.0%	
4565 Survey	0	3,583	3,583	0	3,583	3,583	43,000		43,000	0.0%	
4570 Project Management	0	8,333	8,333	0	8,333	8,333	100,000		100,000	0.0%	
4999 Contingency	0	4,751	4,751	0	4,751	4,751	57,017		57,017	0.0%	
Harlington Development :- Indirect Expenditure	0	34,335	34,335	0	34,335	34,335	412,017	0	412,017	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>(34,335)</b>	<b>(34,335)</b>	<b>0</b>	<b>(34,335)</b>	<b>(34,335)</b>	<b>(412,017)</b>				
Harlington Dev :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	0	34,335	34,335	0	34,335	34,335	412,017	0	412,017	0.0%	
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>			<b>0</b>							

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

Month No: 1

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Earmarked Reserves</b>											
<u>900 Earmarked Reserves</u>											
8005 Calthorpe Play Area	(5,576)	0	5,576	(5,576)	0	5,576	0			0.0%	
Earmarked Reserves :- Income	<b>(5,576)</b>	<b>0</b>	<b>5,576</b>	<b>(5,576)</b>	<b>0</b>	<b>5,576</b>	<b>0</b>				<b>0</b>
9004 EMR Cemetery Ext/Rem Gdn 2019	1,150	0	(1,150)	1,150	0	(1,150)	0	(1,150)		0.0%	1,150
9042 EMR Sustainable operational Pr	0	0	0	0	0	0	0	0	0	0.0%	41
Earmarked Reserves :- Indirect Expenditure	<b>1,150</b>	<b>0</b>	<b>(1,150)</b>	<b>1,150</b>	<b>0</b>	<b>(1,150)</b>	<b>0</b>	<b>0</b>	<b>(1,150)</b>		<b>1,191</b>
<b>Net Income over Expenditure</b>	<b>(6,726)</b>	<b>0</b>	<b>6,726</b>	<b>(6,726)</b>	<b>0</b>	<b>6,726</b>	<b>0</b>				
6001 plus Transfer from EMR	1,191			1,191							
<b>Movement to/(from) Gen Reserve</b>	<b>(5,535)</b>			<b>(5,535)</b>							
Earmarked Reserves :- Income	(5,576)	0	5,576	(5,576)	0	5,576	0			0.0%	
Expenditure	1,150	0	(1,150)	1,150	0	(1,150)	0	0	(1,150)	0.0%	
<b>Net Income over Expenditure</b>	<b>(6,726)</b>	<b>0</b>	<b>6,726</b>	<b>(6,726)</b>	<b>0</b>	<b>6,726</b>	<b>0</b>				
plus Transfer from EMR	1,191			1,191							
<b>Movement to/(from) Gen Reserve</b>	<b>(5,535)</b>			<b>(5,535)</b>							

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2020

Month No: 1

## Committee Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	555,186	288,483	(266,703)	555,186	288,483	(266,703)	1,669,646			33.3%	
Expenditure	57,916	148,262	90,346	57,916	148,262	90,346	1,669,646	0	1,611,730	3.5%	
<b>Net Income over Expenditure</b>	<b>497,270</b>	<b>140,221</b>	<b>(357,049)</b>	<b>497,270</b>	<b>140,221</b>	<b>(357,049)</b>	<b>0</b>				
plus Transfer from EMR	1,191			1,191							
<b>Movement to/(from) Gen Reserve</b>	<b>498,461</b>			<b>498,461</b>							

## Receipts for Month 1

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>145,522.92</b>					<b>145,522.92</b>	
	<b>Banked: 01/04/2020</b>	<b>203.84</b>						
	HSBC	203.84			1870	101	203.84	Nationwide Interest FTC Mar20
	<b>Banked: 01/04/2020</b>	<b>696.72</b>						
	Sales Recpts Page 4146	696.72	696.72		101			Sales Recpts Page 4146
	<b>Banked: 01/04/2020</b>	<b>20.40</b>						
	Sales Recpts Page 4147	20.40	20.40		101			Sales Recpts Page 4147
	<b>Banked: 01/04/2020</b>	<b>49.50</b>						
	Sales Recpts Page 4148	49.50	49.50		101			Sales Recpts Page 4148
	<b>Banked: 01/04/2020</b>	<b>102.00</b>						
	Sales Recpts Page 4149	102.00	102.00		101			Sales Recpts Page 4149
	<b>Banked: 01/04/2020</b>	<b>46.62</b>						
	Sales Recpts Page 4150	46.62	46.62		101			Sales Recpts Page 4150
	<b>Banked: 01/04/2020</b>	<b>46.00</b>						
	Ticket sales	44.00		7.33	566		36.67	Ticket sales
	Charges	2.00		0.33	1435	201	1.67	Charges
	<b>Banked: 01/04/2020</b>	<b>-105.00</b>						
	Ticket refunds	-52.50		-8.75	558		-43.75	Ticket refunds
	Ticket refunds	-52.50		-8.75	589		-43.75	Ticket refunds
	<b>Banked: 01/04/2020</b>	<b>-168.00</b>						
	Ticket refunds	-108.00		-18.00	567		-90.00	Ticket refunds
	Ticket refund	-60.00		-10.00	585		-50.00	Ticket refund
	<b>Banked: 01/04/2020</b>	<b>-71.00</b>						
	Ticket refund	-36.00		-6.00	557		-30.00	Ticket refund
	Ticket refund	-35.00		-5.83	589		-29.17	Ticket refund
	<b>Banked: 02/04/2020</b>	<b>528.62</b>						
	PublicSectorDepositFund/CCLA	528.62			1870	101	528.62	Dividens Statmt FTC 01-31Mar20
	<b>Banked: 02/04/2020</b>	<b>479.40</b>						
	Sales Recpts Page 4151	479.40	479.40		101			Sales Recpts Page 4151
	<b>Banked: 02/04/2020</b>	<b>49.50</b>						
	Sales Recpts Page 4152	49.50	49.50		101			Sales Recpts Page 4152
	<b>Banked: 03/04/2020</b>	<b>2,540.00</b>						
	Trevor Dragwidge	2,540.00			1120	350	2,200.00	DOG-ReservPlot2521TrevorDragwd
					1130	350	340.00	Memorial-ReservPlot2521TrevorD
	<b>Banked: 03/04/2020</b>	<b>-878.00</b>						
	Ticket refund	-46.00		-7.67	593		-38.33	Ticket refund
	Ticket refunds	-10.00		-1.67	593		-8.33	Ticket refunds
	Ticket refunds	-822.00		-137.00	595		-685.00	Ticket refunds
	<b>Banked: 03/04/2020</b>	<b>822.00</b>						

## Receipts for Month 1

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Correction refund	822.00		137.00	595		685.00	Correction refund
	<b>Banked: 03/04/2020</b>	<b>-822.00</b>						
	Refund tickets	-822.00			595		-822.00	Refund tickets
	<b>Banked: 06/04/2020</b>	<b>35.50</b>						
	Ticket sales	35.00		5.83	558		29.17	Ticket sales
	Charges	0.50		0.08	1435	201	0.42	Charges
	<b>Banked: 07/04/2020</b>	<b>91.20</b>						
	Sales Recpts Page 4158	91.20	91.20		101			Sales Recpts Page 4158
	<b>Banked: 08/04/2020</b>	<b>-176.00</b>						
	Ticket refunds	-176.00		-29.33	566		-146.67	Ticket refunds
	<b>Banked: 08/04/2020</b>	<b>30.78</b>						
	Sales Recpts Page 4159	30.78	30.78		101			Sales Recpts Page 4159
	<b>Banked: 09/04/2020</b>	<b>3,420.00</b>						
	A&W Goddard Ltd	3,420.00			1120	350	2,200.00	DOG-Plot2519,Miles
					1100	350	880.00	Interment-Plot2519,Miles
					1130	350	340.00	Memorial-Plot2519,Miles
	<b>Banked: 09/04/2020</b>	<b>-167.50</b>						
	Ticket refunds	-44.00		-7.33	566		-36.67	Ticket refunds
	Ticket refunds	-36.00		-6.00	557		-30.00	Ticket refunds
	Ticket refunds	-87.50		-14.58	563		-72.92	Ticket refunds
	<b>Banked: 11/04/2020</b>	<b>2,400.00</b>						
	Susan McArdle	2,400.00		371.67	1100	350	170.00	Interment-SanctumS0035SusanMcA
					1133	350	1,858.33	GORMemSanctumS0035SusanMcAr
	<b>Banked: 14/04/2020</b>	<b>-949.50</b>						
	Ticket refunds	-176.00		-29.33	566		-146.67	Ticket refunds
	Ticket refunds	-26.00		-4.33	570		-21.67	Ticket refunds
	Ticker refunds	-747.50		-124.58	563		-622.92	Ticker refunds
	<b>Banked: 15/04/2020</b>	<b>-245.00</b>						
	Ticket refunds	-66.00		-11.00	566		-55.00	Ticket refunds
	Ticket refunds	-175.00		-29.17	563		-145.83	Ticket refunds
	Charges refund	-4.00		-0.67	1435	201	-3.33	Charges refund
	<b>Banked: 16/04/2020</b>	<b>2,538.40</b>						
	Sales Recpts Page 4153	2,538.40	2,538.40		101			Sales Recpts Page 4153
	<b>Banked: 16/04/2020</b>	<b>-189.00</b>						
	Ticket refunds	-154.00		-25.67	566		-128.33	Ticket refunds
	Ticket refunds	-35.00		-5.83	563		-29.17	Ticket refunds
	<b>Banked: 17/04/2020</b>	<b>49.50</b>						
	Sales Recpts Page 4154	49.50	49.50		101			Sales Recpts Page 4154

**Receipts for Month 1****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Banked: 17/04/2020</b>	<b>542,179.02</b>						
	Hart District Council	542,179.02			1902	115	206,008.50	Precept
					1900	115	336,170.52	Precept
	<b>Banked: 19/04/2020</b>	<b>112.80</b>						
	Sales Recpts Page 4155	112.80	112.80		101			Sales Recpts Page 4155
	<b>Banked: 19/04/2020</b>	<b>74.40</b>						
	Sales Recpts Page 4156	74.40	74.40		101			Sales Recpts Page 4156
	<b>Banked: 21/04/2020</b>	<b>1,270.00</b>						
	Mr HC& Mrs K Conlon	1,270.00			1120	350	1,100.00	DOG-Plot3003 ReservationConlon
					1130	350	170.00	Memorial-Plot3003 ReservConlon
	<b>Banked: 21/04/2020</b>	<b>-90.00</b>						
	Ticket refund	-90.00			595		-90.00	Ticket refund
	<b>Banked: 22/04/2020</b>	<b>1,710.00</b>						
	A&W Goddard Ltd	1,710.00			1120	350	1,100.00	DOG-Plot2516,Nyamuranga
					1100	350	440.00	Interment-Plot2516,Nyamuranga
					1130	350	170.00	Memorial-Plot2516,Nyamuranga
	<b>Banked: 22/04/2020</b>	<b>1,071.01</b>						
	Sales Recpts Page 4160	1,071.01	1,071.01		101			Sales Recpts Page 4160
	<b>Banked: 22/04/2020</b>	<b>-44.00</b>						
	Ticket refunds	-44.00		-7.33	566		-36.67	Ticket refunds
	<b>Banked: 22/04/2020</b>	<b>7,197.94</b>						
	Inland Revenue	7,197.94			120		7,197.94	VAT refund
	<b>Banked: 23/04/2020</b>	<b>30.00</b>						
	Ticket sales	28.00		4.67	586		23.33	Ticket sales
	Charges	2.00		0.33	1435	201	1.67	Charges
	<b>Banked: 24/04/2020</b>	<b>600.00</b>						
	Sales Recpts Page 4157	600.00	600.00		101			Sales Recpts Page 4157
	<b>Banked: 27/04/2020</b>	<b>27.36</b>						
	Sales Recpts Page 4161	27.36	27.36		101			Sales Recpts Page 4161
	<b>Banked: 29/04/2020</b>	<b>122.40</b>						
	Sales Recpts Page 4162	122.40	122.40		101			Sales Recpts Page 4162
	<b>Banked: 29/04/2020</b>	<b>471.95</b>						
	Sales Recpts Page 4163	471.95	471.95		101			Sales Recpts Page 4163
	<b>Banked: 29/04/2020</b>	<b>779.32</b>						
	Sales Recpts Page 4165	779.32	779.32		101			Sales Recpts Page 4165
	<b>Banked: 29/04/2020</b>	<b>264.00</b>						
	Sales Recpts Page 4166	264.00	264.00		101			Sales Recpts Page 4166

**Receipts for Month 1****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: <b>30/04/2020</b>	<b>168.00</b>						
	Sales Recpts Page 4164	168.00	168.00		101			Sales Recpts Page 4164
	Banked: <b>30/04/2020</b>	<b>2,400.00</b>						
	A&W Goddard Ltd	2,400.00		371.67	1100	350	170.00	IntermentSanctumS0040AloysiusR
					1133	350	1,858.33	GORMemSanctumS0040AloysiusRe
	Banked: <b>30/04/2020</b>	<b>14.82</b>						
	Sales Recpts Page 4167	14.82	14.82		101			Sales Recpts Page 4167
	<b>Total Receipts for Month</b>	<b>568,738.00</b>	<b>7,860.08</b>	<b>400.09</b>			<b>560,477.83</b>	
	<b>Cashbook Totals</b>	<b>714,260.92</b>	<b>7,860.08</b>	<b>400.09</b>			<b>706,000.75</b>	

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/03/2020	O2	DD	13.66		2.27	4445	301	11.39	MobilePhoneOS&FM 14Apr-13May20
28/03/2020	O2	DD	-13.66		-2.27	4445	301	-11.39	MobilePhoneOS&FM 14Apr-13May20
31/03/2020	BACS YE Pymt	YE BACS	8,130.90			505		8,130.90	BACS YE Pymt
14/04/2020	HSBC	DDR	100.24			4420	101	100.24	HSBC ELECTR BKG CHARGES Feb20
14/04/2020	HSBC	DDR	13.96			4420	101	13.96	HSBC ELECTR BKG CHARGES Feb20
14/04/2020	CommercialCards/HSBC	DD	143.46		3.75	4555	101	3.00	LandRegistryLegalFs-PACA Mar20
						4555	101	3.00	LandRegistryLegalFs-PACA Mar20
						4020	101	9.98	Amazon/NewPhoneCase-PACA Mar20
						4020	101	115.00	Vodafone/NewFTCphone-PACAMar20
						4400	101	8.73	Amazon/MagnetNtcB-PACA March20
14/04/2020	CommercialCards/HSBC	DD	42.87		-65.49	4486	101	37.60	MicrosoftE0800AIZBU-OSFM Mar20
						4486	101	133.90	MicrosoftE0800AJ0A4-OSFM Mar20
						4020	101	29.99	Screwfix/PPE Masks-OS&FM Mar20
						4020	101	24.99	Argos/AnswrMachine-OS&FM Mar20
						4152	204	116.66	ScrewfixHCVacuumCln-OSFM Mar20
						4020	101	-474.07	CRMillsales/Handsan-OSFM Mar20
						4486	101	37.60	MicrosoftE0800AR8CE-OSFM Mar20
						4486	101	130.49	MicrosoftE0800ARIW5-OSFM Mar20
						4486	101	36.00	MicrosoftE0800AR4XW-OSFM Mar20
						4486	101	35.20	MicrosoftE0800ARM1E-OSFM Mar20
14/04/2020	CommercialCards/HSBC	DD	581.50		43.91	4030	204	75.00	VirtualCollg/Traing-DMHC Mar20
						4700	201	5.38	BookerBarPurchs HCE-DMHC Mar20
						4763	201	23.17	BookerSnacksHCEvnts-DMHC Mar20
						4152	204	9.98	BookerCleangSuplsHC-DMHC Mar20
						4750	202	13.79	BookerCatrngSupplCS-DMHC Mar20
						4750	202	200.74	BookerCatrngSupplCS-DMHC Mar20
						4700	201	7.77	BookerBarPurchs HCE-



## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									DMHC Mar20
						4710	201	5.99	BookerBarConsmbHCEv-DMHC Mar20
						4755	202	70.98	BookerCatrngConsmCS-DMHC Mar20
						4750	202	117.30	BookerCatrngSupplCS-DMHC Mar20
						4755	202	7.49	BookerCatrngConsmCS-DMHC Mar20
14/04/2020	CommercialCards/HSBC	DD	439.12		73.20	4182	201	6.91	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	25.18	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	26.64	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	8.16	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	8.21	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	10.82	AmazonTechnEqpmSnd-TechnSMar20
						4182	201	280.00	AdlibReplcLowFreqD-TechnSMar20
14/04/2020	CommercialCards/HSBC	DD	242.50		12.48	4752	201	3.45	SainsburysSimonBRHCE-GMHC Mar20
						4432	201	54.08	PicMonkey/Pictures-GMHC Mar20
						4720	201	8.33	Spotify/Music HCEv-GMHC Mar20
						4432	201	164.16	Facebook/MarktGCEv-GMHC Mar20
17/04/2020	BACS P/L Pymnt Page 1769	BACS Pymnt	38,905.72	38,905.72		500			BACS P/L Pymnt Page 1769
17/04/2020	NPOWER	DD	336.64		16.03	4122	205	320.61	Electry AFCC 01Dec19-29Feb20
20/04/2020	GLOBAL PAYMENTS	DD	101.12		0.70	4422	201	100.42	TrsChrgsHCEv29Feb-31Mar20/0039
20/04/2020	H Broadbent	DD	375.45		22.90	4422	201	352.55	TrsChrgsHCEv29Feb-31Mar20/0109
20/04/2020	H Broadbent	DD	-375.45		-22.90	4422	201	-352.55	AmendTrsChrgsHCEv29Feb-31Mar20
20/04/2020	GLOBAL PAYMENTS	DD	375.45		22.90	4422	201	352.55	TrsChrgsHCEv29Feb-31Mar20/0109
20/04/2020	FTC Payroll	DDR	25,485.85			520		24,979.25	Payroll April 2020
						517	0	11.50	Payroll April 2020
						516	0	495.10	Payroll April 2020 HCC
21/04/2020	CENT COMP MANG LTD/LivePay	DD	131.30		21.89	4550	101	109.41	Payroll Serv P&P 01Apr-30Jun20
22/04/2020	Inland Revenue	DDR	7,492.60			515		7,492.60	Payroll April 2020 LG
24/04/2020	BOC MANCHESTER ACC	DD	37.09		6.18	4700	201	30.91	Gas for HarlingtonBar Mar2020
24/04/2020	Legal and General	DD	3,427.38			516		3,427.38	Payroll April 2020 LG

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/04/2020	BACS P/L Pymnt Page 1774	BACS Pymnt	587.19	587.19		500			BACS P/L Pymnt Page 1774
28/04/2020	O2	DD	13.66		2.27	4445	301	11.39	MobilePhoneOS&FM 14Apr-13May20
29/04/2020	British Telecom/BT Group PLC	DD	156.58		26.10	4487	204	130.48	Harlington&CafeWifi 01-30Apr20
29/04/2020	VODAFONE LTD	DD	32.45		5.41	4445	101	27.04	Mobile Phone-FTC, Apr 2020
29/04/2020	HSBC	DDR	72.51			4420	101	72.51	HSBC TotalChrgs 8Mar - 7Apr20
30/04/2020	PAY AND SHOP LTD/Globalpayment	DD	22.80		3.80	4490	201	19.00	TranstChrgsHCEv Mar20/50297814
<b>Total Payments for Month</b>			86,872.89	39,492.91	173.13			47,206.85	
<b>Balance Carried Fwd</b>			627,388.03						
<b>Cashbook Totals</b>			<u>714,260.92</u>	<u>39,492.91</u>	<u>173.13</u>			<u>674,594.88</u>	

## List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>PETTYHSBC Fleet Town Council Petty Cash</b>							
YE SPEND/Fleet Town Council Pe	31/03/2020	YE SPEND	1	-108.12	0.00	-108.12	0.00
YE Balance	01/04/2020	YE BAL	1	108.12	0.00	108.12	0.00
					<b>0.00</b>	<b>0.00</b>	
No payment due as Credit Notes have been applied							
<b>ABSOLUTESG Absolute Signs Ltd</b>							
7239/Absolute Signs Ltd	23/03/2020	7239	1	177.00	0.00	177.00	0.00
					<b>0.00</b>	<b>177.00</b>	
Above paid on 17/04/2020 by Online Payment Ref ABSOLUTESG							
<b>BIFFA Biffa Waste Services Ltd</b>							
227T04250/Biffa Waste Services	27/03/2020	227T04250	1	655.38	0.00	655.38	0.00
227T04251/Biffa Waste Services	27/03/2020	227T04251	1	116.76	0.00	116.76	0.00
227T04253/Biffa Waste Services	27/03/2020	227T04253	1	49.50	0.00	49.50	0.00
					<b>0.00</b>	<b>821.64</b>	
Above paid on 17/04/2020 by Online Payment Ref BIFFA							
<b>CBS Comfort Building Services Ltd</b>							
47989/Comfort Building Service	09/04/2020	47989	1	988.80	0.00	988.80	0.00
47990/Comfort Building Service	09/04/2020	47990	1	509.47	0.00	509.47	0.00
					<b>0.00</b>	<b>1,498.27</b>	
Above paid on 17/04/2020 by Online Payment Ref CBS							
<b>COMSERVICE HANTS &amp; IOW CRC LTD</b>							
SALES0001451/HANTS & IOW CRC L	30/03/2020	SALES0001451	1	85.00	0.00	85.00	0.00
					<b>0.00</b>	<b>85.00</b>	
Above paid on 17/04/2020 by Online Payment Ref COMSERVICE							
<b>CONNECT Connect Computer Consultants Ltd</b>							
2470/Connect Computer Consulta	31/03/2020	2470	1	918.00	0.00	918.00	0.00
2471/Connect Computer Consulta	08/04/2020	2471	1	864.00	0.00	864.00	0.00
					<b>0.00</b>	<b>1,782.00</b>	
Above paid on 17/04/2020 by Online Payment Ref CONNECT							

## List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>CREST Crest Lifts Limited</b>							
SI-23254/Crest Lifts Limited	13/04/2020	SI-23254	1	769.33	0.00	769.33	0.00
					<b>0.00</b>	<b>769.33</b>	
Above paid on 17/04/2020 by Online Payment Ref CrestLifts							
<b>ENVIROMENT All Environmental Health Services Ltd</b>							
INV-00748/All Environmental He	01/04/2020	INV-00748	1	1,963.66	0.00	1,963.66	0.00
					<b>0.00</b>	<b>1,963.66</b>	
Above paid on 17/04/2020 by Online Payment Ref AllEnviron							
<b>HCC Hampshire County Council</b>							
3611223035/Hampshire County Co	30/03/2020	3611223035	1	2,886.00	0.00	2,886.00	0.00
					<b>0.00</b>	<b>2,886.00</b>	
Above paid on 17/04/2020 by Online Payment Ref HCC							
<b>HOGSBACK Hogs Back Brewery Ltd.</b>							
SI20-0826/Hogs Back Brewery Lt	05/02/2020	SI20-0826	1	289.76	0.00	289.76	0.00
SI20-1326/Hogs Back Brewery Lt	21/02/2020	SI20-1326	1	386.35	0.00	386.35	0.00
					<b>0.00</b>	<b>676.11</b>	
Above paid on 17/04/2020 by Online Payment Ref HOGSBACK							
<b>ICCM ICCM</b>							
4677/2020/21/ICCM	01/04/2020	4677/2020/21	1	95.00	0.00	95.00	0.00
					<b>0.00</b>	<b>95.00</b>	
Above paid on 17/04/2020 by Online Payment Ref ICCM							
<b>LONDONCAT London Catering &amp; Hygiene Solutions Ltd</b>							
55003/London Catering & Hygien	24/02/2020	55003	1	44.90	0.00	44.90	0.00
55160/London Catering & Hygien	27/02/2020	55160	1	414.77	0.00	414.77	0.00
					<b>0.00</b>	<b>459.67</b>	
Above paid on 17/04/2020 by Online Payment Ref LONDONCAT							

## List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>MADE OE</b> <b>Made on Earth (Marble &amp; Granite)</b>							
0565/Made on Earth (Marble & G	01/04/2020	0565	1	3,000.00	0.00	3,000.00	0.00
					<b>0.00</b>	<b>3,000.00</b>	
Above paid on 17/04/2020 by Online Payment Ref MADEOE							
<b>MINTNETWOR</b> <b>Mint Network Ltd</b>							
02201646/Mint Network Ltd	20/03/2020	02201646	1	125.17	0.00	125.17	0.00
					<b>0.00</b>	<b>125.17</b>	
Above paid on 17/04/2020 by Online Payment Ref MINTNETWOR							
<b>MORGIL</b> <b>Morlan Gil Human Resources Ltd</b>							
02688/Morlan Gil Human Resourc	10/04/2020	02688	1	109.20	0.00	109.20	0.00
					<b>0.00</b>	<b>109.20</b>	
Above paid on 17/04/2020 by Online Payment Ref MORGIL							
<b>NIGELJEFFR</b> <b>Nigel Jeffries Landscapes Limited</b>							
12583/Nigel Jeffries Landscape	31/03/2020	12583	1	1,380.00	0.00	1,380.00	0.00
					<b>0.00</b>	<b>1,380.00</b>	
Above paid on 17/04/2020 by Online Payment Ref NIGELJEFFR							
<b>NUMBERS</b> <b>Do The Numbers Ltd</b>							
12/902/Do The Numbers Ltd	19/12/2019	12/902	1	500.00	0.00	500.00	0.00
					<b>0.00</b>	<b>500.00</b>	
Above paid on 17/04/2020 by Online Payment Ref NUMBERS							
<b>PRIMA</b> <b>CH Cleaning Services</b>							
001170/CH Cleaning Services	31/03/2020	001170	1	2,420.28	0.00	2,420.28	0.00
001171/CH Cleaning Services	31/03/2020	001171	1	190.26	0.00	190.26	0.00
001172/CH Cleaning Services	31/03/2020	001172	1	648.24	0.00	648.24	0.00
001173/CH Cleaning Services	31/03/2020	001173	1	317.52	0.00	317.52	0.00
001174/CH Cleaning Services	31/03/2020	001174	1	132.30	0.00	132.30	0.00
001175/CH Cleaning Services	31/03/2020	001175	1	119.04	0.00	119.04	0.00
001176/CH Cleaning Services	31/03/2020	001176	1	119.04	0.00	119.04	0.00
001177/CH Cleaning Services	31/03/2020	001177	1	119.04	0.00	119.04	0.00
					<b>0.00</b>	<b>4,065.72</b>	
Above paid on 17/04/2020 by Online Payment Ref CHCleaning							

## List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>PRINCESTON Alan Prince-Princestones</b>							
SAFTYINSP20/Alan Prince-Prince	01/04/2020	SAFTYINSP20	1	4,500.00	0.00	4,500.00	0.00
					<b>0.00</b>	<b>4,500.00</b>	
Above paid on 17/04/2020 by Online Payment Ref PRINCESTON							
<b>SHIELD SEC Shield Security Services Ltd</b>							
41454/Shield Security Services	31/03/2020	41454	1	84.00	0.00	84.00	0.00
					<b>0.00</b>	<b>84.00</b>	
Above paid on 17/04/2020 by Online Payment Ref SHIELDSEC							
<b>STAGEHEADS StageHeads Ltd</b>							
1414/StageHeads Ltd	07/03/2020	1414	1	1,500.00	0.00	1,500.00	0.00
					<b>0.00</b>	<b>1,500.00</b>	
Above paid on 17/04/2020 by Online Payment Ref STAGEHEADS							
<b>TOTGAS Total Gas &amp; Power Ltd</b>							
210595258/20/Total Gas & Power	10/04/2020	210595258/20	1	3,286.00	0.00	3,286.00	0.00
211064970/20/Total Gas & Power	10/04/2020	211064970/20	1	33.52	0.00	33.52	0.00
211065299/20/Total Gas & Power	10/04/2020	211065299/20	1	132.63	0.00	132.63	0.00
					<b>0.00</b>	<b>3,452.15</b>	
Above paid on 17/04/2020 by Online Payment Ref TOTGAS							
<b>UWR United Washrooms Limited</b>							
HI581201/United Washrooms Limi	01/04/2020	HI581201	1	116.18	0.00	116.18	0.00
HI581284/United Washrooms Limi	01/04/2020	HI581284	1	610.65	0.00	610.65	0.00
					<b>0.00</b>	<b>726.83</b>	
Above paid on 17/04/2020 by Online Payment Ref UWR							
<b>VIMTO Vimto Limited</b>							
OP/I466936/Vimto Limited	18/03/2020	OP/I466936	1	116.78	0.00	116.78	0.00
					<b>0.00</b>	<b>116.78</b>	
Above paid on 17/04/2020 by Online Payment Ref VIMTO							

## List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>ZUR</b>	<b>Zurich Town&amp;Parish,Insurer Trust Account</b>						
43564476/Zurich Town&Parish,In	16/03/2020	43564476	1	8,132.19	0.00	8,132.19	0.00
					<b>0.00</b>	<b>8,132.19</b>	
Above paid on 17/04/2020 by Online Payment Ref ZUR							
<b>BRIANA CLI</b>	<b>Briana Clifford</b>						
EMPLOYEE142/Briana Clifford	24/04/2020	EMPLOYEE142	1	147.20	0.00	147.20	0.00
					<b>0.00</b>	<b>147.20</b>	
Above paid on 28/04/2020 by Online Payment Ref BRIANACLI							
<b>IBSOFFICE</b>	<b>IBS Office Solutions Ltd</b>						
57815/IBS Office Solutions Ltd	20/04/2020	57815	1	439.99	0.00	439.99	0.00
					<b>0.00</b>	<b>439.99</b>	
Above paid on 28/04/2020 by Online Payment Ref IBSOFFICE							
<b>Total Purchase Ledger Payments for Month 1</b>						<b>0.00</b>	<b>39,492.91</b>

## Bank Current/Deposit Account

## List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/04/2020	HSBC	DDR	100.24		HSBC ELECTR BKG CHARGES Feb20
14/04/2020	HSBC	DDR	13.96		HSBC ELECTR BKG CHARGES Feb20
14/04/2020	CommercialCards/HSBC	DD	143.46		CommercialCard-PACA March2020
14/04/2020	CommercialCards/HSBC	DD	42.87		CommercialCard-OS&FM March2020
14/04/2020	CommercialCards/HSBC	DD	581.50		CommercialCard-DM HC March2020
14/04/2020	CommercialCards/HSBC	DD	439.12		CommercialCard-TechnServ Mar20
14/04/2020	CommercialCards/HSBC	DD	242.50		CommercialCard-GM HC Mar20
17/04/2020	BACS P/L Pymnt Page 1769	BACS Pymnt	38,905.72		BACS P/L Pymnt Page 1769
17/04/2020	NPOWER	DD	336.64		Electry AFCC 01Dec19-29Feb20
20/04/2020	GLOBAL PAYMENTS	DD	101.12		TranstChargesHCEv29Feb-31Mar20
20/04/2020	H Broadbent	DD	375.45		TranstChargesHCEv29Feb-31Mar20
20/04/2020	H Broadbent	DD	-375.45		TrsChrgsHCEv29Feb-31Mar20/0039
20/04/2020	GLOBAL PAYMENTS	DD	375.45		TrsChrgsHCEv29Feb-31Mar20/0109
20/04/2020	FTC Payroll	DDR	25,485.85		Payroll April 2020
21/04/2020	CENT COMP MANG LTD/LivePay	DD	131.30		PayrollProcessing01Apr-30Jun20
22/04/2020	Inland Revenue	DDR	7,492.60		Payroll April 2020
24/04/2020	BOC MANCHESTER ACC	DD	37.09		Gas for HarlingtonBar Mar2020
24/04/2020	Legal and General	DD	3,427.38	Payroll April 2020	Legal and General
28/04/2020	BACS P/L Pymnt Page 1774	BACS Pymnt	587.19		BACS P/L Pymnt Page 1774
28/04/2020	O2	DD	13.66		MobilePhoneOS&FM 14Apr-13May20
29/04/2020	British Telecom/BT Group PLC	DD	156.58		Harlington&CafeWifi 01-30Apr20
29/04/2020	VODAFONE LTD	DD	32.45		Mobile Phone-FTC, Apr 2020
29/04/2020	HSBC	DDR	72.51		HSBC TotalCharges 8Mar -7Apr20
30/04/2020	PAY AND SHOP	DD	22.80		TransactionChargesHCEv Mar20
<b>Total Payments</b>			<u>78,741.99</u>		



**Bank Reconciliation Statement as at 04/05/2020  
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-op	31/03/2020	302	3,729.20
HSBC	30/04/2020	459	624,246.02
			<u>627,975.22</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
28/04/2020 BACS Pymnt BACS P/L Pymnt Page 1774		587.19	
			<u>587.19</u>
			627,388.03
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			627,388.03
		<b>Balance per Cash Book is :-</b>	<b>627,388.03</b>
		<b>Difference is :-</b>	<b>0.00</b>

Cost Centre	Item Description	Actual 2016-17	Actual 2017 - 18	Adjusted Actual 17-18 incs transfers to EMR	Actual - 2018-2019	2019/20 Budget based on precept of £1,043,835.936 (10,458.23 x £99.81)	Actual 2019-2020 as at 31.03.20	2020-2021 Year End Projection	2020/21 Budget - increase in Council tax of 3% (ie £102.80 x Tax base increased to 10,548.23 - total precept of £1,084,358.04)	Comments
115	Precept Operations	-£599,277.00	-£599,277.00	£ 599,277.00	-£619,567.26	-£631,818.94	-£631,819.00	-£672,342.00	-£672,341.04	£412,017 - The Harlington
101	Central Admin	£109,541.00	£134,460.00	£ 149,960.00	£167,868.00	£191,030.00	£172,785.00	£185,219.00	£194,555.04	
105	Civic & Democratic	£2,465.00	£3,947.00	£ 3,947.00	£15,007.00	£9,099.00	£2,609.00	£6,710.00	£6,863.00	
110	Grants and contributions	£43,809.00	£49,055.00	£49,055		£203,782.00	£39,373.00	£44,100.00	£44,100.00	<b>2019-2020 budget</b> Fleet Link - £13082 and Basingstoke canal £18,900 = £31,982 Community grants and support £12,100 Contribution to The Harlington £164800
110	Committed Grants				£223,698.00					
110	Civic Grants									
110	Harlington Contibution						£160,000.00	£164,800.00	£164,800.00	
150	Public Events	£38,661.00	£42,143.00	£ 42,143.00	£39,240.00	£43,220.00	£36,002.00	£36,100.00	£44,404.00	
301	Open Spaces	£25,794.00	£33,638.00	£ 34,303.00	£29,157.00	£46,973.00	£31,649.00	£34,088.00	£32,906.00	
208	Ancells Farm Park	£15,782.00	£30,191.00	£ 30,191.00	£31,298.00	£34,405.00	£31,986.00	£36,119.00	£37,543.00	
310	Calthorpe Park	£22,230.00	£21,492.00	£ 28,492.00	£33,575.00	£45,301.00	£37,109.00	£55,348.00	£46,336.00	
315	Oakley Park	£20,103.00	£16,200.00	£ 16,200.00	£21,099.00	£27,271.00	£22,216.00	£27,676.00	£27,097.00	
320	Basingbourne Park	£20,445.00	£19,257.00	£ 19,257.00	£25,536.00	£25,868.00	£28,807.00	£25,948.00	£26,699.00	
325	The Views	-£46,280.00	£12,160.00	£ 12,160.00	£5,909.00	£8,536.00	£9,281.00	£11,882.00	£10,702.00	
330	Edenbrook	£2,735.00	£9,794.00	£ 9,794.00	£3,112.00	£5,194.00	£3,300.00	£5,240.00	£5,271.00	
350	Cemetery	-£28,380.00	-£41,789.00	-£ 38,989.00	-£9,764.00	-£17,935.00	-£28,987.00	-£18,881.00	-£12,642.00	
475	Lengthsman		-£100.00	-£ 100.00	-£3,300.00	£0.00	£530.00	£0.00	£0.00	
<b>TOTAL</b>	<b>FTC</b>	<b>-£372,372.00</b>	<b>-£268,829.00</b>	<b>-£ 242,864.00</b>	<b>-£37,132.26</b>	<b>-£9,074.94</b>	<b>-£85,159.00</b>	<b>-£57,993.00</b>	<b>-£43,707.00</b>	
<b>THE HARLINGTON</b>										
	FTC Contibution				-£180,000.00	-£160,000.00	-£160,000.00	-£164,800.00	-£164,800.00	
200	General									
201	Events	£38,883.00	£4,215.00	£ 18,135.00	-£52,535.00	-£41,390.00	-£25,188.00	£204,080.00	-£22,980.00	
202	Café	-£5,172.00	-£7,557.00	-£ 7,557.00	-£14,721.00	-£10,510.00	-£9,187.00	£24,600.00	-£9,400.00	
204	Building	£129,102.00	£130,943.00	£ 131,203.00	£222,058.00	£206,900.00	£224,131.00	£189,333.00	£222,527.00	
<b>SUB TOTAL</b>		<b>£162,813.00</b>	<b>£127,601.00</b>	<b>£141,781.00</b>	<b>-£25,198.00</b>	<b>-£5,000.00</b>	<b>£29,756.00</b>	<b>£253,213.00</b>	<b>£25,347.00</b>	
205	Ancells Community	-£3,436.00	£5,716.00	£ 5,716.00	£15,120.00	£14,075.00	£18,780.00	£32,244.00	£18,360.00	
	<b>TOTAL AFCC</b>	<b>-£3,436.00</b>	<b>£5,716.00</b>	<b>£5,716.00</b>	<b>£15,120.00</b>	<b>£14,075.00</b>	<b>£18,780.00</b>	<b>£32,244.00</b>	<b>£18,360.00</b>	
<b>TOTAL</b>	<b>Harlington &amp; AFCC</b>	<b>£159,377.00</b>	<b>£133,317.00</b>	<b>£147,497.00</b>	<b>-£10,078.00</b>	<b>£9,075.00</b>	<b>£48,536.00</b>	<b>£285,457.00</b>	<b>£43,707.00</b>	
<b>TOTAL</b>	<b>FTC + Harlington + Ancells Community</b>	<b>-£212,995.00</b>	<b>-£135,512.00</b>	<b>-£ 95,367.00</b>	<b>-£47,210.26</b>	<b>£0.06</b>	<b>-£36,623.00</b>	<b>£227,464.00</b>	<b>£0.00</b>	

HARLINGTON DEVELOPMENT		Actual to 31.03.17	Actual 2017-2018	Actual 2018-2019	Actual as at 31.03.2020	Cumulative project 31.03.2020	2020-2021 Year end Projection	2020/2021 Budget	Comments
	Brought forward	£0.00	-£285,435.00	-£511,052.00	-£870,742.00		-£1,216,694.00	-£1,216,694.00	
115	Precept	-£390,339.00	-£412,017.00	-£412,017.00	-£412,017.00	-£1,626,390.00	-£412,017.00	-£412,017.00	
160	Interest				-£5,957.00	-£5,957.00	-£2,000.00		
160	Expenditure	£104,904.00	£186,400.00	£52,327.00	£72,022.00	£415,653.00	£100,000.00		
<b>TOTAL</b>	<b>FUNDS AVAILABLE</b>	<b>-£285,435.00</b>	<b>-£511,052.00</b>	<b>-£870,742.00</b>	<b>-£1,216,694.00</b>	<b>-£1,216,694.00</b>	<b>-£1,530,711.00</b>	<b>-£1,628,711.00</b>	£23 adrift on year end against balance sheet (£1,216,717) to be checked against nominal ledger

Available S106 Funding as at 10.05.2020	Available funds as at 11.05.19	Funds received a at 31.01.2020	Funds allocated but not paid as at 31.01.2020	Balance available as at 31.01.2020	S106 Funds requested but not approved	Unallocated Funds as at 10.05.2020	Comments - No update received from HDC since 11.05.19	
	Recreation & Leisure projects	£392,214.00	£24,789.00	£244,211.00	£123,214.00	£0.00	£123,214.00	S106 available funding total requested from HDC £269k requested from HDC for CP Play ground
	<b>TOTAL</b>	<b>£392,214.00</b>	<b>£24,789.00</b>	<b>£244,211.00</b>	<b>£123,214.00</b>		<b>£123,214.00</b>	

FTC RESERVES AS AT 31.01.2020	
Total equity as at 31.03.2020	£1,682,835.00
General fund	£47,953.00
General Reserve	£150,000.00
General EMR	£268,165.00
Harlington EMR	£1,216,717.00
Reserves to be allocated	£0.00
	<b>£1,682,835.00</b>

## Item 8

## Officer Report

### POLICY & FINANCE

**SUBJECT:** BUDGET IMPLICATIONS OF THE COVID19 ON 2020-2021 BUDGET

**OFFICER:** Janet Stanton –Town Clerk

**DATE:** 10 May, 2020

#### **Purpose of the report**

To allow Members to consider and discuss the implications of the COVID19 pandemic on this year's finances of Fleet Town Council

#### **Background**

The COVID 19 Pandemic started to take effect on the Council's operations in March 2020 but the true effect will only be felt during this current financial year and beyond.

Although shown separately within the council's accounts, the area most affected is The Harlington Operation with loss of income from shows, bar, café and ancillary items. Income from all the other activities of the council eg tennis, football, community hall hire, park hire etc will also have an effect on the council's financial position in the future.

However, whilst the income fails in all these areas, the related maintenance costs, particularly for the aging building, continue.

At this stage, it is not clear how and when restrictions will be lifted and whether social distancing measures will still be in place. However, it is believed that anywhere hosting large gatherings of people will be one of the last areas to be allowed to operate fully again. For Fleet Town Council, this relates mainly to the performances and hires at the Harlington although may very well also apply to such activities as football and events such as the circus and open air cinema.

To ensure that members are kept aware of a worst case scenario and to allow for forward planning, the finances of the Council have now been reviewed based on only receiving the precept with no income from The Harlington operation and Council's activities during the current financial year. In addition, the council's expenditure has also been reviewed and initial savings have been achieved. Based on the above assumptions, the reserves of the council, although would significantly diminish, would cover this budget shortfall.

Although the Council has applied to HDC for the Retail, Hospitality and Leisure grant funding for the loss of business to The Harlington and to HMRC for funds to cover the cost of furloughed staff, this has not been taken into account within these projections as clarification is still awaited on whether these funds can be claimed by Councils.

#### **RECOMMENDATION**

To commend to Full Council that any short fall in budget due to the impact of the COVID 19 pandemic shall be made up from reserves.

**Earmarked Reserves at 30th April 2020**

<b>Account</b>	<b>Opening Balance</b>	<b>Net Transfers</b>	<b>Closing Balance</b>
320 Earmarked Reserves	£0.00		£0.00
321 EMR - Pension Obligation	£30,000.00		£30,000.00
322 EMR - Website Development	£10,000.00		£10,000.00
323 EMR - Cemetery Ext/Rem Gdn	£5,085.00	-£1,150.00	£3,935.00
324 EMR - Park Improvements	£12,000.00		£12,000.00
325 EMR - Community Pk Building 25	£100,853.00		£100,853.00
326 EMR - Office Refurbishment	£238.00		£238.00
327 EMR - Ancells Farm Rep/Dec	£6,955.00		£6,955.00
328 EMR - Paths	£992.00		£992.00
329 EMR - Cemetery Mem Test 2021	£3,300.00		£3,300.00
330 EMR - CP Tennis Sinking 2026	£30,563.00		£30,563.00
331 EMR - Community Buis Service	£13,000.00		£13,000.00
332 EMR - S106 Sensory Garden	£51,579.00		£51,579.00
333 EMR - Sustainable Ops Projects	£3,000.00	-£41.25	£2,958.75
335 EMR - Climate Change LEDs	£600.00		£600.00
	<b>£268,165.00</b>	<b>-£1,191.25</b>	<b>£266,973.75</b>

## Section 1 – Annual Governance Statement 2019/20

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

	Agreed		'Yes' means that this authority:	
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>	
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

**Other information required by the Transparency Codes (not part of Annual Governance Statement)**

Authority web address

AUTHORITY WEBSITE ADDRESS

**SUBJECT: INVESTMENT AND CURRENT ACCOUNTS**Account balances for Fleet Town Council as at **30 April 2020**

<b>Account</b>	<b>Funds</b>	<b>Interest Rate</b>	<b>Comment</b>
HSBC Current Bank Account, Account No: 61539272	£624246.02		
Co-operative Bank Current Account Account No: 65583782	£3,729.20		Statements are not being issued if there is no movement on the account
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£400,000.08	0.05%	Interest paid into HSBC current account
The Cambridge Building Society, Account No: CB01348177	£100,000.00	0.10%	Interest paid into HSBC current account
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£1,050,000.00	0.3790%	Interest paid into HSBC current account.
<b>TOTAL</b>	<b>£2,177,975.30</b>		

11.05.2020

t. 01252 812308



e. [charlotte.tickner@fleetphoenix.co.uk](mailto:charlotte.tickner@fleetphoenix.co.uk)

[www.fleetphoenix.co.uk](http://www.fleetphoenix.co.uk)

Charity number. 1144057

Date: 7<sup>th</sup> May 2020

Dear Fleet Town Council,

Firstly, we wanted to thank you for your continued support of Fleet Phoenix, particularly at the present time with the constant use of The Point to enable us to deliver emergency food parcels. It certainly is a unique time for us all and your unwavering support has been invaluable to us.

With these unrepresented times, like many, we are thinking ahead to when we return to 'normal' business and looking at the budget and service delivery going forward.

We, like many other organisations are predicting an unprecedented rise in clients and are looking at how we can best support our community.

We are also predicting budget restrictions in the coming months for a few reasons. Firstly, we have not been able to fundraise over the past few weeks and predict that will be the case for a considerable amount of time. Also, we are working our way through unrestricted monies at present to deliver the essential services currently.

With this all this in mind we have a request for you to consider.

We would ask for you to consider wavering our rent for a further year. We absolutely appreciate that this is a noticeably big request at this time and that you have books to balance, but we hope you can see the value to the continued support of Fleet Phoenix.

Thank you for your consideration to our request; I look forward to hearing from you in the near future. If you have queries or would like any further information regarding the Charity and the work that we do please do not hesitate to contact me.

Best regards,

Charlotte Tickner

Managing Director



## Draft Smoking and Vaping Policy

Full Council Approved: June 2020  
Due for Review: June 2022

### 1. Introduction and Aims

Fleet Town Council recognises the adverse impact on health caused by direct and second-hand smoking in the workplace. This Policy details the restrictions and arrangements around smoking and the use of electronic cigarettes (vaping) in Fleet Town Council premises.

### 2. Scope of the Policy

For the purposes of this policy, the use of electronic cigarettes is to be regarded in the same way as tobacco cigarettes (i.e. they are not permitted to be used in any work-related setting).

The word 'smoking' throughout this Policy includes the use of all types of tobacco/herbal tobacco, cigarettes pipes and cigars. The word 'vaping' throughout this policy means the use of any type of electronic smoking device. This policy applies to employees, elected members, members of the public, contractors and others working, visiting or using Council premises or vehicles.

### 3. Legislation

The Health and Safety at Work Act 1974 gave employers a duty of care to ensure the health, safety and welfare at work of all their employees and the Workplace (Health, Safety and Welfare) Regulations 1992 specifically placed a duty on employers to ensure that non-smokers were not affected by tobacco in rest rooms or rest areas. The Smoke-free (Premises and Enforcement) Regulations 2006 requires all employers to provide smoke-free workplaces for employees. The smoking ban applies in all enclosed or "substantially enclosed" public places and workplaces and vehicles used for work.



## **4. Restrictions on Smoking and Vaping**

### **Council Premises and Working Outdoors**

Except where specifically described within this Policy, smoking/vaping is not permitted within any of the Council's buildings or in any part of the Council's premises, or within the entrance area to Council owned buildings.

No employee is allowed to smoke/vape whilst being paid at work; this includes employees working outdoors. When on a smoking/vaping break, employees should not be easily identifiable as a Council employee; i.e. where appropriate they should ensure their uniform is covered when smoking/vaping.

Charging of the e-cigarette whilst at work or at your desk is prohibited. This includes the use of computers and USB devices.

### **Vehicles**

The smoking/vaping ban applies to all Council vehicles. Employees are asked to refrain from smoking/vaping in their own vehicles, when used on Council business and when carrying passengers.

## **5. Facilities/Support for Employees**

### **Smoking/Vaping Breaks**

No facilities for smoking/vaping will be provided within any of the Council's buildings, however, the Council does acknowledge that smoking is an addictive habit, and subject to service requirements and levels of cover, smokers/vapers will be permitted to leave their place of work for a smoking/vaping break.

Smoking breaks for all employees (including employees that work outside) will be treated as an unpaid authorised absence from the workplace, they should be deducted from working time.

For some roles flexi-time does not apply and there is no provision for official breaks. In these circumstances where there is a management agreement for unofficial breaks e.g. a tea break, the Manager should outline what is reasonable, (such as one tea break on a 6 hour shift, 2 on a 8 hour plus shift) ensuring staffing levels are maintained. Those wishing to smoke/vape should do so during their unofficial break and not in addition to it.

In all cases where employees take official or unofficial smoking/vaping breaks they must fulfil their contractual hours. The duration and frequency of smoking/vaping breaks must be agreed between the smoker/vaper and their manager.

In any event authorised absence from work will not be permitted for smoking/vaping within one hour of starting/finishing work or within one hour of starting or finishing a lunch break.

## **Designated Smoking/Vaping Areas**

Designated smoking and vaping areas have been identified outside The Harlington/Fleet Town Council building. This supports the management assessment that has identified a risk to the personal safety of employees if they leave the grounds of the Council premises where they work to have a smoking/vaping break and where employees are taking an unofficial smoking/vaping break but are still on duty and must respond to any requests or notification to return to their duties. The area near the market store has been designated for smoking and the area for vaping is outside the auditorium fire exit/loading bay. Staff must not smoke or vape outside of the front of the building. Staff vaping must not be near entrances and open windows.

Employees smoking/vaping within designated areas should ensure that waste is disposed of appropriately without littering.

## **6. Help with Smoking Cessation**

The Council will support employees wishing to give up smoking. Through Smokefree Hampshire <https://www.smokefreehampshire.co.uk> Where practicable, requests from employees to attend smoking cessation programs during working hours will be supported, subject to operational requirements and management approval.

## **7. Enforcement**

The enforcement of this total smoking/vaping ban will be the responsibility of all managers, who should retain and file any written complaint or request in relation to this policy. Breaches of this policy will be dealt with under the Council's Disciplinary Procedure. Employees who raise genuine concerns about breaches of this policy will be supported. Staff are authorised to ask non-employees who breach the policy to leave the premises.



## Data Protection and Privacy Policy

Full Council Approved: June 2018  
Due for Review: June 2020

### The General Data Protection Regulation 2018 (GDPR)

The GDPR builds on the legal framework established by the Data Protection Act 1998 to balance the needs of organisations to use and collect personal data against the rights of the individual to have personal data kept secure and private.

#### The purposes of the GDPR are:

To increase the obligations on organisations when acting as data controllers and processors.

To increase the rights of individuals to ensure that their personal data is respected and only used for legitimate purposes.

#### Definitions:

**Personal Data** – is any information about a living individual which allows them to be identified from that data such as name, address, email address, photograph.

**Data Controller** – is the person or organisation who determines how and what data is processed i.e., Fleet Town Council

**Data Processor** – is the person(s) who handle the data on behalf of the data controller

**Data Subject** – is the individual about whom the personal data is processed.

**Data Protection Officer** – is the individual with responsibility for ensuring data protection compliance.

#### The Town Council's Commitment

As a local authority and a data controller, Fleet Town Council will comply with data protection law. When dealing with personal data, the council and its staff will ensure that:

- **Data is used fairly, lawfully and in a transparent way**
- **Data is processed for specified purposes only**
- **Data is relevant to what it is needed for**  
Data will be monitored so that too much or too little is not kept; only data that is needed should be held.
- **Data is accurate and kept up to date**  
Personal data should be accurate, if it is not it should be corrected.
- **Data is not kept longer than it is needed**  
**See record retention policy**
- **Data is kept and destroyed securely**  
This includes measures to protect personal data from loss, misuse, unauthorised access and disclosure.

Data protection training will form part of induction training of all staff and councillors. Existing staff and council members will have their training updated accordingly.

### **Personal Data Processed**

The personal data kept or processed by Fleet Town Council includes but is not confined to the following:

- Names, titles and aliases, photographs and video images;
- Contact details such as telephone numbers, addresses and email addresses, social media addresses;
- Financial identifiers such as bank account numbers, payment card details for persons hiring facilities, for staff, contractors and for suppliers;
- Demographic and background information on staff and members including gender, age, marital status, employment background and qualifications;
- Some sensitive personal data in relation to staff and members such as racial/ethnic origin, mental and physical health and trade union affiliation;
- Website data such as IP address and analytical data;

### **How/Why Personal Data is used**

- To deliver public services;
- To confirm identity to provide some services;
- To enable the council to meet its legal and statutory obligations and powers including delegated functions;
- To contact individuals & organisations;
- To maintain own accounts and records;
- To process financial transactions;
- To protect public funds and facilities;

- To recruit and employ staff and contractors;

## **The Legal Basis for Processing Personal Data**

There are 3 legal bases for processing personal data:

1. As a public authority, the council has certain powers and duties. Most personal data is processed for compliance with a legal obligation which includes carrying out the council's statutory powers and functions; or
2. In the performance of a contract or during steps to enter into a contract; or
3. With consent. Before using an individual's personal data, the council will obtain that individual's consent.

## **Individual's Rights**

An individual has the following rights in relation to his/her personal data:

- The right to access the personal data the council holds on that individual – via a subject access request;
- The right to correct and update the personal data;
- The right to have the personal data erased;
- The right to object to the processing of his personal data or to restrict its use;
- The right to data portability;
- The right to withdraw consent previously given;
- The right to lodge a complaint with the Information Commissioner's Office;