



FLEET TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING

held on

Wednesday 5th February 2020

at The Harlington at 7pm

PRESENT

Councillors: R. Schofield (Chairman), R. Ashworth, G. Carpenter, G. Chenery, P. Einchcomb, R. Harrison, L. Holt, K. Jasper, A. Oliver, D. Pierce, R. Robinson, S. Tilley, S. Wheale, G. Woods, J. Wright.

Also Present

Janet Stanton – Town Clerk
Susanna Walker – Committee Clerk
Councillor Adrian Collett – HCC
Councillor John Bennison – HCC
Councillor Steve Forster – HDC
Representative from Friends of Oakley Park

FC Feb 2020 ITEM 1 APOLOGIES FOR ABSENCE

There were apologies from Councillor Wildsmith.

CHAIRMAN'S ANNOUNCEMENTS

Councillor Schofield shared with members the death of Mrs Beverley Allardice, from the Ladies Lions Club, who had been involved in the Lion's Community Store, Fleet since its beginnings in 1995.

FC Feb 2020 ITEM 2 DECLARATIONS OF INTEREST

Councillor Oliver declared an interest in Item 8 (Climate Change).

FC Feb 2020 ITEM 3 QUESTIONS FROM MEMBERS OF THE PUBLIC

A request was put forward by Len Tyler, from Len Tyler Music School, for the Council to reduce his rent payments until September 2020 whilst the Music School is restructured. Councillor Schofield thanked Mr Tyler for his request and asked him to present the grant application and relevant paperwork to Council as soon as possible. Councillor Schofield told members that this would not be debated in the meeting.

FC Feb 2020 ITEM 4 MINUTES OF PREVIOUS MEETINGS

The minutes of Council held on Wednesday 8th January 2020 were approved and signed

by the Chairman. With relation to FC Jan 2020 ITEM 7, Climate Change Policy And Action Plan, it was noted that the Town Clerk had received HDC's Action Plan from Councillor Oliver.

The Council also received the minutes of the following Committees and Working Groups:

Establishment	15 th January 2020
Development Control	13 th January 2020

FC Feb 2020 ITEM 5 HCC / HDC UPDATE

HDC

Councillor Forster discussed the following:

- Calthorpe Park School's planning application is now with the regulatory committee.
- The expansion will create an additional space for 300 pupils.
- The planning application does not cover anything outside the school grounds.
- The Head teacher is meeting with HDC and HCC Highways to discuss ease of traffic flow, a possible cycle path and improved footpath from Elvetham Heath.

HCC

Councillor Collett reported on the following:

- The new crossing in Ancell's Farm has been hit by a vehicle, and is due for repairs as soon as possible.
- Ancell's School Bus
- Safety when crossing the railway line at Bramshot Bridge.

Councillor Bennison reiterated about the planning application for Calthorpe Park School. He noted that this is the first planning application to include climate change and reducing the school's carbon footprint. The following was also reported on:

- HCC Cabinet Meeting was held on Monday 3rd February 2020.
- Council tax rise by 3.99%. 2% is for adult social care and 1.99% is for all other HCC operations. This is equivalent to a rise of £49.41 for a Band D property.

Councillor Schofield reported on the Chairman's Coffee Morning with Pondtail Ward, where concerns by residents were raised about the state of roads and pavements in that area. Councillor Forster reiterated that some of the pavements have already been resurfaced, and road and pavement maintenance will be reviewed at the next HDC Council Meeting.

FC Feb 2020 ITEM 6 ASSET REGISTER

Members received FTC's Asset Register, as at 18th December 2019.

A question was raised as to whether paths count as assets, which the Town Clerk will check.

RESOLVED

To receive and approve the Asset Register as at 18th December 2019.

FC Feb 2020 ITEM 7 ANNUAL RESIDENTS MEETING

Members were reminded that the Annual Residents' meeting is to be held on Tuesday 24th March 2020.

In addition to the meeting, there will be an exhibition of local community organisations, with refreshments being served in the Function Room from 7pm.

Members discussed the proposed agenda, which includes:

- Overview of the Council year including projects, Chairman's Coffee Mornings, the reworking of the cemetery and the In Bloom 2019 awards
- Town Centre Report
- Overview of Open Spaces
- Finance
- Climate Change
- The Harlington and the financial value it provides to the community, including the number of community groups supported (Councillor Holt to prepare a presentation on this).

It was also suggested that a speaker be invited to make a presentation on climate change and how residents can make changes to improve their carbon footprint.

RESOLVED

To approve the content for the Annual Residents' Meeting to be held on Tuesday 24th March 2020.

FC Feb 2020 ITEM 8 CLIMATE CHANGE

Members were informed that the first meeting of the Climate Change Working Group took place, where the role of FTC, its involvement with partners and future actions to achieve net zero carbon emissions by 2040 were discussed for inclusion in an FTC policy.

Members received an outline of the Climate Change Policy, which is being taken to Policy and Finance on Monday 17th February 2020. It was noted that the word 'zero' needs to be added at the end of the second sentence, therefore reading 'to becoming a net zero carbon emitter by 2040'. Also, it needs to be made clear in the Policy that FTC wish to be a net zero carbon emitter in their own operations by 2040.

Members discussed inviting a local speaker on climate change to attend the Annual Resident's Meeting, to inform and educate residents about planting appropriate trees in their gardens.

RESOLVED

- With the addition of the word 'zero' added at the end of the second sentence, therefore reading 'to becoming a net zero carbon emitter by 2040', members received and considered the Draft Climate Change Policy prior to finalisation at Policy and Finance Committee.
- To produce an annual review of progress.

FC Feb 2020 ITEM 9 FINANCIAL MONITORING

Members received the financial monitoring information for December 2019.

RESOLVED

1. To receive and accept into the minutes :
 - a. the bank reconciliation for December 2019
 - b. the list of receipts for December 2019
 - c. the list of payments for December 2019

2.
 - a. Further to the last Council Meeting in January 2020, to confirm that the bank reconciliations for November 2019 equals zero and Councillor Robinson confirm that the bank statements match the reconciliation and has signed the bank statements and payment schedules.
 - b. To confirm that the bank reconciliations for December 2019 equals zero and Councillor Robinson confirm that the bank statements match the reconciliation and has signed the bank statements and payment schedules.

FC Feb 2020 ITEM 10 APPROVAL OF THE RISK REGISTER

Members received a copy of the Risk Management document, with the Harlington boilers now included within the Risk Register.

Councillor Schofield explained that the boilers have been included and the risk level, and these are now considered a business continuity item. A contingency plan for disruption to the boilers has been produced and members were asked to consider the purchase of a number of space heaters for the sum of £500.00. These would heat the building to comply with heating and Health and Safety regulations and would protect FTC against a potential £10,000.00 loss should the building be closed for a day.

Members discussed:

- The use of gas canisters with the space heaters.
- The storage of the gas canisters.
- The noise levels of the space heaters.
- Alternative electric space heaters, in the light of climate change.

RESOLVED

To approve the Risk Management document.

FC Feb 2020 ITEM 11 FTC MEETINGS TIMETABLE 2020/2021

Members received and noted the updated FTC Meetings timetable as at 21.01.2020.

FC Feb 2020 ITEM 12 FLEET MARKET

Members noted that FTC has now received the Fleet Market draft lease from HDC, and there is one amendment to be made, regarding a clause allowing gas canisters on site. The gas canisters are used to heat and serve hot food, so the clause needs to be amended to reflect this.

FC Feb 2020 ITEM 13 TOWN CLERK'S REPORT

Members received the Town Clerk's report, with emphasis on the following:

- The Harlington Café will be closed on Monday 10th and Tuesday 11th February 2020, for a new work surface to be fitted.
- Chairman's Coffee Mornings. The next one to be held is the Calthorpe Park Ward. All of the resident's questions and subjects of concern are being collated on a spreadsheet.
- Councillor email passwords.

FC Feb 2020 ITEM 14 DATE AND TIME OF NEXT MEETING

The next meeting of Council will be held on Wednesday 4th March 2020 at the Harlington at 7.00pm.

There being no further business the meeting closed at 9.45pm.

Signed.....

Date:.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Preparation of cases in legal proceedings**
- d. The early stages of any dispute**

FC Feb 2020 ITEM 15 CALTHORPE PARK PLAYGROUND

Separate confidential minute

FC Feb 2020 ITEM 16 HARLINGTON DEVELOPMENT

Separate confidential minute