



## **FLEET TOWN COUNCIL**

### **MINUTES OF THE COUNCIL MEETING**

held on

Wednesday 4<sup>th</sup> March 2020  
at The Harlington at 7pm

#### **PRESENT**

**Councillors:** R. Schofield (Chairman), G. Chenery, P. Einchcomb, R. Harrison, L. Holt, K. Jasper, A. Oliver, D. Pierce, R. Robinson, S. Tilley, S. Wheale, G. Woods, J. Wright.

#### **Also Present**

Janet Stanton – Town Clerk  
Susanna Walker – Committee Clerk  
Councillor John Bennison – HCC  
Councillor Angela Delaney – HCC  
Representative from Friends of Oakley Park

#### **FC March 2020 ITEM 1**

#### **APOLOGIES FOR ABSENCE**

There were apologies from Councillors Ashworth, Kirkpatrick, Collett and Forster.

#### **CHAIRMAN'S ANNOUNCEMENTS**

Members were advised that due to the outbreak of the coronavirus, FTC are taking government advice and keeping a watching brief. Members discussed if the coronavirus continues to escalate, FTC would consider postponing the Annual Resident's Meeting (ARM) and reschedule within a specific time frame.

Members were made aware that FTC have purchased 3 wall mounted hand sanitiser units, to be placed at all main entrances into the building. Customer facing staff have also been given their own appropriate hand sanitisers, and all surfaces are being disinfected and cleaned on a regular basis.

#### **FC March 2020 ITEM 2**

#### **DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **FC March 2020 ITEM 3**

#### **QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the public.

#### **FC March 2020 ITEM 4**

#### **MINUTES OF PREVIOUS MEETINGS**

The minutes and confidential minutes of Council held on Wednesday 5<sup>th</sup> February 2020 were approved and signed by the Chairman.



**FC March 2020 ITEM 8 LASER ENERGY CONTRACT**

Members were asked to consider the continued use of the LASER Energy contract to supply gas and electricity provided by Hampshire County Council for all buildings controlled by Fleet Town Council. Members were advised that FTC can sign the current contract as it is, and transition to a greener contract in the future.

It was agreed that FTC will not be buying into the green energy certificates from LASER Energy, and instead, use greener methods in the Harlington such as buying LED lights.

**RESOLVED**

- To approve the continued use of the LASER contract to supply gas and electricity for all buildings controlled by Fleet Town Council.
- To authorise The Clerk to sign the contract.

**FC March 2020 ITEM 9 TOWN CLERK’S REPORT**

Members received the Town Clerk’s report and noted the following:

**Calthorpe Park**

- The contract has been signed, with works commencing on 23<sup>rd</sup> March and proposed completion by 15<sup>th</sup> May 2020. Work notices will be displayed around the area and in the park, and the local schools will be contacted.
- The contractor will not go on site during school drop off and pick up times, and also only enter from the Merivale entrance gate.
- Concern was raised about the use of equipment before the park is open to the public. Members were assured that all useable items will only be put in at the last minute.

**Action Day**

- FTC Action Day is taking place on 16<sup>th</sup> May 2020.

**Chairman’s Coffee Mornings**

- The 3<sup>rd</sup> Coffee Morning was held for Calthorpe Park on 22<sup>nd</sup> February 2020, where 14 residents attended.
- Members were reminded that that Courtmoor Ward Coffee Morning is being held on 28<sup>th</sup> March 2020.

**Pandemic – Coronavirus**

- Members were advised that pandemic procedures and contingency plans are being put in place, along with a plan for the cemetery.
- It has been confirmed that FTC is the Burial Authority.
- Research is underway with regard to the planning requirement if an additional burial ground is required.

**FC March 2020 ITEM 10 DATE AND TIME OF NEXT MEETING**

The next meeting of Council will be held on Wednesday 1<sup>st</sup> April 2020 at the Harlington at 7.00pm.

There being no further business the meeting closed at 8.55pm.

**Signed**.....

**Date**:.....

**Chairman**

### **Part 3 CONFIDENTIAL ITEMS**

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting**

**The following types of business will be treated as confidential:**

- a. Engagement, terms of service, conduct and dismissal of employees**
- b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c. Receipt of professional legal advice and preparation of cases in legal proceedings**
- d. The early stages of any dispute**
- e. Matters of a Commercial nature**

**FC March 2020 ITEM 11     HARLINGTON DEVELOPMENT**

Separate confidential minute.