



FLEET TOWN COUNCIL

MINUTES OF THE ESTABLISHMENT COMMITTEE MEETING

held on

Wednesday 30th November 2022 at 7pm

PRESENT

Councillors: P. Einchcomb, L. Holt, R. Robinson, B. Schofield, P. Wildsmith
G. Woods (Chairman)

Also Present: Rochelle Halliday – Executive Officer

EST November 2022 ITEM 1 ELECTION OF CHAIRPERSON 2022/2023

The Executive Officer called for nominations for the office of Chairman. One nomination for Councillor George Woods was received and seconded.

RESOLVED

That Councillor Woods be elected to the office of Chairman of the Establishment Committee for the local government year 2022/2023.

EST November 2022 ITEM 2 ELECTION OF VICE-CHAIRPERSON 2022/2023

The Chairman called for nominations for the office of Vice-Chairman. One nomination for Councillor Einchcomb was received and seconded.

RESOLVED

That Councillor Einchcomb be elected to the office of Vice-Chairman of Establishment Committee for the local government year 2022/2023.

EST November 2022 ITEM 3 APOLOGIES

Members received and accepted apologies from Councillor Cottrell due to family illness.

EST November 2022 ITEM 4 DECLARATIONS OF INTEREST

There were no declarations of interest.

EST November 2022 ITEM 5 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

EST November 2022 ITEM 6 MINUTES OF PREVIOUS MEETING

The minutes and confidential minutes of the Establishment Committee meeting held on 12th January 2022 were approved and signed by the Chairman.

EST November 2022 ITEM 7 TRAINING UPDATE

Members noted the current report on staff and Councillor training and noted the following:

- Health and Safety focused training will be prioritised for the remainder of 2022/2023, due to budget constraints.
- It is proposed that the requirement for all new Councillors to undertake Councillor training is added to Standing orders.

EST November 2022 ITEM 8 BANK HOLIDAY FOR THE CORONATION OF KING CHARLES III

Members noted that the additional bank holiday to mark the Coronation is on Monday 8th May 2023.

EST November 2022 ITEM 9 DATE AND TIME OF NEXT MEETING

Members noted the next meeting of the Committee is scheduled to be held on Wednesday 8th February 2023 at 7pm in the Harlington, subject to agreement by Council (original date was 11th January 2023).

The remaining of the meeting was held in closed session.

Signed: **Date**.....

Chairman

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press were excluded from the Meeting.

There being no further business the meeting closed at 8.40pm.