



## **FLEET TOWN COUNCIL**

### **MINUTES OF THE RECREATION, LEISURE & AMENITIES VIRTUAL COMMITTEE MEETING**

**Wednesday 16<sup>th</sup> December 2020 at 7pm**

#### **PRESENT**

**Councillors:** G. Chenery, P. Einchcomb, R. Hill, L. Holt, K. Jasper, A. Oliver, R. Richmond, B. Schofield, S. Tilley, G. Woods, J. Wright.

**Also Present:** Janet Stanton - Town Clerk  
Susanna Walker - Committee Clerk  
Alex Robins - Harlington General Manager  
Ben Crane - Facilities and Open Spaces Manager

Dave Harrison - Friends of Basingbourne Park

#### **RLA December 2020 ITEM 1      APOLOGIES**

Apologies were given and accepted by Councillor Wildsmith who currently does not have internet access.

#### **RLA December 2020 ITEM 2      DECLARATIONS OF INTEREST**

Councillor Einchcomb declared that he is on the committee of Friends of Basingbourne Park (Item 7).

#### **RLA December 2020 ITEM 3      QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the public.

#### **RLA December 2020 ITEM 4      MINUTES OF PREVIOUS MEETING**

The minutes of the Recreation, Leisure & Amenities Committee meeting held on Wednesday 16<sup>th</sup> September 2020 were approved and signed by the Chairman, with the following amendments.

- Page 3, Item 8 – FACILITIES AND OPEN SPACES MANAGER'S REPORT
  - The 7<sup>th</sup> bullet point should read 'An interim payment should be paid'.
- Page 4, Item 10 – BASINGBOURNE PARK DEVELOPMENT PLAN
  - The 2<sup>nd</sup> paragraph should read 'Councillor Woods proposed that the full RLA committee undertake a review of the Park Development Plan'.
  - The last bullet point should read 'good to encourage residents to let water soak into their gardens'.

## **RLA December 2020 ITEM 5**

### **FACILITIES AND OPEN SPACES MANAGER'S REPORT**

Members received the report of the FOSM for the September – November 2020 quarter. The following matters were discussed:

- **Calthorpe Park Play Area**
  - Calthorpe Park Action Day was cancelled due to inclement weather. This is now to be rescheduled to Spring 2021.
  - Contractors will be on site from Monday 21<sup>st</sup> December 2020 to replace the grids and repair the access way.
  - The area around the trampoline has been repaired.
  - The water issue near the swing has now been resolved.
  - Many cars park in Merrivale which is central to Tavistock and All Saints schools
  - FTC is working with HDC to introduce parking enforcement. Signs showing children playing will also be installed
  - Portable CCTV cameras (belonging to FTC) have been installed. FTC is now waiting for the main CCTV camera (which is operational) to be connected for central monitoring.
  - There have been a number of complaints regarding the play area. FTC is working with the local Community Safety Officer.
  - Possible factors relating to noise levels at a time when more residents are working at home are:
    - increase in traffic since lockdown
    - staggered school drop off and pick up times.
  - Possible options to help reduce noise levels are being investigated

#### **RESOLVED**

- To note the report of the Facilities and Open Spaces Manager.

## **RLA December 2020 ITEM 6**

### **THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

The report of the General Manager of the Harlington for the period September - November 2020 was presented. Members discussed the following:

- A limited number of shows took place in October.
- The Jazz Club was recorded as if it was streamed.
- Both screens in the auditorium are in place and working.
- There are 2 shows in January 2021 which will be paid live streamed
- The bar is using existing stock only, buying in 1 barrel of real ale at a time.
- New card terminals have been installed and will link up with the app to order drinks and take payment at the same time.  
The new app will be available for the bar from Saturday 19<sup>th</sup> December 2020.

#### **RESOLVED**

- To note the report of the General Manager of the Harlington.

## **RLA December 2020 ITEM 7**

### **BASINGBOURNE MID TERM DEVELOPMENT PLAN REVIEW**

Further to Councillors' visits to Basingbourne Park and Woods, members received and considered reports from Councillor George Woods and Councillor Paul Einchcomb on the mid-term Development Plan Review, looking at the requirement for walk bridges within the Basingbourne woodland. The following matters were discussed:

- Friends of Basingbourne Park have assisted with improvements to the park.
- There are areas of natural flooding in the park. FOBP proposes to introduce a number of bridges to make areas more accessible.
- The long-term maintenance cost of the bridges.
- Bridge designs.
- An area where one bridge is proposed is very wet which could cause issues in the future.
- Flood plan.
- Grants money available to FOBP.
- The Environmental Agency and its possible plans for the area.
- HDC's Green Grid Initiative.
- Application cost for 3 bridges totals £800.00,

Members **RESOLVED** that

- a) Any amendments required for the Basingbourne Park Development Plan be submitted before the current plan finishes in 2022.
- b) Friends of Basingbourne Park have permission to apply to the Environmental Agency for permits to install 3 footbridges at positions determined in the report.

#### **RLA December 2020 ITEM 8 THE CEMETERY OFFICER'S REPORT**

Members noted that there was no Cemetery Officer's Report for the December 2020 meeting and that the cemetery management continues to run smoothly. Several spaces have been sold and reserved in recent months. Members also discussed:

- The future longevity of the cemetery.
- An additional cemetery. FTC is under no obligation to provide this, and there is no available land within the parish boundary suitable.
- An option to discuss an additional cemetery with parishes in the neighbourhood.
- Responsibility to provide burial facilities.

#### **RLA December 2020 ITEM 9 PARK RUN**

Members received and noted a letter to FTC, proposing a new Park Run to be located at Edenbrook Country Park. Members noted that a funding contribution has been requested, which will be taken to the February 2021 Policy and Finance Committee for consideration. The following points were raised:

- The funding request for a perpetual licence.
- Grant application.
- FTC to seek further information.

#### **RLA December 2020 ITEM 10 FUTURE EVENTS**

Members received a copy of the following calendar of events and noted that Fleet Carnival is still being planned for July 2021, dependant on the current situation.

Saturday 3rd July 2021	Calthorpe Park	Fleet Carnival
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#### **RLA December 2020 ITEM 11 CLERKS REPORT**

Members received an update from the Clerk, and noted the following:

- Hart Lions have proposed to plant cherry trees at The Views in commemoration of the good work of the NHS workers during COVID and those who have passed away.

- Fleet Road roadworks will cause major disruption from 21<sup>st</sup> December 2020 until end of February 2021.

**RLA December 2020 ITEM 12      DATE AND TIME OF NEXT MEETING**

The next virtual meeting of the Recreation, Leisure & Amenities Committee will be held Wednesday 17<sup>th</sup> March 2021 at 7.00pm.

There being no further business the meeting closed at 9.01pm.

**Signed:** .....      **Date**.....

**Chairman**