



Notice is hereby given of

THE POLICY AND FINANCE COMMITTEE MEETING

on

Wednesday 15th October 2025 at 7pm at The Harlington

All Committee members are summoned to attend.

To Councillors:

P. Einchcomb, R. Fang, L. Holt, S. Neves, R. Richmond, B. Schofield, J. Stanton,
D. Taylor, S. Tilley and G. Woods

RCMong

Rita Tong, Executive Officer
8th October 2025

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	MINUTES OF PREVIOUS MEETING To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 14 th May 2025 (<i>copy attached</i>).
Part 1 – ITEMS FOR DECISION	
5.	QUARTERLY FINANCIAL MONITORING REPORT To consider and agree the quarterly report for the period ending 30 September 2025. Reports for 2024/25 as at 30 September 2025: <ul style="list-style-type: none">a. Q2 Income & Expenditure Accountb. Q2 Budget Monitoring Reportc. Balance sheet as at 30 September 2025d. List of Purchase Ledger Paymentse. List of Debtorsf. Harlington Performance Totals

	<p>RECOMMENDATIONS To receive and accept the Quarterly Report and accounts for the period ending 30 September 2025.</p>
6.	<p>INVESTMENT REPORT To consider the quarterly investment report for the period ending 30 September 2025 (<i>copy attached</i>).</p> <p>CCLA interest is now being re-invested in CCLA rather than being paid into the HSBC daily account.</p> <p>RECOMMENDATION To note the balances held in the Fleet Town Council Accounts.</p>
7.	<p>GRANTS To consider and agree the following application for grant funding and to receive a record of grants awarded for 2025/26 (<i>copies attached</i>):</p> <ul style="list-style-type: none"> • Citizens Advice Hart - £2,500 to provide free, impartial, independent and confidential advice <p>RECOMMENDATIONS a) To consider the grant request. b) To note the record of grants awarded for 2025/26.</p>
8.	<p>ACCOUNTS SOFTWARE As agreed at Full Council last month (see FC Sept 2025 Item 12), notice has been given and accepted to Rialtas Business Solutions.</p> <p>Members asked for further information on Xero price plans and which price plan would provide comparable functionality to our existing financial package (<i>see attached</i>).</p> <p>For the size and complexity of Fleet Town Council, the Executive Officer would recommend Xero's Ultimate plan. This has an annual cost of £780 as compared to the current cost of £1,760 which is not cloud based.</p> <p>RECOMMENDATION To agree that the Council should move to Xero's Ultimate plan.</p>
9.	<p>MOTV 2025 REPORT To consider the report from Cllr Tilley on the Music on the Views event held on 30 August 2025 (<i>copy attached</i>).</p> <p>RECOMMENDATION To note the report.</p>
10.	<p>CREDIT CARD POLICY To update the Credit Card policy to reflect the changes agreed at Full Council in February 2025 (see item 8).</p> <p>RECOMMENDATION To approve the amended Credit Card Policy.</p>
11.	<p>2026/27 DRAFT BUDGET To consider the draft 2026/27 budget which has been updated from the baseline budget present to the Budget Working Group on 27 August 2025. The amended budget includes estimated costs of running from an alternative site during the renovation of The Harlington and estimated project costs using Option 2.</p>

	<p>Reports for the 2026/27 budget:</p> <ul style="list-style-type: none"> a. Key Issues b. Statement of Variation c. Detailed Budget d. Reserves e. Maintenance and Capital Works <p>RECOMMENDATIONS</p> <p>Members are to consider the first draft of the 2025/26 budget and provide guidance for the budget setting process.</p>
Part 2 – ITEMS TO NOTE	
12.	<p>ANNOUNCEMENTS</p> <p>To receive and note announcements from the Executive Officer or any Member by permission of the Chair.</p>
13.	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Policy and Finance Committee is scheduled for Wednesday 18th February 2026 at 7pm in the Harlington.</p>
Part 3 – CONFIDENTIAL ITEMS	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts c. Receipt of professional legal advice and preparation of cases in legal proceedings d. The early stages of any dispute e. Matters of a commercial nature <p>There are no confidential matters for consideration.</p>



FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

**Wednesday 23rd July 2025 at 7pm
at The Harlington**

* Councillor Holt (Chairman)

* Samantha Neves (Vice Chairman)

L Councillor Einchcomb

Councillor Fang

* Councillor Richmond

* Councillor Schofield

* Councillor Stanton

* Councillor Taylor

* Councillor Tilley

* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

PF JULY 2025 ITEM 1 APOLOGIES FOR ABSENCE

Members received and accepted the apologies as noted above.

PF JULY 2025 ITEM 2 DECLARATIONS OF INTEREST

Cllr Stanton declared an other registerable Interest in Agenda Item 7 on the grounds she is a volunteer for the organisation.

PF JULY 2025 ITEM 3 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

PF JULY 2025 ITEM 4 MINUTES OF PREVIOUS MEETING

The minutes of the Policy and Finance Committee held on Wednesday 19th February 2025 were approved and signed by the Chairman.

PF JULY 2025 ITEM 5 QUARTERLY FINANCIAL MONITORING REPORT

Members considered the quarterly financial monitoring report for the period ending 30 June 2025.

In addition to the commentary from the financial monitoring report, Members noted that the recent unauthorised encampment was expected to result in approximately £2,000–£3,000 of unplanned expenditure.

Members further noted that, as part of the Cemetery extension project, solicitors had been engaged to provide advice on a number of matters, which would lead to unbudgeted legal fees.

RESOLVED

- a. To receive and accept the Quarterly Report and accounts for the period ending 30 June 2025.
- b. That the Executive Officer be authorised to write to Hart District Council to request a contribution towards legal fees incurred in registering the cemetery land, as this process is necessary due to Hart District Council's inability to provide legal deeds.

PF JULY 2025 ITEM 6 INVESTMENT REPORT

Members considered the quarterly investment report for the period ending 30 June 2025.

Account	Funds
HSBC Current Bank Account	£495,126.53
HSBC Savings Account	£813,992.78
Nationwide Business Instant Saver	£411,552.76
CCLA Public Sector Deposit Fund	£3,024,735.00
TOTAL	£4,745,407.07

RESOLVED

To note the balances held in the Fleet Town Council Accounts.

PF JULY 2025 ITEM 7 GRANTS

Members considered an application from Fleet Repair Café for grant funding of £346 to cover the cost of twelve car parking spaces in Victoria Road Car Park for four hours on Saturday mornings, 12 times per year.

Members received the record of grants awarded for 2025/26 and noted that Silent Storms had not yet been included. It was agreed that their Grant Aid in Kind should be allocated from the Community Support budget.

RESOLVED

- a. That, while Members were highly supportive of the work carried out by the Fleet Repair Café, the grant application be declined on the grounds that awarding funding for car parking could set a precedent that would be financially unsustainable.
- b. To note the record of grants awarded for 2025/26.

PF JULY 2025 ITEM 8 HALLMASTER

Members considered the report by the Executive Officer on Hallmaster reports and how the information the system provides can be used for monitoring performance and setting targets.

RESOLVED

To note the report and introduce occupancy targets and KPI's to drive improvements in utilisation.

PF JULY 2025 ITEM 9 ANNOUNCEMENTS

It was noted that work must commence on the 2026/27 budget, which will involve consideration of a number of issues arising from the planned Harlington renovation and its impact on various budget areas.

It was agreed that the Budget Working Group will meet at 7.00pm on Wednesday 27 August 2025.

PF JULY 2025 ITEM 10 BOX OFFICE / RECEPTION VISITS

At the request of management, the Box Office team had recorded visitor numbers and the purpose of visits over a two-month period. The data collection exercise was designed to provide insight into patterns of use and support future service planning.

Members considered the data and its potential to inform decisions on how front-of-house functions could be delivered following the Harlington renovation. The information was welcomed as a useful evidence base to guide operational decisions and resource allocation.

PF JULY 2025 ITEM 11 DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Wednesday 15th October 2025 at 7pm in the Harlington.

There being no further business the meeting closed at 8:35pm.

Signed: **Date:**
Chairman

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	Central Administration								
1500	Miscellaneous Income	12,505	4,660	0	(4,660)			0.0%	1,748
1870	Interest Income	153,350	78,587	83,000	4,413			94.7%	
	Central Administration :- Income	165,855	83,247	83,000	(247)			100.3%	1,748
4000	Salaries	165,197	85,026	171,645	86,619		86,619	49.5%	
4001	Employers National Insurance	16,613	10,877	22,000	11,123		11,123	49.4%	
4002	Employers Pension	10,905	5,804	11,885	6,081		6,081	48.8%	
4011	Staff Recruitment	300	0	150	150		150	0.0%	
4015	Recharge staff hours	(8,700)	0	(8,700)	(8,700)		(8,700)	0.0%	
4030	Training	1,931	690	1,300	610		610	53.1%	
4041	Mileage/Travel/Sustenance	169	82	100	18		18	82.2%	
4130	Insurance	9,858	16,902	14,300	(2,602)		(2,602)	118.2%	
4156	Recycling	0	0	150	150		150	0.0%	
4175	Equipment Maintenance	0	0	800	800		800	0.0%	
4185	Equipment	701	4,481	6,000	1,519		1,519	74.7%	
4187	Health & Safety	4,876	1,336	3,500	2,164		2,164	38.2%	
4225	South and South East in Bloom	0	92	0	(92)		(92)	0.0%	
4400	Stationery & Consumables	2,790	1,192	2,300	1,108		1,108	51.8%	
4420	Bank Charges	1,817	1,717	2,500	783		783	68.7%	
4430	Promotion/Publicity/Vision	3,287	441	5,500	5,059		5,059	8.0%	
4432	Marketing	0	39	0	(39)		(39)	0.0%	
4433	Marketing Support	0	423	0	(423)		(423)	0.0%	
4435	Website	480	1,528	1,100	(428)		(428)	138.9%	
4440	Telephone & Broadband	1,570	1,116	3,300	2,184		2,184	33.8%	
4445	Mobile Phones	339	78	160	82		82	48.8%	
4455	Postage	55	18	150	132		132	12.0%	
4460	Subscriptions	3,359	3,064	3,500	436		436	87.5%	
4480	Computer Maintenance	89	2,280	1,500	(780)		(780)	152.0%	
4481	Software/Licenses	3,021	2,299	6,000	3,701		3,701	38.3%	
4484	Computer Support	5,229	2,269	5,100	2,831		2,831	44.5%	
4486	E-mail Exchange	4,427	2,676	5,340	2,664		2,664	50.1%	
4550	Payroll Services	833	271	840	570		570	32.2%	
4551	HR Services and staff welfare	2,271	1,135	3,300	2,165		2,165	34.4%	
4555	Legal Fees and Costs	1,303	3,072	2,000	(1,072)		(1,072)	153.6%	
4560	Accountancy fees	868	0	900	900		900	0.0%	
4561	VAT Consultancy fees	240	0	250	250		250	0.0%	
4580	Audit Fees	5,850	3,282	4,120	838		838	79.7%	
4740	Licences	6	0	0	0		0	0.0%	
4995	Miscellaneous Expenditure	14,065	4,447	0	(4,447)		(4,447)	0.0%	1,748
	Central Administration :- Indirect Expenditure	253,748	156,636	270,990	114,354	0	114,354	57.8%	1,748
	Net Income over Expenditure	(87,893)	(73,389)	(187,990)	(114,601)				
6001	plus Transfer from EMR	0	1,748	0	(1,748)				
6000	less Transfer to EMR	2,318	1,748	0	(1,748)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve		(90,211)	(73,389)	(187,990)	(114,601)				
<u>105</u>	<u>Civic and Democratic</u>								
4012	Pension liability	0	8,100	10,000	1,900		1,900	81.0%	(1,900)
4041	Mileage/Travel/Sustenance	0	0	100	100		100	0.0%	
4430	Promotion/Publicity/Vision	1,453	155	5,000	4,845		4,845	3.1%	
4530	Councillor Development	414	152	500	348		348	30.4%	
4535	Chairman's Expense Allowance	92	187	1,200	1,013		1,013	15.6%	
4537	Members Expense Allowances	391	42	800	758		758	5.3%	
4540	Elections	0	0	5,000	5,000		5,000	0.0%	(5,000)
Civic and Democratic :- Indirect Expenditure		2,350	8,636	22,600	13,964	0	13,964	38.2%	(6,900)
Net Expenditure		(2,350)	(8,636)	(22,600)	(13,964)				
6001	plus Transfer from EMR	0	(6,900)	0	6,900				
6000	less Transfer to EMR	15,000	0	0	0				
Movement to/(from) Gen Reserve		(17,350)	(15,536)	(22,600)	(7,064)				
<u>110</u>	<u>Grants</u>								
4241	Grant - Fleet Phoenix	15,834	0	12,000	12,000		12,000	0.0%	
4242	Grant - Sashas Project	10,933	0	7,540	7,540		7,540	0.0%	
4538	Community Support	0	1,309	1,500	191		191	87.3%	
4800	Fleet Connect	13,152	5,589	13,415	7,826		7,826	41.7%	
4810	Basingstoke Canal	18,309	18,309	15,600	(2,709)		(2,709)	117.4%	
4855	Community grants	4,200	1,000	3,700	2,700		2,700	27.0%	
Grants :- Indirect Expenditure		62,428	26,207	53,755	27,548	0	27,548	48.8%	0
Net Expenditure		(62,428)	(26,207)	(53,755)	(27,548)				
<u>115</u>	<u>Precept</u>								
1900	Precept - operational	903,236	980,370	980,370	0			100.0%	
Precept :- Income		903,236	980,370	980,370	0			100.0%	0
Net Income		903,236	980,370	980,370	0				
<u>120</u>	<u>Projects</u>								
4185	Equipment	11,912	0	0	0		0	0.0%	(38,000)
4235	Play Equipment	0	0	38,000	38,000		38,000	0.0%	
4435	Website	840	0	0	0		0	0.0%	
4440	Telephone & Broadband	(697)	0	12,000	12,000		12,000	0.0%	
4559	Professional fees	0	3,500	0	(3,500)		(3,500)	0.0%	
Projects :- Indirect Expenditure		12,055	3,500	50,000	46,500	0	46,500	7.0%	(38,000)
Net Expenditure		(12,055)	(3,500)	(50,000)	(46,500)				
6001	plus Transfer from EMR	0	(38,000)	0	38,000				
6000	less Transfer to EMR	38,000	0	0	0				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve		(50,055)	(41,500)	(50,000)	(8,500)				
150	Events, Town Centre and Climat								
1053	Grant money and funding	1,355	0	0	0			0.0%	
1200	Christmas Day lunch	5,139	0	0	0			0.0%	
1920	Music on The Views Grants/Spon	12,775	0	0	0			0.0%	
1930	Music on The Views Ticket Sale	11,900	0	0	0			0.0%	
1940	Christmas Festivities Grants/S	15,088	1,000	0	(1,000)			0.0%	
	Events, Town Centre and Climat :- Income	46,258	1,000	0	(1,000)				0
4176	Action Day	311	0	500	500		500	0.0%	
4210	Floral Displays	20,960	20,439	20,300	(139)		(139)	100.7%	
4290	Music on The Views Events Cost	18,643	0	0	0		0	0.0%	
4295	Christmas Festivities Costs	8,132	0	3,000	3,000		3,000	0.0%	
4655	Town Centre Xmas Decorations	19,838	14,584	20,000	5,416		5,416	72.9%	
4656	Christmas Gurkha Square	3,663	1,747	4,100	2,353		2,353	42.6%	
4657	Christmas Day Lunch	1,500	0	2,200	2,200		2,200	0.0%	
4660	Remembrance Day	1,092	0	3,450	3,450		3,450	0.0%	
4832	Climate Change	1,727	720	5,800	5,080		5,080	12.4%	
	Events, Town Centre and Climat :- Indirect Expenditure	75,865	37,490	59,350	21,860	0	21,860	63.2%	0
Net Income over Expenditure		(29,607)	(36,490)	(59,350)	(22,860)				
6001	plus Transfer from EMR	(5,956)	0	0	0				
6000	less Transfer to EMR	12,171	0	0	0				
Movement to/(from) Gen Reserve		(47,735)	(36,490)	(59,350)	(22,860)				
155	Music on the Views								
1920	Music on The Views Grants/Spon	0	6,175	0	(6,175)			0.0%	
1930	Music on The Views Ticket Sale	0	14,706	0	(14,706)			0.0%	
	Music on the Views :- Income	0	20,881	0	(20,881)				0
4130	Insurance	0	1,039	0	(1,039)		(1,039)	0.0%	
4152	Cleaning - Supplies	0	23	0	(23)		(23)	0.0%	
4180	Equipment Hire	0	9,192	0	(9,192)		(9,192)	0.0%	
4187	Health & Safety	0	2,310	0	(2,310)		(2,310)	0.0%	
4290	Music on The Views Events Cost	(560)	1,757	0	(1,757)		(1,757)	0.0%	
4400	Stationery & Consumables	0	152	0	(152)		(152)	0.0%	
4432	Marketing	560	427	0	(427)		(427)	0.0%	
4720	Performance Costs	0	8,550	0	(8,550)		(8,550)	0.0%	
4752	Hospitality	0	30	0	(30)		(30)	0.0%	
	Music on the Views :- Indirect Expenditure	0	23,480	0	(23,480)	0	(23,480)		0
Net Income over Expenditure		0	(2,599)	0	2,599				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160 Harlington Development								
1902 Precept - New Harlington	439,622	455,622	455,622	0			100.0%	
Harlington Development :- Income	439,622	455,622	455,622	0			100.0%	0
4015 Recharge staff hours	13,900	0	13,900	13,900		13,900	0.0%	
4185 Equipment	0	282	0	(282)		(282)	0.0%	
4555 Legal Fees and Costs	400	971	0	(971)		(971)	0.0%	
4559 Professional fees	36,426	185,393	0	(185,393)		(185,393)	0.0%	
4563 Planning and Building fees	0	1,054	0	(1,054)		(1,054)	0.0%	
4565 Survey and consultation	2,621	0	0	0	3,518	(3,518)	0.0%	
4752 Hospitality	0	56	0	(56)		(56)	0.0%	
4890 Earmarked New Harlington	0	0	441,722	441,722		441,722	0.0%	
Harlington Development :- Indirect Expenditure	53,347	187,756	455,622	267,866	3,518	264,348	42.0%	0
Net Income over Expenditure	386,275	267,866	0	(267,866)				
6001 plus Transfer from EMR	(386,275)	0	0	0				
Movement to/(from) Gen Reserve	0	267,866	0	(267,866)				
201 Harlington - Events								
1000 Hall Hire	98,169	27,310	98,000	70,690			27.9%	
1001 WRVS Hall Hire	42	1,232	0	(1,232)			0.0%	
1002 POINT Hall Hire	26,767	0	19,540	19,540			0.0%	
1036 Fleet Baptist Preschool	4,760	1,420	4,750	3,330			29.9%	
1420 Bar Sales	145,125	46,743	147,500	100,757			31.7%	
1430 Merchandise	0	42	0	(42)			0.0%	
1431 Confectionery	3,525	283	2,800	2,517			10.1%	
1432 Ices	2,874	76	2,500	2,424			3.0%	
1433 Snacks	3,710	770	3,000	2,230			25.7%	
1435 Box Office Charges	15,748	5,550	16,300	10,750			34.0%	
1450 Ticket Sales	241,059	27,189	261,200	234,011			10.4%	
1500 Miscellaneous Income	0	115	0	(115)			0.0%	
Harlington - Events :- Income	541,778	110,730	555,590	444,860			19.9%	0
4000 Salaries	199,703	99,537	222,575	123,038		123,038	44.7%	
4001 Employers National Insurance	15,974	10,951	28,285	17,334		17,334	38.7%	
4002 Employers Pension	8,779	4,259	8,915	4,656		4,656	47.8%	
4015 Recharge staff hours	(5,200)	0	(5,200)	(5,200)		(5,200)	0.0%	
4175 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0%	
4182 Technical Equipment Sundries	465	213	750	537		537	28.4%	
4183 Technical Equipment Hire	0	90	500	410		410	18.0%	
4185 Equipment	3,632	0	3,000	3,000		3,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4422 Bank & Card Transactions	14,129	4,894	14,000	9,106		9,106	35.0%	
4432 Marketing	21,387	10,833	20,000	9,167		9,167	54.2%	
4433 Marketing Support	9,437	6,034	10,000	3,966		3,966	60.3%	
4490 Sales System Costs	17,335	6,684	14,000	7,316		7,316	47.7%	
4700 Bar Purchases	57,505	20,083	59,000	38,917		38,917	34.0%	
4710 Bar Consumables	2,062	1,104	1,500	396		396	73.6%	
4715 Stocktaking	185	0	500	500		500	0.0%	
4720 Performance Costs	164,693	17,574	165,000	147,426		147,426	10.7%	
4728 Till App	840	350	1,200	850		850	29.2%	
4740 Licences	4,916	183	6,000	5,817		5,817	3.1%	
4752 Hospitality	452	19	500	481		481	3.8%	
4761 Confectionery	1,168	260	1,650	1,390		1,390	15.7%	
4762 Ices	1,170	162	1,000	838		838	16.2%	
4763 Snacks	1,255	240	1,350	1,110		1,110	17.7%	
Harlington - Events :- Indirect Expenditure	519,885	183,469	555,525	372,056	0	372,056	33.0%	0
Net Income over Expenditure	21,893	(72,739)	65	72,804				
<u>204 Building</u>								
1031 HCC Library	8,873	10,620	13,500	2,880			78.7%	
Building :- Income	8,873	10,620	13,500	2,880			78.7%	0
4000 Salaries	66,638	34,250	70,045	35,795		35,795	48.9%	
4001 Employers National Insurance	6,584	4,387	9,005	4,618		4,618	48.7%	
4002 Employers Pension	3,295	1,687	3,455	1,768		1,768	48.8%	
4011 Staff Recruitment	624	(26)	500	526		526	(5.2%)	
4030 Training	871	574	2,000	1,426		1,426	28.7%	
4041 Mileage/Travel/Sustenance	589	344	500	156		156	68.7%	
4110 Rates	17,515	16,260	17,500	1,240		1,240	92.9%	
4115 Water & Sewerage	8,239	3,290	5,820	2,530		2,530	56.5%	
4120 Gas	21,612	6,475	44,000	37,525		37,525	14.7%	
4122 Electricity	47,594	15,724	61,710	45,986		45,986	25.5%	
4130 Insurance	0	0	4,100	4,100		4,100	0.0%	
4150 Cleaning	35,132	17,078	41,800	24,722		24,722	40.9%	
4151 Cleaning - Equipment	0	0	500	500		500	0.0%	
4152 Cleaning - Supplies	3,779	2,319	7,000	4,681		4,681	33.1%	
4155 Refuse Collection	2,203	1,273	2,500	1,227		1,227	50.9%	
4156 Recycling	744	402	800	398		398	50.3%	
4170 Building Maintenance Contracts	29,844	7,942	26,250	18,308		18,308	30.3%	
4172 Building Repairs	3,851	4,595	6,000	1,405	541	864	85.6%	
4175 Equipment Maintenance	967	191	0	(191)		(191)	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4180 Equipment Hire	228	0	0	0		0	0.0%	
4185 Equipment	3,511	1,108	1,000	(108)		(108)	110.8%	
4187 Health & Safety	3,751	2,967	1,700	(1,267)		(1,267)	174.5%	
4188 Fire and Intruder Monitoring	175	0	575	575		575	0.0%	
4207 Fire & Intruder Systems	3,185	0	2,500	2,500		2,500	0.0%	
4400 Stationery & Consumables	672	344	500	156		156	68.8%	
4445 Mobile Phones	519	305	500	195		195	61.1%	
4455 Postage	32	30	250	220		220	12.0%	
4481 Software/Licenses	2,390	1,307	2,000	693		693	65.3%	
4487 Wi-Fi	2,372	1,091	2,700	1,609		1,609	40.4%	
4728 Till App	0	70	0	(70)		(70)	0.0%	
4745 Uniforms	288	41	300	259		259	13.6%	
Building :- Indirect Expenditure	267,204	124,027	315,510	191,483	541	190,942	39.5%	0
Net Income over Expenditure	(258,331)	(113,407)	(302,010)	(188,603)				
<u>205 Ancells Community Centre</u>								
1000 Hall Hire	32,947	14,164	28,000	13,836			50.6%	
Ancells Community Centre :- Income	32,947	14,164	28,000	13,836			50.6%	0
4000 Salaries	27,308	11,920	30,050	18,130		18,130	39.7%	
4001 Employers National Insurance	2,055	1,400	3,230	1,830		1,830	43.3%	
4002 Employers Pension	2,313	778	2,500	1,722		1,722	31.1%	
4041 Mileage/Travel/Sustenance	350	0	500	500		500	0.0%	
4115 Water & Sewerage	1,364	599	960	361		361	62.4%	
4120 Gas	2,308	843	3,520	2,677		2,677	23.9%	
4122 Electricity	1,916	874	2,420	1,546		1,546	36.1%	
4150 Cleaning	6,428	4,164	9,000	4,836		4,836	46.3%	
4152 Cleaning - Supplies	1,190	819	1,000	181		181	81.9%	
4155 Refuse Collection	447	198	525	327		327	37.7%	
4170 Building Maintenance Contracts	5,145	2,951	3,500	549		549	84.3%	
4172 Building Repairs	0	2,593	0	(2,593)		(2,593)	0.0%	
4185 Equipment	222	663	0	(663)		(663)	0.0%	
4187 Health & Safety	1,082	0	150	150		150	0.0%	
4280 Ancells Car Park	9,122	0	7,500	7,500		7,500	0.0%	
4445 Mobile Phones	225	20	300	280		280	6.8%	
4455 Postage	0	0	100	100		100	0.0%	
4460 Subscriptions	0	23	0	(23)		(23)	0.0%	
4481 Software/Licenses	0	18	0	(18)		(18)	0.0%	
4487 Wi-Fi	0	360	0	(360)		(360)	0.0%	
4740 Licences	2,215	0	3,000	3,000		3,000	0.0%	
Ancells Community Centre :- Indirect Expenditure	63,689	28,223	68,255	40,032	0	40,032	41.3%	0
Net Income over Expenditure	(30,742)	(14,060)	(40,255)	(26,195)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
208 Ancells Farm Park and Pavilion								
1050 Outdoor Space Hire	66	0	0	0			0.0%	
1060 Pitch Hire	2,979	0	2,300	2,300			0.0%	
Ancells Farm Park and Pavilion :- Income	3,045	0	2,300	2,300			0.0%	0
4110 Rates	1,185	1,185	1,235	50		50	96.0%	
4115 Water & Sewerage	290	173	900	727		727	19.2%	
4120 Gas	460	292	440	148		148	66.3%	
4122 Electricity	544	213	660	447		447	32.2%	
4150 Cleaning	1,620	425	1,700	1,275		1,275	25.0%	
4155 Refuse Collection	0	840	0	(840)		(840)	0.0%	
4170 Building Maintenance Contracts	1,479	0	2,600	2,600		2,600	0.0%	
4172 Building Repairs	0	248	0	(248)		(248)	0.0%	
4175 Equipment Maintenance	0	0	500	500		500	0.0%	
4185 Equipment	208	203	0	(203)		(203)	0.0%	
4187 Health & Safety	776	72	300	228		228	24.0%	
4200 Grounds Maintenance	27,846	14,481	30,960	16,479		16,479	46.8%	
4202 Additional Ground Works	1,730	2,143	500	(1,643)		(1,643)	428.5%	
4205 CCTV	229	0	250	250		250	0.0%	
4206 Lamppost Maintenance	76	0	0	0		0	0.0%	
4220 Friends Group support	227	0	100	100		100	0.0%	
4225 South and South East in Bloom	55	0	70	70		70	0.0%	
4230 Playground Maintenance	3,277	399	9,000	8,602		8,602	4.4%	
4250 Tree Surgery	5,704	2,687	3,000	314		314	89.5%	
Ancells Farm Park and Pavilion :- Indirect Expenditure	45,707	23,360	52,215	28,855	0	28,855	44.7%	0
Net Income over Expenditure	(42,662)	(23,360)	(49,915)	(26,555)				
301 Open Spaces								
1000 Hall Hire	0	1,579	0	(1,579)			0.0%	
1053 Grant money and funding	822	0	0	0			0.0%	
1500 Miscellaneous Income	10	0	0	0			0.0%	
Open Spaces :- Income	832	1,579	0	(1,579)				0
4000 Salaries	16,369	8,441	17,250	8,809		8,809	48.9%	
4001 Employers National Insurance	1,638	1,079	2,210	1,132		1,132	48.8%	
4002 Employers Pension	818	422	865	443		443	48.8%	
4041 Mileage/Travel/Sustenance	571	0	500	500		500	0.0%	
4169 Street and Park Furniture	0	0	500	500		500	0.0%	
4185 Equipment	174	122	500	378		378	24.4%	
4200 Grounds Maintenance	17,626	9,170	19,620	10,450		10,450	46.7%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4202 Additional Ground Works	225	375	1,500	1,125		1,125	25.0%	
4203 General Upkeep	0	98	0	(98)		(98)	0.0%	
4206 Lamppost Maintenance	0	0	700	700		700	0.0%	
4208 Speedwatch and SIDS	0	0	1,100	1,100		1,100	0.0%	
4225 South and South East in Bloom	143	165	150	(15)		(15)	110.0%	
4235 Play Equipment	0	0	28,500	28,500		28,500	0.0%	
4250 Tree Surgery	805	0	2,000	2,000	120	1,880	6.0%	
4445 Mobile Phones	141	57	150	93		93	38.2%	
4455 Postage	0	6	0	(6)		(6)	0.0%	
4481 Software/Licenses	0	175	0	(175)		(175)	0.0%	
4740 Licences	70	70	100	30		30	70.0%	
4745 Uniforms	0	31	200	169		169	15.4%	
Open Spaces :- Indirect Expenditure	38,580	20,210	75,845	55,635	120	55,515	26.8%	0
Net Income over Expenditure	(37,748)	(18,630)	(75,845)	(57,215)				
310 Calthorpe Park								
1050 Outdoor Space Hire	400	400	300	(100)			133.2%	
1053 Grant money and funding	0	2,699	0	(2,699)			0.0%	
1057 Fleet Football Club Rent	2,000	1,750	5,000	3,250			35.0%	
1059 Refreshment Kiosk	7,861	2,639	6,500	3,861			40.6%	
1060 Pitch Hire	2,692	0	1,800	1,800			0.0%	
1064 Tennis Membership card	7,758	6,427	8,000	1,573			80.3%	
1065 Tennis Hire	4,513	4,526	2,000	(2,526)			226.3%	
Calthorpe Park :- Income	25,224	18,440	23,600	5,160			78.1%	0
4115 Water & Sewerage	674	452	1,270	818		818	35.6%	
4122 Electricity	2,282	844	3,630	2,786		2,786	23.2%	
4130 Insurance	0	0	3,060	3,060		3,060	0.0%	
4150 Cleaning	732	384	1,065	681		681	36.1%	
4170 Building Maintenance Contracts	1,050	1,321	2,000	679		679	66.0%	
4172 Building Repairs	0	20	0	(20)		(20)	0.0%	
4175 Equipment Maintenance	0	0	200	200		200	0.0%	
4185 Equipment	0	0	500	500		500	0.0%	
4187 Health & Safety	916	377	300	(77)		(77)	125.5%	
4200 Grounds Maintenance	49,340	26,619	52,620	26,001		26,001	50.6%	
4202 Additional Ground Works	2,459	227	3,000	2,773		2,773	7.6%	
4205 CCTV	1,248	2,700	4,000	1,300		1,300	67.5%	
4220 Friends Group support	0	0	110	110		110	0.0%	
4225 South and South East in Bloom	80	85	80	(5)		(5)	106.3%	
4230 Playground Maintenance	8,783	1,215	4,100	2,885		2,885	29.6%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4250	Tree Surgery	6,522	2,270	7,000	4,730		4,730	32.4%	
4455	Postage	0	6	0	(6)		(6)	0.0%	
4590	Repairs and Renewals	756	0	7,000	7,000		7,000	0.0%	(7,000)
4651	LTA Registration - membership	420	0	500	500		500	0.0%	
4653	Tennis Software	905	941	950	9		9	99.1%	
4740	Licences	6	0	70	70		70	0.0%	
Calthorpe Park :- Indirect Expenditure		76,172	37,461	91,455	53,994	0	53,994	41.0%	(7,000)
Net Income over Expenditure		(50,948)	(19,021)	(67,855)	(48,834)				
6001	plus Transfer from EMR	0	(7,000)	0	7,000				
6000	less Transfer to EMR	7,000	0	0	0				
Movement to/(from) Gen Reserve		(57,948)	(26,021)	(67,855)	(41,834)				
315 Oakley Park									
1050	Outdoor Space Hire	56	0	100	100			0.0%	
1060	Pitch Hire	4,200	0	2,800	2,800			0.0%	
Oakley Park :- Income		4,256	0	2,900	2,900			0.0%	0
4122	Electricity	345	232	850	618		618	27.3%	
4150	Cleaning	1,452	762	1,600	838		838	47.6%	
4170	Building Maintenance Contracts	200	190	500	310		310	38.0%	
4172	Building Repairs	0	95	0	(95)		(95)	0.0%	
4175	Equipment Maintenance	0	0	50	50		50	0.0%	
4185	Equipment	208	203	0	(203)		(203)	0.0%	
4187	Health & Safety	696	245	300	56		56	81.5%	
4200	Grounds Maintenance	25,246	13,134	28,080	14,946		14,946	46.8%	
4202	Additional Ground Works	400	0	500	500		500	0.0%	
4205	CCTV	1,399	0	1,500	1,500		1,500	0.0%	
4220	Friends Group support	80	0	110	110		110	0.0%	
4225	South and South East in Bloom	110	120	120	0		0	100.0%	
4230	Playground Maintenance	2,073	894	1,800	906		906	49.7%	
4250	Tree Surgery	3,225	1,463	3,000	1,538		1,538	48.8%	
Oakley Park :- Indirect Expenditure		35,434	17,337	38,410	21,073	0	21,073	45.1%	0
Net Income over Expenditure		(31,178)	(17,337)	(35,510)	(18,173)				
320 Basingbourne Park									
1050	Outdoor Space Hire	0	63	0	(63)			0.0%	
1053	Grant money and funding	0	1,355	0	(1,355)			0.0%	
1060	Pitch Hire	3,780	220	1,500	1,280			14.6%	
1550	Insurance funds received	4,690	0	0	0			0.0%	
Basingbourne Park :- Income		8,470	1,637	1,500	(137)			109.1%	0

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4115 Water & Sewerage	760	3,821	740	(3,081)		(3,081)	516.3%	
4122 Electricity	356	216	500	284		284	43.3%	
4150 Cleaning	1,452	762	1,600	838		838	47.6%	
4170 Building Maintenance Contracts	6,587	402	1,500	1,098	283	815	45.7%	
4175 Equipment Maintenance	130	0	0	0		0	0.0%	
4185 Equipment	0	0	100	100		100	0.0%	
4187 Health & Safety	696	245	160	(85)		(85)	152.8%	
4200 Grounds Maintenance	21,469	11,169	23,880	12,711		12,711	46.8%	
4202 Additional Ground Works	1,770	820	2,400	1,580		1,580	34.2%	
4205 CCTV	1,399	0	1,500	1,500		1,500	0.0%	
4220 Friends Group support	151	0	120	120		120	0.0%	
4225 South and South East in Bloom	110	120	120	0		0	100.0%	
4230 Playground Maintenance	12,021	1,890	2,400	510		510	78.7%	
4250 Tree Surgery	10,530	7,748	6,000	(1,748)		(1,748)	129.1%	
4995 Miscellaneous Expenditure	0	1,355	0	(1,355)		(1,355)	0.0%	
Basingbourne Park :- Indirect Expenditure	57,431	28,547	41,020	12,473	283	12,190	70.3%	0

Net Income over Expenditure **(48,961)** **(26,910)** **(39,520)** **(12,610)**

<u>325</u> <u>The Views</u>								
1050 Outdoor Space Hire	1,491	1,500	1,500	0			100.0%	
The Views :- Income	1,491	1,500	1,500	0			100.0%	0
4122 Electricity	1,229	0	600	600		600	0.0%	
4155 Refuse Collection	0	3,876	0	(3,876)		(3,876)	0.0%	
4185 Equipment	0	28	100	72		72	27.6%	
4187 Health & Safety	330	466	0	(466)		(466)	0.0%	
4200 Grounds Maintenance	8,895	4,628	9,900	5,272		5,272	46.7%	
4202 Additional Ground Works	1,634	0	900	900		900	0.0%	
4225 South and South East in Bloom	55	60	60	0		0	100.0%	
4230 Playground Maintenance	3,316	0	9,600	9,600		9,600	0.0%	
4250 Tree Surgery	460	0	800	800		800	0.0%	
The Views :- Indirect Expenditure	15,920	9,057	21,960	12,903	0	12,903	41.2%	0

Net Income over Expenditure **(14,428)** **(7,557)** **(20,460)** **(12,903)**

<u>330</u> <u>Edenbrook</u>								
4187 Health & Safety	0	144	0	(144)		(144)	0.0%	
4200 Grounds Maintenance	3,761	1,956	4,200	2,244		2,244	46.6%	
4202 Additional Ground Works	0	260	300	40		40	86.7%	
4230 Playground Maintenance	140	0	600	600		600	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4250 Tree Surgery	190	0	750	750		750	0.0%	
Edenbrook :- Indirect Expenditure	4,091	2,360	5,850	3,490	0	3,490	40.3%	0
Net Expenditure	(4,091)	(2,360)	(5,850)	(3,490)				
6001 plus Transfer from EMR	(60,000)	0	0	0				
Movement to/(from) Gen Reserve	(64,091)	(2,360)	(5,850)	(3,490)				
350 Cemetery								
1100 Interment Fees	22,870	9,019	21,000	11,982			42.9%	
1110 Scattering of Ashes	0	0	100	100			0.0%	
1120 Sale of Exclusive Rights	35,575	11,530	28,000	16,470			41.2%	
1121 Transfer of Exclusive Rights	2,890	610	2,000	1,390			30.5%	
1130 Memorial Cemetery Fees	8,910	4,339	7,000	2,661			62.0%	
1131 Memorial Roses	0	1,700	0	(1,700)			0.0%	
1132 Memorial Kerbstones	588	479	2,500	2,021			19.2%	
1133 Memorial Sanctums	12,026	15,726	8,100	(7,626)			194.2%	
1134 GoR Planted Area	3,542	241	1,000	759			24.1%	
1137 GoR Ashes digging	510	200	1,000	800			20.0%	
1140 Bench contribution	1,160	0	0	0			0.0%	
1145 Plaque contribution	190	0	0	0			0.0%	
Cemetery :- Income	88,260	43,843	70,700	26,857			62.0%	0
4000 Salaries	6,171	4,774	7,030	2,256		2,256	67.9%	
4001 Employers National Insurance	0	341	305	(36)		(36)	111.7%	
4002 Employers Pension	309	239	350	111		111	68.2%	
4041 Mileage/Travel/Sustenance	339	243	500	257		257	48.6%	
4110 Rates	2,096	2,096	2,160	64		64	97.0%	
4115 Water & Sewerage	(959)	166	530	364		364	31.4%	
4150 Cleaning	0	0	200	200		200	0.0%	
4155 Refuse Collection	1,335	601	1,100	499		499	54.6%	
4170 Building Maintenance Contracts	0	0	400	400		400	0.0%	
4185 Equipment	0	173	0	(173)		(173)	0.0%	
4187 Health & Safety	74	0	100	100		100	0.0%	
4200 Grounds Maintenance	13,335	6,937	15,540	8,603		8,603	44.6%	
4201 Ground Works (Badgers)	557	0	4,000	4,000		4,000	0.0%	
4202 Additional Ground Works	957	4,835	500	(4,335)		(4,335)	967.0%	
4203 General Upkeep	18	0	100	100		100	0.0%	
4225 South and South East in Bloom	90	95	100	5		5	95.0%	
4250 Tree Surgery	2,620	1,041	2,300	1,259		1,259	45.3%	
4400 Stationery & Consumables	57	0	0	0		0	0.0%	
4445 Mobile Phones	0	0	80	80		80	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4460	Subscriptions	0	0	100	100		100	0.0%	
4481	Software/Licenses	669	711	500	(211)		(211)	142.3%	
4555	Legal Fees and Costs	0	3,000	0	(3,000)		(3,000)	0.0%	
4935	GoR Memorial inscriptions	2,877	3,060	2,000	(1,060)		(1,060)	153.0%	
4936	GoR Ashes digging	950	570	1,000	430		430	57.0%	
4942	H and S Memorial repairs	0	27	325	298		298	8.3%	(325)
4944	H and S Memorial inspections	0	208	1,000	793		793	20.8%	(1,000)
	Cemetery :- Indirect Expenditure	31,494	29,116	40,220	11,104	0	11,104	72.4%	(1,325)
	Net Income over Expenditure	56,766	14,727	30,480	15,753				
6001	plus Transfer from EMR	0	(1,325)	0	1,325				
6000	less Transfer to EMR	1,325	0	0	0				
	Movement to/(from) Gen Reserve	55,441	13,402	30,480	17,078				
475	<u>Lengthsman Scheme</u>								
1053	Grant money and funding	6,600	3,300	3,300	0			100.0%	
	Lengthsman Scheme :- Income	6,600	3,300	3,300	0			100.0%	0
4202	Additional Ground Works	3,300	0	3,300	3,300		3,300	0.0%	
	Lengthsman Scheme :- Indirect Expenditure	3,300	0	3,300	3,300	0	3,300	0.0%	0
	Net Income over Expenditure	3,300	3,300	0	(3,300)				
	Grand Totals:- Income	2,276,746	1,746,932	2,221,882	474,950			78.6%	
	Expenditure	1,618,699	946,874	2,221,882	1,275,008	4,462	1,270,546	42.8%	
	Net Income over Expenditure	658,047	800,058	0	(800,058)				
	plus Transfer from EMR	(452,231)	(51,477)	0	51,477				
	less Transfer to EMR	75,814	1,748	0	(1,748)				
	Movement to/(from) Gen Reserve	130,002	746,833	0	(746,833)				

5. **QUARTERLY FINANCIAL MONITORING REPORT FOR Q1 TO 30 SEPTEMBER 2025**

Members to consider a budget monitoring report to 30 September 2025 against budget (detailed report attached for the information of Members).

Cost Centre	YTD Actual	Full Year	Budget	Projected
	£	Forecast	£	Variance
		£	£	£
Central Administration	- 73,388	- 148,800	- 187,990	39,190
Civic & Democratic	- 15,536	- 22,600	- 22,600	-
Grants	- 26,207	- 63,500	- 53,755	- 9,745
Precept	980,370	980,370	980,370	-
Projects	- 41,500	- 50,000	- 50,000	-
Events, Town Centre & Climate Change	- 36,490	- 59,350	- 59,350	-
Music on the Views	- 2,599	-	-	-
Harlington Development	267,866	-	-	-
Harlington Events	- 72,739	65	65	-
Building	- 113,407	- 297,910	- 302,010	4,100
Ancells Community Centre	- 14,060	- 36,600	- 40,255	3,655
Ancells Farm Park & Pavilion	- 23,360	- 49,915	- 49,915	-
Open Spaces	- 18,630	- 75,845	- 75,845	-
Calthorpe Park	- 26,021	- 64,855	- 67,855	3,000
Oakley Park	- 17,337	- 35,510	- 35,510	-
Basingbourne Park	- 26,910	- 43,900	- 39,520	- 4,380
The Views	- 7,557	- 23,500	- 20,460	- 3,040
Edenbrook	- 2,360	- 5,850	- 5,850	-
Cemetery	13,402	27,480	30,480	- 3,000
Lengthsman Scheme	3,300	-	-	-
Net Income Over Expenditure	746,833	29,780	-	29,780

KEY VARIANCES

CENTRAL & ADMINISTRATION	
1000 / 101 – Bank Interest	Bank and investment income received is £40.2k more than budgeted, due to the high interest rate received on the CCLA investment.
4130 / 101 – Insurance	£2.6k over budget but includes The Harlington and FTFC which have budgets with cost centres 204 and 310 respectively. Overall, insurance is £3.5k under combines budgets.
4555 / 101 – Legal Fees & Costs	£1.6k spent on unauthorised encampment at Ancells Farm and £1.5k spent on Cemetery extension. Neither item had a budget.

4560 / 101 – Accountancy Fees 4561 / 101 – VAT Consultancy Fees	Do not need Rialtas staff to complete the financial year end as Executive Officer capable of performing this task (closed off 2024/25). In addition, do not believe there is any value in having VAT consultant on retainer as have not used in years. Together, £1.1k in savings achieved.
GRANTS	
4810 / 110 – Basingstoke Canal	The annual invoice from Hampshire County Council was £2.7k higher than expected in 2024/25. It was later identified that this was an error in budgeting and has unfortunately carried over to this year's budget.
4241/110 – Fleet Phoenix 4242/110 – Sashas Project	EO noted that calculations had not been amended in recent years to reflect rising hourly charges. This was not identified in time for the 2025/26 budget so will carry over to this year's budget. This is offset by higher income in Harlington Hall Hire so no net impact.
BUILDING	
4130 / 210 - Insurance	£4.1k insurance amount budgeted for The Harlington as now our responsibility under the lease. Actual spend under Central Administration as one policy.
ANCELLS COMMUNITY CENTRE	
4000 / 205 – Salaries 4001 / 205 – Employers NI 4002 / 205 – Employers Pension 4041 / 205 – Mileage 4445 / 205 – Mobile Phone	£6.5k salary and on cost savings with retirement of Ancells Supervisor who is not planned to be replaced.
4172 / 205 – Building Maintenance	£2.6k spent on boiler and toilet repairs.
CALTHORPE PARK	
1057 / 310 – Fleet Football Club Rent	Includes reimbursement of insurance at £500 per quarter.
4130 / 310 - Insurance	£3k insurance amount budgeted for FTFC but actual spend under Central Administration. Due to economies of scale, the FTFC element is around £2k.
BASINGBOURNE PARK	
4115 / 320 – Water & Sewerage	£3.5k overspend forecast due to leak in pipe. Leak has been prepared and a claim submitted with ?? but have not heard back as yet.
4250 / 320 – Tree Surgery	£1.7k overspend - £2.6k spent on Priority 2 tree works and £4.4k on Priority 3 tree works. Hoped that there will be underspends in other parks to offset.
THE VIEWS	
4155 / 325 – Refuse Collection	£3k to remove 7 tonnes of insulation found under the skatepark. This should be covered by the PWLB loan when received.

CEMETERY	
4555 / 350 – Legal Fees	£3k to register unregistered land at the cemetery. Refer FC May 2025 Item 19 for authorisation for spend.

Members should note that, following the retirement of the Ancells Supervisor – the last remaining member of staff enrolled in the Hampshire Local Government Pension Scheme (LGPS) – the Council's pension liability has now crystallised.

The Council's liability was £8.1k which has been paid from the Earmarked Reserve set up for this purpose. That leaves £51.9k in the reserve that can be reallocated. The Executive Officer is suggesting this be earmarked for the fit out of the mall unit.

Reserves

	Balance b/f	Deficit / Surplus	Transfer from	Transfer to	Transfers Between	Balance c/f
	1 April 2025	from Revenue A/c	Revenue A/c	Revenue A/c	Reserves	31 August 2025
	£	£	£	£	£	£
Movement in Reserves						
General Reserve	570,729	746,833			- 85,000	1,232,562
Earmarked Reserves						
Pension Obligation	50,000		10,000	- 8,100		51,900
Cemetery Memorial Testing	6,075		1,325			7,400
CP Tennis Sinking Fund	65,563		7,000			72,563
S106 Sensory Garden	10,981					10,981
Sale of Assets	140					140
Badgers Cemetery Works	7,000					7,000
Play Equipment	92,517		38,000			130,517
Elections	11,250		5,000			16,250
Edenbrook Commuted Sum	116,160					116,160
Harlington Development Fund	3,207,505				85,000	3,292,505
Music on The Views	7,032					7,032
Christmas Day Lunch	5,139					5,139
Ancells Bus	2,178					2,178
Christmas Festival	6,956					6,956
VE80 Event			62	-62		-
Sub Total Earmarked Reserves	3,588,497	-	61,387	- 8,162	85,000	3,726,722
Total Reserves	4,159,226	746,833	61,387	- 8,162	-	4,959,284

RECOMMENDATION

That the contents of the report are noted.

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
101	Debtors Control	205
120	Vat Control	40,605
150	Stock - Bar	7,839
200	Bank Current/Deposit Account	866,251
210	Petty Cash - FTC	0
212	HSBC Savings Account	817,361
213	CCLA Pub Sector Deposit Fund	3,035,273
214	Nationwide deposit account	414,383
220	Cash Floats	2,000
230	Ancells Damage Deposit Receipt	(700)
235	Harlington Damage Deposit Rece	(200)
251	Petty Cash - Harlington	120
	Total Current Assets	5,183,138
	<u>Current Liabilities</u>	
500	Creditors Control	81,965
515	Paye/NI Due	14,330
530	Accruals	27,535
534	Floyd Effect May 25	1,567
543	Comedy Sept 24	150
547	Ultra 90s Vs 2000s Jun 25	4,662
549	80's Rewind: Nov 25	13,713
560	Taylormania Mar 25	2,299
562	Genesis Connected Mar 25	0
563	Gold to Rio Mar 25	(175)
564	Barrioque Apr 25	(231)
565	Comedy Dec 24	1,351
566	Comedy Jan 25	718
567	Comedy Feb 25	56
568	Comedy Mar 25	882
569	Comedy Apr 25	243
570	Comedy May 25	72
571	Comedy Jun 25	(1,000)
578	Fleet Jazz Mar 25	67
579	Fleet Jazz Apr 25	536
580	Fleet Jazz May 25	664
581	Fleet Jazz Jun 25	297
582	Fleet Jazz Jul 25	1,735
606	Music on the Views Aug 25	225
608	Goldie Lookin Chain – June 25	30
610	An evening with Clinton Baptis	1,550
611	Brave Rival – June25	1,040
612	Studio 236 June25	(1,652)
614	Bootleg Blondie – May25	(1,550)
615	Bad Manners Oct 25	3,905
616	Kerry Ellis – Nov25	2,563
617	King King Acoustic	104
618	The Dumb Waiter – APR25	774
619	Creedence – Nov25	2,302
620	Comedy Sept 25	767
621	Comedy Oct 25	625
622	Comedy Nov 25	463
623	Christmas Comedy 25	678

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
624	Fleet Jazz Sept 25	922
625	Fleet Jazz Oct 25	650
626	Fleet Jazz Nov 25	17
627	Fleet Jazz Dec 25	1,883
628	Johnny Cash Roadshow – Sept25	(900)
629	Kast Off Kinks – Oct25	1,680
630	Cheesy Bingo – Oct25	3,450
631	Mainly Madness – Dec25	2,072
632	Pop Gods Halloween – Oct25	700
633	Starburst Panto25	11,470
634	AC/DC UK – Jan26	1,448
635	Jack Off The Beanstalk – Jan26	3,865
636	Cheesy Bingo – Jan26	1,035
637	Genesis Connected – Feb26	3,828
638	Voodoo Room – Feb26	820
639	Oasish – Feb26	2,548
640	Hayseed Dixie – Mar26	604
641	Purple Zeppelin – Mar26	896
642	From Gold to Rio – Mar26	240
643	Quo Connection – Mar26	248
650	Flash – Sept 25	4,235
651	Ultimate Elton – Nov 25	3,094
652	Experience Beck – Feb 26	160
653	Barrioque – Feb 26	1,438
654	Taylormania – Mar 26	3,185
656	Alice Armstrong – Oct 25	4,542
657	Shaun Ryder – Oct26	125
658	Steve Craddock – Apr26	4,950
659	Ultra 90s Vs 2000s May 26	(825)
661	Santa Grotto 2025	120
784	The Jam'd April 24	237
847	Martin Fry ABC Jun 25	1,859
Total Current Liabilities		223,855
Net Current Assets		4,959,283
Total Assets less Current Liabilities		4,959,283
<u>Represented by :-</u>		
300	Current Year Fund	800,058
310	General Fund	432,504
321	EMR - Pension Obligation	51,900
329	EMR - Cemetery Mem Test 2024	7,400
330	EMR - CP Tennis Sinking 2026	72,563
332	EMR - S106 Sensory Garden 21	10,981
336	EMR - Assets	140
340	EMR - Cemetery Works (Badgers)	7,000
345	EMR - Play Equipment	130,517
350	EMR - Elections 2026	16,250
355	EMR - Edenbrook Commuted Sum	116,160
360	Harlington Development Fund	3,292,505
365	EMR - Music on the Views	7,032
370	EMR - Christmas Day Lunch	5,139
375	EMR - Ancells Bus	2,178

Fleet Town Council Current Year
Detailed Balance Sheet - Excluding Stock Movement
Month 6 Date 30/09/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
380	EMR - Christmas Festival	6,956	
	Total Equity		<u>4,959,283</u>

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ALLSERVICE All Service 4 U Ltd							
<i>smart lock subscription aug 25</i>	25/09/2025	L4L-20001	1	9.00	0.00	9.00	0.00
<i>Purchase Ledger DDR Payment</i>	24/09/2025	ON ACC 70	1	-9.00	0.00	-9.00	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
ALLSERVICE All Service 4 U Ltd							
<i>Purchase Ledger DDR Payment</i>	24/09/2025	ON ACC 70	1	0.00	0.00	9.00	-9.00
					0.00	9.00	
Above paid on 24/09/2025 by Direct Debit dd1010							
ALLSERVICE All Service 4 U Ltd							
<i>june/july smark lock subscript</i>	02/09/2025	L4L-1001	1	18.00	0.00	18.00	0.00
					0.00	18.00	
Above paid on 12/09/2025 by Direct Debit dr							
BDO BDO LLP							
<i>ltd assurance review 31/3/25</i>	16/09/2025	INV-00734218	1	3,024.00	0.00	3,024.00	0.00
					0.00	3,024.00	
Above paid on 23/09/2025 by Online Payment Ref BDO							
BFF Burrell Foley Fischer Llp							
<i>architectural services riba 2</i>	01/09/2025	BFF1668/004(7835)	1	151,530.66	0.00	151,530.66	0.00
					0.00	151,530.66	
Above paid on 08/09/2025 by Online Payment Ref BFF							
BOC BOC Ltd							
<i>gas</i>	31/08/2025	3084342683	1	290.78	0.00	290.78	0.00
					0.00	290.78	
Above paid on 25/09/2025 by Direct Debit dd1011							
BOOKER Booker Limited							
<i>Purchase Ledger DDR Payment</i>	09/09/2025	ON ACC 69	1	0.00	0.00	583.21	-583.21
					0.00	583.21	
Above paid on 09/09/2025 by Direct Debit dd990							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CASTLEWADD Castle Water Limited							
WATER CREDIT 1/6-30/6/25	13/08/2025	10007401024	1	-1,049.85	0.00	-1,049.85	0.00
WATER CREDIT 1/5-31/5/25	13/08/2025	10007401025	1	-1,088.22	0.00	-1,088.22	0.00
correction	13/08/2025	10007401025CORR	1	5.00	0.00	5.00	0.00
WATER CREDIT 1/4-30/4/25	13/08/2025	10007401026	1	-1,094.04	0.00	-659.70	-434.34
WATER CREDIT 1/3-31/3/25	13/08/2025	10007401027	1	-835.52	0.00	-835.52	0.00
WATER 1/3-31/3/25	13/08/2025	10007401028	1	435.74	0.00	435.74	0.00
WATER 1/4-31/7/25	14/08/2025	10007411034	1	2,546.88	0.00	2,546.88	0.00
water 1/7-31/7/25	18/08/2025	10007422947	1	-32.16	0.00	-32.16	0.00
water 1/8-31/8/25	02/09/2025	10007476251	1	86.92	0.00	32.16	54.76
water 1/8-31/8/25	02/09/2025	10007497958	1	645.67	0.00	645.67	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
CASTLEWADD Castle Water Limited							
water 1/8-31/8/25	02/09/2025	10007476251	1	54.76	0.00	54.76	0.00
					0.00	54.76	
Above paid on 16/09/2025 by Direct Debit dd1001							
CASTLEWADD Castle Water Limited							
water 1/8-31/8/25	02/09/2025	10007498660	1	160.07	0.00	160.07	0.00
					0.00	160.07	
Above paid on 16/09/2025 by Direct Debit dd1003							
CASTLEWADD Castle Water Limited							
water 1/8-31/8/25	03/09/2025	10007543448	1	33.67	0.00	33.67	0.00
					0.00	33.67	
Above paid on 17/09/2025 by Direct Debit dd1004							
CASTLEWADD Castle Water Limited							
water 1/8-31/8/25	04/09/2025	10007603128	1	32.49	0.00	32.49	0.00
					0.00	32.49	
Above paid on 18/09/2025 by Direct Debit dd1006							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CBS Comfort Building Services Ltd							
<i>repair boiler</i>	22/08/2025	Z002360	1	297.60	0.00	297.60	0.00
<i>check elec sockets</i>	28/08/2025	Z002375	1	386.32	0.00	386.32	0.00
<i>maint contract sept 25</i>	01/09/2025	Z002387	1	891.20	0.00	891.20	0.00
<i>repair boiler</i>	16/09/2025	Z002449	1	493.43	0.00	493.43	0.00
<i>replace pipework</i>	16/09/2025	Z002450	1	631.09	0.00	631.09	0.00
<i>repair toilet and boiler</i>	16/09/2025	Z002451	1	1,194.84	0.00	1,194.84	0.00
					0.00	3,894.48	
Above paid on 23/09/2025 by Online Payment Ref CBS							
CHAMBERS Chambers Waste Management plc							
<i>waste aug 25</i>	31/08/2025	P799259	1	307.14	0.00	307.14	0.00
<i>waste aug 25</i>	31/08/2025	P799260	1	92.72	0.00	92.72	0.00
<i>waste aug 25</i>	31/08/2025	P799261	1	17.70	0.00	17.70	0.00
					0.00	417.56	
Above paid on 09/09/2025 by Online Payment Ref CHAMBERS							
CHARLEY FA Charley Farley Sunday Four Ltd							
<i>the farleys motv</i>	30/08/2025	CFS41345	1	350.00	0.00	350.00	0.00
					0.00	350.00	
Above paid on 09/09/2025 by Online Payment Ref CHARLEYFA							
CHUBB Chubb Fire & Security Limited							
<i>fire alarm repair</i>	26/08/2025	11099906	1	344.95	0.00	344.95	0.00
					0.00	344.95	
Above paid on 09/09/2025 by Online Payment Ref CHUBB							
CLIVEJOHN Clive John Productions Ltd							
<i>johnny cash</i>	22/09/2025	INV-0011	1	3,600.00	0.00	3,600.00	0.00
					0.00	3,600.00	
Above paid on 23/09/2025 by Online Payment Ref CLIVEJOHN							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CLOUDYIT Cloudy Group Ltd							
<i>teams/it support sept 25</i>	01/09/2025	INV-D-08752	1	677.04	0.00	677.04	0.00
					0.00	677.04	
Above paid on 09/09/2025 by Online Payment Ref CLOUDYIT							
COLUMBARIA The Columbaria Company							
<i>sanctum plaque</i>	17/09/2025	INV0104905	1	151.20	0.00	151.20	0.00
					0.00	151.20	
Above paid on 23/09/2025 by Online Payment Ref COLUMBARIA							
COMEDYCOMP The Comedy Company Ltd							
<i>comedy 20/9</i>	10/09/2025	20SEP25	1	1,200.00	0.00	1,200.00	0.00
					0.00	1,200.00	
Above paid on 23/09/2025 by Online Payment Ref TheComedyC							
COORS Molson Coors Brewing Co (UK) Ltd-ROP							
<i>bar supplies</i>	19/08/2025	908333422	1	850.43	0.00	850.43	0.00
<i>bar supplies</i>	02/09/2025	908352458	1	645.85	0.00	645.85	0.00
<i>bar supplies</i>	09/09/2025	908362675	1	1,370.68	0.00	1,370.68	0.00
<i>bar supplies</i>	16/09/2025	908372246	1	703.64	0.00	703.64	0.00
<i>bar supplies</i>	02/09/2025	940503911	1	-9.98	0.00	-9.98	0.00
					0.00	3,560.62	
Above paid on 23/09/2025 by Online Payment Ref COORS							
CRAFTYBREW Crafty Brewing Company Ltd							
<i>bar supplies</i>	26/08/2025	22890	1	312.00	0.00	312.00	0.00
					0.00	312.00	
Above paid on 02/09/2025 by Online Payment Ref CRAFTYBREW							
CRONER Croner Group Ltd							
<i>H&S and HR Sept 25</i>	19/09/2025	C001095208	1	408.98	0.00	408.98	0.00
					0.00	408.98	
Above paid on 23/09/2025 by Direct Debit dd1009							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
EUROHIRE Eurohire Sound & Light							
<i>stage, crew, lighting motv</i>	28/08/2025	8143	1	9,552.00	0.00	9,552.00	0.00
					0.00	9,552.00	
Above paid on 09/09/2025 by Online Payment Ref EUROHIRE							
EXTRAMILE The Extra Mile							
<i>delivery whats on guide june 2</i>	31/08/2025	1236	1	1,890.00	0.00	1,890.00	0.00
					0.00	1,890.00	
Above paid on 09/09/2025 by Online Payment Ref EXTRAMILE							
FARNCOMM Farnborough Communications							
<i>radios</i>	12/08/2025	6423	1	3,369.60	0.00	3,369.60	0.00
					0.00	3,369.60	
Above paid on 23/09/2025 by Online Payment Ref FARNCOMM							
FLTJAZ Fleet Jazz Club							
<i>advance band fee sept</i>	06/09/2025	25/12	1	720.00	0.00	720.00	0.00
<i>profit and refreshments</i>	15/09/2025	25/13	1	667.92	0.00	667.92	0.00
					0.00	1,387.92	
Above paid on 23/09/2025 by Online Payment Ref FLTJAZ							
FOCUS Focus 4 U Ltd							
<i>broadband sept 25</i>	15/09/2025	10895131	1	56.40	0.00	56.40	0.00
					0.00	56.40	
Above paid on 29/09/2025 by Direct Debit dd1013							
GC LIGHTNG GC Lighting							
<i>lighting queen tribute</i>	13/09/2025	51	1	165.00	0.00	165.00	0.00
					0.00	165.00	
Above paid on 23/09/2025 by Online Payment Ref GCLIGHTNG							
GLOBALDD Global Payments - Direct Debit							
<i>card charges 1/7-31/7/25</i>	31/07/2025	50410897	1	49.68	0.00	49.68	0.00
<i>Purchase Ledger DDR Payment</i>	01/09/2025	ON ACC 72	1	-49.68	0.00	-49.68	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GLOBALDD Global Payments - Direct Debit							
<i>card charges 1/8-29/8/25</i>	29/08/2025	29AUG2025	1	590.18	0.00	590.18	0.00
					0.00	590.18	
Above paid on 16/09/2025 by Direct Debit dd1002							
GLOBALDD Global Payments - Direct Debit							
<i>bank charges 1/8-31/8/25</i>	31/08/2025	50412232	1	49.14	0.00	49.14	0.00
					0.00	49.14	
Above paid on 30/09/2025 by Direct Debit dd1012							
GLOBALDD Global Payments - Direct Debit							
<i>Purchase Ledger DDR Payment</i>	01/09/2025	ON ACC 72	1	0.00	0.00	49.68	-49.68
					0.00	49.68	
Above paid on 01/09/2025 by Direct Debit dd986							
GOODTIMES Good Times							
<i>performance motc</i>	27/08/2025	GTB-2025-35	1	1,900.00	0.00	1,900.00	0.00
					0.00	1,900.00	
Above paid on 02/09/2025 by Online Payment Ref GOODTIMES							
HCC Hampshire County Council							
<i>pre application highways</i>	28/08/2025	3612006092	1	1,264.80	0.00	1,264.80	0.00
<i>basing canal cont 2025/26</i>	10/09/2025	3650007577	1	18,309.00	0.00	18,309.00	0.00
<i>hand towel and toilet roll</i>	15/09/2025	58329085	1	211.58	0.00	211.58	0.00
					0.00	19,785.38	
Above paid on 16/09/2025 by Online Payment Ref HCC							
HCC PEN Hampshire County Council Pension Fund							
<i>Deficit Contributions - Pensio</i>	05/09/2025	3620015159	1	7,350.00	0.00	7,350.00	0.00
<i>Exit Valution</i>	05/09/2025	3620015160	1	900.00	0.00	900.00	0.00
					0.00	8,250.00	
Above paid on 09/09/2025 by Online Payment Ref HCCPEN							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HDC Hart District Council							
<i>car park motv</i>	03/09/2025	41000308	1	150.00	0.00	150.00	0.00
<i>BID 1/4/21-31/3/22</i>	15/05/2025	790001953	1	-82.50	0.00	-82.50	0.00
					0.00	67.50	
Above paid on 09/09/2025 by Online Payment Ref HDC							
HDC DD Hart District Council - DD							
<i>Business Rates 25/26</i>	01/04/2025	701024754 2526	1	1,050.00	0.00	210.00	840.00
					0.00	210.00	
Above paid on 01/09/2025 by Direct Debit dd987							
HDC DD Hart District Council - DD							
<i>Business Rates 25/26</i>	01/04/2025	70102478325/26	1	8,170.00	0.00	1,634.00	6,536.00
					0.00	1,634.00	
Above paid on 01/09/2025 by Direct Debit dd988							
HDC DD Hart District Council - DD							
<i>Business rates 25/26</i>	01/04/2025	70106630125/26	1	595.00	0.00	119.00	476.00
					0.00	119.00	
Above paid on 01/09/2025 by Direct Debit dd989							
HOGSBACK Hogs Back Brewery Ltd.							
<i>bar supplies</i>	27/08/2025	INV-53281	1	129.97	0.00	129.97	0.00
<i>bar supplies</i>	10/09/2025	INV-53837	1	259.94	0.00	259.94	0.00
					0.00	389.91	
Above paid on 23/09/2025 by Online Payment Ref HOGSBACK							
HSBC HSBC							
<i>bank charges 1/7-31/7/25</i>	31/08/2025	12756703	1	115.84	0.00	115.84	0.00
					0.00	115.84	
Above paid on 15/09/2025 by Direct Debit dd1000							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HSBC HSBC							
<i>CREDIT CARD AUG 25</i>	08/09/2025	CCARDAUG25	1	2,052.41	0.00	2,052.41	0.00
<i>Credit Card July 25</i>	08/08/2025	CCARDJUL25	1	2,781.39	0.00	2,781.39	0.00
<i>Purchase Ledger DDR Payment</i>	15/08/2025	ON ACC 68	1	-2,781.39	0.00	-2,781.39	0.00
					0.00	2,052.41	
Above paid on 15/09/2025 by Direct Debit dd1008							
HSBC HSBC							
<i>bank charges 8/8-7/9/25</i>	07/09/2025	7SEP25	1	12.06	0.00	12.06	0.00
					0.00	12.06	
Above paid on 29/09/2025 by Direct Debit dd1012							
LIONSCLUB Lions Club of Fleet							
<i>support motv</i>	10/09/2025	INV-0400	1	50.00	0.00	50.00	0.00
					0.00	50.00	
Above paid on 16/09/2025 by Online Payment Ref LIONSCLUB							
LONDONCAT London Catering & Hygiene Solutions Ltd							
<i>cleaning supplies</i>	09/09/2025	144566	1	170.41	0.00	170.41	0.00
					0.00	170.41	
Above paid on 23/09/2025 by Online Payment Ref LONDONCAT							
MAIMAN Mainly Madness Ltd							
<i>mainly madness motv</i>	01/09/2025	INV-0133	1	1,500.00	0.00	1,500.00	0.00
					0.00	1,500.00	
Above paid on 09/09/2025 by Online Payment Ref MAIMAN							
MULBERRY Mulberry Local Authority Services Limite							
<i>agar assertion training</i>	14/08/2025	INV-1423	1	36.00	0.00	36.00	0.00
					0.00	36.00	
Above paid on 02/09/2025 by Online Payment Ref MULBERRY							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NIGELJEFFR Nigel Jeffries Landscapes Limited							
<i>grnds maint contract aug 25</i>	31/08/2025	19720	1	17,554.90	0.00	17,554.90	0.00
<i>extend planting bed</i>	31/08/2025	19778	1	84.00	0.00	84.00	0.00
<i>replace tree posts</i>	31/08/2025	19779	1	300.00	0.00	300.00	0.00
					0.00	17,938.90	
Above paid on 16/09/2025 by Online Payment Ref NIGELJEFFR							
NPOWER NPOWER Ltd							
<i>cctv elec 1/7-31/7/25</i>	16/09/2025	IN13821373	1	29.76	0.00	29.76	0.00
<i>elec 1/8-31/8/25</i>	16/09/2025	IN13930414	1	2,846.47	0.00	2,846.47	0.00
<i>cctv elec 1/8-31/8/25</i>	16/09/2025	IN13995645	1	29.76	0.00	29.76	0.00
					0.00	2,905.99	
Above paid on 16/09/2025 by Online Payment Ref NPOWER							
NPOWERDD NPower - Direct Debits							
<i>elec 1/7-31/7/25</i>	16/08/2025	IN13771808	1	37.71	0.00	37.71	0.00
					0.00	37.71	
Above paid on 15/09/2025 by Direct Debit dd995							
NPOWERDD NPower - Direct Debits							
<i>elec 1/7-31/7/25</i>	16/08/2025	IN13771810	1	43.73	0.00	43.73	0.00
					0.00	43.73	
Above paid on 15/09/2025 by Direct Debit dd996							
NPOWERDD NPower - Direct Debits							
<i>elec 1/7-31/7/25</i>	16/08/2025	IN13771839	1	122.44	0.00	122.44	0.00
					0.00	122.44	
Above paid on 15/09/2025 by Direct Debit dd997							
NPOWERDD NPower - Direct Debits							
<i>elec 1/7-31/7/25</i>	16/08/2025	IN13771807	1	124.66	0.00	124.66	0.00
					0.00	124.66	
Above paid on 15/09/2025 by Direct Debit dd998							

List of Purchase Ledger Payments for Month 6

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NPOWERDD NPower - Direct Debits							
<i>elec 1/7-31/7/25</i>	16/08/2025	IN13771838	1	35.22	0.00	35.22	0.00
					0.00	35.22	
Above paid on 15/09/2025 by Direct Debit dd999							
NPTREE NP Tree Management Ltd							
<i>fell one tree</i>	26/08/2025	4035	1	234.00	0.00	234.00	0.00
					0.00	234.00	
Above paid on 02/09/2025 by Online Payment Ref NPTREE							
PAYMENTSEN Payment Sense Ltd							
<i>card charges 1/8-31/8/25</i>	31/08/2025	31AUG2025	1	105.00	0.00	80.05	24.95
					0.00	80.05	
Above paid on 12/09/2025 by Direct Debit dd1006							
PAYMENTSEN Payment Sense Ltd							
<i>card charges 1/8-31/8/25</i>	31/08/2025	31AUG2025	1	24.95	0.00	24.95	0.00
<i>card charges 14/8-13/9/25</i>	05/09/2025	6246005	1	113.94	0.00	113.94	0.00
					0.00	138.89	
Above paid on 19/09/2025 by Direct Debit dd1007							
PAYMENTSEN Payment Sense Ltd							
<i>card charges 1/9-30/9/25</i>	05/09/2025	6246004	1	17.88	0.00	17.88	0.00
					0.00	17.88	
Above paid on 19/09/2025 by Direct Debit dd1008							
PEAR Pear Technology Services Ltd							
<i>map maint and support 31/8/26</i>	31/08/2025	147441	1	288.00	0.00	288.00	0.00
					0.00	288.00	
Above paid on 02/09/2025 by Online Payment Ref PearTechno							
POLAR NICC Limited t/as Polar Krush							
<i>starslush order</i>	17/09/2025	INV0900191	1	614.12	0.00	614.12	0.00
					0.00	614.12	
Above paid on 23/09/2025 by Online Payment Ref POLAR							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
PRIMA CH Cleaning Services							
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002185	1	2,820.30	0.00	2,820.30	0.00
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002186	1	832.86	0.00	832.86	0.00
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002187	1	508.86	0.00	508.86	0.00
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002188	1	152.46	0.00	152.46	0.00
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002189	1	76.86	0.00	76.86	0.00
<i>cleaning 1/8-31/8/25</i>	31/08/2025	002190	1	152.46	0.00	152.46	0.00
					0.00	4,543.80	
Above paid on 09/09/2025 by Online Payment Ref CHCleaning							
PRINCESTON Alan Prince-Princestones							
<i>ashes interment</i>	03/09/2025	03/09/25	1	95.00	0.00	95.00	0.00
					0.00	95.00	
Above paid on 09/09/2025 by Online Payment Ref PRINCESTON							
PROD production.gg							
<i>engineer gold torio and beerfe</i>	12/09/2025	521	1	480.00	0.00	480.00	0.00
					0.00	480.00	
Above paid on 23/09/2025 by Online Payment Ref PROD							
ROUPCYCLE Roupcycle Ltd							
<i>remove insulation skate park</i>	28/08/2025	INV-16356	1	396.00	0.00	396.00	0.00
					0.00	396.00	
Above paid on 02/09/2025 by Online Payment Ref ROUPCYCLE							
RUSHMOORRO Rushmoor Rotary Club							
<i>motv vol refreshments</i>	12/09/2025	MOTV1	1	105.00	0.00	105.00	0.00
					0.00	105.00	
Above paid on 16/09/2025 by Online Payment Ref RUSHMOORRO							
SAGE Sage UK Ltd							
<i>payroll 6/9-5/10/25</i>	06/09/2025	GB-01059836	1	52.20	0.00	52.20	0.00
					0.00	52.20	
Above paid on 11/09/2025 by Direct Debit dd994							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SD CONSULT S A Douglas t/as SD Consultancy							
<i>safety officer and security mo</i>	02/09/2025	LSG/057	1	2,310.00	0.00	2,310.00	0.00
					0.00	2,310.00	
Above paid on 09/09/2025 by Online Payment Ref SDCONSULT							
SGPOS SG POS / Shelfguard Systems							
<i>web services sept 25</i>	01/09/2025	INV-18505	1	84.00	0.00	84.00	0.00
					0.00	84.00	
Above paid on 09/09/2025 by Online Payment Ref SGPOS							
SIAN Sian Taylor							
<i>expense</i>	31/08/2025	AUGEXPST	1	60.75	0.00	60.75	0.00
					0.00	60.75	
Above paid on 02/09/2025 by Online Payment Ref SIANT							
SOLUTIONS Solutions on Stage							
<i>stage mech and elec insps</i>	26/08/2025	INV-3018	1	2,013.60	0.00	2,013.60	0.00
					0.00	2,013.60	
Above paid on 09/09/2025 by Online Payment Ref SOLUTIONS							
SSEAST South & South East in Bloom							
<i>4 tickets 2025 awards</i>	17/09/2025	4052	1	92.00	0.00	92.00	0.00
					0.00	92.00	
Above paid on 23/09/2025 by Online Payment Ref South&Sout							
STEDMANAGE Andrew Stedman t/a Sted Management							
<i>motv</i>	08/09/2025	67	1	300.00	0.00	300.00	0.00
					0.00	300.00	
Above paid on 23/09/2025 by Online Payment Ref STEDMANAGE							
STJOHN St John Ambulance							
<i>motv medical cover</i>	12/09/2025	SP25005919	1	360.36	0.00	360.36	0.00
					0.00	360.36	
Above paid on 16/09/2025 by Online Payment Ref STJOHN							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
THESTUMBLE The Stumble c/o Colin Black							
<i>the stumble motv</i>	30/08/2025	30082025	1	1,200.00	0.00	1,200.00	0.00
					0.00	1,200.00	
Above paid on 09/09/2025 by Online Payment Ref THESTUMBLE							
TICKETSOLV TicketSolve Ltd							
<i>gross ticket sales aug 25</i>	31/08/2025	25080071	1	1,020.58	0.00	1,020.58	0.00
					0.00	1,020.58	
Above paid on 09/09/2025 by Online Payment Ref TICKETSOLV							
TOTENGDD Total Energies							
<i>gas 30/4-31/5/25</i>	19/06/2025	381305149/25	1	575.96	0.00	575.96	0.00
<i>gas credit inv 381305149/25</i>	10/09/2025	381305149/25CR	1	-575.96	0.00	-575.96	0.00
<i>gas credit inv 383237981/25</i>	12/09/2025	383237981/25CR	1	-3,563.53	0.00	-3,529.34	-34.19
<i>gas 30/6-31/7/25</i>	09/08/2025	386019067/25	1	630.53	0.00	630.53	0.00
<i>gas credit inv 386019067/25</i>	12/09/2025	386019067/25CR	1	-630.53	0.00	-630.53	0.00
<i>gas 31/3-30/4/25</i>	12/09/2025	389640872/25	1	1,003.22	0.00	1,003.22	0.00
<i>gas 30/4-31/5/25</i>	12/09/2025	389640883/25	1	826.88	0.00	826.88	0.00
<i>gas 31/5-30/6/25</i>	12/09/2025	389640894/25	1	608.02	0.00	608.02	0.00
<i>gas 30/6-31/7/25</i>	12/09/2025	389640905/25	1	559.17	0.00	559.17	0.00
<i>gas 31/7-31/8/25</i>	12/09/2025	389640916/25	1	532.05	0.00	532.05	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
TOTENGDD Total Energies							
<i>gas 30/6-31/7/25</i>	09/08/2025	386019089/25	1	36.58	0.00	36.58	0.00
					0.00	36.58	
Above paid on 09/09/2025 by Direct Debit dd991							
TOTENGDD Total Energies							
<i>gas 30/6-31/7/25</i>	09/08/2025	386019078/25	1	110.82	0.00	110.82	0.00
					0.00	110.82	
Above paid on 09/09/2025 by Direct Debit dd992							

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
TTRC The Till Roll Co. Ltd							
<i>till rolls</i>	18/08/2025	517728	1	322.74	0.00	322.74	0.00
					0.00	322.74	
Above paid on 02/09/2025 by Online Payment Ref TTRC							
UNIPAAS Unipaas							
<i>Purchase Ledger DDR Payment</i>	25/07/2025	ON ACC 65	1	-9.00	0.00	-9.00	0.00
<i>Purchase Ledger DDR Payment</i>	26/08/2025	ON ACC 66	1	-9.00	0.00	-9.00	0.00
					0.00	-18.00	
Above paid on 12/09/2025 by Direct Debit d							
VIKING VIKING DIRECT							
<i>stationery</i>	18/09/2025	6353250	1	39.31	0.00	39.31	0.00
					0.00	39.31	
Above paid on 23/09/2025 by Online Payment Ref VIKING							
VIRGIN Virgin Media Business							
<i>broadband 19/8-18/8</i>	19/08/2025	446188-019	1	218.20	0.00	218.20	0.00
					0.00	218.20	
Above paid on 02/09/2025 by Online Payment Ref VIRGIN							
VODAFONE Vodafone Limited							
<i>mobiles 18/8-17/9/25</i>	18/08/2025	B5-705387219	1	22.37	0.00	22.37	0.00
<i>mobiles 18/9-17/10/25</i>	18/09/2025	B5-708940134	1	10.52	0.00	10.52	0.00
<i>Purchase Ledger DDR Payment</i>	28/08/2025	ON ACC 67	1	-22.37	0.00	-22.37	0.00
<i>Purchase Ledger DDR Payment</i>	30/09/2025	ON ACC 71	1	-10.52	0.00	-10.52	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
VODAFONE Vodafone Limited							
<i>Purchase Ledger DDR Payment</i>	30/09/2025	ON ACC 71	1	0.00	0.00	10.52	-10.52
					0.00	10.52	
Above paid on 30/09/2025 by Direct Debit dd1013							

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
WILDBOYS	Wild Boys Productions Ltd							
<i>wild boys performance motv</i>		25/08/2025	358	1	3,600.00	0.00	3,600.00	0.00
						0.00	3,600.00	
Above paid on 02/09/2025 by Online Payment Ref WILDBOYS								
XERO	Xero (UK) Ltd							
<i>accounts 13/9-12/10/25</i>		13/09/2025	INV-25563810	1	19.20	0.00	19.20	0.00
						0.00	19.20	
Above paid on 17/09/2025 by Direct Debit dd1005								
Total Purchase Ledger Payments for Month 6						0.00	264,090.15	

Location	Booking Name	Owing (£)	Days Overdue
Harlington	Apollo Dance Dress Rehearsal	£411.40	69
Harlington	Ceroc Fleet	£1,721.52	40
Ancells	6th Birthday party	£156.34	33
Harlington	Ceroc Fleet	£1,346.02	33
Harlington	Sing-A-Saurus	£204.00	33
Ancells	Nupura Dance	£62.46	30
Ancells	Quinn's birthday	£215.84	21
Ancells	Immy's 7th Birthday	£233.66	20
Harlington	vivacemusicschool	£163.80	15
Ancells	Astra Explorers	£62.47	8
Ancells	Body Blast by Fitness Training Solutions	£26.28	8
Harlington	Ceroc Fleet	£1,346.02	8
Ancells	Dance class	£17.52	8
Ancells	French class	£21.06	8
Harlington	Funtime Dance and Drama	£349.80	8
Harlington	Hart HV team	£840.00	8
Harlington	Louise Salsa Steps	£122.40	8
Harlington	Monkey Music Fleet	£204.00	8
Ancells	Ancells Pre School	£1,775.68	8
Ancells	Scouts	£246.00	8
Ancells	June Messenger	£725.33	8
Open Spaces	Fleet Town Colts	£585.04	8
Harlington	NHS Blood Donation Session	£406.80	8
Harlington	Rebecca Fraiz Classical Ballet	£938.40	8
Harlington	Roller Disco	£283.20	8
Ancells	Tea Dance	£44.46	8
Ancells	YEM Theatre School	£810.54	8
Harlington	Hart Job Fair	£375.00	5
Open Spaces	Football	£439.28	0
Open Spaces	Parafit	£90.00	0

Outstanding Balances by Due Date as at 08/10/2025

A/C Code	Customer Name	Balance	Current	Up To 30 Days	Up To 60 Days	Over 60 Days	On A/c Pymnts
Ledger No 1: Sales Ledger 1							
BEAN	BEAN AT THE PARK	578.34	0.00	583.34	0.00	-5.00	0.00
GODDARDS	GODDARDS	210.00	0.00	0.00	210.00	0.00	0.00
Total Sales Ledger No 1		788.34	0.00	583.34	210.00	-5.00	0.00
TOTAL SALES LEDGER BALANCES		788.34	0.00	583.34	210.00	-5.00	0.00

April	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
The Big Abba Party	£ -	£ 3,608.00	57%	£ 1,750.00	£ 1,858.00	£ 1,887.74	£ 755.63	£ 1,132.11	£ 274.73	£ 5,495.74	£ 2,780.36	£ 2,715.38
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 157.91	£ 64.26	£ 93.65	£ -	£ 157.91	£ 64.26	£ 93.65
Comedy Club	£ -	£ 1,242.50	45%	£ 1,000.00	£ 242.50	£ 874.74	£ 354.22	£ 520.52	£ 286.93	£ 2,117.24	£ 1,641.15	£ 476.09
Jazz Club	£ -	£ 1,487.50	65%	£ 951.61	£ 535.89	£ 446.32	£ 179.73	£ 266.59	£ 48.84	£ 1,933.82	£ 1,180.18	£ 753.64
The Dumb Waiter	£ -	£ 1,460.42	47%	£ 686.40	£ 774.02	£ 401.66	£ 161.69	£ 239.97	£ 76.31	£ 1,862.08	£ 924.40	£ 937.68
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 268.66	£ 112.01	£ 156.65	£ 61.05	£ 513.66	£ 173.06	£ 340.60
Clinton Baptise	£ -	£ 6,186.25	100%	£ 4,328.82	£ 1,857.43	£ 1,265.74	£ 508.31	£ 757.43	£ 265.58	£ 7,451.99	£ 5,102.71	£ 2,349.28
Sex Pissed Dolls	£ -	£ 1,778.33	43%	£ 1,700.00	£ 78.33	£ 1,565.83	£ 627.48	£ 938.35	£ 247.36	£ 3,344.16	£ 2,574.84	£ 769.32
Barrioque	£ -	£ 3,775.83	58%	£ 3,500.00	£ 275.83	£ 2,843.16	£ 1,138.71	£ 1,704.45	£ 339.55	£ 6,618.99	£ 4,978.26	£ 1,640.73
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 201.41	£ 80.90	£ 120.51	£ -	£ 501.41	£ 80.90	£ 420.51
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 154.41	£ 62.29	£ 92.12	£ -	£ 1,293.61	£ 62.29	£ 1,231.32
TOTALS FOR APRIL	£ 1,684.20	£ 19,538.83		£ 13,916.83	£ 5,622.00	£ 10,067.58	£ 4,045.23	£ 6,022.35	£ 1,600.35	£ 31,290.61	£ 19,562.41	£ 11,728.20
May	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Floyd Effect	£ -	£ 5,460.00	100%	£ 3,799.80	£ 1,660.20	£ 1,968.16	£ 793.29	£ 1,174.87	£ 320.51	£ 7,428.16	£ 4,913.60	£ 2,514.56
Money for Nothing	£ -	£ 4,590.83	100%	£ 2,500.00	£ 2,090.83	£ 2,050.82	£ 823.82	£ 1,227.00	£ 320.52	£ 6,641.65	£ 3,644.34	£ 2,997.31
Bootleg Blondie	£ -	£ 3,895.00	71%	£ 1,400.00	£ 2,495.00	£ 2,234.58	£ 895.63	£ 1,338.95	£ 314.41	£ 6,129.58	£ 2,610.04	£ 3,519.54
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 143.83	£ 57.67	£ 86.16	£ -	£ 293.83	£ 57.67	£ 236.16
Jazz CLub	£ -	£ 1,683.33	73%	£ 1,019.22	£ 664.11	£ 541.32	£ 218.53	£ 322.79	£ 82.72	£ 2,224.65	£ 1,320.47	£ 904.18
Comedy Club	£ -	£ 1,071.67	39%	£ 1,000.00	£ 71.67	£ 843.16	£ 341.92	£ 501.24	£ 280.84	£ 1,914.83	£ 1,622.76	£ 292.07
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 175.57	£ 70.56	£ 105.01	£ -	£ 175.57	£ 70.56	£ 105.01
King King Acoustic	£ -	£ 2,829.17	59%	£ 2,500.00	£ 329.17	£ 728.24	£ 293.73	£ 434.51	£ 167.99	£ 3,557.41	£ 2,961.72	£ 595.69
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 8.25	£ 3.30	£ 4.95	£ -	£ 1,432.25	£ 3.30	£ 1,428.95
TOTALS FOR MAY	£ 1,574.00	£ 19,530.00		£ 12,219.02	£ 7,310.98	£ 8,693.93	£ 3,498.45	£ 5,195.48	£ 1,486.99	£ 29,797.93	£ 17,204.46	£ 12,593.47
June	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
90's v 2000's Rewind	£ -	£ 8,176.67	100%	£ 3,150.00	£ 5,026.67	£ 5,736.16	£ 2,298.63	£ 3,437.53	£ 528.08	£ 13,912.83	£ 5,976.71	£ 7,936.12
Brave Rival	£ -	£ 2,649.17	77%	£ 1,294.46	£ 1,354.71	£ 1,460.74	£ 584.30	£ 876.44	£ 345.84	£ 4,109.91	£ 2,224.60	£ 1,885.31
Martin Fry	£ -	£ 7,815.00	73%	£ 5,804.16	£ 2,010.84	£ 793.58	£ 319.86	£ 473.72	£ 290.00	£ 8,608.58	£ 6,414.02	£ 2,194.56
Film Club x 3	£ 450.00	£ -	n/a	£ -	£ -	£ 327.57	£ 131.24	£ 196.33	£ 13.00	£ 777.57	£ 144.24	£ 633.33
The Jam'd	£ -	£ 3,428.33	54%	£ 1,750.00	£ 1,678.33	£ 2,191.83	£ 877.93	£ 1,313.90	£ 299.45	£ 5,620.16	£ 2,927.38	£ 2,692.78
Cheesy Bingo	£ -	£ 3,485.00	100%	£ 2,424.43	£ 1,060.57	£ 2,325.74	£ 933.83	£ 1,391.91	£ 394.50	£ 5,810.74	£ 3,752.76	£ 2,057.98
Jazz Club	£ -	£ 1,220.83	52%	£ 923.29	£ 297.54	£ 399.49	£ 160.35	£ 239.14	£ 27.47	£ 1,620.32	£ 1,111.11	£ 509.21
Goldie Lookin Chain	£ -	£ 4,274.17	52%	£ 3,700.00	£ 574.17	£ 2,225.82	£ 892.01	£ 1,333.81	£ 372.52	£ 6,499.99	£ 4,964.53	£ 1,535.46
Studio 236	£ -	£ 1,998.33	37%	£ 3,400.00	£ -1,401.67	£ 1,628.83	£ 653.09	£ 975.74	£ 306.35	£ 3,627.16	£ 4,359.44	£ -732.28
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 167.91	£ 67.74	£ 100.17	£ -	£ 167.91	£ 67.74	£ 100.17
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,139.20	£ -	£ 1,139.20
TOTALS FOR JUNE	£ 1,589.20	£ 33,047.50		£ 22,446.34	£ 10,601.16	£ 17,257.67	£ 6,918.98	£ 10,338.69	£ 2,577.21	£ 51,894.37	£ 31,942.53	£ 19,951.84
July	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 335.91	£ 135.21	£ 200.70	£ -	£ 335.91	£ 135.21	£ 200.70
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 72.25	£ 28.90	£ 43.35	£ -	£ 222.25	£ 28.90	£ 193.35
Jazz Club	£ -	£ 3,123.33	n/a	£ 1,387.92	£ 1,735.41	£ 911.82	£ 367.43	£ 544.39	£ 61.06	£ 4,035.15	£ 1,816.41	£ 2,218.74
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 6.25	£ 2.50	£ 3.75	£ -	£ 1,430.25	£ 2.50	£ 1,427.75
TOTALS FOR JULY	£ 1,574.00	£ 3,123.33		£ 1,387.92	£ 1,735.41	£ 1,326.23	£ 534.04	£ 792.19	£ 61.06	£ 6,023.56	£ 1,983.02	£ 4,040.54
August	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Music on the Views	£ -	£ -	n/a	£ -	£ -	£ 1,536.08	£ 614.43	£ 921.65	£ -	£ 1,536.08	£ 614.43	£ 921.65
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 135.91	£ 54.36	£ 81.55	£ -	£ 135.91	£ 54.36	£ 81.55
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,139.20	£ -	£ 1,139.20

TOTALS FOR AUGUST	£	1,139.20	£	-	£	-	£	-	£	-	£	1,671.99	£	668.79	£	1,003.20	£	-	£	2,811.19	£	668.79	£	2,142.40
September	Hall Hire Income		Ticket sales		% of capacity		Perf costs		Contribution		Ancillary sales		Cost of stock		Contribution		Casual Staffing		Total performance income		Total performance costs		Total performance contribution	
Johnny Cash Roadshow	£	-	£	2,291.67	50%	£	3,000.00	-£	708.33	£	1,032.48	£	416.53	£	615.95	£	275.24	£	3,324.15	£	3,691.77	-£	367.62	
Comedy Club	£	-	£	1,791.67	65%	£	1,125.64	£	666.03	£	1,575.16	£	636.73	£	938.43	£	308.60	£	3,366.83	£	2,070.97	£	1,295.86	
Jazz Club	£	-	£	1,641.67	70%	£	1,093.67	£	548.00	£	525.33	£	210.60	£	314.73	£	27.47	£	2,167.00	£	1,331.74	£	835.26	
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	522.24	£	218.62	£	303.62	£	88.24	£	767.24	£	306.86	£	460.38	
Lunchtime Jazz	£	-	£	-	45%	£	-	£	-	£	163.41	£	65.63	£	97.78	£	-	£	163.41	£	65.63	£	97.78	
Film Club x 2	£	300.00	£	-	67%	£	-	£	-	£	291.15	£	116.51	£	174.64	£	-	£	591.15	£	116.51	£	474.64	
Flash Tribute to Queen	£	-	£	4,550.00	74%	£	3,153.60	£	1,396.40	£	2,425.91	£	972.36	£	1,453.55	£	274.73	£	6,975.91	£	4,400.69	£	2,575.22	
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	1,139.20	£	-	£	1,139.20	
TOTALS FOR SEPTEMBER	£	1,684.20	£	10,275.01		£	8,372.91	£	1,902.10	£	6,535.68	£	2,636.98	£	3,898.70	£	974.28	£	18,494.89	£	11,984.17	£	6,510.72	
TOTALS	£	9,244.80	£	85,514.67		£	58,343.02	£	27,171.65	£	45,553.08	£	18,302.47	£	27,250.61	£	6,699.89	£	140,312.55	£	83,345.38	£	56,967.17	

SUBJECT: INVESTMENT AND CURRENT ACCOUNTS

Account balances for Fleet Town Council as of 30 September 2025

Account	Funds	Interest Rate	Comment
HSBC Current Bank Account, Account No: 61539272	£866,251.20		
HSBC Savings Account, Account No: 91620886	£817,361.33	1.60% Per annum	Interest paid into HSBC Savings account each month.
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£414,382.58	2.55%	Interest paid into Nationwide current account. Business 35 Day Saver, interest paid monthly
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£3,035,273.27	4.03% Per annum	Interest paid into CCLA current account, monthly.
TOTAL	£ 5,133,268.38		

Please note:

Interest received on 30 September 25 into Nationwide account:

Nationwide £905.12

Interest received on 2 September 25 into CCLA account:

CCLA £10,538.27

Interest received on 21 September into HSBC Savings account:

HSBC Savings £1,102.29

Recommendation

1. To note the balances held in the Fleet Town Council Accounts

Application for Grant Form

Please note that grants cannot be given to individuals and are normally for a maximum of £1000 unless you can demonstrate benefit for a significant percentage of residents of Fleet (not including Elvetham Heath and Church Crookham who have their own Parish Councils).

1.	Name of Organisation Address Bank Account details for payment Account Sort Code	Citizens Advice Hart Civic Offices Harlington Way Fleet GU51 4AE <div style="border: 1px solid black; height: 100px; border-radius: 10px;"></div>
2.	Name, Address and Status of Contact & position E-mail address	Sam Mabbott, CEO c/o Civic Offices Harlington Way Fleet <div style="border: 1px solid black; height: 20px; width: 250px;"></div>
3.	Telephone Number of Contact	<div style="background-color: black; width: 100px; height: 20px;"></div>
4.	Is the Organisation a Registered Charity?	Yes/No Charity Number: 1113777
5.	Date of establishment of Organisation	April 2006
6.	Details of purpose of Grant (please use additional sheet to include details)	<p>At Citizens Advice Hart, we help people overcome their problems by providing free, impartial, independent and confidential advice. This can be accessed by telephone, email and face-to-face with our recent development of webchat improving accessibility even further. Our service is provided predominantly by volunteers with a limited team of paid staff in supervisory or specialist roles.</p> <p>We give people the knowledge and confidence they need to find their way forward - whoever they are, and whatever their problem. This includes a wide range of subjects, including housing, benefits, employment, debt and money, health, immigration, consumer, family and relationships. At Citizens Advice Hart, our greatest demands are for help with benefits, debt and housing.</p> <p>We campaign on big issues when they need to be heard. This includes research and campaigns, which is done locally and feeding into the national campaigns, to improve systems for the wider community, including those who do not contact Citizens Advice directly. We have raised issues around benefits, employment and housing.</p> <p>In addition to providing our essential service via phone and email we offer face to face Outreach appointments. We have successfully delivered face to face advice at 10 outreach locations within Hart District, including two outreach sessions both based in Fleet Library at Sing Along and Baby Bounce.</p>

		We continue to deliver our highly successful Advice First Aid (AFA) project, providing Citizens Advice Hart training to volunteers and frontline workers in other local partner organisations to become Advice First Aiders. This free training gives these individuals and groups the skills they need to triage for advice, deliver initial guidance and refer into Citizens Advice when needed. Our AFA offering has been recognised by National Citizens Advice, and we are now helping other local offices to establish their own AFA courses.
7.	Amount applied for	£2500
8.	Details of who will benefit - how many residents from Fleet Town Council will benefit and how will you measure this? Please supply postcodes.	<p>In the 2024/25 period, just under 2% of Fleet's population used our services, which makes up 32% of our client base. Our data also shows that the top three issues for Fleet residents are Benefits & Tax Credits, Debt and Utilities and Communications.</p> <p>We have a reporting team that analyses the data from our clients to ensure that the outcomes from our service are accurately reported and analysed. This helps us to make sure that the most vulnerable in our communities are receiving the help they need in the most accessible and inclusive way possible.</p> <p>In our own outcomes research, 80% of our clients said that we had helped them to find a way forward and 79% said that their problem was now resolved. As well as that the data also revealed that 84% of people felt less stressed, depressed or anxious as a result of the help they received from us and 61% of people felt their physical health had improved. However, we place equal weight on the qualitative comments that our clients make, recent feedback has included:</p> <p>"The staff at Fleet were amazing. They made me feel very relaxed and were so helpful and helped me resolve many issues. I don't know how I would have done it without their help. Amazing, wonderful people. They deserve so much credit. "</p> <p>"I will forever be grateful and appreciative for all the hard work the team at CA Hart have shown me. Thank you all so much you guys are really life-changing heroes. "</p>
9.	Projected income and expenditure of project/event	N/A
10.	Details of any other grants applied for this project/event/activity and status	<p>Last year, along with Fleet Town Council, we received funding from the following Town and Parish Councils:</p> <ul style="list-style-type: none"> • Blackwater and Hawley Parish Council - £500 • Church Crookham Parish Council - £2,000 • Crondall Parish Council - £250 • Crookham Village Parish Council - £500 • Elvetham Heath Parish Council - £2,000 • Eversley Parish Council - £750 • Ewshot Parish Council - £200 • Hook Parish Council - £1,500 • Odiham Parish Council - £1,500 • Winchfield Parish Council - £250 • Yateley Town Council - £5,000
11.	If your Grant application to Fleet Town Council is not successful how will the event/project still go ahead? If so how?	We are partially funded through a discretionary grant received from Hart District Council. The grant accounts for approximately 42% of our forecast expenditure in 2025-26. This grant is secured only on a year-by-year basis; therefore, we have no long-term funding commitment.

12.	Details of any previous Grant awarded to your organisation by Fleet Town Council.	£2,000 received in 2024.
13.	How will you publically acknowledge Fleet Town Council's contribution?	We will publicly acknowledge Fleet Town Council in our newsletter and Impact report if we are fortunate enough to receive a contribution to our work.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....

Date.....18/08/25.....

The following documents must be included with your application for it to be considered.

	YES	T.C. USE CHECKED
Last Financial Years Accounts	Y	
Constitution	Y	
Copy of most recent Bank Statement for all accounts	Y	
Safeguarding Policy	Y	

Office Use

	Officer	Date
Grant Application verified?		
Committee decision?		
Applicant notified?		
If approved funds released?		

Press Release and Photo?		
Self-evaluation form of Event sent?		

FLEET TOWN COUNCIL - RECORD OF GRANTS AWARDED 2025/26

Code	Grant Name	Budget	Recipient of Grant	Purpose of the Grant	Awarded £	Date of Award	Approval Committee	Date Paid	Comments	Balance
4241/110	FLEET PHOENIX	£ 11,656.00								£11,656.00
4242/110	SASHA'S PROJECT	£ 7,540.00								£7,540.00
4538/110	COMMUNITY SUPPORT	£ 1,500.00	Hampshire Police	Room hire for Coffee Morning open to public	£ 60.00	14/05/2025	P&F	n/a	GAIK - journalled May 2025	
			Community Groups	Room hire for discussion on implications of Martyn's Law on events	£ 17.00	04/06/2025	Council	n/a	GAIK - journalled May 2025	
			Silent Storms	Room hire for mens mental health	£ 1,232.00	04/06/2025	Council	n/a	GAIK - journalled July 2025	£ 191.00
4800/110	FLEET CONNECT	£ 13,415.00			£ 5,589.00				End of contract payment.	£ 7,826.00
4810/110	BASINGSTOKE CANAL	£ 15,600.00			£ 18,309.00					-£ 2,709.00
4855/110	COMMUNITY GRANTS	£ 3,700.00	Fleet Carnival	£1000 to go towards the cost of providing first aiders for the event	£ 1,000.00	19/02/2025	P&F	28/04/2025	Payment made 28/4/25	£2,700.00
TOTALS		£ 53,411.00			£ 26,207.00					£ 27,204.00
RENT WAIVERS & OTHER COMMUNITY PAYMENTS			Fleet Cricket Club	Annual rent - Calthorpe Park	£ 4,140.00	07/05/2025	Annual TC	n/a		
			1st Crookham Scouts	Annual rent - Basingbourne Park	£ 500.00	07/05/2025	Annual TC	n/a		
			Girl Guides							
			22nd and 26th Odiham Scouts	Annual rent - Calthorpe Park	£ 500.00	07/05/2025	Annual TC	n/a		
			Lions Community Store	Annual rent - Basingbourne Park	£ 500.00	07/05/2025	Annual TC	n/a		
			Friends of Oakley Park							
			Friends of Basingbourne Park							
			Fleet Phoenix	Office/Store Room	£ 1,200.00	07/05/2025	Annual TC	n/a		
			Fleet Repair Café	£720 GAIK for room hire at Harlington in 2025/26 from Climate Change budget	£ 720.00	19/02/2025	P&F	n/a	GAIK - Journalled in April 2025.	

	Ignite	Grow	Comprehensive	Ultimate
GBP per month	£16.00	£37.00	£50.00	£65.00
Annualised	£192.00	£444.00	£600.00	£780.00
Send invoices and quotes	Send quotes & 20 invoices	✓	✓	✓
MTD & Submitting VAT returns to HMRC	✓	✓	✓	✓
Reconcile bank transactions	✓	✓	✓	✓
Capture bills & receipts with Hubdoc	✓	✓	✓	✓
Short term cash flow & business snapshot	✓	✓	✓	✓
Enter bills	Enter 10 bills	✓	✓	✓
Make domestic online bill payments	Optional £0.20 per bill payment	Up to 5 £0.20 per additional bill payment	Up to 10 £0.20 per additional bill payment	Up to 15 £0.20 per additional bill payment
Payroll	Optional £1.50 per person	For 1 Person £1.50 per additional user	For 5 People £1.50 per additional user	For 10 People £1.50 per additional user
Claim expenses and mileage	✗	For 1 user £2.50 per additional user	For 5 users £2.50 per additional user	For 10 users £2.50 per additional user
Advance cashflow predictions	✗	✗	✓	✓
Track Projects	✗	✗	✗	For 10 users £5 per each additional user

Types of Reports in Xero

1. **Financial Performance Reports:** These reports provide an overview of your business's financial health and help track budget versus actuals. Examples include:

- **Budget Variance Report:** Compares budgeted figures to actual performance.
 - **Cash Summary Report:** Summarizes cash inflows and outflows over a specific period.
2. **Financial Statements:** These formal reports cover costs, liabilities, revenue, assets, and equity. Key examples are:
- **Balance Sheet:** Displays the company's assets, liabilities, and equity at a specific point in time.
 - **Income Statement (Profit and Loss Statement):** Shows revenue, expenses, and profit over a period.
3. **Payables and Receivables Reports:** These reports track money owed to and by your business. Examples include:
- **Accounts Payable Aging Summary:** Lists outstanding bills and their due dates.
 - **Accounts Receivable Aging Summary:** Shows money owed by customers and how long invoices have been outstanding.
4. **Reconciliation Reports:** These ensure your accounting records match your bank statements. Examples include:
- **Bank Reconciliation Report:** Compares your bank statement with your accounting records to identify discrepancies.
5. **Tax and Balances Reports:** Focused on tax obligations and account balances, examples include:
- **Sales Tax Report:** Summarizes sales tax collected and owed.
 - **Trial Balance:** Lists all account balances to ensure debits equal credits.
6. **Transaction Reports:** These provide details of financial activities across your business. Examples include:
- **Account Transactions Report:** Lists all transactions for a specific account.
 - **Inventory Item Details Report:** Shows details about inventory items, including quantities and values.

Overview of Music On The Views 2025

Firstly, a huge thank you is owed to all the volunteers, local businesses and organisations that enabled this second Fleet music festival to take place and to Fleet Town Council for its backing and support. Thanks also to The Harlington staff and our Facilities & Open Spaces Manager for their hard work in making sure the event was marketed, tickets were sold, and everything was in place on the day.

So many local groups were involved, as follows:

- Generous sponsorship from a local business, Fleet BID and Church Crookham Parish Council
- High street restaurants who had stalls on the day
- Local organisations including Fleet BID, Fleet Phoenix, Scouts, Fleet & Hart Lions and others

Special thanks to Cllr Stanton for her heroic work in organising the stalls and contributing so much to the event, and to the whole team who really came together in planning and delivering the festival.

Sadly, the afternoon brought the rain, and the forecast prevented the last-minute rush for tickets that we were hoping for. However, the c700 who arrived on the Views came prepared and the feedback and atmosphere amongst the crowd was amazing and greatly encouraging. The quality of the groups was mentioned by many and securing such an impressive line-up is down to our Harlington Operations Manager. Very many people said they were looking forward to 2026 – and better weather!

Costs have, of course, risen in the past year. The stage, security and marketing costs had all increased since 2024. A deliberate move had been made not to pursue as much sponsorship as last year, which proved to be a wise decision as, for example, our local County Councillors, who had been generous in 2024, were not able to assist this time. The vision continues to be for the event to be completely self-financing and there is hope that this will be achieved next time.

The finances (below) show a profit, although not as much as we hoped but, given the reduced sponsorship and the increased costs, we strongly feel that this is a good result for year two. It is also important to mention that, bearing in mind the Harlington development project, it will be increasingly critical to keep The Harlington's name in lights, and running this event in 2026 would be one way of achieving this.!

In summary, the future direction of Music On The Views is looking promising, and we hope Fleet Town Councillors will continue to give it their backing

MUSIC ON THE VIEWS 2025
INCOME & EXPENDITURE

INCOME

Tickets	£13,970.24
Sponsorship	£5,000
Carried over from 2024	£7,032
Stallholders	£1,175
	£27,177.72

EXPENDITURE

Cancellation Insurance	£1,039.40
Marketing	£986.37
Safety Officer, First Aid & Security	£2,610.30
Stage	£7,960.00
Loos	£1,231.50
Musicians	£8,550.00
Lions Equipment Hire	£50.00
Refreshments for volunteers & Musicians	£359.69
Waste Collection, Litter picking & Paint	£490.53
Recycling bags, lanyards & wristbands	£156.90
Parking for musicians	£125.00
Staffing	£363.25
Miscellaneous	£219.72
	£24,142.66

PROFIT

£3,035.06



Credit Card Policy / Procedure

Full Council Approved: June 2015
Reviewed: Oct 2018, Feb 2022, May 2022, Feb 2024, **Oct 2025**
Due for next Review: February 2027

Fleet Town Council Credit card limit:	£6,000
Approved credit card holders:	General Manager – The Harlington & Ancells CC Facilities and Open Spaces Manager Projects and Committee Officer Senior Duty Manager Executive Officer

Credit Card limits

1. The overall credit card limit for the council is £6,000 and shall not be changed without the authorisation and resolution of Full Council.
2. See Appendix 1 for allocation of credit card limits per role.
3. Only 5 card holders are permitted.

Use of credit cards

1. The credit cards may only be used when carrying out Fleet Town Council authorised business.
2. No private expenditure shall be incurred even if private funds are transferred or repaid immediately, to offset expenditure.
3. In accordance with Fleet Town Council's Financial Regulations, an official order or letter shall be issued for all work, goods and services.

Approval of credit card expenditure

1. All expenditure incurred on Fleet Town Credit cards shall be supported by a VAT invoice and attached to the relevant credit card statement.
2. The officer issued with a Fleet Town Council credit card shall provide, and be responsible for, the production of supporting documentation within one week of the statement being due to be paid.
3. Allocation of expenditure to cost centres and codes to be included by the card holder onto the credit card statement prior to authorisation by the Executive Officer/Responsible Financial Officer.
4. All expenditure incurred on corporate credit cards shall be authorised monthly by the Executive Officer/Responsible Financial Officer.
5. Monthly credit card statements shall be checked and signed off by 2 councillors from the Policy and Finance Committee each month.

6. Expenditure incurred on the Fleet Town Council credit card that is not supported by documentation and budgetary allocations may result in the expenditure having to be repaid to the Council.

Management of Cards

All cards issued:

1. Shall be signed on the reverse side of the card upon receipt, prior cards destroyed by cutting the card and returning it to the Executive Officer/Responsible Finance Officer.
2. Shall not be for any use other than that outlined in this document and in accordance with Fleet Town Council Financial Regulations.
3. Cards must not be used to withdraw cash.
4. Shall be the responsibility of each person issued with a card, including the security of the card. The PIN should not be disclosed.
5. If lost, shall be reported immediately to the relevant bank by the holder and cancelled. The loss shall be reported to the Executive Officer/Responsible Finance Officer.
6. Shall not be permitted to be used by any person other than the card holder.
7. Shall require each Card holder to sign a receipt for the credit card and agree to abide by the Council's Credit Card Policy. This will be countersigned by the Executive Officer. The Chairman of the Council will countersign the Executive Officer's receipt on behalf of Fleet Town Council.
8. Shall require the authorisation to be revoked in the event of designated staff leaving FTC employment.

Payment

1. The credit cards shall be subject to automatic payment in full by direct debit each month.

Breaches of this Policy and Procedure

Breaches of this policy and Procedure will be investigated and appropriate actions taken according to the outcomes from an investigation. Any irregularity or misuse will be reported to the Police.

This policy procedure shall be reviewed at least once during the life of the council.



RECEIPT FOR FLEET TOWN COUNCIL CREDIT CARD

Name:

Position:

Credit Card Number:

Credit Limit Issued:.....

I have read and understood Fleet Town Council's Credit Card Policy and Procedure and shall abide by this document when expending Council's funds on the issued credit card.

I acknowledge that failure to abide by Fleet Town Council's Credit Card Policy and Procedure will result in investigation and potential disciplinary action which may lead to a finding of gross misconduct and dismissal.

Signed:.....

Title:

Name:

Date:

Counter Signed:

Title: Executive Officer / Chairman of Council

Name:

Date:

Appendix 1

The overall credit card limit for the council is £6,000 and shall not be changed without the authorisation and resolution of Full Council.

A credit card limit is allocated to the following posts:

General Manager	£1,500
Facilities and Open spaces Manager	£1,000
Project and Committee Officer	£1,000
Senior Duty Manager	£1,000
Executive Officer	£1,500



BUDGET PREPARATION 2026/27 – KEY ISSUES

1. KEY DATES

- 15 October 2025 – Policy & Finance – First Draft
- 3 December 2025 – Full Council – Approve final budget

Members may decide to hold several Budget Working Group meetings to address the issues raised below. In this case, additional dates for the Working Group will need to be set.

2. THE HARLINGTON

The current project plan anticipates a full closure of The Harlington from June 2026 for the renovation works. Depending on the option selected, the closure period will be between 61 and 78 weeks. No part of the building will remain operational during this time.

The aim is to secure an alternative venue to host some events and hires – to keep the Harlington brand visible and maintain community engagement. As agreed at Full Council in September, a Letter of Intent was sent to the Hart Shopping Mall indicating our intent to secure an empty unit in the shopping mall.

Core revenue streams at risk during closure include ticket sales, room hire, and bar income. Some bookings, such as music acts and large-scale hires (e.g. annual pantomime), are already being affected due to the long lead times required for scheduling.

The closure will also have staffing implications, potentially requiring redeployment or the creation of temporary posts to deliver an alternative offer during this period.

The current budget has attempted to include the impacts of the above, but there are still many assumptions that need to be tested or verified.

Key points for Members to consider:

- The Harlington events budget assumes they will remain in The Harlington for the Christmas season in 2026 and move to the mall from January 2027.
- The Mall revenue is based on a capacity of 268 based on fire safety standards. It is possible this capacity can be increased by the introduction of a third escape route but until confirmed by a fire safety expert, revenue figures are based on the capacity currently known.
- An allowance of £50k has been made to fit out the mall unit. The Executive Officer has made an assumption that this will be funded by the EMR for Pension Liability that is no longer required as that liability has now been settled for a much-reduced amount. Members need to consider whether they agree with this approach.
- The rateable value for the unit will be based on it being a retail unit. It may be possible to change the usage and therefore reduce the rates owed. Again, for prudence, the full amount has been budgeted.
- Timetable for communicating confirmed closure dates and interim arrangements to hirers, artists, and community groups, to protect relationships and forward bookings where possible.

3. STAFFING COSTS

When setting the 2026/27 salary budget, the following factors should be taken into account:

- **Inflationary pressures** – CPI for the 12 months to August 2024 was 3.8% and RPI was 4.6%. The Low Pay Commission has recommended an increase to the National Living Wage; from April 2026 the NLW is expected to rise from £12.21 to approximately £12.71 per hour.
- **Role changes** – The AFCC Supervisor role will not be replaced, and the two previous Box Office/Marketing roles have been amended to reflect the goals of the business plan. The total salaries budget for the three roles remains the same, but individual salaries have been amended to reflect the new responsibilities.
- **Casual staffing** – Hours decreased from 2,700 in 2023/24 to 2,500 in 2024/25 - the 2026/27 budget currently assumes 2,800 hours. The full closure of The Harlington makes it difficult to predict demand for casual staff but it is known that additional security type staffing will be required at the mall to ensure patrons don't wander throughout the mall when shops are closed.
- **Structural changes due to closure** – The Harlington closure may necessitate redeployment of existing staff or creation of temporary posts to support alternative venue operations.

4. RECHARGE STAFF HOURS

To reflect the time spent on the Harlington renovation project, a proportion of staff costs from Harlington Events and Central Administration had been reallocated ("recharged") to the Harlington Development cost centre. This approach reduced the apparent costs of day-to-day operations while the project is active.

Once the project ends, these recharges will no longer apply. This will effectively add **£5.2k** to the Harlington Events cost base, requiring equivalent income generation or cost savings to maintain its balanced budget position.

Members of the Budget Working Group agreed that from 2026/27, service budgets should reflect their full staffing costs to support clearer performance monitoring and financial planning. This is reflected in the latest draft of the budget.

5. GRANTS – THE POINT

From July 2025, with Fleet Baptist Preschool ceasing operations, the Council will no longer receive any income to offset the costs of operating *The Point*.

Currently, both Fleet Phoenix and Sasha's Project use *The Point* as their operational base, paying neither rent nor a contribution towards running costs. Members will need to decide whether this arrangement should continue or whether a contribution should now be sought. The renovation project may provide a natural point to introduce any change, timed with their return to the building after works are completed.

In addition, both charities will need to vacate the premises for the duration of the renovation. Members should consider:

- Whether the Council has an obligation to assist in finding alternative accommodation during this period.
- Whether any support offered should be financial, in-kind, or simply advisory.

A further issue is that Fleet Phoenix currently occupies *The Point* under a tenancy at will. Members should determine whether to formalise this into a sub-lease agreement.

Key points for Member consideration:

- Should Fleet Phoenix and Sasha's Project be required to make a financial contribution towards operating costs, and if so, from when?
- Should the Council provide assistance in finding alternative accommodation during the renovation?

- Should Fleet Phoenix's current tenancy at will be formalised into a sub-lease? If so, Members should weigh the pros and cons of:
 - **Tenancy at Will:** Flexibility for both parties but no security of tenure.
 - **Sub-Lease:** Greater certainty and clarity on terms but less flexibility and potential legal/administrative costs. Maximum of 5-year lease per Headlease.

6. GRANTS – BASINGSTOKE CANAL

For at least the last three years, the Council has contributed £18,309 annually towards the upkeep of the Basingstoke Canal. This contribution is discretionary, with the amount set by the Council rather than by Surrey or Hampshire County Councils.

While the statutory responsibility for the Canal's maintenance rests with Surrey County Council and Hampshire County Council, both authorities seek voluntary contributions from other organisations, including parish and town councils, to help meet overall running costs. The Canal is a significant local amenity, providing recreational, environmental, and tourism benefits, as well as supporting biodiversity and heritage.

Points for Consideration:

- How continued support aligns with the Council's strategic objectives (e.g. environmental stewardship, community wellbeing, tourism, and heritage).
- Whether the current level of funding reflects the value received by the local community relative to other contributing organisations and relative to other supported groups such as Fleet Connect.
- The potential reputational and relationship impact with the County Councils and the Canal Authority if the contribution is reduced or withdrawn.
- Whether the contribution should be linked to inflation, fixed for a defined period, or subject to periodic review based on measurable outcomes or service levels.
- Opportunities to increase visibility and community awareness of the Council's support, ensuring residents understand the benefits derived from the investment.

7. UTILITY COSTS

Utility costs are highly sensitive to weather conditions. Wet winters often coincide with milder temperatures and therefore lower heating demand, whereas prolonged cold spells significantly increase consumption as the building, which has poor heat retention, requires more energy to maintain a comfortable temperature.

The Harlington – Boiler Risk

The Harlington is currently operating with only two of its five boilers functional, posing a significant risk of total heating failure at any moment. In the event of such a breakdown, the Council must have a contingency plan, with associated costs identified, to ensure continued operation and service delivery.

Library Utilities

The Council currently provides water and gas to the Library, with costs recharged at cost (i.e. no administration fee or profit) based on an agreed percentage, believed to reflect the Library's proportion of total square metres. BFF have been advised they will need to find a way to continue providing these utilities during the renovation project, and it is reasonable to expect these costs will continue to be recharged to the Library. Discussions are in progress to use the renovation project as an opportunity to permanently separate the Library's utility services from the Council's supply, thereby removing an ongoing operational responsibility.

Points for Consideration:

- The high variability of utility costs due to weather and building efficiency.
- The risk of total heating failure at The Harlington and the need for a costed contingency plan.
- Clarifying who will bear utility costs during the renovation period (typically the Contractor).

- Managing any changes in arrangements in a way that maintains constructive relationships with stakeholders.

8. PLAYGROUND EMR

Fleet Town Council currently maintains **seven playgrounds**: Ancells Farm, Basingbourne, Calthorpe, The Views, Oakley Park, and two at Edenbrook.

Replacing a single piece of play equipment can cost **upwards of £5,000**, while a complete playground replacement can **exceed £100,000**. While grant funding is sometimes available for *new* playgrounds or equipment, there is limited funding support for the *replacement* of existing assets. This means the Council must plan and allocate funds proactively to avoid a sudden and significant financial burden when equipment reaches the end of its life.

The Earmarked Reserve (EMR) for playground replacement currently stands at **£130,517**—sufficient to fully refurbish only one playground at current prices. In order to balance the draft 2026/27 budget and limit the precept increase, the annual **£38,000 contribution** to this reserve has been **temporarily suspended**, with the funds redirected to offset borrowing costs for The Harlington.

Once The Harlington project is complete and begins to deliver the anticipated annual net return of **£200,000 or more**, Members are encouraged to **reintroduce and, if possible, increase** the annual contribution to the Playground Replacement EMR. This would ensure the Council maintains its assets in a safe, high-quality condition and avoids placing an unsustainable burden on future budgets.

Strategic Considerations for Members

1. Funding adequacy

- The current EMR is insufficient to support the replacement cycle of seven playgrounds.
- Reinstating contributions when The Harlington generates surplus income would strengthen long-term financial sustainability.
- A higher contribution level in future years could reduce the risk of reactive maintenance, emergency expenditure, or future borrowing.

2. Community expectations

- Playgrounds are highly visible community assets that significantly influence public perception of the Council.
- Visible deterioration or removal of equipment without prompt replacement can quickly generate public dissatisfaction and reputational risk.
-

Recommendation

That Members note the temporary suspension of the £38,000 contribution to the Playground Replacement EMR for 2026/27 and agree that, once The Harlington delivers improved financial returns, the contribution should be **reinstated and reviewed with a view to increasing it** to meet long-term replacement needs.

9. BUILDING MAINTENANCE EMR

Fleet Town Council owns and operates **four pavilions** (Ancells, Oakley, Basingbourne, and Calthorpe) and **two community centres** (Ancells and The Harlington).

While there is an **annual operational maintenance budget** for day-to-day repairs and servicing, there is currently **no long-term Earmarked Reserve (EMR)** to cover *major* works—such as replacing kitchens, roof repairs, heating systems, or other significant refurbishments.

This means that when large-scale works are required—often in the **£3,000–£5,000** range for mid-scale projects, and much higher for major refurbishments—the Council must either:

- Reallocate funds from other budgets mid-year,

- Delay works until funds can be found, or
- Approve additional expenditure outside the budget cycle.

This lack of planned provision creates two issues:

- **Operational strain:** The annual maintenance budget is insufficient for large-scale works, forcing reactive decision-making and possible delays.
- **Budget tension:** Some Members have expressed frustration at being asked to approve mid-year spending for foreseeable maintenance items, arguing they should have been budgeted. However, reluctance to increase the precept limits the scope for creating an adequate reserve.

Strategic considerations for Members:

1. Funding adequacy and predictability:

- Establishing a Building Maintenance EMR would enable the Council to plan and fund significant works without repeated in-year budget pressures.

2. Long-term asset management:

- A planned refurbishment/replacement cycle for major components (e.g., kitchens, boilers, roofs, flooring) would smooth expenditure and prevent deterioration of facilities.

3. Risk of deferring works:

- Delays in undertaking major maintenance can result in higher eventual costs, safety issues, and reputational damage.

Decision point:

Members need to decide whether to:

- Establish an EMR for Building Maintenance, with an agreed annual contribution; or
- Continue to operate on an ad-hoc basis when major works arise.

10. INTEREST INCOME

Whilst there is no impact on the 2026/27 budget, Members should note that by 2027/28 the majority of the Council's earmarked reserves (currently £3.3m) will have been utilised to fund the Harlington renovation project. As a result, the Council will no longer generate the current level of interest income.

At present, the budget assumes £83,000 of interest income annually (a prudent estimate given that actual returns are higher). Once the reserves are spent, this income stream will largely disappear, creating a structural funding gap of at least £80,000 per annum from 2027/28 onwards.

This change represents a significant shift in the Council's financial position and Members will need to consider how to address this gap—whether through cost reductions, new income streams, or a combination of both—to ensure the budget remains sustainable in the medium term.

11. RECOMMENDATIONS

Members are asked to consider the above and:

1. Determine whether there are any other issues that need to be considered in the 2026/27 budget.
2. Determine what issues impacting the 2026/27 budget require further work and decide what information they require to address those issues.
3. Determine whether they wish hold additional Budget Working Group meetings, and if so, set some meeting dates.

Fleet Town Council Town Council
Statement of Variation 2026/27

	£		2027/28	2028/29
Base Budget (net) i.e. Precept 2025/26	1,435,992		1,707,390	1,786,111
Add 4% Inflationary increase	57,018	Add inflation at 3%	51,222	53,583
Add 2nd 1/2 Year PWLB Loan Repayment	28,500	Ancells - Toilets	10,000	
Less Pension Liability	-10,000	Ancells - Fencing	15,000	
Add Ancells Kitchen Replacement	14,000	Ancells - Bin Store	2,500	
Less Staff IT Replacement	-12,000	Ancells - Table / Chair Replacement		
Less Decrease in Utility Costs	-10,470	Ancells - Heating System		5,000
Add Loss of Fleet Preschool Income	4,750	Ancells - Guttering		5,000
Add Increased borrowing costs (Option 2)	199,600			5,000
Estimated Budget Requirement 2026/27	<u>1,707,390</u>		<u>1,786,111</u>	<u>1,854,695</u>
Total increase required	271,398		78,722	68,583
% increase in cash terms	18.90%		4.61%	3.84%
Tax base 2025/26 (Band D Equivalent figure)	10939.3			
Precept per Band D property	£131.27			
Tax base 2026/27 (Band D Equivalent figure)	10939.3		10939.3	10939.3
Precept per Band D property	£156.08		£ 163.28	£ 169.54
Increase per Band D Property	£24.81		£7.20	£6.27
% Increase per Band D Property	18.90%		4.61%	3.84%

Fleet Town Council

	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	2026/27 Proposed	2025/26 Current	2025/26	
Income	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Forecast	Variance
1000 Hall Hire	10,700	10,700	10,900	10,900	4,400	10,900	10,900	10,900	19,900	4,400	4,400	4,400	113,400	126,000	125,500	- 12,600
1002 POINT Hall Hire	-	-	-	-	-	-	-	-	-	-	-	26,767	26,767	19,540	19,540	7,227
1031 HCC Library	-	-	-	-	-	-	-	-	-	-	-	13,500	13,500	13,500	15,578	-
1036 Fleet Baptist Preschool	-	-	-	-	-	-	-	-	-	-	-	-	-	4,750	1,420	- 4,750
1050 Outdoor Space Hire	1,525	25	25	25	25	25	25	25	25	25	25	125	1,900	1,900	2,002	-
1053 Grant Money & Funding	-	-	-	-	-	-	-	-	3,300	-	-	-	3,300	3,300	4,122	-
1057 Fleet Football Club Rent	-	-	1,250	-	-	1,250	-	-	1,250	-	-	1,250	5,000	5,000	2,000	-
1059 Refreshment Kiosk	500	500	750	500	500	750	500	500	500	500	500	500	6,500	6,500	7,001	-
1060 Pitch Hire	-	-	450	500	900	450	-	500	1,350	-	-	4,250	8,400	8,400	8,157	-
1064 Tennis Membership Card	500	500	1,500	1,500	500	500	500	500	500	500	500	500	8,000	8,000	6,280	-
1065 Tennis Hire	150	150	150	150	150	150	150	150	150	150	150	350	2,000	2,000	3,734	-
1100 Interment Fees	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	21,840	21,000	21,755	840
1110 Scattering of Ashes	-	-	-	-	-	-	-	-	-	-	-	100	100	100	100	-
1120 Sales of Exclusive Rights	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	29,100	28,000	28,000	1,100
1121 Transfer of Exclusive Rights	160	160	160	160	160	160	160	160	160	160	160	240	2,000	2,000	1,890	-
1130 Memorial Cemetery Fees	600	600	600	600	600	600	600	600	600	600	600	400	7,000	7,000	6,745	-
1132 Memorial Kerbstones	200	200	200	200	200	200	200	200	200	200	200	300	2,500	2,500	1,888	-
1133 Memorial Sanctums	675	675	675	675	675	675	675	675	675	675	675	675	8,100	8,100	8,100	-
1134 GOR Planted Area	80	80	80	80	80	80	80	80	80	80	80	120	1,000	1,000	2,113	-
1137 GOR Ashes Digging	80	80	80	80	80	80	80	80	80	80	80	120	1,000	1,000	520	-
1140 Bench Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	580	-
1420 Bar Sales	9,338	6,639	16,123	8,342	2,849	6,546	6,878	13,417	29,308	5,154	6,234	6,234	117,062	147,500	147,500	- 30,438
1431 Confectionery	150	150	150	150	150	150	150	150	1,650	350	150	150	3,500	2,800	2,800	700
1432 Ices	-	-	-	-	-	-	-	-	2,800	-	-	-	2,800	2,500	2,500	300
1433 Snacks	300	300	300	300	200	300	300	300	300	300	300	300	3,500	3,000	3,000	500
1435 Box Office Charges	1,046	1,406	1,652	272	-	783	671	3,904	1,051	585	796	796	12,961	16,300	16,300	- 3,339
1450 Ticket Sales	16,089	21,628	25,416	4,178	-	12,042	10,323	60,060	16,165	9,000	12,250	12,250	199,401	261,200	261,200	- 61,799
1500 Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-	10,051,000	10,051,000	-	604,660	10,051,000
1550 Insurance Funds Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,690	-
1870 Interest Income	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	7,100	83,000	83,000	118,655	-
1900 Precept - Operational	514,695	-	-	-	-	-	514,695	-	-	-	-	-	1,029,390	980,370	980,370	49,020
1902 Precept - New Harlington	339,000	-	-	-	-	-	339,000	-	-	-	-	-	678,000	455,622	455,622	222,378
<i>Total Income</i>	<i>906,933</i>	<i>54,938</i>	<i>71,606</i>	<i>39,757</i>	<i>22,614</i>	<i>46,786</i>	<i>897,032</i>	<i>103,345</i>	<i>91,189</i>	<i>33,904</i>	<i>38,245</i>	<i>11,135,672</i>	<i>13,442,021</i>	<i>2,221,882</i>	<i>2,864,322</i>	<i>11,220,139</i>

Expenses																
4000 Salaries	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,345	531,755	518,595	519,840	- 13,160
4001 Employer's National Insurance	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,720	67,760	65,035	62,237	- 2,725
4002 Employer's Pension	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,425	28,055	27,970	27,961	- 85
4011 Staff Recruitment	-	-	-	-	-	-	-	-	-	600	-	900	1,500	650	650	- 850
4012 Pension Liability	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	- 10,000
4030 Training	800	300	800	300	300	300	300	800	300	300	300	800	5,600	3,300	2,300	- 2,300
4041 Mileage / Travel / Sustenance	160	160	160	160	160	160	160	160	160	160	160	340	2,200	2,200	2,082	-
4110 Rates	20,895	-	-	-	-	-	-	11,970	-	-	-	-	32,865	20,895	20,277	- 11,970
4115 Water & Sewerage	990	990	990	990	990	990	990	990	990	990	990	985	11,875	10,220	11,056	- 1,655
4120 Gas	3,980	3,980	3,060	3,060	3,060	3,060	3,060	3,060	3,060	2,310	2,310	2,310	36,310	47,960	42,712	- 11,650
4122 Electricity	5,845	5,845	4,875	4,815	4,815	4,815	4,815	5,315	5,315	3,615	3,615	3,615	57,300	70,370	64,637	- 13,070
4130 Insurance	20,100	-	-	-	-	-	-	11,416	-	-	-	-	31,516	21,460	23,902	- 10,056
4150 Cleaning	4,725	4,725	4,725	4,725	4,725	4,725	4,725	11,275	11,275	7,795	7,795	8,020	79,235	56,965	51,784	- 22,270
4151 Cleaning - Equipment	-	-	-	-	-	250	-	-	-	1,000	1,000	1,000	3,250	500	500	- 2,750
4152 Cleaning - Supplies	675	675	675	675	675	675	675	675	675	575	575	675	7,900	8,000	9,240	- 100
4155 Refuse Collection	330	330	330	330	330	330	330	330	330	130	130	2,195	5,425	4,125	5,737	- 1,300
4156 Recycling	65	65	65	65	65	65	65	65	65	65	65	85	800	950	785	- 150
4169 Street & Park Furniture	-	-	-	-	-	250	-	-	-	-	-	250	500	500	500	-
4170 Building Maintenance	3,345	2,845	2,845	2,845	2,845	3,345	2,845	52,845	2,845	660	660	22,740	100,665	36,750	36,742	- 63,915
4172 Building Compliance	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	2,500	11,500	6,000	6,000	- 5,500
4175 Equipment Maintenance	-	-	125	-	-	125	-	-	125	-	-	1,375	1,750	2,550	2,550	- 800
4176 Action Day	-	-	400	-	-	-	-	-	-	-	-	-	400	500	500	- 100
4180 Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4182 Technical Equipment Sundries	-	-	-	250	-	-	-	250	-	-	-	250	750	750	750	-
4183 Technical Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000	500	590	- 500
4185 Equipment	600	600	1,600	600	600	1,600	600	600	1,500	500	500	2,700	12,000	11,200	11,372	- 800
4187 Health & Safety	536	536	536	536	536	611	536	536	536	536	536	1,839	7,810	6,510	6,065	- 1,300
4188 Fire & Interuder Monitoring	45	45	45	45	45	45	45	45	45	-	-	-	405	575	575	- 170
4200 Grounds Maintenance	15,310	15,310	15,310	15,310	15,310	15,310	15,310	15,310	15,310	15,310	15,310	15,310	183,720	184,800	174,804	- 1,080
4201 Ground Work (Badgers)	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000	4,000	-
4202 Additional Grounds Works	450	450	450	450	450	450	450	450	450	450	450	7,950	12,900	12,900	12,642	-
4203 General Upkeep	-	-	-	-	-	-	-	-	-	-	-	100	100	100	100	-
4205 CCTV	250	-	3,000	-	-	-	-	-	-	-	-	4,000	7,250	7,250	6,027	-
4206 Lamppost Maintenance	-	-	-	-	-	-	-	-	-	-	-	700	700	700	700	-
4207 Fire & Intruder Systems	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	2,500	2,025	- 2,500
4208 Speedwatch & SIDS	-	-	-	-	-	-	-	-	-	-	-	1,100	1,100	1,100	1,100	-
4210 Floral Displays	-	-	-	7,500	-	14,000	-	-	-	-	-	-	21,500	20,300	20,300	- 1,200
4220 Friends Group Support	-	-	-	-	-	-	-	-	-	-	-	440	440	440	440	-
4222 Friends Group Get Together	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4225 South & South East in Bloom	-	-	-	700	-	-	-	-	-	-	-	-	700	700	643	-
4230 Playground Maintenance	780	780	780	780	780	780	780	780	780	780	780	20,005	28,585	27,500	29,600	- 1,085
4235 Play Equipment	-	-	-	-	-	-	-	-	-	-	-	38,000	-	66,500	698,000	- 66,500
4241 Grant - Fleet Phoenix	-	-	-	-	-	-	-	-	-	-	-	15,834	15,834	12,000	15,834	- 3,834
4242 Grant - Sashas Project	-	-	-	-	-	-	-	-	-	-	-	10,933	10,933	7,540	10,933	- 3,393
4250 Tree Surgery	200	200	200	200	200	200	200	200	200	200	200	24,110	26,310	24,850	26,040	- 1,460
4280 Ancells Car park	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	7,500	7,500	- 2,500
4290 MOTV Events Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4295 Christmas Festival Costs	-	-	-	-	-	-	-	-	3,000	-	-	-	3,000	3,000	3,000	-
4400 Stationery & Consumables	220	220	345	220	220	345	220	220	345	220	220	345	3,140	2,800	3,069	- 340
4401 Document Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4420 Bank Charges	200	200	200	200	200	200	200	200	200	300	200	200	2,500	2,500	2,967	-
4422 Bank & Card Transactions	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	2,900	15,000	14,000	14,000	- 1,000
4430 Promotion/Publicity/Vision	-	-	-	-	-	2,500	3,000	-	-	-	2,000	3,500	11,000	10,500	10,500	- 500
4432 Marketing	100	7,500	100	1,000	100	100	100	100	10,000	100	500	300	20,000	20,000	21,483	-
4433 Marketing Support	-	2,000	-	2,000	-	2,000	-	2,000	-	2,000	-	-	10,000	10,000	10,281	-
4435 Website	-	-	250	-	-	250	-	-	250	-	-	350	1,100	1,100	1,528	-

[illegible]

6001 Transfers from Reserves	-	-	-	-	-	-	-	50,000	-	-	-	-	3,000,526	-	3,050,526	-	-	863,731	3,050,526									
Total Other	-	-	-	-	-	-	-	50,000	-	-	-	-	3,000,526	-	3,050,526	-	-	860,596	3,050,526									
Net Income / Expenditure	735,221	-	95,425	-	64,427	-	88,614	-	73,767	-	100,762	776,070	-	92,964	-	53,068	-	69,809	-	69,309	-	841,147	-	0	-	17,340	-	0

Fleet Town Council
Revised Estimates 2025/26 and Budget 2026/27

	Balance b/f 1 April 2025 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2026 £
BUDGET 2025/26 - Reserves to March 31 2026						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	570,729					570,729
Sub-total unallocated reserves	570,729					570,729
Earmarked Reserves						
2 Pension Obligation	50,000		10,000			60,000
						<small>£70k estimated requirement. Liability should fall due within 2026</small>
3 Memorial Testing	6,075		1,325			7,400
						<small>Testing to be done in early 2025 - will be able to determine how much needs to set aside once completed</small>
4 CP Tennis Sinking	65,563		7,000			72,563
						<small>Unsure how much needs to be set aside for this?</small>
5 S106 Sensory Garden	10,981					10,981
6 Sale of Assets	140					140
7 Cemetery Works - Badgers	7,000					7,000
						<small>An amount now included in operational budget so this should be sufficient</small>
8 Play Equipment	92,517		38,000			130,517
						<small>This reserve is inadequate for the number of playgrounds FTC maintain</small>
9 Harlington Development	3,207,505					3,207,505
						<small>Elections to be held in 2025 - will be able to determine how much needs to be set aside once held.</small>
10 Elections	11,250		5,000			16,250
11 Edenbrook Commuted Sum	116,160					116,160
						<small>£200k is the estimated amount to renew both playgrounds.</small>
12 Music on the Views	7,032					7,032
13 Christmas Day Lunch	5,139					5,139
14 Ancells Bus	2,178					2,178
16 Christmas Festival	6,956					6,956
	3,588,497					3,649,822
Balances	4,159,226	0	61,325	0	0	4,220,551

	Balance b/f 1 April 2024 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2025 £
REVISED ESTIMATE 2025/26 - Projection of Reserves to March 31 2026						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	570,729	29,780			-85,000	515,509
Sub-total unallocated reserves	570,729					515,509
Earmarked Reserves						
2 Pension Obligation	50,000		10,000	-8,100		51,900
3 Memorial Testing	6,075		1,325			7,400
4 CP Tennis Sinking	65,563		7,000			72,563
5 S106 Sensory Garden	10,981					10,981
6 Sale of Assets	140					140
7 Cemetery Works - Badgers	7,000					7,000
8 Play Equipment	92,517		38,000			130,517
9 Harlington Development	3,207,505				85,000	3,292,505
10 Elections	11,250		5,000			16,250
11 Edenbrook Commuted Sum	116,160		0			116,160

Fleet Town Council
Revised Estimates 2025/26 and Budget 2026/27

12 Music on the Views	7,032					7,032
13 Christmas Day Lunch	5,139					5,139
14 Ancells Bus	2,178					2,178
15 Christmas Festival	6,956					6,956
16 VE80 Day	0	62	-62			0
	<u>3,588,497</u>					<u>3,726,722</u>
Balances	<u>4,159,226</u>	<u>29,780</u>	<u>61,387</u>	<u>-8,162</u>	<u>0</u>	<u>4,242,231</u>

	Balance b/f 1 April 2025	Deficit/Surplus from Revenue a/c	Transfer from Revenue a/c	Transfer to Revenue a/c	Transfers between Reserves/ Bal. Sheet	Balance c/f 31 March 2026
	£	£	£	£	£	£

BUDGET 2026/27 - Reserves to March 31 2027

Reserves

Unallocated Reserves

1 Revenue Reserve	515,509					515,509
Sub-total unallocated reserves	<u>515,509</u>					<u>515,509</u>

Earmarked Reserves

2 Pension Obligation	51,900				-51,900	0 Liability has crystalized - reallocate to Mall fitout
3 Memorial Testing	7,400					7,400
4 CP Tennis Sinking	72,563		7,000			79,563 Unsure how much needs to be set aside for this?
5 S106 Sensory Garden	10,981					10,981
6 Sale of Assets	140					140
7 Cemetery Works - Badgers	7,000					7,000 An amount now included in operational budget so this should be sufficient
8 Play Equipment	130,517					130,517 This reserve is inadequate for the number of playgrounds FTC maintain
9 Harlington Development	3,292,505			-3,000,526		291,979
10 Elections	16,250		5,000			21,250 Elections to be held in 2025 - will be able to determine how much needs to be set aside once held.
11 Edenbrook Commuted Sum	116,160					116,160 £200k is the estimated amount to renew both playgrounds.
12 Music on the Views	7,032					7,032
13 Christmas Day Lunch	5,139					5,139
14 Ancells Bus	2,178					2,178
15 Christmas Festival	6,956					6,956
16 VE80 Day	0					0
17 Community Transport Replacement Bus	0		2,887			2,887
18 Mall Unit Fitout	0			-50,000	51,900	1,900
	<u>3,726,722</u>					<u>691,083</u>
Balances	<u>4,242,231</u>	<u>0</u>	<u>14,887</u>	<u>-3,050,526</u>	<u>0</u>	<u>1,206,592</u>

AREA	SHORT Term - within 3 years	MEDIUM Term - 3-5 years	LONG Term - 5-10 years	OPERATIONAL - Over 10 years	DETAILS	POTENTIAL FUNDING	COMMENTS
ANCELLS COMMUNITY CENTRE							
Decoration and tidying up			£20,000		Keeping building presentable (5 yearly)		
Table/chair replacement	£5,000				Replacement of broken/unsafe furniture	Grant	
Re-fitting toilets	£10,000						
Heating/air handling system	£5,000						
Guttering replacement	£5,000						
New doors		£5,000			Replace all internal doors as warped (6)		
New kitchen	£20,000						
Fencing around garden	£15,000				Martyn's Law has any building with children as enhanced tier. This requires preventing access which includes the garden area.		
Bin Store Roof	£2,500				Rubbish is being tossed over wall resulting in excess weight charges. Also highlighted as fire risk in FRA.		
Internal digital locks		£3,000			Stop access to rooms not hired (5 doors)		
Digital display board	£2,000				To promote activities in Centre		Intend to fund from Equipment budget either in current year or 2026/27
OAKLEY PARK							
Play Equipment - additional			£100,000		Play provision for ages under 8s		
Pavilion Replacement				£170,000	To fully replace the current building		
Pavilion refurbishment	£25,000				Painting toilets in pavilion		
Repairs to footpaths			£10,000		Repair damaged paths / footpaths through woodland		
EDENBROOK PARK							
Play Equipment - replacement	£200,000				Wooden play equipment in poor condition	PWLB Loan & £160k in EMR	Intended to commence in 2025/26
CALTHORPE PARK							
MUGA			£150,000		Provision for ages 13-17	S106/grant funding	
Drainage of the football Field and leveling pitches		£150,000			Install new drainage across football pitches		Funding maybe availabel from the FA - due to landfill issues specialist advice required on type of drainage required.
The tennis courts		£40,000			Providing tennis court Lighting		Less if only two courts are illuminated (5 & 6)

CCTV coverage near tennis courts							
Multi-Use pavilion with carparking							
THE VIEWS							
Repairs to retaining wall	£14,000				Repairs to failing retaining wall		Actual quote obtained. Included in 2026/27 budget
Repairs to gates/ fences		£10,000			Repairs to misaligned gates and fences and improved park security		
Skateboard Park	£250,000				Replace skatepark	PWLB Loan	In progress
Play park Replacement	£150,000				Dated play equipment	PWLB Loan	Intended to commence in 2025/26
Install additional electrical supply							
ANCELLS FARM PARK							
Drainage to football Field		£30,000			Install new drainage across football pitches	Grant funding?	Funding from the FA?
Surfacing around play equipment	£60,000				Becomes a mud bath when wet weather	PWLB Loan	Council agreement to get loan but waiting for information on estimated useful life of equipment to ensure worth doing
Play park Replacement		£200,000			Timber is old and failing. Repairs are being made but funding options need to be considered now.	PWLB Loan	
Pavilion Replacement				£380,000			
Replace / increase Bollards or anti vehicle solution	£7,000				Options to either change wooden bollards to concrete. Or option to create an antivehicle mound		
BASINGBOURNE PARK							
Drainage to football Field			£30,000		Install new drainage across football pitches	FA/Grant	Funding from the FA
Play Areas			£200,000		Under 8 Play Area		
Pavilion Replacement				£360,000	To fully replace the current building		
Pavilion Refurbishment		£25,000					
Improve paths		£10,000					
CEMETERY							
Cemetery Road		£50,000			Repair road surface and parking enforcement		
Renew remaining to all other areas.		£30,000			Many paths are now very uneven and accessibility is extremely difficult for some people.		

TOWN CENTRE, GENERAL AREAS							
GREEN SPACES							
Park bins, park furniture, bollards and noticeboards		£15,000					Replacements
Repair to Leawood Rd Amenity Path		£10,000			Improve access path across amenity land, Possible wet bour to allow access through woodland to play area		
Outside Depot/ Storage area		£50,000			Container and compound for storage of outside equipment etc.		Most convenient location would be Calthorpe Park. Other location for consideration - the rear of the cemetery.
Outdoor Sound System for Gurkha Square		£30,000			To have a permanent cound installation for community events		Cost is in the power supply not the equipment
GENERAL MANAGEMENT COSTS							
	£770,500	£658,000	£510,000	£910,000			