

**Fleet Town Council Room/Service Charges & Fees**  
wef 1<sup>st</sup> April 2025

THE HARLINGTON ROOM /SERVICE CHARGES						
ROOM	Standard Rate (Per hour) + VAT			Community Rate (Per hour) + VAT		
	Mon-Fri 9am-5pm Sat 9am-2pm	Mon-Thur 5pm-12am	Fri 5pm-12am Sat 2pm-12am & All Sun	Mon-Fri 9am-5pm Sat 9am-2pm	Mon-Thur 5pm-12am	Fri 5pm-12am Sat 2pm-12am & All Sun
<b>Auditorium</b>	£35.00	£43.00	£59.00	£25.00	£32.25	£48.35
<b>Dance Studio</b> (Arts & Dance hires)				£17.00	£17.00	£17.00
<b>Dance Studio</b> (Business hires)	£30.00	£37.50	£43.00			
<b>Function Room</b>	£30.00	£37.50	£43.00	£20.00	£26.85	£32.25
<b>Meeting Room</b>	£17.00	£17.00	£17.00	£14.00	£14.00	£14.00
<b>The Hub (old cafe)</b>	£30.00			£20.00		
<b>Foyer</b>	£12.00			£12.00		
<b>Harlington: Special Hire and Commercial Packages are priced on request.</b>						
EXTRAS				RATE +VAT		
<b>Sound (Use of infrastructure/no technician)</b>				£30.00		
<b>Lighting (Use of infrastructure/no technician)</b>				£30.00		
<b>Mobile PA (Function Room/Dance Studio)</b>				£50.00		
<b>Backstage Facilities</b>				£30.00		
<b>RVS/Green Room Facilities</b>				£30.00		
<b>Technical staff (4 hr min call - £18/hr for additional hrs)</b>				£72.00		
<b>Bar Service (up to 4 hours)</b>				£52.00		
<b>Bar Extension (past 11pm)</b>				£21.00		
<b>Additional bar staff (4 hrs min)</b>				£52.00		
<b>Additional front of house staff (4 hrs min)</b>				£52.00		

Event Stewards (4 hrs min)	£50.00	
Stage Use (per hour, up to 3 hours)	£5.00	
Stage Use (per hour over 3 hours)	£50.00	
Auditorium Screen and Projector	Commercial £50.00	Community £25.00
Standard Screen & Projector / Screen Only	Commercial £30.00/£10.00	Community £15.00/£5.00
Standard Projector Only	Commercial £20.00	Community £10.00
Wireless Mic	From £15.00 (Dependant on requirement)	
Performing Rights Society	At current rate	

THE POINT ROOM CHARGES		
	Existing Regular User Rate + VAT	Casual rate + VAT
Main room and kitchen and side room	£14.50 per hour	£20.50 per hour
Fleet Phoenix office space	£1000 per annum	

ROYAL VOLUNTARY SERVICE BUILDING/GREEN ROOM CHARGES		
	Existing Regular User Rate + VAT	Casual rate + VAT
RVS Building (Main Room)	£14.50 per hour	£20.50 per hour

ANCELLS FARM COMMUNITY CENTRE ROOM/SERVICE CHARGES						
ROOM	Regular Rate (Per hour) + VAT			Casual Rate (Per hour) + VAT		
	Mon-Fri 9am-6pm	Mon-Fri 6pm- 11.30pm	Weekends Anytime	Mon-Fri 9am-6pm	Mon-Fri 6pm-11.30pm	Weekends Anytime
Room 1	£12.35	£17.35	£23.70	£15.65	£21.70	£29.70
Meeting Room	£7.80	£9.70	£9.70	£9.55	£12.10	£12.10
Room 2	£7.30	£9.10	£12.50	£8.95	£11.50	£15.65
Room 3	£8.50	£8.50	£8.50	£10.80	£10.80	£10.80
Storage – per cupboard	£8.85 + VAT per month					

OTHER	Rate (per hour) + VAT		
	Mon-Sun Anytime	Mon- Sun Daytime	Mon- Sun Evening (6-11pm)
Children's Party (3hrs. Use of Room 3, garden, kitchen)		£95.00	
Evening party (5hrs. Exclusive)			£145.00

PARK USE FOR COMMERCIAL PURPOSES	
Park use for commercial organisations operating community activities. (E.g. Fitness groups, dog training groups, martial arts at a reduced rate.	POA
Park hire for events by commercial organisations (e.g. circus)	POA

MEMORIALS/BENCHES IN PARKS/PARK USE FOR COMMERCIAL PURPOSES	
Memorial Tree	POA
5ft memorial bench (inc cost of bench, fittings, installation, delivery and admin fee)	POA
6ft memorial bench (inc cost of bench, fittings, installation, delivery and admin fee)	POA
Memorial Plaque for bench	POA
Memorial Plaque	POA

TENNIS COURT HIRE CHARGES	Rate per hour (no VAT applied)	Annual Fee (no VAT applied)
Court /each per hour	£6.67	
Tennis Membership		£42.00

PHOTOCOPYING CHARGES	Price per copy + VAT
A4 Black and White	14p
A4 Colour	50p
A3 Black and White	30p

FOOTBALL PITCH HIRE OTHER			
Size	For	Use	Price
Full Size Pitch Hire 9/11	Youth	Casual*- 2 hrs	£66.00
Full Size Pitch Hire 9/11	Adult	Casual*- 2 hrs	£138.00
Mini Pitch	Junior	Casual*- 1 hrs	£22.00
Full Size Pitch 9/11	Youth	Season 17 alternate weeks 2 hrs	£840.00
		1 hr extension per booking**	£420.00
Full Size Pitch 11	Adult	Season 17 alternate weeks 2 hrs	£1867.00
		1 hr extension per booking**	£933.00
Mini Pitch	Junior	Season 17 alternate weeks 1 hr	£269.00
		1 hr extension per booking**	£135.00

\*Casual Hire = less than 10 hires.

\*\* 1 hr extensions shall be per booking slot i.e. 17.