



Notice is hereby given of

A MEETING OF FLEET TOWN COUNCIL

Wednesday 7th January 2026 at 7pm at The Harlington

All members are summoned to attend

To Councillors:

R. Schofield (Chairman), G. Chenery, P. Einchcomb, R. Fang, L. Holt, A. Hope, K. Kuntikanamata, E. May, S. Neves, A. Oliver, P. Powell, R. Richmond, J. Stanton, D. Taylor, S. Tilley, P. Wildsmith, G. Woods.

Rita Tong, Executive Officer
31st December 2025

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	CHAIRMAN'S ANNOUNCEMENTS To receive any updates from the Chairman of Fleet Town Council.
5.	HCC/HDC (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
6.	MINUTES OF PREVIOUS MEETINGS To receive and approve as a correct record minutes of the Town Council held on 3 rd December 2025 (<i>copies attached</i>). To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: <ul style="list-style-type: none">• Development Control 15th December 2025• RLA 10th December 2025

Part 1 – ITEMS FOR DECISION

7. FINANCIAL MONITORING REPORT

- a) To receive the bank reconciliation and list of payments for November 2025 (*copies attached*).
- b) To receive a statement from Councillor Stanton that the bank reconciliation and list of payments for November 2025 have been verified and signed off against the original bank statement.

RECOMMENDATIONS

- a) To receive and accept the bank reconciliation and list of payments for November 2025.
- b) To accept the statement from Councillor Stanton that the bank reconciliation and list of payments for November 2025 have been verified and signed.

8. DRAFT BUDGET 2026/27

Members to consider a report (attached for the information of Members) from the Executive Officer. Members are requested to approve the revised estimates 2025/26 and draft budget 2026/27 and agree a precept for the financial year 2026/27.

Additionally, Members are requested to note the budget forecast projections for periods 2027/28 and 2028/29 which are based on Officers' understanding of the Council's potential future activities.

RECOMMENDATIONS

- a) Members to resolve to approve the revised estimates for the financial year 2025/26.
- b) Members to resolve to approve the budget for the financial year 2026/27.
- c) Members to resolve to agree a precept requirement for the financial year 2026/27.
- d) Members to note budget forecast projections for period 2027/28 and 2028/29.

9. HARLINGTON UPDATE

To receive an update from the Chairman on the Harlington renovation project.

RECOMMENDATIONS

To note the update from the Chairman.

Part 2 – ITEMS TO NOTE

10. ANNOUNCEMENTS

To receive and note announcements from the Executive Officer or any Member by permission of the Chair.

11. COMPLAINTS

Calthorpe Park Sign

The Council has received a pre-action letter of claim concerning an incident on 12 December 2025 at Calthorpe Park, in which a minor allegedly sustained facial injuries after colliding with a sign near the pump track. The claimant alleges breaches of statutory duties, occupiers' liability, and negligence, citing unsafe sign placement, exposed fixings, and lack of lighting.

The letter requests urgent safety action, disclosure of risk assessments, inspection records, and other documentation, and proposes a pre-action settlement of £45,000.

The Council has acknowledged receipt and has refer the matter to its insurers. In the meantime, immediate safety measures have been taken to mitigate any potential hazard. No admission of liability has been made.

Calthorpe Park Tennis Courts

	<p>A formal complaint has been received regarding the tennis courts at Calthorpe Park following recent repainting/line marking works undertaken under the Grounds Maintenance Contract.</p> <p>The complaint raises concerns that the surface of the courts has become more slippery since the works were completed, with reports of an increase in slips and falls during use. Particular concern has been expressed about the potential impact on older users of the courts.</p> <p>The complainant has requested confirmation of the specification of the paint or surface treatment used and that a health and safety inspection of the courts be carried out by a qualified officer.</p> <p>The matter is being considered in accordance with the Council's complaints procedure, and relevant officers have been asked to provide information and undertake appropriate checks.</p>
<p>12.</p>	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Council is scheduled to be held on Wednesday 4th February 2026 at 7pm at the Harlington.</p>
<p>Part 3 – CONFIDENTIAL ITEMS</p>	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees. b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts. c. Receipt of professional legal advice and preparation of cases in legal proceedings. d. The early stages of any dispute. e. Matters of a commercial nature. <p>There are no confidential matters for consideration.</p>



FLEET TOWN COUNCIL

MINUTES OF COUNCIL MEETING

held on

Wednesday 3rd December 2025 at 7pm

* Councillor Schofield (Chairman)

* Councillor Einchcomb (Vice Chairman)

* Councillor Chenery

* Councillor Fang

* Councillor Holt

0 Councillor Hope

* Councillor Kuntikanamata

* Councillor May

* Councillor Neves

* Councillor Oliver

* Councillor Powell

* Councillor Richmond

* Councillor Stanton

* Councillor Taylor

* Councillor Tilley

* Councillor Wildsmith

* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Councillor Steve Forster – HCC

Councillor Stephen Parker – HCC

Representative from Ancells Farm Preschool

FC DECEMBER 2025 ITEM 1 APOLOGIES FOR ABSENCE

Members received and accepted the apologies as recorded above.

FC DECEMBER 2025 ITEM 2 DECLARATIONS OF INTEREST

Councillor Wildsmith declared an *Other Registerable Interest* in Agenda Item 8, on the grounds that he has a child attending the preschool.

FC DECEMBER 2025 ITEM 3 QUESTIONS FROM THE PUBLIC

Question received via email from a resident:

Can FTC provide details on how they are validating the responses to the survey, including preventing someone responding multiple times, ensuring only residents vote and enabling people who share devices to vote?

Answer:

Eleanor Greene of *Do the Numbers Ltd* was engaged to independently verify the results of the consultation. In reaching her conclusions, she carried out the following checks:

- Confirmed that the postcode provided with each response fell within the boundary map.
- Ensured that duplicate online submissions were prevented through SurveyMonkey's IP-based safeguards.

- Reviewed all responses against postcodes to identify any irregular patterns (for example, multiple votes from a single address) and confirmed that none were detected.

A copy of her report is included within the agenda papers for this meeting and is also available on the Harlington Project page of the Council's website.

Statement (summarised) and questions received via email from a resident:

The resident expressed concern about changes to the character of Fleet High Street, citing an increase in vape shops, cash-intensive businesses and barbers. They referred to national law-enforcement activity and reporting highlighting potential risks associated with certain types of high-street businesses.

The resident noted the recent opening of ARUSH LIMITED (trading as "Ismash Vape (Fleet)") and reported that this had prompted public concern locally. They also advised that, based on publicly available company information, they believe the business may be connected to a wider network of companies displaying patterns they consider to be of concern. The resident has provided a diagram illustrating these connections and advised that they are carrying out a wider review of high-risk business patterns on the High Street.

Questions:

1. *What licences, permissions or consents did Fleet Town Council provide to enable this premises to open?*
2. *Does the Council intend to use any of its legal powers — or to engage with partners such as Hart District Council, Trading Standards or the local Safer Neighbourhood Team — to ensure the premises is compliant with all relevant regulations?*
3. *More broadly, what action does the Council intend to take in response to the increasing penetration of potentially high-risk cash-intensive businesses on Fleet High Street?*

Answer:

Fleet Town Council does not hold any legal powers in relation to granting planning permissions, issuing licences, or monitoring compliance with trading or other regulatory requirements. These functions sit with the relevant statutory authorities, such as Hart District Council, Trading Standards and the Police.

While the Council cannot take direct action itself, it remains fully willing to support those agencies that do hold such powers, should they request assistance.

Question from Steve Forster:

With the Local Government Reorganisation (LGR), has Fleet Town Council asked, or considered asking, Hart District Council to sell The Harlington to the Council?

Answer:

The Chairman of the Council and the Executive Officer recently met with Hart District Council's Chief Financial Officer (CFO) and asked whether HDC would consider transferring the freehold of The Harlington to Fleet Town Council. The CFO advised that such a transfer could not take place prior to the completion of the LGR.

Fleet Town Council has not specifically asked about purchasing the building. Based on the understanding that any sale would need to be at fair market value, it is unlikely that the Council would be in a financial position to do so.

The Council holds a 99-year lease on The Harlington, which provides security of tenure and enables long-term planning for the future of the facility.

- 3-15 November - Harlington Exhibition, reported later, but I would like to express my thanks to all those Councillors that gave up time to attend and explain our plans and answer residents' questions. Also special thanks to Rita who manned the barricades every weekday for the duration of the exhibition.
- 9 November
 - Represented the Town Council at the brief service of remembrance and 2-minute silence at 11 o'clock at the War Memorial. A surprisingly good turnout for such a brief act of remembrance
 - Attended the Remembrance Service and Parade and laid a wreath on behalf of the Town Council. Amazingly well attended, the parade gets bigger every year. I would like to thank all those councillors and their family members who helped serve tea and coffee after the service at the War Memorial. Special thanks to Charlotte for her behind the scenes organisation
- 10 November
 - The Executive Officer and I attended an on-line presentation by CCLA and Jupiter Investments to clarify the sale of CCLA to a commercial investment company. Our concern is the level of investment that we have with CCLA and the level of return that the fund has yielded for the Council. Assurance was given that the CCLA fund would continue almost as a separate division of the new company but benefit from the broader investment experience of Jupiter
 - Together with Cllr Einchcomb, our Executive Officer and our Parks and Facilities Manager we met with the representative of Fearless Ramps (FR) to formalise and sign the Skate Park replacement contract. Representatives of Fleet Phoenix and two young skateboarding "experts" attended and had an interesting interaction with the representative from FR who agreed some minor amendments to the proposed scheme to improve the experience and the safety of the new installation, all at no extra cost! Physical work is due to start early in the new year.
- 11 November - Represented the Council at the brief service of Remembrance at the War Memorial
- 14 November - Together with Cllr Woods and our Executive officer attended a meeting with representatives of CCPC to resolve issues on the Fleet Connect Bus Service Contract.
- 19 November - Chaired a Harlington Working Group Meeting to review the outcome of the public consultation dealt with later in the agenda.
- 26 November – Attended the Fleet Christmas Festival which was a very successful event and very well attended. Thanks to Cllrs Tilley and Stanton for organising the festival.

The Chairman also reminded members that elections will take place in May 2026 and that the incoming administration may choose to revisit or overturn any decisions that are not contractually binding. He therefore advised that it would be helpful to set out the guiding principles behind decisions made, so that a future administration can clearly understand the rationale for those decisions.

The following reports were received from Hampshire County Council.

Cllr Steve Forster (HCC)

- **Out-of-Area Christmas Road Closure:** The M27 will be fully closed in both directions between Junctions 9 (Whiteley) and 11 (Fareham) from 8pm on 24 December 2025 to 4am on 4 January 2026. The closure is required to install a new four-lane underpass beneath the motorway using a 'box slide' construction method.
- **Homelessness:** Hart District Council participated in the annual homelessness survey and recorded no homeless individuals at the time the survey was undertaken.
- **Cody Technology Park:** A planning application has been submitted for development of the site. Residents have raised concerns, particularly in relation to bus service provision and potential upgrades to Kennels Lane.
- **Norris Hill Bridge:** Resurfacing and repair works are planned.
- **Road Markings:** Repainting of road lines and markings is scheduled for the next quarter. Members were reminded to report any required works in the Fleet area via the online portal so they can be included in the programme.
- **Disruptions from Roadworks:** Forty-three planned works have been postponed to minimise disruption arising from the Hitches Lane and Elvetham Road works. Efforts continue to coordinate roadworks to reduce impact on residents.
- **Gally Hill Road:** Issues with bus services continue and have been raised with Stagecoach.

Cllr Stephen Parker (HCC)

- **Stagecoach:** Issues reported include buses being deployed inconsistently, not adhering to published routes and timetables, and failing to stop when signalled. The most serious concern raised to date involves children being set down in inappropriate and remote locations. Hampshire County Council has raised all of these matters with Stagecoach, with particular emphasis on the safeguarding implications, and is awaiting a response.
- **Gully Hill Road:** Works are nearing completion and it is anticipated that the road will re-open prior to Christmas.
- **Road Closures:** All currently closed roads are expected to be re-opened for the Christmas period (22 December through to the New Year).
- **Aldershot Road and Sandy Lane:** Works are scheduled to commence in the New Year.

Cllr Peter Wildsmith (HDC)

- **Homelessness:** the survey is done on a day and time set nationally. HDC actually have placed three people in emergency accommodation recently. Members are encouraged to report sightings of homelessness to the Hart Housing team.
- **Hardship Grant:** The Hardship Grant scheme closed on 13 November 2025 and was almost fully subscribed. Fleet Town Council was given a grant towards its Christmas day lunch service to vulnerable residents.

At the request of Cllr Woods, it was noted for the formal record that the November Full Council meeting was held at Ancells Farm Community Centre rather than the usual venue. Subject to this addition, the minutes of the Town Council meeting held on 5 November 2025 were approved and signed by the Chairman.

The Council received and noted the minutes of the following Committees:

- Development Control 10th and 24th November 2025
- Establishment 12th November 2025

FC DECEMBER 2025 ITEM 7 FINANCIAL MONITORING REPORT

Members noted receipt of the bank reconciliation and the list of payments for October 2025.

Councillor Stanton confirmed that the bank reconciliation for October 2025 and list of payments for October 2025 had been verified and signed off against the original bank statement.

RESOLVED

- a) That the bank reconciliation and list of payments for October 2025 be received and accepted.
- b) That the statement from Councillor Stanton confirming the verification and sign-off of the October 2025 bank reconciliation and list of payments be accepted.

Cllr Forster left the meeting at approx. 20.00pm.

FC DECEMBER 2025 ITEM 8 ANCELLS FARM COMMUNITY PRE-SCHOOL

Members received a presentation from a representative of Ancells Farm Community Pre-School and considered a report from the Executive Officer regarding a request for financial support, including grant funding or other assistance to cover room hire costs.

The Pre-School requested an extension of their hours to provide a more sustainable service and the use of three rooms rather than the current two. Given the lateness of the request, Officers had not been able to assess the impact on other hirers or the financial implications.

RESOLVED

To defer the decision until the Full Council meeting in January 2026, at which time the Pre-School would provide the following information:

1. Three years of financial reports, including, if possible, details of seasonal fluctuations in income.
2. A completed Grant Application.
3. The most recent Ofsted report.

The representative from the Preschool left the meeting at the conclusion of this item (approx. 20.08pm).

Cllr Parker left the meeting at approx. 20.18pm.

FC DECEMBER 2025 ITEM 9**DRAFT BUDGET 2026/27**

Members considered a report from the Executive Officer requesting approval of the revised estimates for 2025/26, the draft budget for 2026/27, and agreement of the precept for the financial year 2026/27.

Members were also asked to note the budget forecast projections for 2027/28 and 2028/29, which are based on Officers' understanding of the Council's potential future activities.

During discussion, Members considered the adequacy of the marketing budget to promote the new venue and ensure existing users transitioned successfully. They also noted the uncertainties associated with moving to a temporary site and agreed it would be prudent to include a contingency provision. Members suggested that the current budgeted Band D increase of 4.22% might need to rise to address these concerns. It was therefore resolved that a Budget Working Group consider these issues.

RESOLVED

To hold a Budget Working Group meeting at 6.00pm on Wednesday 10 December 2025.

Cllr Richmond left the meeting at approx. 20.30pm.

FC DECEMBER 2025 ITEM 10**LOCAL GOVERNMENT REORGANISATION FOR HAMPSHIRE**

Members considered a report on the latest stage of the Local Government Reorganisation in Hampshire. It was noted that, due to the scale of the consultation, the Government was primarily interested in responses from larger organisations such as health boards, and that a response from the Council would count as a single submission, whereas individual submissions from Members would each be considered separately.

RESOLVED

That Members could submit individual responses to the consultation, but that it was not considered necessary to submit a formal response on behalf of the Council.

FC DECEMBER 2025 ITEM 11**HARLINGTON UPDATE**

Members noted that the public consultation to determine the preferred concept design option for the Harlington refurbishment had concluded.

A public drop-in event was held, attended by 201 residents, providing an opportunity for questions to be asked and answered. Throughout the consultation period, the Council's Frequently Asked Questions page on the website was regularly updated to reflect queries received in person at the drop-in event, via email, and on social media.

The raw results from both the online survey and paper voting slips were submitted to an independent auditor for verification. The auditor's report was provided to Members for information.

The Harlington Working Group met on 19 November 2025 to consider the consultation results and other matters arising from the consultation and recent developments. The Chairman provided a verbal update on these discussions.

A frequently raised question during the consultation concerned whether Fleet residents should receive any form of benefit or recognition, given that they are funding the renovation, although residents from outside the parish will also enjoy the improved facility. A report outlining several possible options was presented to the Harlington Working Group, and it was agreed that these options should be considered further by a separate Working Group.

Following consideration, the Harlington Working Group made the following recommendations to Full Council:

- a) Instruct BFF to proceed with design development based on Option A, prioritising delivery within budget. It was acknowledged that Option A is a conceptual design and will require refinement to address issues previously raised (e.g., stage access, bar functionality, staff circulation, storage, etc.). Where possible, the design should allow for future development potential (for example, in relation to the stairwell layout).
- b) Instruct BFF to install gas boilers rather than air source heat pumps.
- c) Reallocate the surplus reserve previously held for a pension liability to fund the fit-out of a Hart Shopping Centre retail unit to accommodate the temporary relocation of Harlington activities.
- d) Engage with Fleet Phoenix and Sasha's Project to discuss how the renovation project may affect their operations and agree appropriate arrangements.

RESOLVED

- a) To note the independent auditor's report on the consultation results.
- b) To accept the Harlington Working Group's recommendations as set out above.
- c) To formally request that Hart District Council consider funding the ASHP in order to meet their carbon footprint reduction targets.

FC DECEMBER 2025 ITEM 12 ANNOUNCEMENTS

The following announcements were made:

- The Chairman invited Members to join him for drinks and nibbles at the conclusion of the meeting to celebrate the festive season and to thank Members for their service during 2025.
- Members were requested to review and provide feedback on a proposed questionnaire to be sent to residents in the New Year; the questionnaire would be circulated by email.

FC DECEMBER 2025 ITEM 13 DATE AND TIME OF NEXT MEETING

The next meeting of the Council is scheduled to be held on Wednesday 7th January 2026 at 7pm at the Harlington.

The meeting closed at 9.13pm.

Signed.....
Chairman

Date:.....



MINUTES OF DEVELOPMENT CONTROL COMMITTEE

DEVELOPMENT CONTROL COMMITTEE

Meeting held on 15th December 2025
at 7pm in The Function Room, The Harlington

Present:

Cllr Holt
Cllr Schofield
Cllr Chenery

Officers: Charlotte Benham

1	<p>Apologies</p> <p>Apologies received from Cllr Hope</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>None declared</p>
3	<p>Public Session</p> <p>None present</p>
4	<p>Approval of the Minutes</p> <p>The minutes of the development and control meeting held on Monday 24th November were accepted as a correct record of the meeting.</p>
5	<p>25/02322/AMCON 18 Grenville Drive Church Crookham Fleet GU51 5NR Application to vary condition 6 (Fixed shut obscure glazed) of Planning Permission 24/02015/HOU dated 08.01.2025 - Erection of a single storey rear extension and detached garage; landscaping, boundary treatments Comments required by 8 December</p> <ul style="list-style-type: none"> • The use of obscure glazing and a fixed window was a Condition of Planning Approval to protect the neighbouring property. • The builder has proceeded to install a clear opening Velux window contrary to the Planning Condition. The photograph appended by the developer clearly shows that there is a clear line of sight between the roof light and the neighbouring rear window. • The defence that this has not been a requirement in other developments carries no weight and the Condition should be complied with.

OBJECTION – window needs changing to an obscure glazed one as was the condition of approval. At the very least needs an obscuring film applied to the window.

25/02308/ADV

Bus Shelter Adjacent Birch Parade 88 Fleet Road Fleet

[Double-sided digital displays to replace existing double-sided internally illuminated 6-sheet bus shelter advertising displays. Digital displays to portray static advertising images that change every 10 seconds](#)

Comments required by 10 December

Replacement of an existing bus shelter in front of a parade of shops and opposite the building merchants.

NO OBJECTION in principle as long as the illumination levels do not cause nuisance to flats above.

25/01872/HOU

20 Kenilworth Crescent Fleet Hampshire GU51 3BA

[Demolition of conservatory and erection of a single storey rear extension](#)

Comments required by 10 December

- This 6m deep by 2.8m high extension will take light off the back of the neighbouring/adjoining property.

OBJECTION – loss of light to neighbour

The extension could be re-orientated to have far less impact on the neighbouring property

25/01629/ADV

11 Kings Road Fleet GU51 3AA

[Display of one unilluminated fascia sign](#)

Comments required by 10 December

- As the sign is not illuminated it does not present any issues.

NO OBJECTION

25/01197/FUL

Fyfe House St James Road Fleet GU51 3QH

[Change of use of ground and first floors to four 1 bed flats, creation of a second floor to create two 1 bed flats, replace existing steps with ramp and alterations to cladding and fenestration](#)

Comments required by 12 December

- Total proposed development is 6 x one bed apartments, 4 of which are 2 person properties. Residential parking provision is defined as 1 allocated and 1 unallocated per flat.
- Parking layout shows 5 parking spaces - paragraph 5.11 of Hart's standards requires a minimum of 0.5m to be added where either dimension is adjacent to a wall. The current property is stated to provide 4 parking spaces which is more of a practical solution. The transport Statement further adds there is no local on-street parking.

- The residents living directly opposite the development have complained that vehicles reversing out of the office site have demolished their wall and hit the nearest lamp post.
- Again all the flats only just meet minimum space standards.
- Development fails to address Local Plan Policy H1 Housing Mix which states new homes will be supported where they provide an appropriate mix of dwelling types and sizes, having regards to the most up to date evidence on housing need. An excessive number of 1 and 2 bedroom flats have been provided in the Fleet area primarily through office to residential conversions.

OBJECTION on grounds of

- Inadequate on-site parking in an area with no on-road parking in the immediate Vicinity - Policy GEN 1
- Lack of evidence of the need for more properties of one bedroom of minimum space standards contrary to Local Plan policy H1

25/02351/HOU

66 Westover Road Fleet GU51 3DF

[Partial demolition of existing detached garage and erection of part two storey and part single storey front extension, single storey rear extension and extend lean to on the side](#)

Comments required by 16 December

- No change in the number of bedrooms so requires 3+ parking spaces.
- One integral garage would not be counted and space down the side of the building does not appear wide enough to meet Hart's standard of 2.5m plus 0.5m against a wall.
- It would appear the front garden has already been lost to parking, so three spaces is achievable, if undesirable.
- Front elevation presents the same appearance, so overall no immediate impact on neighbouring properties.

NO OBJECTION in principle but concern about parking and loss of soft landscaping

25/02403/HOU

35 Frere Avenue, Fleet, Hampshire, GU51 5AW

[Erection of a two storey rear extension and part garage conversion](#)

Comments required by 17 December

- No obvious impact on neighbours.
- Two side facing windows are to have obscure glass and be non-opening.
- No change in the number of bedrooms.
- Proposed parking plan shows loss of front garden to parking contrary to Fleet Neighbourhood Plan, Policy 15 Residential gardens - more than 50% of the front garden is given to parking.

NO OBJECTION in principle but does breach Neighbourhood Plan Policy 15

	<p>25/02333/FUL 3 Southby Drive, Fleet, GU51 3BE Erection of a single storey garage and installation of gates and piers Comments required by 24 December</p> <ul style="list-style-type: none"> Proposed plans show double garage that does not meet Hart's standard of 6.0m x 7.0m internally, so it would only be considered a single garage. The tree report states: <i>The base and foundations for the garage have been constructed with no effect on trees with TPOs. A 3+m gap has been allocated between the trees and the foundations, providing protection for the roots.</i> So this reinforces the fact this is a retrospective application. The tree report does not attempt to show the tree root zone that may have been impacted – only that the trees have not been impacted by the works. This appears to be an excessive number of parking spaces for the host property and well beyond the limit of a 5 bedroom house - the largest identified in the standards. Again, the Gates and Walls are constructed and the application is retrospective. There is an argument that the replacement is Permitted Development, but wooden fencing has been replaced with a 1.8m high brick wall and solid timber gates <p>NO OBJECTION</p> <p>25/02470/CON Courtenay, Avenue Road, Fleet, GU51 4NG Details pursuant to condition 3 (materials) of Planning Permission 25/01666/HOU Erection of a 1.5m high front boundary softwood timber close board fence with concrete fence posts and gravel boards behind an existing conifer hedge and erection of 1.8m high softwood timber driveway gates. Amended plans received 31.10.25 reducing height of of fence and gates to 1.2 metres and altering gate design to five bar gates Comments required by 25 December</p> <p>No issue with the lower fence and the 5-bar gate which better retained the character of the Conservation Area NO OBJECTION</p>
6	<p>To Note:</p> <p>Review of weekly lists</p>
7	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>17th December</p>
8	<p>Date of Next Development Control Committee Meeting</p> <p>12th January 2026</p>

Meeting closed: 8.00pm

Signed:.....

Date:



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING

Wednesday 10th December 2025 at 7pm

* Councillor Einchcomb (Chairman)

* Councillor Taylor (Vice Chairman)

* Councillor Chenery

Councillor Fang

* Councillor Holt

* Councillor May

* Councillor Oliver

* Councillor Schofield

* Councillor Stanton

* Councillor Tilley

Councillor Wildsmith

* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Facilities and Open Spaces Manager (FOSM)

Friends of Basingbourne Park representative

Friends of Oakley Park representative

RLA DECEMBER 2025 ITEM 1

APOLOGIES

Members received and accepted the apologies as noted above.

RLA DECEMBER 2025 ITEM 2

DECLARATIONS OF INTEREST

Councillor Taylor declared an *Other Registrable Interest* in Agenda Item 9 as he is a leader of a Scouts group that hires space at Ancells Farm Community Centre.

RLA DECEMBER 2025 ITEM 3

QUESTIONS FROM THE PUBLIC

Given that Friends of Basingbourne Park are permitted to use Basingbourne Pavilion free of charge for group-related activities, and that Wildlife Explorer events align with the Park Development Plan and are typically co-hosted with Friends of Basingbourne Park, could Friends of Basingbourne Park formally co-host any future Pavilion-based Wildlife Explorer sessions? This would minimise administrative work for FTC, avoid any VAT issues linked to hiring out the Pavilion, and would only involve one or two indoor sessions per year.

Members agreed that this made administrative sense and approved the request. FOSM requested that any such events be put into the Hallmaster booking system.

RLA DECEMBER 2025 ITEM 4

MINUTES OF PREVIOUS MEETING

Members received and approved as a correct record the minutes of the Recreation, Leisure and Amenities Committee meeting held on 17th September 2025.

RLA DECEMBER 2025 ITEM 5**THE CEMETERY CLERK'S REPORT**

Members received a report from the Cemetery Clerk.

Members wished to formally thank the Cemetery Clerk for her proactive care and attention to the cemetery, including her ongoing work with the grounds maintenance team and grave owners to keep standards high. Her efforts contributed significantly to the cemetery achieving Gold in the SSEIB awards.

RESOLVED

To note the Cemetery Clerks report.

**RLA DECEMBER 2025 ITEM 6
CENTRE REPORT****THE HARLINGTON AND ANCELLS FARM COMMUNITY**

Members considered the report from the General Manager on events, hirings, and operational activities of The Harlington and Ancells Farm Community Centre.

Members noted that the report did not include any forward-looking information and requested that future reports provide this. In particular, Members would like updates on forward sales for events within the next three to six months, together with the General Manager's assessment of whether operations are on track to achieve the full-year budget targets.

RESOLVED

That future reports from the General Manager include forward-looking information, specifically forward sales for events within the next three to six months and an assessment of progress against full-year budget targets.

RLA DECEMBER 2025 ITEM 7**HALLMASTER REPORT TO 31 OCTOBER**

Members received the Hallmaster report to 31 October 2025. Members noted that, as Hallmaster was implemented in April 2025, there is currently no historical data available to provide meaningful seasonal comparisons.

Members requested that future Hallmaster reports be provided on a monthly rather than quarterly basis, and that usage data be presented in hours rather than minutes.

RESOLVED

That the Hallmaster Report to 31 October 2025 be noted, and that future reports be provided monthly and expressed in hours.

RLA DECEMBER 2025 ITEM 8**FLEET CRICKET CLUB**

Fleet Cricket Club approached the Council seeking the following support measures:

- Commissioning of a Schedule of Condition for the leased premises, at a quoted cost of £1,700–£1,800.
- Transfer of responsibility for grass cutting of the cricket area to the Council, costed at £110 + VAT per occasion.
- Transfer of responsibility for maintenance of trees within the lease area to the Council, with estimated costs of £510 + VAT for 2025 and £500–£2,000 + VAT in subsequent years.

The Club has also recently changed its legal status, requiring an amendment to the existing lease agreement. The Council's solicitor has quoted £1,500–£1,700 for assigning the lease. Ordinarily, such costs would be met by the tenant; however, given the Club's financial position, it is anticipated that they will request assistance in meeting this cost.

Cllr Schofield reminded Members that when the land was owned by Hart District Council, the Cricket Club paid rent to Hart, and Hart undertook the grass cutting and tree maintenance. The Club later expressed dissatisfaction with the standard of maintenance and requested to take on

these responsibilities themselves. When this change was made, the rent was waived to offset the additional costs the Club had taken on.

While not included in the formal request, the Club had also advised that a recent Fire Safety inspection had instructed them to install a dial-in fire alarm, at significant cost. Members queried the legal basis for this requirement. Cllr Schofield agreed to investigate and report back.

The Club had previously raised the need for an additional pitch due to increasing membership. Cllr Oliver noted that Hart District Council is updating its Local Plan, and that cricket pitch provision will be considered within that process.

RESOLVED

- a) That, in view of the number of tenants the Council has, Members did not wish to set a precedent for undertaking grounds maintenance or tree works on behalf of tenants, and therefore these requests be declined.
- b) That the Council will provide the Club with the results of tree surveys carried out by the Council, free of charge, to reduce the Club's costs in obtaining condition information; however, the Club will be responsible for funding any works identified.
- c) That the Club be asked to obtain its own quote for updating the lease, as they may achieve a lower cost due to their charitable status. Once obtained, the Council would be willing to consider contributing towards this cost.

RLA DECEMBER 2025 ITEM 9

FEES AND CHARGES

Members received a report on the proposed Fees and Charges for 2026/27.

It was noted that a revised approach had been adopted for setting fees for The Harlington, providing the General Manager with greater flexibility to negotiate prices. Members expressed concern regarding the potential for misuse of this discretion, but noted that appropriate safeguards were in place, including:

- Annual financial and usage targets set by Members, with progress monitored through regular reporting (including Hallmaster data – see Item 7).
- The ability for Members to request periodic reports on discounts applied to ensure oversight of the General Manager's delegated authority.

Members requested that the General Manager prepare a paper for the next meeting setting out:

- The minimum and maximum discount levels permitted;
- The circumstances in which discounts may be applied; and
- The authorisation and recording process to be followed.

It was agreed that this information would form part of internal operating procedures rather than being included within the published Price List.

RESOLVED

That the schedule of Fees and Charges for 2026/27 be approved.

RLA DECEMBER 2025 ITEM 10

TREE SURVEY WORK

The annual tree survey has been completed, and quotes for the required works have been received. The survey categorises works into priority levels based on urgency:

- **Priority 1 (Immediate works):** These urgent works have already been completed at a cost of £1,020.00.
- **Priority 2 (Works to be completed within 3 months):** Scheduled to commence shortly, with a total cost of £11,058.50.
- **Priority 3 (Works to be completed within 12 months):** Estimated cost of £7,555.00.
- **Priority 4 (Works to be completed within 18 months):** Estimated cost of £125.00.
- **Resistograph survey:** Internal surveying of large trees to determine health and required works: £500.

The annual tree maintenance budget is £24,850, of which £16,498 has already been spent, leaving a remaining balance of £8,352. This is insufficient to cover the Priority 2 works in full. In light of recent legal judgements against councils concerning injuries arising from poorly maintained trees, Officers recommend completing Priority 3 works within the current financial year to minimise risk. Priority 4 works will be deferred to the 2026/27 financial year, which remains compliant with the survey's recommended timeframes.

This assessment does not include any unforeseen or reactive tree works that may arise during the year.

RESOLVED

That Members approve the completion of Priority 1 to 3 works in the current financial year, on the proviso that any additional costs are managed through savings within the overall Council budget so that the General Reserves are not used.

RLA DECEMBER 2025 ITEM 11

BASINGBOURNE PAVILION CEILING

The Council received £1,682.54 from the insurance claim made. The repairs cost £2,.24 and have now been completed.

RLA DECEMBER 2025 ITEM 12

INSURANCE FOR USER EQUIPMENT

Following an enquiry from a pavilion user regarding insurance for equipment stored in a Council building (RLA September 2025, Item 12), Officers reviewed the Terms & Conditions issued to hirers of our Community Centres. While the existing Terms & Conditions already required hirers to hold their own insurance, the wording has now been amended to remove any ambiguity and to make clear that hirers are responsible for insuring their own equipment and for holding appropriate public liability insurance.

RLA DECEMBER 2025 ITEM 13

PLAY PARK REPAIRS

Following the recent ROSPA inspection, quotes have been obtained for the necessary remedial works identified in their reports. The total cost of the "MEDIUM PRIORITY" works is estimated at £11,466.58. As of the end of November, the Play Equipment Maintenance budget has an unspent balance of £20,700. Therefore, it is anticipated that these works, including addressing low-risk items, can be accommodated within the Play Equipment Maintenance budget.

Work is scheduled to commence shortly.

RLA DECEMBER 2025 ITEM 14

THE VIEWS SKATEPARK

A meeting was held with the contractor on 10 November 2025 which included youth from Fleet Phoenix. The design was discussed and slightly amended to improve flow and safety. Fearless Ramps anticipates starting work in early 2026.

RLA DECEMBER 2025 ITEM 15

REGISTRATION OF CEMETERY LAND

The Statement of Truth regarding the absence of historic Deeds, together with an OS-compliant map of the cemetery, has been submitted to the Council's solicitors to support the registration of the cemetery land with HM Land Registry. The solicitors will now proceed to lodge the registration application on behalf of Fleet Town Council.

They have advised that, if the application is successful, FTC will be granted possessory title only, as no historical deeds are available to evidence ownership by Hart District Council prior to the land being transferred to FTC under the parish order.

Once the land has been registered with possessory title for a period of 12 years, FTC may apply to upgrade this to absolute title.

RLA DECEMBER 2025 ITEM 16

ANNOUNCEMENTS

Cllr Einchcomb announced that Hart District Council is inviting towns and parishes within Hart to propose projects and opportunities for the future use of S106 monies. Cllr Einchcomb will be attending a webinar on the matter on 14 January 2026 and asked Members to submit any project ideas for consideration.

Members proposed the following projects:

- Replacement of pavilions.
- Improved security measures for parks to prevent unauthorised encampments.
- Provision of a permanently installed external sound system for Gurkha Square.

RLA DECEMBER 2025 ITEM 17

FUTURE EVENTS

Members noted future events taking place on Council property, as detailed on the table below.

Carols in the Park	12 December 2025	Basingbourne Park
Fleet Half Marathon	29 March 2025	Calthorpe Park

RLA DECEMBER 2025 ITEM 18

DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 18th March 2026, 7pm at The Harlington.

The meeting closed at 9:52pm.

Signed: **Date**.....

Chairman

**Bank Reconciliation Statement as at 30/11/2025
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC	28/11/2025	908	370,223.03
			<u>370,223.03</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			370,223.03
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			370,223.03
		Balance per Cash Book is :-	370,223.03
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

SUBJECT: INVESTMENT AND CURRENT ACCOUNTS

Account balances for Fleet Town Council as of 30 November 2025

Account	Funds	Interest Rate	Comment
HSBC Current Bank Account, Account No: 61539272	£370,223.03		
HSBC Savings Account, Account No: 91620886	£1,219,977.46	1.53% Per annum	Interest paid into HSBC Savings account each month.
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£416,150.41	2.55%	Interest paid into Nationwide current account. Business 35 Day Saver, interest paid monthly
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£3,055,675.14	3.98% Per annum	Interest paid into CCLA current account, monthly.
TOTAL	£ 5,062,026.04		

Please note:

Interest received on 30 November 25 into Nationwide account:

Nationwide

£870.38

Interest received on 2 November 25 into CCLA account:

CCLA

£9,994.73

Interest received on 21 November into HSBC Savings account:

HSBC Savings

£1,547.96

Recommendation

1. To note the balances held in the Fleet Town Council Accounts

Bank Current/Deposit Account

Payments made between 01/11/2025 and 30/11/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/11/2025	Hart District Council - DD	dd1044	210.00	210.00		500			Business Rates 25/26
03/11/2025	Hart District Council - DD	dd1045	1,634.00	1,634.00		500			Business Rates 25/26
03/11/2025	Hart District Council - DD	dd1046	119.00	119.00		500			Business rates 25/26
04/11/2025	Booker Limited	dd1047	199.70	199.70		500			bar supplies
05/11/2025	Fleet Town Council	BACS	155.00			4855	110	155.00	L:ife Ed Grant
05/11/2025	BACS P/L Pymnt Page 2796	BACS Pymnt	60,456.82	60,456.82		500			BACS P/L Pymnt Page 2796
07/11/2025	Total Energies	dd1048	55.05	55.05		500			gas 31/8-30/9/25
07/11/2025	Total Energies	dd1049	801.50	801.50		500			gas 31/8-30/9/25
07/11/2025	Total Energies	dd1050	124.96	124.96		500			gas 31/8-30/9/25
11/11/2025	BACS P/L Pymnt Page 2799	BACS Pymnt	76,333.01	76,333.01		500			BACS P/L Pymnt Page 2799
11/11/2025	Sage UK Ltd	dd1051	52.20	52.20		500			payroll 6/11-5/12/25
12/11/2025	Fleet Town Council	BACS	57.40			4995	101	57.40	PWLB Skate Park Admin Costs
13/11/2025	HSBC	dd1052	114.80	114.80		500			bank charges 1/9-30/9/25
14/11/2025	BACS P/L Pymnt Page 2807	BACS Pymnt	-871.36	-871.36		500			BACS P/L Pymnt Page 2807
14/11/2025	Payment Sense Ltd	dd1063	31.26	31.26		500			card charges 1/10-31/10/25
14/11/2025	Payment Sense Ltd	dd1064	321.77	321.77		500			card charges 1/10-31/10/25
17/11/2025	NPower - Direct Debits	dd1053	42.51	42.51		500			elec 1/9-30/9/25
17/11/2025	NPower - Direct Debits	dd1054	72.49	72.49		500			elec 1/9-30/9/25
17/11/2025	Castle Water Limited	dd1055	431.24	431.24		500			water 1/10-31/10/25
17/11/2025	Xero (UK) Ltd	dd1056	78.00	78.00		500			monthly sub 13/11-12/2025
17/11/2025	NPower - Direct Debits	dd1057	126.40	126.40		500			elec 1/9-30/9/25
17/11/2025	NPower - Direct Debits	dd1058	105.21	105.21		500			elec 1/9-30/9/25
17/11/2025	HSBC	DD1059	2,946.99	2,946.99		500			Credit Card Oct 25
17/11/2025	Castle Water Limited	dd1060	126.05	126.05		500			water 1/10-31/10/25
17/11/2025	Castle Water Limited	dd1061	650.08	650.08		500			water 1/10-31/10/25
17/11/2025	NPower - Direct Debits	dd1062	39.18	39.18		500			elec 1/9-30/9/25
18/11/2025	BACS P/L Pymnt Page 2810	BACS Pymnt	8,880.22	8,880.22		500			BACS P/L Pymnt Page 2810
18/11/2025	Castle Water Limited	dd1065	82.67	82.67		500			water 1/10-31/10/25
18/11/2025	Booker Limited	dd1066	212.91	212.91		500			bar supplies
18/11/2025	Global Payments - Direct Debit	dd1067	993.05	993.05		500			bank/card charges 1/10-31/10/2
19/11/2025	Castle Water Limited	dd1068	29.85	29.85		500			water 1/10-31/10/25
19/11/2025	Castle Water Limited	dd1069	32.49	32.49		500			water 1/10-31/10/25
Subtotal Carried Forward:			154,644.45	154,432.05	0.00			212.40	

Bank Current/Deposit Account

Payments made between 01/11/2025 and 30/11/2025

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
20/11/2025	Fleet Town Council	BACS	34,227.33			520		34,227.33	Payroll Nov 25
21/11/2025	Croner Group Ltd	dd1070	408.98	408.98		500			h&S and HR Nov 25
21/11/2025	Payment Sense Ltd	dd1071	113.94	113.94		500			card charges 1/10-31/10/25
21/11/2025	Payment Sense Ltd	dd1072	17.88	17.88		500			card charges 1/11-30/11/25
25/11/2025	BACS P/L Pymnt Page 2815	BACS Pymnt	11,860.70	11,860.70		500			BACS P/L Pymnt Page 2815
25/11/2025	Fleet Town Council	DD	11,221.91			515		11,221.91	Inland Rev Oct 25
25/11/2025	All Service 4 U Ltd	dd1073	9.00	9.00		500			smart lock oct 25
25/11/2025	BOC Ltd	dd1075	206.17	206.17		500			bar gas
26/11/2025	Fleet Town Council	DD	4,377.75			516		4,377.75	L&G Pension Nov 25
28/11/2025	Fleet Town Council	BACS	30.00			1500	201	30.00	St John CPR Nov 25
28/11/2025	Focus 4 U Ltd	dd1073	56.40	56.40		500			internet dec 25
29/11/2025	HSBC	dd1074	62.13	62.13		500			bank charges 8/10-7/11/25
30/11/2025	BACS P/L Pymnt Page 2823	BACS Pymnt	38,039.28	38,039.28		500			BACS P/L Pymnt Page 2823
Total Payments:			255,275.92	205,206.53	0.00			50,069.39	

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/11/2025	2759		6THSENSE	6THSENSE	227.96	0.00	227.96	4295	150	227.96	fleet festival domain name/wix
26/10/2025	HC-02		BEN DONALDSON	BENDONALD	150.00	0.00	150.00	656	0	150.00	sound engineer
31/10/2025	3085129724		BOC	BOC	171.81	34.36	206.17	4700	201	171.81	bar gas
30/11/2025	3085508383		BOC	BOC	216.06	43.21	259.27	4700	201	216.06	gas delivery
22/10/2025	0119629		BOOKER	BOOKER	169.85	29.85	199.70	4700	201	33.76	bar supplies
								4152	204	6.99	bar supplies
								615	0	129.10	bar supplies
05/11/2025	0121325		BOOKER	BOOKER	179.59	33.32	212.91	4152	204	6.99	bar supplies
								4700	201	172.60	bar supplies
03/11/2025	10008095649		CASTLE WATER DD	CASTLEWADD	113.76	12.29	126.05	4115	205	113.76	water 1/10-31/10/25
03/11/2025	10008099357		CASTLE WATER DD	CASTLEWADD	972.24	110.30	1,082.54	4115	320	972.24	water 1/10-31/10/25
03/11/2025	10008109887		CASTLE WATER DD	CASTLEWADD	589.71	60.37	650.08	4115	204	589.71	water 1/10-31/10/25
04/11/2025	10008128331		CASTLE WATER DD	CASTLEWADD	76.80	5.87	82.67	4115	310	76.80	water 1/10-31/10/25
05/11/2025	10008182017		CASTLE WATER DD	CASTLEWADD	29.85	0.00	29.85	4115	350	29.85	water 1/10-31/10/25
05/11/2025	10008196411		CASTLE WATER DD	CASTLEWADD	29.85	2.64	32.49	4115	208	29.85	water 1/10-31/10/25
20/11/2025	54265		CBS	CBS	2,432.24	486.45	2,918.69	4172	320	2,432.24	ceiling and electric repairs
20/11/2025	54266		CBS	CBS	278.00	55.60	333.60	4172	320	278.00	light repairs
01/11/2025	Z002596		CBS	CBS	742.67	148.53	891.20	4170	204	742.67	maint contract nov 25
24/11/2025	Z002622		CBS	CBS	274.60	54.92	329.52	4172	205	274.60	light repairs
24/11/2025	Z002652		CBS	CBS	280.83	56.17	337.00	4172	205	280.83	toilet repairs
24/11/2025	Z002653		CBS	CBS	425.27	85.05	510.32	4172	205	425.27	toilet repairs
31/10/2025	P809861		CHAMBERS	CHAMBERS	270.57	54.11	324.68	4155	204	228.07	waste/recycling oct 25
								4156	204	42.50	waste/recycling oct 25
31/10/2025	P809862		CHAMBERS	CHAMBERS	106.96	21.39	128.35	4155	350	106.96	waste oct 25
31/10/2025	P809863		CHAMBERS	CHAMBERS	31.50	6.30	37.80	4155	205	31.50	waste oct 25
23/11/2025	P813406		CHAMBERS	CHAMBERS	390.10	78.02	468.12	4155	204	390.10	skip nov 25
30/11/2025	P816083		CHAMBERS	CHAMBERS	264.58	52.92	317.50	4155	204	234.15	waste/recycling nov 25
								4156	204	30.43	waste/recycling nov 25

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/11/2025	P816084		CHAMBERS	CHAMBERS	29.50	5.90	35.40	4155	205	29.50	waste nov 25
30/11/2025	P816085		CHAMBERS	CHAMBERS	93.96	18.79	112.75	4155	350	93.96	waste nov 25
02/11/2025	469		CHRIS TRIMBY AUDIO	CHRISTRIMB	150.00	0.00	150.00	615	0	150.00	audio engineer
25/11/2025	11226708		CHUBB FIRE	CHUBB	140.33	28.07	168.40	4170	205	140.33	fire alarm service
26/11/2025	11227044		CHUBB FIRE	CHUBB	702.80	140.56	843.36	4170	204	702.80	fire alarm service and repair
01/11/2025	INV-D-09465		CLOUDY IT	CLOUDYIT	667.00	133.40	800.40	4440	101	186.00	teams, it support, emails
								4484	101	378.20	teams, it support, emails
								4486	101	102.80	teams, it support, emails
21/11/2025	INV0106089		THE COLUMBARIA	COLUMBARIA	308.00	61.60	369.60	4935	350	308.00	sanctum 2000 plaque
04/11/2025	25OCT25		COMEDY COMPANY	COMEDYCOMP	1,000.00	200.00	1,200.00	621	0	1,000.00	comedy club 25/10
21/10/2025	908419333		MOLSON COORS	COORS	1,613.63	322.73	1,936.36	4700	201	1,613.63	bar supplies
28/10/2025	908429116		MOLSON COORS	COORS	1,047.55	209.51	1,257.06	4700	201	1,047.55	bar supplies
04/11/2025	908438546		MOLSON COORS	COORS	2,465.38	493.08	2,958.46	4700	201	2,465.38	bar supplies
18/11/2025	908457233		MOLSON COORS	COORS	1,419.48	283.89	1,703.37	4763	201	9.60	bar supplies
								4700	201	1,409.88	bar supplies
25/11/2025	908466581		MOLSON COORS	COORS	2,696.13	539.22	3,235.35	4700	201	2,696.13	bar supplies
18/11/2025	24250		CRAFTY BREWING	CRAFTYBREW	255.00	51.00	306.00	4700	201	255.00	bar supplies
19/11/2025	C001130311		CRONER	CRONER	344.01	64.97	408.98	4551	101	189.21	h&S and HR Nov 25
								4187	101	154.80	h&S and HR Nov 25
10/11/2025	REM2025		DAN DUNK	DAN DUNK	40.00	0.00	40.00	4660	150	40.00	Tech Support Rem Day
25/11/2025	351		ENCHANTED PERFORMERS	ENCHANTED	475.00	0.00	475.00	4295	150	475.00	fleet xmas festivities
11/11/2025	11NOV2025		END EXPL SCOUTS	EXPLORERS	1,500.00	0.00	1,500.00	4430	160	1,500.00	Consult Ltr Distrib
15/11/2025	25/16		FLEETJAZZ	FLTJAZ	720.00	0.00	720.00	627	0	720.00	jazz expen dec
14/11/2025	10974188		FOCUS	FOCUS	47.00	9.40	56.40	4487	205	47.00	internet dec 25
01/11/2025	34939CR		GAZEBOSHOP	GAZEBOSHOP	-726.13	-145.23	-871.36	4433	101	-423.06	Refund due to duplicate
								4433	201	-303.07	Refund due to duplicate
21/11/2025	52		GC LIGHTING	GC LIGHTNG	105.00	0.00	105.00	651	0	105.00	lighting ultimate elton
28/11/2025	53		GC LIGHTING	GC LIGHTNG	250.00	0.00	250.00	549	0	250.00	wildboys lighting
31/10/2025	31OCT2025		GLOBAL PAYMENTS DD	GLOBALDD	993.50	0.00	993.50	4422	201	993.50	bank/card charges 1/10-31/10/2

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/10/2025	50414856		GLOBAL PAYMENTS DD	GLOBALDD	59.28	11.86	71.14	4422	201	59.28	bank charges 1/10-31/10/25
30/11/2025	50416154		GLOBAL PAYMENTS DD	GLOBALDD	107.22	21.44	128.66	4422	201	107.22	card charges 1/11-30/11/25
10/11/2025	GTB-2025-39		GOOD TIMES	GOODTIMES	190.00	0.00	190.00	671	0	190.00	depo good times
17/11/2025	58334395		HCC	HCC	58.12	11.62	69.74	4400	101	44.62	stationery and first aid suppl
								4152	204	13.50	stationery and first aid suppl
20/11/2025	3612043973		HCC	HCC	7,824.83	0.00	7,824.83	4800	110	7,824.83	cont to fleet connect
03/11/2025	41000371		HDC	HDC	9,618.00	1,923.60	11,541.60	4205	310	3,206.00	cctv recharges apr25-mar26
								4205	315	3,206.00	cctv recharges apr25-mar26
								4205	320	3,206.00	cctv recharges apr25-mar26
05/11/2025	INV-55851		HOGS BACK	HOGSBACK	247.10	49.42	296.52	4700	201	247.10	bar supplies
07/11/2025	7NOVEMBER2025		HSBC	HSBC	62.13	0.00	62.13	4420	101	62.13	bank charges 8/10-7/11/25
26/11/2025	12979289		HSBC	HSBC	121.12	0.00	121.12	4420	101	121.12	bank charges 1/10-31/10/25
17/11/2025	CCARDOCT25		HSBC	HSBC	2,722.81	224.18	2,946.99	4455	101	6.00	CC/CB/OCT25/SIM CARD
								4455	101	6.00	CC/CB/OCT25/SIM CARD
								4455	101	6.00	CC/CB/OCT25/SIM CARD
								4455	101	6.00	CC/CB/OCT25/SIM CARD
								4455	101	6.00	CC/CB/OCT25/SIM CARD
								4455	101	6.00	CC/CB/OCT25/SIM CARD
								4187	204	13.00	CC/CB/OCT25/SAFETY LABELS
								4187	101	11.07	CC/CB/OCT25/SEC TAGS 1ST AID
								4400	101	1.80	CC/CB/OCT25/MILK
								4400	101	1.80	CC/CB/OCT25/MILK
								4400	101	13.98	CC/CB/OCT25/VELCRO DISPLAY
								4400	101	11.66	CC/CB/OCT25/POST ITS CONSULTAT
								4400	101	7.91	CC/CB/OCT25/EVENTS EQUIP
								4400	101	19.14	CC/CB/OCT25/STATIONERY
								4400	101	1.80	CC/CB/OCT25/MILK
								4400	101	2.83	CC/CB/OCT25/STATIONERY
								4400	101	1.80	CC/RT/OCT25/MILK

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4400	101	6.55	CC/RT/OCT25/MILK/TEA
								4400	101	1.80	CC/RT/OCT25/MILK
								4400	101	1.80	CC/RT/OCT25/MILK
								4400	101	21.40	CC/RT/OCT25/MILK/BISCUITS
								4460	101	330.00	CC/CB/OCT25/SURVEY MONKEY
								4460	101	165.57	CC/CB/OCT25/PHOTOSHOP SUBS
								4660	150	12.50	CC/CB/OCT25/REM DAY
								4660	150	31.65	CC/CB/OCT25/REM DAY
								4660	150	58.59	CC/CB/OCT25/REM DAY
								4660	150	66.00	CC/CB/OCT25/REM DAY
								4660	150	10.00	CC/CB/OCT25/REM DAY MILK
								4295	150	101.70	CC/CB/OCT25/XMAS FEST ITEMS
								4295	150	16.66	CC/BC/OCT25/XMAS FES LIGHT BUL
								4172	350	132.05	CC/BC/OCT25/CEM WOOD STAKES
								4185	101	14.16	CC/BC/OCT25/OFFICE DOORBELL
								4185	160	10.39	CC/BC/OCT25/VELCRO DISP
								4486	101	343.90	CC/BC/OCT25/MICROSOFT LICENCE
								4700	201	3.50	CC/RM/OCT25/MILK
								4700	201	98.69	CC/RM/OCT25/BAR SNACKS
								4700	201	3.30	CC/RM/OCT25/LEMONS
								4700	201	4.20	CC/RM/OCT25/MILK AND LEMONS
								4700	201	185.28	CC/RM/OCT25/BAR SNCAKS
								4700	201	1.49	CC/AR/OCT25/SUGAR
								4152	204	2.25	CC/RT/OCT25/CLEANING SUPPLIES
								4995	101	78.13	CC/RT/OCT25/MISC
								4481	204	9.99	CC/AR/OCT25/SPOTIFY MONTHLY
								4481	204	23.19	CC/AR/OCT25/ISSUU SOFTWARE LIC
								4481	204	0.69	CC/AR/OCT25/TRANSACTION FEE
								4481	204	139.68	CC/AR/OCT25/FIND MY SHIFT LICE

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4481	204	165.00	CC/AR/OCT25/ONLINE MEMBERSHIP
								4481	204	174.50	CC/AR/OCT25/TV LICENCE
								4030	204	150.00	CC/AR/OCT25/TRAINING
								4011	204	112.00	CC/AR/OCT25/JOB ADVERT INDEED
								4432	201	123.41	CC/AR/OCT25/FACEBOOK
15/10/2025	CCARDSEPT25		HSBC	HSBC	2,300.48	103.27	2,403.75	4455	101	6.00	CC/CB/SEPT25/SIM CARD
								4455	101	6.00	CC/CB/SEPT25/SIM CARD
								4455	101	6.00	CC/CB/SEPT25/SIM CARD
								4455	101	6.00	CC/CB/SEPT25/SIM CARD
								4455	101	6.00	CC/CB/SEPT25/SIM CARD
								4400	101	1.70	CC/CB/SEPT25/MILK
								4400	101	12.93	CC/CB/SEPT25/KITHEN SUPPLIES
								4400	101	30.88	CC/CB/SEPT25/LEAVING GIFT
								4400	101	1.70	CC/CB/SEPT25/MILK
								4400	101	11.87	CC/CB/SEPT25/STATIONERY
								4400	101	1.70	CC/CB/SEPT25/MILK
								4400	101	4.60	CC/CB/SEPT25/MILK
								4400	101	1.70	CC/RT/SEPT25/MILK
								4400	101	5.45	CC/RT/SEPT25/MILK
								4185	101	40.82	CC/CB/SEPT25/KEYBOARD
								4185	101	13.27	CC/CB/SEPT25/KEYBOARD
								4185	310	54.78	CC/CB/SEPT25/TENNIS HANDLES
								4185	101	-40.82	CC/CB/SEPT25/KEYBOARD REFUND
								4700	201	9.16	CC/CB/SEPT25/DRESSING ROOM
								4700	201	7.63	CC/RM/SEPT25/MILK, LEMONS
								4700	201	3.30	CC/RM/SEPT25/MILK
								4700	201	103.89	CC/RM/SEPT25/BAR SNACKS
								4700	201	19.40	CC/RM/SEPT25/BAR SNACKS
								4700	201	14.55	CC/RM/SEPT25/BAR SNACKS

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4700	201	6.30	CC/RM/SEPT25/JUICE AND LEMONS
								4700	201	1.75	CC/RM/SEPT25/MILK
								4700	201	1.99	CC/RM/SEPT25/MILK
								4700	201	1.99	CC/AR/SEPT25/MILK
								4176	150	53.88	CC/CB/SEPT25/CABLE COVERS
								4430	101	1,108.70	CC/RT/SEPT25/NEWSLETTER DELIVE
								4486	101	3.30	CC/BC/SEPT25/MICROSOFT
								4486	101	343.90	CC/BC/SEPT25/MICROSOFT
								4481	204	9.99	CC/AR/SEPT25/SPOTIFY
								4481	204	23.00	CC/AR/SEPT25/ISSUU SOFTWARE LI
								4481	204	0.69	CC/AR/SEPT25/TRANSACTION FEE
								4182	201	157.80	CC/AR/SEPT25/TAPE
								615	0	143.51	CC/AR/SEPT25/BAD MANNERS
								4745	204	28.00	CC/AR/SEPT25/WORK TROUSERS
								4432	201	87.17	CC/AR/SEPT25/FACEBOOK AD
04/11/2025	DEP-06713		I STAGE GROUP	I STAGE	500.00	100.00	600.00	672	0	500.00	deposit mac busted
26/11/2025	INV-01743	5028	INFINITY	INFINITY	470.00	94.00	564.00	4230	320	470.00	patch repair works
17/11/2025	161425	4994	MCVEIGH PARKER	MCVEIGH	859.00	171.80	1,030.80	4202	310	859.00	gates
30/10/2025	435397		MORR CO	MORR CO	1,167.50	233.50	1,401.00	4555	160	1,167.50	lease for harlington
31/10/2025	20015		NIGEL JEFFRIES	NIGELJEFFR	14,629.08	2,925.82	17,554.90	4200	208	2,566.67	grnds maint contract oct 25
								4200	301	695.75	grnds maint contract oct 25
								4200	310	2,741.67	grnds maint contract oct 25
								4200	315	2,466.67	grnds maint contract oct 25
								4200	320	2,316.67	grnds maint contract oct 25
								4200	325	1,300.00	grnds maint contract oct 25
								4200	350	2,041.67	grnds maint contract oct 25
								4200	330	499.98	grnds maint contract oct 25
31/10/2025	20063		NIGEL JEFFRIES	NIGELJEFFR	560.00	112.00	672.00	4660	150	560.00	install silhouette figures
25/11/2025	20079		NIGEL JEFFRIES	NIGELJEFFR	90.00	18.00	108.00	4660	150	90.00	remove remembrance silhoutte

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/11/2025	20147		NIGEL JEFFRIES	NIGELJEFFR	14,629.08	2,925.82	17,554.90	4200	208	2,566.67	grnds maint nov 25
								4200	301	695.75	grnds maint nov 25
								4200	310	2,741.67	grnds maint nov 25
								4200	315	2,466.67	grnds maint nov 25
								4200	320	2,316.67	grnds maint nov 25
								4200	325	1,300.00	grnds maint nov 25
								4200	350	2,041.67	grnds maint nov 25
								4200	330	499.98	grnds maint nov 25
16/11/2025	IN14369254		NPOWER	NPOWER	22.60	4.52	27.12	4122	310	22.60	CCTV Elec 1/10-31/10/25
16/11/2025	IN14405226		NPOWER	NPOWER	3,508.80	701.76	4,210.56	4122	204	3,508.80	elec 1/10-31/10/25
16/11/2025	IN14392728		NPOWER DD	NPOWERDD	125.98	6.30	132.28	4122	310	125.98	elec 1/10-31/10/25
16/11/2025	IN14392729		NPOWER DD	NPOWERDD	46.83	2.34	49.17	4122	315	46.83	elec 1/10-31/10/25
16/11/2025	IN14392731		NPOWER DD	NPOWERDD	30.62	1.53	32.15	4122	320	30.62	elec 1/10-31/10/25
16/11/2025	IN14392759		NPOWER DD	NPOWERDD	45.88	2.29	48.17	4122	208	45.88	elec 1/10-31/10/25
16/11/2025	IN14392760		NPOWER DD	NPOWERDD	141.79	7.09	148.88	4122	205	141.79	elec 1/10-31/10/25
24/11/2025	12/1899		DO THENUMBERS	NUMBERS	400.00	0.00	400.00	4580	160	400.00	review voting data
30/11/2025	30NOV25		PAYMENTSSENSE	PAYMENTSSEN	406.16	0.00	406.16	4422	201	406.16	card charges 1/11-30/11/25
07/11/2025	6293041		PAYMENTSSENSE	PAYMENTSSEN	14.90	2.98	17.88	4422	201	14.90	card charges 1/11-30/11/25
07/11/2025	6293042		PAYMENTSSENSE	PAYMENTSSEN	94.95	18.99	113.94	4422	201	94.95	card charges 1/10-31/10/25
18/11/2025	INV0901794		POLAR KRUSH	POLAR	178.08	35.62	213.70	4710	201	178.08	bar supplies
30/11/2025	002232		CHCLEANING	PRIMA	2,351.25	470.25	2,821.50	4150	204	2,351.25	cleaning 1/11-30/11/25
30/11/2025	002233		CHCLEANING	PRIMA	694.05	138.81	832.86	4150	205	694.05	cleaning 1/11-30/11/25
30/11/2025	002234		CHCLEANING	PRIMA	424.05	84.81	508.86	4150	204	424.05	cleaning 1/11-30/11/25
30/11/2025	002235		CHCLEANING	PRIMA	127.05	25.41	152.46	4150	315	127.05	cleaning 1/11-30/11/25
30/11/2025	02236		CHCLEANING	PRIMA	64.05	12.81	76.86	4150	310	64.05	cleaning 1/11-30/11/25
30/11/2025	002237		CHCLEANING	PRIMA	127.05	25.41	152.46	4150	320	127.05	cleaning 1/11-30/11/25
30/11/2025	002238		CHCLEANING	PRIMA	141.75	28.35	170.10	4150	208	141.75	cleaning 1/11-30/11/25
02/11/2025	021125		PRINCESTONES	PRINCESTON	120.00	0.00	120.00	4936	350	120.00	ashes interment
01/11/2025	AA		RICHARD D DUNNING	RICHARDDUN	3,311.94	0.00	3,311.94	656	0	3,311.94	alice armstrong

Purchase Ledger for Month No 8

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
23/11/2025	NOV25EXPRT		RITA TONG	RITATONG	44.68	0.00	44.68	4041	101	44.68	nov 25 expense
06/11/2025	GB-01282567		SAGE	SAGE	43.50	8.70	52.20	4550	101	43.50	payroll 6/11-5/12/25
30/11/2025	NOVEXPSMC		SARAH MCKIBBIN	SARAHMC	24.99	0.00	24.99	4745	204	24.99	november expense
23/11/2025	NOV25EXPSM		SARAH MOORE	SARAHMOORE	22.84	0.00	22.84	4400	101	17.98	nov 25 expense
								4041	101	4.86	nov 25 expense
01/11/2025	INV-18547		SG POS	SGPOS	70.00	14.00	84.00	4728	201	70.00	web services nov 25
21/11/2025	NOV25EXPST		SIAN TAYLOR	SIAN	33.75	0.00	33.75	4041	350	33.75	nov 25 expense
02/11/2025	SIANEXPNOV		SIAN TAYLOR	SIAN	62.64	0.00	62.64	4041	350	62.64	expenses oct 25
03/11/2025	INV-0254		STARBURST	STARBURST	25,000.00	0.00	25,000.00	633	0	25,000.00	1st drawdown panto
26/11/2025	JAY-SARAH		T JAYS	T JAYS	550.00	0.00	550.00	4295	150	550.00	snowglobe fleet festivities
31/10/2025	25100090		TICKETSOLVE	TICKETSOLV	1,822.48	0.00	1,822.48	4490	201	1,822.48	ticket sales oct 25
30/11/2025	25110093		TICKETSOLVE	TICKETSOLV	2,118.20	0.00	2,118.20	4490	201	2,118.20	tickets sales nov 25
11/11/2025	394750273/25		TOTAL ENERGIES DD	TOTENGDD	65.74	3.29	69.03	4120	208	65.74	gas 30/9-31/10/25
11/11/2025	394750295/25		TOTAL ENERGIES DD	TOTENGDD	2,452.97	490.59	2,943.56	4122	204	2,452.97	gas 30/9-31/10/25
11/11/2025	394750306/25		TOTAL ENERGIES DD	TOTENGDD	213.16	10.66	223.82	4122	205	213.16	gas 30/9-31/10/25
10/11/2025	0158		VALOURSCAFFOLDING	VALOUR	450.00	90.00	540.00	4660	150	450.00	scaffold towers x2
04/11/2025	90047437		VIMTO	VIMTO	181.55	36.31	217.86	4700	201	181.55	bar supplies
20/11/2025	90050213		VIMTO	VIMTO	181.55	36.31	217.86	4700	201	181.55	bar supplies
20/11/2025	90050357		VIMTO	VIMTO	464.97	92.99	557.96	4700	201	464.97	bar supplies
19/11/2025	446188-022		VIRGIN MEDIA	VIRGIN	181.83	36.37	218.20	4487	204	181.83	broadband 19/11-19/12
21/11/2025	4965	5029	VITAPLAY	VITAPLAY	4,185.00	837.00	5,022.00	4230	208	1,170.00	playground repairs
								4230	315	1,995.00	playground repairs
								4230	325	1,020.00	playground repairs
27/11/2025	INV-1268		WAYMEDIA	WAYMEDIA	2,770.52	554.10	3,324.62	616	0	2,770.52	kerry ellis 5/11
08/11/2025	365		WILD BOYS	WILDBOYS	5,800.00	1,160.00	6,960.00	549	0	5,800.00	WB Shows 28/29 Nov
13/11/2025	INV-26435101		XERO	XERO	65.00	13.00	78.00	4481	101	65.00	monthly sub 13/11-12/2025
TOTAL INVOICES					140,160.84	17,727.48	157,888.32			140,160.84	



8. DRAFT BUDGET 2026/27

Background

At its meeting on 3 December 2025, Full Council reviewed the draft 2026/2027 budget. Members expressed concern that the budget was overly constrained in light of the transition to a new venue and requested that the Budget Working Group review the figures in this context.

The Budget Working Group met on 10 December 2025 to undertake this review. Members focused their discussion on cost centres 201 – Harlington Events, 203 – Building M&Co, and 204 – Building Harlington. All other questions raised were followed up directly by the Executive Officer with the individual Members concerned, all of whom confirmed that they were satisfied with the responses received.

204 – Building Harlington

Since the Full Council meeting, the Council has received notification of a revised rateable value for The Harlington. The rateable value has increased from 32,750 to 37,750.

This reassessment is undertaken externally and is outside the Council's control. With the current rates multiplier of 0.499, the revised valuation results in an unavoidable additional cost of approximately £2,500, which must be reflected in the Rates budget.

This increase is a statutory obligation and not a discretionary cost.

201 – Harlington Events

Members revisited the Harlington Events budget in light of the move to the new venue. The existing events budget remains in place until December 2026, after which the final quarter of the year has been modelled based on operations within the new facility.

Key factors influencing the budget assumptions included:

- The new venue will have a lower standing capacity than the current Harlington.
- The General Manager has used industry knowledge and experience to model a realistic events programme that can be delivered safely and commercially within the new space.
- While a future increase in capacity may be possible through the addition of a third fire exit, this cannot yet be confirmed and should not be assumed at this stage.

Marketing:

The current marketing budget is fully committed to the production and distribution of two existing brochures circulated in Fleet and targeted surrounding areas. There is no capacity within the current budget to fund the essential marketing activity required to launch the new venue and retain the existing audience base.

To safeguard attendance and income during the transition period, Members proposed an additional **£10,000** for marketing the new venue.

This is considered an investment to protect future revenue, rather than a discretionary spend.

203 – Building M&Co

Members discussed the preparatory work required to make the M&Co unit suitable for events. Current budget assumptions include a two-month fit-out period, but the detailed requirements will be refined through further planning.

Cllr Schofield advised Members that BFF had offered to support the planning process by providing access to specialist fire, sound, and lighting consultants. BFF are currently preparing a proposal for this work.

This preparatory and consultancy input is essential to ensure the building is safe, compliant, and fully functional as an events venue. These costs are not included within the existing budget.

The Budget Working Group therefore proposed a Band D increase of 6.25%, which includes a provision of £16,900 for planning and specialist consultancy support, resulting in an overall increase of £29,400. This figure is an estimate and acts as a balancing amount to achieve the 6.25% increase.

Until the BFF proposal is received, the actual fee cannot be confirmed.

This investment mitigates the risk of costly delays, failed compliance checks, or technical problems once the venue becomes operational.

Overall Impact on Precept

The combined effect of these changes, along with previously identified adjustments (totalling £71,802), results in an overall increase to the precept of **£101,202**, moving from **£1,435,992** to **£1,537,194**.

This equates to a **Band D increase of £8.20 per annum (6.25%)**.

In context:

- £2,500 of the increase arises directly from an external revaluation outside the Council's control.
- The remaining increases are targeted, temporary transition costs required to protect income, ensure compliance and safety, and avoid more significant costs later.
- These investments are essential to ensure that the new facility is commercially viable and fully operational from its first day of opening, maintaining the quality and continuity of the events programme that residents value.

	Precept	Band D	£ Increase	% Increase
Full Council 3 December 2025	£1,507,794	£136.80	£5.54	4.22%
Add Adjustments identified above	£29,400		£2.66	
Adjusted Precept	£1,537,194	£139.47	£8.20	6.25%

Conclusion

The Budget Working Group concluded that the revised budget represents a **prudent and realistic financial plan** that balances fiscal responsibility with the operational requirements of the venue transition.

The additional allocations are **justified and essential** to protect the Council's long-term financial position and to ensure a smooth and successful move to the new facility.

RECOMMENDATION

That **Full Council approves the revised 2026/2027 budget**, incorporating the amendments agreed by the Budget Working Group, and sets a precept of **£1,537,194** for the 2026/2027 financial year.

Fleet Town Council Town Council
Statement of Variation 2026/27

	£		2027/28	2028/29
Base Budget (net) i.e. Precept 2025/26	1,435,992		1,537,194	1,610,809
Add 4% Inflationary increase & minor adjustments	57,022	Add inflation at 3%	46,116	48,324
Add 2nd 1/2 Year PWLB Loan Repayment - Parks	28,500	Ancells - Toilets	10,000	
Less Pension Liability	-10,000	Ancells - Fencing	15,000	
Add Ancells Kitchen Replacement	14,000	Ancells - Bin Store	2,500	
Less Staff IT Replacement	-12,000	Ancells - Table / Chair Replacement		5,000
Less Decrease in Utility Costs	-10,470	Ancells - Heating System		5,000
Add Loss of Fleet Preschool Income	4,750	Ancells - Guttering		5,000
Add Rateable Value Increase impact	2,500			
Add increase to Marketing	10,000			
Add increase to Professional Fees	16,900			
Estimated Budget Requirement 2026/27	<u>1,537,194</u>		<u>1,610,809</u>	<u>1,674,134</u>
Total increase required	101,202		73,616	63,324
% increase in cash terms	7.05%		4.79%	3.93%
Tax base 2025/26 (Band D Equivalent figure)	10939.3			
Precept per Band D property	£131.27			
Tax base 2026/27 (Band D Equivalent figure)	11021.5		11021.5	11021.5
Precept per Band D property	£139.47		£ 146.15	£ 151.90
Increase per Band D Property	£8.20		£6.68	£5.75
% Increase per Band D Property	6.25%		4.79%	3.93%

2.667513496

Fleet Town Council

	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	2026/27 Proposed Budget	2025/26 Current Budget	2025/26 Forecast	Variance	Comments
Income	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Current Budget	Forecast	Variance	Comments
1000 Hall Hire	10,700	10,700	10,900	10,900	4,400	10,900	10,900	10,900	19,900	4,400	4,400	4,400	113,400	126,000	122,379	12,600	Loss of income due to move to M&Co
1002 POINT Hall Hire	-	-	-	-	-	-	-	-	-	-	-	-	26,767	19,540	19,540	7,227	Offset by increased Grant cost
1031 HCC Library	-	-	-	-	-	-	-	-	-	-	-	13,500	13,500	13,500	15,147	-	
1036 Fleet Baptist Preschool	-	-	-	-	-	-	-	-	-	-	-	-	-	4,750	-	4,750	School closed down July 2025
1050 Outdoor Space Hire	1,525	25	25	25	25	25	25	25	25	25	25	125	1,900	1,900	4,057	-	
1053 Grant Money & Funding	-	-	-	-	-	-	-	-	3,300	-	-	-	3,300	3,300	7,354	-	
1057 Fleet Football Club Rent	-	-	1,250	-	-	1,250	-	-	1,250	-	-	1,250	5,000	5,000	7,000	-	
1059 Refreshment Kiosk	500	500	750	500	500	750	500	500	500	500	500	500	6,500	6,500	5,668	-	
1060 Pitch Hire	-	-	450	500	900	450	-	500	1,350	-	-	4,250	8,400	8,400	6,220	-	
1064 Tennis Membership Card	500	500	1,500	1,500	500	500	500	500	500	500	500	500	8,000	8,000	6,633	-	
1065 Tennis Hire	150	150	150	150	150	150	150	150	150	150	150	350	2,000	2,000	4,682	-	
1100 Interment Fees	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	1,820	21,840	21,000	19,899	840	
1110 Scattering of Ashes	-	-	-	-	-	-	-	-	-	-	-	100	100	100	100	-	
1120 Sales of Exclusive Rights	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	29,100	28,000	23,430	1,100	
1121 Transfer of Exclusive Rights	160	160	160	160	160	160	160	160	160	160	160	240	2,000	2,000	1,490	-	
1130 Memorial Cemetery Fees	600	600	600	600	600	600	600	600	600	600	600	400	7,000	7,000	7,499	-	
1132 Memorial Kerbstones	200	200	200	200	200	200	200	200	200	200	200	300	2,500	2,500	3,278	-	
1133 Memorial Sanctums	675	675	675	675	675	675	675	675	675	675	675	675	8,100	8,100	19,102	-	
1134 GOR Planted Area	80	80	80	80	80	80	80	80	80	80	80	120	1,000	1,000	681	-	
1137 GOR Ashes Digging	80	80	80	80	80	80	80	80	80	80	80	120	1,000	1,000	640	-	
1140 Bench Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
1420 Bar Sales	9,338	6,639	16,123	8,342	2,849	6,546	6,878	13,417	29,308	5,154	6,234	6,234	117,062	147,500	147,500	30,438	Loss of income due to move to M&Co
1431 Confectionery	150	150	150	150	150	150	150	150	1,650	350	150	150	3,500	2,800	2,694	700	
1432 Ices	-	-	-	-	-	-	-	-	2,800	-	-	-	2,800	2,500	2,506	300	
1433 Snacks	300	300	300	300	200	300	300	300	300	300	300	300	3,500	3,000	2,376	500	
1435 Box Office Charges	1,046	1,406	1,652	272	-	783	671	3,904	1,051	585	796	796	12,961	16,300	16,351	3,339	Loss of income due to move to M&Co
1450 Ticket Sales	16,089	21,628	25,416	4,178	-	12,042	10,323	60,060	16,165	9,000	12,250	12,250	199,401	261,200	275,906	61,799	Loss of income due to move to M&Co
1500 Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-	8,384,000	8,384,000	-	5,190	8,384,000	£350k PWLB Loan Parks; £8 mill for Harlington
1550 Insurance Funds Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
1870 Interest Income	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	6,900	7,100	83,000	83,000	148,093	-	CCLA £2.5 million @ 3% = £75k; Nationwide £402k @ 2% = £8k (I have allowed drop in CCLA for Phase 2-4 costs)
1900 Precept - Operational	529,395	-	-	-	-	-	529,395	-	-	-	-	-	1,058,790	980,370	980,370	78,420	
1902 Precept - New Harlington	239,202	-	-	-	-	-	239,202	-	-	-	-	-	478,404	455,622	455,622	22,782	
Total Income	821,835	54,938	71,606	39,757	22,614	46,786	811,934	103,345	91,189	33,904	38,245	8,868,672	11,004,825	2,221,882	2,314,127	8,782,943	

Expenses																	
4000 Salaries	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,310	44,345	531,755	518,595	511,595	13,160	4% increase as mid point between RPI 4.44% and June 2025 CPI 3.6%
4001 Employer's National Insurance	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,640	5,720	67,760	65,035	64,640	2,725	
4002 Employer's Pension	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,330	2,425	28,055	27,970	26,764	85	
4011 Staff Recruitment	-	-	-	-	-	-	-	-	600	-	-	900	1,500	650	624	850	
4012 Pension Liability	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	10,000	Employee retired so liability has crystalized
4030 Training	800	300	800	300	300	300	300	800	300	300	800	800	5,600	3,300	2,874	2,300	
4041 Mileage / Travel / Sustenance	160	160	160	160	160	160	160	160	160	160	160	340	2,200	2,200	1,447	-	
4110 Rates	23,395	-	-	-	-	-	-	11,970	-	-	-	-	35,365	20,895	19,540	14,470	3% per District cap level
4115 Water & Sewerage	990	990	990	990	990	990	990	990	990	990	990	985	11,875	10,220	16,251	1,655	
4120 Gas	3,980	3,980	3,060	3,060	3,060	3,060	3,060	3,060	3,060	2,310	2,310	2,310	36,310	47,960	48,164	11,650	
4122 Electricity	5,845	5,845	4,875	4,815	4,815	4,815	4,815	5,315	5,315	3,615	3,615	3,615	57,300	70,370	70,220	13,070	
4130 Insurance	20,100	-	-	-	1,200	-	-	11,416	-	-	-	-	32,716	21,460	17,941	11,256	
4150 Cleaning	4,725	4,725	4,725	4,725	4,725	4,725	4,725	11,275	11,275	7,795	7,795	8,020	79,235	56,965	51,089	22,270	
4151 Cleaning - Equipment	-	-	-	-	-	250	-	-	-	1,000	1,000	1,000	3,250	500	500	2,750	
4152 Cleaning - Supplies	675	675	675	675	675	675	675	675	675	575	575	675	7,900	8,000	8,217	100	
4155 Refuse Collection	330	330	330	330	330	330	330	330	330	130	130	2,195	5,425	4,125	9,029	1,300	
4156 Recycling	65	65	65	65	65	65	65	65	65	65	65	85	800	950	950	150	
4169 Street & Park Furniture	-	-	-	-	-	250	-	-	-	-	-	250	500	500	250	-	
4170 Building Maintenance	3,345	2,845	2,845	2,845	2,845	3,345	2,845	52,845	2,845	660	660	28,740	106,665	36,750	39,678	69,915	£50k M&Co fitout; £14k AFCC new kitchen
4172 Building Compliance	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	2,500	11,500	6,000	10,735	5,500	
4175 Equipment Maintenance	-	-	125	-	-	125	-	-	-	125	-	-	1,375	1,750	2,550	2,413	800
4176 Action Day	-	-	400	-	-	-	-	-	-	-	-	-	400	500	500	100	
4180 Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,192	-	
4182 Technical Equipment Sundries	-	-	-	250	-	-	-	250	-	-	-	250	750	750	750	-	
4183 Technical Equipment Hire	-	-	-	-	-	-	-	-	-	-	-	-	1,000	500	500	500	
4185 Equipment	600	600	1,600	600	600	1,600	600	600	1,500	500	500	2,700	12,000	11,200	12,981	800	
4187 Health & Safety	536	536	536	536	536	611	536	536	536	536	536	1,839	7,810	6,510	11,239	1,300	
4188 Fire & Interuder Monitoring	45	45	45	45	45	45	45	45	45	-	-	-	405	575	575	170	
4200 Grounds Maintenance	15,300	15,300	15,300	15,300	15,300	15,300	15,300	15,300	15,300	15,300	15,300	15,420	183,720	184,800	180,346	1,080	New contract so reset base. Contract increase RPI - June RPI 4.44% so using 4.5%
4201 Ground Work (Badgers)	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000	4,000	-	
4202 Additional Grounds Works	450	450	450	450	450	450	450	450	450	450	450	7,950	12,900	12,900	20,488	-	
4203 General Upkeep	-	-	-	-	-	-	-	-	-	-	-	100	100	100	198	-	
4205 CCTV	250	-	6,400	-	-	-	-	-	-	-	-	4,000	10,650	7,250	7,250	3,400	
4206 Lamppost Maintenance	-	-	-	-	-	-	-	-	-	-	-	700	700	700	700	-	
4207 Fire & Intruder Systems	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	2,500	3,200	2,500	
4208 Speedwatch & SIDS	-	-	-	-	-	-	-	-	-	-	-	1,100	1,100	1,100	1,100	-	
4210 Floral Displays	-	-	-	7,500	-	14,000	-	-	-	-	-	-	21,500	20,300	20,440	1,200	Based on most recent quote
4220 Friends Group Support	-	-	-	-	-	-	-	-	-	-	-	440	440	440	440	-	
4222 Friends Group Get Together	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4225 South & South East in Bloom	-	-	-	700	-	-	-	-	-	-	-	-	700	700	645	-	
4230 Playground Maintenance	780	780	780	780	780	780	780	780	780	780	780	20,005	28,585	27,500	27,500	1,085	
4235 Play Equipment	-	-	-	-	-	-	-	-	-	-	-	388,000	388,000	66,500	66,500	321,500	£150k The Views Playpark; £200k Edenbrook Playparks
4241 Grant - Fleet Phoenix	-	-	-	-	-	-	-	-	-	-	-	15,834	15,834	12,000	15,834	3,834	
4242 Grant - Sashes Project	-	-	-	-	-	-	-	-	-	-	-	10,933	10,933	7,540	10,933	3,393	
4250 Tree Surgery	200	200	200	200	200	200	200	200	200	200	200	24,110	26,310	24,850	27,635	1,460	
4280 Ancells Car park	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000	7,500	7,500	2,500	
4290 MOTV Events Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,757	-	
4295 Christmas Festival Costs	-	-	-	-	-	-	-	3,000	-	-	-	-	3,000	3,000	4,300	-	
4400 Stationery & Consumables	220	220	345	220	220	345	220	220	345	220	220	345	3,140	2,800	3,302	340	
4401 Document Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4420 Bank Charges	200	200	200	200	200	200	200	200	200	300	200	200	2,500	2,500	2,983	-	
4422 Bank & Card Transactions	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	2,900	15,000	14,000	13,998	1,000	
4430 Promotion/Publicity/Vision	-	-	-	-	-	2,500	3,000	-	-	-	-	2,077	3,500	11,077	10,633	577	£500 Annual Residents Meeting Costs
4432 Marketing	100	7,500	100	1,000	100	100	100	100	12,500	2,600	3,000	2,800	30,000	20,000	22,299	10,000	
4433 Marketing Support	-	2,000	-	2,000	-	2,000	-	2,000	-	2,000	-	-	10,000	10,000	10,457	-	
4435 Website	-	-	250	-	-	250	-	-	250	-	-	350	1,100	1,100	1,528	-	
4440 Telephone & Broadband	290	290	290	290	290	290	290	290	290	290	290	3,480	15,300	10,752	11,820	-	Move to VOIP
4445 Mobile Phones	95	95	95	95	95	95	95	95	95	95	95	201	1,246	1,190	975	56	
4455 Postage	10	10	10	10	10	185	10	10	10	10	10	215	500	500	462	-	
4460 Subscriptions	3,000	-	-	-	450	-	450	-	-	-	-	530	4,430	3,600	4,358	830	
4480 Computer Maintenance	-	-	-	-	-	-	-	-	-	-	-	1,500	1,500	1,500	2,280	-	
4481 Software / Licenses	2,600	1,000	-	-	250	-	-	250	-	250	4,150	8,500	8,500	6,008	-	-	
4484 Computer Support	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	5,100	4,546	6,900	-	Offset by decrease in Email exchange
4485 Computer Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4486 Email Exchange	-	-	-	-	-	-	-	-	-	-	-	-	-	5,340	5,029	5,340	
4487 Wi-Fi	200	200	200	200	200	200	200	200	200	200	200	500	2,700	2,700	2,826	-	
4490 Sales System Costs	1,000	1,000	1,000	1,000	1,000	1,000	1,000	2,000	1,000	1,000	2,000	3,600	16,600	14,000	14,000	2,600	
4530 Councillor Development	-	-	125	-	-	125	-	-	125	-	-	125	500	500	500	-	
4535 Chairmans Expense Allowance	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	1,200	-	
4537 Members Expense Allowance	60	60	60	60	60	60	60	60	60	60	60	140	800	800	800	-	
4538 Community Support	-	-	-	-	-	-	-	-	-	-	-	1,500	1,500	1,500	1,309	-	
4540 Elections	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000	5,000	-	
4550 Payroll Services	70	70	70	70	70	70	70	70	70	70	70	840	840	840	548	-	
4551 HR Services & Staff Welfare	275	275	275	275	275	275	275	275	275	275	275	275	3,300	3,300	2,273	-	
4555 Legal Fees & Costs	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	2,000	6,072	-	
4559 Professional Fees	-	-	-	2,800	-	-	-	16,900	-	-	-	10,834,800	10,854,500	-	904,698	10,854,500	
4560 Accountancy Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	900	-	900	

4561 VAT Consultancy Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	250	-	250	
4562 Design Consultancy Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4565 Survey & Consultation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,054	-	
4580 Audit Fees	-	300	-	-	-	2,600	600	-	-	300	-	320	4,120	4,120	4,120	-	
4590 Repairs & Renewals	-	-	-	-	-	-	-	-	-	-	-	7,000	7,000	7,000	7,000	-	
4651 LTA Registration - Membership	-	-	-	-	-	-	500	-	-	-	-	-	500	500	500	-	
4653 Tennis Software	-	-	950	-	-	-	-	-	-	-	-	-	950	950	941	-	
4655 Town Centre Christmas Decorations	-	7,500	-	-	-	-	-	12,500	-	-	-	-	20,000	20,000	20,000	-	
4656 Christmas Gurkha Square	-	-	-	-	-	-	-	5,125	-	-	-	-	5,125	4,100	4,100	-	1,025
4657 Christmas Day Lunch	-	-	-	-	-	-	-	-	2,200	-	-	-	2,200	2,200	2,200	-	
4660 Remembrance Day	-	-	-	-	-	-	-	-	3,500	-	-	-	3,500	3,450	3,450	-	50
4661 Gurkha Square Market	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4700 Bar Purchases	3,735	2,656	6,449	3,337	1,140	2,618	2,751	5,367	11,723	2,062	2,494	2,494	46,825	59,000	59,000	12,175	Move to M&Co
4710 Bar Consumables	125	125	125	125	125	125	125	125	125	125	125	125	1,500	1,500	1,729	-	
4715 Stocktaking	-	-	-	-	-	-	-	-	-	-	-	500	500	500	500	-	
4720 Performance Costs	10,940	14,707	17,283	2,841	-	8,189	7,020	40,841	10,992	6,120	8,330	8,330	135,593	165,000	173,550	29,407	Move to M&Co
4728 Till App	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,200	990	-	
4740 Licenses	-	-	100	-	-	-	-	-	-	-	-	9,070	9,170	9,170	9,315	-	
4745 Uniforms	-	-	-	-	-	-	-	-	300	-	-	500	800	500	500	-	300
4752 Hospitality	-	-	125	-	-	125	-	-	125	-	-	125	500	500	721	-	
4761 Confectionery	100	100	100	100	100	100	100	100	400	200	150	450	2,000	1,650	1,650	-	350
4762 Ices	-	-	-	-	-	-	-	-	1,000	-	-	200	1,200	1,000	1,000	-	200
4763 Snacks	100	100	100	100	100	100	100	100	100	100	100	500	1,600	1,350	1,350	-	250
4800 Fleet Connect	-	-	-	16,302	-	-	-	-	-	-	-	-	16,302	13,415	13,415	-	2,887
4810 Basingstoke Canal	-	18,309	-	-	-	-	-	-	-	-	-	-	18,309	15,600	18,309	-	2,709
4832 Climate Change	1,000	-	-	-	-	-	-	-	-	-	-	2,500	3,500	5,800	5,800	2,300	Actual grant paid for last few years
4855 Community Grants	-	-	1,000	-	-	1,000	-	-	1,000	-	-	700	3,700	3,700	3,700	-	
4890 Earmarked New Harlington	-	-	-	-	-	-	-	-	-	-	-	-	441,722	-	-	441,722	
4935 GOR Memorial Inscriptions	150	150	150	150	150	150	150	150	150	150	150	350	2,000	2,000	4,283	-	
4936 GOR Ashes Digging	80	80	80	80	80	80	80	80	80	80	80	120	1,000	1,000	1,010	-	
4942 H&S Memorial Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-	325	1,567	325	
4944 H&S Memorial Inspections	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	208	1,000	
4997 PWLB Loan Repayments	-	7,958	-	-	-	17,000	-	7,958	-	-	-	558,200	591,116	-	5,801	591,116	
Total Expenses	162,502	158,311	139,423	128,361	100,371	147,538	108,852	271,158	146,747	106,203	110,122	12,067,336	13,646,921	2,221,882	2,736,023	11,425,039	
Other																	
6000 Transfers to Reserves	-	2,000	-	-	-	-	-	2,000	-	-	-	-	4,000	-	3,135	4,000	Skatepark replacement and maintenance EMR
6001 Transfers from Reserves	-	-	-	-	-	-	-	50,000	-	-	-	2,596,096	2,646,096	-	466,007	2,646,096	
Total Other	-	2,000	-	-	-	-	-	48,000	-	-	-	2,596,096	2,642,096	-	462,872	2,642,096	
Net Income / Expenditure	659,333	- 105,373	- 67,817	- 88,604	- 77,757	- 100,752	703,082	- 119,812	- 55,558	- 72,299	- 71,876	- 602,567	0	-	40,976	0	

Fleet Town Council
Revised Estimates 2025/26 and Budget 2026/27

	Balance b/f 1 April 2025 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2026 £
BUDGET 2025/26 - Reserves to March 31 2026						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	570,729					570,729
Sub-total unallocated reserves	570,729					570,729
Earmarked Reserves						
2 Pension Obligation	50,000		10,000			60,000
3 Memorial Testing	6,075		1,325			7,400
4 CP Tennis Sinking	65,563		7,000			72,563
5 S106 Sensory Garden	10,981					10,981
6 Sale of Assets	140					140
7 Cemetery Works - Badgers	7,000					7,000
8 Play Equipment	92,517		38,000			130,517
9 Harlington Development	3,207,505					3,207,505
10 Elections	11,250		5,000			16,250
11 Edenbrook Commuted Sum	116,160					116,160
12 Music on the Views	7,032					7,032
13 Christmas Day Lunch	5,139					5,139
14 Ancells Bus	2,178					2,178
16 Christmas Festival	6,956					6,956
	3,588,497					3,649,822
Balances	4,159,226	0	61,325	0	0	4,220,551

Unsure how much needs to be set aside for this?

An amount now included in operational budget so this should be sufficient

This reserve is inadequate for the number of playgrounds FTC maintain

Elections to be held in 2025 - will be able to determine how much needs to be set aside once held.

£200k is the estimated amount to renew both playgrounds.

	Balance b/f 1 April 2024 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2025 £
REVISED ESTIMATE 2025/26 - Projection of Reserves to March 31 2026						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	570,729	40,976			-85,000	526,705
Sub-total unallocated reserves	570,729					526,705
Earmarked Reserves						
2 Pension Obligation	50,000		10,000	-8,100		51,900
3 Memorial Testing	6,075		1,325	-2,200		5,200
4 CP Tennis Sinking	65,563		7,000			72,563
5 S106 Sensory Garden	10,981					10,981
6 Sale of Assets	140					140
7 Cemetery Works - Badgers	7,000					7,000
8 Play Equipment	92,517		38,000			130,517
9 Harlington Development	3,207,505			-461,500	85,000	2,831,005
10 Elections	11,250		5,000			16,250
11 Edenbrook Commuted Sum	116,160		0			116,160
12 Music on the Views	7,032			-2,734		4,298

Fleet Town Council
Revised Estimates 2025/26 and Budget 2026/27

13 Christmas Day Lunch	5,139					5,139
14 Ancells Bus	2,178					2,178
15 Christmas Festival	6,956					6,956
16 VE80 Day	0		62	-62		0
	<u>3,588,497</u>					<u>3,260,288</u>
Balances	<u>4,159,226</u>	<u>40,976</u>	<u>61,387</u>	<u>-474,596</u>	<u>0</u>	<u>3,786,993</u>

Balance b/f 1 April 2025	Deficit/Surplus from Revenue a/c	Transfer from Revenue a/c	Transfer to Revenue a/c	Transfers between Reserves/ Bal. Sheet	Balance c/f 31 March 2026
£	£	£	£	£	£

BUDGET 2026/27 - Reserves to March 31 2027

Reserves

Unallocated Reserves

1 Revenue Reserve	526,705					526,705
Sub-total unallocated reserves	526,705					526,705

Earmarked Reserves

2 Pension Obligation	51,900			-51,900		0	Liability has crystalized - reallocate to Mall fitout
3 Memorial Testing	5,200					5,200	
4 CP Tennis Sinking	72,563		7,000			79,563	Unsure how much needs to be set aside for this?
5 S106 Sensory Garden	10,981					10,981	
6 Sale of Assets	140					140	
7 Cemetery Works - Badgers	7,000					7,000	An amount now included in operational budget so this should be sufficient
8 Play Equipment	130,517		14,000			144,517	This reserve is inadequate for the number of playgrounds FTC maintain
9 Harlington Development	2,831,005			-2,596,096		234,909	
10 Elections	16,250		5,000			21,250	Elections to be held in May 2026 - will be able to determine how much needs to be set aside once held.
11 Edenbrook Commuted Sum	116,160					116,160	£200k is the estimated amount to renew both playgrounds.
12 Music on the Views	4,298					4,298	
13 Christmas Day Lunch	5,139					5,139	
14 Ancells Bus	2,178					2,178	
15 Christmas Festival	6,956					6,956	
16 VE80 Day	0					0	
17 Community Transport Replacement Bus	0		2,887			2,887	
18 Mall Unit Fitout	0			-50,000	51,900	1,900	
	<u>3,260,288</u>					<u>643,079</u>	
Balances	<u>3,786,993</u>	<u>0</u>	<u>28,887</u>	<u>-2,646,096</u>	<u>0</u>	<u>1,169,784</u>	