



Notice is hereby given of

A MEETING OF FLEET TOWN COUNCIL

Wednesday 4th February 2026 at 7pm at The Harlington

All members are summoned to attend

To Councillors:

R. Schofield (Chairman), G. Chenery, P. Einchcomb, R. Fang, L. Holt, A. Hope, K. Kuntikanamata, E. May, S. Neves, A. Oliver, P. Powell, R. Richmond, J. Stanton, D. Taylor, S. Tilley, P. Wildsmith, G. Woods.

Rita Tong, Executive Officer
28th January 2026

AGENDA

1.	APOLOGIES Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.
2.	DECLARATIONS OF INTEREST Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.
3.	QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes) To receive questions and statements from members of the public.
4.	CHAIRMAN'S ANNOUNCEMENTS To receive any updates from the Chairman of Fleet Town Council.
5.	HCC/HDC (3 mins per person – max 15 mins) To receive any update on HDC/HCC matters concerning FTC which are not included within the agenda.
6.	MINUTES OF PREVIOUS MEETINGS To receive and approve as a correct record minutes of the Town Council held on 7 th January 2026 (<i>copies attached</i>). To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration: <ul style="list-style-type: none">• Development Control 12th and 26th January 2026 (if available)

Part 1 – ITEMS FOR DECISION

7. FINANCIAL MONITORING REPORT

- a) To receive the bank reconciliation and list of payments for December 2025 (*copies attached*).
- b) To receive a statement from Councillor Stanton that the bank reconciliation and list of payments for December 2025 have been verified and signed off against the original bank statement.

RECOMMENDATIONS

- a) To receive and accept the bank reconciliation and list of payments for December 2025.
- b) To accept the statement from Councillor Stanton that the bank reconciliation and list of payments for December 2025 have been verified and signed.

8 ANNUAL RESIDENTS MEETING

To receive a short presentation on the proposed use of *Slido* at the Annual Residents Meeting scheduled for **10 March 2026**, and to consider its inclusion.

To consider and agree the format and proposed agenda for the meeting.

To consider the nominees for the **Community Hero Award**, including whether any additional nominations should be added, and to shortlist preferred nominees.

RECOMMENDATION

- a) To approve the format and agenda of the Annual Residents Meeting.
- b) To shortlist nominees for the inaugural Community Hero Award.

9. REQUEST TO PURCHASE COUNCIL LAND

A resident has requested that the Council consider selling a small piece of amenity land at Long Mead (see attached).

A previous similar request was refused on the grounds that the Council has a duty to protect and safeguard public land. Concern was expressed that granting such a request would set a precedent, making it difficult to refuse similar requests in the future. (Refer FC APRIL 2025 ITEM 8).

RECOMMENDATION

To consider the request to sell Council land.

10. KINDNESS CAMPAIGN: PROPOSED ROAD SIGNAGE

Fleet Lions are developing a “Kindness” campaign aimed at encouraging residents and visitors to think about others in their everyday journeys and activities around the town.

As part of this initiative, Fleet Lions are exploring the possibility of installing road signs at key road entrances to Fleet, with wording such as “Fleet welcomes Careful and Considerate Drivers”. The signs would incorporate the Lions logo. Similar signage has been installed in other parts of the country.

Fleet Town Council’s views are sought before any further engagement with Hampshire County Council (HCC), as Highway Authority, and before exploring funding options.

Fleet Lions also intend to consult Church Crookham Parish Council and other neighbouring parishes, as appropriate, regarding signage in their areas.

Key Considerations

- All highway signage, including wording, design and location, requires approval from Hampshire County Council.
- Previous experience indicates that HCC may restrict signage content, including the use of logos.

- Existing boundary signs are not always located exactly on council boundaries due to road safety constraints.
- It is currently unclear whether the proposal would involve replacing existing signs or erecting additional signage.
- Some Members may question the direct link between a general “kindness” campaign and messaging focused specifically on driver behaviour.

Potential Advantages

- Promotes a positive, community-minded message and civic pride.
- Supports partnership working with a local voluntary organisation.
- Provides an opportunity for early Town Council input into wording, scope and approach.
- May complement wider road safety and considerate behaviour initiatives.

Potential Disadvantages / Risks

- Highway approval may limit feasibility or require changes to wording or branding.
- Costs and funding arrangements are currently unknown.
- Risk of confusion or sensitivity around boundary locations and signage placement.
- Potential disagreement over messaging or interpretation of “kindness”.

RECOMMENDATION

Members are invited to consider one of the following options:

- Support in principle* - That Fleet Town Council supports the principle of the Kindness Campaign and agrees to engage in further exploratory discussions with Fleet Lions and Hampshire County Council, with no commitment at this stage.
- Support with reservations* - That Fleet Town Council supports the aims of the Kindness Campaign but expresses reservations about road signage, requesting further clarification on wording, locations, approvals and funding before offering any support.
- Do not support at this time* - That Fleet Town Council does not support the proposal for road signage as part of the Kindness Campaign, noting the constraints and concerns outlined above.

11. HARLINGTON UPDATE

To receive an update from the Chairman on the Harlington renovation project.

RECOMMENDATIONS

To note the update from the Chairman.

Part 2 – ITEMS TO NOTE

12. ANNOUNCEMENTS

To receive and note announcements from the Executive Officer or any Member by permission of the Chair.

13. UPDATE ON COMPLAINTS

- Incident involving a minor and a sign while cycling at Calthorpe Park
 - The Council’s insurers have assessed the site following the reported incident. The matter is being managed through the Council’s insurance process, and no liability has been accepted.
- Complaint regarding line marking on Calthorpe Park Tennis Courts
 - A report has been provided to the complainant in relation to the tennis court line-marking paint. The report confirms that the appropriate paint was used and that it was applied in accordance with relevant guidance. The report also notes the importance of users wearing suitable footwear appropriate to the surface and prevailing conditions.

14.	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Council is scheduled to be held on Wednesday 4th March 2026 at 7pm at the Harlington.</p>
Part 3 – CONFIDENTIAL ITEMS	
	<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees. b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts. c. Receipt of professional legal advice and preparation of cases in legal proceedings. d. The early stages of any dispute. e. Matters of a commercial nature.
15.	<p>FLEET TOWN FOOTBALL CLUB</p> <p>To consider a proposal from Fleet Town Football Club.</p> <p>RECOMMENDATION</p> <p>Members to consider whether to:</p> <ul style="list-style-type: none"> a) Support the proposal in principle, subject to appropriate legal review and conditions; or b) Decline to support the proposal.
16.	<p>S106 Project</p> <p>To consider a confidential proposal submitted by Councillor Tilley for the use of Section 106 monies allocated to high street improvements, and to determine whether the proposal should be supported in full or in part.</p> <p>RECOMMENDATION</p> <p>To determine whether to support the proposal as submitted in full, in part, or with amendments, or to take no further action at this time.</p>



FLEET TOWN COUNCIL

MINUTES OF COUNCIL MEETING

held on

Wednesday 7th January 2026 at 7pm

* Councillor Schofield (Chairman)

* Councillor Einchcomb (Vice Chairman)

* Councillor Chenery

0 Councillor Fang

* Councillor Holt

0 Councillor Hope

* Councillor Kuntikanamata

0 Councillor May

* Councillor Neves

* Councillor Oliver

* Councillor Powell

* Councillor Richmond

0 Councillor Stanton

* Councillor Taylor

* Councillor Tilley

* Councillor Wildsmith

* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Councillor Steve Forster – HCC

Councillor Stephen Parker – HCC

Mike Bye – Chair of Friends of Oakley Park

FC JANUARY 2026 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted the apologies as recorded above.

FC JANUARY 2026 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

FC JANUARY 2026 ITEM 3

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

FC JANUARY 2026 ITEM 4

CHAIRMAN'S ANNOUNCEMENTS

8th December – telecon with Terena Plowrite regarding the current situation with the Greening Campaign. It has been agreed between Terena and HVA to collaborate on the Warmer Homes house surveys and volunteers who had carried out surveys on behalf of FTC would transfer to HVA's volunteer team.

Regrettably only one person has agreed to transfer. Mike Wright who has led the survey team since its inception has retired as he has established his own business and can no longer commit his time. On behalf of us all I would like to express our thanks to Mike for successfully leading the survey team.

Apart from the Repair Café there has not been any significant activity amongst the Pillars.

10th December – Catch up and progress meeting with BFF and members of the Design Team to confirm the decision to proceed with Option A.

18th December- Along with the Executive Officer had a meeting with the Leader of HDC and the Chief Executive to discuss some Harlington related issues.

31st December – As you are all now aware there was a small fire in the Harlington at around 23:50 hours which was brought under control by representatives of our local police force before the Fire Brigade arrived. I would like to say a special thank you and extend your thanks to:

- Charlotte Benham - first on site, personally shut off fire alarm as no one else knew where panel was, Dan, her partner boarded up door where glass was broken to gain entry
- Rodney Marshall and Sarah McKibbin – who cleared glass and debris from area to make safe for members of the public and
- Ben Crane - who came back from Southampton, and did repairs to upper canopy, organised cleaners to come in and clean carpets, aired building to clear smoke.

On a general matter we now have only two formal Council Meetings before the Annual Residents Meeting. Some preparatory work is in hand but we need to ensure that the meeting does not follow the disaster of last year which went on too long and had too many uninspiring presentations.

We do want to introduce our Community Awards for people who have supported the community in a variety of ways without ever seeking any recognition for their efforts and achievements.

I am suggesting we have a maximum of three awards for different categories. We need a team of volunteers to help pull this idea together and select a short list of potential recipients of an award to be determined.

Will all members give some thought to possible recipients, anyone you know of in your Ward or generally in the Fleet area who regularly carries out some activity for the benefit of the community but never seeks any recognition of what they do. We have some ideas for starters but the more names that can come forward the better.

FC JANUARY 2026 ITEM 5 HCC/HDC ANNOUNCEMENTS

The following reports were received from Hampshire County Council.

Cllr Steve Forster (HCC)

- **Albert Street Junctions Safety Improvements:** A draft proposal for safety improvements has been received, which includes raised speed tables and road narrowing. The proposals have not yet been reviewed by the emergency services and are therefore subject to change. Approval is expected to be granted in March 2026, with works anticipated to commence during the summer.
- **Salting / Gritting:** Hampshire County Council advised that Priority 1 and 2 roads have been gritted, with 40 vehicles treating approximately 1,500 miles of Priority 1 roads. Responsibility for gritting pavements rests with individual property owners, although Hampshire County Council provides grit bins, the locations of which are available on its website. Members of the public may request additional grit bins via

the website. It was noted that only a small amount of grit is required for effective use (approximately one teaspoon per square metre).

- **Bus Funding:** Central Government has provided funding to increase bus usage. HCC are intending to use this to increase frequency of some existing routes and add new routes where new housing is being built.
- **Stagecoach:** No update regarding previously advised issues with Stagecoach.
- **Hart Countryside Rangers:** Members were advised that a Parkrun event will take place at Edenbrook on 1 February 2026, which may result in parking pressures. The event will be marshalled.
- **Elections:** Members were advised that the Government has confirmed that councils with LGR potential scheduled to hold elections in May may apply for a deferral. Hampshire County Council will make a final decision by 15 January 2026; however, the Leader of the Council has indicated a preference to proceed with the elections.

Cllr Stephen Parker (HCC)

- **Footpath Network:** The tender for the footpath works identified around and between Calthorpe Park School and Crookham Village has gone out with works intended to commence in the summer. The majority of the paths will be surfaced.

Cllr Alan Oliver (HDC)

- **Elections:** Hart District Council has written to Central Government to confirm its intention to proceed with the May elections.
- **2026/27 Budget:** The Central Government settlement for 2026/27 has been confirmed and remains unchanged from the current financial year. As a result, Hart District Council will be required to fund inflationary pressures, increases in National Insurance contributions, and the introduction of the food waste recycling initiative (at an estimated cost of approximately £1 million) through internal cost-saving measures.
- **Food Waste Recycling:** Residents are advised to report missed food waste collections to the Council in the same manner as other missed waste collections. Hart District Council also intends to monitor the extent to which black bin waste is displaced as a result of the new food waste recycling initiative.

FC JANUARY 2026 ITEM 6

MINUTES OF PREVIOUS MEETINGS

The minutes of the Town Council meeting held on 3rd December 2025 were approved and signed by the Chairman.

The Council received and noted the minutes of the following Committees:

- Development Control 15th December 2025
- RLA 10th December 2025

FC JANUARY 2026 ITEM 7

FINANCIAL MONITORING REPORT

Members noted receipt of the bank reconciliation and the list of payments for November 2025.

Councillor Stanton confirmed (via a statement to Councillor Tilley) that the bank reconciliation and list of payments for November 2025 had been verified and signed off against the original bank statement.

RESOLVED

- a) That the bank reconciliation and list of payments for November 2025 be received and accepted.
- b) That the statement from Councillor Stanton confirming the verification and sign-off of the November 2025 bank reconciliation and list of payments be accepted.

FC JANUARY 2026 ITEM 8 DRAFT BUDGET 2026/27

Members considered a report from the Executive Officer on the draft budget for 2026/27.

Members were then requested to approve the revised estimates for 2025/26 and the draft budget 2026/27 and to agree a precept for the financial year 2026/27.

Additionally, Members were requested to note the budget forecast projections for periods 2027/28 and 2028/29 which are based on Officers' understanding of the Council's potential future activities.

RESOLVED

- a) Members resolved to approve the revised estimates for the financial year 2025/26.
- b) Members resolved to approve the budget for the financial year 2026/27.
- c) Members resolved to agree a precept requirement for the financial year 2026/27 of £1,537,194.
- d) Members noted budget forecast projections for period 2027/28 & 2028/29.

FC JANUARY 2026 ITEM 9 HARLINGTON UPDATE

The Chairman advised Members that, following confirmation of the preferred design option, BFF have now commenced RIBA Stage 3.

Following a meeting of the Harlington Working Group on 5 January 2026, BFF were advised that Members wished the library area to remain open plan to allow flexibility of use. However, the inclusion of retractable screening to enable the area to be closed off when required is considered desirable. Members also noted that the location and design of the Box Office require further consideration.

BFF have been instructed to undertake a heating options study to compare the operating costs of an air source heat pump (ASHP) with gas boilers. This work is expected to be completed within two weeks. The findings will be used to assist Members in making a final decision on the preferred heating solution for The Harlington and whether to proceed with a capital funding request to Hart District Council for the installation of an ASHP.

The Chairman reported on discussions with representatives from a community building where an ASHP has been installed. They advised that their electricity costs had increased from approximately £10,000 to £30,000 per annum. While concerns were raised regarding a lack of control over the system, the Chairman noted that this may relate to a limited understanding of how ASHP systems operate. It was also reported that five smaller ASHP units were installed around the building, rather than a single larger unit, to mitigate noise issues due to the urban location.

The Chairman and Executive Officer met with Charlotte Tickner from Fleet Phoenix to discuss the renovation programme and anticipated timescales, together with the potential implications for Fleet Phoenix.

RESOLVED

To note the update from the Chairman.

FC JANUARY 2026 ITEM 10

ANNOUNCEMENTS

The following announcements were made:

- Members were advised of the sequence of events relating to the fire at The Harlington on New Year's Eve. The Council's insurers' assessors attended the site on the morning of 7 January 2026. It was noted that the Police, rather than the Fire and Rescue Service, extinguished the fire. Members requested that a special expression of thanks be conveyed to the Police in recognition of their prompt action.
- Councillor Einchcomb reported on his attendance at the Christmas Day Lunch held at The Harlington and expressed how well run the event was. He noted that when the Master of Ceremonies thanked individuals and organisations for their contributions, there was a particularly strong response in recognition of Fleet Town Council. Members wished to formally express their thanks to Charlotte Benham, the Council's organiser of the event, and requested that the Executive Officer determine an appropriate expression of the Council's appreciation in recognition of her hard work.

FC JANUARY 2026 ITEM 11

COMPLAINTS

Members noted the following complaints that had been received and the actions taken by the Executive Officer to address them.

Calthorpe Park Sign

The Council has received a pre-action letter of claim concerning an incident on 12 December 2025 at Calthorpe Park, in which a minor allegedly sustained facial injuries after colliding with a sign near the pump track. The claimant alleges breaches of statutory duties, occupiers' liability, and negligence, citing unsafe sign placement, exposed fixings, and lack of lighting.

The letter requests urgent safety action, disclosure of risk assessments, inspection records, and other documentation, and proposes a pre-action settlement of £45,000.

The Council has acknowledged receipt and has refer the matter to its insurers. In the meantime, immediate safety measures have been taken to mitigate any potential hazard. No admission of liability has been made.

Calthorpe Park Tennis Courts

A formal complaint has been received regarding the tennis courts at Calthorpe Park following recent repainting/line marking works undertaken under the Grounds Maintenance Contract.

The complaint raises concerns that the surface of the courts has become more slippery since the works were completed, with reports of an increase in slips and falls during use. Particular concern has been expressed about the potential impact on older users of the courts.

The complainant has requested confirmation of the specification of the paint or surface treatment used and that a health and safety inspection of the courts be carried out by a qualified officer.

The matter is being considered in accordance with the Council's complaints procedure, and relevant officers have been asked to provide information and undertake appropriate checks.

FC JANUARY 2026 ITEM 12 DATE AND TIME OF NEXT MEETING

The next meeting of the Council is scheduled to be held on Wednesday 4th February 2026 at 7pm at the Harlington.

The meeting closed at 8.29pm.

Signed.....
Chairman

Date:.....

NOTES OF DEVELOPMENT CONTROL COMMITTEE MEMBERS

Meeting due to be held on 12th January 2026

CANCELLED DUE TO BEING INQUORATE

1	<p>Apologies</p> <p>Apologies received from Cllr Chenery and Schofield</p>
2	<p>Declarations of interest to any item on the agenda</p> <p>None declared</p>
3	<p>Public Session</p> <p>None present</p>
4	<p>Approval of the Minutes</p> <p>The minutes of the development and control meeting held on Monday 15th December were accepted as a correct record of the meeting.</p>
5	<p>25/02469/HOU 83 Connaught Road Fleet Hampshire GU51 3LP Demolition of existing garage and erection of a single storey side extension, open front porch and alterations to fenestration Comments required by 29 December</p> <ul style="list-style-type: none"> • No issues with the principal building. • Parking for a 4-bedroom bungalow requires 3 parking spaces and 0.5 unallocated, effectively 4 spaces. Parking plan shows 4 spaces in the front garden. • Size shown is incorrect should be 2.5 x 5.0 m BUT with the addition of 0.5m added where either dimension is adjacent to a wall or other obstruction. Overall parking area should therefore be 5.5m x 11m which is tight. • No provision for cycle storage with loss of garage. • The whole of the front garden will be given over to parking which detracts from the character of the area and breaches Fleet Neighbourhood Plan Policy 15 Residential • Gardens - loss of ecological and landscape value and does not retain 50% of the original garden as soft landscape. • Overall the development will result in a loss of biodiversity. <p>OBJECTION</p> <p>25/02485/AMCON 34 Tavistock Road Fleet Hampshire GU51 4EJ Application to vary Condition 2 (approved plans) and Condition 5 (no additional or</p>

[altered windows\) of Planning Permission 25/00102/HOU dated 24/04/2025 - Conversion of garage to habitable accommodation to include the replacement of the garage door with two windows, single and two storey rear and side extension, rear patio and facade alteration](#)

Comments required by 2 January

- The original condition states: *No additional or altered windows shall be constructed in the side elevations of the development hereby approved. Reason: To protect the amenity and privacy of the adjoining residential properties and to comply with Policy NBE9 of the Hart Local Plan (Strategy and Sites) 2016-2032.*
- The only reason given for requesting the amendment is that No.36 has been approved with a side door and window.
- Every application has to stand on its own merit and other planning approvals do not set a precedent.
- If it was felt necessary to include the Condition in the first instance there appears to be no material issue to remove the Condition.

OBJECTION

25/02487/GPDCOM

Abbey Building Society 152 Fleet Road Fleet Hampshire GU51 4BJ

[Application for prior approval for change of use of the rear part of the ground floor to one apartment, the first floor to two apartments and the second floor to one apartment](#)

Comments required by 2 January

- This is a Permitted Development Prior Approval.
- Once a Light Report is required it probably means there is inadequate light to most habitable rooms.
- This is squeezing 4 minimum sized flats into the available space with little thought about living conditions. Apart from unit 2, three of the flats are only 37m², which is a reduced area reliant on the provision of a shower room rather than a bathroom.
- Two flats are studios with a single living space.
- A neighbour has raised an issue of overlooking and loss of privacy- needs checking.
- A parking plan shows 10 spaces in a line, but no allocation of parking is referred to in the submission. Current users raise the issue of access to the parking spaces and the overall parking situation at the rear of the old Santander bank.
- HCC highways have sought some clarifications.
- The Environmental Health Officer has raised the issue of noise coming from the boxing club immediately to the rear of these properties. Many of the training sessions are done outdoors.
- These are far from desirable properties but being pursued under permitted development which fundamentally breaches many of the normal planning provisions.

OBJECTION

25/02496/HOU

Avalon Reading Road North Fleet Hampshire GU51 4HR

[Erection of open porch to front, part garage conversion, replacement roof to rear conservatory and alterations to windows and doors](#)

Comments required by 2 January

- This is development within the NFCA Character Area 1.
- The proposed alterations to the property do not detrimentally impact the property, in fact the proposed front porch enhances the rural character of the development.

- The major redevelopment to the rear of the property makes the rear elevation more homogenous and does not detract from the character of the principal building.
- No trees are to be removed and there is adequate parking space on site to not detract from the sylvan character of the plot.
- The development does not conflict with the NFCA Management Plan

NO OBJECTION

25/02495/HOU

Spring Forest Reading Road North Fleet Hampshire GU51 4HR

[Erection of a single storey infill extension, extension of first floor rear balcony and external alterations to front and rear elevations](#)

Comments required by 2 January

- Compared with the 2019 plans, this proposal is more in keeping with the existing building and attempts with the proposed finishes to the front and rear elevation, to give the building a little more sympathetic appeal within the NFCA.
- It has experienced a jumble of extensions, and the proposed infill development marginally reduces the discord of previous development.
- Only major concern is the extent of the proposed rear balcony which could reduce privacy of neighbouring properties.
- Overall, does not conflict with the NFCA Management plan

NO OBJECTION but concern about loss of privacy to neighbors from rear balcony

25/02510/HOU

38A Elms Road Fleet GU51 3EQ

[Erection of a detached outbuilding following demolition of existing outbuilding](#)

Comments required by 9 January

- This is the replacement of an old-fashioned garage structure with a modern outbuilding complete with sauna, shower room and toilet - capable of conversion to living accommodation.
- Will require power and water connections to meet declared functions.
- Proposed finish is black cladding - question if this is in character?

NO OBJECTION in principle but if approved must have a condition it is not for residential use

25/01656/GPDCOM

Ash Hair Design, 146A Fleet Road, Fleet, GU51 4BE,

[Change of use of first floor to one 1 bedroom flat](#)

Comments required by 9 January

- This is a Permitted Development application for change of use Class E Commercial to Class C3 Residential. The only condition that has any weight is that the property must have been in commercial use for at least 2 years - has evidence been provided?
- The main living room relies on two internal windows to bring light in from the front elevation and one window to the side of main living room.
- The bedroom measures 2.8m x 2.75m (9ft x 9ft) with the front elevation being a large window - leaves very little space beyond a bed for storage which means it may be necessary to block one of the internal windows reducing light into the main living area.
- This is a Permitted Development application for change of use Class E Commercial to Class C3 Residential. The only condition that has any weight is that the property must have been in commercial use for at least 2 years - has

	<p>evidence been provided?</p> <ul style="list-style-type: none"> • The main living room relies on two internal windows to bring light in from the front elevation and one window to the side of main living room. • The bedroom measures 2.8m x 2.75m (9ft x 9ft) with the front elevation being a large window - leaves very little space beyond a bed for storage which means it may be necessary to 'block one of the internal windows reducing light into the main living area. <p>OBJECTION</p> <p>25/02527/HOU 162B Clarence Road, Fleet, GU51 3XR Erection of a single storey rear extension Comments required by 13 January</p> <ul style="list-style-type: none"> • Single storey rear extension, 4m deep • Does not appear to have impact on neighbour • Possible minor infringement of the 45° rule <p>NO OBJECTION</p>
6	<p>To Note:</p> <p>Review of weekly lists</p>
7	<p>Noted:</p> <p>Hart Planning Meeting Dates</p> <p>21st January 2026</p>
8	<p>Date of Next Development Control Committee Meeting</p> <p>26th January 2026</p>

Meeting closed: N/A

Signed:.....

Date:

**Bank Reconciliation Statement as at 30/11/2025
for Cashbook 1 - Bank Current/Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC	28/11/2025	908	370,223.03
			370,223.03
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			370,223.03
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			370,223.03
		Balance per Cash Book is :-	370,223.03
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

SUBJECT: INVESTMENT AND CURRENT ACCOUNTS

Account balances for Fleet Town Council as of 31 December 2025

Account	Funds	Interest Rate	Comment
HSBC Current Bank Account, Account No: 61539272	£313,660.45		
HSBC Savings Account, Account No: 91620886	£1,221,501.60	1.53% Per annum	Interest paid into HSBC Savings account each month.
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£417,051.69	2.55%	Interest paid into Nationwide current account. Business 35 Day Saver, interest paid monthly
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£3,065,669.87	3.91% Per annum	Interest paid into CCLA current account, monthly.
TOTAL	£ 5,017,883.61		

Please note:

Interest received on 31 December 25 into Nationwide account:

Nationwide

£901.28

Interest received on 2 December 25 into CCLA account:

CCLA

£10,167.89

Interest received on 21 December into HSBC Savings account:

HSBC Savings

£1,524.14

Recommendation

1. To note the balances held in the Fleet Town Council Accounts

Dear Fleet Town Council,

I wonder if you could help me with the problem below. You are now my last resort as I have already contacted Hart District Council and Church Crookham Parish Council. I just get directed to someone else. I feel like a ball in a spin ball machine!

I live at [REDACTED]. Next to my house there is a green wooded space that you will see on the map below. I am concerned about a couple of trees that are dead or have red crosses on them. I am worried that these trees may fall into my property or on to my house itself. Please can someone advise me on what is happening to these trees?

Secondly, I would like to buy a 5 metre strip of land in the green space next to my house so that I can keep my cars off the street and stop blocking the pavement. My house is on a dangerous bend and already cars are being parked on the other side of the road which only adds to the risk of accident.

Please can you advise me on who I contact to purchase this slim piece of land and what I do about these dead trees?

Yours sincerely,

John Douglass



Fleet Town Council Meetings Timetable 2026/2027

2026/2027 Meetings	Jan 2026	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan 2027	Feb	Mar	Apr	May
Annual Residents' Meeting 7pm, annually in March			10												9		
Town Council 7pm monthly, first Wednesday (except the Annual meeting held in May and in an election year)	7	4	4	1	13 (A)	3	1		2	7	4 AFC C	2	6	3	3	7	12 (A)
Establishment Committee 7pm, 3 times per year		25					8				18			24			
Recreation, Leisure and Amenity Committee 7 pm, quarterly, third Wednesday of the month			18			17			16			9			17		
Policy and Finance Committee 7pm, quarterly, third Wednesday of the month		18			20		22			21				17			
Planning and Development Control Committee 7pm, second and fourth Monday except where there is a Monday Bank Holiday	12	9	9	13	11	8	13	10	14	12	9	14	11	8	8	12	10
	26	23	23	27	26	22	27	24	28	26	23		25	22	22	26	24
Risk Management Working Group 2pm, 2 times per year, Wednesday	28						1						27				

£65,000 S106 contribution for Fleet high-street / town centre improvements

Introduction

£65,000 was secured through a **Section 106 planning obligation (S106)** attached to the redevelopment of the **Martin Lines site, Beacon Hill Road, Church Crookham (planning ref 18/00694/OUT)**. It's a developer contribution paid to **Hart District Council (HDC)** as part of the planning permission for that mixed-use site.

The S106 agreement **specifically requires** this £65,000 to be used for **“town centre improvements” in Fleet**. The planning monitoring and Infrastructure Funding Statements make clear that the contribution can be spent on public realm enhancements and related activity within the town centre and suggests:

- **Creation of shared space on Fleet Road** to enhance the setting of **Gurkha Square** — aiming to improve how the space is used and experienced by pedestrians and visitors.
- **Greening of Fleet Road** — this can include planting trees, landscaping and other measures to make the street more attractive and environmentally positive.
- **Improvements to pavements, signage and street furniture** — like benches, wayfinding signs, bike stands, bins or planters that help improve the streetscape and make the high street more welcoming.

The HDC 2023/24 Infrastructure Funding Statement shows that this £65,000 remains listed as unallocated S106 money earmarked for Fleet town centre improvements (as of 31 March 2024). This statement is from the official **annual records of developer contributions** agreed, received and held by Hart District Council under S106 agreements.

Proposal

The attached documents put forward a proposal to install removable/retractable power sources in Fleet high street. A Risk Plan, Project Plan and a draft application to Hampshire County Council for permission to install these power sources on the public highway have also been prepared (and can be forwarded once initial OK is given)

Benefits

Using the £65,000 S106 funding to **install removable/retractable power sources in Fleet High Street** can offer a range of practical, economic, and social benefits — especially given that the funding is earmarked for **town centre improvements**:

1. Support for Events and Markets

- **Remembrance Service, Christmas festival and any other events that Fleet Town Council, Fleet BID, Fleet Saturday Market or any other events organised by community groups** require electricity for lighting, stalls, sound systems etc.
- Removable power sources allow **flexible event planning without permanent infrastructure changes**.
- Encourages **local traders and entrepreneurs** to use the town centre more actively

Benefit: Increases footfall and revenue for local shops and cafes.

2. Flexibility Without Permanent Installation

- Removable/retractable units mean streetscape **remains uncluttered** when not in use.
- Avoids costly or disruptive excavation or cabling under pavements.
- Can be **temporarily relocated** if certain areas of the high street are repurposed for festivals, construction, or other improvements.

Benefit: Modernises infrastructure without adding additional street “furniture”

3. Supports Sustainability and Low-Impact Solutions

- Modern removable/retractable power units can be **energy-efficient** or even **solar-assisted**.
- Reduces need for temporary (and noisy) diesel generators for events.

Benefit: Aligns with environmental goals and improves the “green credentials” of Fleet high street.

4. Attracting Larger or More Frequent Events

- Without accessible power, event organisers must hire and locate generators
- Removable/retractable power sources make **high-profile or seasonal events (like Fleet Christmas Festival) easier to stage**.
- Events are proven to increase visitor spend in the town centre.

Benefit: Stimulates the local economy and raises Fleet’s profile as a destination.

5. Community Engagement and Versatility

- Powers **Christmas lights (possibly), street decorations, or pop-up installations** for local celebrations.
- Useful for **community activities** like Remembrance Sunday, Christmas celebrations, Saturday Market and more.....

Benefit: Enriches community life and encourages repeated use of public spaces.

6. Alignment With S106 Criteria

- The S106 funds are for **town centre improvements, shared space, street furniture, and infrastructure.**
- Power points can be considered **street infrastructure improvements**, particularly if they enhance the usability and accessibility of Gurkha Square/Fleet High Street.

Benefit: Makes the funding justifiable under the S106 agreement/criteria

EXAMPLES





Examples of the retractable service units that provide electricity, water and air supply to public spaces ranging from historic sites and marketplaces to town squares and parks. Products can be used to service temporary markets in public squares, as well as concerts, remembrance services and other outdoor events. The supply units can be lowered safely and discreetly into the ground when not in use. Supply units are load-bearing up to a weight of 40 tonnes. They are protected to a rating of IP66 and are manufactured according to EN 124.

First Steps

Get indicative costs clarified – already contacted Pop-Power Supplies Ltd www.popuppower.co.uk/power-bollards and Solent Street Works Consultants Ltd www.solentstreetworks.com. The latter has experiences of working with Hampshire County Council and will be providing me with costings after Christmas.