



Notice is hereby given of

THE POLICY AND FINANCE COMMITTEE MEETING

on

Wednesday 22nd April 2026 at 7pm at The Harlington

All Committee members are summoned to attend.

To Councillors:

P. Einchcomb, R. Fang, L. Holt, S. Neves, R. Richmond, B. Schofield, J. Stanton,
D. Taylor, S. Tilley and G. Woods

Rita Tong, Executive Officer
15th April 2026

AGENDA

1. APOLOGIES	Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable
2. DECLARATIONS OF INTEREST	<p>Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.</p> <p>Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.</p>
3. QUESTIONS FROM THE PUBLIC (3 min per person maximum 15 minutes)	To receive questions and statements from members of the public.
4. MINUTES OF PREVIOUS MEETING	To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 18 th February 2026 (<i>copy attached</i>).
Part 1 – ITEMS FOR DECISION	
5. QUARTERLY FINANCIAL MONITORING REPORT	<p>To consider and agree the quarterly report for the period ending 31 March 2026.</p> <p>Reports for 2025/26 as at 31 March 2026:</p> <ul style="list-style-type: none">a. Q4 Income & Expenditure Accountb. Q4 Budget Monitoring Reportc. Balance sheet as at 31 March 2026d. List of Purchase Ledger Paymentse. List of Debtorsf. Harlington Performance Totals

	<p>RECOMMENDATIONS</p> <p>To receive and accept the Quarterly Report and accounts for the period ending 31 March 2026.</p>
6.	<p>INVESTMENT REPORT</p> <p>To consider the quarterly investment report for the period ending 31 March 2026 (<i>copy attached</i>).</p> <p>Members to note that as the Council is due to pay the design architects approximately £585,000 in the next six months, the decision was made to close the Nationwide investment and transfer the monies to HSBC to cover those payments.</p> <p>RECOMMENDATION</p> <p>To note the balances held in the Fleet Town Council Accounts.</p>
7.	<p>OPEN AIR CIVIC & COMMUNITY EVENTS POLICY</p> <p>The <i>Open Air Civic & Community Policy</i> was reviewed by the Recreation, Leisure and Amenities Committee on 18 March 2026.</p> <p>The revised policy has been updated to:</p> <ul style="list-style-type: none"> • Reflect current legislation and best practice relating to event management, including health and safety, licensing, accessibility, and emerging public safety requirements. • Introduce clearer event application requirements, including expectations regarding risk assessments, event management plans, and appropriate insurance cover. • Provide additional guidance on noise management in order to balance the delivery of community events with the amenity of nearby residents. • Strengthen environmental and operational safeguards, including clearer expectations relating to park protection, waste management, and event organiser responsibilities. <p>RECOMMENDATION</p> <p>Members are asked to approve the updated <i>Open Air Civic and Community Events Policy</i>.</p>
8.	<p>PAVILION MULTI USER POLICY</p> <p>The Current <i>Pavilion Multi User Policy</i> was reviewed by the Recreation, Leisure and Amenities Committee on 18 March 2026.</p> <p>The policy has been updated to reflect current legislation and best practice. The revised document strengthens provisions relating to insurance, safeguarding, and health and safety. It clarifies booking arrangements, annual fee review processes, and officer delegation.</p> <p>The core principle of maintaining the pavilions as inclusive, multi-purpose community facilities remains unchanged.</p> <p>RECOMMENDATION</p> <p>Members are asked to approve the updated <i>Pavilion Multi User Policy</i>.</p>
9.	<p>TREE POLICY</p> <p>The Current <i>Tree Policy</i> was approved in October 2023. It is now due for its first review.</p> <p>The revised policy has been updated to:</p> <ul style="list-style-type: none"> • Reflect current legislation and best practice relating to tree management, including duties under the Occupiers' Liability Act 1957 and Occupiers' Liability Act 1984. • Align with national guidance from the National Tree Safety Group, ensuring a proportionate, risk-based approach to tree inspection and management.

	<ul style="list-style-type: none"> • Remove absolute statements regarding Council responsibility and replace them with a more legally robust approach, allowing cases to be assessed on their individual merits. • Introduce clearer provisions relating to actionable nuisance and subsidence, ensuring appropriate processes are followed where tree-related damage is alleged. • Update technical standards to current best practice, including adoption of BS3998:2010 – Tree Work Recommendations. • Strengthen the tree inspection regime by clarifying the approach to low-risk areas and incorporating reactive and informal inspections. • Introduce a formal record-keeping requirement to support the Council’s duty of care and provide an audit trail of inspections and works undertaken. • Update wildlife legislation references to reflect current UK law, including the Conservation of Habitats and Species Regulations 2017. • Provide clearer guidance to residents regarding their rights and responsibilities in relation to trees, including pruning and works near Council-owned trees. • Reinforce the Council’s commitment to tree replacement and sustainable management, supporting biodiversity and climate resilience objectives. <p>RECOMMENDATION Members are asked to review and approve the updated <i>Tree Policy</i>.</p>
10.	<p>GRANTS To consider and agree the following application for grant funding and to receive a record of grants awarded for 2026/27 (<i>copies attached</i>):</p> <ul style="list-style-type: none"> • Fleet Cricket Club - £500 + VAT for legal fees to reassign a lease document. <p>RECOMMENDATIONS a) To consider the grant requests. b) To note the record of grants awarded for 2025/26.</p>
Part 2 – ITEMS TO NOTE	
11.	<p>ANNOUNCEMENTS To receive and note announcements from the Executive Officer or any Member by permission of the Chair.</p>
12.	<p>DATE AND TIME OF NEXT MEETING The next meeting of the Policy and Finance Committee is scheduled for Wednesday 22nd July 2026 at 7pm in the Harlington.</p>
Part 3 – CONFIDENTIAL ITEMS	
<p>Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.</p> <p>The following types of business will be treated as confidential:</p> <ul style="list-style-type: none"> a. Engagement, terms of service, conduct and dismissal of employees b. Terms of tenders, and proposals and counter-proposals in negotiations for contracts c. Receipt of professional legal advice and preparation of cases in legal proceedings d. The early stages of any dispute e. Matters of a commercial nature <p>There are no confidential matters for consideration.</p>	



FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

**Wednesday 18th February 2026 at 7pm
at The Harlington**

* Councillor Holt (Chairman)

Samantha Neves (Vice Chairman)

* Councillor Einchcomb
Councillor Fang
0 Councillor Powell
Councillor Richmond
L Councillor Schofield

* Councillor Stanton
0 Councillor Taylor
0 Councillor Tilley
* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Sarah Moore – Finance and Administration Manager

Leanne Walmsley - Fleet Carnival

PF FEBRUARY 2026 ITEM 1 APOLOGIES FOR ABSENCE

Members received and accepted the apologies as noted above.

PF FEBRUARY 2026 ITEM 2 DECLARATIONS OF INTEREST

Councillor declared an Other Registerable Interest in Agenda Item 7 on the grounds she is a volunteer for the Repair Café.

PF FEBRUARY 2026 ITEM 3 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

PF FEBRUARY 2026 ITEM 4 MINUTES OF PREVIOUS MEETING

The minutes of the Policy and Finance Committee held on Wednesday 15th October 2025 were approved and signed by the Chairman.

PF FEBRUARY 2026 ITEM 5 QUARTERLY FINANCIAL MONITORING REPORT

Members considered the quarterly reports for the period ending 31 December 2025.

Reports for 2024/25 as at 31 December 2025:

- a. Q4 Income & Expenditure Account
- b. Q4 Budget Monitoring Report

- c. Balance sheet as at 31 December 2025
- d. List of Purchase Ledger Payments
- e. List of Debtors
- f. Harlington Performance Totals

RESOLVED

- a. To receive and accept the Quarterly Report and accounts for the period ending 31 December 2025.
- b. That the Executive Officer develop a proposal, following discussion with an Ancells Farm Community Centre hirer, for a revised charging arrangement for their use of the Centre, to be brought back to Members for consideration.

PF FEBRUARY 2026 ITEM 6 INVESTMENT REPORT

Members considered the investment report for the period ending 31 January 2026.

Account	Funds
HSBC Current Bank Account	£258,899.47
HSBC Savings Account	£1,223,078.51
Nationwide Business Instant Saver	£417,939.5
CCLA Public Sector Deposit Fund	£3,075,837.76
TOTAL	£4,975,755.24

RESOLVED

To note the balances held in the Fleet Town Council Accounts.

PF FEBRUARY 2026 ITEM 7 GRANTS

Members considered three grant applications for grant funding and received a record of grants awarded for 2025/26

RESOLVED

- a) Members resolved to award the following grants:
 - 1. Fleet Carnival - £1,000 to go towards costs in celebrating the 70th Anniversary of the event to come out of the 2026/27 grants budget and paid in April 2026.
 - 2. Fleet Repair Café - £630 grant aid in kind for room hire at The Harlington in 2026/27. Grant to come out of the Greening Fleet budget.
 - 3. Fleet Lions – subject to approaching Hart District Council first, to award up to £580 for the purchase of protective jackets. Grant to come out of 2026/27 grants budget and paid in April 2026
- b) To note the record of grants awarded for 2025/26.

PF FEBRUARY 2026 ITEM 8 CYBER ESSENTIALS

Members considered the reports from the Finance & Administration Manager regarding Cyber Essentials compliance and the provision of Council-owned devices.

Members discussed the type of devices that could be issued to Councillors. It was noted that while iPads were generally considered more secure, Android devices could potentially be used. Members agreed that further costings should be obtained to compare suitable device options.

Members also discussed the current use of personal mobile phones for accessing Council emails. It was recognised that, if the Council were to move to a fully supported device model, the cost of providing supported mobile phones would also need to be factored into any proposal.

Members acknowledged that Council-provided devices would offer a higher level of security and support Cyber Essentials compliance, although they might be less convenient for some users.

It was further noted that any decision would need to be applied consistently. Members agreed that issuing devices would need to be an “all-or-nothing” approach, as providing devices to only some Councillors would undermine the security benefits.

The Finance & Administration Manager confirmed that the Council’s IT provider, Cloudy IT, could restrict access so that only approved devices were able to access Council systems and data. This would allow the Council to prevent access from personal devices if a Council-issued device model were adopted.

Members also noted that some Councillors may choose not to access the digital system. In such cases, non-confidential papers would remain available via the Council website, and paper copies of agenda packs could continue to be collected from the office where required.

RESOLVED

That the Finance & Administration Manager be requested to prepare a further report to Full Council covering the matters discussed, including device options, associated costs, and implementation considerations.

PF FEBRUARY 2026 ITEM 9 CLIMATE CHANGE POLICY

Members reviewed the updated Climate Change Policy and noted that the timeframes within the policy would require monitoring, as it was unlikely the Council could achieve the 2035 target and Government targets may also change.

Members therefore requested that, within the Monitoring and Review section, the review period be amended from every three years to annual review.

RESOLVED

Subject to the amendment above, the *Climate Change Policy* was approved.

PF FEBRUARY 2026 ITEM 10 COMMUNICATIONS & SOCIAL MEDIA POLICY

Members reviewed the *Communications & Social Media Policy* which combines the existing *Computer Use and Communications Policy* and *Internet / Email / Social Media Policy*.

RESOLVED

Members approved the new *Communications & Social Media Policy*.

PF FEBRUARY 2026 ITEM 11 SAFEGUARDING CHILDREN AND ADULTS AT RISK POLICY

Members reviewed the updated Safeguarding policy and requested the following amendments be made:

- Section 6 – remove reference to Town Clerk

- Section 9 – change to Third Party Services

RESOLVED

Subject to the amendments above, the *Safeguarding Children and Adults at Risk Policy* was approved.

PF FEBRUARY 2026 ITEM 12 ANNOUNCEMENTS

Cllr Holt placed on record his sincere thanks to all Committee Members for their time, hard work and dedication throughout the current Administration, and for the positive contribution they have made to the Committee’s work.

PF FEBRUARY 2026 ITEM 13 DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Wednesday 22nd April 2026 at 7pm in the Harlington.

There being no further business the meeting closed at 9.26pm.

Signed: **Date:**
Chairman

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Central Administration</u>								
1500 Miscellaneous Income	12,505	4,738	0	(4,738)			0.0%	1,748
1870 Interest Income	153,350	151,742	83,000	(68,742)			182.8%	
Central Administration :- Income	165,855	156,480	83,000	(73,480)			188.5%	1,748
4000 Salaries	165,197	169,718	171,645	1,927		1,927	98.9%	
4001 Employers National Insurance	16,613	21,706	22,000	294		294	98.7%	
4002 Employers Pension	10,905	11,591	11,885	294		294	97.5%	
4011 Staff Recruitment	300	0	150	150		150	0.0%	
4015 Recharge staff hours	(8,700)	(8,700)	(8,700)	0		0	100.0%	
4030 Training	1,931	968	1,300	333		333	74.4%	
4041 Mileage/Travel/Sustenance	169	218	100	(118)		(118)	217.5%	
4130 Insurance	9,858	17,391	14,300	(3,091)		(3,091)	121.6%	
4156 Recycling	0	0	150	150		150	0.0%	
4175 Equipment Maintenance	0	0	800	800		800	0.0%	
4185 Equipment	701	4,748	6,000	1,252		1,252	79.1%	
4187 Health & Safety	4,876	1,126	3,500	2,374		2,374	32.2%	
4225 South and South East in Bloom	0	92	0	(92)		(92)	0.0%	
4400 Stationery & Consumables	2,790	2,804	2,300	(504)		(504)	121.9%	
4420 Bank Charges	1,817	2,771	2,500	(271)		(271)	110.8%	
4430 Promotion/Publicity/Vision	3,287	6,227	5,500	(727)		(727)	113.2%	
4432 Marketing	0	39	0	(39)		(39)	0.0%	
4435 Website	480	1,653	1,100	(553)		(553)	150.3%	
4440 Telephone & Broadband	1,570	2,450	3,300	851		851	74.2%	
4445 Mobile Phones	339	348	160	(188)		(188)	217.5%	
4455 Postage	55	0	150	150		150	0.0%	
4460 Subscriptions	3,359	4,100	3,500	(600)		(600)	117.1%	
4480 Computer Maintenance	89	2,280	1,500	(780)		(780)	152.0%	
4481 Software/Licenses	3,021	3,328	6,000	2,672		2,672	55.5%	
4484 Computer Support	5,229	5,075	5,100	25		25	99.5%	
4486 E-mail Exchange	4,427	5,807	5,340	(467)		(467)	108.7%	
4550 Payroll Services	833	531	840	310		310	63.2%	
4551 HR Services and staff welfare	2,271	2,271	3,300	1,029		1,029	68.8%	
4555 Legal Fees and Costs	1,303	3,134	2,000	(1,134)		(1,134)	156.7%	
4560 Accountancy fees	868	0	900	900		900	0.0%	
4561 VAT Consultancy fees	240	0	250	250		250	0.0%	
4580 Audit Fees	5,850	2,832	4,120	1,288		1,288	68.7%	
4740 Licences	6	0	0	0		0	0.0%	
4752 Hospitality	0	70	0	(70)		(70)	0.0%	
4995 Miscellaneous Expenditure	14,065	5,082	0	(5,082)		(5,082)	0.0%	1,748
Central Administration :- Indirect Expenditure	253,748	269,657	270,990	1,333	0	1,333	99.5%	1,748
Net Income over Expenditure	(87,893)	(113,177)	(187,990)	(74,813)				
6001 plus Transfer from EMR	0	1,748	0	(1,748)				
6000 less Transfer to EMR	2,318	1,748	0	(1,748)				

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(90,211)	(113,177)	(187,990)	(74,813)				
<u>105 Civic and Democratic</u>								
4012 Pension liability	0	8,100	10,000	1,900		1,900	81.0%	(1,900)
4041 Mileage/Travel/Sustenance	0	0	100	100		100	0.0%	
4430 Promotion/Publicity/Vision	1,453	155	5,000	4,845		4,845	3.1%	
4530 Councillor Development	414	152	500	348		348	30.4%	
4535 Chairman's Expense Allowance	92	383	1,200	817		817	31.9%	
4537 Members Expense Allowances	391	121	800	679		679	15.1%	
4540 Elections	0	0	5,000	5,000		5,000	0.0%	(5,000)
Civic and Democratic :- Indirect Expenditure	2,350	8,911	22,600	13,689	0	13,689	39.4%	(6,900)
Net Expenditure	(2,350)	(8,911)	(22,600)	(13,689)				
6001 plus Transfer from EMR	0	(6,900)	0	6,900				
6000 less Transfer to EMR	15,000	0	0	0				
Movement to/(from) Gen Reserve	(17,350)	(15,811)	(22,600)	(6,789)				
<u>110 Grants</u>								
4241 Grant - Fleet Phoenix	15,834	15,834	12,000	(3,834)		(3,834)	131.9%	
4242 Grant - Sashas Project	10,933	10,933	7,540	(3,393)		(3,393)	145.0%	
4538 Community Support	0	1,363	1,500	137		137	90.8%	
4800 Fleet Connect	13,152	13,414	13,415	1		1	100.0%	
4810 Basingstoke Canal	18,309	18,309	15,600	(2,709)		(2,709)	117.4%	
4855 Community grants	4,200	3,655	3,700	45		45	98.8%	
Grants :- Indirect Expenditure	62,428	63,508	53,755	(9,753)	0	(9,753)	118.1%	0
Net Expenditure	(62,428)	(63,508)	(53,755)	9,753				
<u>115 Precept</u>								
1900 Precept - operational	903,236	980,370	980,370	0			100.0%	
Precept :- Income	903,236	980,370	980,370	0			100.0%	0
Net Income	903,236	980,370	980,370	0				
<u>120 Projects</u>								
4185 Equipment	11,912	2,372	0	(2,372)		(2,372)	0.0%	(38,000)
4235 Play Equipment	0	0	38,000	38,000		38,000	0.0%	
4435 Website	840	0	0	0		0	0.0%	
4440 Telephone & Broadband	(697)	0	12,000	12,000		12,000	0.0%	
4559 Professional fees	0	3,500	0	(3,500)		(3,500)	0.0%	
Projects :- Indirect Expenditure	12,055	5,872	50,000	44,128	0	44,128	11.7%	(38,000)
Net Expenditure	(12,055)	(5,872)	(50,000)	(44,128)				
6001 plus Transfer from EMR	0	(38,000)	0	38,000				
6000 less Transfer to EMR	38,000	19,000	0	(19,000)				

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(50,055)	(62,872)	(50,000)	12,872				
150 Events, Town Centre and Climat								
1053 Grant money and funding	1,355	0	0	0			0.0%	
1200 Christmas Day lunch	5,139	1,815	0	(1,815)			0.0%	
1920 Music on The Views Grants/Spon	12,775	0	0	0			0.0%	
1930 Music on The Views Ticket Sale	11,900	0	0	0			0.0%	
1940 Christmas Festivities Grants/S	15,088	7,900	0	(7,900)			0.0%	
Events, Town Centre and Climat :- Income	46,258	9,715	0	(9,715)				0
4176 Action Day	311	54	500	446	446	10.8%		
4210 Floral Displays	20,960	21,014	20,300	(714)	(714)	103.5%		
4290 Music on The Views Events Cost	18,643	0	0	0	0	0.0%		
4295 Christmas Festivities Costs	8,132	6,958	3,000	(3,958)	(3,958)	231.9%		
4655 Town Centre Xmas Decorations	19,838	18,813	20,000	1,187	1,187	94.1%		
4656 Christmas Gurkha Square	3,663	3,925	4,100	176	176	95.7%		
4657 Christmas Day Lunch	1,500	3,380	2,200	(1,180)	(1,180)	153.6%		
4660 Remembrance Day	1,092	1,514	3,450	1,936	1,936	43.9%		
4832 Climate Change	1,727	720	5,800	5,080	5,080	12.4%		
Events, Town Centre and Climat :- Indirect Expenditure	75,865	56,378	59,350	2,972	0	2,972	95.0%	0
Net Income over Expenditure	(29,607)	(46,663)	(59,350)	(12,687)				
6001 plus Transfer from EMR	(5,956)	(4,545)	0	4,545				
6000 less Transfer to EMR	12,171	0	0	0				
Movement to/(from) Gen Reserve	(47,735)	(51,207)	(59,350)	(8,143)				
155 Music on the Views								
1920 Music on The Views Grants/Spon	0	6,175	0	(6,175)			0.0%	
1930 Music on The Views Ticket Sale	0	14,706	0	(14,706)			0.0%	
Music on the Views :- Income	0	20,881	0	(20,881)				0
4130 Insurance	0	1,039	0	(1,039)	(1,039)	0.0%		
4152 Cleaning - Supplies	0	23	0	(23)	(23)	0.0%		
4180 Equipment Hire	0	9,192	0	(9,192)	(9,192)	0.0%		
4187 Health & Safety	0	2,310	0	(2,310)	(2,310)	0.0%		
4290 Music on The Views Events Cost	(560)	2,090	0	(2,090)	(2,090)	0.0%		
4400 Stationery & Consumables	0	152	0	(152)	(152)	0.0%		
4432 Marketing	560	427	0	(427)	(427)	0.0%		
4720 Performance Costs	0	8,550	0	(8,550)	(8,550)	0.0%		
4752 Hospitality	0	165	0	(165)	(165)	0.0%		
Music on the Views :- Indirect Expenditure	0	23,947	0	(23,947)	0	(23,947)		0
Net Income over Expenditure	0	(3,067)	0	3,067				
6001 plus Transfer from EMR	0	0	0	0				
6000 less Transfer to EMR	0	(3,067)	0	3,067				

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	0	0	0	0				
160 Harlington Development								
1902 Precept - New Harlington	439,622	455,622	455,622	0			100.0%	
Harlington Development :- Income	439,622	455,622	455,622	0			100.0%	0
4015 Recharge staff hours	13,900	13,900	13,900	0		0	100.0%	
4185 Equipment	0	292	0	(292)		(292)	0.0%	
4430 Promotion/Publicity/Vision	0	2,095	0	(2,095)		(2,095)	0.0%	
4555 Legal Fees and Costs	400	(2,583)	0	2,583		2,583	0.0%	
4559 Professional fees	36,426	560,214	0	(560,214)		(560,214)	0.0%	
4563 Planning and Building fees	0	1,054	0	(1,054)		(1,054)	0.0%	
4565 Survey and consultation	2,621	7,925	0	(7,925)	3,518	(11,443)	0.0%	
4580 Audit Fees	0	400	0	(400)		(400)	0.0%	
4752 Hospitality	0	56	0	(56)		(56)	0.0%	
4890 Earmarked New Harlington	0	0	441,722	441,722		441,722	0.0%	
Harlington Development :- Indirect Expenditure	53,347	583,354	455,622	(127,732)	3,518	(131,250)	128.8%	0
Net Income over Expenditure	386,275	(127,732)	0	127,732				
6001 plus Transfer from EMR	(386,275)	0	0	0				
Movement to/(from) Gen Reserve	0	(127,732)	0	127,732				
201 Harlington - Events								
1000 Hall Hire	98,169	92,295	98,000	5,705			94.2%	
1001 WRVS Hall Hire	42	1,232	0	(1,232)			0.0%	
1002 POINT Hall Hire	26,767	26,767	19,540	(7,227)			137.0%	
1036 Fleet Baptist Preschool	4,760	1,420	4,750	3,330			29.9%	
1420 Bar Sales	145,125	139,341	147,500	8,159			94.5%	
1430 Merchandise	0	50	0	(50)			0.0%	
1431 Confectionery	3,525	3,007	2,800	(207)			107.4%	
1432 Ices	2,874	3,217	2,500	(717)			128.7%	
1433 Snacks	3,710	3,029	3,000	(29)			101.0%	
1435 Box Office Charges	15,748	14,763	16,300	1,537			90.6%	
1450 Ticket Sales	241,059	233,434	261,200	27,766			89.4%	
1500 Miscellaneous Income	0	205	0	(205)			0.0%	
Harlington - Events :- Income	541,778	518,761	555,590	36,829			93.4%	0
4000 Salaries	199,703	208,824	222,575	13,751		13,751	93.8%	
4001 Employers National Insurance	15,974	23,099	28,285	5,186		5,186	81.7%	
4002 Employers Pension	8,779	9,039	8,915	(124)		(124)	101.4%	
4015 Recharge staff hours	(5,200)	(5,200)	(5,200)	0		0	100.0%	

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4175 Equipment Maintenance	0	1,927	1,000	(927)		(927)	192.7%	
4182 Technical Equipment Sundries	465	635	750	115		115	84.6%	
4183 Technical Equipment Hire	0	210	500	290		290	42.0%	
4184 Technical Equipment	0	2,070	0	(2,070)		(2,070)	0.0%	
4185 Equipment	3,632	441	3,000	2,559		2,559	14.7%	
4422 Bank & Card Transactions	14,129	14,396	14,000	(396)		(396)	102.8%	
4432 Marketing	21,387	22,237	20,000	(2,237)		(2,237)	111.2%	
4433 Marketing Support	9,437	9,727	10,000	273		273	97.3%	
4435 Website	0	300	0	(300)		(300)	0.0%	
4490 Sales System Costs	17,335	17,192	14,000	(3,192)		(3,192)	122.8%	
4700 Bar Purchases	57,505	54,690	59,000	4,310		4,310	92.7%	
4710 Bar Consumables	2,062	1,583	1,500	(83)		(83)	105.6%	
4715 Stocktaking	185	185	500	315		315	37.0%	
4720 Performance Costs	164,693	162,316	165,000	2,684		2,684	98.4%	
4728 Till App	840	840	1,200	360		360	70.0%	
4740 Licences	4,916	5,176	6,000	824		824	86.3%	
4752 Hospitality	452	110	500	390		390	21.9%	
4761 Confectionery	1,168	1,148	1,650	502		502	69.5%	
4762 Ices	1,170	1,242	1,000	(242)		(242)	124.2%	
4763 Snacks	1,255	857	1,350	493		493	63.5%	
Harlington - Events :- Indirect Expenditure	519,885	533,044	555,525	22,481	0	22,481	96.0%	0
Net Income over Expenditure	21,893	(14,284)	65	14,349				
<u>204 Building</u>								
1031 HCC Library	8,873	15,146	13,500	(1,646)			112.2%	
Building :- Income	8,873	15,146	13,500	(1,646)			112.2%	0
4000 Salaries	66,638	69,414	70,045	631		631	99.1%	
4001 Employers National Insurance	6,584	8,917	9,005	88		88	99.0%	
4002 Employers Pension	3,295	3,442	3,455	13		13	99.6%	
4011 Staff Recruitment	624	303	500	197		197	60.6%	
4030 Training	871	457	2,000	1,543		1,543	22.9%	
4041 Mileage/Travel/Sustenance	589	372	500	128		128	74.3%	
4110 Rates	17,515	16,260	17,500	1,240		1,240	92.9%	
4115 Water & Sewerage	8,239	6,572	5,820	(752)		(752)	112.9%	
4120 Gas	21,612	21,739	44,000	22,261		22,261	49.4%	
4122 Electricity	47,594	34,890	61,710	26,820		26,820	56.5%	
4130 Insurance	0	0	4,100	4,100		4,100	0.0%	
4150 Cleaning	35,132	38,131	41,800	3,669		3,669	91.2%	
4151 Cleaning - Equipment	0	0	500	500		500	0.0%	

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4152 Cleaning - Supplies	3,779	4,536	7,000	2,464		2,464	64.8%	
4155 Refuse Collection	2,203	4,600	2,500	(2,100)		(2,100)	184.0%	
4156 Recycling	744	697	800	103		103	87.1%	
4170 Building Maintenance Contracts	29,844	13,356	26,250	12,894		12,894	50.9%	
4172 Building Repairs	3,851	15,370	6,000	(9,370)	541	(9,911)	265.2%	
4175 Equipment Maintenance	967	191	0	(191)		(191)	0.0%	
4180 Equipment Hire	228	0	0	0		0	0.0%	
4185 Equipment	3,511	2,189	1,000	(1,189)		(1,189)	218.9%	
4187 Health & Safety	3,751	6,565	1,700	(4,865)		(4,865)	386.2%	
4188 Fire and Intruder Monitoring	175	100	575	475		475	17.4%	
4207 Fire & Intruder Systems	3,185	0	2,500	2,500		2,500	0.0%	
4400 Stationery & Consumables	672	717	500	(217)		(217)	143.5%	
4445 Mobile Phones	519	493	500	7		7	98.6%	
4455 Postage	32	0	250	250		250	0.0%	
4481 Software/Licenses	2,390	2,370	2,000	(370)		(370)	118.5%	
4487 Wi-Fi	2,372	2,182	2,700	518		518	80.8%	
4700 Bar Purchases	0	69	0	(69)		(69)	0.0%	
4745 Uniforms	288	271	300	29		29	90.4%	
Building :- Indirect Expenditure	267,204	254,204	315,510	61,306	541	60,765	80.7%	0
Net Income over Expenditure	(258,331)	(239,058)	(302,010)	(62,952)				
205 Ancells Community Centre								
1000 Hall Hire	32,947	33,498	28,000	(5,498)			119.6%	
1500 Miscellaneous Income	0	106	0	(106)			0.0%	
Ancells Community Centre :- Income	32,947	33,603	28,000	(5,603)			120.0%	0
4000 Salaries	27,308	23,056	30,050	6,994		6,994	76.7%	
4001 Employers National Insurance	2,055	2,830	3,230	400		400	87.6%	
4002 Employers Pension	2,313	1,335	2,500	1,165		1,165	53.4%	
4041 Mileage/Travel/Sustenance	350	0	500	500		500	0.0%	
4115 Water & Sewerage	1,364	1,704	960	(744)		(744)	177.5%	
4120 Gas	2,308	2,791	3,520	729		729	79.3%	
4122 Electricity	1,916	1,613	2,420	807		807	66.6%	
4150 Cleaning	6,428	8,329	9,000	671		671	92.5%	
4152 Cleaning - Supplies	1,190	819	1,000	181		181	81.9%	
4155 Refuse Collection	447	441	525	84		84	84.0%	
4170 Building Maintenance Contracts	5,145	6,238	3,500	(2,738)		(2,738)	178.2%	
4172 Building Repairs	0	7,146	0	(7,146)		(7,146)	0.0%	
4185 Equipment	222	455	0	(455)		(455)	0.0%	
4187 Health & Safety	1,082	562	150	(412)		(412)	374.8%	

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4280 Ancells Car Park	9,122	10,000	7,500	(2,500)		(2,500)	133.3%	
4445 Mobile Phones	225	20	300	280		280	6.8%	
4455 Postage	0	0	100	100		100	0.0%	
4460 Subscriptions	0	60	0	(60)		(60)	0.0%	
4481 Software/Licences	0	18	0	(18)		(18)	0.0%	
4487 Wi-Fi	0	642	0	(642)		(642)	0.0%	
4740 Licences	2,215	2,303	3,000	697		697	76.8%	
Ancells Community Centre :- Indirect Expenditure	63,689	70,361	68,255	(2,106)	0	(2,106)	103.1%	0
Net Income over Expenditure	(30,742)	(36,758)	(40,255)	(3,497)				
208 Ancells Farm Park and Pavilion								
1050 Outdoor Space Hire	66	0	0	0			0.0%	
1060 Pitch Hire	2,979	401	2,300	1,899			17.5%	
1500 Miscellaneous Income	0	4,762	0	(4,762)			0.0%	
Ancells Farm Park and Pavilion :- Income	3,045	5,164	2,300	(2,864)			224.5%	0
4110 Rates	1,185	1,185	1,235	50		50	96.0%	
4115 Water & Sewerage	290	346	900	554		554	38.5%	
4120 Gas	460	783	440	(343)		(343)	177.9%	
4122 Electricity	544	363	660	297		297	55.0%	
4150 Cleaning	1,620	1,276	1,700	424		424	75.0%	
4155 Refuse Collection	0	840	0	(840)		(840)	0.0%	
4170 Building Maintenance Contracts	1,479	0	2,600	2,600		2,600	0.0%	
4172 Building Repairs	0	828	0	(828)		(828)	0.0%	
4175 Equipment Maintenance	0	0	500	500		500	0.0%	
4185 Equipment	208	(5)	0	5		5	0.0%	
4187 Health & Safety	776	72	300	228		228	24.0%	
4200 Grounds Maintenance	27,846	30,463	30,960	497		497	98.4%	
4202 Additional Ground Works	1,730	2,755	500	(2,255)		(2,255)	551.0%	
4205 CCTV	229	0	250	250		250	0.0%	
4206 Lamppost Maintenance	76	0	0	0		0	0.0%	
4220 Friends Group support	227	0	100	100		100	0.0%	
4225 South and South East in Bloom	55	0	70	70		70	0.0%	
4230 Playground Maintenance	3,277	7,003	9,000	1,997		1,997	77.8%	
4250 Tree Surgery	5,704	6,569	3,000	(3,569)		(3,569)	219.0%	
Ancells Farm Park and Pavilion :- Indirect Expenditure	45,707	52,479	52,215	(264)	0	(264)	100.5%	0
Net Income over Expenditure	(42,662)	(47,315)	(49,915)	(2,600)				
6001 plus Transfer from EMR	0	(4,762)	0	4,762				
6000 less Transfer to EMR	0	0	0	0				
Movement to/(from) Gen Reserve	(42,662)	(52,077)	(49,915)	2,162				

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301 Open Spaces								
1053 Grant money and funding	822	0	0	0			0.0%	
1500 Miscellaneous Income	10	0	0	0			0.0%	
Open Spaces :- Income	832	0	0	0				0
4000 Salaries	16,369	16,931	17,250	319		319	98.2%	
4001 Employers National Insurance	1,638	2,165	2,210	46		46	97.9%	
4002 Employers Pension	818	847	865	18		18	97.9%	
4041 Mileage/Travel/Sustenance	571	328	500	172		172	65.7%	
4169 Street and Park Furniture	0	0	500	500		500	0.0%	
4185 Equipment	174	142	500	358		358	28.4%	
4200 Grounds Maintenance	17,626	10,758	19,620	8,862		8,862	54.8%	
4202 Additional Ground Works	225	725	1,500	775		775	48.3%	
4203 General Upkeep	0	98	0	(98)		(98)	0.0%	
4206 Lamppost Maintenance	0	195	700	505		505	27.9%	
4208 Speedwatch and SIDS	0	0	1,100	1,100		1,100	0.0%	
4225 South and South East in Bloom	143	165	150	(15)		(15)	110.0%	
4235 Play Equipment	0	0	28,500	28,500		28,500	0.0%	
4250 Tree Surgery	805	1,421	2,000	579	120	459	77.0%	
4445 Mobile Phones	141	57	150	93		93	38.2%	
4481 Software/Licences	0	175	0	(175)		(175)	0.0%	
4740 Licences	70	70	100	30		30	70.0%	
4745 Uniforms	0	31	200	169		169	15.4%	
Open Spaces :- Indirect Expenditure	38,580	34,108	75,845	41,737	120	41,617	45.1%	0
Net Income over Expenditure	(37,748)	(34,108)	(75,845)	(41,737)				
310 Calthorpe Park								
1050 Outdoor Space Hire	400	1,084	300	(784)			361.3%	
1053 Grant money and funding	0	2,699	0	(2,699)			0.0%	
1057 Fleet Football Club Rent	2,000	7,000	5,000	(2,000)			140.0%	
1059 Refreshment Kiosk	7,861	5,806	6,500	694			89.3%	
1060 Pitch Hire	2,692	487	1,800	1,313			27.1%	
1064 Tennis Membership card	7,758	7,865	8,000	135			98.3%	
1065 Tennis Hire	4,513	5,309	2,000	(3,309)			265.4%	
Calthorpe Park :- Income	25,224	30,249	23,600	(6,649)			128.2%	0
4115 Water & Sewerage	674	889	1,270	381		381	70.0%	
4122 Electricity	2,282	1,630	3,630	2,000		2,000	44.9%	
4130 Insurance	0	0	3,060	3,060		3,060	0.0%	
4150 Cleaning	732	769	1,065	296		296	72.2%	
4170 Building Maintenance Contracts	1,050	471	2,000	1,529		1,529	23.5%	

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4172 Building Repairs	0	670	0	(670)		(670)	0.0%	
4175 Equipment Maintenance	0	0	200	200		200	0.0%	
4185 Equipment	0	55	500	445		445	11.0%	
4187 Health & Safety	916	437	300	(137)		(137)	145.5%	
4200 Grounds Maintenance	49,340	36,756	52,620	15,864		15,864	69.9%	
4202 Additional Ground Works	2,459	2,142	3,000	858		858	71.4%	
4205 CCTV	1,248	5,906	4,000	(1,906)		(1,906)	147.7%	
4220 Friends Group support	0	0	110	110		110	0.0%	
4225 South and South East in Bloom	80	85	80	(5)		(5)	106.3%	
4230 Playground Maintenance	8,783	2,505	4,100	1,595		1,595	61.1%	
4250 Tree Surgery	6,522	7,775	7,000	(775)		(775)	111.1%	
4590 Repairs and Renewals	756	0	7,000	7,000		7,000	0.0%	(7,000)
4651 LTA Registration - membership	420	432	500	68		68	86.4%	
4653 Tennis Software	905	941	950	9		9	99.1%	
4740 Licences	6	0	70	70		70	0.0%	
Calthorpe Park :- Indirect Expenditure	76,172	61,463	91,455	29,992	0	29,992	67.2%	(7,000)
Net Income over Expenditure	(50,948)	(31,214)	(67,855)	(36,641)				
6001 plus Transfer from EMR	0	(7,000)	0	7,000				
6000 less Transfer to EMR	7,000	0	0	0				
Movement to/(from) Gen Reserve	(57,948)	(38,214)	(67,855)	(29,641)				
315 Oakley Park								
1050 Outdoor Space Hire	56	395	100	(295)			395.2%	
1060 Pitch Hire	4,200	1,598	2,800	1,202			57.1%	
1500 Miscellaneous Income	0	360	0	(360)			0.0%	
1550 Insurance funds received	0	4,204	0	(4,204)			0.0%	
Oakley Park :- Income	4,256	6,557	2,900	(3,657)			226.1%	0
4122 Electricity	345	421	850	429		429	49.5%	
4150 Cleaning	1,452	1,525	1,600	75		75	95.3%	
4170 Building Maintenance Contracts	200	190	500	310		310	38.0%	
4172 Building Repairs	0	365	0	(365)		(365)	0.0%	
4175 Equipment Maintenance	0	0	50	50		50	0.0%	
4185 Equipment	208	(5)	0	5		5	0.0%	
4187 Health & Safety	696	245	300	56		56	81.5%	
4200 Grounds Maintenance	25,246	28,640	28,080	(560)		(560)	102.0%	
4202 Additional Ground Works	400	805	500	(305)		(305)	161.0%	
4205 CCTV	1,399	3,206	1,500	(1,706)		(1,706)	213.7%	
4220 Friends Group support	80	80	110	30		30	72.7%	
4225 South and South East in Bloom	110	120	120	0		0	100.0%	

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4230 Playground Maintenance	2,073	11,513	1,800	(9,713)		(9,713)	639.6%	
4235 Play Equipment	0	3,587	0	(3,587)		(3,587)	0.0%	
4250 Tree Surgery	3,225	5,728	3,000	(2,728)		(2,728)	190.9%	
Oakley Park :- Indirect Expenditure	35,434	56,418	38,410	(18,008)	0	(18,008)	146.9%	0
Net Income over Expenditure	(31,178)	(49,861)	(35,510)	14,351				
320 Basingbourne Park								
1050 Outdoor Space Hire	0	853	0	(853)			0.0%	
1053 Grant money and funding	0	1,355	0	(1,355)			0.0%	
1060 Pitch Hire	3,780	2,118	1,500	(618)			141.2%	
1500 Miscellaneous Income	0	1,683	0	(1,683)			0.0%	
1550 Insurance funds received	4,690	0	0	0			0.0%	
Basingbourne Park :- Income	8,470	6,009	1,500	(4,509)			400.6%	0
4115 Water & Sewerage	760	3,965	740	(3,225)		(3,225)	535.8%	
4122 Electricity	356	453	500	47		47	90.6%	
4150 Cleaning	1,452	1,525	1,600	75		75	95.3%	
4170 Building Maintenance Contracts	6,587	60	1,500	1,440	283	1,157	22.9%	
4172 Building Repairs	0	2,980	0	(2,980)		(2,980)	0.0%	
4175 Equipment Maintenance	130	0	0	0		0	0.0%	
4185 Equipment	0	0	100	100		100	0.0%	
4187 Health & Safety	696	245	160	(85)		(85)	152.8%	
4200 Grounds Maintenance	21,469	26,327	23,880	(2,447)		(2,447)	110.2%	
4202 Additional Ground Works	1,770	1,372	2,400	1,028		1,028	57.2%	
4205 CCTV	1,399	3,206	1,500	(1,706)		(1,706)	213.7%	
4220 Friends Group support	151	127	120	(7)		(7)	105.8%	
4225 South and South East in Bloom	110	120	120	0		0	100.0%	
4230 Playground Maintenance	12,021	7,092	2,400	(4,692)		(4,692)	295.5%	
4250 Tree Surgery	10,530	12,318	6,000	(6,318)		(6,318)	205.3%	
4995 Miscellanious Expenditure	0	1,355	0	(1,355)		(1,355)	0.0%	
Basingbourne Park :- Indirect Expenditure	57,431	61,143	41,020	(20,123)	283	(20,406)	149.7%	0
Net Income over Expenditure	(48,961)	(55,135)	(39,520)	15,615				
325 The Views								
1050 Outdoor Space Hire	1,491	1,500	1,500	0			100.0%	
1053 Grant money and funding	0	50,000	0	(50,000)			0.0%	
1054 PWLB	0	163,500	0	(163,500)			0.0%	
The Views :- Income	1,491	215,000	1,500	(213,500)			14333.3	0
4122 Electricity	1,229	0	600	600		600	0.0%	

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4155 Refuse Collection	0	3,896	0	(3,896)		(3,896)	0.0%	
4185 Equipment	0	28	100	72		72	27.6%	
4187 Health & Safety	330	466	0	(466)		(466)	0.0%	
4200 Grounds Maintenance	8,895	13,969	9,900	(4,069)		(4,069)	141.1%	
4202 Additional Ground Works	1,634	0	900	900		900	0.0%	
4225 South and South East in Bloom	55	60	60	0		0	100.0%	
4230 Playground Maintenance	3,316	1,020	9,600	8,580		8,580	10.6%	
4250 Tree Surgery	460	805	800	(5)		(5)	100.6%	
The Views :- Indirect Expenditure	15,920	20,244	21,960	1,716	0	1,716	92.2%	0
Net Income over Expenditure	(14,428)	194,756	(20,460)	(215,216)				
6000 less Transfer to EMR	0	211,000	0	(211,000)				
Movement to/(from) Gen Reserve	(14,428)	(16,244)	(20,460)	(4,216)				
330 Edenbrook								
4187 Health & Safety	0	144	0	(144)		(144)	0.0%	
4200 Grounds Maintenance	3,761	5,459	4,200	(1,259)		(1,259)	130.0%	
4202 Additional Ground Works	0	260	300	40		40	86.7%	
4230 Playground Maintenance	140	0	600	600		600	0.0%	
4250 Tree Surgery	190	0	750	750		750	0.0%	
Edenbrook :- Indirect Expenditure	4,091	5,863	5,850	(13)	0	(13)	100.2%	0
Net Expenditure	(4,091)	(5,863)	(5,850)	13				
6001 plus Transfer from EMR	(60,000)	0	0	0				
Movement to/(from) Gen Reserve	(64,091)	(5,863)	(5,850)	13				
350 Cemetery								
1100 Interment Fees	22,870	30,679	21,000	(9,679)			146.1%	
1110 Scattering of Ashes	0	0	100	100			0.0%	
1120 Sale of Exclusive Rights	35,575	32,810	28,000	(4,810)			117.2%	
1121 Transfer of Exclusive Rights	2,890	3,410	2,000	(1,410)			170.5%	
1130 Memorial Cemetery Fees	8,910	6,578	7,000	422			94.0%	
1131 Memorial Roses	0	2,683	0	(2,683)			0.0%	
1132 Memorial Kerbstones	588	479	2,500	2,021			19.2%	
1133 Memorial Sanctums	12,026	30,197	8,100	(22,097)			372.8%	
1134 GoR Planted Area	3,542	341	1,000	659			34.1%	
1137 GoR Ashes digging	510	310	1,000	690			31.0%	
1140 Bench contribution	1,160	0	0	0			0.0%	
1145 Plaque contribution	190	0	0	0			0.0%	
Cemetery :- Income	88,260	107,487	70,700	(36,787)			152.0%	0

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Salaries	6,171	8,889	7,030	(1,859)		(1,859)	126.4%	
4001 Employers National Insurance	0	583	305	(278)		(278)	191.0%	
4002 Employers Pension	309	444	350	(94)		(94)	127.0%	
4041 Mileage/Travel/Sustenance	339	487	500	13		13	97.5%	
4110 Rates	2,096	2,096	2,160	64		64	97.0%	
4115 Water & Sewerage	(959)	6,418	530	(5,888)		(5,888)	1211.0%	
4150 Cleaning	0	0	200	200		200	0.0%	
4155 Refuse Collection	1,335	1,286	1,100	(186)		(186)	116.9%	
4170 Building Maintenance Contracts	0	0	400	400		400	0.0%	
4172 Building Repairs	0	132	0	(132)		(132)	0.0%	
4185 Equipment	0	173	0	(173)		(173)	0.0%	
4187 Health & Safety	74	0	100	100		100	0.0%	
4200 Grounds Maintenance	13,335	21,777	15,540	(6,237)		(6,237)	140.1%	
4201 Ground Works (Badgers)	557	0	4,000	4,000		4,000	0.0%	
4202 Additional Ground Works	957	8,373	500	(7,873)		(7,873)	1674.5%	
4203 General Upkeep	18	0	100	100		100	0.0%	
4225 South and South East in Bloom	90	95	100	5		5	95.0%	
4250 Tree Surgery	2,620	3,576	2,300	(1,276)		(1,276)	155.5%	
4400 Stationery & Consumables	57	46	0	(46)		(46)	0.0%	
4445 Mobile Phones	0	0	80	80		80	0.0%	
4460 Subscriptions	0	0	100	100		100	0.0%	
4481 Software/Licenses	669	711	500	(211)		(211)	142.3%	
4555 Legal Fees and Costs	0	3,150	0	(3,150)		(3,150)	0.0%	
4935 GoR Memorial inscriptions	2,877	5,121	2,000	(3,121)		(3,121)	256.0%	
4936 GoR Ashes digging	950	1,000	1,000	0		0	100.0%	
4942 H and S Memorial repairs	0	1,567	325	(1,242)		(1,242)	482.2%	(325)
4944 H and S Memorial inspections	0	208	1,000	793		793	20.8%	(1,000)
Cemetery :- Indirect Expenditure	31,494	66,131	40,220	(25,911)	0	(25,911)	164.4%	(1,325)
Net Income over Expenditure	56,766	41,356	30,480	(10,876)				
6001 plus Transfer from EMR	0	875	0	(875)				
6000 less Transfer to EMR	1,325	0	0	0				
Movement to/(from) Gen Reserve	55,441	42,231	30,480	(11,751)				
<u>475 Lengthsman Scheme</u>								
1053 Grant money and funding	6,600	3,300	3,300	0			100.0%	
Lengthsman Scheme :- Income	6,600	3,300	3,300	0			100.0%	0
4202 Additional Ground Works	3,300	3,300	3,300	0		0	100.0%	
Lengthsman Scheme :- Indirect Expenditure	3,300	3,300	3,300	0	0	0	100.0%	0
Net Income over Expenditure	3,300	0	0	0				

Detailed Income & Expenditure by Budget Heading 14/04/2026

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	2,276,746	2,564,343	2,221,882	(342,461)			115.4%	
Expenditure	1,618,699	2,230,385	2,221,882	(8,503)	4,462	(12,965)	100.6%	
Net Income over Expenditure	658,047	333,958	0	(333,958)				
plus Transfer from EMR	(452,231)	(58,584)	0	58,584				
less Transfer to EMR	75,814	228,681	0	(228,681)				
Movement to/(from) Gen Reserve	130,002	46,693	0	(46,693)				

5. **QUARTERLY FINANCIAL MONITORING REPORT FOR Q4 TO 31 MARCH 2026**

Members to consider a budget monitoring report to 31 March 2026 against budget (detailed report attached for the information of Members).

Cost Centre	Last Year Actual £	This Year Forecast £	Budget £	Variance £
Central Administration	- 90,211	- 113,177	- 187,990	74,814
Civic & Democratic	- 17,350	- 15,811	- 22,600	6,790
Grants	- 62,428	- 63,508	- 53,755	- 9,753
Precept	903,236	980,370	980,370	-
Projects	- 50,055	- 62,872	- 50,000	- 12,872
Events, Town Centre & Climate Change	- 47,735	- 51,207	- 59,350	8,143
Music on the Views	-	-	-	-
Harlington Development	-	- 127,732	-	- 127,732
Harlington Events	21,893	- 14,284	65	- 14,349
Building	- 258,331	- 239,058	- 302,010	62,952
Ancells Community Centre	- 30,742	- 36,758	- 40,255	3,497
Ancells Farm Park & Pavilion	- 42,662	- 52,077	- 49,915	- 2,162
Open Spaces	- 37,748	- 34,108	- 75,845	41,737
Calthorpe Park	- 57,948	- 38,214	- 67,855	29,641
Oakley Park	- 31,178	- 49,862	- 35,510	- 14,352
Basingbourne Park	- 48,961	- 55,135	- 39,520	- 15,615
The Views	- 14,428	- 16,244	- 20,460	4,216
Edenbrook	- 64,091	- 5,863	- 5,850	- 13
Cemetery	55,441	42,231	30,480	11,751
Lengthsman Scheme	3,300	-	-	-
Net Income Over Expenditure	130,002	46,693	-	46,693

KEY VARIANCES

CENTRAL & ADMINISTRATION	
1000 / 101 – Bank Interest	Bank and investment income received is £68.7k more than budgeted, due to the high interest rate received on the CCLA investment. Members are reminded that this investment will be depleted in the 2026/27 financial year and Interest Income levels will consequently reduce substantially.
4130 / 101 – Insurance	£3.1k over budget but includes The Harlington and FTFC which have budgets with cost

	centres 204 and 310 respectively. Overall, insurance is £3k under combined budgets.
4555 / 101 – Legal Fees & Costs	£1.6k spent on unauthorised encampment at Ancells Farm and £1.5k spent on Cemetery extension.
4560 / 101 – Accountancy Fees 4561 / 101 – VAT Consultancy Fees	Do not need Rialtas staff to complete the financial year end as Executive Officer capable of performing this task (closed off 2024/25). In addition, do not believe there is any value in having VAT consultant on retainer as have not used in years. Together, £1.1k in savings achieved.
CIVIC AND DEMOCRATIC	
4012 / 105 – Pension Liability	With eh AFCC Supervisor retiring, the pension liability crystalized. The cost to the council was £8.1k which was £1.9k under the annual budget and left a reserve balance of £51.9k.
4430/105 – Promotion/ Publicity / Vision	£4.8k underspend as planned promotional activity (two newsletters) completed within Central Administration budget and no other promotional activity undertaken.
GRANTS	
4810 / 110 – Basingstoke Canal	The annual invoice from Hampshire County Council was £2.7k higher than expected in 2024/25. It was later identified that this was an error in budgeting and has unfortunately carried over to this year's budget.
4241 / 110 – Fleet Phoenix 4242 / 110 – Sashas Project	EO noted that calculations had not been amended in recent years to reflect rising hourly charges. This was not identified in time for the 2025/26 budget so will carry over to this year's budget. This is offset by higher income in Harlington Hall Hire so no net impact to Council.
PROJECTS	
4185 / 120 - Equipment	£12k was budgeted in 2025/26 to replace all staff computers. This project was completed within 2024/25. Budget was used to replace staff chairs (£2.4k) and get all buildings revalued for insurance purposes (£3.5k), leaving a surplus of £6.1k.
6000 / 120 – Transfers to Reserves	£19k was transferred to reserves for the Cyber Essentials project where Members agreed to move to council owned devices for both staff and Councillors to improve cyber security.
EVENTS, TOWN CENTRE & CLIMATE	
4655 / 150 – Town Centre Christmas Decorations	£1.2k saving due to reduction in number of cross street decorations.
4660 / 150 – Remembrance Day	£3k was budgeted to provide HVM barricades but not used. This offset the cost of two new Tommy silhouettes (£0.6k) and the sound system & engineer costs (£0.8k).

4832 / 150 – Climate Change	£5k underspend with only expenditure for the Repair Café hall hire grant. Greening Fleet campaign has now been closed down and the Council will look at new initiatives in 2026/27.
HARLINGTON DEVELOPMENT	
£127,700 overspend	For the first time since the precept was put up to fund the development of the Harlington, the precept amount is insufficient to cover the costs of the work done within the financial year. However, BFF have successfully completed RIBA stages 1 & 2 and made a meaningful start on RIBA Stage 3. A public consultation on options was also conducted. The entire project is on course to be completed by early 2028.
HARLINGTON – EVENTS	
1000 / 201 – Hall Hire	£4.5k below budget income forecasted due to loss of regular hires.
1002 / 201 – The Point Hall Hire	£7.2k over budget due to using current hall hire figures. This is offset by increased Grant expenditure so no net impact to Council.
1036 / 201 – Fleet Baptist School	£3.3k below budget income due to preschool closing at end of academic year.
1420 / 201 – Bar Sales	£8.2k below budget. Spend per heads were largely above target but due to reduced ticket sales, bar sales did not achieve budget.
1450 / 201 – Ticket Sales	£27.8k below budget. This is a reflection of two factors – the marketing team not being at full complement for most of the year and the loss of two programmed events that were unable to be rescheduled.
4000 / 201 - Salaries 4001 / 201 - Employers NI 4002 / 202 - Employers Pension	£18.8k below budget – largely in casual staff area but also due to vacancies in marketing team.
4422 / 201 – Bank & Card Transaction Fees 4490 / 201 – Sales System Costs	£3.6k over budget based on year-to-date activity.
4720 / 201 – Performance Costs	£2.7k below budget, however, is 70% of ticket sales when target is 67.5%.
BUILDING	
4115 / 204 – Water & Sewerage 4120 / 204 - Gas 4122 / 204 - Electricity	£48.3k under budget – believe budget can be reduced which is reflected in the 2026/27 budget.
4130 / 204 - Insurance	£4.1k insurance amount budgeted for The Harlington as now our responsibility under the lease. Actual spend under Central Administration as one policy.
4155 / 204 – Refuse Collection	£1.9k over budget due to removing excess items within building prior to building closure in December 2026.
4150 / 204 – Cleaning 4151 / 204 – Cleaning Equipment	£6k under combined budget. Contracted cleaners did not put up price as much as

4152 / 204 – Cleaning Supplies	planned. No new cleaning purchased outside the cleaning contract.
4170 / 204 – Building Maintenance Contracts 4172 / 204 – Building Repairs 4207 /204 – Fire & Intruder Systems	£6k under combined budget. Given we are close to starting major renovation project, only essential repairs and maintenance are being conducted.
ANCELLS COMMUNITY CENTRE	
1000 / 205 – Hall Hire	£5.6k over budget – new Hallmaster system which allows customers to see availability, combined with efforts of Marketing staff, have seen an increase in casual bookings.
4000 / 205 – Salaries 4001 / 205 – Employers NI 4002 / 205 – Employers Pension 4041 / 205 – Mileage 4445 / 205 – Mobile Phone	£6.5k salary and on cost savings with retirement of Ancells Supervisor who is not planned to be replaced.
4172 / 205 – Building Maintenance	£6.6k spent on boiler and toilet repairs. Both these issues consistently come up. FOSM has been asked to get quotes to redo all toilets so this area can be built into a future budget.
OPEN SPACES	
4200 / 301 – Grounds Maintenance	£8.9k under budget – the grounds maintenance contract was renegotiated this year and as a result the splits amongst parks and green spaces was adjusted. Some cost centres are now over budget and others under, but overall the contract is within budget.
4235 / 301 – Playground Equipment	£28.5k was budgeted for PWLB loan repayments in regard to the three projects the Council has planned. Only one loan has actually been applied for and its first repayment is in the 2026/27 financial year.
CALTHORPE PARK	
1057 / 310 – Fleet Football Club Rent	£2k over budget - Includes reimbursement of insurance at £500 per quarter.
1053 / 310 – Grant Money & Funding	£2.7k Friends of Calthorpe donation towards the installation of the gate on Merivale Road.
4130 / 310 - Insurance	£3k insurance amount budgeted for FTFC but actual spend under Central Administration. Due to economies of scale, the FTFC element is around £2k.
4200 / 310 – Grounds Maintenance	£15.9k under budget – the grounds maintenance contract was renegotiated this year and as a result the splits amongst parks and green spaces was adjusted. Some cost centres are now over budget and others under, but overall the contract is within budget.
4205 / 310 - CCTV	£1.9k over budget because of the increase in transmission line costs provided by BT and HDC recovery charges for operating, monitoring and maintaining the assets on behalf of FTC.

OAKLEY PARK	
4205 / 315 - CCTV	£1.7k over budget because of the increase in transmission line costs provided by BT and HDC recovery charges for operating, monitoring and maintaining the assets on behalf of FTC.
BASINGBOURNE PARK	
4115 / 320 – Water & Sewerage	£3.2k overspend forecast due to leak in pipe. Leak has been repaired and a claim was submitted with Castle Water but declined.
4205 / 320 - CCTV	£1.7k over budget because of the increase in transmission line costs provided by BT and HDC recovery charges for operating, monitoring and maintaining the assets on behalf of FTC.
4250 / 320 – Tree Surgery	£6.3k overspend – Basingbourne Park has one of the Council's largest wooded areas and the level of tree works require is always difficult to estimate. £5.4k spent on Priority 2 tree works and £6.1k on Priority 3 tree works.
THE VIEWS	
1053 / 325 – Grant Money & Funding	At the request of the Fleet BID, FTC have invoiced the £50k they agreed to contribute towards The Views playground renovation project. This has been transferred to an earmarked reserve.
4155 / 325 – Refuse Collection	£3k to remove 7 tonnes of insulation found under the skatepark. This has been covered by the PWLB loan.
4230 / 325 – Playground Maintenance	£8.6k under budget – only essential repairs and maintenance are being done as we are currently tendering for the complete replacement of all playground equipment. This budget has been used in other parks.
CEMETERY	
4115 / 350 – Water & Sewerage	£5.9k over budget – a leak has developed within the Cemetery. Water was shut off at the stopcock but this has not resolved the issue which indicates the leak is between the stopcock and meter. A quote of £1.7k has been accepted to determine where the leak is and make repairs.
4202 / 350 – Additional Grounds Work	£4k unbudgeted replacement of fence
4555 / 350 – Legal Fees	£3k to register unregistered land at the cemetery. Refer FC May 2025 Item 19 for authorisation for spend.

Reserves

	Balance b/f	Deficit / Surplus	Transfer from	Transfer to	Transfers Between	Balance c/f
	1 April 2025	from Revenue A/c	Revenue A/c	Revenue A/c	Reserves	31 March 2026
	£	£	£	£	£	£
Movement in Reserves						
General Reserve	570,729	46,693		- 635	- 85,000	531,787
Earmarked Reserves						
Pension Obligation	50,000		10,000	- 8,100		51,900
The Views Skatepark	-		161,000			161,000
The Views Playground	-		50,000			50,000
Cyber Essentials - Cllr Devices	-		16,000			16,000
Cyber Essentials - Staff Devices	-		3,000			3,000
Cemetery Memorial Testing	6,075		1,325	- 2,200		5,200
CP Tennis Sinking Fund	65,563		7,000			72,563
S106 Sensory Garden	10,981					10,981
Sale of Assets	140					140
Badgers Cemetery Works	7,000					7,000
Play Equipment	92,517		38,000			130,517
Elections	11,250		5,000			16,250
Edenbrook Commuted Sum	116,160					116,160
Harlington Development Fund	3,207,505				85,000	3,292,505
Music on The Views	7,032			- 3,067		3,966
Christmas Day Lunch	5,139		1,271			6,410
Ancells Bus	2,178					2,178
Christmas Festival	6,956		3,909			10,865
Friends of Ancells	-		4,762			4,762
VE80 Event			62	-62		-
Sub Total Earmarked Reserves	3,588,497	-	301,329	- 13,429	85,000	3,961,397
Total Reserves	4,159,226	46,693	301,329	- 14,063	-	4,493,184

RECOMMENDATION

That the contents of the report are noted.

Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 14/04/2026

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Current Assets</u>	
101	Debtors Control	65,285
120	Vat Control	41,611
130	Prepayments	43,530
150	Stock - Bar	8,019
200	Bank Current/Deposit Account	(134,226)
210	Petty Cash - FTC	0
212	HSBC Savings Account	1,125,944
213	CCLA Pub Sector Deposit Fund	3,094,665
214	Nationwide deposit account	419,562
220	Cash Floats	2,000
230	Ancells Damage Deposit Receipt	(600)
235	Harlington Damage Deposit Rece	(300)
251	Petty Cash - Harlington	120
	Total Current Assets	4,665,611
	<u>Current Liabilities</u>	
500	Creditors Control	40,804
515	Paye/NI Due	11,699
530	Accruals	63,499
562	Genesis Connected Mar 25	0
620	Comedy Sept 25	126
621	Comedy Oct 25	66
622	Comedy Nov 25	187
623	Christmas Comedy 25	1,265
631	Mainly Madness – Dec25	0
632	Pop Gods Halloween – Nov26	127
644	Comedy – Jan26	1,416
645	Comedy – Feb26	664
646	Comedy – Mar26	281
650	Flash – Sept 25	3,154
654	Taylormania – Mar 26	317
655	Cheesy Bingo – Apr 26	4,935
657	Shaun Ryder – Oct26	408
658	Steve Craddock – Apr26	8,950
659	Ultra 90s Vs 2000s May 26	1,173
660	Floyd Effect – Apr26	5,110
662	Comedy April 26	325
664	Comedy June 26	25
665	Fleet Jazz Apr 26	101
666	Fleet Jazz May 26	(570)
667	Fleet Jazz Jun 26	133
668	Fleet Jazz July 26	1,054
669	ELO Encounter April 26	5,377
670	Luke Combs Experience May 26	1,993
671	Good Times June 26	583
672	MacBusted May 26	362
673	The Jam'd Oct 26	322
676	Flash Queen Jun 26	1,088
677	Sweet & Sour July 26	380
678	Guns 2 Roses Jun 26	1,283
679	Money 4 Nothing Jun 26	3,450
680	Hollie Rogers Jun 26	2,641
681	Matt Long album launch May 26	6,183

Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 14/04/2026

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
682	Dom Jolly Nov 26	1,184	
687	Creedence Clearwater Review	167	
692	Style Councillors Nov 26	174	
693	King King Sept 26	1,675	
695	True West May 26	317	
	Total Current Liabilities		172,427
	Net Current Assets		4,493,184
	Total Assets less Current Liabilities		4,493,184
	<i>Represented by :-</i>		
300	Current Year Fund	333,958	
310	General Fund	197,828	
321	EMR - Pension Obligation	51,900	
322	EMR - The Views Skatepark	161,000	
324	EMR - The Views Playground	50,000	
326	EMR - Councillor Devices	16,000	
327	EMR - Staff Devices	3,000	
329	EMR - Cemetery Mem Test 2024	5,200	
330	EMR - CP Tennis Sinking 2026	72,563	
332	EMR - S106 Sensory Garden 21	10,981	
336	EMR - Assets	140	
340	EMR - Cemetery Works (Badgers)	7,000	
345	EMR - Play Equipment	130,517	
350	EMR - Elections 2026	16,250	
355	EMR - Edenbrook Commuted Sum	116,160	
360	Harlington Development Fund	3,292,505	
365	EMR - Music on the Views	3,966	
370	EMR - Christmas Day Lunch	6,410	
375	EMR - Ancells Bus	2,178	
380	EMR - Christmas Festival	10,865	
390	EMR - Ancells Park Capital	4,762	
	Total Equity		4,493,184

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
3SFIRE 3SFire Ltd							
<i>post fire risk assessment</i>	19/02/2026	SI-1755	1	834.00	0.00	834.00	0.00
					0.00	834.00	
Above paid on 10/03/2026 by Online Payment Ref 3SFIRE							
AGMPARTIST AGMP Artists Ltd							
<i>the style councillors</i>	13/02/2026	INV-0724	1	855.00	0.00	855.00	0.00
					0.00	855.00	
Above paid on 25/02/2026 by Online Payment Ref AGMPARTIST							
ALEXROBINS Alex Robins							
<i>expenses</i>	25/03/2026	ARMAR26EXP	1	176.52	0.00	176.52	0.00
					0.00	176.52	
Above paid on 31/03/2026 by Online Payment Ref ALEXROBINS							
ALLSERVICE All Service 4 U Ltd							
<i>smart lock dec 25</i>	13/03/2026	L4L-20005	1	9.00	0.00	9.00	0.00
<i>smart lock jan 26</i>	13/03/2026	L4L-20006	1	9.00	0.00	9.00	0.00
<i>Purchase Ledger DDR Payment</i>	23/01/2026	ON ACC 77	1	-9.00	0.00	-9.00	0.00
<i>Purchase Ledger DDR Payment</i>	25/02/2026	ON ACC 78	1	-9.00	0.00	-9.00	0.00
<i>Purchase Ledger DDR Payment</i>	25/03/2026	ON ACC 81	1	0.00	0.00	9.00	-9.00
					0.00	9.00	
Above paid on 25/03/2026 by Direct Debit dd1197							
BENC Ben Crane							
<i>mileage expenses apr25-jan26</i>	03/03/2026	EXPENSES25/26	1	328.43	0.00	328.43	0.00
					0.00	328.43	
Above paid on 10/03/2026 by Online Payment Ref BENC							
BFF Burrell Foley Fischer Llp							
<i>harlington refurb riba stage3</i>	01/03/2026	BFF1668/008(8000)	1	134,496.00	0.00	134,496.00	0.00
<i>architectural services</i>	01/03/2026	BFF1668/009(8051)	1	134,796.00	0.00	134,796.00	0.00
					0.00	269,292.00	
Above paid on 31/03/2026 by Online Payment Ref BFF							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BOC BOC Ltd							
<i>gas - bar</i>	28/02/2026	3086670830	1	238.39	0.00	238.39	0.00
					0.00	238.39	
Above paid on 25/03/2026 by Direct Debit dd1196							
BOOKER Booker Limited							
<i>bar supplies</i>	19/02/2026	0132805	1	56.90	0.00	56.90	0.00
<i>Purchase Ledger DDR Payment</i>	24/02/2026	ON ACC 79	1	-56.90	0.00	-56.90	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
BOOKER Booker Limited							
<i>Purchase Ledger DDR Payment</i>	10/03/2026	ON ACC 80	1	0.00	0.00	99.52	-99.52
					0.00	99.52	
Above paid on 10/03/2026 by Direct Debit dd1174							
BRAND Brand Pest Control							
<i>pest control</i>	29/03/2026	1469	1	72.00	0.00	72.00	0.00
					0.00	72.00	
Above paid on 31/03/2026 by Online Payment Ref BRAND							
BREAKTRHOU Breakthrough Communications & Strategies							
<i>assertiveness workshop</i>	18/03/2026	INV-20211604	1	114.00	0.00	114.00	0.00
					0.00	114.00	
Above paid on 25/03/2026 by Online Payment Ref BREAKTRHOU							
CAMBPLUMB Camberley Plumbing Ltd							
<i>repair toilet</i>	03/03/2026	1606	1	198.00	0.00	198.00	0.00
<i>supply and fit water heaters</i>	27/03/2026	1609	1	1,308.00	0.00	1,308.00	0.00
					0.00	1,506.00	
Above paid on 31/03/2026 by Online Payment Ref CAMBPLUMB							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CASTLEWADD Castle Water Limited							
<i>water 1/11-30/11/25</i>	15/12/2025	10008607715	1	-1,044.89	0.00	-98.24	-946.65
<i>water 1/12-31/12/25</i>	06/01/2026	10008753079	1	49.12	0.00	49.12	0.00
<i>water 1/1-31/1/26</i>	18/02/2026	10009199060	1	49.12	0.00	49.12	0.00
					0.00	0.00	
No payment due as Credit Notes have been applied							
CASTLEWADD Castle Water Limited							
<i>water 1/2-28/2/26</i>	02/03/2026	10009254956	1	1,839.75	0.00	1,839.75	0.00
					0.00	1,839.75	
Above paid on 16/03/2026 by Direct Debit dd1181							
CASTLEWADD Castle Water Limited							
<i>water 1/2-28/2/26</i>	02/03/2026	10009272456	1	598.59	0.00	598.59	0.00
					0.00	598.59	
Above paid on 16/03/2026 by Direct Debit dd1183							
CASTLEWADD Castle Water Limited							
<i>water 1/2-28/2/26</i>	04/03/2026	10009357979	1	17.83	0.00	17.83	0.00
					0.00	17.83	
Above paid on 18/03/2026 by Direct Debit dd1188							
CASTLEWADD Castle Water Limited							
<i>water 1/2-28/2/26</i>	04/03/2026	10009362383	1	17.83	0.00	17.83	0.00
					0.00	17.83	
Above paid on 18/03/2026 by Direct Debit dd1191							
CBS	Comfort Building Services Ltd						
<i>fire repairs</i>	25/02/2026	Z002962	1	714.14	0.00	714.14	0.00
<i>repair toilet leak</i>	25/02/2026	Z002963	1	317.66	0.00	317.66	0.00
<i>repair toilets</i>	25/02/2026	Z002968	1	372.00	0.00	372.00	0.00
<i>investigate gas</i>	25/02/2026	Z002969	1	297.60	0.00	297.60	0.00
<i>quote for ecir remedials</i>	25/02/2026	Z002973	1	264.00	0.00	264.00	0.00
<i>repair dressing room lights</i>	25/02/2026	Z002974	1	321.72	0.00	321.72	0.00

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<i>maintenance contract March 26</i>	01/03/2026	Z002983	1	891.20	0.00	891.20	0.00
<i>loft leak inspection</i>	13/03/2026	Z003030	1	261.55	0.00	261.55	0.00
<i>repair loose sink</i>	24/03/2026	Z003077	1	74.40	0.00	74.40	0.00
<i>replace heaters</i>	31/03/2026	Z003124	1	3,082.40	0.00	3,082.40	0.00
					0.00	6,596.67	

Above paid on 31/03/2026 by Online Payment Ref CBS

CHAMBERS Chambers Waste Management plc							
<i>skip</i>	28/02/2026	P830722	1	468.12	0.00	468.12	0.00
<i>waste/recycling feb 26</i>	28/02/2026	P832538	1	298.56	0.00	298.56	0.00
<i>waste/recycling feb 26</i>	28/02/2026	P832539	1	142.51	0.00	142.51	0.00
<i>waste/recycling Feb 26</i>	28/02/2026	P832540	1	60.55	0.00	60.55	0.00
					0.00	969.74	

Above paid on 18/03/2026 by Online Payment Ref CHAMBERS

CHRISTRIMB Chris Trimby Audio							
<i>audio engineer voodoo</i>	15/02/2026	476	1	150.00	0.00	150.00	0.00
					0.00	150.00	

Above paid on 25/02/2026 by Online Payment Ref CHRISTRIMB

CHRISWOODS Chris Woods/ C S Woods							
<i>genesis connected</i>	25/02/2026	25FEB2026	1	3,651.04	0.00	3,651.04	0.00
					0.00	3,651.04	

Above paid on 03/03/2026 by Online Payment Ref CHRISWOODS

CHUBB Chubb Fire & Security Limited							
<i>emergency lighting system</i>	27/01/2026	11304261	1	217.39	0.00	217.39	0.00
<i>replace failed lighting</i>	27/02/2026	11347284	1	376.98	0.00	376.98	0.00
					0.00	594.37	

Above paid on 03/03/2026 by Online Payment Ref CHUBB

CLOUDYIT Cloudy Group Ltd							
<i>ancells it install</i>	05/03/2026	INV-D-10980	1	1,078.80	0.00	1,078.80	0.00
					0.00	1,078.80	

Above paid on 10/03/2026 by Online Payment Ref CLOUDYIT

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
COLUMBARIA The Columbaria Company							
<i>garden kerb plaque</i>	25/02/2026	INV0107401	1	156.00	0.00	156.00	0.00
					0.00	156.00	
Above paid on 03/03/2026 by Online Payment Ref COLUMBARIA							
COMEDYCOMP The Comedy Company Ltd							
<i>comedy 21/2/26</i>	09/03/2026	21FEB26	1	1,200.00	0.00	1,200.00	0.00
<i>comedy 21/3/26</i>	06/03/2026	21MAR26	1	1,200.00	0.00	1,200.00	0.00
					0.00	2,400.00	
Above paid on 10/03/2026 by Online Payment Ref TheComedyC							
COORS Molson Coors Brewing Co (UK) Ltd-ROP							
<i>bar supplies</i>	10/02/2026	908559646	1	891.48	0.00	891.48	0.00
<i>bar supplies</i>	17/02/2026	908568294	1	1,072.42	0.00	1,072.42	0.00
<i>bar supplies</i>	24/02/2026	908577056	1	1,968.20	0.00	1,968.20	0.00
<i>bar supplies</i>	03/03/2026	908585511	1	2,403.05	0.00	2,403.05	0.00
<i>bar supplies</i>	10/03/2026	908594952	1	2,044.25	0.00	2,044.25	0.00
<i>bar supplies</i>	17/03/2026	908604692	1	647.72	0.00	647.72	0.00
					0.00	9,027.12	
Above paid on 31/03/2026 by Online Payment Ref COORS							
CRONER Croner Group Ltd							
<i>H&S and HR Mar 26</i>	19/03/2026	C001200625	1	408.99	0.00	408.99	0.00
					0.00	408.99	
Above paid on 23/03/2026 by Direct Debit dd1195							
EUROHIRE Eurohire Sound and Light							
<i>hire of multicore</i>	03/03/2026	8216	1	144.00	0.00	144.00	0.00
					0.00	144.00	
Above paid on 10/03/2026 by Online Payment Ref EUROHIRE							
EXTRAMILE The Extra Mile							
<i>delivery whats on</i>	31/01/2026	1303	1	1,890.00	0.00	1,890.00	0.00
<i>newsletter delivery</i>	06/03/2026	1309	1	892.50	0.00	892.50	0.00
					0.00	2,782.50	
Above paid on 10/03/2026 by Online Payment Ref EXTRAMILE							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
FARGO The Fargo Railroad Co c/o Jody Davies							
<i>Support performance</i>	09/03/2026	9MAR26	1	100.00	0.00	100.00	0.00
					0.00	100.00	
Above paid on 10/03/2026 by Online Payment Ref FARGO							
FLTJAZ Fleet Jazz Club							
<i>jazz expenditure apr/feb</i>	07/03/2026	26/03	1	1,006.14	0.00	1,006.14	0.00
<i>correction to original invoice</i>	31/03/2026	26/03CORRECTION	1	38.48	0.00	38.48	0.00
<i>jazz expenditure</i>	25/03/2026	26/04	1	982.07	0.00	982.07	0.00
					0.00	2,026.69	
Above paid on 31/03/2026 by Online Payment Ref FLTJAZ							
FOCUS Focus 4 U Ltd							
<i>broadband 1/4-30/4/26</i>	16/03/2026	11078848	1	56.40	0.00	56.40	0.00
					0.00	56.40	
Above paid on 30/03/2026 by Direct Debit DD1199							
FREETRADEA Free Trade Agency							
<i>hayseed dixie</i>	10/03/2026	8824	1	370.39	0.00	370.39	0.00
					0.00	370.39	
Above paid on 18/03/2026 by Online Payment Ref FREETRADEA							
GC LIGHTNG GC Lighting							
<i>lighting purple zeppelin</i>	07/03/2026	56	1	165.00	0.00	165.00	0.00
<i>lighting for quo</i>	20/03/2026	57	1	120.00	0.00	120.00	0.00
					0.00	285.00	
Above paid on 31/03/2026 by Online Payment Ref GCLIGHTNG							
GLOBALDD Global Payments - Direct Debit							
<i>card charges 1/2-28/2/26</i>	28/02/2026	50420018	1	53.21	0.00	53.21	0.00
					0.00	53.21	
Above paid on 30/03/2026 by Direct Debit DD1200							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GLOBALDD Global Payments - Direct Debit							
<i>card charges 1/1-31/1/26</i>	31/01/2026	50418738	1	147.31	0.00	147.31	0.00
					0.00	147.31	
Above paid on 02/03/2026 by Direct Debit dd1172							
GLOBALDD Global Payments - Direct Debit							
<i>card charges 31/1-27/2/26</i>	27/02/2026	27FEB2026	1	670.16	0.00	670.16	0.00
					0.00	670.16	
Above paid on 17/03/2026 by Direct Debit dd1185							
HCC Hampshire County Council							
<i>hand towel and toilet roll</i>	23/02/2026	58341617	1	689.02	0.00	689.02	0.00
<i>stationery</i>	23/03/2026	58344082	1	102.18	0.00	102.18	0.00
					0.00	791.20	
Above paid on 25/03/2026 by Online Payment Ref HCC							
HDC Hart District Council							
<i>bid levy 1/4-31/3/27</i>	16/03/2026	790008286-2026	1	37.50	0.00	37.50	0.00
<i>bid levy 1/4-31/3/27</i>	16/03/2026	790008299-2026	1	51.00	0.00	51.00	0.00
<i>bid levy 1/4-31/3/27</i>	16/03/2026	790008833-2026	1	431.25	0.00	431.25	0.00
					0.00	519.75	
Above paid on 25/03/2026 by Online Payment Ref HDC							
HOGSBACK Hogs Back Brewery Ltd.							
<i>bar supplies</i>	28/01/2026	INV-60586	1	259.94	0.00	259.94	0.00
<i>bar supplies</i>	18/02/2026	INV-61346	1	397.26	0.00	397.26	0.00
<i>bar supplies</i>	04/03/2026	INV-61921	1	261.80	0.00	261.80	0.00
<i>bar supplies</i>	11/03/2026	INV-62203	1	321.71	0.00	321.71	0.00
<i>bar supplies</i>	18/03/2026	INV-62440	1	261.80	0.00	261.80	0.00
					0.00	1,502.51	
Above paid on 25/03/2026 by Online Payment Ref HOGSBACK							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HSBC HSBC							
<i>CREDIT CARD FEB 2026</i>	08/03/2026	CCARDFEB26	1	1,898.64	0.00	1,898.64	0.00
					0.00	1,898.64	
Above paid on 16/03/2026 by Direct Debit DD1182							
HSBC HSBC							
<i>bank charges 8/2-7/3/26</i>	07/03/2026	7MARCH2026	1	47.01	0.00	47.01	0.00
					0.00	47.01	
Above paid on 29/03/2026 by Direct Debit DD1198							
HSBC HSBC							
<i>bank charges 8/1-7/2/26</i>	07/02/2026	7FEB26	1	48.08	0.00	48.08	0.00
					0.00	48.08	
Above paid on 01/03/2026 by Direct Debit dd1171							
HSBC HSBC							
<i>bank charges 1/1-31/1/26</i>	24/02/2026	13208772	1	117.76	0.00	117.76	0.00
					0.00	117.76	
Above paid on 12/03/2026 by Direct Debit dd1178							
INFINITY Infinity Playgrounds Ltd							
<i>trampoline repairs</i>	10/03/2026	INV-01864	1	474.00	0.00	474.00	0.00
					0.00	474.00	
Above paid on 18/03/2026 by Online Payment Ref INFINITY							
INTRA Intratest Limited							
<i>light column inspections</i>	11/03/2026	INV-1369	1	1,380.00	0.00	1,380.00	0.00
					0.00	1,380.00	
Above paid on 18/03/2026 by Online Payment Ref INTRA							
JOHNTONKS John Tonks							
<i>voodoo room</i>	13/02/2026	VR-HARLINGTON 01	1	2,526.79	0.00	2,526.79	0.00
					0.00	2,526.79	
Above paid on 25/02/2026 by Online Payment Ref JOHNTONKS							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
JOOLS Julius Warren							
<i>sound engineer</i>	28/02/2026	18	1	150.00	0.00	150.00	0.00
<i>sound engineer hazie dixie</i>	06/03/2026	19	1	150.00	0.00	150.00	0.00
<i>sound engineer quo</i>	20/03/2026	20	1	150.00	0.00	150.00	0.00
					0.00	450.00	
Above paid on 31/03/2026 by Online Payment Ref JOOLS							
LIONSCLUB Lions Club of Fleet							
<i>motv split sales on beer</i>	27/03/2026	INV-0572	1	317.93	0.00	317.93	0.00
					0.00	317.93	
Above paid on 31/03/2026 by Online Payment Ref LIONSCLUB							
LONDONCAT London Catering & Hygiene Solutions Ltd							
<i>cleaning supplies</i>	17/03/2026	157848	1	186.76	0.00	186.76	0.00
					0.00	186.76	
Above paid on 25/03/2026 by Online Payment Ref LONDONCAT							
LUNA Luna Safety Group							
<i>security staff</i>	30/01/2026	INV-277	1	1,422.00	0.00	1,422.00	0.00
<i>cheesy bingo security</i>	01/02/2026	INV-278	1	284.40	0.00	284.40	0.00
<i>security - barrioke and oasis</i>	02/03/2026	INV-306	1	853.20	0.00	853.20	0.00
<i>security taylormania</i>	29/03/2026	INV-334	1	284.40	0.00	284.40	0.00
					0.00	2,844.00	
Above paid on 31/03/2026 by Online Payment Ref LUNA							
MARKCOOPER Mark Cooper							
<i>motv domain renewal</i>	28/02/2026	MOTV326	1	76.75	0.00	76.75	0.00
					0.00	76.75	
Above paid on 03/03/2026 by Online Payment Ref MARKCOOPER							
MASON OWEN Mason Owen							
<i>Property services 1/1-31/12/23</i>	26/09/2024	483725	1	10,945.92	0.00	10,945.92	0.00
					0.00	10,945.92	
Above paid on 03/03/2026 by Online Payment Ref MASONOWEN							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
MILESWHEWA Miles Wheway							
<i>sound engineer oasis</i>	06/03/2026	MWI0132	1	150.00	0.00	150.00	0.00
					0.00	150.00	
Above paid on 10/03/2026 by Online Payment Ref MILESWHEWA							
NIGELJEFFR Nigel Jeffries Landscapes Limited							
<i>grnds maint feb 26</i>	28/02/2026	20535	1	17,554.90	0.00	17,554.90	0.00
					0.00	17,554.90	
Above paid on 10/03/2026 by Online Payment Ref NIGELJEFFR							
NPOWER NPOWER Ltd							
<i>elec cctv 1/2-28/2/26</i>	16/03/2026	IN15117170	1	26.12	0.00	26.12	0.00
<i>elec 1/2-28/2/26</i>	16/03/2026	IN15119092	1	3,659.21	0.00	3,659.21	0.00
					0.00	3,685.33	
Above paid on 18/03/2026 by Online Payment Ref NPOWER							
NPOWERDD NPower - Direct Debits							
<i>elec 1/1-31/1/26</i>	16/02/2026	IN15003249	1	26.96	0.00	26.96	0.00
					0.00	26.96	
Above paid on 18/03/2026 by Direct Debit dd1186							
NPOWERDD NPower - Direct Debits							
<i>elec 1/1-31/1/26</i>	16/02/2026	IN14980286	1	35.51	0.00	35.51	0.00
					0.00	35.51	
Above paid on 18/03/2026 by Direct Debit dd1187							
NPOWERDD NPower - Direct Debits							
<i>elec 1/1-31/1/26</i>	16/02/2026	IN14980317	1	156.64	0.00	156.64	0.00
					0.00	156.64	
Above paid on 18/03/2026 by Direct Debit dd1189							
NPOWERDD NPower - Direct Debits							
<i>elec 1/1-31/1/26</i>	16/02/2026	IN14980284	1	179.44	0.00	179.44	0.00
					0.00	179.44	
Above paid on 18/03/2026 by Direct Debit dd1190							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NPOWERDD NPower - Direct Debits							
<i>elec 1/1-31/1/26</i>	16/02/2026	IN14980316	1	48.81	0.00	48.81	0.00
					0.00	48.81	
Above paid on 18/03/2026 by Direct Debit dd1192							
NPTREE NP Tree Management Ltd							
<i>priority 2 tree works</i>	17/02/2026	4250	1	3,000.00	0.00	3,000.00	0.00
<i>priority 3 tree works</i>	18/02/2026	4252	1	990.00	0.00	990.00	0.00
<i>priority 3 tree works</i>	24/02/2026	4257	1	2,016.00	0.00	2,016.00	0.00
<i>priority 2 tree work</i>	02/03/2026	4260	1	3,384.00	0.00	3,384.00	0.00
<i>priority 3 tree works</i>	04/03/2026	4262	1	2,100.00	0.00	2,100.00	0.00
<i>priority 2 tree works</i>	05/03/2026	4264	1	366.00	0.00	366.00	0.00
<i>priority 3 tree works</i>	09/03/2026	4266	1	516.00	0.00	516.00	0.00
<i>priority 3 tree works</i>	12/03/2026	4268	1	6,234.00	0.00	6,234.00	0.00
					0.00	18,606.00	
Above paid on 18/03/2026 by Online Payment Ref NPTREE							
PAYMENTSEN Payment Sense Ltd							
<i>card charges 1/2-28/2/26</i>	28/02/2026	28FEB2026	1	295.49	0.00	264.20	31.29
					0.00	264.20	
Above paid on 13/03/2026 by Direct Debit dd1179							
PAYMENTSEN Payment Sense Ltd							
<i>card charges 1/2-28/2/26</i>	28/02/2026	28FEB2026	1	31.29	0.00	31.29	0.00
					0.00	31.29	
Above paid on 13/03/2026 by Direct Debit dd1180							
PAYMENTSEN Payment Sense Ltd							
<i>online charges 14/2-13/3/26</i>	06/03/2026	6382012	1	113.94	0.00	113.94	0.00
					0.00	113.94	
Above paid on 20/03/2026 by Direct Debit dd1193							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
PAYMENTSEN Payment Sense Ltd							
<i>online charges 1/3-31/3/26</i>	06/03/2026	6382011	1	17.88	0.00	17.88	0.00
					0.00	17.88	
Above paid on 20/03/2026 by Direct Debit dd1194							
POLAR NICC Limited t/as Polar Krush							
<i>bar supplies</i>	06/03/2026	INV0904215	1	322.10	0.00	322.10	0.00
					0.00	322.10	
Above paid on 10/03/2026 by Online Payment Ref POLAR							
PPLPRS PPL PRS Ltd							
<i>music licence royalties</i>	23/03/2026	SIN3308126	1	2,763.90	0.00	2,763.90	0.00
<i>music licence royalties</i>	23/03/2026	SIN3308127	1	5,991.41	0.00	5,991.41	0.00
					0.00	8,755.31	
Above paid on 31/03/2026 by Online Payment Ref PPLPRS							
PRIMA CH Cleaning Services							
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002278	1	3,235.26	0.00	3,235.26	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002279	1	832.86	0.00	832.86	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002280	1	508.86	0.00	508.86	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002281	1	152.46	0.00	152.46	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002282	1	76.86	0.00	76.86	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002283	1	152.46	0.00	152.46	0.00
<i>cleaning 1/2-28/2/26</i>	28/02/2026	002284	1	170.10	0.00	170.10	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002294	1	3,027.78	0.00	3,027.78	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002295	1	832.86	0.00	832.86	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002296	1	508.86	0.00	508.86	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002297	1	152.46	0.00	152.46	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002298	1	76.86	0.00	76.86	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002299	1	152.46	0.00	152.46	0.00
<i>cleaning 1/3-31/3/26</i>	31/03/2026	002300	1	170.10	0.00	170.10	0.00
					0.00	10,050.24	
Above paid on 31/03/2026 by Online Payment Ref CHCleaning							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
PRINCESTON Alan Prince-Princestones							
<i>amendment to vat</i>	27/03/2026	27/03/26	1	1,848.00	0.00	1,848.00	0.00
<i>credit amendment to vat</i>	27/03/2026	27/03/26CREDIT	1	-1,540.00	0.00	-1,540.00	0.00
<i>ashes interment</i>	11/03/2026	8	1	95.00	0.00	95.00	0.00
					0.00	403.00	
Above paid on 25/03/2026 by Online Payment Ref PRINCESTON							
PRONTA Prontaprint Camberley							
<i>whats on guide printing</i>	01/02/2026	62386	1	11,160.31	0.00	11,160.31	0.00
					0.00	11,160.31	
Above paid on 03/03/2026 by Online Payment Ref PRONTA							
PURPLEZEPP PURPLE ZEPPELIN							
<i>purple zeppelin performance 7/3</i>	07/03/2026	07032026	1	2,751.87	0.00	2,751.87	0.00
					0.00	2,751.87	
Above paid on 18/03/2026 by Online Payment Ref PURPLEZEPP							
QUOCONNECT Quo Connection							
<i>quo performance</i>	27/03/2026	53	1	1,500.00	0.00	1,500.00	0.00
					0.00	1,500.00	
Above paid on 31/03/2026 by Online Payment Ref QUOCONNECT							
SAGE Sage UK Ltd							
<i>payroll 6/3-5/4/26</i>	06/03/2026	GB-01738629	1	49.80	0.00	49.80	0.00
					0.00	49.80	
Above paid on 11/03/2026 by Direct Debit dd1177							
SARAHMOORE Sarah Moore							
<i>expense</i>	23/03/2026	MARSMEXP	1	17.16	0.00	17.16	0.00
					0.00	17.16	
Above paid on 25/03/2026 by Online Payment Ref SARAHMOORE							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SETON Seton							
<i>evac chair service</i>	13/03/2026	9303966741	1	131.45	0.00	131.45	0.00
					0.00	131.45	
Above paid on 18/03/2026 by Online Payment Ref SETON							
SGPOS SG POS / Shelfguard Systems							
<i>web services</i>	01/03/2026	INV-18612	1	84.00	0.00	84.00	0.00
					0.00	84.00	
Above paid on 03/03/2026 by Online Payment Ref SGPOS							
SHORTS Shorts Group Ltd							
<i>waste bins motv</i>	04/03/2026	040326	1	307.38	0.00	307.38	0.00
					0.00	307.38	
Above paid on 10/03/2026 by Online Payment Ref SHORTS							
SIAN Sian Taylor							
<i>expenses</i>	19/02/2026	STFEB26	1	115.75	0.00	115.75	0.00
<i>expenses mar 26</i>	27/03/2026	STMAR26EXP	1	27.00	0.00	27.00	0.00
					0.00	142.75	
Above paid on 31/03/2026 by Online Payment Ref SIANT							
SOLUTIONS Solutions on Stage							
<i>remedial works stage</i>	23/02/2026	INV-3349	1	1,059.60	0.00	1,059.60	0.00
					0.00	1,059.60	
Above paid on 25/02/2026 by Online Payment Ref SOLUTIONS							
STEREOTONI PAUL HIGGINSON							
<i>oasish 28/2/26</i>	10/03/2026	SOT-1489	1	5,288.15	0.00	5,288.15	0.00
					0.00	5,288.15	
Above paid on 18/03/2026 by Online Payment Ref PAULHIGGIN							
SURREYHILL Surrey Hills Solicitors LLP							
<i>gnrl advice cemetery land</i>	31/03/2026	13186	1	180.00	0.00	180.00	0.00
					0.00	180.00	
Above paid on 31/03/2026 by Online Payment Ref SURREYHILL							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
TICKETSOLV TicketSolve Ltd							
<i>gross ticket sales feb 26</i>	28/02/2026	26020100	1	1,294.53	0.00	1,294.53	0.00
<i>gross ticket sales mar 26</i>	31/03/2026	26030097	1	1,141.05	0.00	1,141.05	0.00
					0.00	2,435.58	
Above paid on 31/03/2026 by Online Payment Ref TICKETSOLV							
TOTENGDD Total Energies							
<i>gas 28/12-31/1/26</i>	10/02/2026	404754620/26	1	548.00	0.00	548.00	0.00
					0.00	548.00	
Above paid on 10/03/2026 by Direct Debit dd1173							
TOTENGDD Total Energies							
<i>gas 28/12-31/1/26</i>	10/02/2026	404754597/26	1	85.63	0.00	85.63	0.00
					0.00	85.63	
Above paid on 10/03/2026 by Direct Debit dd1175							
TOTENGDD Total Energies							
<i>gas 28/12-31/1/26</i>	10/02/2026	404754510/26	1	5,909.98	0.00	5,909.98	0.00
					0.00	5,909.98	
Above paid on 10/03/2026 by Direct Debit dd1176							
VIMTO Vimto Limited							
<i>bar supplies</i>	11/03/2026	90067608	1	228.42	0.00	228.42	0.00
					0.00	228.42	
Above paid on 25/03/2026 by Online Payment Ref VIMTO							
VIRGIN Virgin Media Business							
<i>broadband 16/2-15/3/26</i>	19/02/2026	446188-025	1	218.20	0.00	218.20	0.00
<i>broadband 16/3-15/4/26</i>	19/03/2026	446188-026	1	218.20	0.00	218.20	0.00
					0.00	436.40	
Above paid on 25/03/2026 by Online Payment Ref VIRGIN							

List of Purchase Ledger Payments for Month 12

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
XERO Xero (UK) Ltd							
<i>accounts 13/3-12/4/26</i>	13/03/2026	INV-28268519	1	78.00	0.00	78.00	0.00
					0.00	78.00	
Above paid on 17/03/2026 by Direct Debit dd1184							
ZUR Zurich Town&Parish,Insurer Trust Account							
<i>insurance 1/4-31/3/27</i>	24/03/2026	554416372	1	15,799.12	0.00	15,799.12	0.00
					0.00	15,799.12	
Above paid on 25/03/2026 by Online Payment Ref ZUR							
Total Purchase Ledger Payments for Month 12					0.00	440,389.50	

Location	Booking Name	Owing (£)
Harlington	POLLING DAY	£748.80
Ancells	POLLING DAY	£576.00
Open Spaces	Fleet Town Colts FC	£585.04
Open Spaces	Fleet Town Girls & Ladies FC	£148.20
Open Spaces	Hart Youth FC	£0.20
Open Spaces	Fleet Town Girls FC	£247.00
		<hr/>
		£2,305.24
		<hr/>

Days Overdue

42
43
14
14
-15
-15

Outstanding Balances by Due Date as at 15/04/2026

A/C Code	Customer Name	Balance	Current	Up To 30 Days	Up To 60 Days	Over 60 Days	On A/c Pymnts
Ledger No 1: Sales Ledger 1							
BEAN	BEAN AT THE PARK	-10.00	0.00	0.00	0.00	-10.00	0.00
BID	FLEET BID	60,000.00	0.00	0.00	0.00	60,000.00	0.00
FTFC	FLEET	4,000.00	0.00	2,000.00	0.00	2,000.00	0.00
GODDARDS	GODDARDS	770.00	0.00	770.00	0.00	0.00	0.00
L MCCORMICL	MCCORMICK	175.00	0.00	0.00	0.00	175.00	0.00
S DIBNAH	S DIBNAH	350.00	0.00	0.00	0.00	350.00	0.00
Total Sales Ledger No 1		65,285.00	0.00	2,770.00	0.00	62,515.00	0.00
TOTAL SALES LEDGER BALANCES		65,285.00	0.00	2,770.00	0.00	62,515.00	0.00

2026/27 1st quarter sales as at 13/04/26

Event	Sales	Available	Notes
Cheesy Bingo Party	242	6	A couple of single seats available but marked as sold out
Comedy Club	75	145	Usual trend is for a lot of sales during the final few days and on the door
Fleet Jazz Club	76	37	Trickling along nicely. Expected to hit 100
ELO Encounter	183	47	First attempt to run 2 nights and overall sales have exceeded the usual one night so far
ELO Encounter	137	93	First attempt to run 2 nights and overall sales have exceeded the usual one night so far
An Evening with Steve Craddock	314	0	Sold out
The Luke Combs Experience	161	189	First visit to the venue and new "country" genre being tried
Mac*Busted	53	297	First visit to the venue for this show
90's v 2000's Rewind	144	306	Normally a sell out , and sales expected to start increasing as it gets closer
Comedy Club	12	208	Sales only trickle at this early stage
Matt Long Tribute Album Launch Party	250	0	Sold out
Fleet Jazz Club	9	134	Sales only trickle at this early stage
True West	34	178	A play being run for two mid-week nights, with an expectancy of 100+ on each night
True West	16	196	A play being run for two mid-week nights, with an expectancy of 100+ on each night
Nouveau Cabaret	2	141	Just gone on sale. This is a hire
Guns 2 Roses	76	374	Another 150-200 tickets expected as it gets closer
Money for Nothing	203	43	Selling well, as it usually sells out. Expected to do the same this time
Hollie Rogers "Everything's Fine" Album Launch	193	57	Sold out
Flash - A Tribute to Queen	66	284	Still at an early stage and expected to do better in time
Fleet Jazz Club	8	135	Sales not expected this early
Good Times	42	220	A second attempt to push funk and soul music and keep finding the audience. First time in the venue for this band
Comedy Club	2	218	Sales not expected this early
Cheesy Bingo Party	108	140	Always sells early as it is always a sell out

2025/26

Monthly Performance Totals (net of VAT)

April	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
The Big Abba Party	£ -	£ 3,608.00	57%	£ 1,750.00	£ 1,858.00	£ 1,887.74	£ 755.63	£ 1,132.11	£ 274.73	£ 5,495.74	£ 2,780.36	£ 2,715.38
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 157.91	£ 64.26	£ 93.65	£ -	£ 157.91	£ 64.26	£ 93.65
Comedy Club	£ -	£ 1,242.50	45%	£ 1,000.00	£ 242.50	£ 874.74	£ 354.22	£ 520.52	£ 286.93	£ 2,117.24	£ 1,641.15	£ 476.09
Jazz Club	£ -	£ 1,487.50	65%	£ 951.61	£ 535.89	£ 446.32	£ 179.73	£ 266.59	£ 48.84	£ 1,933.82	£ 1,180.18	£ 753.64
The Dumb Waiter	£ -	£ 1,460.42	47%	£ 686.40	£ 774.02	£ 401.66	£ 161.69	£ 239.97	£ 76.31	£ 1,862.08	£ 924.40	£ 937.68
Roller Disco	£ 245.00	£ -	n/a	£ -	£ -	£ 268.66	£ 112.01	£ 156.65	£ 61.05	£ 513.66	£ 173.06	£ 340.60
Clinton Baptise	£ -	£ 6,186.25	100%	£ 4,328.82	£ 1,857.43	£ 1,265.74	£ 508.31	£ 757.43	£ 265.58	£ 7,451.99	£ 5,102.71	£ 2,349.28
Sex Pissed Dolls	£ -	£ 1,778.33	43%	£ 1,700.00	£ 78.33	£ 1,565.83	£ 627.48	£ 938.35	£ 247.36	£ 3,344.16	£ 2,574.84	£ 769.32
Barrioke	£ -	£ 3,775.83	58%	£ 3,500.00	£ 275.83	£ 2,843.16	£ 1,138.71	£ 1,704.45	£ 339.55	£ 6,618.99	£ 4,978.26	£ 1,640.73
Film Club x 2	£ 300.00	£ -	n/a	£ -	£ -	£ 201.41	£ 80.90	£ 120.51	£ -	£ 501.41	£ 80.90	£ 420.51
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ 154.41	£ 62.29	£ 92.12	£ -	£ 1,293.61	£ 62.29	£ 1,231.32
TOTALS FOR APRIL	£ 1,684.20	£ 19,538.83		£ 13,916.83	£ 5,622.00	£ 10,067.58	£ 4,045.23	£ 6,022.35	£ 1,600.35	£ 31,290.61	£ 19,562.41	£ 11,728.20
May	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Floyd Effect	£ -	£ 5,460.00	100%	£ 3,799.80	£ 1,660.20	£ 1,968.16	£ 793.29	£ 1,174.87	£ 320.51	£ 7,428.16	£ 4,913.60	£ 2,514.56
Money for Nothing	£ -	£ 4,590.83	100%	£ 2,500.00	£ 2,090.83	£ 2,050.82	£ 823.82	£ 1,227.00	£ 320.52	£ 6,641.65	£ 3,644.34	£ 2,997.31
Bootleg Blondie	£ -	£ 3,895.00	71%	£ 1,400.00	£ 2,495.00	£ 2,234.58	£ 895.63	£ 1,338.95	£ 314.41	£ 6,129.58	£ 2,610.04	£ 3,519.54
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 143.83	£ 57.67	£ 86.16	£ -	£ 293.83	£ 57.67	£ 236.16
Jazz Club	£ -	£ 1,683.33	73%	£ 1,019.22	£ 664.11	£ 541.32	£ 218.53	£ 322.79	£ 82.72	£ 2,224.65	£ 1,320.47	£ 904.18
Comedy Club	£ -	£ 1,071.67	39%	£ 1,000.00	£ 71.67	£ 843.16	£ 341.92	£ 501.24	£ 280.84	£ 1,914.83	£ 1,622.76	£ 292.07
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 175.57	£ 70.56	£ 105.01	£ -	£ 175.57	£ 70.56	£ 105.01
King King Acoustic	£ -	£ 2,829.17	59%	£ 2,500.00	£ 329.17	£ 728.24	£ 293.73	£ 434.51	£ 167.99	£ 3,557.41	£ 2,961.72	£ 595.69
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 8.25	£ 3.30	£ 4.95	£ -	£ 1,432.25	£ 3.30	£ 1,428.95
TOTALS FOR MAY	£ 1,574.00	£ 19,530.00		£ 12,219.02	£ 7,310.98	£ 8,693.93	£ 3,498.45	£ 5,195.48	£ 1,486.99	£ 29,797.93	£ 17,204.46	£ 12,593.47
June	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
90's v 2000's Rewind	£ -	£ 8,176.67	100%	£ 3,150.00	£ 5,026.67	£ 5,736.16	£ 2,298.63	£ 3,437.53	£ 528.08	£ 13,912.83	£ 5,976.71	£ 7,936.12
Brave Rival	£ -	£ 2,649.17	77%	£ 1,294.46	£ 1,354.71	£ 1,460.74	£ 584.30	£ 876.44	£ 345.84	£ 4,109.91	£ 2,224.60	£ 1,885.31
Martin Fry	£ -	£ 7,815.00	73%	£ 5,804.16	£ 2,010.84	£ 793.58	£ 319.86	£ 473.72	£ 290.00	£ 8,608.58	£ 6,414.02	£ 2,194.56
Film Club x 3	£ 450.00	£ -	n/a	£ -	£ -	£ 327.57	£ 131.24	£ 196.33	£ 13.00	£ 777.57	£ 144.24	£ 633.33
The Jam'd	£ -	£ 3,428.33	54%	£ 1,750.00	£ 1,678.33	£ 2,191.83	£ 877.93	£ 1,313.90	£ 299.45	£ 5,620.16	£ 2,927.38	£ 2,692.78
Cheesy Bingo	£ -	£ 3,485.00	100%	£ 2,424.43	£ 1,060.57	£ 2,325.74	£ 933.83	£ 1,391.91	£ 394.50	£ 5,810.74	£ 3,752.76	£ 2,057.98
Jazz Club	£ -	£ 1,220.83	52%	£ 923.29	£ 297.54	£ 399.49	£ 160.35	£ 239.14	£ 27.47	£ 1,620.32	£ 1,111.11	£ 509.21
Goldie Lookin Chain	£ -	£ 4,274.17	52%	£ 3,700.00	£ 574.17	£ 2,225.82	£ 892.01	£ 1,333.81	£ 372.52	£ 6,499.99	£ 4,964.53	£ 1,535.46
Studio 236	£ -	£ 1,998.33	37%	£ 3,400.00	£ -1,401.67	£ 1,628.83	£ 653.09	£ 975.74	£ 306.35	£ 3,627.16	£ 4,359.44	£ -732.28
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 167.91	£ 67.74	£ 100.17	£ -	£ 167.91	£ 67.74	£ 100.17
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,139.20	£ -	£ 1,139.20
TOTALS FOR JUNE	£ 1,589.20	£ 33,047.50		£ 22,446.34	£ 10,601.16	£ 17,257.67	£ 6,918.98	£ 10,338.69	£ 2,577.21	£ 51,894.37	£ 31,942.53	£ 19,951.84
July	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 335.91	£ 135.21	£ 200.70	£ -	£ 335.91	£ 135.21	£ 200.70
Film Club x 1	£ 150.00	£ -	n/a	£ -	£ -	£ 72.25	£ 28.90	£ 43.35	£ -	£ 222.25	£ 28.90	£ 193.35
Jazz Club	£ -	£ 3,123.33	100%	£ 1,387.92	£ 1,735.41	£ 911.82	£ 367.43	£ 544.39	£ 61.06	£ 4,035.15	£ 1,816.41	£ 2,218.74
Ceroc x 5	£ 1,424.00	£ -	n/a	£ -	£ -	£ 6.25	£ 2.50	£ 3.75	£ -	£ 1,430.25	£ 2.50	£ 1,427.75
TOTALS FOR JULY	£ 1,574.00	£ 3,123.33		£ 1,387.92	£ 1,735.41	£ 1,326.23	£ 534.04	£ 792.19	£ 61.06	£ 6,023.56	£ 1,983.02	£ 4,040.54
August	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution
Music on the Views	£ -	£ -	n/a	£ -	£ -	£ 1,536.08	£ 614.43	£ 921.65	£ -	£ 1,536.08	£ 614.43	£ 921.65
Lunchtime Jazz	£ -	£ -	n/a	£ -	£ -	£ 135.91	£ 54.36	£ 81.55	£ -	£ 135.91	£ 54.36	£ 81.55
Ceroc x 4	£ 1,139.20	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,139.20	£ -	£ 1,139.20

TOTALS FOR AUGUST	£	1,139.20	£	-	£	-	£	-	£	1,671.99	£	668.79	£	1,003.20	£	-	£	2,811.19	£	668.79	£	2,142.40	
September	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Johnny Cash Roadshow	£	-	£	2,291.67	50%	£	3,000.00	-£	708.33	£	1,032.48	£	416.53	£	615.95	£	275.24	£	3,324.15	£	3,691.77	-£	367.62
Comedy Club	£	-	£	1,791.67	65%	£	1,125.64	£	666.03	£	1,575.16	£	636.73	£	938.43	£	308.60	£	3,366.83	£	2,070.97	£	1,295.86
Jazz Club	£	-	£	1,641.67	70%	£	1,093.67	£	548.00	£	525.33	£	210.60	£	314.73	£	27.47	£	2,167.00	£	1,331.74	£	835.26
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	522.24	£	218.62	£	303.62	£	88.24	£	767.24	£	306.86	£	460.38
Lunchtime Jazz	£	-	£	-	45%	£	-	£	-	£	163.41	£	65.63	£	97.78	£	-	£	163.41	£	65.63	£	97.78
Film Club x 2	£	300.00	£	-	67%	£	-	£	-	£	291.15	£	116.51	£	174.64	£	-	£	591.15	£	116.51	£	474.64
Flash Tribute to Queen	£	-	£	4,550.00	74%	£	3,153.60	£	1,396.40	£	2,425.91	£	972.36	£	1,453.55	£	274.73	£	6,975.91	£	4,400.69	£	2,575.22
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	1,139.20	£	-	£	1,139.20
TOTALS FOR SEPTEMBER	£	1,684.20	£	10,275.01		£	8,372.91	£	1,902.10	£	6,535.68	£	2,636.98	£	3,898.70	£	974.28	£	18,494.89	£	11,984.17	£	6,510.72
October	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	156.16	£	62.94	£	93.22	£	-	£	156.16	£	62.94	£	93.22
Kast Off Kinks	£	-	£	2,502.50	55%	£	1,731.77	£	770.73	£	1,165.91	£	468.39	£	697.52	£	250.30	£	3,668.41	£	2,450.46	£	1,217.95
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	654.91	£	270.39	£	384.52	£	91.58	£	899.91	£	361.97	£	537.94
Cheesy Bingo	£	-	£	3,645.00	100%	£	2,537.23	£	1,107.77	£	3,318.32	£	1,341.36	£	1,976.96	£	402.94	£	6,963.32	£	4,281.53	£	2,681.79
Jazz Club	£	-	£	1,958.33	84%	£	1,301.14	£	657.19	£	616.91	£	247.96	£	368.95	£	54.94	£	2,575.24	£	1,604.04	£	971.20
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	284.66	£	114.16	£	170.50	£	-	£	584.66	£	114.16	£	470.50
Comedy Club	£	-	£	1,700.83	62%	£	1,065.87	£	634.96	£	1,504.66	£	607.33	£	897.33	£	238.09	£	3,205.49	£	1,911.29	£	1,294.20
Bad Manners	£	-	£	7,270.83	79%	£	6,020.00	£	1,250.83	£	4,407.82	£	1,766.13	£	2,641.69	£	442.60	£	11,678.65	£	8,228.73	£	3,449.92
The Witching Hour	£	1,544.57	£	-	100%	£	-	£	-	£	2,211.73	£	890.32	£	1,321.41	£	421.25	£	3,756.30	£	1,311.57	£	2,444.73
Ceroc x 5	£	1,424.00	£	-	n/a	£	-	£	-	£	116.16	£	46.92	£	69.24	£	-	£	1,540.16	£	46.92	£	1,493.24
TOTALS FOR OCTOBER	£	3,513.57	£	17,077.49		£	12,656.01	£	4,421.48	£	14,437.24	£	5,815.90	£	8,621.34	£	1,901.70	£	35,028.30	£	20,373.61	£	14,654.69
November	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Kerry Ellis	£	-	£	3,725.00	44%	£	2,770.52	£	954.48	£	408.24	£	166.52	£	241.72	£	152.63	£	4,133.24	£	3,089.67	£	1,043.57
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	207.58	£	83.63	£	123.95	£	-	£	207.58	£	83.63	£	123.95
Dom Martin & Blue Nation	£	1,197.20	£	-	n/a	£	-	£	-	£	1,654.57	£	664.28	£	990.29	£	271.68	£	2,851.77	£	935.96	£	1,915.81
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	143.74	£	57.55	£	86.19	£	-	£	443.74	£	57.55	£	386.19
Jazz Club	£	-	£	1,841.67	79%	£	1,177.56	£	664.11	£	573.48	£	231.81	£	341.67	£	54.94	£	2,415.15	£	1,464.31	£	950.84
Comedy Club	£	-	£	1,885.00	69%	£	1,187.06	£	697.94	£	1,700.24	£	682.94	£	1,017.30	£	259.45	£	3,585.24	£	2,129.45	£	1,455.79
Creedence Clearwater Review	£	-	£	4,590.00	100%	£	3,203.46	£	1,386.54	£	2,220.15	£	891.88	£	1,328.27	£	330.37	£	6,810.15	£	4,425.71	£	2,384.44
Ultimate Elton	£	-	£	4,221.67	94%	£	2,000.00	£	2,221.67	£	2,060.99	£	830.69	£	1,230.30	£	357.16	£	6,282.66	£	3,187.85	£	3,094.81
Xmas light switch on	£	-	£	-	n/a	£	-	£	-	£	545.82	£	219.12	£	326.70	£	-	£	545.82	£	219.12	£	326.70
80's Rewind	£	-	£	8,250.00	100%	£	3,250.00	£	5,000.00	£	5,659.49	£	2,265.51	£	3,393.98	£	625.16	£	13,909.49	£	6,140.67	£	7,768.82
80's Rewind	£	-	£	8,250.00	100%	£	3,250.00	£	5,000.00	£	5,377.32	£	2,152.47	£	3,224.85	£	661.81	£	13,627.32	£	6,064.28	£	7,563.04
Ceroc x 4	£	1,139.20	£	-	n/a	£	-	£	-	£	-	£	-	£	-	£	-	£	1,139.20	£	-	£	1,139.20
TOTALS FOR NOVEMBER	£	2,636.40	£	32,763.34		£	16,838.60	£	15,924.74	£	20,551.62	£	8,246.40	£	12,305.22	£	2,713.20	£	55,951.36	£	27,798.20	£	28,153.16
December	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Jazz Club	£	-	£	3,595.83	100%	£	2,089.39	£	1,506.44	£	761.41	£	305.40	£	456.01	£	54.95	£	4,357.24	£	2,449.74	£	1,907.50
Mainly Madness	£	-	£	5,610.00	68%	£	3,407.40	£	2,202.60	£	4,169.65	£	1,671.41	£	2,498.24	£	418.20	£	9,779.65	£	5,497.01	£	4,282.64
Comedy Club	£	-	£	3,025.00	75%	£	1,265.18	£	1,759.82	£	1,884.74	£	756.19	£	1,128.55	£	369.35	£	4,909.74	£	2,390.72	£	2,519.02
Panto	£	19,695.58	£	-	75%	£	-	£	-	£	14,211.71	£	6,062.44	£	8,149.27	£	4,509.50	£	33,907.29	£	10,571.94	£	23,335.35
TOTALS FOR DECEMBER	£	19,695.58	£	12,230.83		£	6,761.97	£	5,468.86	£	21,027.51	£	8,795.44	£	12,232.07	£	5,352.00	£	52,953.92	£	20,909.41	£	32,044.51
January	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution											
Film Club x 2	£	300.00	£	-	n/a	£	-	£	-	£	302.33	£	122.50	£	179.83	£	-	£	602.33	£	122.50	£	479.83
Lunchtime Jazz	£	-	£	-	n/a	£	-	£	-	£	132.74	£	53.30	£	79.44	£	-	£	132.74	£	53.30	£	79.44
Jazz Club	£	-	£	1,725.00	76%	£	1,006.14	£	718.86	£	588.33	£	236.49	£	351.84	£	54.94	£	2,313.33	£	1,297.57	£	1,015.76
Roller Disco	£	245.00	£	-	n/a	£	-	£	-	£	663.74	£	281.28	£	382.46	£	42.73	£	908.74	£	324.01	£	584.73
Comedy Club	£	-	£	2,340.00	89%	£	1,486.45	£	853.55	£	2,019.82	£	817.56	£	1,202.26	£	256.40	£	4,359.82	£	2,560.41	£	1,799.41

AC/DC UK	£	-	£ 8,213.33	100%	£ 4,814.83	£ 3,398.50	£ 3,994.24	£ 1,599.48	£ 2,394.76	£ 405.99	£	12,207.57	£ 6,820.30	£ 5,387.27
Adult Panto x 2	£	-	£ 11,878.33	78%	£ 9,113.28	£ 2,765.05	£ 1,942.74	£ 803.45	£ 1,139.29	£ 528.09	£	13,821.07	£ 10,444.82	£ 3,376.25
Cheesy Bingo	£	-	£ 3,660.00	100%	£ 2,547.81	£ 1,112.19	£ 3,121.32	£ 1,254.70	£ 1,866.62	£ 418.21	£	6,781.32	£ 4,220.72	£ 2,560.60
TOTALS FOR JANUARY	£	545.00	£ 27,816.66		£ 18,968.51	£ 8,848.15	£ 12,765.26	£ 5,168.76	£ 7,596.50	£ 1,706.36	£	41,126.92	£ 25,843.63	£ 15,283.29
February	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution		
Lunchtime Jazz	£	-	£ -	n/a	£ -	£ -	£ 180.00	£ 72.70	£ 107.30	£ -	£	180.00	£ 72.70	£ 107.30
Genesis Connected	£	-	£ 4,670.00	100%	£ 3,042.53	£ 1,627.47	£ 2,112.90	£ 846.41	£ 1,266.49	£ 427.46	£	6,782.90	£ 4,316.40	£ 2,466.50
Experience Beck (Cancelled)	£	-	£ -	0%	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£ -	£ -
Voodoo Room	£	-	£ 4,070.00	100%	£ 2,526.79	£ 1,543.21	£ 2,082.65	£ 837.59	£ 1,245.06	£ 333.43	£	6,152.65	£ 3,697.81	£ 2,454.84
Jazz Club	£	-	£ 1,962.50	84%	£ 1,044.62	£ 917.88	£ 674.32	£ 271.40	£ 402.92	£ 70.20	£	2,636.82	£ 1,386.22	£ 1,250.60
Roller Disco	£	245.00	£ -	n/a	£ -	£ -	£ 639.16	£ 266.36	£ 372.80	£ 88.23	£	884.16	£ 354.59	£ 529.57
Comedy Club	£	-	£ 2,769.17	100%	£ 1,768.84	£ 1,000.33	£ 1,586.83	£ 641.14	£ 945.69	£ 302.71	£	4,356.00	£ 2,712.69	£ 1,643.31
Film Club x 2	£	300.00	£ -	n/a	£ -	£ -	£ 348.33	£ 142.08	£ 206.25	£ -	£	648.33	£ 142.08	£ 506.25
Barrioke	£	-	£ 7,321.67	85%	£ 3,500.00	£ 3,821.67	£ 4,824.32	£ 1,931.76	£ 2,892.56	£ 363.25	£	12,145.99	£ 5,795.01	£ 6,350.98
Oasish	£	-	£ 8,305.00	100%	£ 5,288.15	£ 3,016.85	£ 5,608.16	£ 2,248.17	£ 3,359.99	£ 448.74	£	13,913.16	£ 7,985.06	£ 5,928.10
TOTALS FOR FEBRUARY	£	545.00	£ 29,098.34		£ 17,170.93	£ 11,927.41	£ 18,056.67	£ 7,257.61	£ 10,799.06	£ 2,034.02	£	47,700.01	£ 26,462.56	£ 21,237.45
March	Hall Hire Income	Ticket sales	% of capacity	Perf costs	Contribution	Ancillary sales	Cost of stock	Contribution	Casual Staffing	Total performance income	Total performance costs	Total performance contribution		
Lunchtime Jazz	£	-	£ -	n/a	£ -	£ -	£ 143.16	£ 57.66	£ 85.50	£ -	£	143.16	£ 57.66	£ 85.50
Hayseed Dixie	£	-	£ 5,479.17	59%	£ 3,808.66	£ 1,670.51	£ 2,954.32	£ 1,183.50	£ 1,770.82	£ 400.59	£	8,433.49	£ 5,392.75	£ 3,040.74
Purple Zeppelin	£	-	£ 4,171.67	91%	£ 2,751.87	£ 1,419.80	£ 2,243.57	£ 900.99	£ 1,342.58	£ 336.67	£	6,415.24	£ 3,989.53	£ 2,425.71
Q Dance	£	738.00	£ -	n/a	£ -	£ -	£ 292.91	£ 125.04	£ 167.87	£ 30.53	£	1,030.91	£ 155.57	£ 875.34
Film Club x 2	£	300.00	£ -	n/a	£ -	£ -	£ 269.41	£ 108.26	£ 161.15	£ -	£	569.41	£ 108.26	£ 461.15
Roller Disco	£	245.00	£ -	n/a	£ -	£ -	£ 595.58	£ 253.43	£ 342.15	£ 100.84	£	840.58	£ 354.27	£ 486.31
Gold to Rio (Cancelled)	£	-	£ -	n/a	£ -	£ -	£ -	£ -	£ -	£ -	£	-	£ -	£ -
Jazz Club	£	-	£ 1,625.00	70%	£ 982.07	£ 642.93	£ 604.41	£ 244.16	£ 360.25	£ 79.36	£	2,229.41	£ 1,305.59	£ 923.82
Quo Connection	£	-	£ 2,935.83	65%	£ 1,500.00	£ 1,435.83	£ 1,413.73	£ 570.14	£ 843.59	£ 228.94	£	4,349.56	£ 2,299.08	£ 2,050.48
Comedy Club	£	-	£ 1,832.50	67%	£ 1,152.51	£ 679.99	£ 1,550.07	£ 629.37	£ 920.70	£ 225.89	£	3,382.57	£ 2,007.77	£ 1,374.80
Taylormania	£	1,587.00	£ -	81%	£ -	£ -	£ 812.91	£ 349.76	£ 463.15	£ 327.32	£	2,399.91	£ 677.08	£ 1,722.83
TOTALS FOR MARCH	£	2,870.00	£ 16,044.17		£ 10,195.11	£ 5,849.06	£ 10,880.07	£ 4,422.31	£ 6,457.76	£ 1,730.14	£	29,794.24	£ 16,347.56	£ 13,446.68
TOTALS	£	39,050.35	£ 220,545.50		£ 140,934.15	£ 79,611.35	£ 143,271.45	£ 58,008.89	£ 85,262.56	£ 22,137.31	£	402,867.30	£ 221,080.35	£ 181,786.95

Shows & Large Auditorium Hire Totals By Category 2025 2026

Category **Number of events**

Category	Number of events
Music	
Pop	7
Jazz	22
Punk	3
Rock	13
Acoustic	1
Mod	1
DJ	4
Rap & Hip Hop	1
Soul & Funk	1
Ska & 2 Tone	2
Blues	4
Americana	1
Brit Pop	1
Bluegrass	1
Country	1
Choir	1
Orchestra	1

Comedy	12
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Theatre	36
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Family	37
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Named Artist	11
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Interactive	5
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Entertainment	5
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Cinema	11
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Community	55
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Dance	48
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Talks	22
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Festival	1
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Live Event Categories 2025 2026

INCOME

April	Category	Capacity	Actual	Bar SPH actual	
The Big Abba Party	Pop	450	199	£	9.49
Lunchtime Jazz	Jazz	70			
Comedy Club	Comedy	220	98	£	8.93
Jazz Club	Jazz	143	93	£	4.80
The Dumb Waiter	Theatre	312	146	£	2.75
Roller Disco	Family				
Clinton Baptise	Comedy / Named Artist	313	313	£	4.04
Sex Pissed Dolls	Punk	350	148	£	10.58
Barrioke	Interactive / Entertainment / Named Artist	350	201	£	14.15
Film Club x 2	Cinema / Community				
Ceroc x 4	Dance				

May	Category	Capacity	Actual	Bar SPH actual	
Floyd Effect	Rock	234	234	£	8.41
Money for Nothing	Rock	247	247	£	8.30
Bootleg Blondie	Punk	350	248	£	9.01
Film Club x 1	Cinema / Community				
Jazz CLub	Jazz	143	104	£	5.21
Comedy Club	Comedy	220	85	£	9.92
Lunchtime Jazz	Jazz	70			
M K Dance	Dance				
King King Acoustic	Acoustic / Rock / Named Artist	234	140	£	5.20
Ceroc x 5	Dance				

June	Category	Capacity	Actual	Bar SPH actual	
90's v 2000's Rewind	Pop / DJ	450	450	£	12.75
Brave Rival	Rock / Named Artist	245	188	£	7.77
Martin Fry	Talks / Theatre / Named Artist	312	226	£	3.51
Film Club x 3	Cinema / Community				
The Jam'd	Punk / Mod	350	187	£	11.72
Cheesy Bingo	Interactive / Entertainment	248	246	£	9.45
Jazz Club	Jazz	143	74	£	5.39
Goldie Lookin Chain	Rap & Hip Hop / Comedy / Named Artist	450	234	£	9.51
Studio 236	Soul / Funk / DJ	450	165	£	9.87
Renton Dance Showcase	Dance				
Lunchtime Jazz	Jazz	70			
Ceroc x 4	Dance				

July	Category	Capacity	Actual	Bar SPH actual	
Lunchtime Jazz	Jazz	70			
Film Club x 1	Cinema / Community				
Starburst Academy Show	Dance / Theatre				
Jazz Club	Jazz	175	175	£	5.21
Ceroc x 5	Dance				

August	Category	Capacity	Actual	Bar SPH actual	
Music on the Views	Festival / Family / Community	1500			
Singasaurus	Theatre / Family				
Lunchtime Jazz	Jazz	70			
Ceroc x 4	Dance				

September	Category	Capacity	Actual	Bar SPH actual
Johnny Cash Roadshow	Country	234	117	£ 8.82
Comedy Club	Comedy	220	142	£ 11.09
Jazz Club	Jazz	143	100	£ 5.25
Roller Disco	Family			
Lunchtime Jazz	Jazz	70		
Film Club x 2	Cinema / Community			
Flash Tribute to Queen	Rock	350	260	£ 9.33
Ceroc x 4	Dance			

October	Category	Capacity	Actual	Bar SPH actual
Lunchtime Jazz	Jazz	70		
Kast Off Kinks	Rock / Named Artist	242	132	£ 8.83
Roller Disco	Family			
Cheesy Bingo	Interactive / Entertainment	248	243	£ 13.65
Jazz Club	Jazz	143	119	£ 5.18
Film Club x 2	Cinema / Community			
Comedy Club	Comedy	220	135	£ 11.15
Bad Manners	Ska & 2 Tone	450	355	£ 12.42
The Witching Hour	Blues / Americana / Named Artist	250	250	£ 8.85
Ceroc x 5	Dance			

November	Category	Capacity	Actual	Bar SPH actual
Kerry Ellis	Talks / Theatre / Named Artist	312	136	£ 3.00
Lunchtime Jazz	Jazz	70		
Charity Film Premiere	Cinema / Community			
Dom Martin & Blue Nation	Blues	350	229	£ 7.23
Film Club x 2	Cinema / Community			
Jazz Club	Jazz	243	112	£ 5.12
Comedy Club	Comedy	220	150	£ 11.33
Creedence Clearwater Review	Rock	242	242	£ 9.17
Ultimate Elton	Pop	242	226	£ 9.12
Xmas light switch on	Community			
80's Rewind	Pop / DJ	450	450	£ 12.58
80's Rewind	Pop / DJ	450	450	£ 11.95
Ceroc x 4	Dance			

December	Category	Capacity	Actual	Bar SPH actual
Jazz Club	Jazz	175	175	£ 4.35
Mainly Madness	Ska & 2 Tone	450	306	£ 13.62
Comedy Club	Comedy	220	165	£ 11.42
Panto x 28	Theatre / Family	6200	4704	£ 3.02

January	Category	Capacity	Actual	Bar SPH actual
Film Club x 2	Cinema / Community			
Lunchtime Jazz	Jazz	70		
Jazz Club	Jazz	143	108	£ 5.45
Roller Disco	Family			
Comedy Club	Comedy	220	194	£ 10.41
AC/DC UK	Rock	450	450	£ 8.88
Adult Panto x 2	Theatre / Comedy	624	487	£ 3.99
Cheesy Bingo	Interactive / Entertainment	248	244	£ 12.79

February	Category	Capacity	Actual	Bar SPH actual	
Lunchtime Jazz	Jazz	70			
Genesis Connected	Rock	246	246	£	8.59
Experience Beck (Cancelled)	Rock / Blues				
Voodoo Room	Rock / Blues	222	222	£	9.38
Jazz Club	Jazz	143	120	£	5.62
Roller Disco	Family				
Comedy Club	Comedy	220	220	£	7.21
Film Club x 2	Cinema / Community				
Barrioke	Interactive / Entertainment / Named Artist	450	383	£	12.60
Oasish	Brit pop	453	453	£	12.38

March	Category	Capacity	Actual	Bar SPH actual	
Lunchtime Jazz	Jazz	70			
Hayseed Dixie	Bluegrass / Named Artist	450	263	£	11.23
Purple Zeppelin	Rock	246	223	£	10.06
Q Dance	Dance				
Stagecoach Show	Dance / Theatre				
Film Club x 2	Cinema / Community				
Roller Disco	Family				
Gold to Rio (Cancelled)	Pop				
Jazz Club	Jazz	143	99	£	6.11
Quo Connection	Rock	262	169	£	8.37
Comedy Club	Comedy	220	146	£	10.62
Taylormania	Pop / Family	450	361	£	2.25

Large Auditorium Hires

Event	Category	# Sessions
Blood Donor sessions	Community	11
Fleet & District U3A	Community / Talks	9
The Arts Society Hart	Community / Talks	10
Tudor Rose Dance Festival	Dance / Community	8
Fleet Lions Beerfest	Community	1
Fleet Flower Club	Community	1
Young Voices Choir	Community / Choir	1
Girls' Academy Football Awards Ceremony	Community	1
True Life Conferences	Talks	1
Fleet Rock Orchestra	Orchestra	1

SUBJECT: INVESTMENT AND CURRENT ACCOUNTS

Account balances for Fleet Town Council as of 31 March 2026

Account	Funds	Interest Rate	Comment
HSBC Current Bank Account, Account No: 61539272	£24,656.99		
HSBC Savings Account, Account No: 91620886	£1,125,944.39	1.35% per annum	Interest paid into HSBC Savings account monthly.
Nationwide Building Society, Business Instant Saver, Account No: 900041402	£419,562.44	2.40%	Interest paid into Nationwide account. Business 35 Day Saver, interest paid monthly
CCLA Investment Management Ltd, Public Sector Deposit Fund, Account No.: 0662920001	£3,094,664.82	3.74% per annum	Interest paid into CCLA, monthly.
TOTAL	£4,664,828.64		

Please note:

Interest received on 31 March 26 into Nationwide account:

Nationwide

£853.47

Interest received on 31 March 26 into CCLA account:

CCLA

£8,907.38

Interest received on 31 March 26 into HSBC Savings account:

HSBC Savings

£1,286.94

Recommendation

1. To note the balances held in the Fleet Town Council Accounts



Open Air Civic & Community Events Policy

Full Council Approved: October 2017
Last Reviewed: March 2026
Due for Review: March 2029

1. Policy Statement

Fleet Town Council recognises the important role that civic and community events play in bringing residents together, supporting local charities, and promoting Fleet as a vibrant and welcoming town.

The Council supports appropriate open-air events that are safe, well-managed, and accessible to the community, while protecting the Council's parks and open spaces and respecting nearby residents.

2. Supported Civic and Community Events

Fleet Town Council supports a number of established annual community events which contribute significantly to civic life in the town. These currently include:

- Fleet Christmas Festival
- Fleet Lions Fireworks Display
- Fleet Carnival
- Fleet Half Marathon
- Music on the Views

These events are supported as they:

- Maintain and enhance long-standing town traditions
- Support local charities and voluntary organisations
- Strengthen community cohesion
- Encourage visitors to Fleet
- Provide indirect economic benefit to local businesses and retailers

The Council may also support other appropriate community events from time to time.

3. Use of Council Parks and Open Spaces

Fleet Town Council permits the use of its parks and open spaces for community events that are appropriate to the scale and character of the venue.

Calthorpe Park is recognised as the primary location for larger organised events due to its size and ability to accommodate larger crowds safely.

Use of Council land for events will always be subject to conditions intended to:

- Protect public safety
- Minimise disruption to residents
- Protect the park environment
- Ensure compliance with relevant legislation and best practice guidance

4. Limitations and Restrictions

In recognition of historic covenants and to protect the amenity of the park:

- No more than five major events will be permitted in Calthorpe Park in any calendar year.
- Events in Calthorpe Park must conclude no later than 9:30pm.

The Council will not support:

- Events that release balloons, lanterns or similar items into the atmosphere due to environmental impact.
- Private parties or exclusive events that are not open to the wider community.

5. Responsibility for Event Licensing and Compliance

Fleet Town Council is normally not the event organiser or licensee.

Responsibility for securing any necessary licences, permissions and statutory approvals rests with the event organiser, including but not limited to:

- Premises licences or Temporary Event Notices under the Licensing Act 2003
- Traffic management approvals
- Public liability insurance
- Safety management plans

Where a Temporary Event Notice is required, event organisers must obtain prior permission from Fleet Town Council before submitting an application.

6. Council Support

Where appropriate, Fleet Town Council may support civic and community events through:

- Permission to use Council land
- Grants or financial assistance (subject to Council grant policies)
- Administrative advice and support

7. Event Applications

Anyone wishing to hold an event in a Fleet Town Council park or open space must complete and submit an Event Application Form.

Applications should normally be submitted at least 12 weeks prior to the event to allow sufficient time for review.

Applications will be assessed by officers considering:

- Event size and scale
- Suitability of the proposed location
- Potential impact on residents and park users
- Safety and operational arrangements

The Council reserves the right to recover the cost of electricity and water consumed during the event.

8. Required Documentation

Depending on the scale of the event, organisers may be required to provide:

- Event Management Plan
- Risk Assessment
- Public Liability Insurance (normally minimum £10 million)
- Site plan
- Traffic Management Plan (if applicable)
- Noise management plan
- Safeguarding arrangements (where children are involved)
- Security arrangements

For larger events, organisers may be required to follow guidance contained in The Purple Guide to Health, Safety and Welfare at Music and Other Events.

9. Event Conditions

When granting permission for use of Council land, the Council may impose conditions including:

- Event duration and hours of operation
- Set-up and dismantling periods
- Noise limits and sound monitoring requirements
- Restrictions on lighting and amplified music
- Waste management requirements
- Protection of grassed areas and infrastructure
- Vehicle access restrictions during wet weather
- Environmental protection measures

In the event of extreme adverse weather conditions, the Council reserves the right to cancel the event. The Council will liaise with the event organiser prior to any such decision where reasonably practicable.

10. Damage Deposits

For some events the Council may require a refundable damage deposit.

The amount will depend on:

- Size of event

- Duration of occupation
- Infrastructure installed
- Risk of damage to the park

The deposit may be retained wholly or partially if damage occurs.

11. Safety and Security

Event organisers are responsible for ensuring their event complies with relevant legislation including:

- Health and Safety at Work etc. Act 1974
- Licensing Act 2003
- Environmental Protection Act 1990
- Equality Act 2010

Where applicable, event organisers should also consider counter-terrorism and public protection measures, including those anticipated under forthcoming Protect Duty (Martyn's Law).

For larger events, consultation may take place with the Safety Advisory Group (SAG) which includes representatives from emergency services and relevant authorities.

12. Noise Management

Fleet Town Council recognises that outdoor community events may generate temporary noise. The Council seeks to balance the benefits of community events with the need to minimise disruption to nearby residents.

Event organisers must take reasonable steps to control and manage noise generated by their event.

12.1 Event Hours

Unless otherwise agreed by the Council:

- Amplified music should normally take place between 10:00am and 9:00pm.
- All events in Calthorpe Park must conclude by 9:30pm in accordance with park covenants.

12.2 Noise Levels

Where amplified music or sound systems are used, organisers may be required to ensure that noise levels do not exceed a reasonable level at the boundary of the park or event site.

As a general guide:

- Sound levels should normally not exceed 65 dB(A) over background levels at the nearest residential boundary.
- For larger organised events, professional sound management and monitoring may be required.

Fleet Town Council may require sound checks prior to the event and monitoring during the event where appropriate.

12.3 Sound System Management

Event organisers should:

- Position speakers away from residential properties where possible.
- Use directional speakers to limit sound spread.
- Avoid unnecessary bass amplification which carries further than other frequencies.
- Ensure sound levels are reduced gradually towards the end of the event.

12.4 Complaints Procedure

Event organisers must provide a contact number for a responsible person during the event so that any noise concerns can be addressed promptly.

Where noise complaints are received, the Council may require sound levels to be reduced.

12.5 Enforcement

Failure to comply with agreed noise conditions may result in:

- Immediate instruction to reduce sound levels
- Early termination of amplified music
- Refusal of permission for future events
- Termination of the event

13. Environmental Considerations

Event organisers must minimise environmental impact, including:

- Responsible waste management
- Not damaging trees and green spaces
- Not releasing balloons, sky lanterns, or similar items
- Protecting wildlife and habitats

14. Review and Monitoring

Officers may inspect events during operation to ensure compliance with agreed conditions.

Failure to comply with conditions may result in:

- Additional charges for damage or clean-up
- Refusal of permission for future events
- Termination of the event



Pavilion Multi User Policy

Policy & Finance Committee Approved: 16 October 2017
Last Reviewed: April 2026
Due for next Review: April 2029

1. Policy Statement

Fleet Town Council is responsible for the management of the pavilions located at:

- Ancells Farm
- Basingbourne Park
- Calthorpe Park
- Oakley Park

The Council is committed to operating these pavilions as inclusive, multi-purpose community facilities that support sporting, recreational, educational and community activity.

The pavilions are not intended for exclusive occupation by a single organisation unless formally agreed by the Council under a separate legal arrangement.

2. Scope

This policy applies to:

- All hirers and users of Council pavilions
- All officers responsible for managing pavilion bookings and compliance

It does not override any specific lease, licence, or formal legal agreement approved by the Council.

3. Acceptable Use

Pavilions may be used for (but not limited to):

- Sports changing facilities
- Community meetings
- Educational activities
- Refreshments connected to authorised activities
- Short-term storage for events (by prior agreement only)

The Council reserves the right to determine whether proposed use is appropriate and in the public interest.

Use must not:

- Cause nuisance or disturbance to neighbours
- Breach planning, licensing or safeguarding requirements
- Create unacceptable health and safety risks

4. Booking and Allocation

- All use must be subject to a formal hire agreement or booking confirmation.
- No hirer shall have sole occupancy unless approved by formal Council resolution.
- Where operationally appropriate, multiple hirers may share pavilion space.
- Long-term or seasonal arrangements will be reviewed periodically.

The Executive Officer (or delegated officer) is authorised to manage bookings in accordance with this policy.

5. Charges and VAT

- Hire rates will be reviewed annually.
- New rates will take effect from 1 April each year.
- Charges will normally be inclusive of utilities (electricity, gas and water), unless otherwise agreed.
- VAT will be applied in accordance with current HMRC guidance.

Alternative charging arrangements (e.g. where bundled with pitch hire) may be approved in accordance with financial regulations.

6. Insurance Requirements

All hirers must:

- Hold valid public liability insurance appropriate to their activity (normally a minimum of £5 million cover unless otherwise specified by the Council).
- Provide proof of insurance prior to hire and on renewal.
- Ensure their activities are properly risk assessed.

Any equipment, materials or other property brought into or left within a pavilion by a hirer remains entirely at the hirer's own risk.

Fleet Town Council's building and contents insurance does not extend to hirers' equipment or property. Hirers are responsible for arranging adequate insurance cover for their own equipment, including any items stored on a short-term basis.

Failure to provide appropriate insurance documentation may result in refusal or cancellation of hire.

7. Health and Safety

Hirers must:

- Comply with all health and safety legislation
- Keep facilities clean and in good order
- Report defects promptly
- Not obstruct fire exits or safety equipment
- Ensure safeguarding measures are in place where working with children or vulnerable adults

8. Alterations and Signage

Hirers must not:

- Make internal or external alterations
- Install fixtures

- Display permanent signage without prior written consent from the Council.

Temporary signage may be permitted subject to approval and planning requirements.

9. Cleanliness and Maintenance

Hirers are responsible for leaving the pavilion in a clean and tidy condition after use.

Damage beyond fair wear and tear may result in recharge to the hirer.

10. Breach of Conditions

Where a breach occurs:

1. The Council will notify the hirer in writing.
2. A reasonable period will be allowed to remedy the breach (where capable of remedy).
3. Persistent or serious breaches may result in immediate termination of hire.

The Council reserves the right to cancel bookings where continued use presents legal, safety or reputational risk.

13. Related Documents

- Hire Agreement Terms and Conditions
- Safeguarding Policy
- Health and Safety Policy



Main Events User Agreement

Conditions of Use

The hirer agrees to abide by the following terms and conditions:

- All relevant documentation must be submitted and approved prior to the event. This will include risk assessments, event management plans, site plans, public liability insurance and any required damage deposit.
- The event organiser is responsible for ensuring that the event complies with all relevant legislation, licences and permissions, including (where applicable) requirements under the Licensing Act 2003, health and safety legislation, and any other statutory approvals.
- Noise levels must be managed responsibly to minimise disturbance to nearby residents and must comply with any limits set out in the policy.
- The hours of operation must not exceed those approved within the event application.
- Amplified music or sound systems must be turned off at the times specified in the event application.
- The event organiser must provide an appropriate contact person during the event to respond to any issues or concerns raised by the Council or local residents.
- Appropriate arrangements must be made for parking, traffic management and access where required.
- Suitable toilet facilities must be provided and maintained for the duration of the event, as specified in the event application.
- The event organiser must take reasonable steps to ensure that the event does not cause unnecessary nuisance, disturbance or obstruction to local residents or other park users.
- The organiser is responsible for ensuring the site is kept clean during the event and that all litter, waste and equipment is removed at the end of the event, leaving the site in a clean and safe condition.
- Any damage to Council land, infrastructure or facilities arising from the event will be the responsibility of the organiser and will be recovered from any damage deposit held.
- The release of balloons, sky lanterns or similar items into the atmosphere is not permitted.
- The Council reserves the right to cancel or terminate an event where conditions of use are not met, where safety concerns arise, or where required documentation (including a wet weather plan where applicable) has not been provided.

I confirm that I am authorised to sign on behalf of the organisation and that the organisation agrees to comply with the above conditions.

Name (Authorised Signatory from Organisation)	
Signature	
Date	
Event and Date	
Organisation Name	



Tree Policy

P&F Approved: 17 October 2023
Last Reviewed: April 2026
Due for Review: April 2029

1. Policy Statement

Fleet Town Council (FTC) is committed to the sustainable management, protection and enhancement of trees on land for which it is responsible.

Trees are a valuable community asset, contributing to biodiversity, climate resilience, visual amenity, and public wellbeing. The Council seeks to balance these benefits with its duty to manage risk and ensure public safety through a proportionate and evidence-based approach.

The Council will manage its tree stock in accordance with relevant legislation, recognised industry standards, and current best practice guidance, including that of the National Tree Safety Group.

2. Legal Duties and Risk Management

The Council acknowledges its duty of care under:

- Occupiers' Liability Act 1957
- Occupiers' Liability Act 1984

This requires the Council to take reasonable and proportionate steps to minimise foreseeable risks arising from trees on its land.

The Council's approach to tree safety is based on:

- Risk-based inspection and management
- Proportionate response to identified hazards
- Maintaining appropriate records to demonstrate compliance

The Council recognises that trees are living organisms and that risk cannot be entirely eliminated. Management will therefore focus on reasonable practicability rather than absolute safety.

3. Tree Inspection and Management Programme

FTC operates a structured tree inspection programme based on risk zoning.

Inspection Categories

High risk: Those which are adjacent to highways, play areas, schools, and frequently used paths, will be inspected at intervals not exceeding 18 months.

Medium risk: Those which are located close to informal paths and moderately used spaces will be inspected at intervals not exceeding two years.

Low risk: Infrequently accessed land will be Subject to informal and reactive inspections, including observations made during routine grounds maintenance.

Work Prioritisation

Following inspection, works are prioritised as follows:

- **Priority 1** – Urgent works required; to be addressed as soon as reasonably practicable (target within 30 days or sooner where necessary).
- **Priority 2** – Works to be completed within 3 months.
- **Priority 3** – Works to be completed within 12 months.
- **Priority 4** – Works to be completed within 18 months.

The Council will take interim risk mitigation measures where appropriate.

Reactive Inspections

In addition to programmed inspections, the Council will respond to:

- Reports from residents
- Severe weather events
- Contractor observations

Record Keeping

The Council will maintain appropriate records of:

- Tree inspections
- Identified defects
- Recommended and completed works
- Relevant complaints or notifications

These records form part of the Council's demonstration of compliance with its duty of care.

4. Tree Maintenance

Public safety is the primary consideration in determining tree works.

All inspections and works will be undertaken or specified by suitably qualified and competent persons and carried out in accordance with:

- BS3998:2010 – Tree Work Recommendations

Works the Council Will Undertake

FTC will normally undertake works where necessary to:

- Remove dead, dying, or dangerous trees
- Remove dangerous or defective limbs
- Address hazards affecting highways, signage, lighting, or public access
- Manage risks identified through inspection or notification

Works the Council Will Not Normally Undertake

The Council will not normally carry out works solely to:

- Reduce or remove overhang into neighbouring properties
- Improve light levels or reduce shading
- Improve views or television reception
- Address seasonal issues such as leaf fall, sap, or bird droppings
- Prevent wildlife access
- Remove roots or branches affecting structures such as fences, patios or garden features

However, each case will be assessed on its merits. Where there is evidence of actionable nuisance or a substantiated risk, the Council will investigate and take appropriate action.

5. Tree Replacement and Planting

The Council recognises the importance of maintaining and enhancing tree cover.

Where trees are removed, the Council will seek to provide replacement planting where reasonably practicable, taking into account:

- Site suitability
- Species selection
- Climate resilience
- Biodiversity value

6. Property Owner Rights and Responsibilities

Under common law, property owners may prune branches or roots encroaching onto their land, up to the boundary line, subject to the following:

- No access is taken onto Council land without prior permission
- Works do not damage the health or stability of the tree
- Works are carried out to an appropriate standard (BS3998:2010)
- The tree is not protected by a Tree Preservation Order or located within a Conservation Area
- Arisings remain the property of the tree owner unless otherwise agreed

The Council encourages residents to seek professional arboricultural advice before undertaking works.

7. Subsidence and Root-Related Claims

Where trees are alleged to be causing damage (e.g. subsidence), the Council will require appropriate supporting evidence, which may include:

- Structural or engineering reports
- Arboricultural assessment
- Soil analysis

Where a tree is demonstrated to be causing actionable damage or nuisance, the Council will investigate and take proportionate action.

8. Structures Near Council Trees

Property owners are responsible for ensuring that structures such as fences, patios, and outbuildings are appropriately located in relation to nearby trees.

The Council will not accept liability for damage to structures that have been inappropriately sited.

Where Council trees are demonstrably responsible for damage, each case will be assessed on its merits.

9. Wildlife and Environmental Considerations

Tree works will take account of protected species and habitats in accordance with:

- Wildlife and Countryside Act 1981
- Countryside and Rights of Way Act 2000
- Conservation of Habitats and Species Regulations 2017

Works will be planned to avoid harm to nesting birds, bats, and other protected species wherever possible.

10. Tree Protection

Some trees may be protected by Tree Preservation Orders (TPOs) or located within Conservation Areas under the Town and Country Planning Act 1990.

Where applicable, the Council will comply with statutory requirements before undertaking works.



Tree Policy

Policy and Finance Committee Approved: 17th May 2023

Due for next review: 17th May 2026

1. Overview

Fleet Town Council (FTC) is committed to protecting its arboricultural heritage through the positive management of trees on land managed by the Town Council within Fleet.

The FTC has an on-going tree survey programme resulting in the recording of trees requiring arboricultural work and those requiring felling. This will ensure improved management through continuity and will assist the FTC in providing a professional service to the community.

2. Tree Inspection and Management Programme

FTC has a duty of care to manage its trees. To assist with routine management, FTC has adopted a tree inspection and management policy which includes the categorisation of trees into three risk categories-high, medium, and low:

High risk: Those which overhang residential neighbours' properties, a play area or well-frequented paths, will be inspected within every 18 months of the previous inspection.

Medium risk: Those which are located close to informal paths will be inspected at least every two years.

Low risk: No regular routine inspection of trees in low-risk locations

Once surveyed, trees will be categorised further into priorities. Suggested timescales in which works are to be completed within is provided by Priority Numbers. This "Risk Rating" can be used to better define where to start.

Priority 1 – Works required immediately. Works are to be undertaken as soon as practically possible. Works are to be completed within 30 days of receiving report, or as soon as possible.

Priority 2 – Works / action to be completed within 3 months of receiving report.

Priority 3 – Works / action to be completed within 12 months of receiving report.

Priority 4 – Works / action to be completed within 18 months of receiving report.

Provision has been made in the FTC's Ground Maintenance contract for the routine inspection of trees and the obligation on the grounds maintenance contractor to report concerns regarding any individual tree for which the Council is responsible.

Notwithstanding the above, it is not the policy of FTC to arrange the cutting back of trees in its ownership which overhang neighbouring properties.

3. Tree Replacement

The case for trees and the contribution they make to the quality of our environment include:

- Improving air quality, micro-climate characteristics and mitigating the 'urban heat island' effect
- Providing aesthetic, mental health and social benefits
- Providing a sense of place, continuity and belonging
- Contributing to the urban design and character of the town, including flood mitigation.

It is the intention of FTC to replace every mature tree that is removed for any purpose from land managed by FTC where possible.

4. Tree Maintenance

Public safety is of paramount importance when making decisions about trees and the FTC has in place programmes for the regular inspection and maintenance of its trees.

Work that will be carried out on FTC owned trees.

In maintaining our trees FTC will:

- Remove dead, dying and dangerous trees
- Remove dangerous and damaged limbs
- Remove limbs which are obscuring Highway signs, traffic lights or lamp columns

The trees will be assessed by a qualified arboriculturist to see if works are required and will report back findings to FTC, if works are required, they will be programmed as necessary.

Work that will not be carried out to FTC owned Trees.

FTC has no obligation to carry out the following tree works:

- Cut back branches overhanging private property.
 - 'Top' trees or remove branches to increase daylight or decrease height in relation to property.
 - Remove branches or trees affecting views or interfering with TV reception.
 - Remove branches or trees to prevent falling leaves, honeydew from aphids or other minor debris.
 - Remove roots from drains or repair root damage to structures, where the tree has not been clearly demonstrated to be the principal cause due to failure of the tree's health.
 - Remove branches, trees, or roots to prevent potential damage to structures including fences, patios and garden landscaping.
 - Remove or cut back roots which grow beyond Council owned boundary lines.
 - Remove roots under fences or patios.
 - Remove branches nearly touching buildings, walls, roofs, fences etc.
 - Remove branches or trees to prevent access to squirrels or birds.
- If the tree works residents would like the Council to carry out are in this Section, the Council cannot undertake the tree work for residents.

5. Property Owners carrying out tree works and Pruning Guidance

In common law, a property owner can cut back overhanging branches to the boundary of his/her property. FTC usually has no objection to property owners carrying out tree work or engaging a contractor at their own expense, provided that:

- Access is not gained onto the neighbouring land or to a tree within that land. If access to FTC land or to a tree on that land is required, FTC permission must be sought.
- The tree is not situated in a Conservation Area or protected by a Tree Preservation Order.
- Any work done to a tree is not detrimental to its health or stability; please obtain advice from a qualified tree surgeon.
- For tree pruning work, it is carried out to an acceptable standard, in accordance with the British Standard Recommendations for Tree Work 3998:1989.
- Residents notify FTC of the proposed work and commencement date. FTC does not carry out works to privately owned trees

6. Erecting garden structures near Council owned trees

When erecting structures such as fences, patio's, garden buildings etc. consideration should be given by property owners for near by council owned trees, and a plan for compassionate builds to be put in place to prevent future need to carry out works on the tree/s. The Council will accept no liability for

any damage to structures due to inappropriately placed structures, and may reclaim from the resident, any costs incurred for tree works as a result of inappropriately placed structures.

7. Bats, birds and other species

The inspecting officer and contractor must make consideration to the likely presence of protected species. Bats, birds and other species and their habitats are afforded statutory protection under the Wildlife and Countryside Act 1981, as amended by the Countryside and Rights of Way Act 2000 and the EU Habitats Directive 1992.

Application for Grant Form

Please note that grants cannot be given to individuals and are normally for a maximum of £1000 unless you can demonstrate benefit for a significant percentage of residents of Fleet (not including Elvetham Heath and Church Crookham who have their own Parish Councils).

1.	Name of Organisation Address Bank Account details for payment Account Sort Code	Fleet Cricket Club Baker Way, Fleet, GU51 4HR <div style="background-color: #4a7ebb; height: 60px; border-radius: 10px;"></div>
2.	Name, Address and Status of Contact & position E-mail address	Mark Bramah c/o Fleet Cricket Club, Baker Way, Fleet, GU51 4HR Chairman <div style="background-color: #4a7ebb; height: 25px; border-radius: 5px;"></div>
3.	Telephone Number of Contact	<div style="background-color: #4a7ebb; height: 15px; border-radius: 5px;"></div>
4.	Is the Organisation a Registered Charity?	Yes/No yes Charity Number: 1213586
5.	Date of establishment of Organisation	1893
6.	Details of purpose of Grant (please use additional sheet to include details)	<p>On 1st May 2025, Fleet cricket club (FCC) registered as a charity in order to help the club financially with the potential to recoup gift aid from donations/sponsors and to help the club apply for sporting grants needed to keep the very old pavilion/building repairs/refurbishment up to a necessary standard in line with health and safety and UK standards. As a result, we had been advised by FTC that the lease agreement between us both requires to be “re-assigned” accordingly and were quoted by FTC between £1500-£1700 using their inhouse solicitors. FCC obtained, as requested at the RLA meeting held on 10/12/25, a second quote from the same solicitors that conducted the last lease namely, Neale Turk LLP Solicitors, £1000-£1200 plus VAT. We were advised after the RLA meeting by email dated 15/12/2025 that the “Council would be willing to consider making a contribution towards this cost”. This application is to ask for the contribution towards the cost to have the lease “re-assigned” accordingly.</p>

7.	Amount applied for	£500 plus VAT					
8.	Details of who will benefit - how many residents from Fleet Town Council will benefit and how will you measure this? Please supply postcodes.	The current lease has a further 20 years of providing cricket to the local Fleet community. Currently over 300 members, children and adults play in league cricket. We are also associated with the local schools who hold their school league fixtures at the grounds and also provide about 100 5-9 year olds weekly cricket (April – Sept). The car park is also used by local residents during the weekday for access to Calthorpe Park and for many other annual events held.					
9.	Projected income and expenditure of project/event	No income as it is a legal document required by law.					
10.	Details of any other grants applied for this project/event/activity and status	Body	Amount	Date applied	Approved	Refused	Pending
		NONE					
11.	If your Grant application to Fleet Town Council is not successful how will the event/project still go ahead? If so how?	It will mean that there will be less money within the charity to buy children sporting equipment, protective clothing in order to provide those children who are not able to purchase what is necessary.					
12.	Details of any previous Grant awarded to your organisation by Fleet Town Council.	None					
13.	How will you publically acknowledge Fleet Town Council's contribution?	All Media channels available to the club.					

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed..... 

Dated 14/4/2026.....

The following documents must be included with your application for it to be considered.

	YES	T.C. USE CHECKED
Last Financial Years Accounts	YES	
Constitution	YES	
Copy of most recent Bank Statement for all accounts	YES	
Safeguarding Policy	YES	

Office Use

	Officer	Date
Grant Application verified?		
Committee decision?		
Applicant notified?		
If approved funds released?		
Press Release and Photo?		
Self-evaluation form of Event sent?		

FLEET TOWN COUNCIL - RECORD OF GRANTS AWARDED 2026/27

Code	Grant Name	Budget	Recipient of Grant	Purpose of the Grant	Awarded £	Date of Award	Approval Committee	Date Paid	Comments	Balance
4241/110	FLEET PHOENIX	£ 15,834.00								£ 15,834.00
4242/110	SASHA'S PROJECT	£ 10,933.00								£ 10,933.00
4538/110	COMMUNITY SUPPORT	£ 1,500.00								£ 1,500.00
4800/110	FLEET CONNECT	£ 16,302.00								£ 16,302.00
4810/110	BASINGSTOKE CANAL	£ 18,309.00								£ 18,309.00
4855/110	COMMUNITY GRANTS	£ 3,700.00	Fleet Carnival	£1000 to go towards the cost of celebrating 70th Anniversary	£ 1,000.00	18/02/2026	P&F			
			Fleet Lions	£580 to go towards protective jackets	£ 580.00	18/02/2026	P&F			
										£ 2,120.00
TOTALS		£ 66,578.00			£ 1,580.00					£ 64,998.00

RENT WAIVERS & OTHER COMMUNITY PAYMENTS		Recipient of Grant	Purpose of the Grant	Awarded £	Date of Award	Approval Committee	Date Paid	Comments	Balance
	Fleet Cricket Club	Annual rent - Calthorpe Park		£ 4,140.00					
	1st Crookham Scouts	Annual rent - Basingbourne Park		£ 500.00					
	22nd and 26th Odiham Scouts	Annual rent - Calthorpe Park		£ 500.00					
	Lions Community Store	Annual rent - Basingbourne Park		£ 500.00					
	Fleet Phoenix	Office/Store Room		£ 1,200.00					
	Fleet Repair Café	£630 GAIK for room hire at Harlington from Climate Change budget		£ 630.00	18/02/2026	P&F	N/a	GAIK	