



FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

**Wednesday 22nd April 2026 at 7pm
at The Harlington**

0 Councillor Holt (Chairman)

* Samantha Neves (Vice Chairman)

* Councillor Einchcomb

Councillor Fang

* Councillor Powell

0 Councillor Richmond

* Councillor Schofield

* Councillor Stanton

* Councillor Taylor

* Councillor Tilley

* Councillor Woods

* Present # Absent & No Apology Received 0 Apology for Absence L Late

Also in attendance:

Rita Tong – Executive Officer

Alex Robins – The Harlington General Manager

PF APRIL 2026 ITEM 1

APOLOGIES FOR ABSENCE

Members received and accepted the apologies as noted above.

PF APRIL 2026 ITEM 2

DECLARATIONS OF INTEREST

There were no declarations of interest.

PF APRIL 2026 ITEM 3

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

PF APRIL 2026 ITEM 4

MINUTES OF PREVIOUS MEETING

The minutes of the Policy and Finance Committee held on Wednesday 18th February 2026 were approved and signed by the Chairman.

PF APRIL 2026 ITEM 5

QUARTERLY FINANCIAL MONITORING REPORT

Members considered and agreed the quarterly report for the period ending 31 March 2026.

Reports for 2025/26 as at 31 March 2026:

- a. Q4 Income & Expenditure Account
- b. Q4 Budget Monitoring Report
- c. Balance sheet as at 31 March 2026
- d. List of Purchase Ledger Payments

- e. List of Debtors
- f. Harlington Performance Totals

Members noted the inclusion of a report categorising events held at The Harlington for 2025/26 and commented that it provided valuable insight to inform future programming.

Members also noted the report on upcoming events and the General Manager’s comments that sales were largely progressing as expected

RESOLVED

To receive and accept the Quarterly Report and accounts for the period ending 31 March 2026.

The Harlington General Manager left the meeting at the end of this item (approx. 7.27pm).

PF APRIL 2026 ITEM 6 INVESTMENT REPORT

Members considered the quarterly investment report for the period ending 31 March 2026.

Members noted that as the Council is due to pay the design architects approximately £585,000 in the next six months, the decision was made to close the Nationwide investment and transfer the monies to HSBC to cover those payments.

Account	Funds
HSBC Current Bank Account	£24,656.99
HSBC Savings Account	£1,125,944.39
Nationwide Business Instant Saver	£419,562.44
CCLA Public Sector Deposit Fund	£3,094,664.82
TOTAL	£4,664,828.64

RESOLVED

To note the balances held in the Fleet Town Council Accounts.

PF APRIL 2026 ITEM 7 OPEN AIR CIVIC & COMMUNITY EVENTS POLICY

Members reviewed the updated *Open Air Civic & Community Policy* and noted that, as all parks have nearby residents, the requirement to conclude events by 9.30pm should apply to all parks, not just Calthorpe. Additionally, the requirement to follow guidance contained in *The Purple Guide to Health, Safety and Welfare at Music and Other Events* should be mandatory.

RESOLVED

Subject to the amendments above, the *Open Air Civic and Community Events Policy* was approved.

PF APRIL 2026 ITEM 8 PAVILION MULTI USER POLICY

Members reviewed the *Pavilion Multi User Policy* and noted agreed that, whilst utility costs are included within the hire charge, this may be insufficient in cases of excessive use (for example, where heating is left on overnight). Members agreed that the Council should have a mechanism to recover any additional costs incurred.

RESOLVED

Subject to the amendments above, the *Pavilion Multi User Policy* was approved.

PF APRIL 2026 ITEM 9 TREE POLICY

Members reviewed the updated *Tree Policy* and made no changes.

RESOLVED

Members approved the updated *Tree Policy*.

PF APRIL 2026 ITEM 10 GRANTS

Members considered an application for grant funding from Fleet Cricket Club in the sum of £500 + VAT towards legal fees to reassign a lease.

Members noted that the Council had not been consulted or informed prior to the change in legal status and that the resulting costs had been incurred at the Club’s own discretion. Members further noted the potential for setting an undesirable precedent should such costs be supported.

Accordingly, the application was declined.

RESOLVED

- a) To refuse the grant application for support towards legal fees to reassign a lease.
- b) To note the record of grants awarded for 2026/27.

PF APRIL 2026 ITEM 11 ANNOUNCEMENTS

The following announcements were made:

- Sam Joliffe stars in the upcoming play True West on 27 & 28 May 2026 at The Harlington.
- Councillor training and induction at 7.00pm 13 May 2026 at The Harlington.

PF APRIL 2026 ITEM 12 DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Wednesday 22nd July 2026 at 7pm in the Harlington.

There being no further business the meeting closed at 8.10pm.

Signed: **Date:**
Chairman