



Main Events User Agreement

Conditions of Use

The hirer agrees to abide by the following terms and conditions:

- All relevant documentation must be submitted and approved prior to the event. This will include risk assessments, event management plans, site plans, public liability insurance and any required damage deposit.
- The event organiser is responsible for ensuring that the event complies with all relevant legislation, licences and permissions, including (where applicable) requirements under the Licensing Act 2003, health and safety legislation, and any other statutory approvals.
- Noise levels must be managed responsibly to minimise disturbance to nearby residents and must comply with any limits set out in the policy.
- The hours of operation must not exceed those approved within the event application.
- Amplified music or sound systems must be turned off at the times specified in the event application.
- The event organiser must provide an appropriate contact person during the event to respond to any issues or concerns raised by the Council or local residents.
- Appropriate arrangements must be made for parking, traffic management and access where required.
- Suitable toilet facilities must be provided and maintained for the duration of the event, as specified in the event application.
- The event organiser must take reasonable steps to ensure that the event does not cause unnecessary nuisance, disturbance or obstruction to local residents or other park users.
- The organiser is responsible for ensuring the site is kept clean during the event and that all litter, waste and equipment is removed at the end of the event, leaving the site in a clean and safe condition.
- Any damage to Council land, infrastructure or facilities arising from the event will be the responsibility of the organiser and will be recovered from any damage deposit held.
- The release of balloons, sky lanterns or similar items into the atmosphere is not permitted.
- The Council reserves the right to cancel or terminate an event where conditions of use are not met, where safety concerns arise, or where required documentation (including a wet weather plan where applicable) has not been provided.

I confirm that I am authorised to sign on behalf of the organisation and that the organisation agrees to comply with the above conditions.

Name (Authorised Signatory from Organisation)	
Signature	
Date	
Event and Date	
Organisation Name	